

Labor Management Safety Committee Minutes

July 6, 2011

Present: Mary Jo Kiewel, Pat Gerlach, Trish Englund, Dave Schuler, Lorrie Brown, Lynn Waldorf, Mark Cahill, Tom McDonough, Mike Dreis, Tom Bosman, Scott Thompson, Bill Gunther.

1. Review\approve the June 1 minutes. Minutes were approved.
2. Tom Bosman talked about the recent accident in Public Works and 3 OSHA citations involved. He said that citations issued to any city department are considered city wide. Subsequent citations/violations to Public Works or any other department will be added onto any citation and can cumulate to a "serious" or "willful" violation. The City of St. Paul is considered the "employer" for all departments.

Tom McDonough spoke about inviting OSHA to the work site for a safety consult that resulted in 7 citations. The citations involved out of date policies and responsibility for policies. Each policy is required to have a responsible party or author. McDonough also mentions OSHA considers each fire station a separate location.

Mary Jo Kiewel mentioned that Corvel information should be displayed at every workplace. She also said that informing all departments of any OSHA citations should be an objective for the LMSC.

Dave Schuler said the SPRWS has hired consultants to establish a safety program and will spend nearly \$200,000 establishing programs, policies, SOP's, training and enforcing safety.

A subcommittee was formed to discuss OSHA that includes Tom McDonough, Tom Bosman, and Dave Schuler.

3. New Business: Bill Gunther asked for an SOP on the 1st report of injury process, "beginning to end".
 - Mark Cahill told us about the GPS units that are installed in the vehicles of Parks and Public Works. The GPS units track the vehicle locations at all times and log data such as speed, idle time etc. Managers and supervisors can be notified if vehicles leave designated areas or any traffic violations etc.
 - Thanks to the Parks Department for the refreshments supplied for today's meeting.

Minutes are submitted by Dave Schuler, edited by Sandra Bodensteiner