CITY OF ST PAUL

Department of Safety and Inspections
375 Jackson St., Suite 220
St Paul, Minnesota 55101-1806

ELECTRICAL PERMIT APPLICATION

Visit our Web Site at www.stpaul.gov/dsi

PROJECT ADDRESS	Number	Street Name	St. Ave. Blvd. Etc.	N S E W	Suite/ Apt.	Building Name	Date

Contractor Company Name **State Electrical License # :** _____	Address City State, Zip+4 (Permit will be mailed to the Contractor's Address)	Phone
Contractor's Email:		
Property Owner (Include Contact Person)	Address City State, Zip+4	Phone

New ☐	**Commercial** ☐		Estimated Start Date	**Estimated Value of Electrical Work**
Repair / Alter ☐	**Residential** Enter # of Units →		Estimated Finish Date	**$**

Check any of the 6 items below to be installed as part of this job:

Smoke Detector ☐ Furnace ☐ Air Conditioner ☐

S-Saver Switch ☐ G-GFI Outlets ☐ Carbon Monoxide ☐

Service	Enter 600 Volts or Less	FEE
0-100		
101-200		

Circuits/Subfeeds	Enter Number	FEE
0-30		
31-100		
101-200		

☐ **Solar PV Only** — **FEE**

** Fee is 1% of Valuation **
See back of form for state surcharge fee

	Quantity	Fee
Traffic Signal Control Unit		
Traffic Signal Standard		
Street Lighting Control Unit		
Street Light Standard		
Main Fire Alarm Control Unit		
Fire Alarm System Openings		
Low Energy Control Unit		
Low Energy Openings		
Transformer, Generator, Capacitor		
Specify KVA or KVAR Size per Transformer		
Electric Sign		
Rides and Concessions		
Electric Space Heating (enter # of units)		
Specify Total Wattage → →		
Swimming Pools (see back of form)		

Comments : Please enter brief description of job, location in building, and other information below

SUMMARY OF FEES (Checks Payable to City of St Paul)

	MINIMUM FEES: See back of form **Single Family Dwelling Only.....$43.00** **Multi-Family, Commercial, Industrial.....$58.00**	**$**
Applicant certifies that all information is correct and that all pertinent state regulations and city ordinances will be complied with in performing the work for which this permit is issued. **Applicant's Signature:** _____	**STATE SURCHARGE: (Minimum $5.00)** **(If permit fee is greater than or equal to $10,010.00 call the office for computation at 651-266-8989)**	**$**
Permit # (Office Use Only)	**TOTAL PERMIT FEE**	**$**

Signature of Cardholder (required for all charges): _____

☐ AMEX ☐ Discover ☐ MasterCard ☐ Visa	Security Code ►					Expiration Date: Month /Year →			
Enter Account Number ►									

If you are paying for your permit by American Express, Discover, MasterCard or Visa you may fax your application. The credit card information section must be filled in and signed.
Our FAX number is 651-266-9124.
If paying by check, please mail the application and check to us.

INSTRUCTIONS FOR FEE CALCULATION

Effective 01/01/2009

(There is also a separate fire alarm engineering permit)

SERVICES: **(New, Altered or Repaired)**
600 Volts or Less. $58.00

CIRCUITS AND SUBFEEDERS: **(New, Altered or Repaired)**
600 Volts or Less:
Each Circuit or Subfeeder $12.00

TRAFFIC SIGNALS:
$42.00 for each controller, $8.00 for each standard, plus service fee if applicable.

STREET LIGHTING:
$31.00 for each control cabinet, $8.00 for each standard, plus service fee if applicable.

FIRE ALARM SYSTEMS:
(Under Article 760 of the National Electrical Code) $67.00 for each control panel, plus $1.70 for each device.

REMOTE-CONTROL, SIGNAL CIRCUITS, LOW-ENERGY & LOW VOLTAGE POWER CIRCUITS:
(For other than single-family dwellings.) $52.00 per control unit, $1.70 for each device.

TRANSFORMERS, GENERATORS AND CAPACITORS:
$34.00 per unit, plus $1.00 per KVA, KVAR or fraction thereof.

ELECTRIC SIGNS: $42.00 for each sign.

ELECTRIC SPACE HEATING: (If electric heat is the primary source of heat for the building, a heat loss calculation is also required.)
Specify number of units and total wattage on front of this form. **0 to 4000 Watts.....$18.00**
The permit fee is based on total wattage, not per unit. **4001 watts and above..... $25.00**

SWIMMING POOLS:
$67.00 plus circuit charge. **(See Circuits and Subfeeders above.)**

CARNIVALS, CIRCUSES & SIMILAR EVENTS: Rides & Concessions $25.00 each.

HIGH VOLTAGE & SOLAR PV SYSTEMS: 1% of Total Electrical Job Cost
State Surcharge for High Voltage and Solar PV Systems: Job Cost X .0005

Additions to Permit:
Fill out the form as if you were applying for a new permit. Indicate only the additional work being installed and indicate the original permit number you are adding to in the comment area. Do not pay the State Surcharge

EXCEPTIONS:
** When the Permit Fee is greater than or equal to $10,010.00, call the Permit Desk at **651-266-8989** for state surcharge calculation. **

MINIMUM FEES:
1) All electrical work for a one family dwelling has a minimum fee of **$43.00**.
2) All multi-family, commercial and industrial electrical work has a minimum fee of **$58.00**.

NOTE: For Inspections outside of normal business hours or re-inspection fees, contact the electrical inspectors at 651-266-9003.

Field Inspectors office hours: 7:30 to 9:00 AM: 651-266-9003 ***Permit fee information: 651-266-8989.***
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