

LABOR MANAGEMENT SAFETY COMMITTEE MEETING
WEDNESDAY, JANUARY 4, 2012
PUBLIC WORKS SAFETY BLDG
8:30-11:00am

Present: Mike Dreis, Ken Gilliam, James Burnette, Scott Wennhold, Ron Hauth, Tom Bosman, Mary Jo Kiewel, Mark Cahill, David Schuler, Pat Gerlach, John Blackstone, Glen Kadrlík, and Jean Karpe, Lorrie Brown

- 1) Minutes taken by Jean Karpe
- 2) Review and approval of Minutes of December 7, 2011. Minutes were approved as submitted.
- 3) DVD – The Risk is in the Routine: A New Look at Accident Prevention and a handout and notification of upcoming email on the DVD. These safety DVD's were purchased by the following departments: Public Works, Fire, Police, Parks and Recreation and Water to share with their employees. Risk Management has a DVD that can be loaned out to smaller departments for viewing. A copy of the email that will be going out to all city employees on this video. Mary Jo will check with Sandra Bodensteiner to see if this video can be available on the city intranet so that it is widely available to all city employees.
- 4) Subcommittee Minutes Review – Ron Hauth asked whether the city has a policy for bad weather related to lightening strikes/severe weather plan. David Schuler of Water stated that his department has a policy and uses it when they feel it is not safe to work outdoors during a storm. Mike Dress mentioned that Xcel Energy has a procedure in place to stop all work when weather conditions are bad and they don't feel safe to work outdoors. Jean Karpe said that she will check with Rick Larkin to see if his office has a policy in place on severe weather and what the precautions are to take during a storm.
- 5) Pat Gerlach asked whether departments were conducting their own safety checks which are part of the AWAIR document. Ron Hauth of Parks stated that he conducts his own safety audits at the various Parks facilities. Mary Jo Kiewel stated that each department is responsible for conducting safety audits.
- 6) 2012 Objectives for LMSC – Discussion took place about what locations the LMSC committee should go to conduct quarterly safety audits in 2012. Suggestions were for March, 2012 – meet at Dale Street, then take a tour of our sewers; June, 2012 – tour Oxford Pool; September, 2012 – watch the Public Works crew working on curb cuts; November, 2012 – tour the Fire Training room and Fire Safety Garage.

Other ideas for tours were: tour the Hamline Facility; the Asphalt Plant; and tour the Wabasha Street Bridge.

The Department and Office Directors (Rich Lallier, Mike Hahm, Steve Schneider, Angie Nalezny) and LMSC members Mary Jo Kiewel, Sandra Bodensteiner, Tom Bosman, Lynn Waldorf, Lorrie Brown, Glen Kadrluk and Mark Cahill will meet on January 23, 2012 at 11:00-12:00pm in Room 301 City Hall Annex to address the administration's commitment to safety and to address the concerns of the safety committee. The LMSC will discuss the findings of the subcommittee meeting held at our February 1, 2012 meeting and address the focus of our LMSC committee.

Department subcommittee minutes will continue to be reviewed by LMSC members and we need to make sure that we are in compliance with OSHA regulations. Tom Bosman stated that the Department of Public Works hired Safe Assure to conduct a very extensive mock OSHA inspection of their work place and that he has a list of safety issues that will need to be addressed and corrected. Some of the issues that need to be corrected are: improper shelving (not the right size/strength); clutter in front of outlet panels; old extension cords not being used; the truck wash bay had an open electrical box; car parts scattered all over the place; and general miscellaneous house keeping issues.

7) New Business – None.

Meeting was adjourned at 9:30am