

**MINUTES OF THE  
LABOR MANAGEMENT SAFETY COMMITTEE MEETING  
WEDNESDAY, September 7, 2011  
Fire Department Headquarters**

Present: John Blackstone, Tom Bosman, Lorrie Brown, Mark Cahill, Mike Dreis, Trish Englund, Pat Gerlach, Ken Gilliam, Ron Hauth, Glen Kadrlík, Tom McDonough, Jane Mead, Dave Schuler, Scott Thompson, and Scott Wennhold

Minutes taken by Tom Bosman

- 1) The meeting was called to order at 8:37 am by Mark Cahill. He explained that there was no prepared agenda for today's meeting.
- 2) M. Cahill noted that the LMSC minutes from the previous meeting (August 3) had not been distributed to the Committee members, therefore, these minutes could not be reviewed/approved.
- 3) M. Cahill also noted that the Department/Division safety committee minutes were not made available for review, consequently, the LMSC did not review any Department/Division minutes as it normally would.
- 4) Three new members of the LMSC introduced themselves. Ken Gilliam (Fire) replaces Tom McDonough who will be on active duty with the National Guard for an extended period; Jane Mead (Police) replaces Trish Englund who has been reassigned internally; and Scott Wennhold (Public Works) replaces Derek Hollanitsch who recently accepted a position in Fire.
- 5) T. McDonough provided an update from the subcommittee (Dave Schuler, Tom Bosman, and T. McDonough) formed to produce a communication from the LMSC to the DOD's concerning the Committee's recommendation for establishing a central Safety Manager position for the City of Saint Paul. T. Bosman agreed to draft the letter before the next LMSC meeting.
- 6) T. McDonough provided an update on Fire's OSHA citation. He indicated that he had an informal conference with OSHA concerning to discuss the citations on September 8. T. Bosman provided an update on PW's OSHA citations and indicated that their informal conference with OSHA will occur on October 20.
- 7) John Blackstone requested that the LMSC adopt a standard to always start the meeting promptly at 8:30. Other members vocally supported John's request and further requested that we eliminate the meeting time currently used to review Department/Division safety minutes. It was recommended that members read these minutes before the meeting and offer comments/concerns during the meeting as needed.
- 8) The meeting was adjourned at 9:45 am

Next LMSC meeting is:  
Wednesday, October 5, 2011  
**8:30-10:30am – Phalen Golf Course**  
(Note: Change in location)