



CITY OF SAINT PAUL  
*Christopher B. Coleman, Mayor*

25 West Fourth Street, Ste. 1400  
Saint Paul, MN 55102

Telephone: 651-266-6700  
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November 12, 2014

Gary Thomas  
746 Portland Avenue  
Saint Paul, MN 55104

Re: 746 Portland Avenue, Hill Heritage Preservation District  
November 6, 2014 – Public Hearing Item IV.A., HPC File #15-007

Dear Mr. Thomas:

The Heritage Preservation Commission (HPC), at the November 6, 2014 public hearing, considered your application for a building permit to replace the slate roof at 746 Portland Avenue. The HPC voted 11-0 to refer the application back to HPC staff with review and approval from a three member Design Review Committee to approve slate or an acceptable slate substitute and maintain design details. Estimates shall be obtained for a synthetic product that resembles the slate in size, shape, color, texture, and other visual qualities. This decision was based on the discussion at the public hearing, public testimony, and the findings adopted by the HPC.

You or any aggrieved party has the right to appeal the Heritage Preservation Commission's decision to the Saint Paul City Council under Chapter 73 of the Saint Paul Legislative Code. Such an appeal must be filed within 14 days of the date of the HPC's order and decision. Chapter 73 states:

*(h) Appeal to city council. The permit applicant or any party aggrieved by the decision of the heritage preservation commission shall, within fourteen (14) days of the date of the heritage preservation commission's order and decision, have a right to appeal such order and decision to the city council. The appeal shall be deemed perfected upon receipt by the division of planning of two (2) copies of a notice of appeal and statement setting forth the grounds for the appeal. The division of planning shall transmit one copy of the notice of appeal and statement to the city council and one copy to the heritage preservation commission. The commission, in any written order denying a permit application, shall advise the applicant of the right to appeal to the city council and include this paragraph in all such orders.*

Please note, an HPC approval or conditional approval does not obviate the need for meeting applicable building and zoning code requirements, nor is it a permit to allow for work to commence. An HPC approval or conditional approval expires after one year if no permit has been issued. If revisions to the approved plans are made, be aware that additional HPC and/or staff review will be required. Your application will be on hold until additional information and bids for synthetic slate roofing and a revised scope-of-work, based on the HPC decision letter, are submitted for review by HPC staff and the HPC design review committee, and a letter of approval or conditional approval has been issued based on this additional review.

Please contact me at 651.266.6715 with any questions you may have.

Sincerely,

*Christine Boulware*

Christine Boulware  
Historic Preservation Specialist

Cc: Todd Sutter, building inspector  
File