

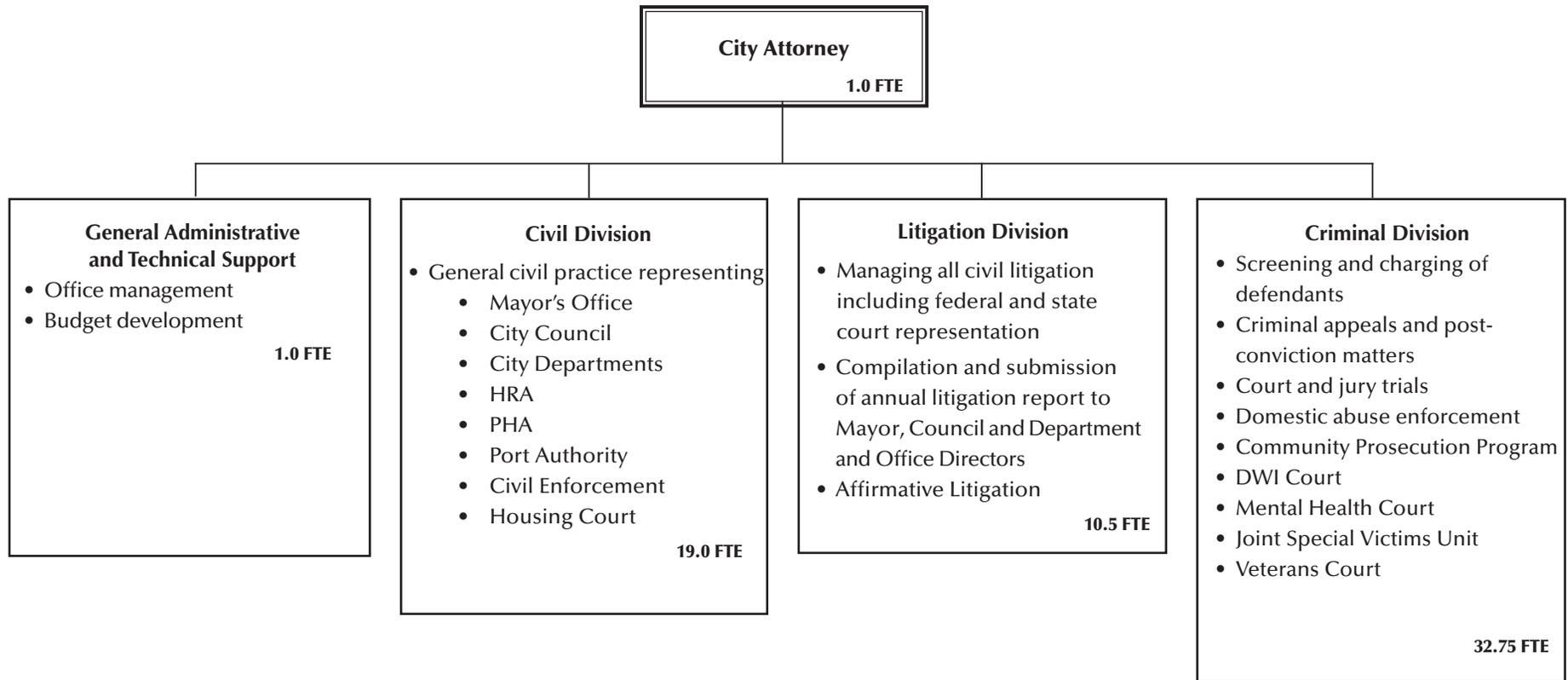
City Attorney's Office

The mission of the Saint Paul City Attorney's Office is to fulfill its duty to represent the city in its legal affairs with integrity, professionalism and collegiality.

Integrity means that we are loyal to the interests of the city and the laws under which it functions.

Professionalism means that we are thorough and creative in representing the interests of the city, respectful of the public process in which we function and courteous to all those with whom we interact.

Collegiality means working together, and with the elected and appointed officials of the city, to continuously seek improvements to the quality of legal services and the efficiency with which they are provided.



