

Labor Management Safety Committee
Wednesday, June 6, 2012
Oxford/Great River Water Park
Minutes by Jane Mead Police Department

Present: Mike Dreis, Glen Kadrlík, Kevin Chapaelaine, Tom Froyum, Mary Jo Kiewel, Lee Williamson, Lynn Waldorf, Ron Hauth, Jean Karpe, Jean Mead, Lorrie Brown, William Eldredge

May 2, 2012 minutes were approved and submitted.

Mary Jo Kiewel stated that she had left a message with Barb Morin and was told that they were going through all of the city buildings to verify if there were AEDs and where they were located. There was some talk about CPR/AED training and the cost. Lynn Waldorf said that Parks charges \$15 per person. This training is approximately three hours for CPR and AED training is included. If we wanted the training through Parks it would be best to do it in the fall. Lynn Waldorf also added that AEDs that are currently in facilities in the city need to be checked daily that they are working.

Saint Paul Fire Foundation Non-profit has donated some AEDs to some of the Saint Paul schools who did not have them.

Jean Karpe told the committee that Ruby Myers with the American Red Cross will give a presentation on severe weather safety to the LMSC at the July 11, 2012 meeting.

The Fire Department was working on an AWAIR program.

Lynn Waldorf stated that when they toured other city departments they asked for their emergency procedure manuals. OSHA logs should be kept on file for four years.

Subcommittee minutes were reviewed as several are being sent in now.

In August there will be a class about how to comply with OSHA and that information will be forwarded to the committee.

Mary Jo Kiewel went over the 2012 committee objectives and asked if there were any changes or if they could be put on the website. There was some discussion about the centralized computer and recordkeeping if that was something that was being done through COMET. She added that the 2010 items would be taken off of the website and she would try to save all of the old information somewhere else if possible for future use.

Mary Jo Kiewel said that she had heard only some limited responses from the committee about having the new ergonomics presentation brought to the committee. Lorrie Brown said that she had encouraged the Wellness Committee to reach out to the City LMSC so that they could build that relationship with the safety aspect. It was decided by the committee to have the Wellness Committee come to one of our future meetings.

New Business – SPRWS, Lorrie Brown said that she has implemented a 2-day New Employee Orientation Program that will include general information and safety training.

Meeting was adjourned at 0920. The committee toured the Facility.