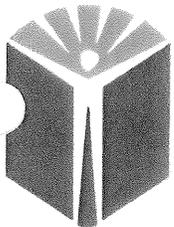
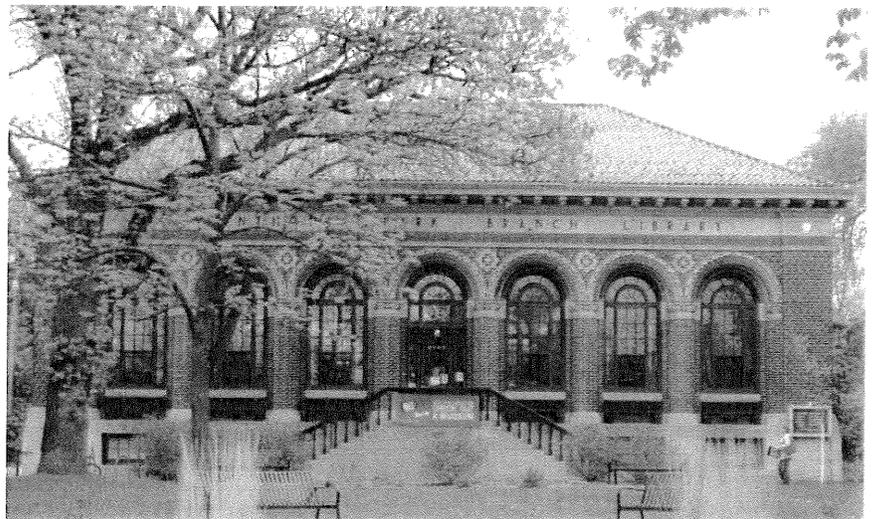
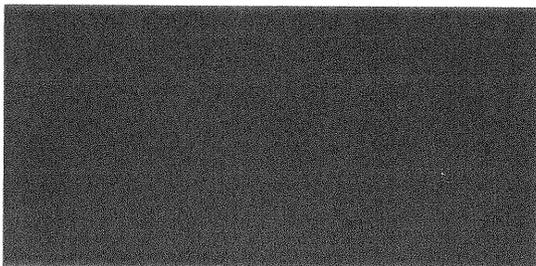
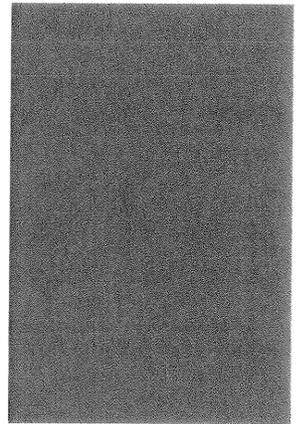
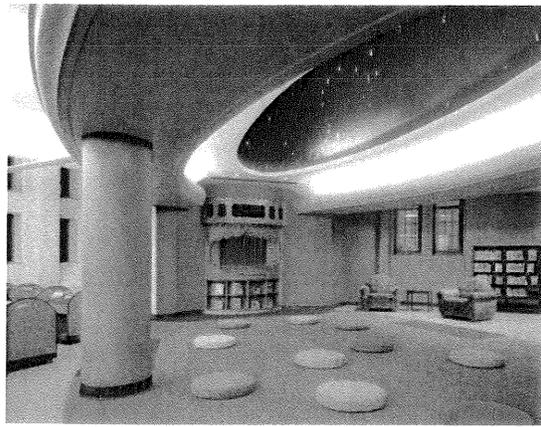
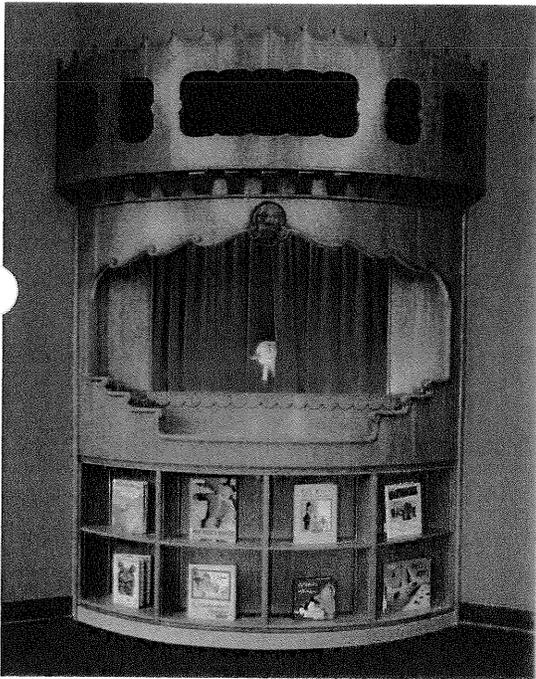




Saint Paul Public Library

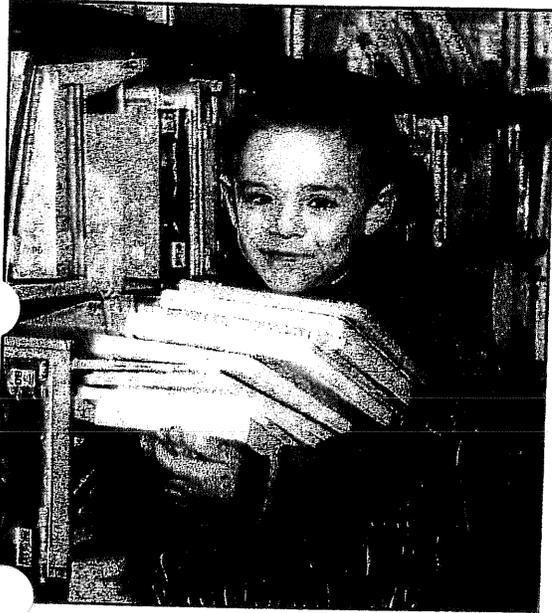
Facilities Plan

Progress Report, June 2008



SAINT PAUL
PUBLIC
LIBRARY

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INTRODUCTION

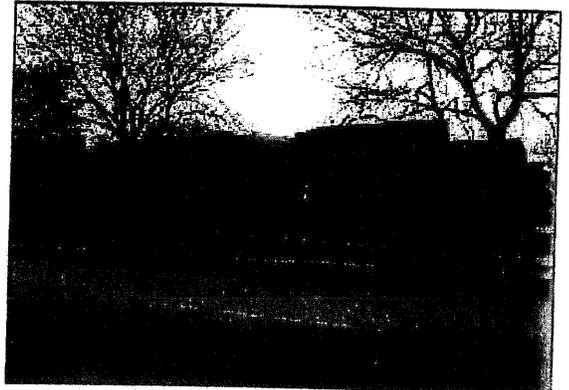
City of Neighborhoods

There is no question that Saint Paul can best be described as a “City of Neighborhoods,” each distinct and proud in its own unique way. Libraries respond to the life-long learning needs of our residents and are known to be both catalysts for growth as well as stabilizing factors in the 13 neighborhoods where we are fortunate enough to have a physical presence.

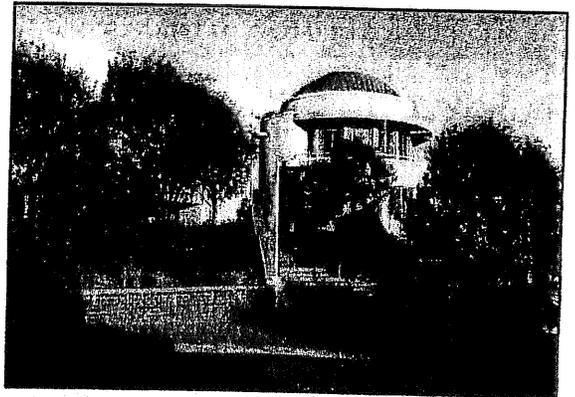
Since late 2006, the Library has worked to create a comprehensive, future-focused, purposeful plan for how library facilities are maintained; to determine when new libraries are built and how building priorities are determined. What follows is information about the Guiding Principles that have lead the development of this plan, the Standards by which we evaluated our current libraries, and information on how we determine priorities for improvement.

Guiding Principles:

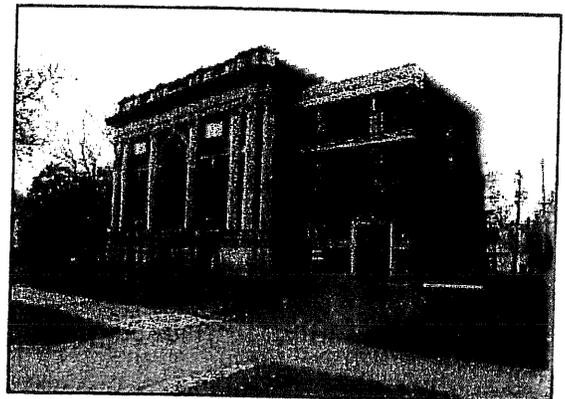
- Every neighborhood that currently has a library located within it will continue to have library service. We will not increase the number of permanent, library facilities we currently operate.
We are a system of services, meaning not every library will have all possible amenities or a full range of services when there are other libraries in close proximity that offer expanded/additional services.
- Libraries will be flexible to allow for changes in usage patterns, new technologies and customer-driven services.
To maximize efficiencies and service delivery, new or renovated libraries will be joint-use or jointly programmed spaces whenever possible.
- To be good stewards of the environment, we will first consider the effectiveness and cost of renovating or enhancing existing structures rather than building new facilities.
- We will keep proposed enhancements of facilities within a scope that does not significantly increase operating costs, allowing us to staff them at a level that ensures that enhanced facilities remain open and accessible.



Sun Ray Branch Library



Highland Park Library



Arlington Hills Library

LIBRARY BUILDING STANDARDS

Each building is assessed on how well it meets the following categories of evaluation criteria.*

Customer Considerations

A branch library should have dedicated space for children (30%), teens (30%) and adults (40%) as well as spaces for integration and gathering. The layout should be intuitive, allowing the customer to independently explore and find information as well as make working with staff an easy and obvious interaction. It should include a daylit interior, well organized, flexible collection areas, and areas for quiet study and reflection. The exterior should be inviting, the entrance welcoming and safe. Ease of access, by any mode of transportation or by customers of all abilities is important.

Technology Considerations

Technology should be seamlessly integrated into all areas of the facility and support the self-directed, experienced customer as well as the new technology users. Buildings should be built with the capacity to add new technologies for both staff and customers quickly and cost effectively. When appropriate, automated materials handling should be incorporated into new or renovated facilities.

Building and Staff Considerations

Libraries should be easily identifiable from a distance as well as on approach. The location of libraries should take the best advantage of motorized and foot traffic patterns as well as respond to existing or proposed neighborhood development plans. Building systems should be kept in good repair and updated on a routine basis. Parking options should be adequate, well-kept and safe. Libraries should use energy saving and “green” materials whenever possible.

In addition, the library needs to efficiently support the functions required to circulate materials, and support staff as they deliver services and programs. Staff spaces should be attractive, functional, encourage collaboration, promote efficient workflow, and promote ease of interaction with the customers.

Experiential Considerations

From the building exterior, to landscaping to the interior, libraries should be welcoming, attractive and comfortable. Entrances and way-finding should be obvious and interesting and interiors should contain furnishing and fixtures that are attractive and in good condition.

Libraries will include sufficient meeting rooms, learning labs and homework centers as the needs of the community dictate. Libraries must be zoned to give the quiet reader a reflective space as well as include “living rooms” for customers to comfortably socialize. Each library should include a “wow factor” –public art, early literacy environment or architectural features—that is a signature of that facility and a symbol for the community.

* Evaluation Criteria and assessment table adapted and reused with permission from Ramsey County Public Library’s Facilities Master Plan. Space requirements are guided by American Library Association. Building blocks for planning functional library space. (2001). Lanham, Maryland: Scarecrow Press.

