

General Government Accounts

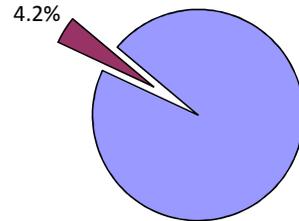
To budget for services provided on a city-wide basis and not directly associated with an operating department or office.

**2013 Adopted Budget
General Government Accounts**

Department Description:

General Government Accounts represent spending activities that exist across the City, but are not necessary assignable to a specific department. Functions include the pass through of the City share of employee benefits, city-wide tort liability costs, city elections, outside legal services, the civic organization partnership program, district councils and neighborhood crime prevention programs, support for financial forms and reports used by all city departments, costs associated with the City's participation in municipal organizations like the League of Minnesota Cities, legislative support services, the city-wide financial audit, maintenance and upkeep of City Hall, costs of the Charter Commission and Capital Improvement Budget committee and the general fund share of city-wide technology investment.

**General Government Account's
Portion of General Fund
Spending**



Department Facts

- Total General Fund Budget: \$9,270,494
- Total Special Fund Budget: \$530,422
- Total FTEs: 2.15
- Annually receive an "unqualified" opinion on the City financial audit.
- Support 17 citizen participation districts and 25 neighborhood crime prevention organizations.
- The City occupies 35% of the City Hall - Courthouse facility.

Department Goals

- Support city-wide functions and initiatives through the proper allocation of resources.
- Ensure that the city-wide fringes fully accounts for the cost of employee benefits.

Recent Accomplishments

- Managed worker's compensation costs within allocated budgets.
- Working with the City's labor union representatives, city staff have continued to manage the financial control of city employee benefit costs.
- Allocations for city-wide technology needs provided a financial foundation to begin planning for the City Operations Modernization & Enterprise Transformation (COMET) project.

2013 Adopted Budget

General Government Accounts

Fiscal Summary

	2011 Actual	2012 Adopted	2013 Adopted	Change	% Change	2012 Adopted FTE	2013 Adopted FTE
Spending							
1000: General Fund	6,927,417	6,699,870	9,270,494	2,570,624	38.4%	2.15	2.15
7100: Central Services Internal	-	-	530,422	530,422		-	-
Financing							
1000: General Fund	8,179,135	7,349,865	6,934,865	(415,000)	-5.6%		
7100: Central Services Internal	-	-	530,422	530,422			

Budget Changes Summary

The General Government Accounts budget includes the General Fund share of several new technology investments including resources to complete the COMET project, investments in a new wide area network (WAN) and enhancements to the City's existing local area network (LAN). Changes in the timing of the WAN project have resulted in one-time savings that have been directed elsewhere for 2013. General Government also includes a planned increase in the General Fund share of the public safety vehicle replacement budget, and an increase in the tort liability budget.

1000: General Fund

General Government Accounts

Change from 2012 Adopted

Spending Financing FTE

Current Service Level Adjustments

Note: current service level adjustments include the removal of a one-time federal reimbursement related to retiree health insurance.

124,912 (415,000) -

Subtotal: 124,912 (415,000) -

Mayor's Proposed Changes

Technology Infrastructure

The General Fund share of citywide technology projects is included in the General Government budget. In 2013, this includes new resources to complete the COMET project, the build-out of a new wide area network (WAN) and improvements to the existing local area network (LAN).

COMET bonds 322,403 - -

LAN/WAN 851,953 - -

Subtotal: 1,174,356 - -

Capital Lease Program

In order to fully fund departmental capital equipment needs, including public safety vehicles, some general fund resources are budgeted to augment the City capital lease program. In 2013 these resources will help pay for public safety vehicles in Police and Fire.

Lease costs 600,000 - -

Subtotal: 600,000 - -

Adopted Changes

Technology Infrastructure

Due to a delay in the timing of the City's wide area network (WAN) project, the full amount of funding planned in the Mayor's Proposed Budget will not be needed. This has provided resources for other needs on a one-time basis in 2013.

LAN/WAN	(851,953)	-	-
Subtotal:	(851,953)	-	-

Crime Lab

The Saint Paul Police Department's Crime Lab is undergoing a process to become certified, and final plans are still being evaluated. Resources have been budgeted in contingency until decisions are finalized.

