



# SAINT PAUL LONG-RANGE CAPITAL IMPROVEMENT BUDGET COMMITTEE MEETING MINUTES

Monday, January 9, 2023, 3:30 – 5:30 pm

Rondo Community Library

- I. **Call to Order**, Chair Tobolt called the meeting to order at 3:37
  - a. **Members in Attendance:** Abshir Ali, Raymond Hess, Audel Shohkohzadeh, Barrett Steenrod, Darren Tobolt, Ryan Vue, and Elsa Vega Perez
  - b. **Members Absent and Excused:** Jack Fei
  - c. **Members Absent:** Abdi Ahmed, Natasha Jones, Pat McQuillan, and Daud Mohamed
  - d. **City Staff and Guests Present:** Nichelle Bottko Woods Madeline Sarah Hoel, Alice Messer, Chief Roy Mokosso
- II. **Approval of Meeting Agenda:** Hess moved, and Steenrod seconded to approve the meeting agenda. Motion passed unanimously.
- III. **Approval of Meeting Minutes:** Hess moved and Steenrod seconded to approve the minutes from the November 2022 meeting. Motion passed unanimously.
- IV. **Attendance and Icebreaker:** Committee Members shared the “Story of My Name”
- V. **Action Items** (30 min)
  - a. **Mayor’s Office Update:** Noel Nix reported on the status of committee appointees and committee appointment processes: there have been attendance challenges throughout many City boards and commissions, likely due to the challenges of less flexibility in virtual attendance due to open meeting laws. The Mayor’s Office is working with the League of MN Cities to advocate for more flexible meeting laws for committees. They will continue to update the group and may ask for help with advocating for these changes.
  - b. **Fire RES PH 22 362: Amending the financing and spending plans:** Vega Perez moved to approve the motion; Ali seconded. Chief Roy Mokosso presented about amending the financing and spending plans in the Fire Department for the amount of \$1,010,999 for the Fire Station 51 upgrade project. This project has already been approved for planning funds, and this request is for the hard costs of making Fire Station 51 operational again. Following the project summary Chief Mokosso answered questions from members about the project. The exact allocation of resources for the new station, such as how many trucks will be at Station 51 has not been determined yet, but will be part of the project process. Motion Passed.
  - c. **Parks RES PH 22-372: Duluth and Case and Hazel Park Play Ares:** Steenrod moved to approve, Vega Perez seconded. Alice Messer presented on the resolution to amend the financing and spending plan in the Department of Parks and Recreation in the amount of \$89,244 to utilize Parkland Dedication funds for the Duluth and Case and Hazel Park Play Area projects. Motion passed.

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- d. **Parks RES PH22-376: Hamline Avenue Trail Project:** Vue moved to approve, Steenrod seconded. Alice Messer presented on amending the financing and spending plan in the Department of Parks and Recreation in the amount of \$305,000 for the Hamline Avenue Trail project to accept the funds for the proposed project. Questions answered included the distinction between a marked portion of the road and a separate lane. This project will be a separate path from the road. Motion Passed.
  - e. **Parks RES PH 22-386: NECC Bud Amd CDBG Funds \$500K:** Steenrod moved, and Jones seconded to approve the resolution. Alice Messer presented on authorizing the Department of Parks and Recreation to amend the financing and spending plan, in the amount of \$500,000, for the North End Community Center (NECC) project. Motion passed, with Jones noting opposition to the approval.
  - f. **OFS RES PH 22-382: End of Year:** Vega Perez moved to affirm the approval of the resolution, Steenrod seconded. Neal Younghans and Madeline Mitchel presented on the end of year resolution which has come before the CIB Committee this year because of included capital elements. The capital elements are related to the cancelation of old bond proceeds which will be cancelled to be used as debt service. Questions from committee members were answered about what types of debt service funds would go to. Motion passed.
- VI. Other Business,** Chair Tobolt (5 min)
- a. **Education Item:** Overview of the Duties of the CIB Chair and Vice Chair, CIB Bylaws and Standing Rules Darren presented on what the duties of the chair are for the committee.
- VII. Nominations and Elections of Chair:** Chair Tobolt passed the gavel to Vice Chair Elsa Vega Perez for nominations and election of the committee chair at 4:35. Hess nominated Darren Tobolt for the position of Committee Chair for 2023. Tobolt accepted. No further nominations were made. By a unanimous vote the committee chose to forego the ballot election process and elected Darren Tobolt by slate.
- VIII. Nominations and Elections of Vice Chair:** Vice Chair Elsa Vega Perez returned the gavel to Chair Darren Tobolt at 4:36 to run the remainder of the meeting. Nominations for Vice Chair were opened. Barrett Steenrod nominated Elsa Vega Perez for CIB Vice Chair in 2023. Vega Perez accepted the nomination, and no other nominations were made. By unanimous vote the committee chose to forego the ballot election process and elected Elsa Vega Perez by slate.
- IX. Announcements**
- a. Next CIB Meeting: Monday, February 13, 2023, 3:30 – 5:30
  - b. [Seeking New CIB Membership Applications](#) (or [stpaul.gov/cib](http://stpaul.gov/cib) and scroll to button at bottom of page) Discussed the membership needed.
  - c. **Postponed for February: CIB Social Event Following the Meeting:** Please join us across the street at [Los Ocampo Restaurant and Bar](#)
- X. Adjournment,** Ali moved to adjourn the meeting, Hess seconded. Motion passed and the meeting was adjourned at 5:02.

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