



**SAINT PAUL LONG-RANGE CAPITAL IMPROVEMENT BUDGET
COMMITTEE MEETING**

**Monday, January 10, 2021 at 3:30pm
Meeting held remotely**

The chair has determined, due to the emergency declared by the Governor of Minnesota and the Mayor regarding the COVID-19 health pandemic, that it is not practical nor prudent for the Capital Improvement Budget (CIB) Committee to meet in-person or pursuant to Minnesota Statutes, Section 13D.02. In light of the COVID-19 health pandemic, it is not feasible for any member of CIB Committee to be present at the regular location, and all members of the CIB Committee will attend this meeting by electronic means. It is also not feasible for members of the public to attend the meeting at its regular location due to the health pandemic and emergency. Accordingly, no meeting will be held in the 4th Floor Conference Room of the George Latimer Central Library at 90 West 4th Street in the City of Saint Paul. Members of the public may monitor this meeting via Microsoft Teams. Public comment and materials can be submitted to madeline.mitchell@ci.stpaul.mn.us. Any comments and materials submitted by 3:30pm of the meeting day will be provided to the CIB Committee for their review.

Meeting Minutes:

Attendance	
Members present:	Abshir Ali, Jack Fei, Raymond Hess, Amy Huerta, Patrick McQuillan, Darren Tobolt, Elsa Vega Perez, Ryan Vue
Members excused:	
Members absent:	
Visitors and City staff present:	Madeline Mitchell – OFS Alice Messer – Parks Anne Weber – Public Works Aisha Mohamed – Youth on Boards Bryan George – OFS Noel Nix – Mayor’s Office Jane McClure - Press

- 1. Call to order** – The meeting was called to order by at 3:49 p.m. by Chair Tobolt. Agenda number 3 was discussed before the committee was officially called to order.
- 2. Approval of January agenda and December meeting minutes** – Tobolt proposed to add an update on the 2022 process as an agenda item at the beginning of the meeting. Vega Perez moved to approve the agenda as amended for the January 10, 2022 meeting. Hess seconded. Vega Perez



moved to approve the minutes from the December 13, 2021 meeting. Hess seconded. The agenda and minutes were approved.

3. Update on 2022 Process

- Noel Nix addressed the committee, noting that 2022 is a community project year. Nix said the Mayor is specifically interested in projects related to Crime Prevention Through Environmental Design (CPTED) and offered examples of CPTED-related projects.
- Fei asked whether CPTED was just crime or also traffic/pedestrian safety. Nix said the committee and Mayor will be taking a broad view of CPTED to include a variety of safety concerns. Additional training/information will be offered on this topic in the future.
- Mitchell outlined the timeline for the committee.
- Fei asked when district councils will be involved and whether they will be allowed to submit proposals. Nix responded that we would like to work with district councils more closely to get the word out about the process and, in line with tradition, invite district councils to weigh in and provide feedback/prioritization/scores as a point of information for the CIB Committee.
- Mitchell and Nix will send additional information in the next weeks. Tobolt expressed excitement for the process and noted he was looking forward to the process and receiving additional information.
- Nix told the committee that he will be focusing on identifying applicants to recommend to the Mayor for appointment to the committee. Hopefully these members will be appointed before the February meeting. Nix asked the committee to reach out to their networks to find people who may be interested in serving, particularly those who may not have been traditionally involved in these discussions. Nix committed to coming back to the committee in February with an update.

4. Action Items

Parks

RES PH 22-5: Establishing a financing and spending plan in the Department of Parks and Recreation in the amount of \$34,600 for funds granted from the Toro Foundation and Neighborhood STAR funds for the Arlington Soccer Field project.

- Hess moved to approve the resolution. McQuillan seconded.
- Alice Messer presented the resolution to the committee explaining it amends the budget to accept \$34,600 in additional funds for the Arlington Hills Soccer Field project from the Toro Foundation, Minnesota United, and Neighborhood STAR funds from Ward 6. Messer showed a visual of the location of the project, noting that the field space is heavily used. The partners involved have reached out to support this project by providing new turf and irrigation. Residents and neighborhood volunteers will help build the project in 2022.
- The motion passed unanimously, and the resolution was approved.



Public Works

RES PH 21-342: Amending the financing and spending plans in the Department of Public Works Capital Budget to assemble final funding for the demolition of the City-owned 677 Pierce Butler property, as part of the Pierce Butler Realignment Project.

- Vega Perez moved to approve the resolution. Fei seconded.
- Anne Weber presented the resolution to the committee explaining this resolution moves \$40,000 of MSA funding into the Pierce Butler project. There is cleanup taking place on the property. The City is responsible for demolishing the building on the property and the \$40,000 is what is required to meet the City's obligation.
- Tobolt asked if this was the property just to the east of Dale. Weber confirmed.
- Fei said he supports the request and asked if there was anything to be salvaged in the demolition. Weber said she did not think there was much to salvage as it is mainly concrete and a tin roof.
- Tobolt asked for an update on the project. Weber noted that one building on the site is being used for storage but did not have details available on the long-term plan for the site.
- The motion passed unanimously, and the resolution was approved.

5. Capital Maintenance Recommendations

- Bryan George addressed the committee again regarding the 2022-2023 capital maintenance funding. George showed the recommendations from the sub-committee and reminded the committee that he sent information and request for feedback via email. George did not hear from any committee members via email. No changes were made after the December meeting. Tobolt asked if the committee had additional questions.
- Fei asked if there was additional clarity on whether the \$600,000 transfer from the HRA is likely to be received. George said there is no update on whether this will occur at this time. A decision is expected in or after the third quarter of 2022. Fei asked whether the committee needs to be involved again once the decision is made. George said the committee does not need to be involved again as the recommendations include options for both with and without the additional funding.
- Fei moved to approve two scenarios for capital maintenance funding allocation. Huerta seconded the motion. The motion passed unanimously, and the recommendations were approved.
- Tobolt thanked George for all of his work on this process.

6. Other Business

- Mitchell noted she will process the stipend request this week. If committee members have changes, they should email Mitchell as soon as possible.

7. Adjournment

- There being no further business, the meeting was adjourned by general consent.

Committee Staff:

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