



# 2009 PROPOSED BUDGET



**City of Saint Paul**

***The Most Livable City in America***

Mayor Christopher B. Coleman





## **Photo and Design Credits**

The cover highlights just a few of the many things that make Saint Paul the most liveable city in America – exciting sports and entertainment, diverse and connected communities, state of the art community resources and recreation centers, and stimulating and engaging cultural events.

### **Photo Credits:**

- Cinco de Mayo celebration in Saint Paul. Photo courtesy of the Saint Paul Convention and Visitors Authority.
- Minnesota Wild Fans. Photo courtesy of Pat Laurel and the Saint Paul Convention and Visitors Authority.
- Saint Paul Farmers' Market. Photo courtesy of Aaron Smith / Smitty's Workshop.
- Chris Coleman, Mayor of Saint Paul, and Melvin Carter, City Council Member from Ward 1, joined by city dignitaries and the family of Jimmy Lee at the grand opening of the Oxford Community Center and Jimmy Lee Recreation Center. Photo taken by James Lockwood.
- Citizens enjoying Saint Paul's Como Zoo. Photo courtesy of Pat Laurel and the Saint Paul Convention and Visitors Authority.
- The Saint Paul Police Band in the 2007 ARTMoves Parade. Photo courtesy of Jonette Novak and the Ordway Center for the Performing Arts.
- Performers from the 2007 Flint Hills International Children's Festival Event. Photo courtesy of Jonette Novak and the Ordway Center for the Performing Arts.
- Saint Paul Skyline (background). Photo courtesy of Studio 306.

Cover design and layout by Sara Nurmela, Graphic Designer, City of Saint Paul.

City of Saint Paul  
2009 Proposed Budget

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## Content and Other Publications

### Information Included

This publication contains information on City of Saint Paul operating and debt service budgets. Operating budgets include the general fund and 53 special funds. The capital improvement budget (CIB) is included in a separate document. The Housing and Redevelopment Authority (HRA), Water Utility, RiverCentre, Library Agency and Port Authority budgets are not included because they are separate entities.

### Purpose

The goal of this report is to provide taxpayers with an easy-to-use guide to City spending. We have tried to answer the question “Where does the money go?” by providing tables and graphs to display this information. As a staff, we always struggle with what level of detail to show. If we show too little detail, our publications will not answer the questions people most commonly ask. If we show too much detail, the budget documents become extremely large and expensive to print. Poring through them can be daunting, tedious and time consuming.

We hope that this summary will help make taxpayers aware of where the City’s resources come from and where they go. We hope this information will help taxpayers see how state revenues and decisions on property tax classification affect local property taxes. They will understand better how the property tax base affects property taxes. They will also see how difficult it is for decision makers to cut the budget without including some of the services taxpayers tell us they hold most dear, such as police, fire, libraries and parks. These services are such a large portion of the budget, they are difficult to ignore. We believe heightened taxpayer awareness of City programs will increase the quality of public debates on spending and taxes and, ultimately, the quality of public policy.

### Budgets, Not Spending

Unless otherwise noted, the numbers in this document are *budget* amounts, not actual spending. Actual spending amounts for past years can be found in a publication called the Comprehensive Annual Financial Report (CAFR). See the following information.

### Other Publications and Information

The Office of Financial Services (OFS) publishes this summary document each year to display the Council-adopted budgets. However, to keep printing costs down, it is only available on a limited-distribution basis. OFS also publishes a brochure which contains budget data and demographic information. As time permits, we update a statistical summary with trend information over longer periods of time. All of these publications are available for viewing in Saint Paul Public Libraries, in the Government Documents Section, or by calling the Office of Financial Services at 651-266-8797. Our Web site is [www.ci.stpaul.mn.us](http://www.ci.stpaul.mn.us). Some budget documents are available on this Web site.

Other publications are listed below. Most of them are also available in Saint Paul Public Libraries. We encourage you to use library copies whenever possible to obtain information, but if you cannot, we have listed publications and contact persons for you.