PRIORITIES FOR IMPROVEMENT

Every neighborhood and every library is important; however, resources do not exist to make all the needed improvements to our facilities at once. All libraries will have an ongoing plan for maintenance. In addition, scenarios that include remodeling, renovation, or building new will be explored for libraries where standards fail to meet the "Good" or "Adequate" ranking and that also meet the following criteria:

1) Libraries that have not been built or remodeled* within the past 15 years.

Discounting libraries that were built or significantly remodeled since 1993**, the remaining libraries have not been remodeled or renovated in an average of 21 years. These libraries include: Arlington, Hamline Midway, Hayden Heights, Highland Park, Riverview, Sun Ray and West Seventh.

Libraries where usage is high, but service is constrained by inadequacies of the buildings.

Based on our evaluation criteria and usage patterns, those libraries where usage is high but functionality is inadequate or poor include: Highland, Arlington and Sun Ray.

*ADA accessibility or the addition of non-public space or services were not included as "remodel."

**Libraries built/remodeled since 1993 include: Merriam, Dayton's Bluff, Central, Saint Anthony Park, Highland, Rice, Rondo.

Libraries where small scale improvements could considerably increase customer usage and/or staff efficiencies:

Central Library, Saint Anthony, Riverview, Hamline and Hayden Heights

Based on these priorities and in an effort to invest in the system in a strategic way, the library is suggesting a tiered approach to improvements that includes:

Tier I: Arlington, Highland, Sun Ray

Tier II: Central Library, Saint Anthony, West Seventh

Tier III: Hamline, Hayden, Riverview

In addition, the library will create a projected maintenance schedule and budget for all libraries.

TIMELINE

Activity	Description	Start Date	Completion Date	Report to Library Board	Notes/Next Steps
Holzman Moss Branch Program Study	Holzman Moss Architects (www.holzmanmoss.com) worked with library staff to create preliminary conceptual and functional studies of 9 existing library locations that have outdated functionality and/or high usage.	March 2007	May 2007	March 21, 2007 May 22 nd , Holzman Moss presentation to Board.	
Capital Campaign development to invest in library priorities	Work with Friends to develop capital campaign concepts that focus on investing in high use/low functioning facilities.	August 2006	Ongoing		Feasibility study or priority projects to occur in late 2008
CIB request for Highland, West Seventh and Joint Use facility with Parks on East Side	Library requested planning monies for renovation of Highland Park Library, Expansion of West Seventh Library and Building a New Joint Use Library with Parks and Recreation on the East side of St. Paul. These monies were for further development and study of concepts developed by Holzman Moss.			March 21, 2007	Request for East Side Joint-Use Facility (Payne Maryland) was approved. Highland and West Seventh were denied.
Visioning monies received	The City Council designated visioning monies for Hamline, West Seventh, Highland, Sun Ray, and Rice Street libraries. In addition the visioning monies requested for the Payne/MD facility were approved. In total \$349K of planning money was allocated.		September, 26 th , 2007		

TIMELINE

Activity	Description	Start Date	Completion Date	Report to Library Board	Notes/Next Steps
Capital maintenance budget established	For the first time, the Library received dedicated maintenance monies in the 2008 budget to address some of the maintenance needs identified through the branch program study and evaluation process.	January 2008	December 2010		A plan for library improvements was established; implementation begins in June 2008. See "Scheduled 2008 Improvements."
Scheduled 2008 improvements.	Carpet replacement scheduled for Merriam, Riverview, Hamline and St. Anthony; security alarms and cameras for 8 branches, painting at Arlington and Hamline; exterior signage for Central; and an interior signage system for Merriam			Email sent re: carpeting to Board Members.	
Visioning for Payne Maryland	Work with PED staff and Payne Maryland Partnership to develop library component of joint-use facility.	November 2007 (Library involvement; Payne Maryland Partnership existed prior.)	May 2008	In-person updates/planning with Commissioner Bostrom. In person updates with Board Members in April.	
Visioning for Highland and Sun Ray	Listen and Learn, Analysis and Program Development and Space Options planning with Cuningham Group.	January 2008	June 30 th 2008	Emails/in-person updates with Board Members in April.	
Visioning for Hamline Library	Work with Hamline Midway Coalition to issue survey, collect responses and make moderate improvements to existing facility.	June 2008	December 2008	Emails/in person updates with Board Members in April.	
Expand services at West Seventh	Work with West Seventh Community Center to expand space in existing location.	May 2008	December 2008	In person updates/conversations Board Members.	
Project Maintenance for all libraries	Create improvement plans and associated timelines and costs for all areas rated as Inadequate/Poor. Include scheduled replacement of systems, furniture and technology.	January 2008	December 2008	Progress report in October 2008	Information currently being developed for libraries involved in visioning processes. See sample form next page.

PROJECTED MAINTENANCE

Library A	2009	2010	2011	2012	Projected Costs	Notes
Furniture and fixtures		X				
Joint-use or Jointly programmed			X			Identify partners to share in programming.
Entry experience			X			
Aesthetics			X			Will be improved with upgraded furnishings/fixtures
"Wow" factor			X			Add public art component.
Building Considerations						
Sustainable/green features		X				Use recycled shelving, furnishings in any upgrade.
Visibility of the Library from a distance		X				Part of "signage upgrade" of entire system.
Easily identifiable as a library		X				
Electrical System	X					Future Direct Digital Controls to replace pneumatic controls.
Scheduled Maintenance						
Parking lot			X			Resurface parking.
Carpeting/Flooring						
Roof						
HVAC				X		
Landscaping						
Painting				X		Interior painting.

FACT SHEET

	Arlington	Central	Dayton's Bluff	Hamline Midway	Hayden Heights	Highland Park	Merriam Park
Year built	1917	1917	2004	1930	1979	1954	1993
Square feet	7,922	93,000	6,664	8,194	12,324	21,554	16,923
Parking	1	4	36	10	31	29	21
Hours open per week	51.5	51.5	52.5	51.5	51.5	63	51.5*
Circulation	92,618	314,484	141,679	121,607	174,237	518,811	389,039
Visits	149,685	298,217	189,590	120,429	182,210	280,226	222,894
Collection	31,308	416,132	38,731	29,865	72,932	128,755	78,401
Public Internet computers	10	23	12	5	8	15	11
Circulation/Per sq. ft.	12	3	21	15	14	24	23
Visits/sq. ft.	19	3	28	15	15	13	13
Circulation/hour open	36	123	54	47	68	166	151
Visits/hour open	58	116	72	47	71	90	87

	Rice Street	River-view	Rondo	St. Anthony	Sun Ray	West Seventh
Year built	2002	1917	2006	1917	1970	1984
Square feet	12,846	7,803	31,343 ¹	10,590	11,981 ²	784
Parking	34	0	59	1	82	35
Hours open per week	51.5	51.5	63	63	63	33.5
Circulation	129,281	82,432	261,209	284,051	260,004	52,225
Visits	304,519	116,623	441,485	171,175	204,444	41,699
Collection	59,844	33,633	94,747	56,346	74,644	14,577
Public Internet computers	19	6	54	6	15	2
Circulation/Per sq. ft.	10	11	8	26	22	66
Visits/sq. ft.	24	15	14	16	17	53
Circulation/hour open	50	32	84	91	83	31
Visits/hour open	119	45	141	55	65	25

2007 data

¹ Rondo's total square footage is 58,884, when Bookmobile storage and parking is considered.

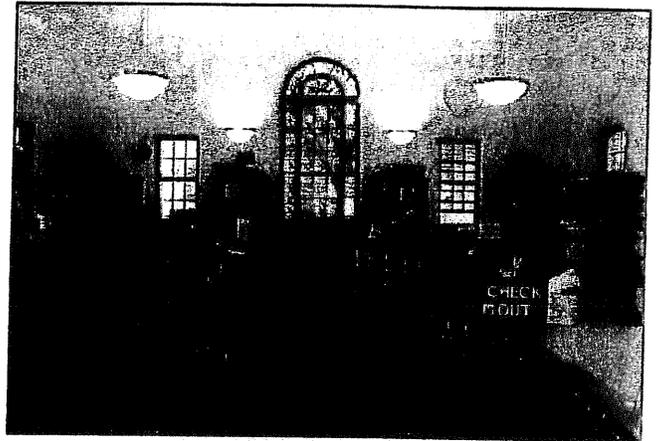
² Building includes 8,034 square feet of space for the Materials Management Center, which is not part of the branch

*Merriam Park's hours increased from 51.5 to 55.5 per week in March 2008.

ARLINGTON HILLS

Programmatic Vision Statement

In September 2007, the City Council voted to endorse Mayor Christopher B. Coleman's proposal to fund feasibility studies for five joint-use public library facilities. A "visioning" process, led by Hoisington Koegler Group was conducted to consider how the Arlington Hills Branch might join with the Parks and Recreation Department and other community organizations to create a single, significantly improved facility that is efficient and sustainable. Based on the work that has been done, the library sees the following vision for Arlington.



The new Arlington Library

The new East Side Library will be an expanded, contemporary building that will provide a full range of resources and services to the growing community. Current technologies will be incorporated to provide for the highest level of customer service and the greatest efficiency in library operations.

The new library will serve the community's large youth population with a family literacy center and Homework Center. Flexible spaces will provide areas for training and tutoring in languages, job skills and computer use. The library will share spaces with Parks and other partners to avoid duplication of this kind of programming. The library will be user friendly, and easily accessible to people with a wide range of abilities.

Architectural Goals

- Create large computer lab that also doubles as classroom
- Create performance space
- Create large community meeting rooms and smaller flexible spaces
- Create Homework Center
- Create separate spaces for children and teens
- Create a LEED certified building

Agency information (2007)

- Visits: 149,685
- Seating count: 21
- Internet workstations for public: 10
- Users of public Internet workstations: 37,696
- Users of meeting rooms (for library and community programs: 4,236

ARLINGTON HILLS

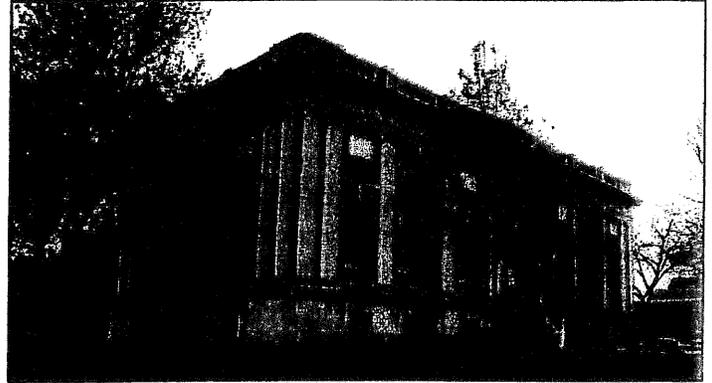
LIBRARY BRANCH ANALYSIS

Patron Service

Weekly hours open:	51.5
Annual visits (2007)	149,685
Circulation (2007)	92,618
Collection size (2007)	31,308

Location Site Features

Overall size	.34 Acres
Parking	0 General Spaces 1 Accessible



ACCESS TO MAJOR ROADWAYS:

The intersection of Payne and Maryland Avenues is 3.5 blocks to the northwest. I-35E is accessed by Maryland Avenue 3 blocks to the north.

ACCESS TO PUBLIC TRANSIT:

Metro Transit bus routes 61 and 64 serve the neighborhood.

ARCHITECTURAL DESCRIPTION:

A Carnegie library in the Beaux Arts style, of brick and sandstone construction. Listed on the National Registry of Historic Places and Saint Paul's list of preservation sites.

