

**LABOR MANAGEMENT SAFETY COMMITTEE MEETING
MINUTES OF APRIL 3, 2013
PUBLIC WORKS GARAGE, 891 N. DALE STREET
8:30 A.M. – 9:45 A.M.**

PRESENT: Mary Jo Kiewel, Jean Karpe, Randy Graff, Tom McDonough, Lorrie Brown, David Schuler, Tom Bosman, Lynn Waldorf, Mark Cahill, Scott St. Martin, Mike Dreis, Steve Magner, Lee Williamson

- 1.) Review of Minutes –
 - Meeting minutes from 3-6-2013 were approved

- 2.) Discuss sub-committee minutes –
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- 3.) Discuss Parks Safety Newsletter –
 - Randy will send everyone a digital copy

- 4.) Confirm Tentative dates and locations for onsite safety inspections –
 - May1, 2013 LMSC meeting will be held at the Regional Water Department, 1900 Rice Street. Lorrie Brown will discuss new safety training
 - June 5, 2013 LMSC meeting will be at the Municipal Garage Training Room – 2nd floor - 891 Dale Street. Tom Bosman will discuss the new OSHA chemical labeling

- 5.) New Business
 - Scott St. Martin is replacing Tom Froyum who is retiring
 - Steve Magner is replacing William Gunther who has retired
 - Julie Maidment is replacing Jane Mead from the Police Department
 - PEA needs to replace John Blackstone’s position on the committee
 - Forestry has implemented a “Stretching” routine at the beginning of their shifts (similar to Public Works). There is 100% participation in Streets. Traffic is practicing mandatory stretching for 15 minutes, consisting of 10 exercises, modeled on the State recommendations.
 - The Public Works newsletter “Intersections” was shared
 - Payroll and Workers Compensations offices are moving around at the CHA
 - The Water Department is proposing to have other Departments to review each other’s vehicle accidents. Need to determine guidelines for preventable / unpreventable accidents.

- Parks and Recreation and Public Works have GPS units in some of their vehicles.
- Severe Weather Awareness Week is April 15th – 19th

Meeting was adjourned at 9:37 a.m.

Minutes were taken by Lee Williamson, Libraries