Department of Energy
Golden Field Office
1617 Cole Boulevard
Golden, Colorado 80401-3393

OCT 8 2009

Ms. Anne Patrice Hunt
City of Saint Paul
390 City Hall, 15 West Kellogg Boulevard
Saint Paul, MN 55102

Dear Ms. Anne Patrice Hunt:

SUBJECT: Funding Opportunity Announcement Number
Recovery Act: Solar Market Transformation, Topic 1
Application Titled: The Solar Cities of Saint Paul and Minneapolis will demonstrate the value of integrating solar thermal and combination thermal/photovoltaic (PV) with district energy systems.

Evaluation of your application received in response to the subject Funding Opportunity Announcement has been completed. After a careful review, I am pleased to inform you that your application has been selected for negotiations leading to an award.

Please be aware that DOE intends to negotiate changes in the scope of your proposed activities to fit the needs of the Solar Energy Technologies Program and the American Recovery and Reinvestment Act of 2009 and as a result may choose to adjust the funding of your award. A DOE Project Officer will contact you to schedule an introductory phone call to discuss the project, budget and any potential changes to ensure negotiations for the award are completed in a timely manner.

We recommend that you wait until after this project discussion to engage any of your project partners and not incur any costs on this effort until the funding and scope of activities have been fully negotiated with DOE. In addition, a revised Budget (SF 424A) and Budget Justification may be necessary from you and/or any subrecipients.

Note that your project will be funded with funds appropriated by the American Recovery and Reinvestment Act of 2009, Pub. L. 111-5. Following the project discussion, your first tier subrecipients will be required to obtain a DUNS number (or update the existing DUNS record), and register with the Central Contractor Registration (CCR). The extent to which subrecipients will be required to register in CCR (http://www.ccr.gov/) will be determined by the Office of Management and Budget (OMB) at a later date. Please see the attachment to this letter, which contains additional information on the Recovery Act.

In order to expedite the negotiation process, further information will be needed to clarify and supplement your application. Following the project discussion with the DOE Project Officer, you

will be required to submit the following information to Henry Fowler, Specialist.

1. Complete each of the following required forms, which are available on the Project Management Center website at https://www.eere-pmc.energy.gov/Forms.aspx#APPForms

    a. Financial Assistance Pre-Award Information Sheet, PMC 121.1
    NOTE: Complete the PMC 121.1 form first and promptly email it under separate cover to the Specialist identified below;
    b. Financial Information form, PMC 410.1;
    c. Environmental Checklist, EF1. (This form should be completed on line at https://www.eere-pmc.energy.gov/nepa.asp;
    d. R&D Environmental Questionnaire, PMC 111.1 *(Once the Environmental Checklist, EF1 has been completed on-line, also complete the R&D Environmental Questionnaire and attach it to your record at https://www.eere-pmc.energy.gov/nepa.asp*
    e. Statement of Project Objectives (SOPO): You will be contacted by the DOE Project Officer in the near future to discuss the preparation of a SOPO that defines the overall technical content of the award. This document will be similar in content to the Project Management Plan included in your application but without a schedule. It is expected that the SOPO will be less than three pages in length. A sample of the expected SOPO will be provided and explained by the Project Officer.
    f. Commitment Letters from Third Parties Contributing to Cost Sharing; [if commitment letters are still pending or if there have been any changes
    g. Copy of your approved Indirect Rate Agreement or a Rate Proposal, following the guidelines in the PMC 400.2 form.
    h. Validation that all laborers and mechanics on projects funded directly by or assisted in whole or in part by and through funding appropriated by the Recovery Act are paid wages at rates not less than those prevailing on projects of a character similar in the locality as determined by subchapter IV of Chapter 31 of title 40, United States Code (Davis-Bacon Act). Go to http://www.dol.gov/esa/whd/contracts/dbra.htm for guidance on the Davis Bacon Act.

        To satisfy this requirement, please provide a written affirmation that you will comply with the Davis-Bacon Act and include the signature of the authorized representative of your organization. This requirement also applies to all subrecipients.

The Financial Assistance Regulations, found at https://www.eere-pmc.energy.gov/forms.aspx, and the OMB Circulars, found at http://www.whitehouse.gov/OMB/circulars/index.html will assist you in understanding your requirements as an award Recipient.