Crime Lab	1,023,976	-	-
Subtotal:	1,023,976	-	-

Tort Liability

Additional resources have been added to the tort liability budget to align with recent expenditure patterns.

Tort Liability-Attorney Fees and Settlements	500,000	-	-
Subtotal:	500,000	-	-

Fringe Benefits

The department realized savings in the general fund due to reduced costs for employee and retiree health insurance.

Net change from fringe benefit savings	(667)	-	-
Subtotal:	(667)	-	-

Fund 1000 Budget Changes Total

2,570,624	(415,000)	-
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Change from 2012 Adopted

Spending Financing FTE

Current Service Level Adjustments

Prior to the final stage of the 2013 Budget process, there hadn't been any special fund budget in General Government Accounts.

- - -

Subtotal:

- - -

Adopted Changes

Technology Infrastructure

Due to a delay in the timing of the City's wide area network (WAN) project, the full amount of funding planned in the Mayor's Proposed Budget will not be needed. A reduced level of resources have been included in contingency in a Special Fund.

WAN project

530,422 - -

Subtotal:

530,422 - -

Fund 7100 Budget Changes Total

530,422 - -

Spending Reports

CITY OF SAINT PAUL
Department Budget Summary
(Spending and Financing)

Budget Year: 2013

Department: GENERAL GOVERNMENT ACCOUNTS

		2010 Actuals	2011 Actuals	2012 Adopted	2013 Adopted	Change From 2012 Adopted
<u>Spending by Fund</u>						
1000	GENERAL FUND	6,509,249	6,927,417	6,699,870	9,270,494	2,570,624
7100	CENTRAL SERVICES INTERNAL				530,422	530,422
TOTAL SPENDING BY FUND		6,509,249	6,927,417	6,699,870	9,800,916	3,101,046
<u>Spending by Major Account</u>						
	EMPLOYEE EXPENSE	801,180	249,485	247,300	252,272	4,973
	SERVICES	4,347,840	4,783,100	5,047,394	6,119,492	1,072,098
	MATERIALS AND SUPPLIES	31,555	21,447	24,442	24,442	
	PROGRAM EXPENSE	751,245	798,286	811,267	811,267	
	TRANSFER OUT AND OTHER SPEND	577,429	1,075,100	569,467	2,593,443	2,023,976
TOTAL SPENDING BY MAJOR ACCOUNT		6,509,249	6,927,417	6,699,870	9,800,916	3,101,046
<u>Financing by Major Account</u>						
	GENERAL FUND REVENUES	7,366,856	8,179,135	7,349,865	6,934,865	(415,000)
	SPECIAL FUND REVENUES					
	TRANSFERS IN OTHER FINANCING				530,422	530,422
TOTAL FINANCING BY MAJOR ACCOUNT		7,366,856	8,179,135	7,349,865	7,465,287	115,422

CITY OF SAINT PAUL
Spending Plan Summary

Department: GENERAL GOVERNMENT ACCOUNTS
Fund: 1000 GENERAL FUND
Division: CITY ATTY GEN GOVT ACCTS

Budget Year: 2013

	Spending					Personnel				
	2010 Actuals	2011 Actuals	2012 Adopted	2013 Adopted	Change From 2012 Adopted	2010 Actuals	2011 Actuals	2012 Adopted	2013 Adopted	Change From 2012 Adopted
<u>Spending by Major Account</u>										
EMPLOYEE EXPENSE		228,432								
SERVICES	42,424	384,320	130,000	230,000	100,000					
TRANSFER OUT AND OTHER SPEND	301,300	816,305	319,500	719,500	400,000					
TOTAL FOR DIVISION	343,724	1,429,057	449,500	949,500	500,000					
<u>Spending by Accounting Unit</u>										
1009070 TORT LIABILITY	301,300	1,044,737	319,500	719,500	400,000					
1009073 OUTSIDE COUNSEL	42,424	384,320	130,000	230,000	100,000					
TOTAL FOR DIVISION	343,724	1,429,057	449,500	949,500	500,000					

CITY OF SAINT PAUL
Spending Plan Summary

Department: GENERAL GOVERNMENT ACCOUNTS
Fund: 1000 GENERAL FUND
Division: CITY COUNCIL GEN GOVT ACCTS

