



CITY OF SAINT PAUL
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August 25, 2011

SCHEMATIC DESIGN PRESENTATION AND COMMUNITY REVIEW MEETING
August 24, 2011

Meeting Notes by Brian Tourtelotte, Project Manager

1. Welcome to attendees by Al Oertwig, President of the Payne Phalen District 5 Planning Council: Mr. Oertwig noted that this meeting is hosted by the City for review of the Schematic Design Plans developed. Attendance appears to be about 150 people.
2. Welcome by Councilman Dan Bostrom: Cm. Bostrom gave a short history on the origination of this project while touring the district with Mayor Coleman, and the community involvement in the planning to bring this project concept forward.
3. Meeting agenda review by Tom Russell, Manager of Finance and Planning for Parks and Recreation: we will finally get to show plans to the community and hope for your input on the plans. There are feedback forms on the tables for individuals to express themselves, and group feedback forms as well that we will use with discussion time. Additional information on the tables includes a list of [City Sustainability Goals](#), [Project Milestones](#) reached, and [Construction Management Planning](#). There is also an [Interest Survey](#) form to express interest in serving on focus group activities. All input will be collected, used in the project design work, and available through the District 5 office and the project website. Regarding the existing library building, Kit Hadley, Director of Public Libraries, has committed to working with the District Council and the community in studying re-use of the library building.
4. Schematic design plan review by Chris Gibbs, HGA Architects and Engineers: reviewed the plans showing the [Site Plan](#), [Main Floor plan](#), [Lower and Upper Floor plans](#), and [Building Exterior Elevation drawings](#) developed by HGA. These are concept level plans which will be the basis of further development. Generally the site includes the building facing Payne Avenue, a parking/outdoor event space called the 'Town Square' on Payne Avenue, the ballfields about where they are, and children's play area. The building includes the library, workout center, large community meeting room, teen center, gymnasium with a walking track, additional meeting rooms, a tenant office space, and possibly a rooftop deck near the green roof.



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5. Community input time: Discussion time, with each table having a set of plans, a time of discussion among the attendees, and recording of their thoughts on what they like most, what biggest challenges need to be addressed, and the top priority to address tonight. After about 20 minutes, these [Group Feedback](#) sheets were collected and read to the entire meeting, and top questions were addressed as time allowed. In addition, [Individual Feedback](#) sheets were on each table for attendees to give their input.
6. Phase 2 status report by Carolyn Brusseau, President of the Payne Maryland Partnership: The PMP was formed as a non-profit corporation. The group has community representatives on its board, reached a Development Agreement with the City for Phase 2, and has hired a professional fund raiser to assist in fund raising activities. They have received their first contribution of \$150,000. They are also communicating with many local service groups about their interest in being involved in the Payne Maryland Project and providing services here.
7. Next steps list by Brian Tourtelotte, Project Manager for Parks and Recreation: the project is moving along. The design team has begun working on Design Development to provide more detail design and engineering, and we anticipate the next community presentation of the more-complete plans to be early November, tentatively Nov. 3 or 10. The Construction Manager has begun their construction planning efforts, and we should have information on those items at the November meeting. The community will see some site investigation drilling on site within the next 2 weeks; this is for soils and geothermal information to aid in the design. And the City will start the focus group studies with those expressing interest on the survey forms. All the input information forms should be left on the table and we will collect them there.
8. Open feedback opportunity. Fourteen people signed up to speak their thought in an open mic opportunity. Of those, only 11 spoke, and each were given about 1 ½ minutes to speak. All views were allowed, with a range of thoughts expressed to the entire audience, with no City response requested or given.
9. Thanks for coming out and taking the time to participate in this project.