This fiscal year, we implemented a new electronic, paperless procurement system. Therefore, ALL organizations doing business with the Golden Field Office MUST BE registered with both the Central Contractor Registration (CCR) and with FedConnect. As a result, it is imperative that your organization register with FedConnect as soon as possible. Go to https://www.fedconnect.net/FedConnect/PublicPages/FedConnect_Ready_Set_Go.pdf for

additional information regarding FedConnect. Questions pertaining to FedConnect registration should be directed by e-mail to support@FedConnect.net or by phone to FedConnect Support at 1-800-899-6665.

PLEASE NOTE, ELECTRONIC AUTHORIZATION OF AWARD DOCUMENTS WILL BE DONE VIA FEDCONNECT. Acknowledgement of award documents by the recipient's authorized representative through electronic systems used by the Department of Energy, specifically FedConnect, constitutes the recipient's acceptance of the terms and conditions of the award. Acknowledgement via FedConnect by the recipient's authorized representative constitutes the recipient's electronic signature.

You may incur pre-award costs 90 calendar days prior to award without prior approval or more than 90 calendar days with the prior approval of DOE. All pre-award costs are incurred at your risk (i.e., DOE is under no obligation to reimburse such costs if for any reason you do not receive an award or if the award is less than anticipated and inadequate to cover such costs). All costs must be allowable in accordance with the applicable cost principles.

If you will be unable to provide the information by the date requested or have any questions concerning the requested information, please contact Henry Fowler, Specialist, at 303-275-4903 or Henry.Fowler@go.doe.gov.

On behalf of the Department of Energy, I would like to express a sincere appreciation of your interest and participation in the Solar Energy Technology Program and look forward to initiating this worthwhile project.

Sincerely,

Stephanie Sung
DOE Project Officer

AMERICAN RECOVERY AND REINVESTMENT ACT
FUNDING INFORMATION

Your project will be funded, in whole, with funds appropriated by the American Recovery and Reinvestment Act of 2009, Pub. L. 111-5, (Recovery Act or Act). The Recovery Act's purposes are to stimulate the economy and to create and retain jobs. The Act gives preference to activities that can be started and completed expeditiously, including a goal of using at least 50 percent of the funds made available by it for activities that can be initiated not later than June 17, 2009. Accordingly, special consideration will be given to projects that promote and enhance the objectives of the Act, especially job creation, preservation and economic recovery, in an expeditious manner.

Be advised that special terms and conditions may apply to projects funded by the Act relating to:

- Reporting, tracking and segregation of incurred costs;
- Reporting on job creation and preservation;
- Publication of information on the Internet;
- Access to records by Inspectors General and the Government Accountability Office;
- Prohibition on use of funds for gambling establishments, aquariums, zoos, golf courses or swimming pools;
- Ensuring that iron, steel and manufactured goods are produced in the United States;
- Ensuring wage rates are comparable to those prevailing on projects of a similar character;
- Protecting whistleblowers and requiring prompt referral of evidence of a false claim to an appropriate inspector general; and
- Certification and Registration.

The Office of Management and Budget (OMB) has issued Initial Implementing Guidance for the Recovery Act. See M-09-10, Initial Implementing Guidance for the American Recovery and Reinvestment Act of 2009. OMB will be issuing additional guidance concerning the Act in the near future. Applicants should consult the DOE website, www.energy.gov, the OMB website http://www.whitehouse.gov/omb/, and the Recovery website, www.recovery.gov, regularly to keep abreast of guidance and information as it evolves.

Recipients of funding appropriated by the Act shall comply with requirements of applicable Federal, State, and local laws, regulations, and DOE policy and guidance, unless relief has been granted by DOE. Recipients shall flow down the requirements of applicable Federal, State and local laws, and regulations, DOE policy and guidance, and instructions to subrecipients at any tier to the extent necessary to ensure the recipient's compliance with the requirements.

Be advised that Recovery Act funds can be used in conjunction with other funding as necessary to complete projects, but tracking and reporting must be separate to meet the reporting requirements of the Recovery Act and related OMB Guidance. Recipients with projects funded by sources other than the Recovery Act should plan to keep separate records for Recovery Act funds and ensure those records comply with the requirements of the Act.

Special Provisions relating to work funded under American Recovery and Reinvestment Act of 2009, Pub. L. 111-5 shall apply. The Office of Management and Budget may be promulgating additional provisions or modifying existing provisions. Those additions and modifications will be incorporated into the Special Provisions as they become available. Go to http://management.energy.gov/business_doe/business_forms.htm for the currently available Special Provisions.