

Labor Management Safety Committee Minutes
June 2, 2010 – Public Works Municipal Garage

Members Present: John Ross, Mike Dreis, Mark Cahill, Derek Hollanitsch, John Blackstone, Bill Gunther, Mary Jo Kiewel, Sandra Bodensteiner, Pat Gerlach, Ron Hauth, Lynn Waldorf, Jean Karpe, Jack Serier, Tom Bosman, David Schuler

The Committee met at 891 Dale Street – 2nd floor training room. Rich Lallier, Interim Public Works Director, gave us a power point presentation about the Public Works Department. Information was provided on the number of staff members (387), the operating budget (\$143.8 Million), the capital improvement budget (\$64.8 Million), the number of lane miles of streets (1,894), the number of miles of sidewalks (1,007), the number of street lights (31, 351) the number of miles of sewers (1,254), the number of sewer manholes (25,000), and the number of vehicles (499).

The priorities of the Public Works Department are:

- Employees – improving the safety program and providing training in customer service
- Infrastructure – RSVP programs are scheduled through 2018
- Technology – continued improvements scheduled
- Sustainability – ways to increase recycling; refitting City buildings to make them more energy efficient
- Communication – on what they do, what to expect, and who to contact

After Mr. Lallier finished his presentation and was thanked by the Committee members, the rest of the meeting agenda was discussed.

The minutes from the May meeting were approved with no changes.

Discussion was held on the need to record near miss accidents. John Ross brought the issue up since he was not at the last meeting when it was discussed. After discussion, it was decided that recording near misses, or near-incidents, was important and should continue.

Mary Jo Kiewel passed around a program from Novartis that they are willing to implement for the City at no additional charge. Members are asked to let Mary Jo know if they would like a presentation to be provided to the LMSC by Novartis on the program.

Sandra Bodensteiner gave a quick recap about the safety messages that have been and will continue to be distributed. Since June is National Safety Month, there will be five safety messages. For the June 8th message, there will be a crossword puzzle included. Each person who submits a completed and correct crossword puzzle to the LMSC care of Human Resources shall be entered into a drawing for a 4 pack of tickets to the Saint Paul Saints game.

Tom Bosman wanted to know who is using Safety Management software systems. Parks and Recreation and SPRWS are using JJ Keller. Tom will canvass members to find out who else is using something so that we may be able to get discount pricing.

Ron Hauth brought up and started a discussion on how inspections are being done at their worksites. There are several methods being utilized by various departments. Mark Cahill distributed a safety checklist they have been using and that he'd like folks to use today.

Meeting ended and Mark Cahill took members on a tour of the Municipal Garage.