Physical Condition

YEAR BUILT	1917 (1988 Remodeled, 1997 Accessibility Addition)
OWNERSHIP STATUS	City-owned
OVERALL SIZE	7,922 Sq. Ft.
ADDITIONS	1997 Americans with Disabilities Act renovation

ARLINGTON HILLS

	Good	Adequate	Inadequate	Poor	Notes/Plans
Customer Considerations					
Patron Vehicle Access		X			
Pedestrian Access		X			
Daily Parking		X			
Event Parking			X		
Children's collection/space (30%)			X		
Adult collection/space (40%)		X			
Teen collection/space (30%)				X	
Accessibility			X		
Rest rooms			X		
Experiential Considerations					
Quiet Reading/Study areas			X		
Meeting rooms/public conference			X		
Ease of way-finding			X		
Furniture and fixtures			X		
Amenities				X	Needs a Homework Center and Job Skills support area.
Joint-use or Jointly programmed				X	
Entry experience				X	
Lighting (including daylighting)		X			
Noise management			X		
Aesthetics			X		
"Wow" factor				X	
Building Considerations					
Sustainable/green features				X	
Delivery Vehicle Access				X	
Proximity to Major Roadways		X			
Near a Commercial District		X			
Density of Housing		X			
Adjacencies		X			
Visibility of the Library from a distance		X			
Visibility of the Library upon approach		X			
Visibility of entry points		X			
Easily identifiable as a library	X				
No other library facility within 2 miles				X	
Future building area				X	
Future parking area				X	
Ownership	X				
Mechanical System		X			Future Direct Digital Controls to replace

ARLINGTON HILLS

					pneumatic controls.
Electrical System		X			Needs additional outlets for lap top computers
Security Systems		X			Additional equipment scheduled for 2008
Building Envelope		X			Request new Built-Up Roof. Brick & stone exterior in good condition
Ease of maintenance		X			Needs re-carpeting
Staff Considerations					
Circulation desk functionality				X	
Reference desk functionality				X	
Flexibility of space				X	
Book drop				X	
Workflow				X	
Storage				X	
Delivery staging				X	
Work room				X	
TECHNOLOGY CONSIDERATIONS					
Capacity for technology				X	
Computer availability (patron use)			X		
Self check availability		X			
Computer availability (staff)			X		
Auto handling				X	
Telephone infrastructure			X		
Fiber Connectivity				X	
Technology for meeting room/training capabilities				X	

Programmatic Vision Statement

The Central Library's recent renovation (2000-2002) has ensured that the building will maintain its historic place as an architectural icon of Saint Paul. However, the library's current goal of making Central a destination for families and life-long learning has revealed the need for additional improvements.

Wayfinding through the building will be improved so that finding collections and services becomes intuitive for customers. The lobby will inform visitors about the layout of the facility in a way that is interesting and effective.

The first floor entrance will be redesigned to provide a popular library where customers can quickly pick up popular materials and items they have reserved. Customers will be served from a single service point, and there will be additional technology which customers can use to help themselves.

Space within the library will be transformed into an early literacy environment that can be enjoyed by families and teachers who are receiving early literacy instruction from library staff.

Meeting room space will be upgraded to provide contemporary technology and presentation equipment. Finishes will be upgraded to the standard of the rest of Central.

Public spaces in Central that are currently underutilized, such as the west wing of the third floor, will be reprogrammed.

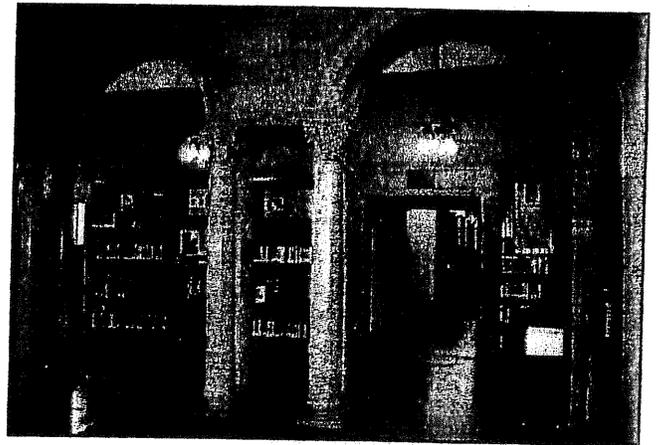
Architectural Goals

Improve wayfinding

- Create a popular library in the first floor lobby
- Re-design first floor service point
- Upgrade meeting rooms
- Create early literacy environment
- Reprogram under-utilized public areas

Agency Information (2007)

- Visits: 298,217
- Seating count: 91
- Internet workstations for public: 23
- Users of public Internet workstations: 84,034
- Users of meeting rooms (for library and community programs): 23,231

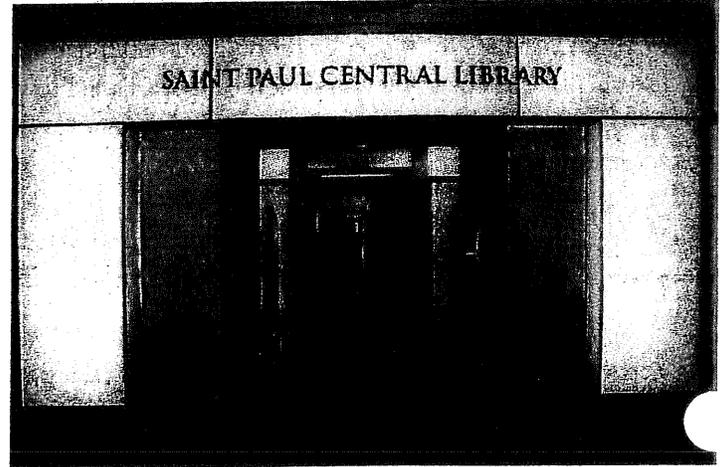


CENTRAL

LIBRARY BRANCH ANALYSIS

Patron Service

Weekly hours open	51.5
Annual visits (2007)	298,217
Circulation (2007)	314,484
Collection size (2007)	416,132 plus 258,259 government documents



Location Site Features

Overall size	1.16 Acres
Parking	4 General Spaces 0 Accessible

ACCESS TO MAJOR ROADWAYS:

I-94 and I-35E are both accessed short blocks from Central.

ACCESS TO PUBLIC TRANSIT:

Many Metro Transit bus routes serve downtown Saint Paul, and can be accessed 1 block from Central. The library is connected to the downtown skyway and tunnel connection.

ARCHITECTURAL DESCRIPTION:

Italian renaissance revival, of Tennessee marble. Listed on the National Registry of Historic Places and Saint Paul's list of preservation sites.

Physical Condition

YEAR BUILT	1917 1975 Remodeled 1985 Accessibility Renovation 2002 Major Renovation
OWNERSHIP STATUS	City-owned
OVERALL SIZE	93,000 Sq. Ft.
ADDITIONS	2002 Tunnel Connection to the Skyway System

	Good	Adequate	Inadequate	Poor	Notes/Plans
Customer Considerations					
Patron Vehicle Access		X			
Pedestrian Access	X				
Daily Parking		X			
Event Parking		X			Paid parking
Children's collection/space (30%)		X			Paid parking
Adult collection/space (40%)		X			
Teen collection/space (30%)			X		
Accessibility		X			
Rest rooms	X				
Experiential Considerations					
Quiet Reading/Study areas	X				
Meeting rooms/public conference		X			
Ease of way-finding				X	
Furniture and fixtures	X				
Amenities	X				
Joint-use or Jointly programmed			X		
Entry experience		X			
Lighting (including daylighting)		X			
Noise management		X			
Aesthetics	X				
"Wow" factor		X			
Building Considerations					
Sustainable/green features				X	
Delivery Vehicle Access	X				
Proximity to Major Roadways	X				
Near a Commercial District	X				
Density of Housing	X				
Visibility of the Library from a distance		X			
Visibility of the Library upon approach		X			
Visibility of entry points			X		
Easily identifiable as a library	X				
No other library facility within 2 miles				X	
Future building area				X	
Future parking area				X	
Ownership	X				
Mechanical System	X				
Electrical System	X				
Security Systems	X				
Building Envelope		X			Needs completion of copper gutter replacement on south side.

Ease of maintenance	X				
Staff Considerations					
Circulation desk functionality			X		
Reference desk functionality		X			
Flexibility of space			X		
Book drop	X				
Workflow		X			
Storage		X			
Delivery staging		X			
Work room		X			
TECHNOLOGY CONSIDERATIONS					
Capacity for technology	X				
Computer availability (patron use)	X				
Self check availability	X				
Computer availability (staff)	X				
Auto handling				X	
Telephone infrastructure	X				
Fiber Connectivity	X				
Technology for meeting room/training capabilities				X	

DAYTON'S BLUFF

Programmatic Vision Statement

Dayton's Bluff will continue to be a warm and welcoming neighborhood destination. Housed within Metropolitan State University, which offers members of the community the opportunity to use its facilities, the Dayton's Bluff branch will continue to focus on service to youth and families.

Because the building is owned and maintained by Metropolitan State, the library will focus on maintaining the furniture and finishes within the branch.

Since opening Dayton's Bluff in 2005, the library has upgraded the lighting in the children's area and increased the number of public Internet workstations. It will continue to upgrade technology and address specific facility issues in response to customer needs.

The Homework Center will continue to be furnished with comfortable furniture appealing to young people. Rather than use traditional library furniture, the branch will choose contemporary, comfortable home furnishings. Because of their low cost, they will be replaced rather than refurbished. Hard-sided furniture that has been successful at the Rondo Homework Center will also be considered for Dayton's Bluff.

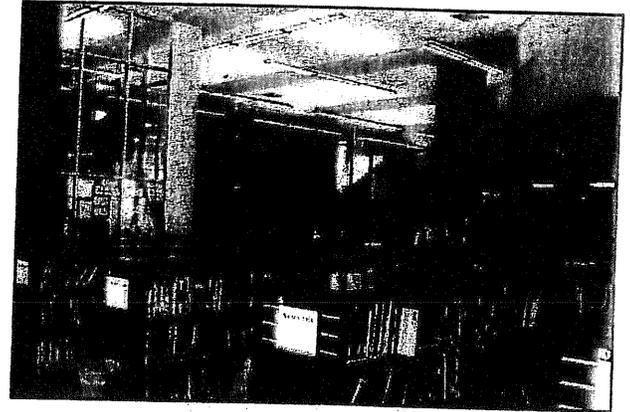
Active, comfortable furniture will be available for seating and study throughout the branch. Long-lasting fabrics used in the hospitality industry will be chosen to ensure durability. Dayton's Bluff will need to regularly reupholster and replace furniture for children and adults, in order to maintain its attractive appearance.

Architectural Goals

- Rewire service desk and add computer hardware
- Add public computers in the children's area
- Replace sofa and chairs in Homework Center
- Regularly reupholster and replace furniture

Agency Information (2007)

- Visits: 189,590
- Seating count: 36
- Internet workstations for public: 12
- Users of public Internet workstations: 37,601
- Users of meeting rooms (for library and community programs): 1,992



DAYTON'S BLUFF

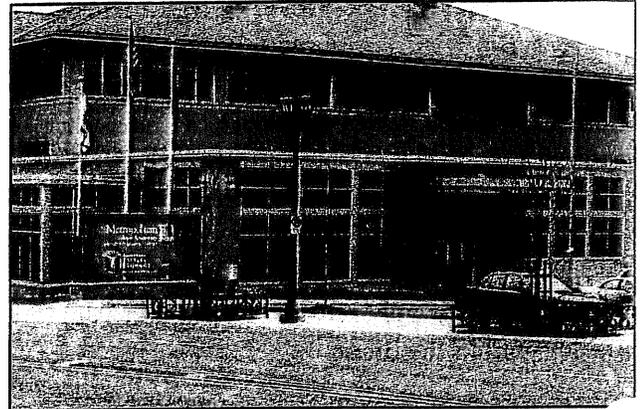
LIBRARY BRANCH ANALYSIS

Patron Service

Weekly hours open	52.5
Annual visits (2007)	189,590
Circulation (2007)	141,679
Collection size (2007)	38,731

Location Site Features

Overall size	NA
Parking	34 General Spaces 2 Accessible



ACCESS TO MAJOR ROADWAYS

I-94 and I-35E are both accessed blocks from Dayton's Bluff.

