

Labor/Management Safety Committee
Dec. 7, 2011

Present: Steve Schneider, Rich Lallier, John F. Blackstone, Mike Dufour, Mike Dreis, James Brunette, Kevin Chapdelaine, Scott Wennhold, Glen Kadrlík, Bill Gunther, Mary Jo Kiewel, Sandra Bodensteiner, Pat Gerlach, Ron Hauth, Lynn Waldorf, Jean Karpe, Tom Bosman, David Schuler, Lorrie Brown

- 1) Minutes taken by Bill Gunther
- 2) Review and approval of Nov. 2, 2011 minutes. Approved as submitted
- 3) Rich Lallier, Public Works Director, and Steve Schneider, Water Utility Director, were present to represent the Department Office Directors. They came to discuss the administration's commitment to safety and the concerns of the safety committee. Rich suggested that we form a subcommittee with Rich, Steve, Mike Hamm, Angie Nalezny and 5 members from the LMSC. The purpose of the subcommittee would be to determine where we are at with regards to safety and where we are going, particularly in regards to the LMSC suggestion of a central safety person. The DOD was unsure what the LMSC was looking for. Tom Bosman, Lynn Waldorf, Lorrie Brown, Glenn Kadrlík and Mark Cahill were selected to represent the LMSC. This subcommittee will meet mid-January and have a report to this committee in February.
- 4) Review of subcommittee minutes. It was agreed that we would not go through the subcommittee minutes in detail but we all should review them and discuss any significant issues.
- 5) Objectives for 2012. The subcommittee will be meeting in January.
- 6) Discussion of minutes. Since we are forming a subcommittee with the DOD, we would not be sending a letter to the administration regarding safety issues as contained in our previous minutes. The issue of changes to minutes as submitted was discussed. The minutes should be factual but also must be respectful.
- 7) Discussion of on-site meetings at other departments. It was agreed that it is helpful to have on-site meetings that reviewed the operation and safety aspects of the departments. It was suggested that it is appropriate that a quarter of our meetings would be on-site meetings.
- 8) Discussion of training needs/resources to be explored. We should look at the Minn. Safety Council and other resources but we should keep in mind that there are costs associated. OSHA has a number of online at low or no cost.

- 9) Safety DVD. The committee reviewed a DVD on accident prevention. The DVD was well done and very specific to municipal workers. Risk Management will look into getting copies of the DVD.
- 10) Meeting changes. The July and Sept. meetings will fall on holidays so they will need to be rescheduled. Mary Jo will send out notices of the changes once they are made.
- 11) There was discussion of removing the last paragraph of the Nov. 2nd. Minutes this referred to the minutes being put on the web site.
- 12) No new business

Adjournment.