

Date: 6 October 2010

Place: Labor Management Safety Committee Meeting

Location: Public Works Dale Street Garage.

Minutes taken by Police Sgt. John Wuorinen

Present: John Peter Ross, Tom Perrier, Mike Dreis, Derek Hollanitsch, Mark Pothen, Jeff Strobel, John F. Blackstone, Glen Kadrlík, Sandra Bodensteiner, Mary Jo Kiewel, Ron Hauth, Jean Karpe, John Wuorinen, Tom Bosman, David Schuler, Lorrie Brown

September minutes were reviewed and approved.

Mary Jo asked the committee to review the monthly safety messages that Lynn Waldorf and Ron Hauth presented to the committee. Ron Hauth of Parks briefly discussed the monthly safety ideas that he co-authored with Lynn Waldorf who is on vacation. The committee reviewed some of these proposed ideas.

Mary Jo stated that Sue Wegworth does the all city posting and Sandra recommended “3 to 5” per month to be the frequency of these safety advertisements. Sandra will sit down with Ron and Lynn next month to discuss their ideas

Sandra mentioned possible visits to Parks & Rec, Animal Control and / or Fire (P.S.G.) in the future. SPFD Glen Kadrlík will make one happen, but indicated a time frame in the distant future. Sandra said that March will be a City Hall and/ or annex visit. The 2nd quarter visit (June) will be at Animal Control. There was discussion on the parking for member’s downtown, and John Wuorinen mentioned that Police have vans that could be used to transport. Tom Perrier mentioned that have a free parking lot where members could park for free.

Sandra asked that Tom Bosman schedule future meetings at Municipal Garage for next years meetings.

The committee reviewed sub-committee minutes and determined that there was no action needed by the committee. Blackstone asked that the minutes be identified on the minutes so they would know which sub-committee minutes they were reviewing.

Mike Dreis asked Lorrie Brown (Water) about “Near Miss” reports that her department is writing. Tough initiative...and hard to track accurately...who will volunteer such information?

Some discussion started about the frequency of OSHA inspections. Tom Bosman commented that he had a work site that was raising some sort of dust and a passing OSHA employee viewed it and caused a site inspection measuring the air quality. Dave Schuler from Water mentioned that they also had 3 different inspections from OSHA.

Mary Jo discussed how she introduced the LMSC to new employees at the New Employee Orientation where she presents on Workers' Compensation Benefits. Mary Jo suggested to new employees that they know where eye wash stations are and that they to talk to their supervisors about what safety equipment they needed for their positions with the City.

Sandra reviewed the 2010 Workers Compensation Costs. Mike Dries asked Sandra why costs increased [WCRA]. Sandra discussed the retention fund and WCRA.

- Sandra said that about 71 % of Tort costs against the City in 2009 were automobile related.

Many asked if "Bench Marks" exist that could be used to mark our claim / injury / costs related to other governments. Sandra mentioned that our city might be unique from others when considering that we have a Zoo, Public Works has more jobs that neighboring P.W.s etc. You can compare, but the numbers might be skewed.

Sandra doesn't mind that the number of claims is high because our claim costs are not increasing. Those numbers provide valuable data. Blackstone would like it advertised that this committee is being successful, that injuries are down and that this is a safe employment. Sandra said that she would see what kind of annual statistics she could put together.

Sandra reviewed the 5 types of reports that she can create: by Agency; by Cause; Analysis of employee age; By Nature (Doctor's prognosis) and analysis by injury site (I.E. Head, shoulder, etc.). Sandra can generate these reports monthly or quarterly and recommends quarterly because monthly doesn't have that much useful data. The source of the data on these reports is the First Report of Injury.

Sandra gave a presentation of the BLR Safety Website. After the presentation it was agreed that other vendors would be queried for cost comparison, etc. Sandra will be sending out a RFP to vendors sometime in February 2011.

End of Notes.