

**MINUTES OF THE  
LABOR MANAGEMENT SAFETY COMMITTEE MEETING  
WEDNESDAY, February 1, 2012  
Municipal Equipment Garage**

Present: John Blackstone, Tom Bosman, Jim Brunette, Mark Cahill, Kevin Chapdelaine, Mike Dries, Bill Gunther, Ron Hauth, Glen Kadrlík, Mary Jo Kiewel, Jane Meade, Lynn Waldorf, Scott Wennhold, Lorrie Brown, Jean Karpe

Minutes taken by Tom Bosman.

- 1) The meeting was called to order at 8:30 am by Mary Jo Kiewel.
- 2) The minutes of the January 4, 2012 meeting were reviewed and approved as submitted
- 3) The committee reviewed and commented on the Department safety committee minutes. M. Dries requested that M. Kiewel send an email reminding the departments to submit their safety committee minutes to her for review by the LMSC and she agreed to do this.
- 4) M. Kiewel discussed the upcoming League of Minnesota Cities day long Safety & Loss Control workshop that will be held on April 17 at the U of M Continuing Education Center on the St Paul campus. The workshop cost of \$20 includes lunch. Register at <http://www.lmc.org>.
- 5) M. Kiewel also recommended that Departments consider taking the Minnesota Safety Council course on OSHA Log Recordkeeping.
- 6) The committee confirmed that three of the LMSC meetings in 2012 will involve safety site visits. These site visits will occur at the Sewer Maintenance facility, the Como Pool, and the Fire Equipment Garage.
- 7) The committee briefly discussed the email correspondence from Rick Larkin concerning lightning safety. Several committee members commented that employees who work in the field often are not certain about what to do when severe weather is approaching. S. Wennhold and B. Brunette suggested that we use the twelve district map used by Street Maintenance (i.e., for snow plowing) to identify preferred locations of safe haven for employees who are working outdoors during an approaching severe storm. T. Bosman agreed to bring a copy of the map to the March meeting. Several people mentioned the need for a written policy on Severe Weather.
- 8) R. Hauth said the recently purchased safety DVD, "The Risk is in the Routine" was shown to several Parks audiences. Feedback is generally good, but some viewers commented on the lack of diversity among the characters in the production.
- 9) There was a discussion concerning the adoption of LMSC Objectives for 2012. J. Blackstone stated that the LMSC members need a clear understanding of what they are supposed to do. K. Chapdelaine suggested that the LMSC should consider as an objective the review and updating existing City safety policies.

- 10) New Business – G. Kadrlik briefly reported on the subcommittee that is addressing the issue of Safety support/continuity among all City Departments.
- 11) Meeting adjourned at 9:45 am.

Next LMSC meeting is:

Wednesday, March 7, 2012

**8:30-9:30am – Municipal Equipment Garage 2<sup>nd</sup> Fl Conf Room**  
**Tour of the Sewer Maintenance facility (on Burgess St) at 9:30am**