2014 CITY OF SAINT PAUL PARKS & RECREATION PICNIC FACILITY RENTAL RATES AT-A-GLANCE

(RATES APPLY TO GROUP OF 999 ESTIMATED ATTENDANCE OR LESS. FOR GROUPS OF 1,000 OR MORE – PLEASE SEE LARGE EVENT RATES PROVIDED IN A SEPARATE DOCUMENT)

May 3 to October 5, 2014

SESSIONS

1 SESSION: 7:30am to 2:00pm (or) 3:30pm to 9:30pm
2 SESSIONS: 7:30am to 9:30pm (All Day)

1 SESSION	2 SESSIONS
CHEROKEE Alcohol Allowed*	
Small Shelter (60)	
$60.00	**$120.00**
$55.75	*$111.50*
Large Shelter (100)	
$70.00	**$140.00**
$65.04	*$130.08*
COMO Alcohol Allowed*	
Shelter (50)	
$70.00	**$140.00**
$65.04	*$130.08*
Half Pavilion (125) N/S	
$185.00	**$370.00**
$171.89	*$343.79*
Entire Pavilion (250)	
$290.00	**$580.00**
$269.45	*$538.91*
COMO STREETCAR (75) **No alcohol	
$150.00 (3 hrs min)	**$40.00 (Ea. addt'l hr)**
$139.37 (3 hrs min)	*$37.17 (Ea. Addt'l hr)*
CROSBY (50) No Alcohol allowed**	
$60.00	**$120.00**
$55.75	*$111.50*
HERITAGE (24) No Alcohol allowed**	
$60.00	**$120.00**
$55.75	*$111.50*
HIDDEN FALLS (60) No Alcohol allowed**	
$60.00	**$120.00**
$55.75	*$111.50*
HIGHLAND Alcohol Allowed*	
Shelter (50)	
$60.00	**$120.00**
$55.75	*$111.50*
Entire Pavilion (200)	
$230.00	**$460.00**
$213.70	*$427.41*

1 SESSION	2 SESSIONS
HIGHLAND BOOYA SHED	
General $792.00	** Rental hours 7:30am to 9:30pm* **Also includes 2-day use of pavilion* **Alcohol allowed (with permission)* **Any large group fee(s) will apply*
Exempt: 735.89	
INDIAN MOUNDS No Alcohol Allowed**	
Small Shelter (30)	
$60.00	**$120.00**
$55.75	*$111.50*
Large Shelter (80)	
$70.00	**$140.00**
$65.04	*$130.08*
NEWELL No Alcohol Allowed**	
Shelter (60)	
$60.00	**$120.00**
$55.75	*$111.50*
NEWELL BUILDING (100) **No Alcohol	
$150.00 (3 hrs min)	**$40 (Ea. addt'l hr)**
$139.37 (3 hrs min)	*$37.17 (Ea. Addt'l hr)*
PHALEN Alcohol Allowed*	
Shelter (50) - No electricity available at this facility	
$60.00	**$120.00**
$55.75	*$111.50*
Half Pavilion (150) N/S	
$145.00	**$290.00**
$134.73	*$269.45*
Entire Pavilion (300)	
$230.00	**$460.00**
$213.70	*$427.41*
PHALEN AMPHITHEATER (100)	
$70.00(1.5 hrs min)	**$40.00 (Ea. addt'l hr)**
$65.04 (1.5 hrs min)	*$37.17 (Ea. Addt'l hr)*

Weddings at Downtown Parks

Eco Lab Plaza, Hamms Plaza, Irvine, Kellogg, Landmark Plaza, Mears, Rice, Summit Overlook & Wacouta Commons

**2 hour minimum is required *Weddings are not tax exempt.*

0-250 people: $150.00 (2 hrs)	**$75.00 each addt'l hr**
251-500 people: $250.00 (2 hrs)	$125.00 each addt'l hr
501-999 people: $300.00 (2 hrs)	$150.00 each addt'l hr
Over 1000 – refer to large events application	

SMAL/OPEN SPACE /MISC PARKS (4 Hr Blocks)

General	**$75.00**
Exempt	**$69.69**

LARGE GROUP

100-250	**$100**	*$92.92*
251-500	**$150**	*$139.37*
501-750	**$300**	*$278.75*
751-999	**$550**	*$511.03*

WALK/RUN

1-250	**$150**	*$139.37*
251-500	**$200**	*$185.83*
501-1000	**$250**	*$232.29*
1001-1500	**$300**	*$278.75*
1501-2000	**$350**	*$325.20*
2001-3000	**$400**	*$371.66*
3001-4000	**$450**	*$418.19*
4001-5000	**$500**	*$464.58*
Over 5000	Refer to 2014 Walks/Runs Event Rates	
Extra Site	**$75**	*$69.69*

Change Request $25.00
Require at least 7 business days in advanced of an event.

Site Viewing Charge: $25.00

TENTS & *INFLATABLES	First	Addt'l
WEIGHTED	$55.00	$30.00
Exempt	*$51.10*	*$27.87*
STAKED	$155.00	$30.00
Exempt	*$144.02*	*$27.87*

*RIDES, *PONY RIDES & *PETTING ZOOS	First	Addt'l
*** Require Liability Insurance. A copy of your certificate must be submitted to Parks and Recreation.**	$55.00	$30.00
	$51.10	*$27.87*

- Organizations claiming tax exempt status must submit a completed ST3 form prior to making a park reservation. (This tax exempt number must be issued by the **State of MN** and not by the IRS Department of Treasury).
- All Insurance Certificates must be submitted to Parks and Recreation no later than 15 business days prior to your event or your event may be cancelled.
- **No water balloons are allowed in any of the City of Saint Paul parks.**
- You will be able to self-permit your picnic shelter reservations on-line, starting February 3rd.
- Refunds: Permits under $150 will not receive a refund. Permits over $150 will receive 50% of the permit if the refund request is received 30 days prior to the event. No refunds will be issued if request is made less than 30 days prior to your event.

Please make sure you use the recycle containers provided at all Saint Paul park sites. Thank you!