

Parks— Natural Resources

VOLUNTEER POSITION DESCRIPTION

Position Title: Restoration Supervisor

Goals of Position: Restoration Supervisors work closely with staff to help improve and maintain areas of high ecological significance in Saint Paul. Restoration Supervisors assist with supervising volunteers during large habitat restoration events. They may also lead small volunteer events in the absence of staff.

Locations: Most habitat restoration sites are in Saint Paul's Regional Parks, including the 17 miles of parkland along the Mississippi River.

Hours: Commitment of participating in 10 events per year; at least five of which should be volunteer events and five should be a combination of educational, professional development events and volunteer events.

Impact: Restoration Supervisors directly contribute to restoring and protecting Saint Paul's natural areas for future generations. They inspire others to become stewards of the environment. Additionally, they increase Saint Paul Parks' capacity to engage the public in actively restoring and protecting our natural resources.

Benefits to the Volunteer

- Increase knowledge in habitat restoration, plant identification, and Saint Paul's natural history
- Meet and work with people from partner organizations like the National Park Service, REI, and Conservation Corps of Minnesota.
- Develop leadership skills and gain experience working with diverse communities
- Personal enrichment and experience working with Saint Paul Parks' Natural Resources staff
- Attend occasional recreational and/or educational events hosted by SPPR or our project partner organizations

Major Responsibilities

- Assist with supervising volunteers during large habitat restoration events (50-150+ volunteers)
- Supervise, motivate and lead groups of up to 15 volunteers during large events
- Demonstrate and teach proper restoration techniques and basic principles of habitat restoration
- Assist staff with overall event management including set-up, registration, and troubleshooting
- Lead small habitat restoration events (10-20 volunteers) in the absence of staff

Qualifications

- Physically mobile and able to perform manual work—light to moderate difficulty
- Experience in and enthusiasm for the outdoors and conservation
- Ability to work independently with minimal supervision
- Enjoy leading groups and working with diverse communities
- *Preferred: some field experience with habitat restoration and/or knowledge of native and invasive plant species*

Special Requirements

- Must be 18 years of age or older
- Must carry personal mobile phone while volunteering
- Must complete new Restoration Supervisor volunteer orientation

Time Commitment: Minimum of one calendar year. Annually, volunteers need to review their respective positions descriptions and the Volunteer Handbook and sign the Volunteer Agreement.

Submitting Reports and Hours: Restoration Supervisors sign up volunteer opportunities on the Restoration Supervisor calendar on VicNet. The Volunteer Coordinator collects hours logged from here.



Every reportable hour of volunteer time we can log and report helps the City obtain funding to maintain and improve our parks and natural area and helps us continue to evaluate and improve the volunteer program.

About Saint Paul Parks and Recreation—Environmental Services

The City of Saint Paul is committed to protecting, enhancing, and providing access to the city's natural resources. The Environmental Services section coordinates environmental volunteer events, conducts monitoring and research of natural resources in parks, restores and manages vital and unique ecosystems, and provides interpretation and education. In partnership with non-profit, county, state, and national agencies, we coordinate efforts to restore and improve the natural environment in Saint Paul.

To apply, please submit an online application [here](#).

Questions?

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