ACCESS TO PUBLIC TRANSIT

Metro Transit bus routes 61, 63 and 74 serve the neighborhood. The library is connected to the rest of the campus by skyway.

ARCHITECTURAL DESCRIPTION

A shared facility with Metropolitan State University, Dayton's Bluff is housed in a contemporary glass and brick building that complements other campus facilities.

Physical Condition

YEAR BUILT	2004
OWNERSHIP STATUS	Metropolitan State University-owned, long term leased space to the Library
OVERALL SIZE	6,664 Sq. Ft.
ADDITIONS	None

DAYTON'S BLUFF

	Good	Adequate	Inadequate	Poor	Notes/Plans
Customer Considerations					
Patron Vehicle Access	x				
Pedestrian Access	x				
Daily Parking		x			
Event Parking		x			
Children's collection/space (30%)	x				
Adult collection/space (40%)	x				
Teen collection/space (30%)	x				
Accessibility	x				
Rest rooms	x				
Experiential Considerations					
Quiet Reading/Study areas		x			
Meeting rooms/public conference					na
Ease of way-finding	x				
Furniture and fixtures	x				
Amenities	x				
Joint-use or Jointly programmed	x				Partner of Metro State
Entry experience	x				
Lighting (including daylighting)		x			
Noise management	x				
Aesthetics	x				
"Wow" factor		x			
Building Considerations					
Sustainable/green features				x	
Delivery Vehicle Access	x				
Proximity to Major Roadways	x				
Near a Commercial District	x				
Density of Housing	x				
Visibility of the Library from a distance		x			
Visibility of the Library upon approach		x			
Visibility of entry points		x			
Easily identifiable as a library		x			
No other library facility within 2 miles				x	
Future building area				x	
Future parking area				x	
Ownership	x				Leased from Metro State
Mechanical System	x				
Electrical System	x				
Security Systems	x				
Building Envelope	x				
Cost of maintenance	x				

DAYTON'S BLUFF

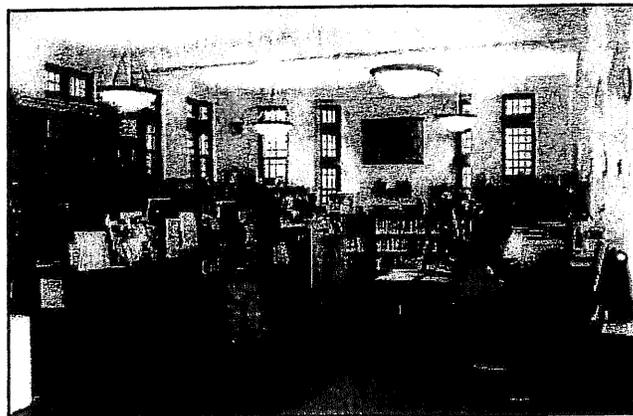
Staff Considerations					
Circulation desk functionality	X				
Reference desk functionality	X				
Flexibility of space	X				
Book drop	X				
Workflow	X				
Storage	X				
Delivery staging	X				
Work room	X				
TECHNOLOGY CONSIDERATIONS					
Capacity for technology	X				
Computer availability (patron use)	X				
Self check availability	X				
Computer availability (staff)		X			
Auto handling					na
Telephone infrastructure		X			
Fiber Connectivity				X	
Technology for meeting room/training capabilities					na

HAMLIN MIDWAY

Programmatic Vision Statement

The library is considering a variety of options for service to the Hamline neighborhood:

- In 2007 the firm of Holzman Moss Architecture studied the current building and created preliminary concepts for how it might be renovated and expanded in order to meet the current and future needs of customers.
- Library administration explored options for building collaborations or partnerships with other organizations to provide programming, services and resources.
- Library administration explored alternative service models, including London's Idea Store and Seattle's Wallingford Branch, to the community. Under both these models the branch would move to a facility on Snelling Avenue that would provide the best of traditional library service, along with opportunities for lifelong learning in a contemporary and comfortable setting.



For the present, the library has chosen to maintain and improve the present Hamline Midway facility. Library staff have worked with Hamline Midway Coalition to enlist members of the community to identify what improvements residents of the Hamline neighborhood want. Five groups comprised of community members were established to consider various aspects of the project.

An online and paper survey was created to determine the community's priorities. To date approximately 350 surveys have been returned, and the results will be final in July.

Library staff is leading the process of increasing technology and refurbishing Hamline's furniture and finishes. To this date, the circulation desk has been replaced, 7 new tables have been added, 3 new shelving units have been added, the front entry has been painted, and the children's area has new benches, carpet and preschool activities.

This summer Hamline will be re-carpeted, a mural will be painted on the lower level, and 4 new public Internet computers will be added. Plantings will be added to the landscape.

Architectural Goals

- Create a prominent entry point
- Enhance community meeting room
- Create early literacy environment and enhance Youth Services
- Create computer lab
- Create emphasis on fireplace as library's focal point
- Improve staff support spaces
- Re-design service desk

Agency information (2007)

- Visits: 120,429
- Seating count: 22
- Internet workstations for public: 52
- Users of public Internet workstations: 20,630
- Users of meeting rooms (for library and community programs): 8057

HAMLIN MIDWAY

LIBRARY BRANCH ANALYSIS

Patron Service

Weekly hours open	51.5
Annual visits (2007)	120,429
Circulation (2007)	121,607
Collection size (2007)	29,865

Location Site Features

Overall size	.33 Acres
Parking	9 General Spaces 1 Accessible



ACCESS TO MAJOR ROADWAYS:

Hamline is located near Snelling Avenue, a major north-south regional thoroughfare, and north of I-94.

ACCESS TO PUBLIC TRANSIT:

Metro Transit bus routes 67 and 84 serve the neighborhood.

ARCHITECTURAL DESCRIPTION:

Hamline Midway is a two-story collegiate gothic building, of tapestry brick with hardwood interior finish.

Physical Condition

YEAR BUILT	1930 (1985 Remodeled, 1990 Accessibility Addition)
OWNERSHIP STATUS	City-owned
OVERALL SIZE	8,194 Sq. Ft.
ADDITIONS	1990 Americans with Disabilities Act renovation

HAMLIN MIDWAY

	Good	Adequate	Inadequate	Poor	Notes/Plans
Customer Considerations					
Patron Vehicle Access		X			
Pedestrian Access	X				
Daily Parking		X			
Event Parking		X			
Children's collection/space (30%)		X			
Adult collection/space (40%)	X				
Teen collection/space (30%)			X		
Accessibility		X			
Rest rooms		X			
Experiential Considerations					
Quiet Reading/Study areas			X		
Meeting rooms/public conference			X		
Ease of way-finding		X			
Furniture and fixtures			X		
Amenities		X			
Joint-use or Jointly programmed			X		EXCELLENT OPPORTUNITIES
Entry experience				X	
Lighting (including daylighting)		X			
Noise management				X	
Aesthetics				X	
"Wow" factor				X	
Building Considerations					
Sustainable/green features				X	
Delivery Vehicle Access			X		
Proximity to Major Roadways		X			
Near a Commercial District	X				
Density of Housing	X				
Visibility of the Library from a distance			X		
Visibility of the Library upon approach		X			
Visibility of entry points		X			
Easily identifiable as a library	X				
No other library facility within 2 miles				X	
Future building area		X			
Future parking area				X	
Ownership	X				
Mechanical System		X			Future Direct Digital Controls to replace pneumatic controls
Electrical System		X			

HAMLIN MIDWAY

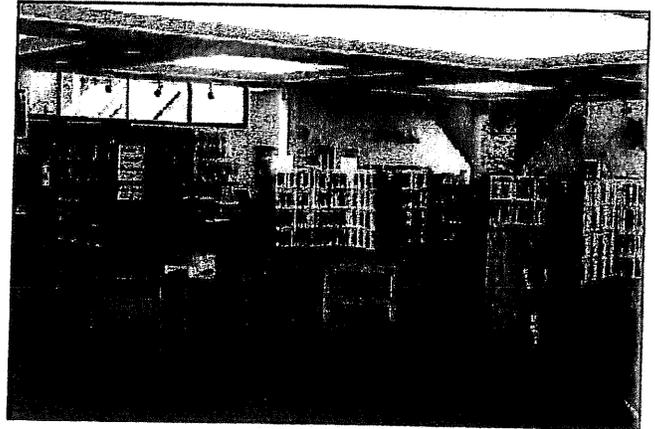
Security Systems					Planned for 2008
Building Envelope		X			Request replacement of brick & tuck pointing
Ease of maintenance	X				
Staff Considerations					
Circulation desk functionality		X			
Reference desk functionality		X			
Flexibility of space				X	
Book drop			X		
Workflow				X	
Storage				X	
Delivery staging				X	
Work room				X	
TECHNOLOGY CONSIDERATIONS					
Capacity for technology				X	
Computer availability (patron use)			X		
Self check availability		X			
Computer availability (staff)			X		
Auto handling					NA
Telephone infrastructure		X			
Fiber Connectivity				X	
Technology for meeting room/training capabilities				X	

HAYDEN HEIGHTS

Programmatic Vision Statement

Hayden Heights will provide a contemporary and colorful interior that is comfortable for individuals as well as families and groups using the space together. It will welcome visitors with a brightly lit entrance that displays exhibits from community partners and neighborhood schools.

The great demand for technology at Hayden Heights will drive the expansion of equipment and space devoted to the use of computers by customers of all ages. There will be space that can be separated from the main room when it is needed to provide space for computer training.



Space throughout the building will be flexible and adaptable for the changing needs of the neighborhood. The information and checkout desks will be combined to make more space for customers. Mobile service workstations will enable the staff to move throughout the building in order to serve groups and individuals wherever they need help.

Meeting spaces for members of the community will be upgraded to provide improved kitchen facilities, better lighting and temporary presentation equipment.

Architectural Goals

- Create welcoming entrance
- Re-design circulation/ information service desk
- Create contemporary interiors
- Create a computer lab
- Renovate public restrooms
- Replace chipped glazed exterior bricks
- Create more effective exterior signage
- Expand bicycle parking

Agency information (2007)

- Visits: 182,210
- Seating count: 32
- Internet workstations for public: 8
- Users of public Internet workstations: 41,170
- Users of meeting rooms (for library and community programs): 3,929

HAYDEN HEIGHTS

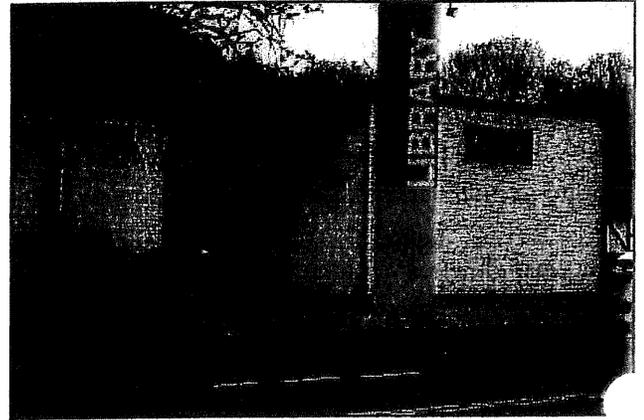
LIBRARY BRANCH ANALYSIS

Patron Service

Weekly hours open	51.5
Annual visits (2007)	182,210
Circulation (2007)	174,237
Collection size (2007)	72,932

Location site features

Overall size	68 Acres
Parking	30 General Spaces; 1 Accessible



ACCESS TO MAJOR ROADWAYS:

Hayden Heights is located on a major north-south regional thoroughfare, White Bear Avenue, and 3 miles for I-

ACCESS TO PUBLIC TRANSIT:

Metro Transit bus routes 64 and 80 serve the Hayden Heights neighborhood.