- ❖ Capital Allocation Policy  
*Contact Allen Lovejoy at 651-266-6576.*
- ❖ Comprehensive Annual Financial Report (CAFR)  
*Contact Lori Lee at 651-266-8822  
or Jose Jovellana at 651-266-8820*
- ❖ General Obligation Debt Overlapping on the Saint Paul Tax Base: Five Year Debt Management Strategy, 2005-2010  
*Contact Todd Hurley at 651-266-8549*
- ❖ Housing and Redevelopment Authority (HRA) Annual Budget and the Comprehensive Annual Financial Report  
*Contact Jerome Falksen at 651-266-6631*
- ❖ Public Library Agency  
*Contact Susan Cantu at 651-266-7076*
- ❖ Port Authority Financial Statements and the Report of Independent Public Accountants  
*Contact Tom Collins at 651-224-5686*
- ❖ Regional Water Services  
*Contact Ruth O’Brien at 651-266-6322*
- ❖ RiverCentre  
*Contact Eric Willems at 651-265-4822*



## CITY OF SAINT PAUL

*Christopher B. Coleman, Mayor*

*390 City Hall*

*15 West Kellogg Boulevard*

*Saint Paul, Minnesota 55102*

*Telephone: (651) 266-8510*

*Facsimile: (651) 266-8513*

August 12, 2008

Honorable City Councilmembers,

I am pleased to formally transmit to you my 2009 budget for the City of Saint Paul.

This budget reflects our hard decisions over the past two years. It reflects sound stewardship that allows us to strategically invest in our neighborhoods, in our services and in our processes. The 2009 budget also restores structural balance, for the first time in many years; anticipated expenses are paid for with ongoing revenues.

This proposed budget is realistic, forward-looking, and makes progress toward our vision of Saint Paul as the most livable city in America.

It rests on several key principles:

### **Financial Stability**

- Paying for current costs with current resources
- Realism about the costs to maintain quality public services, today and in the future

### **Wise Investments**

- Continued emphasis on public safety
- Taking care of what we have, through maintenance and improvement of existing public assets
- Investing in the future, through new investments in technology, infrastructure and services

### **Strong Management**

- Providing excellent value for residents by reshaping service delivery to Saint Paul residents

Thank you for your continued leadership, support and commitment to Saint Paul. I look forward to working with you on this important budget for our great city.

Sincerely,

Christopher B. Coleman  
Mayor

## Mayor's Principles and Priorities for the 2009 Budget

The 2009 proposed budget is founded on the vision that Saint Paul is the most livable city in America as supported and advanced by the specific goals in the Mayor's Strategic Plan.

Mayor Coleman's budget proposal rests on these key principles:

- To be realistic and open about what it costs to maintain quality public services, today and in the future.
- To pay current costs with current resources.
- To take care of what we have. Ensure that maintenance and improvement of existing public assets remains a priority.
- To invest in the future. Make the new investments in technology, infrastructure and services today that will ensure the future we envision for the City.
- To provide excellent service to citizens. Look continually to reshape service delivery to provide the best value to Saint Paul residents.

Here are some ways in which Mayor Coleman's proposed budget reflects these principles:

### ***Financial Stability***

- The budget plan is realistic about future prospects for state financial assistance, based on actual experience and current state laws.
- The 2009 budget proposal is prepared in the context of a 5 year model, with both costs and revenues realistically projected.
- The 2009 budget plan regains structural balance. Ongoing revenues match ongoing expenditures.

### ***Wise Investments***

- The 2009 budget includes increased funding for ongoing maintenance and capital maintenance at Park and Recreation, Library Agency, and other city-owned facilities.
- The Capital Improvement budget lays out a four-year plan for CIB and other capital investments that includes the construction of a new consolidated fire station and headquarters, replacement of the City's human resource, payroll, budget and finance systems, major upgrades to aquatics facilities, and begins planning for a combined library/recreation center complex.
- Investments will be made to enhance public safety through the addition of police officers, fire fighters, improved EMS delivery, technology and new equipment.
- Library hours will be increased, technology upgraded, and programming expanded to better meet the needs in their neighborhoods.

### ***Strong Management***

- Previous budgets included sustainability initiatives such as the creation of an energy conservation fund, incorporation of green building design, and the hiring of energy and water coordinators. The 2009 budget continues this effort through the addition of technology hardware that will greatly enhance the energy efficiency of city computer infrastructure, a Pedestrian/Bike Coordinator, and paperless routing and management of City Council materials.
- The 2009 budget works to challenge departments to maintain optimal service while cutting costs to provide the best value to our residents.