Budget Year: 2013

	Spending					Personnel				
	2010 Actuals	2011 Actuals	2012 Adopted	2013 Adopted	Change From 2012 Adopted	2010 Actuals	2011 Actuals	2012 Adopted	2013 Adopted	Change From 2012 Adopted
<u>Spending by Major Account</u>										
EMPLOYEE EXPENSE	4,340	4,750	8,288	8,337	49					
SERVICES	603,653	700,375	686,979	704,627	17,648					
MATERIALS AND SUPPLIES	38	29	262	262						
TRANSFER OUT AND OTHER SPEND	208,435	197,411	187,467	187,467						
TOTAL FOR DIVISION	816,466	902,564	882,996	900,693	17,697					
<u>Spending by Accounting Unit</u>										
1009100 CIVIC ORG CONTRIBUTION	208,435	197,411	187,467	187,467						
1009145 CHARTER COMMISSION	4,752	5,258	9,768	9,817	49	0.15	0.15	0.15		
1009150 COUNCIL PUBLICATIONS		101,791	75,000	75,000						
1009263 ELECTIONS	603,280	598,104	610,761	628,409	17,648					
TOTAL FOR DIVISION	816,466	902,564	882,996	900,693	17,697	0.15	0.15	0.15		

CITY OF SAINT PAUL
Spending Plan Summary

Department: GENERAL GOVERNMENT ACCOUNTS
Fund: 1000 GENERAL FUND
Division: HUMAN RESOURCES GEN GOVT ACCTS

Budget Year: 2013

	Spending					Personnel				
	2010 Actuals	2011 Actuals	2012 Adopted	2013 Adopted	Change From 2012 Adopted	2010 Actuals	2011 Actuals	2012 Adopted	2013 Adopted	Change From 2012 Adopted
<u>Spending by Major Account</u>										
EMPLOYEE EXPENSE	367,594	12,619	21,750	21,750						
SERVICES	10,629	25,314	11,760	11,760						
TRANSFER OUT AND OTHER SPEND			2,500	2,500						
TOTAL FOR DIVISION	378,223	37,933	36,010	36,010						
<u>Spending by Accounting Unit</u>										
1009001 EMPLOYEE INSURANCE										
1009002 RETIREE	346,694	14,685								
1009025 WORKERS COMP-SMALL OFF	20,900	12,619	21,750	21,750						
1009081 TORT CLAIMS			2,500	2,500						
1009085 SURETY BOND PREMIUMS	10,629	10,629	11,760	11,760						
TOTAL FOR DIVISION	378,223	37,933	36,010	36,010						

CITY OF SAINT PAUL
Spending Plan Summary

Department: GENERAL GOVERNMENT ACCOUNTS
Fund: 1000 GENERAL FUND
Division: MAYOR GEN GOVT ACCTS

Budget Year: 2013

	Spending					Personnel				
	2010 Actuals	2011 Actuals	2012 Adopted	2013 Adopted	Change From 2012 Adopted	2010 Actuals	2011 Actuals	2012 Adopted	2013 Adopted	Change From 2012 Adopted
<u>Spending by Major Account</u>										
EMPLOYEE EXPENSE	230,687	210,976	217,261	222,185	4,924					
SERVICES	190,581	193,092	220,809	220,809						
MATERIALS AND SUPPLIES	525									
TOTAL FOR DIVISION	421,793	404,069	438,070	442,994	4,924					
<u>Spending by Accounting Unit</u>										
1009126 MUNICIPAL MEMBERSHIPS	128,610	113,206	130,485	130,485						
1009127 INTERGOVERNMENTAL RELA	293,183	290,863	307,585	312,509	4,924		2.00	2.00	2.00	
TOTAL FOR DIVISION	421,793	404,069	438,070	442,994	4,924		2.00	2.00	2.00	

CITY OF SAINT PAUL
Spending Plan Summary

Department: GENERAL GOVERNMENT ACCOUNTS
Fund: 1000 GENERAL FUND
Division: OFS GEN GOVT ACCTS