ARCHITECTURAL DESCRIPTION:

Brick slab on grade construction, in the Bauhaus style.

Physical Condition

YEAR BUILT	1979
OWNERSHIP STATUS	City-owned
OVERALL SIZE	12,324 Sq. Ft.
ADDITIONS	None

HAYDEN HEIGHTS

	Good	Adequate	Inadequate	Poor	Notes/Plans
Customer Considerations					
Patron Vehicle Access	X				
Pedestrian Access	X				
Daily Parking	X				
Event Parking	X				
Children's collection/space (30%)	X				
Adult collection/space (40%)	X				
Teen collection/space (30%)		X			
Accessibility		X			
Rest rooms		X			
Experiential Considerations					
Quiet Reading/Study areas		X			
Meeting rooms/public conference		X			
Ease of way-finding		X			
Furniture and fixtures			X		
Amenities		X			
Joint-use or Jointly programmed				X	
Entry experience			X		
Lighting (including daylighting)					
Noise management		X			
Aesthetics		X			
"Wow" factor				X	
Building Considerations					
Sustainable/green features			X		
Delivery Vehicle Access	X				
Proximity to Major Roadways		X			
Near a Commercial District		X			
Density of Housing		X			
Visibility of the Library from a distance			X		
Visibility of the Library upon approach		X			
Visibility of entry points		X			
Easily identifiable as a library			X		
No other library facility within 2 miles	X				
Future building area			X		
Future parking area			X		
Ownership	X				
Mechanical System		X			
Electrical System		X			
Security Systems			X		Future Direct Digital Controls to replace pneumatic controls. Installation planned for 2008

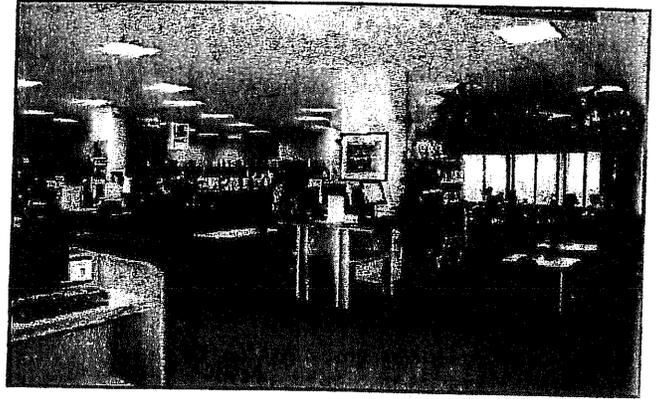
HAYDEN HEIGHTS

Building Envelope		X			
Ease of maintenance	X				
Staff Considerations					
Circulation desk functionality		X			
Reference desk functionality		X			
Flexibility of space		X			
Book drop		X			
Workflow		X			
Storage			X		
Delivery staging		X			
Work room		X			
TECHNOLOGY CONSIDERATIONS					
Capacity for technology		X			
Computer availability (patron use)			X		
Self check availability		X			
Computer availability (staff)		X			
Auto handling				X	
Telephone infrastructure		X			
Fiber Connectivity				X	
Technology for meeting room/training capabilities				X	

HIGHLAND PARK

Programmatic Vision Statement

In September 2007, the City Council voted to endorse Mayor Christopher B. Coleman's proposal to fund feasibility studies for five joint-use public library facilities. A "visioning" process, led by Cuningham Group Architecture is being conducted to consider how the Highland Park Branch and the Hillcrest Recreation Center might be renovated to create a single, significantly improved facility that is efficient and sustainable. Based on the work that has been done, the library sees the following vision for Highland.



The Highland Park Branch Library will reflect the high volume of use, the diversity in age of its users, and the community's incredible appetite for literature and reading. It will contain a popular library with a quiet space for browsing and reading. The library will expand the collection at Highland.

The circulation workspace and check-out area for patrons will be intuitive, efficient, and will provide enough space for the movement of a large volume of materials. Automated handling systems will be used.

Highland will provide a large early literacy environment that accommodates multiple families. A computer lab for training visitors of all ages will be included.

Windows on Ford Parkway will provide visual access to activity within the library. The entrance to Highland will be a welcoming space that is functional and attractive. A coffee shop will be a popular amenity. The library will have an open and contemporary look and feel. Wayfinding will be intuitive.

Architectural Goals

- Expand collections and program spaces
- Add meeting rooms, computer lab and Teen Center
- Revamp mechanical system
- Create intuitive open space plan with relocated service desk

Agency Information (2007)

- Visits: 280,226
- Seating count: 51
- Internet workstations for public: 15
- Users of public Internet workstations: 67,517
- Users of meeting rooms (for library and community programs): 7,665

HIGHLAND PARK

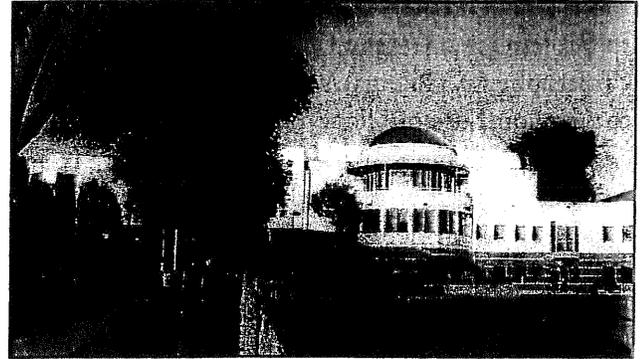
LIBRARY BRANCH ANALYSIS

Patron Service

Weekly hours open	63
Annual visits (2007)	280,226
Circulation (2007)	518,811
Collection size (2007)	128,755

Location Site Features

Overall size	1.66 Acres
Parking	27 General Spaces 2 Accessible



ACCESS TO MAJOR ROADWAYS:

Highland is located near Snelling and Cleveland avenues, which are major city thoroughfares. It is blocks from the Ford Bridge, which crosses the Mississippi River into Minneapolis.

ACCESS TO PUBLIC TRANSIT:

Metro Transit bus routes 22, 46, 74, 84 and 134 serve the neighborhood.

ARCHITECTURAL DESCRIPTION

A remodel of the previous library, which created a joint-use facility with the Hillcrest Recreation Center, in a style contemporary to 1995.

Physical Condition

YEAR BUILT	1954 (1974 Remodeled, 1995 Addition)
OWNERSHIP STATUS	City-owned
OVERALL SIZE	21,554 Sq. Ft.
ADDITIONS	1995

HIGHLAND PARK

	Good	Adequate	Inadequate	Poor	Notes/Plans
Customer Considerations					
Patron Vehicle Access			X		
Pedestrian Access			X		
Daily Parking			X		
Event Parking			X		
Children's collection/space (30%)			X		
Adult collection/space (40%)		X			
Teen collection/space (30%)			X		
Accessibility		X			
Rest rooms		X			
Experiential Considerations					
Quiet Reading/Study areas			X		
Meeting rooms/public conference			X		
Ease of way-finding			X		
Furniture and fixtures		X			
Amenities			X		
Joint-use or Jointly programmed	X				Co-located with Hillcrest Recreation Center
Entry experience				X	
Lighting (including daylighting)			X		
Noise management			X		
Aesthetics				X	
"Wow" factor				X	
Building Considerations					
Sustainable/green features				X	
Delivery Vehicle Access				X	
Proximity to Major Roadways		X			
Near a Commercial District		X			
Density of Housing		X			
Visibility of the Library from a distance				X	
Visibility of the Library upon approach				X	
Visibility of entry points				X	
Easily identifiable as a library				X	
No other library facility within 2 miles	X				
Future building area	X				
Future parking area	X				
Ownership	X				
Mechanical System		X			Future Direct Digital Controls to replace pneumatic controls.
Electrical System		X			

HIGHLAND PARK

Security Systems			x		Planned for 2008
Building Envelope		x			Repair west exterior stucco wall
Ease of maintenance		x			In need of new carpet
Staff Considerations					
Circulation desk functionality			x		
Reference desk functionality			x		
Flexibility of space			x		
Book drop			x		
Workflow			x		
Storage			x		
Delivery staging			x		
Work room			x		
TECHNOLOGY CONSIDERATIONS					
Capacity for technology			x		
Computer availability (patron use)		x			
Self check availability		x			
Computer availability (staff)		x			
Auto handling				x	Significant need
Telephone infrastructure			x		
Fiber Connectivity		x			
Technology for meeting room/training capabilities				x	

MERRIAM PARK

Programmatic Vision Statement

Merriam Park will continue to be a welcoming neighborhood destination. As it ranks second only to Highland Park in the number of items checked out to customers, focus will remain on having a diverse and deep collection of materials and the flexibility to display and market them appropriately.

Since its construction in 1995, Merriam has been well maintained. The library will continue this practice. Recent projects include refinishing teak doors and windows, repairing damage to the copper dome, and installing a new signage system throughout the building. In 2008 both floors will be re-carpeted, security cameras and alarms will be installed, and the outdated card access system will be upgraded.

Merriam staff created a teen area in 2008. Decorated with comfortable furnishings designed to appeal to youth, it will be regularly updated to keep it fresh and attractive.

Merriam's heavily used meeting rooms will be upgraded to include contemporary presentation equipment.

The library does not anticipate major changes or additions to Merriam Park, because it is close to larger branches which offer more amenities.

Architectural Goals

- Re-carpet
- Add security equipment
- Upgrade telephone equipment
- Upgrade card access system

Agency Information (2007)

- Visits: 222,894
- Seating count: 61
- Internet workstations for public: 11
- Users of public Internet workstations: 43,290
- Users of meeting rooms (for library and community programs): 8,700

MERRIAM PARK

LIBRARY BRANCH ANALYSIS

Patron Service

Weekly hours open:	55.5*
Annual visits (2007)	222,894
Circulation (2007)	389,039
Collection size (2007)	78,401



Location site features

Overall size	.62 Acres
Parking	20 General Spaces 1 Accessible

ACCESS TO MAJOR ROADWAYS:

I-94 and Snelling Avenue are located blocks from Merriam Park.

ACCESS TO PUBLIC TRANSIT:

Metro Transit bus routes 21, 63, 84 and 87 serve the Merriam Park neighborhood.

ARCHITECTURAL DESCRIPTION:

Contemporary construction that acknowledges the historical character of the previous building and the neighborhood, of brick construction.

Physical Condition

YEAR BUILT	1993
OWNERSHIP STATUS	City-owned
OVERALL SIZE	16,923 Sq. Ft.
ADDITIONS	None

*Hours increased from 51.5 per week to 55.5 per week in March 2008.

