

City of Saint Paul
Labor / Management Safety Committee Minutes (LMSC)
January 6, 2010

Present: Chris Cowen, John Ross, Mike Dreis, Derk Hollanitsch, Joe Lee, Mark Pothen, Tom Vail, John F. Blackstone, Mike Wilde, Glen Kadrlík, Bill Gunther, Mary Jo Kiewel, Sandra Bodensteiner, Pat Gerlach, Jack Serier, Ron Hauth, Lyn Waldorf.

The meeting was called to order at 8:38 am by Mary Jo and Sandra

Minutes from December 9, 2009 meeting approved.

Kris Fredson has moved on and is replaced by Jean Karpe from the Mayor's Office. Draft of email by Mayor should be available by our February meeting.

Discussion of 300 and 300A OSHA Logs:

- Logs need to be posted in areas (i.e. break rooms) where employee's will have access to them. Copies should be sent to Sandra.

Review of Website:

- Draft website is ready; we reviewed basic concept and proponents today. It will be on the internet for total employee access.
- Goes live after DOD meeting and for communication roll out.
- Has many pages/links about policy, make up of LMSC, etc. Pages can be printed but not changed. Policies are general and this is a central location for them. Plan is to allow for posting of department specific policies. When changes are made they must be reported at LMSC meetings with a revision date.
- LMSC minutes will be on the website.
- Suggestion/Comment page created the most discussion. Page gives employee access to the LMSC with concerns, etc. Our discussion was around privacy and what exactly anonymous meant. Link will be made to City Internet policy.
- DOD will review website on January 21, 2010. We will hear back at our next meeting.
- Page for Training Opportunities was looked at and all LMSC members need to contribute.

Workers Comp Stats:

We reviewed and compared 2008/2009 workers' compensation stats. Sandra explained what the retention fund is. Sandra gave quick overview on Administrative costs. Any questions should go to Sandra

Discussion held about Safety Committee meeting at various locations and touring sites. This will be reviewed at DOD meeting. An idea was exchanged about the committee conducting a tour and review onsite and creation of a 1 page sheet on evaluation of site.

Prioritize Goals, Creating sub committee:

- Website, status each month on each area from lead person
- Seemed we tabled the Goals in December 2, 2009 minutes as to how we are going to address them complete with sub committees. More details and discussion at our next meeting.

New business for next meeting:

- Mayor's email
- Roll out website
- Review sub committee status at each site
- Review the DOD review
- Goals, Sub committees in more details.

Next month's meeting:

- February 3, 2010 at Dale Street Garage, 8:30 AM