ACTION MINUTES OF THE HERITAGE PRESERVATION COMMISSION
CITY OF SAINT PAUL, MINNESOTA
Lower Level – Room 41, City Hall/Court House, 15 West Kellogg Boulevard
December 6, 2012

Present: Richard Dana, Robert Ferguson, Matt Hill, Renee Hutter, Michael Justin, Rich Laffin, John Manning, Matt Mazanec, David Riehle, Steve Trimble, Diane Trout-Oertel, David Wagner
Absent: none
Staff Present: Amy Spong, Bill Dermody

BUSINESS MEETING

I. **Call to Order:** 5:02 p.m.

II. **Approval of the Agenda -** Commissioner Wagner moved to approve the agenda. Commissioner Riehle seconded the motion. The motion passed 8 - 0.

III. **Conflicts of Interest -** There were none stated.

IV. **Approval of the meeting minutes**
Commissioner Dana and Commissioner Ferguson submitted minor edits. Commissioner Dana moved to approve the September 20, October 18, November 1, and November 15 minutes with edits; Commissioner Ferguson seconded the motion. **The motion passed unanimously.**
A. September 20, 2012 Joint Business Meeting/Public Hearing
B. ~~October 4, 2012 Business Meeting~~ - The October 4 minutes were not submitted for review.
C. October 18, 2012 Public Hearing Meeting
D. November 1, 2012 Business Meeting
E. November 15, 2012 Public Hearing

V. **Chair's Announcements** – Chair Laffin reinforced the notice regarding several activities at the Union Depot.

VI. **Staff Announcements** - There were no announcements.

VII. **Permit Review/ Public Hearing**
A. 727 Fifth Street East, Dayton's Bluff Historic District, by Cha Thao, owner, for a revised building permit to replace wood, double-hung windows with vinyl, full-frame windows and install aluminum combination storm windows in the openings. The windows were replaced without a building permit or HPC review. **File #13-006** (Boulware, 266-6715)

Staff presented report and recommended approval with conditions. Cha Thao spoke on behalf of the proposal. Commissioner Mazanec discussed the proposal. **Commissioner Dana moved to approve the proposal with additional conditions. Commissioner Trimble seconded the motion. Commissioner Mazanec motioned to approve a friendly amendment. Commissioner Trimble seconded the motion. The motion was approved 12-0.**

B. 481 Dayton Avenue, Hill Historic District, by Michelle Hotzler, owner, for a building permit to remove the existing metal siding and trim wrap and install new metal siding and trim wrap. **File #13-007** (Boulware, 266-6715)

Staff presented report and recommended denial of the application. Greg and Michelle

Hotzler (owners) spoke on behalf of the proposal. Commissioner Trimble, Commissioner Reihle, and Commissioner Dana discussed the proposal. **Commissioner Trout-Oertel motioned to deny the application. Commissioner Dana seconded the motion. The motion passed 12-0**

C. 485 Selby Avenue, Hill Historic District, by DigiGraphic LLC, for a sign permit to remove the existing wall signs and install two new wall signs in the same location – total size ~91 sq. ft. **File #13-008** (Spong, 266-6714)

Staff presented report and recommended approval with conditions. Mary Zahasky spoke on behalf of the proposal. Commissioner Dana, Commissioner Wagner, Commissioner Reihle, Commissioner Manning discussed the proposal. **Commissioner Wagner moved to approve the application with conditions. Commissioner Riehle seconded the motion. The motion passed 9-2 (Manning, Dana).**

D. 1021 Bandana Blvd. East, Northern Pacific Railway Co. Como Shops Historic District, by Mai Vang, Wellington Management, Inc., for a sign permit to install new post & panel way finding signage, wall signs, monument sign faces, internally illuminated letters, and vinyl decals on glass at the property. **File #13-009** (Dermody, 266-6617)

Staff presented report and recommended approval. Commissioner Reihle commented on the history as a railroad sign. Cheryl O'Donnel, Mai Vang, and Ann Roberge spoke in favor of the proposal. Commissioner Mazanec, Commissioner Manning, Commissioner Reihle, Commissioner Trout-Oertel discussed the proposal. **Commissioner Reihle motioned to approve the application as proposed. Commissioner Dana seconded the motion. The motion passed 12-0.**

VIII. Old Business None was discussed.

IX. New Business: Staff provided information about the failure of the trusses and the deflection of the limestone walls at 25 Empire Drive.

X. Committee Reports

A. 3M Advisory Committee (Trimble). Nothing was discussed

XI. Motion to Adjourn: 7:45 p.m.

Submitted by: R. Cohn