MERRIAM PARK

	Good	Adequate	Inadequate	Poor	Notes/Plans
Customer Considerations					
Patron Vehicle Access	x				
Pedestrian Access	x				
Daily Parking		x			
Event Parking		x			
Children's collection/space (30%)		x			
Adult collection/space (40%)		x			
Teen collection/space (30%)			x		
Accessibility		x			
Rest rooms		x			
Experiential Considerations					
Quiet Reading/Study areas		x			
Meeting rooms/public conference		x			
Ease of way-finding		x			
Furniture and fixtures		x			
Amenities		x			
Joint-use or Jointly programmed				x	
Entry experience	x				
Lighting (including daylighting)		x			
Noise management		x			
Aesthetics		x			
"Wow" factor				x	
Building Considerations					
Sustainable/green features			x		
Delivery Vehicle Access		x			
Proximity to Major Roadways		x			
Near a Commercial District		x			
Density of Housing		x			
Visibility of the Library from a distance		x			
Visibility of the Library upon approach		x			
Visibility of entry points		x			
Easily identifiable as a library		x			
No other library facility within 2 miles				x	
Future building area		x			
Future parking area		x			
Ownership	x				
Mechanical System		x			Future Direct Digital Controls to replace pneumatic controls.
Electrical System		x			
Security Systems		x			Installation in 2008

MERRIAM PARK

Building Envelope		X			
Ease of maintenance		X			Re-carpeting in 2008
Staff Considerations					
Circulation desk functionality		X			
Reference desk functionality		X			
Flexibility of space		X			
Book drop		X			
Workflow		X			
Storage		X			
Delivery staging		X			
Work room		X			
TECHNOLOGY CONSIDERATIONS					
Capacity for technology		X			
Computer availability (patron use)		X			
Self check availability		X			
Computer availability (staff)		X			
Auto handling				X	
Telephone infrastructure		X			
Fiber Connectivity					na
Technology for meeting room/training capabilities		X			

RICE STREET

Programmatic Vision Statement

Rice Street will be the bustling center of the community that it has become since it was built in 2002. As it is second only to Rondo in the number of customer visits focus for improvements will be on ensuring spaces for learning, gathering and use of technology are up to date and flexible. The existing large and small community meeting rooms, a Homework Center, and a computer lab, it will continue to draw large crowds.

Since its opening, most systems have performed as expected. Problems with the HVAC system that caused an outbreak of mold were remediated and resolved in 2006. The HVAC system was re-commissioned in 2007 to improve energy efficiency.

Burglar alarms and security cameras were installed shortly after opening in 2002. 27 pieces of furniture were reupholstered in 2005.

As the library's second busiest agency, Rice is very heavily used every day that it is open. The furniture and finishes will need to be continually refurbished and replaced in order to keep Rice Street the welcoming facility it needs to be. The Homework Center will continue to be furnished with comfortable furniture appealing to young people. Rather than traditional library furniture, the branch will choose contemporary, comfortable home furnishings. Because of their cost, they will be replaced rather than refurbished. Hard-sided furniture that has been successful at the Rondo Homework Center will also be considered for Rice Street.

Rice Street's computer lab and meeting rooms will be continually upgraded to provide contemporary presentation equipment.

Rice Street will continue to look for opportunities to collaborate with community partners to improve customer service. As the Police Department looks to enhance its presence, the library anticipates being a stakeholder in the visioning process for a new Police facility in the North End.



Architectural Goals

- Resolve HVAC issues in computer lab
- Replace telephone system
- Replace access card system
- Upgrade presentation equipment
- Establish schedule for reupholstering chairs

Agency Information (2007)

- Visits: 304,519
- Seating count: 61
- Internet workstations for public: 23
- Users of public Internet workstations: 74,998
- Users of meeting rooms (for library and community programs): 8,867

RICE STREET

LIBRARY BRANCH ANALYSIS

Patron Service

Weekly hours open:	51.5
Annual visits (2007)	304,519
Circulation (2007)	129,281
Collection size (2007)	59,884

Location Site Features

Overall size	.81 Acres
Parking	32 General Spaces; 2 Accessible



ACCESS TO MAJOR ROADWAYS:

The library is located on a major north-south thoroughfare, Rice Street, which intersects with University and Maryland Avenues, and which is blocks west of I-35E.

ACCESS TO PUBLIC TRANSIT:

Metro Transit bus routes 3 and 62 serve the Rice Street neighborhood.

ARCHITECTURAL DESCRIPTION:

Contemporary slab-on-grade construction, of brick and glass.

Physical Condition

YEAR BUILT	2002
OWNERSHIP STATUS	City-owned
OVERALL SIZE	12,846 Sq. Ft.
ADDITIONS	None

RICE STREET

	Good	Adequate	Inadequate	Poor	Notes/Plans
Customer Considerations					
Patron Vehicle Access	X				
Pedestrian Access	X				
Daily Parking	X				
Event Parking	X				
Children's collection/space (30%)	X				
Adult collection/space (40%)	X				
Teen collection/space (30%)	X				
Accessibility	X				
Rest rooms	X				
Experiential Considerations					
Quiet Reading/Study areas		X			
Meeting rooms/public conference	X				
Ease of way-finding		X			
Furniture and fixtures		X			
Amenities		X			
Joint-use or Jointly programmed				X	Excellent potential
Entry experience		X			
Lighting (including daylighting)	X				
Noise management		X			
Aesthetics		X			
"Wow" factor		X			
Building Considerations					
Sustainable/green features			X		
Delivery Vehicle Access		X			
Proximity to Major Roadways		X			
Near a Commercial District		X			
Density of Housing		X			
Visibility of the Library from a distance		X			
Visibility of the Library upon approach		X			
Visibility of entry points		X			
Easily identifiable as a library	X				
No other library facility within 2 miles		X			
Future building area		X			
Future parking area		X			
Ownership	X				
Mechanical System		X			
Electrical System		X			
Security Systems		X			
Building Envelope		X			
Ease of maintenance		X			

RICE STREET

Staff Considerations					
Circulation desk functionality		X			
Reference desk functionality		X			
Flexibility of space		X			
Book drop		X			
Workflow		X			
Storage		X			
Delivery staging		X			
Work room		X			
TECHNOLOGY CONSIDERATIONS					
Capacity for technology			X		
Computer availability (patron use)					
Self check availability		X			
Computer availability (staff)		X			
Auto handling				X	
Telephone infrastructure		X			
Fiber Connectivity				X	
Technology for meeting room/training capabilities				X	

Programmatic Vision Statement

The Riverview Branch will remain a true neighborhood library that reflects the vibrant "District del Sol" and the growing number of families and youth that live in this community.

The interior will be renovated to provide a welcoming, comfortable and functional space for visitors. More effective shelving and display units will provide housing for print and audiovisual materials. Additional seating will be added to accommodate the busy afternoon crowds.

An addition of 1,800 square feet will enhance service to youth and to provide flexible meeting spaces. An enhanced early literacy environment and enlarged area for service to children and teens will be created.

Flexible space for community rooms will be added, in order to meet the demand for room for large group gatherings as well as smaller spaces that can be used for computer, job skills and English language training. These dedicated meeting areas will replace the meeting room that now shares space with the Homework Center, and which is available only on a part-time basis, when the Homework Center is not in session.

Riverview's one service desk will be redesigned to make it a more convenient place for customers and staff to consult. This will provide for a more efficient workflow and more room for self-service checkout.



Architectural goals

- Create an early literacy environment and enhanced youth services area
- Create a dedicated meeting room
- Enhance lounge seating
- Create a popular materials collection area
- Create a flexible computer lab
- Create flexible spaces for small group activities
- Improve staff and volunteer work spaces

Agency information (2007)

- Visits: 116,623
- Seating count: 26
- Internet workstations for public: 4 (increased to 6 in 2008)
- Users of public Internet workstations: 20,610
- Users of meeting rooms (for library and community programs): 2,338

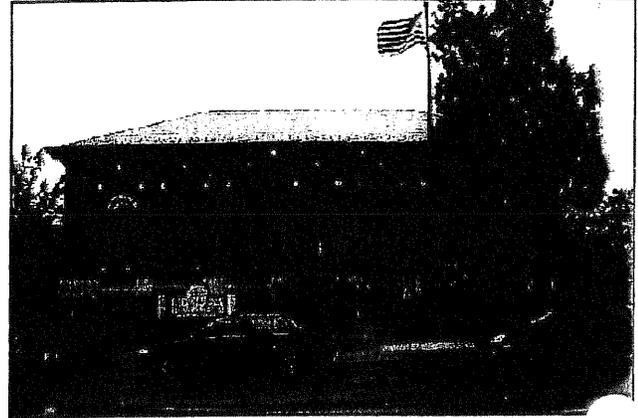
LIBRARY BRANCH ANALYSIS

Patron Service

Weekly hours open:	51.5
Annual visits (2007)	116,623
Circulation (2007)	82,432
Collection size (2007)	33,633

Location Site Features

Overall size	34 Acres
Parking	0 General Spaces 0 Accessible



ACCESS TO MAJOR ROADWAYS:

MN-52 and the Wabasha and Robert Street bridges are accessed blocks from Riverview.

ACCESS TO PUBLIC TRANSIT:

Metro Transit routes 67 and 75 serve the Riverview neighborhood.

ARCHITECTURAL DESCRIPTION:

A Carnegie library in the Beaux Arts style, of brick and sandstone construction. Listed on the National Registry of Historic Places and Saint Paul's list of preservation sites.

Physical Condition

YEAR BUILT	1917 (1989 Accessibility addition)
OWNERSHIP STATUS	City-owned
OVERALL SIZE	7,803 Sq. Ft.
ADDITIONS	1989 Americans with Disabilities Act renovation

RIVERVIEW

	Good	Adequate	Inadequate	Poor	Notes/Plans
Customer Considerations					
Patron Vehicle Access		X			
Pedestrian Access		X			
Daily Parking		X			
Event Parking		X			
Children's collection/space (30%)				X	
Adult collection/space (40%)		X			
Teen collection/space (30%)			X		
Accessibility		X			
Rest rooms		X			
Experiential Considerations					
Quiet Reading/Study areas		X			
Meeting rooms/public conference			X		
Ease of way-finding		X			
Furniture and fixtures		X			
Amenities		X			
Joint-use or Jointly programmed				x	
Entry experience		X			
Lighting (including daylighting)		X			
Noise management		X			
Aesthetics		X			
"Wow" factor				X	
Building Considerations					
Sustainable/green features				X	
Delivery Vehicle Access		X			
Proximity to Major Roadways		X			
Near a Commercial District		X			
Density of Housing		X			
Visibility of the Library from a distance		X			
Visibility of the Library upon approach		X			
Visibility of entry points		X			
Easily identifiable as a library	X				
No other library facility within 2 miles				x	
Future building area			x		
Future parking area			x		
Ownership	x				
Mechanical System		x			Future Direct Digital Controls to replace pneumatic controls.
Electrical System		x			Needs additional outlets for lap top computers

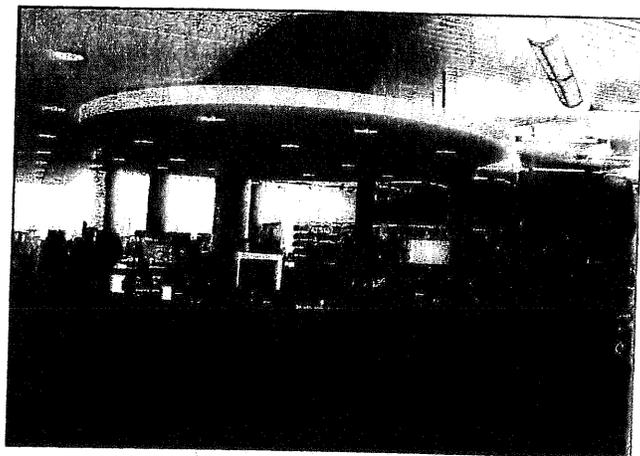
RIVERVIEW

Security Systems			x		Planned for 2008
Building Envelope			x		Requested funds for re-painting exterior wood
Ease of maintenance		x			
Staff Considerations					
Circulation desk functionality			x		
Reference desk functionality			x		
Flexibility of space			x		
Book drop		x			
Workflow			x		
Storage			x		
Delivery staging			x		
Work room			x		
TECHNOLOGY CONSIDERATIONS					
Capacity for technology			x		
Computer availability (patron use)			x		
Self check availability		x			
Computer availability (staff)			x		
Auto handling					na
Telephone infrastructure		x			
Fiber Connectivity				x	
Technology for meeting room/training capabilities				x	

RONDO COMMUNITY OUTREACH

Programmatic Vision Statement

The Rondo Community Outreach library will continue to be a destination for the entire city and a gathering place for the community. Large and small meeting rooms, a Homework Center, an Electronic Classroom, and spaces where community partners provide training and tutoring will continue to draw large crowds.