## Description of Saint Paul's Form of Government

The City Charter provides for a municipal corporation governed by an elected chief executive, the Mayor, and an elected legislative body, the City Council. The form of government is commonly referred to as "strong Mayor-Council". Elections are held in November of odd-numbered years, with a four-year term for the Mayor and four-year terms for Council members. Each of the seven Council members is elected from a separate ward. The seven wards are approximately equal in population.

The Mayor recommends appointments for department/office directors and members of boards and commissions for Council approval, and is responsible for the direction and control of departments and offices. The Mayor recommends policies and budgets to the City Council. The Mayor exercises all powers and performs all executive duties given by the city charter, city ordinances and state laws. The Mayor has the authority to veto Council actions. The Council can override the Mayor's veto with a minimum of five votes.

The Council is the legislative body, setting policies by enacting ordinances and resolutions. It can monitor and maintain liaisons with community groups to assure adequate citizen participation. The Council analyzes, adopts and monitors the city budget. Council members prepare and promote the City's legislative program. They serve on boards and commissions of certain intergovernmental agencies.

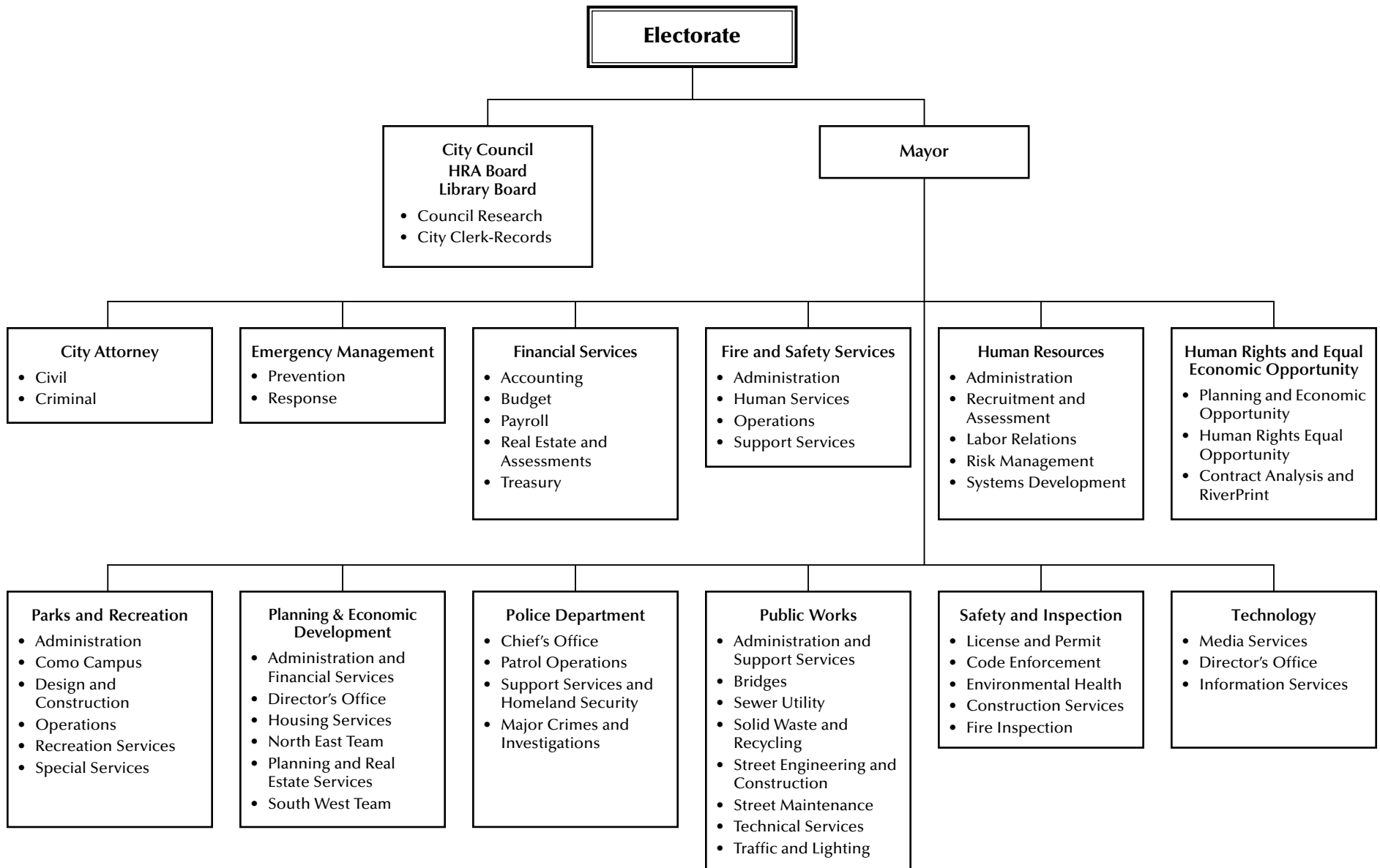
Elected Officials			Appointed Officials		
Office	Name	Term Expires	Department/Office	Director's Name	Term Expires
Mayor	Christopher B. Coleman	01-01-2010	City Clerk	Shari Moore	*
Council members:			City Attorney	John Choi	*
			Emergency Management	Rick Larkin	*
			Financial Services	Margaret Kelly	*
			Fire and Safety Services	Tim Butler	2013
			Human Rights and Equal Economic Opportunity	Vacant	*
			Human Rights	Tyrone Terrill	*
			Human Resources	Angie Nalezny	*
			Mayor – Deputy Mayor	Ann Mulholland	*
Ward 1	Melvin Carter	01-01-2012	Mayor- Chief of Staff	Sara Grewing	*
Ward 2	Dave Thune	01-01-2012	Parks and Recreation	Bob Bierscheid	*
Ward 3	Patrick Harris	01-01-2012	Planning and Econ. Dev	Cecile Bedor	*
Ward 4	Russ Stark	01-01-2012	Police	John Harrington	2010
Ward 5	Lee Helgen	01-01-2012	Public Libraries	Melanie Huggins	*
Ward 6	Daniel Bostrom	01-01-2012	Public Works	Bruce Beese	*
Ward 7	Kathy Lantry	01-01-2012	Safety and Inspection	Bob Kessler	*
			Technology	Andrea Casselton	*
			Regional Water Services	Steve Schneider	*