Budget Year: 2013

	Spending					Personnel				
	2010 Actuals	2011 Actuals	2012 Adopted	2013 Adopted	Change From 2012 Adopted	2010 Actuals	2011 Actuals	2012 Adopted	2013 Adopted	Change From 2012 Adopted
Spending by Major Account										
EMPLOYEE EXPENSE	198,559	(207,292)								
SERVICES	635,729	729,418	1,234,500	1,556,904	322,404					
MATERIALS AND SUPPLIES	33,241	21,514	24,180	24,180						
PROGRAM EXPENSE	751,245	798,286	811,267	811,267						
TRANSFER OUT AND OTHER SPEND	60,000	60,000	60,000	1,683,976	1,623,976					
TOTAL FOR DIVISION	1,678,774	1,401,926	2,129,947	4,076,327	1,946,380					

Spending by Accounting Unit

1009003 SEVERANCE PAY CONTRIBU										
1009013 PERA, FICA & HRA PENSI	(402)									
1009014 BLDG TRADES FRINGE BEN	198,961	(207,292)								
1009040 INNOVATIONS & TECHNOLO	246,030	266,612	749,429	1,071,833	322,403					
1009045 PUBLIC SAFETY FLEET SU				600,000	600,000					
1009050 PUBLIC IMPROVEMENT AID	60,000	60,000	60,000	60,000						
1009061 CONTINGENT RESERVE SPE				1,023,976	1,023,976					
1009063 CIB COMMITTEE PER DIEM	5,070	10,034	18,034	18,034						
1009080 FINANCIAL FORMS PRINTI	44,112	37,564	56,927	56,927						
1009110 CITIZEN PARTIC-DIST CN	628,722	660,294	674,516	674,516						
1009111 NEIGHBORHOOD CRIME PRE	122,523	137,992	136,751	136,751						
1009130 STATE AUDITOR FEES	218,644	272,540	242,784	242,784						
1009948 EMPL PARKING OFFCL BUS	155,114	164,182	191,506	191,506						
TOTAL FOR DIVISION	1,678,774	1,401,926	2,129,947	4,076,327	1,946,379					

CITY OF SAINT PAUL
Spending Plan Summary

Department: GENERAL GOVERNMENT ACCOUNTS
Fund: 1000 GENERAL FUND
Division: REAL ESTATE GEN GOVT ACCTS

Budget Year: 2013

	Spending					Personnel				
	2010 Actuals	2011 Actuals	2012 Adopted	2013 Adopted	Change From 2012 Adopted	2010 Actuals	2011 Actuals	2012 Adopted	2013 Adopted	Change From 2012 Adopted
<u>Spending by Major Account</u>										
SERVICES	2,864,823	2,750,579	2,763,346	2,864,970	101,624					
MATERIALS AND SUPPLIES	(2,248)	(96)								
TRANSFER OUT AND OTHER SPEND	7,694	1,384								
TOTAL FOR DIVISION	2,870,270	2,751,868	2,763,346	2,864,970	101,624					
<u>Spending by Accounting Unit</u>										
1009051 EXEMPT PROPERTY ASSESS	1,299,413	1,155,749	1,283,679	1,452,292	168,613					
1009055 ENVIRONMENTAL CLEANUP	45,554	50,500	55,000	55,000						
1009170 CH/CH BLDG MAINT 35% S	1,525,302	1,545,618	1,424,667	1,357,678	(66,989)					
TOTAL FOR DIVISION	2,870,270	2,751,868	2,763,346	2,864,970	101,624					

**CITY OF SAINT PAUL
Spending Plan Summary**

Department: GENERAL GOVERNMENT ACCOUNTS
 Fund: 7100 CENTRAL SERVICES INTERNAL
 Division: OFS GEN GOVT ACCTS

Budget Year: 2013

	Spending					Personnel				
	2010 Actuals	2011 Actuals	2012 Adopted	2013 Adopted	Change From 2012 Adopted	2010 Actuals	2011 Actuals	2012 Adopted	2013 Adopted	Change From 2012 Adopted
<u>Spending by Major Account</u>										
SERVICES				530,422	530,422					
TOTAL FOR DIVISION				530,422	530,422					
<u>Spending by Accounting Unit</u>										
1030140 Innovations & Technolo				530,422	530,422					
TOTAL FOR DIVISION				530,422	530,422					