Since its opening in September 2006, most systems have performed as expected. Remedial work has been performed to air condition the server room, filter iron from water, and upgrade the lighting system capacity. Based on the experience of the staff, we project that there will be two ongoing issues within the building. The springs on the garage door are unreliable, and have been replaced 3 times. The automatic shade that covers the meeting room glass facing Dale Street has also been problematic.

As the library's busiest agency, Rondo is very heavily used every day of the week. The furniture and finishes will need to be continually refurbished and replaced in order to keep Rondo the welcoming facility it needs to be. Staff will replace worn areas of the carpet with carpet squares without delay. Keeping the large number of pieces of upholstered furniture in good repair will be an ongoing challenge. In addition to the 37 lounge chairs, many of the desk chairs are partially upholstered. The library will work to duplicate the designer's lively selection of fabrics with textiles that are hardy and that conceal wear.

Rondo's Electronic Classroom and large multipurpose room will continually be upgraded to provide contemporary presentation equipment.

Architectural Goals

- Resolve problems with garage doors
- Replace shade on Dale Street window in Multipurpose Room
- Upgrade presentation equipment
- Establish schedule for reupholstering chairs

Agency Information (2007)

- Visits: 441,485
- Seating count: 105
- Internet workstations for public: 54
- Users of public Internet workstations: 110,874
- Users of meeting rooms (for library and community programs): 32,376

RONDO COMMUNITY OUTREACH

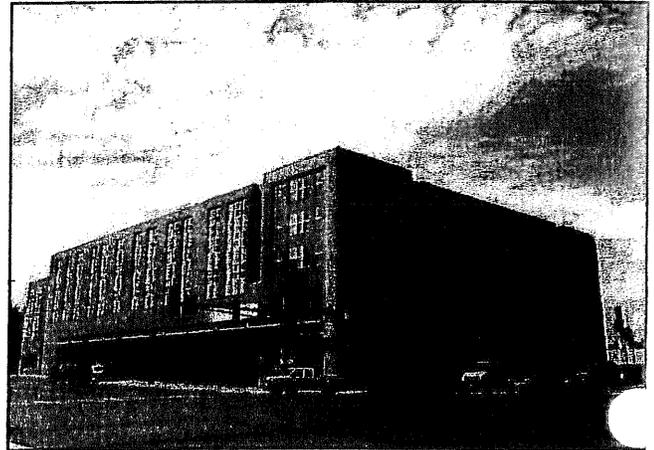
LIBRARY BRANCH ANALYSIS

Patron Service

Weekly hours open:	63
Annual visits (2007)	441,485
Circulation (2007)	261,209
Collection size (2007)	94,747

Location Site Features

Overall size	.72 Acres
Parking	56 General Spaces; 3 Accessible



ACCESS TO MAJOR ROADWAYS:

Located at the intersection of two major thoroughfares, University Avenue and Dale Street, Rondo is also only blocks from I-94.

ACCESS TO PUBLIC TRANSIT:

Metro Transit bus routes 16, 50 and 65 serve the neighborhood.

ARCHITECTURAL DESCRIPTION:

Rondo occupies the first floor of a shared facility that also provides underground parking, three floors of apartments, and above-ground parking. In contemporary style, of glass and brick construction.

Physical Condition

YEAR BUILT	2006
OWNERSHIP STATUS	City-owned Joint Use Facility
OVERALL SIZE	31,343 (including Bookmobile storage and parking)
ADDITIONS	None

RONDO COMMUNITY OUTREACH

	Good	Adequate	Inadequate	Poor	Notes/Plans
Customer Considerations					
Patron Vehicle Access	X				
Pedestrian Access	X				
Daily Parking	X				
Event Parking	X				
Children's collection/space (30%)	X				
Adult collection/space (40%)	X				
Teen collection/space (30%)	X				
Accessibility	X				
Rest rooms	X				
Experiential Considerations					
Quiet Reading/Study areas	X				
Meeting rooms/public conference	X				
Ease of way-finding	X				
Furniture and fixtures	X				
Amenities	X				
Joint-use or Jointly programmed	X				
Entry experience	X				
Lighting (including daylighting)	X				
Noise management	X				
Aesthetics	X				
"Wow" factor	X				
Building Considerations					
Sustainable/green features			X		
Delivery Vehicle Access	X				
Proximity to Major Roadways	X				
Near a Commercial District	X				
Density of Housing	X				
Adjacencies	X				
Visibility of the Library from a distance	X				
Visibility of the Library upon approach	X				
Visibility of entry points	X				
Easily identifiable as a library		X			
No other library facility within 2 miles				X	
Future building area				X	
Future parking area				X	
Ownership	X				
Mechanical System	X				
Electrical System	X				
Security Systems	X				
Building Envelope	X				

RONDO COMMUNITY OUTREACH

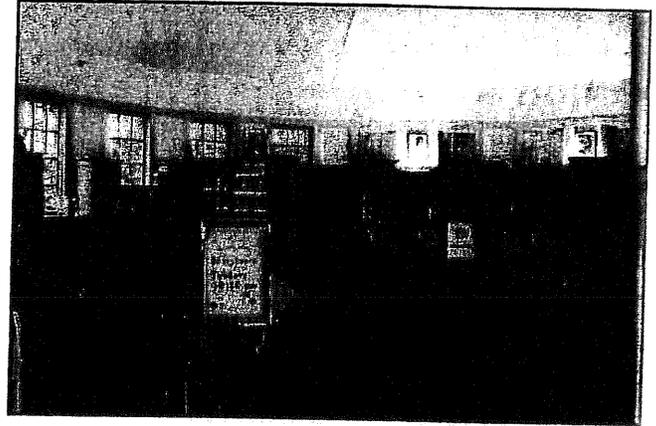
Ease of maintenance	X				
Staff Considerations					
Circulation desk functionality	X				
Reference desk functionality	X				
Flexibility of space	X				
Book drop	X				
Workflow	X				
Storage	X				
Delivery staging	X				
Work room	X				
TECHNOLOGY CONSIDERATIONS					
Capacity for technology	X				
Computer availability (patron use)	X				
Self check availability	X				
Computer availability (staff)	X				
Auto handling				X	
Telephone infrastructure	X				
Fiber Connectivity	X				
Technology for meeting room/training capabilities	X				

SAINT ANTHONY PARK

Programmatic Vision Statement

St. Anthony will remain a welcoming and comfortable destination for the neighborhood. Its public spaces will remain largely unchanged, but library workspaces will be renovated to improve customer service.

Service will continue to be provided from a single service point at the center of the library. That area will be reconfigured to create a space that provides improved space for customers to consult with staff. It will provide improved visibility into both the original library and the addition. It will also create better space for work related to circulating materials.



St. Anthony's heavy circulation of materials (fourth highest in the system) necessitates improvement to the space where library materials are handled. Expanded (and conditioned) workspace to sort and prepare books as they arrive on the lower level before being brought upstairs is needed. Improved staff workspace, including a manager's office on the lower level is required.

The meeting room will be renovated to create flexible spaces that can be used for a variety of purposes. The meeting spaces will provide upgraded technology and presentation equipment.

Interactive spaces related to early literacy will be created to enhance service to young children. Because of space limitation, these spaces for young children will be incorporated in innovative ways to serve as a model for using spaces efficiently to promote learning.

Architectural Goals

- Reconfigure service desk to provide for improved customer service, increased visibility and improved workflow
- Expand and upgrade staff workspaces
- Renovate meeting room to provide for flexible configurations and updated technology

Agency information

- Visits: 171,175
- Seating count: 21
- Internet workstations for public: 6
- Users of public Internet workstations: 24,569
- Users of meeting rooms (for library and community programs): 13,816

SAINT ANTHONY PARK

LIBRARY BRANCH ANALYSIS

Patron Service

Weekly hours open:	63
Annual visits (2007)	171,175
Circulation (2007)	284,051
Collection size (2007)	56,346



Location Site Features

Overall size	.74 Acres
Parking	0 General Spaces; 1 Accessible

ACCESS TO MAJOR ROADWAYS:

MN-280 is accessed blocks from St. Anthony.

ACCESS TO PUBLIC TRANSIT:

Metro Transit route 3 buses serve the St. Anthony neighborhood.

ARCHITECTURAL DESCRIPTION:

A Carnegie library in the Beaux Arts style, of brick and sandstone construction. Listed on the National Registry of Historic Places and Saint Paul's list of preservation sites.

Physical Condition

YEAR BUILT	1917 (1988 Remodeled, 1999 Accessibility addition)
OWNERSHIP STATUS	City-owned
OVERALL SIZE	10,590 Sq. Ft.
ADDITIONS	1999 Americans with Disabilities Act renovation

SAINT ANTHONY PARK

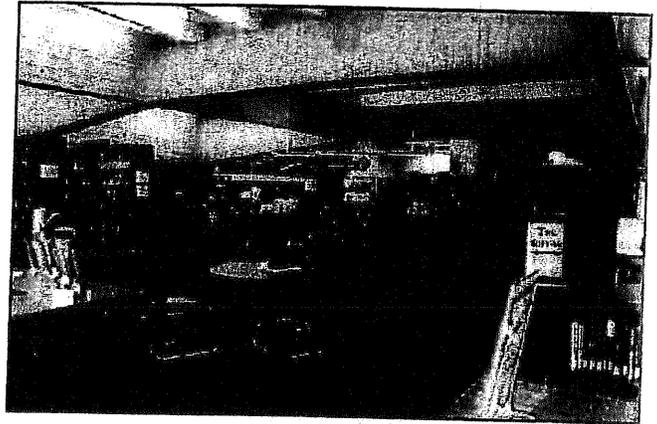
	Good	Adequate	Inadequate	Poor	Notes/Plans
Customer Considerations					
Patron Vehicle Access		X			
Pedestrian Access	X				
Daily Parking		X			
Event Parking		X			
Children's collection/space (30%)	X				
Adult collection/space (40%)	X				
Teen collection/space (30%)		X			
Accessibility	X				
Rest rooms	X				
Experiential Considerations					
Quiet Reading/Study areas		X			
Meeting rooms/public conference			X		
Ease of way-finding			X		
Furniture and fixtures		X			
Amenities		X			
Joint-use or Jointly programmed				X	
Entry experience		X			
Lighting (including daylighting)		X			
Noise management		X			
Aesthetics	X				
"Wow" factor		X			
Building Considerations					
Sustainable/green features			X		
Delivery Vehicle Access				X	
Proximity to Major Roadways		X			
Near a Commercial District		X			
Density of Housing		X			
Visibility of the Library from a distance		X			
Visibility of the Library upon approach		X			
Visibility of entry points		X			
Easily identifiable as a library	X				
No other library facility within 2 miles	X				
Future building area				X	
Future parking area				X	
Ownership	X				
Mechanical System		X			Future Direct Digital Controls to replace pneumatic controls
Electrical System		X			Needs additional outlets for lap top computers

SAINT ANTHONY PARK

Security Systems			x		2008 installation planned
Building Envelope			x		
Ease of maintenance			x		Re-carpeting in 2008
Staff Considerations					
Circulation desk functionality				x	
Reference desk functionality				x	
Flexibility of space				x	
Book drop			x		
Workflow				x	
Storage		x			
Delivery staging				x	
Work room				x	
TECHNOLOGY CONSIDERATIONS					
Capacity for technology		x			
Computer availability (patron use)		x			
Self check availability		x			
Computer availability (staff)		x			
Auto handling				x	
Telephone infrastructure		x			
Fiber Connectivity				x	
Technology for meeting room/training capabilities				x	

Programmatic Vision Statement

In September 2007, the City Council voted to endorse Mayor Christopher B. Coleman's proposal to fund feasibility studies for five joint-use public library facilities. A "visioning" process, led by Cuningham Group Architecture is being conducted to consider how the Sun Ray Branch and the Conway Recreation Center might be renovated to create a single, significantly improved facility that is efficient and sustainable. Based on the work that has been done, the library sees the following vision for Sun Ray.



