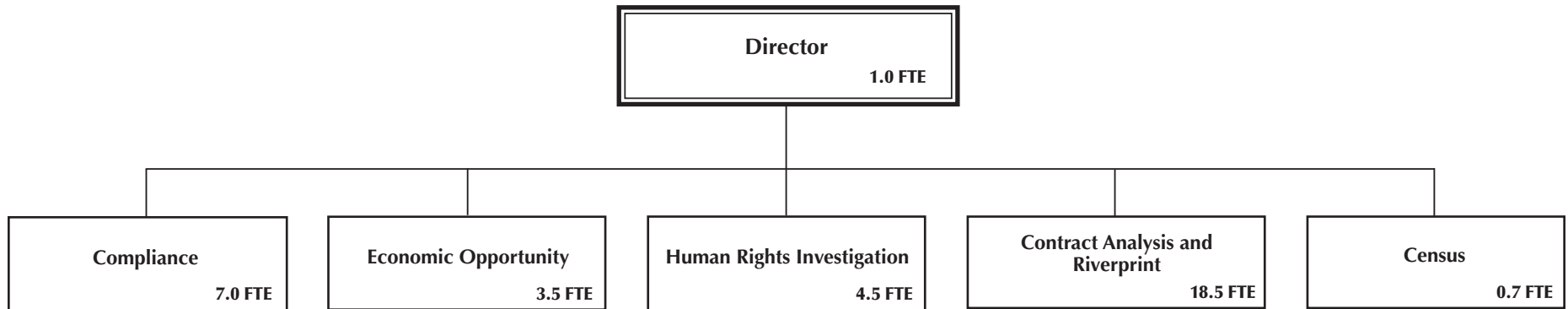


Human Rights and Equal Economic Opportunity

*The HREEO Department is committed to increased accountability,
better communication, and smarter use of resources.*



(Total 35.2 FTE)

2010 Adopted Budget

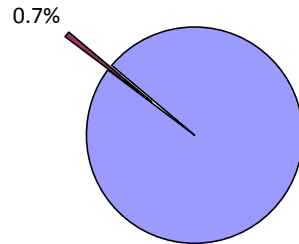
Human Rights and Equal Economic Opportunity

Department Description:

The Department of Human Rights and Equal Economic Opportunity's major functions include:

- Contract analysis and Procurement services
- Printing/coping/design services
- Contract compliance
- Increasing economic opportunities for businesses and our workforce
- Investigating human rights violations
- Implementing special projects

HREEO's Portion of General Fund Spending



Department Facts

- Total General Fund Budget: \$1,370,164
- Total Special Fund Budget: \$3,573,579
- Total FTEs: 35.2
- Last year Contract and Analysis processed purchase orders for over \$100,000,000.
- Approximately 5,000 orders are completed by River Print annually.
- River Print is responsible for the procurement of all printing, mailing and graphics for the City and County
- Certifies small business, woman -owned and minority-owned businesses for 4 local units of government (Central CERT Program).
- Vendor Outreach Program set goals on City construction and development projects, STAR, and other community development projects.

Department Goals

- Develop a Saint Paul led Multi-jurisdictional approach to manage regional buying decisions.
- Improve the availability of minority and small business vendors through a comprehensive technology investment.
- Leverage partnerships to build capacity; develop a strong diverse workforce; develop stronger contract compliance efforts; and enhance human rights outreach.

Recent Accomplishments

- The Department underwent a major restructuring and merger in 2009 which consolidated existing resources to better serve, monitor, and enforce City services designed to expand economic opportunities and produce a more economically inclusive Saint Paul. We successfully merged the following services under one roof: civil rights enforcement; contract analysis and procurement; contract monitoring, investigation and enforcement; and capacity building and workforce development.
- Last year, the Contract and Analysis Division processed over \$12,000,000 worth of transactions for the Republican National Convention without additional staffing resources.
- In an effort to keep costs down for all of its clientele, River Print increased its external portfolio base of customers by adding 7 municipalities/organizations
- In partnership with Ramsey County Workforce Solutions, Inver Hills College, St. Paul Fire and St. Paul Human Resources Dept., HREEO created a new initiative that will develop a pipeline of applicants of color to gain Emergency Medical Technician (EMT) certification and increase a diverse applicant pool for our firefighter exam.
- The Human Rights Division created special educational outreach materials focused on the use of seeing eye dogs in disability cases.