(Total 64.25 FTE)

8/06/14

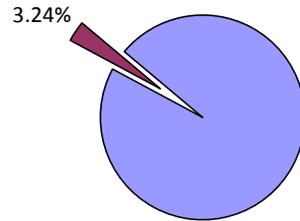
**2015 Adopted Budget
City Attorney's Office**

Department Description:

The Office of the City Attorney strives to deliver outstanding legal services to the City by:

- Providing sound legal advice and superior legal representation to City officials to help them achieve their goals.
- Defending the City in civil litigation matters and aggressively prosecuting civil claims involving the collection of taxpayer monies, public nuisance abatement, and other initiatives that preserve the City's livability and public safety.
- Providing public safety and maintaining the City's livability by effectively prosecuting adult misdemeanor and gross misdemeanor crimes in Saint Paul.

CAO's Portion of General Fund Spending



Department Facts

- Total General Fund Budget: 7,668,399
- Total Special Fund Budget: 1,169,418
- Total FTEs: 64.25
- The CAO handles over 10,000 misdemeanor and gross misdemeanor cases per year.
- Legal settlements and judgments paid in 2013 total \$601,700.
- The CAO's Civil Litigation Division defends approximately 85 cases each year.
- More than 71% of the civil lawsuits concluded in 2013 were resolved by obtaining favorable judgments or dismissals without any payments by the city.

Department Goals

- Aligning CAO resources to City and departmental priority outcomes.
- Holding criminal offenders accountable.
- Improving neighborhoods by increasing code compliance and by decreasing nuisance properties.

Recent Accomplishments

- Reviewing gone on arrival domestic violence cases with the Police Department Family and Sexual Violence Unit reduces the time for charging and prosecuting these cases. On all qualifying domestic violence cases, the rate of conviction is 79.25%.
- CAO continues to advance the City of St. Paul Blueprint for Safety. In partnership with Ramsey County, the CAO launched the Joint Special Victims Unit to serve vulnerable victims of domestic violence. The CAO also sponsored legislation that restricts domestic offenders from fire arm possession, and created new protocols for suspending and restricting gun permits and gun ownership for domestic violence offenders.
- The CAO responds to neighborhood quality of life complaints through community prosecutors stationed in each of St. Paul's vital communities, bringing underage nuisance parties in college neighborhoods to an all time low in 2013-2014.
- The CAO has initiated a heightened response to sex trafficking in St. Paul. SPPD Vice unit reports record lows in hotel/motel prostitution as an indicator of the CAO's success.
- The CAO received a grant to design and implement a Veteran's Court, with the aim of holding veteran defendants accountable, while also leveraging chemical and mental health services for veterans in the criminal justice system.

2015 Adopted Budget

City Attorney's Office

Fiscal Summary

	2013 Actual	2014 Adopted	2015 Adopted	Change	% Change	2014 Adopted FTE	2015 Adopted FTE
Spending							
100: General Fund	6,815,848	7,472,014	7,668,399	196,385	2.6%	57.25	57.25
710: Central Service Fund	1,013,021	1,084,102	1,169,418	85,316	7.9%	7.00	7.00
Total	7,828,869	8,556,116	8,837,817	281,701	3.3%	64.25	64.25
Financing							
100: General Fund	1,683,971	1,602,351	1,530,658	(71,693)	-4.5%		
710: Central Service Fund	1,042,057	1,084,102	1,169,418	85,316	7.9%		
Total	2,726,028	2,686,453	2,700,076	13,623	0.5%		

Budget Changes Summary

Spending changes in the City Attorney's Office's (CAO) 2015 adopted budget are largely due to current service level updates. The 2015 budget will allow CAO to continue crucial activities such as the Joint Prosecution Unit, Community Prosecution Program, and Domestic Violence Blueprint, as well as general criminal, civil, and civil litigation activities.

100: General Fund**City Attorney's Office**

	Change from 2014 Adopted		
	Spending	Financing	FTE
<u>Current Service Level Adjustments</u>	216,385	(71,693)	-
Subtotal:	<u>216,385</u>	<u>(71,693)</u>	<u>-</u>
<u>Mayor's Proposed Changes</u>			
Planned Reduction			
In the 2014 budget, one-time resources were included to maintain new practice management software. This investment was made to help standardize methods for tracking data related to legal case matters, and enhance transparency of information, productivity, mobility and flexibility for staff. The 2015 budget removes this one-time budget adjustment.			
Software Expense	(20,000)	-	-
Subtotal:	<u>(20,000)</u>	<u>-</u>	<u>-</u>
Fund 100 Budget Changes Total	<u><u>196,385</u></u>	<u><u>(71,693)</u></u>	<u><u>-</u></u>

710: Central Service Fund**City Attorney's Office**

Attorneys and support staff who support outside agencies and certain special fund departments are budgeted here. Agencies and departments are charged for the cost of services received.

