

City of Saint Paul
Labor/Management Safety Committee Minutes
January 5, 2011

Location: Public Works Dale Street Garage, Training Room.

Present: Mike Dreis, Derek Hollanitsch, John F. Blackstone, Mary Jo Kiewel, Ron Hauth, Jean Karpe, Trish Englund, Tom Bosman, Lorrie Brown

Minutes Taken by: Tom Bosman

1. The meeting began with discussion on the issue of preventing drivers who are on work restrictions from driving snow plows or tagging vehicles if their restrictions may prevent them from doing this work safely. Mary Jo reported on a recent Risk Management meeting with Jason Schmidt and Angie Nalezny on this subject. Ron Hauth recommended that a brief script be developed for persons calling the lists of potential snow plow drivers and taggers. The script is to guide the caller to ask the potential plow drivers and taggers to self-report their current work restrictions. Mary Jo agreed to seek an opinion from labor relations concerning the use of such a script for the callers.
2. December meeting minutes were reviewed and approved with minor changes. Tom Bosman noted that the item concerning the proposed LMSC/DOD meetings did not seem to accurately reflect the discussions that occurred during the December 1 meeting. Mary Jo explained that the comments were added by Risk Management when minutes were edited. Tom recommended in cases where significant changes or additions are made to the minutes before they are published, these changes should be identified and the editor's name should be included as an author of the change.
3. The committee reviewed the Department/Division safety committee minutes. It was noted that the Public Works Traffic Division listed the same issue (untidy loading dock) on its minutes for several months in a row. It was suggested that the LMSC transmit a letter to the Traffic Division Manager that congratulates the Traffic Division for its active Safety Committee and extends an offer from the LMSC to help resolve the issue of the untidy dock. Trish Englund and Mary Jo agreed to prepare this letter.
4. The 2011 objectives were reviewed and approved without further discussion.
5. The election of a new Labor co-chair for the LMSC was postponed to a future meeting.
6. As a way to ensure better meeting attendance, John Blackstone requested that meeting invitations for future LMSC meetings be sent through Groupwise to help ensure that committee members have the meetings on their calendars. Mary Jo agreed to do this.
7. Tom, Ron, and John agreed to work together with Pat Gerlach to have a draft AWAIR policy template available for review at the February LMSC meeting.
8. Ron requested that the LMSC consider some type of recognition for Lynn Waldorf's involvement in the introduction of sphagnum moss into the City's pool water treatment process. He added that the sphagnum moss system that Lynn has championed have resulted in a \$70K - \$100K savings in pool chemicals.