

**LABOR MANAGEMENT SAFETY COMMITTEE MEETING**  
**MINUTES OF MARCH 6, 2013**  
**PUBLIC WORKS GARAGE, 891 N. DALE STREET**  
**8:30 A.M. – 9:45 A.M.**

PRESENT: Mary Jo Kiewel, Jean Karpe, Randy Graff, Tom McDonough, Lorrie Brown, David Schuler, Tom Bosman, Lynn Waldorf, Jane Mead (Today is Jane's last meeting – Best wishes to Jane!!)

GUEST SPEAKERS: Scott Kruse and Shawn Locke, Parks Forestry Supervisor's

- 1.) Shawn and Scott were present to speak about ANSI standards (American National Standard Institute), which are related to people cutting in close proximity to dangerous hazards. If person cutting trees is not trained in ANSI standards they should keep a 10 ft clearance to any electrical hazards. Certification class is 3 days and staff is re-certified yearly at a 1 day class. The ANSI standards are updated every 5-6 years. ANSI books may be purchased from TCIA – Tree Care Industry Association [www.tcia.org](http://www.tcia.org) and are \$20/book. Shawn and Scott are currently putting a presentation together for other parks employees who do not work in forestry but do cutting. Once the power point is put together it can be available for anyone on the labor management safety committee.
- 2.) Review of Minutes –
  - Lorrie Brown said the active shooter training they received at SPRWS was put on by the Maplewood Police Department. She said it would be beneficial for us on the labor management safety committee to have the training too. If we are interested Jane Mead said we can contact Commander Mary Nash, who is in charge of training for the St. Paul Police Department.
  - Randy Graff stated that under sub committee minutes preventable and non preventable injuries should be switched to vehicle accidents and not injuries.
  - Meeting minutes from 2-4-2013 were approved
- 3.) Site Visits:  
Fire Garage – Spring, Hamline Garage – Fall, Asphalt Factory – Summer
- 4.) Mary Jo brought up tardiness to the labor management safety meetings. The meeting starts at 8:30 a.m. committee members should be there on time.
- 5.) New Business
  - Tom McDounough stated he had dealt with OSHA a couple times
    1. Injuries at a fire house went down 20% and OSHA wiped away \$8,000 of the \$10,000 fine

2. Tom, also had to work with OSHA and City Attorney because of a complaint
- Tom Bosman recently was contacted by OSHA regarding a complaint they received. Staff didn't like the smell of asphalt in the garage. Tom received a fax from OSHA regarding the complaint and he had AES (Applied Environmental Services) come take air samples in the garage. The air samples came in below levels. Tom responded to OSHA with the findings and they closed the case.
  - Randy Graff stated parks and recreation will now be doing a monthly safety newsletter that will be sent out to all parks and recreation staff.

Meeting was adjourned at 9:45 a.m.

Minutes were taken by Randy Graff, Parks and Recreation