COMO REGIONAL PARK POOL REPLACEMENT

Task Force Design Schedule - Updated 02/10/09

ID		Task Name	Duration	Start	Finish
1		Project kick-off meeting	1 day	Thu 10/30/08	Thu 10/30/08
2		**Staff/Consultant meeting**	**4 days**	**Tue 12/16/08**	**Fri 12/19/08**
3		Establish meeting/workshop schedule and related agendas.	4 days	Tue 12/16/08	Fri 12/19/08
4		Develop preliminary goals and objectives for entire site.	4 days	Tue 12/16/08	Fri 12/19/08
5		**Task Force design workshop 1**	**11 days**	**Mon 12/22/08**	**Wed 1/7/09**
6		Introductions / Background	1 day	Mon 12/22/08	Mon 12/22/08
7		Prepare meeting summary, etc. for TFD 1	5 days	Tue 12/23/08	Tue 12/30/08
8		Prepare meeting summary for TFD 1	10 days	Tue 12/23/08	Wed 1/7/09
9		**Task Force design workshop 2**	**10 days**	**Mon 1/12/09**	**Fri 1/23/09**
10		Brainstorming session	1 day	Mon 1/12/09	Mon 1/12/09
11		Prepare meeting summary, etc. for TFD 2	5 days	Tue 1/13/09	Mon 1/19/09
12		Review overall development program for project study area	4 days	Tue 1/13/09	Fri 1/16/09
13		Discuss overall development program and draft preliminary goals and objectives	5 days	Mon 1/19/09	Fri 1/23/09
14		Prepare brainstorming summary diagrams	5 days	Tue 1/13/09	Mon 1/19/09
15		**Task Force design workshop 3**	**10 days**	**Mon 1/26/09**	**Fri 2/6/09**
16		Review/summary of brainstorming session.	1 day	Mon 1/26/09	Mon 1/26/09
17		Discuss overall project site and aquatic facility goals and objectives.	1 day	Mon 1/26/09	Mon 1/26/09
18		Prepare meeting summary, etc. for TFD 3	4 days	Tue 1/27/09	Fri 1/30/09
19		Discuss preliminary program and draft program thoughts and ideas	5 days	Mon 2/2/09	Fri 2/6/09
20		**Task Force design workshop 4**	**15 days**	**Mon 2/9/09**	**Fri 2/27/09**
21		Review goals & objectives	1 day	Mon 2/9/09	Mon 2/9/09
22		Discuss facility programming	1 day	Mon 2/9/09	Mon 2/9/09
23		Present preliminary site analysis (site oportunities & constraints)	1 day	Mon 2/9/09	Mon 2/9/09
24		Prepare meeting summary, etc. for TFD 4	4 days	Tue 2/10/09	Fri 2/13/09
25		Review existing traffic counts	3 days	Tue 2/10/09	Thu 2/12/09
26		Review preliminary circulation layouts & parking requirements	3 days	Tue 2/10/09	Thu 2/12/09
27		Assess vehicular impacts	3 days	Tue 2/10/09	Thu 2/12/09
28		Prepare diagrams assessing site opportunities and constraints	11 days	Fri 2/13/09	Fri 2/27/09
29		Prepare traffic and parking analysis presentation	11 days	Fri 2/13/09	Fri 2/27/09
30		**Task Force design workshop 5**	**18 days**	**Mon 3/2/09**	**Wed 3/25/09**
31		Review facility programming	1 day	Mon 3/2/09	Mon 3/2/09
32		Continue site analysis	1 day	Mon 3/2/09	Mon 3/2/09
33		Present and review preliminary traffic and parking analysis and data	1 day	Mon 3/2/09	Mon 3/2/09
34		Prepare meeting summary, etc. for TFD 5	4 days	Mon 3/2/09	Thu 3/5/09
35		Review landscape and storm water schematics prepared by City	5 days	Tue 3/3/09	Mon 3/9/09
36		**Design charrette w/public**	2 days	Wed 3/18/09	Thu 3/19/09
37		Prepare summary of workshop/charette and recommendations for task force	4 days	Fri 3/20/09	Wed 3/25/09
38		Prepare formal schematic design	4 days	Fri 3/20/09	Wed 3/25/09
39		**Task Force design workshop 6**	**17 days**	**Thu 3/26/09**	**Fri 4/17/09**
40		Present workshop/charette summary and recommendations	1 day	Thu 3/26/09	Thu 3/26/09
41		Present schematic design for review and comments	1 day	Thu 3/26/09	Thu 3/26/09
42		Approve design concept for further development and detailing	1 day	Thu 3/26/09	Thu 3/26/09
43		Prepare meeting summary, etc. for TFD 6	4 days	Fri 3/27/09	Wed 4/1/09
44		Prepare draft final report and final schematic design	16 days	Fri 3/27/09	Fri 4/17/09
45		**Task Force design workshop 7**	**10 days**	**Mon 4/20/09**	**Fri 5/1/09**
46		Present draft final report and schematic design for review and comments	1 day	Mon 4/20/09	Mon 4/20/09
47		Prepare meeting summary, etc. for TFD 7	4 days	Mon 4/20/09	Thu 4/23/09
48		Revise final report as needed	9 days	Tue 4/21/09	Fri 5/1/09
49		**Provide final report to City**	**1 day**	**Mon 5/4/09**	**Mon 5/4/09**