\* Serves at pleasure of the Mayor

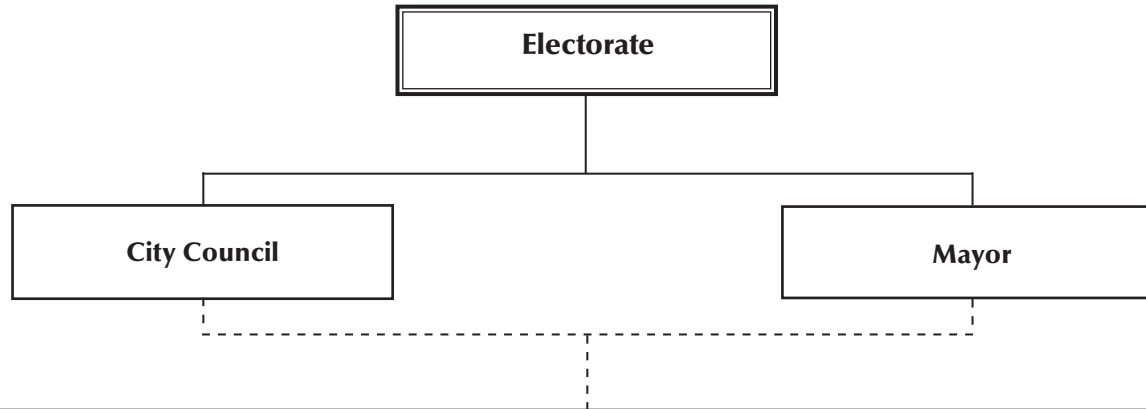


# City of Saint Paul, Minnesota

(Form of Government: "Strong" Mayor, with Seven Councilmembers Elected by Ward)