Sun Ray Library and Conway Recreation Center will join, physically and collaboratively, to better meet the needs of the neighborhood and the larger community that uses its existing services. Through an improved and "lighter" exterior, the new facility will both orient itself to the surrounding neighborhoods as well as lead those that drive to the facility to its entrance in an intuitive way. By intentionally connecting the Library to the Conway Recreation Center, customers will benefit from jointly programmed meeting room space, a technology "commons" and combined (recreation center/library) spaces that serve youth. Green space, outdoor seating and an outdoor program area will also create a physical and programmatic connection between the two facilities and will incorporate learning and wellness in new and exciting ways.

Sun Ray will continue to house a Homework Center and will add an expanded Teen Center that includes dedicated computers and seating. An early literacy environment will be created to serve the growing number of young users and families in the community.

Sun Ray will provide spaces that support developing job skills and job-seeking skills. A computer lab with flexible space that can be used for training will be created.

Service will be provided from a single service desk that provides ample room for customers and staff to consult, as well as room for circulating library materials.

Architectural Goals

- Improve exterior façade and create a prominent entrance
- Create an architectural and programmatic connection to the Conway Recreation Center
- Enhance and create programming spaces
- Enhance technology
- Create early literacy environment and enhance Youth Services
- Redesign service desk

Agency Information (2007)

- Visits: 204,444
- Seating count: 67
- Internet workstations for public: 15
- Users of public Internet workstations: 6,996
- Users of meeting rooms (for library and community programs): 3,353

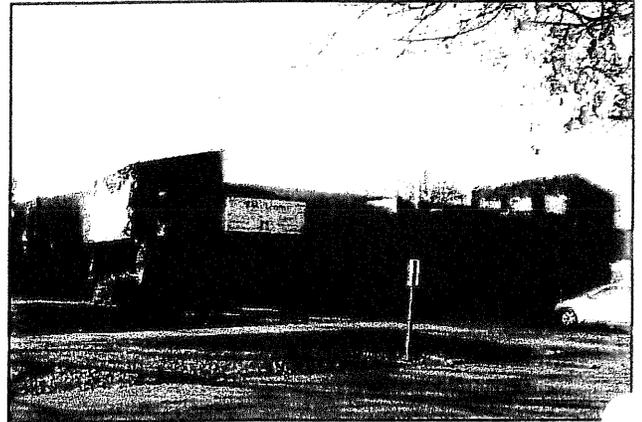
Library BRANCH ANALYSIS

Patron Service

Weekly hours open:	63
Annual visits (2007)	204,444
Circulation (2007)	260,004
Collection size (2007)	74,644

Location Site Features

Overall size	2.02 Acres
Parking	78 General Spaces; 4 Accessible



ACCESS TO MAJOR ROADWAYS:

Sun Ray is located near the Ruth Street exit of I-94.

ACCESS TO PUBLIC TRANSIT:

Sun Ray is located across the street from a Metro Transit bus hub and is served by routes 63, 70, 74, 80 and 219.

ARCHITECTURAL DESCRIPTION:

An example of 1970s brutalist architecture, of concrete and wood and construction.

Physical Condition

YEAR BUILT	1970 (1985 Renovation)
OWNERSHIP STATUS	City-owned
OVERALL SIZE	20,015 sq. ft. (includes 8,034 sq. ft. for Materials Management Center)
ADDITIONS	2000 Materials Management Center

	Good	Adequate	Inadequate	Poor	Notes/Plans
Customer Considerations					
Patron Vehicle Access	X				
Pedestrian Access			X		No sidewalks on some roadways.
Daily Parking	X				
Event Parking	X				
Children's collection/space (30%)			X		
Adult collection/space (40%)		X			
Teen collection/space (30%)			X		
Accessibility		X			
Rest rooms		X			Changing tables?
Experiential Considerations					
Quiet Reading/Study areas		X			
Meeting rooms/public conference			X		Large meeting room is also homework center
Ease of way-finding		X			
Furniture and fixtures			X		
Amenities					NA
Joint-use or Jointly programmed		X			
Entry experience				X	
Lighting (including daylighting)			X		
Noise management		X			
Aesthetics				X	
"Wow" factor				X	
Building Considerations					
Sustainable/green features				X	
Delivery Vehicle Access		X			
Proximity to Major Roadways	X				
Near a Commercial District	X				
Density of Housing		X			
Visibility of the Library from a distance				X	
Visibility of the Library upon approach			X		
Visibility of entry points			X		
Easily identifiable as a Library				X	
Is it a convenient location?		X			
Opportunities for outdoor program spaces		X			
No other library facility within 2 miles					
Future building area	X				
Future parking area	X				
Mechanical System		X			Future Direct Digital Controls to replace pneumatic controls

Electrical System	x				
Security Systems		x			2008 installation planned
Building Envelope	x				
Ease of maintenance	x				
Staff Considerations					
Circulation desk functionality		x			
Reference desk functionality			x		Too large
Flexibility of space		x			
Book drop					
Workflow			x		
Storage	x				
Delivery staging		x			
Work room		x			
TECHNOLOGY CONSIDERATIONS					
Capacity for technology			x		Room for more PCs; lacks enough outlets/cabling to easily expand.
Computer availability (patron use)			x		
Self check availability	x				
Computer availability (staff)		x			
Auto handling				x	MMC could use this capability.
Telephone infrastructure		x			
Fiber Connectivity				x	
Technology for meeting room/training capabilities				x	

WEST SEVENTH

Programmatic Vision Statement

The West Seventh Branch will continue to function as a popular reading and information center in the West Seventh neighborhood. The facility will move to another joint-use facility when a suitable space is created. The new space will provide a somewhat larger facility and increased traffic and will have a "retail" look and functionality. The branch's ideal location will be on West Seventh Street but within the current neighborhood.

Currently housed in a single 783 square foot room, the library will expand to 2000 square feet in the new facility, and would ideally share with other tenants another 1800 square feet of flexible and divisible space that can be used for library programs, community meetings, and classrooms.

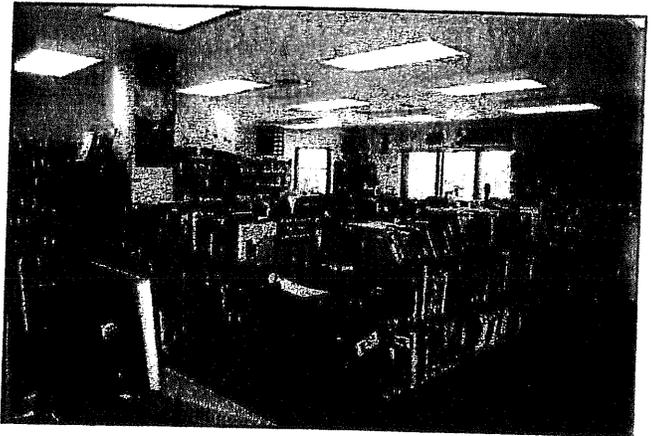
The new branch will have a bookstore arrangement that will be easy to use, even for those who have not used libraries before. Popular browsing collections will feature new and popular books, magazines, music and DVDs for all ages.

Comfortable reading areas with modern and varied seating will be provided for adults, teens and children. Computer workstations will provide the community with increased access to the Internet and software.

A lively mix of training and programming will be provided by the library staff and community partners in shared meeting room spaces.

Architectural Goals

- Increase public space
- Create user-friendly bookstore arrangement
- Create comfortable reading areas with a variety of seating options
- Accommodate computer workstations
- Create flexible meeting room spaces that can be used for a variety of purposes, including public gatherings, small group meetings and performances
- Create a Homework Center
- Improve staff areas
- Improve security



Agency Information (2007)

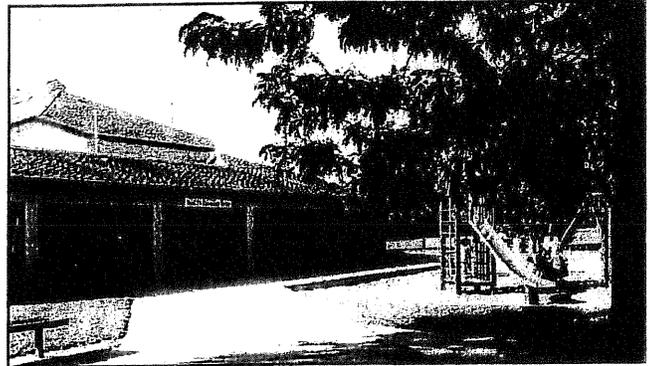
- Visits: 41,699
- Seating count: 3
- Internet workstations for public: 2
- Users of public Internet workstations: 3,497
- Users of meeting rooms (for library and community programs): 3,571

WEST SEVENTH

LIBRARY BRANCH ANALYSIS

Patron Service

Weekly hours open:	33.5
Annual visits (2007)	41,699
Circulation (2007)	52,225
Collection size (2007)	14,577



Location Site Features

Overall size	NA
Parking	32 General Spaces; 3 Accessible

ACCESS TO MAJOR ROADWAYS:

Located near West Seventh Street, a major thoroughfare.

ACCESS TO PUBLIC TRANSIT:

Metro Transit bus routes 54, 70 and 74 serve the neighborhood.

ARCHITECTURAL DESCRIPTION:

The branch is housed in a single room of the West Seventh Community Center.

Physical Condition

YEAR BUILT	1984
OWNERSHIP STATUS	City-owned, annual leased space to the Library
OVERALL SIZE	784 Sq. Ft.
ADDITIONS	None

WEST SEVENTH

	Good	Adequate	Inadequate	Poor	Notes/Plans
Customer Considerations					
Patron Vehicle Access	X				
Pedestrian Access		X			
Daily Parking	X				
Event Parking	X				
Children's collection/space (30%)				X	
Adult collection/space (40%)			X		
Teen collection/space (30%)				X	
Accessibility		X			
Rest rooms			X		Within Community Center
Experiential Considerations					
Quiet Reading/Study areas					NA
Meeting rooms/public conference		X			Use within Community Center
Ease of way-finding		X			
Furniture and fixtures			X		
Amenities		X			Gym, other Community Center spaces.
Joint-use or Jointly programmed	X				
Entry experience				X	
Lighting (including daylighting)		X			
Noise management		X			
Aesthetics				X	
"Wow" factor				X	
Building Considerations					
Sustainable/green features				X	
Delivery Vehicle Access		X			
Proximity to Major Roadways		X			
Near a Commercial District		X			
Density of Housing		X			
Visibility of the Library from a distance				X	
Visibility of the Library upon approach				X	
Visibility of entry points		X			
Easily identifiable as a Library				X	
Is it a convenient location?			X		Not difficult to get to but hard to find initially.
Opportunities for outdoor program spaces	X				
No other library facility within 2 miles					
Future building area		X			
Future parking area		X			

WEST SEVENTH

Mechanical System					
Electrical System					
Security Systems					
Building Envelope					
Ease of maintenance					
Staff Considerations					
Circulation desk functionality				X	Not ADA compliant; self-check difficult; small.
Reference desk functionality					NA; one service desk
Flexibility of space			X		
Book drop			X		Freestanding outside the building.
Workflow				X	
Storage				X	
Delivery staging				X	
Work room				X	Storage, delivery staging and work room are all the same, small space.
TECHNOLOGY CONSIDERATIONS					
Capacity for technology				X	
Computer availability (patron use)				X	
Self check availability			X		
Computer availability (staff)				X	
Auto handling					NA
Telephone infrastructure		X			
Fiber Connectivity				X	
Technology for meeting room/training capabilities				X	