	Change from 2014 Adopted		
	Spending	Financing	FTE
<u>Current Service Level Adjustments</u>	85,316	85,316	-
Subtotal:	<u>85,316</u>	<u>85,316</u>	<u>-</u>
Fund 710 Budget Changes Total	<u><u>85,316</u></u>	<u><u>85,316</u></u>	<u><u>-</u></u>

Spending Reports

CITY OF SAINT PAUL
Department Budget Summary
(Spending and Financing)

Department: CITY ATTORNEY

Budget Year: 2015

	2012 Actuals	2013 Actuals	2014 Adopted	2015 Adopted	Change From 2014 Adopted
Spending by Fund					
CITY GENERAL FUND	6,892,345	6,815,848	7,472,014	7,668,399	196,385
CENTRAL SERVICE FUND	1,056,611	1,013,021	1,084,102	1,169,418	85,316
TOTAL SPENDING BY FUND	7,948,956	7,828,869	8,556,116	8,837,817	281,701
Spending by Major Account					
EMPLOYEE EXPENSE	7,333,115	7,274,509	7,893,987	8,204,491	310,504
SERVICES	535,078	424,437	500,468	518,295	17,827
MATERIALS AND SUPPLIES	62,320	104,191	145,610	87,673	(57,937)
ADDITIONAL EXPENSES	10				
OTHER FINANCING USES	18,433	25,733	16,051	27,358	11,307
TOTAL SPENDING BY MAJOR ACCOUNT	7,948,956	7,828,869	8,556,116	8,837,817	281,701
Financing by Major Account					
INTERGOVERNMENTAL REVENUE	50,803	183,941	40,000	47,000	7,000
CHARGES FOR SERVICES	2,682,809	2,499,144	2,630,401	2,615,718	(14,683)
FINE AND FORFEITURE	1,004				
MISCELLANEOUS REVENUE	26			10,000	10,000
OTHER FINANCING SOURCES	31,440	42,943	16,051	27,358	11,307
TOTAL FINANCING BY MAJOR ACCOUNT	2,766,082	2,726,028	2,686,452	2,700,076	13,624

CITY OF SAINT PAUL
Spending Plan by Department

Department: CITY ATTORNEY
Fund: CITY GENERAL FUND

Budget Year: 2015

	2012 Actuals	2013 Actuals	2014 Adopted	2015 Adopted	Change From 2014 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	6,351,151	6,357,333	6,923,408	7,167,663	244,255
SERVICES	488,803	366,363	430,520	434,619	4,099
MATERIALS AND SUPPLIES	52,380	92,152	118,086	66,117	(51,969)
ADDITIONAL EXPENSES	10				
Total Spending by Major Account	6,892,345	6,815,848	7,472,014	7,668,399	196,385
Spending by Accounting Unit					
10012100 CITY ATTORNEY GENERAL OPS	6,892,345	6,815,848	7,472,014	7,668,399	196,385
Total Spending by Accounting Unit	6,892,345	6,815,848	7,472,014	7,668,399	196,385

CITY OF SAINT PAUL
Spending Plan by Department

Department: CITY ATTORNEY
Fund: CENTRAL SERVICE FUND

Budget Year: 2015

	2012 Actuals	2013 Actuals	2014 Adopted	2015 Adopted	Change From 2014 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	981,963	917,175	970,579	1,036,828	66,249
SERVICES	46,275	58,074	69,948	83,676	13,728
MATERIALS AND SUPPLIES	9,940	12,039	27,524	21,556	(5,968)
OTHER FINANCING USES	18,433	25,733	16,051	27,358	11,307
Total Spending by Major Account	1,056,611	1,013,021	1,084,102	1,169,418	85,316
Spending by Accounting Unit					
71012200 CITY ATTY OUTSIDE SERVICES	1,056,611	1,013,021	1,084,102	1,169,418	85,316
Total Spending by Accounting Unit	1,056,611	1,013,021	1,084,102	1,169,418	85,316

Financing Reports

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: CITY ATTORNEY
 Fund: CITY GENERAL FUND