Human Rights And Equal Economic Opportunity

Department/Office Director:

| | 2007 2nd Prior Exp. & Enc. | 2008 Last Year Exp. & Enc. | 2009 Adopted | 2010 Mayor's Proposed | 2010 Council Adopted | Change from 2009 | |
|--|----------------------------------|----------------------------------|------------------|-----------------------------|----------------------------|---------------------|---------------|
| | | | | | | Mayor's Proposed | Adopted |
| Spending By Unit | | | | | | | |
| 001 GENERAL FUND | | 0 | 1,353,742 | 1,370,164 | 1,370,164 | | 16,422 |
| 124 CONTRACT AND ANALYSIS SERVICES | 1,102,129 | 1,060,700 | 1,064,495 | 1,132,312 | 1,132,224 | -88 | 67,729 |
| 127 ST PAUL/RAMSEY COUNTY PRINT CENTRAL | 1,414,039 | 1,432,519 | 1,742,121 | 1,723,571 | 1,723,571 | | -18,550 |
| 820 EQUAL OPPORTUNITY & ECONOMIC DEVELOPMENT | | | 692,161 | 718,733 | 717,784 | -949 | 25,623 |
| Total Spending by Uni | 2,516,169 | 2,493,219 | 4,852,519 | 4,944,780 | 4,943,743 | -1,037 | 91,224 |
| Spending By Major Object | | | | | | | |
| SALARIES | 977,934 | 1,000,231 | 1,940,166 | 2,077,350 | 2,076,571 | -779 | 136,405 |
| SERVICES | 589,981 | 604,381 | 1,115,355 | 1,182,175 | 1,182,175 | | 66,820 |
| MATERIALS AND SUPPLIES | 520,825 | 486,571 | 641,320 | 631,020 | 631,020 | | -10,300 |
| EMPLOYER FRINGE BENEFITS | 350,221 | 394,285 | 619,152 | 696,612 | 696,354 | -258 | 77,202 |
| MISC TRANSFER CONTINGENCY ETC | 66,855 | 7,751 | 461,526 | 307,623 | 307,623 | | -153,903 |
| DEBT | | | | | | | |
| STREET SEWER BRIDGE ETC IMPROVEMENT | | | | | | | |
| EQUIPMENT LAND AND BUILDINGS | 10,353 | | 75,000 | 50,000 | 50,000 | | -25,000 |
| Total Spending by Object | 2,516,169 | 2,493,219 | 4,852,519 | 4,944,780 | 4,943,743 | -1,037 | 91,224 |
| Percent Change from Previous Year | | -0.9% | 94.6% | 1.9% | 0.0% | 0.0% | 1.9% |
| Financing By Major Object | | | | | | | |
| GENERAL FUND | | 0 | 1,353,742 | 1,370,164 | 1,370,164 | | 16,422 |
| SPECIAL FUND | | | | | | | |
| TAXES | | | | | | | |
| LICENSES AND PERMITS | | | | | | | |
| INTERGOVERNMENTAL REVENUE | | | 51,252 | 56,600 | 55,651 | -949 | 4,399 |
| FEES, SALES AND SERVICES | 2,305,804 | 2,477,314 | 2,667,992 | 2,805,883 | 2,805,795 | -88 | 137,803 |
| ENTERPRISE AND UTILITY REVENUES | | | | | | | |
| MISCELLANEOUS REVENUE | 14,278 | | | | | | |
| TRANSFERS | | | 640,909 | 662,133 | 662,133 | | 21,224 |
| FUND BALANCES | | | 138,624 | 50,000 | 50,000 | | -88,624 |
| Total Financing by Object | 2,320,082 | 2,477,314 | 4,852,519 | 4,944,780 | 4,943,743 | -1,037 | 91,224 |
| Percent Change from Previous Year | | 6.8% | 95.9% | 1.9% | 0.0% | 0.0% | 1.9% |