Financing Reports

CITY OF SAINT PAUL
Financing by Company and Department

Department: GENERAL GOVERNMENT ACCOUNTS
 Company: 1000 GENERAL FUND

Budget Year: 2013

Account	Account Description	2010 Actuals	2011 Actuals	2012 Adopted	2013 Adopted	Change From
						2012 Adopted
42150-0	DEPT OF TREASURY	346,694	1,188,003	400,000		(400,000)
42510-0	PERA PENSION AID	517,512	517,512	517,512	517,512	
42520-0	POLICE PENSION AMORTIZATN AID	3,886,625	3,955,249	3,886,625	3,886,625	
42530-0	FIRE PENSION AMORTIZATN AID	1,960,687	1,960,961	1,928,995	1,928,995	
42540-0	POLICE FIRE DISABILITY BENEFIT	325,747	329,766	334,501	334,501	
43285-0	EMPLOYEE PARKING	77,846	77,246	85,000	85,000	
49140-0	TRANSFER FR SPECIAL REVENUE FU	80,650	44,077	197,232	182,232	(15,000)
49170-0	TRANSFER FR ENTERPRISE FUND	20,496				
49180-0	TRANSFER FR INTERNAL SERVICE F	75,495	75,495			
49870-0	REFUNDS OVERPAYMENTS		330			
49910-0	REFUND FOR PRIOR YEAR OVERPAYM	65,104				
49970-0	OTHER MISC REVENUE	10,000	30,496			
TOTAL FOR 1000 GENERAL FUND		7,366,856	8,179,135	7,349,865	6,934,865	(415,000)

CITY OF SAINT PAUL
Financing by Company and Department

Department: GENERAL GOVERNMENT ACCOUNTS
 Company: 7100 CENTRAL SERVICES INTERNAL

Budget Year: 2013

Account	Account Description	2010 Actuals	2011 Actuals	2012 Adopted	2013 Adopted	Change From	
						2012 Adopted	
49140-0	TRANSFER FR SPECIAL REVENUE FU				530,422	530,422	
TOTAL FOR 7100 CENTRAL SERVICES INTERNAL						530,422	
GRAND TOTAL FOR GENERAL GOVERNMENT ACCOUNTS						7,366,856	8,179,135
						7,349,865	7,465,287
						115,422	

City of Saint Paul
Financing Plan by Department

Budget Year: 2013

Department: GENERAL GOVERNMENT ACCOUNTS
Company: 1000 GENERAL FUND

Account	Account Description	2010 Actuals	2011 Actuals	2012 Adopted	2013 Adopted	Change From 2012 Adopted
1009002	RETIREE	672,441	1,517,769	734,501	334,501	(400,000)
1009010	POLICE RELIEF ASSOCIATION	3,886,625	3,955,249	3,886,625	3,886,625	
1009011	FIREMANS RELIEF ASSOCIATION	1,960,687	1,960,961	1,928,995	1,928,995	
1009013	PERA, FICA & HRA PENSION	517,512	517,512	517,512	517,512	
TOTAL FOR INTERGOVERNMENTAL REVENUE		7,037,265	7,951,491	7,067,633	6,667,633	(400,000)
1009948	EMPL PARKING OFFCL BUSINESS	77,846	77,246	85,000	85,000	
TOTAL FOR FEES SALES AND SERVICES		77,846	77,246	85,000	85,000	
1009001	EMPLOYEE INSURANCE	65,104				
1009051	EXEMPT PROPERTY ASSESSMENTS		330			
1009110	CITIZEN PARTIC-DIST CNCLS	18,486	18,486	18,486	18,486	
1009127	INTERGOVERNMENTAL RELATIONS	168,155	131,582	178,746	163,746	(15,000)
1009948	EMPL PARKING OFFCL BUSINESS					
TOTAL FOR TRANSFERS IN OTHER FINANCING		251,745	150,398	197,232	182,232	(15,000)
TOTAL FOR 1000 GENERAL FUND		7,366,856	8,179,135	7,349,865	6,934,865	(415,000)

City of Saint Paul
Financing Plan by Department

Budget Year: 2013

Department: GENERAL GOVERNMENT ACCOUNTS
 Company: 7100 CENTRAL SERVICES INTERNAL

Account	Account Description	2010 Actuals	2011 Actuals	2012 Adopted	2013 Adopted	<u>Change From</u> 2012 Adopted
1030140	Innovations & Technology-SF				530,422	530,422
TOTAL FOR TRANSFERS IN OTHER FINANCING					530,422	530,422
TOTAL FOR 7100 CENTRAL SERVICES INTERNAL					530,422	530,422