Budget Year: 2015

Account	Account Description	2012 Actuals	2013 Actuals	2014 Adopted	2015 Adopted	Change From 2014 Adopted
43401-0	STATE GRANTS		134,360			
43632-0	PRECOURT DIVERSION	50,803	49,581	40,000	47,000	7,000
TOTAL FOR INTERGOVERNMENTAL REVENUE		50,803	183,941	40,000	47,000	7,000
44105-0	CONTINUANCE FOR DISMISSAL	1,558,779	1,422,795	1,500,000	1,400,000	(100,000)
44110-0	SUBSTANTIAL ABATEMENT LEGAL			25,000	25,000	
44215-0	COPIES	938	1,082	1,300	1,300	
44590-0	MISCELLANEOUS SERVICES	53,782	32,536			
45510-0	REIMBURSEMENT INVESTIGATION		674	20,000	20,000	
TOTAL FOR CHARGES FOR SERVICES		1,613,499	1,457,087	1,546,300	1,446,300	(100,000)
53305-0	FORFEITURES	1,004				
TOTAL FOR FINE AND FORFEITURE		1,004				
55515-0	COUNTY SHARE OF COST				10,000	10,000
55845-0	JURY DUTY PAY	26				
TOTAL FOR MISCELLANEOUS REVENUE		26			10,000	10,000
56235-0	TRANSFER FR CAPITAL PROJ FUND	14,255	17,210			
56245-0	TRANSFER FR INTERNAL SERVICE F	17,185	25,733	16,051	27,358	11,307
TOTAL FOR OTHER FINANCING SOURCES		31,440	42,943	16,051	27,358	11,307
TOTAL FOR CITY GENERAL FUND		1,696,772	1,683,971	1,602,351	1,530,658	(71,693)

CITY OF SAINT PAUL
Financing by Company and Department

Company: CITY OF SAINT PAUL
 Department: CITY ATTORNEY
 Fund: CENTRAL SERVICE FUND

Budget Year: 2015

Account	Account Description	2012 Actuals	2013 Actuals	2014 Adopted	2015 Adopted	Change From 2014 Adopted
44590-0	MISCELLANEOUS SERVICES	344,150	235,684		256,186	256,186
51235-0	SERVICES TO PUBLIC HOUSING	388,678	404,532	418,161	449,646	31,485
51240-0	SERVICES TO HRA	336,481	311,241	300,314	326,748	26,434
51245-0	LEGAL SERVICES		90,601	365,626	136,838	(228,788)
TOTAL FOR CHARGES FOR SERVICES		1,069,310	1,042,057	1,084,101	1,169,418	85,317
TOTAL FOR CENTRAL SERVICE FUND		1,069,310	1,042,057	1,084,101	1,169,418	85,317
TOTAL FOR CITY ATTORNEY		2,766,082	2,726,028	2,686,452	2,700,076	13,624

CITY OF SAINT PAUL
Financing Plan by Department

Department: CITY ATTORNEY
Fund: CITY GENERAL FUND

Budget Year: 2015

	2012 Actuals	2013 Actuals	2014 Adopted	2015 Adopted	Change From 2014 Adopted
Financing by Major Account					
INTERGOVERNMENTAL REVENUE	50,803	183,941	40,000	47,000	7,000
CHARGES FOR SERVICES	1,613,499	1,457,087	1,546,300	1,446,300	(100,000)
FINE AND FORFEITURE	1,004				
MISCELLANEOUS REVENUE	26			10,000	10,000
OTHER FINANCING SOURCES	31,440	42,943	16,051	27,358	11,307
Total Financing by Major Account	1,696,772	1,683,971	1,602,351	1,530,658	(71,693)
Financing by Accounting Unit					
10012100 CITY ATTORNEY GENERAL OPS	1,696,772	1,683,971	1,602,351	1,530,658	(71,693)
Total Financing by Accounting Unit	1,696,772	1,683,971	1,602,351	1,530,658	(71,693)

CITY OF SAINT PAUL
Financing Plan by Department

Department: CITY ATTORNEY
Fund: CENTRAL SERVICE FUND

Budget Year: 2015

	2012 Actuals	2013 Actuals	2014 Adopted	2015 Adopted	Change From 2014 Adopted
Financing by Major Account					
CHARGES FOR SERVICES	1,069,310	1,042,057	1,084,101	1,169,418	85,317
Total Financing by Major Account	1,069,310	1,042,057	1,084,101	1,169,418	85,317
Financing by Accounting Unit					
71012200 CITY ATTY OUTSIDE SERVICES	1,069,310	1,042,057	1,084,101	1,169,418	85,317
Total Financing by Accounting Unit	1,069,310	1,042,057	1,084,101	1,169,418	85,317