# City-Appointed Boards and Commissions



- |  |  |   |
|--|--|---|
| <ul style="list-style-type: none"> <li>• Advisory Committee On Aging</li> <li>• Affirmative Action Advisory Committee</li> <li>• Saint Paul Airport Relations Council</li> <li>• Bicycle Advisory Board</li> <li>• Business Review Council (BRC)</li> <li>• Capitol Area Architectural Planning Board</li> <li>• Compete St. Paul Board</li> <li>• Cultural Capital Investment Program (Cultural STAR Board)</li> <li>• Police Civilian Review Commission</li> <li>• Saint Paul Civil Service Commission</li> <li>• District Energy Board of Directors</li> <li>• Fair Housing Council</li> <li>• Food and Nutrition Commission</li> </ul> | <ul style="list-style-type: none"> <li>• Saint Paul-Ramsey County Health Services Advisory Committee</li> <li>• Heritage Preservation Commission</li> <li>• Ramsey County/City of Saint Paul Homeless Advisory Board</li> <li>• Saint Paul Human Rights Commission</li> <li>• Long-range Capital Improvement Budget (CIB) Committee of Saint Paul</li> <li>• Mayor's Advisory Committee For People With Disabilities</li> <li>• Metropolitan Library Services Agency</li> <li>• Minnesota Landmarks Board</li> <li>• Mississippi Water Management Organizations</li> <li>• Saint Paul Neighborhood Network (SPNN)</li> <li>• Neighborhood Sales Tax Revitalization (STAR Program)</li> </ul> | <ul style="list-style-type: none"> <li>• Neighborhood Advisory Committee (Hubert H. Humphrey Job Corps Center)</li> <li>• Our Fair Carousel Board</li> <li>• Saint Paul Parks and Recreation Commission</li> <li>• Saint Paul Planning Commission</li> <li>• Saint Paul Port Authority</li> <li>• Saint Paul Public Housing Agency (PHA)</li> <li>• St. Paul RiverCentre Convention and Visitors Authority</li> <li>• Truth in Sale of Housing Board of Evaluators</li> <li>• Board of Water Commissioners</li> <li>• City-County Workforce Investment Board</li> <li>• Saint Paul-Ramsey County Health Services Advisory Committee</li> <li>• Youth Fund Board</li> <li>• Board of Zoning Appeals</li> </ul> |
|--|--|---|

## Budget Process

The budget process is designed to conform with Minnesota state law, the City charter and the legislative code. The process to develop the budget commences in February.

### *January - March*

The budget for the following year is finalized during this time. This includes preparing, printing and distributing books reflecting the adopted budget. The accounting section of the Office of Financial Services prepares the annual financial report for the previous year. During this time, the “base budget” for the upcoming year is identified.

### *April - June*

Forms, instructions, printouts and the Mayor’s guidelines are distributed to departments. These tools are used to plan for and develop operating budgets. Department management and staff identify objectives, performance indicators and the resources needed to accomplish goals. Services are reviewed to determine purpose, need and cost-saving ideas.

Department requests for the following year’s budget are submitted to the Office of Financial Services in June. After that, each department’s budget is analyzed by the OFS budget staff. The Mayor meets with the department directors to discuss their needs and to ensure that budgets meet the service level and taxing objectives that have been established for the City.

### *July - September*

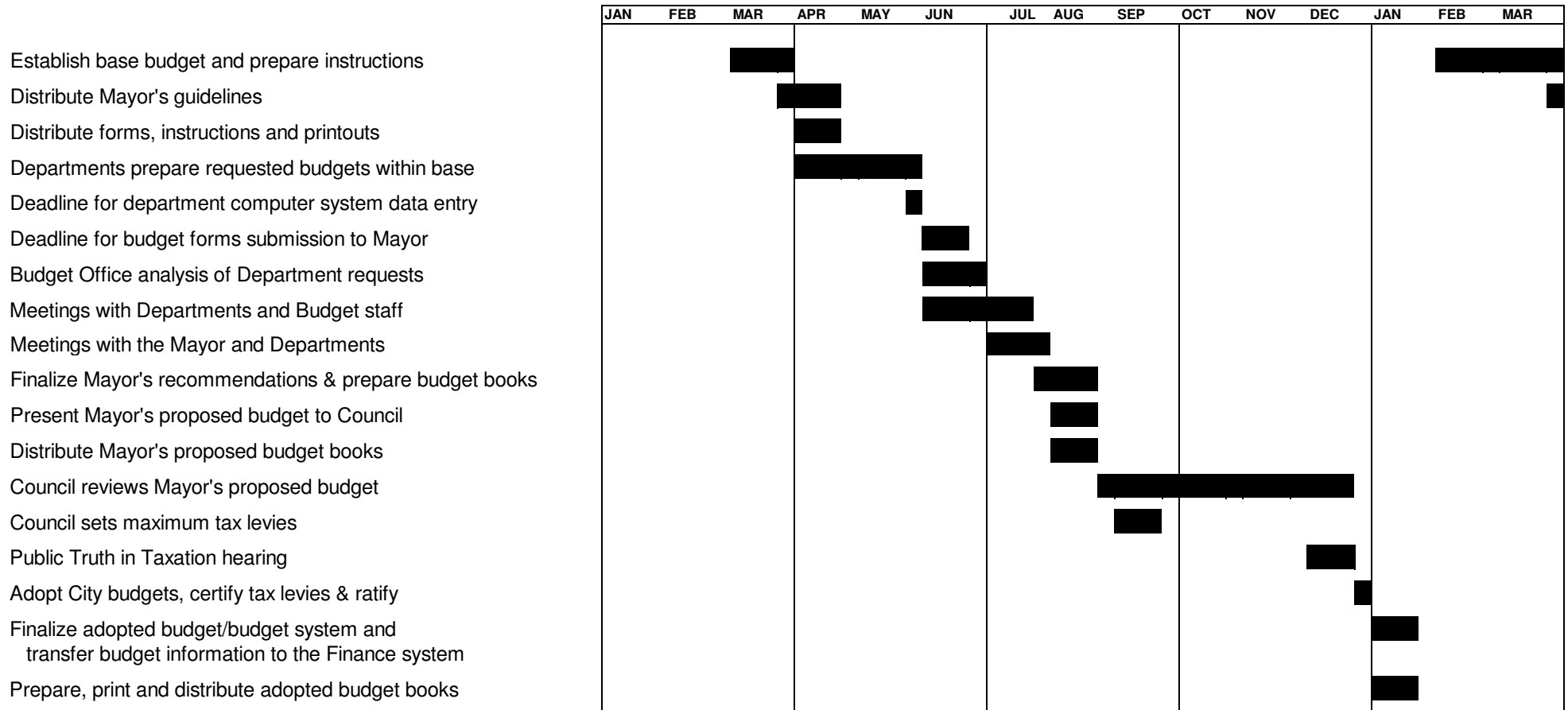
The budget staff finalizes the Mayor’s recommendations and produces the Mayor’s proposed budget. The Mayor then submits the recommended budget to the City Council by August 15, as required by the City Charter.

In August, the City Council begins reviewing the Mayor’s proposed budget. The Council holds meetings with department directors, management and staff to obtain a clear understanding of the department’s goals, service priorities and objectives that are represented in the proposed budget. As required by state law, the City Council sets the *maximum* property tax levy in September. Governmental units can adjust budgets, resulting in property taxes that are less than or equal to, but not more than, the maximum levy.

### *October - December*

The City Council holds public hearings on the budget. Ramsey County mails property tax statements to property owners indicating the *maximum* amount of property taxes that the owner will be required to pay. These statements also indicate when the Truth in Taxation public hearings will be held. State law requires the City to hold a joint meeting with the county and school district. This meeting is held in early December. The City Council then adopts a budget and tax levy for the City. The adopted budget represents changes made by the City Council to the Mayor’s proposed budget. The Mayor has line-item veto authority over the Council-adopted budget.

## CITY OF SAINT PAUL BUDGET CYCLE



# **Overview of Combined City and Library Agency Budgets**



## **Overview of Combined City and Library Agency Budgets**

With the creation of the independent Saint Paul Public Library Agency beginning with the 2004 budget year, detailed information about library budgets and activities is now presented in a separate document, and is generally excluded from the City budget information contained in this publication.

The information provided in this section is intended to give a high-level overview of the combined City and Library Agency budgets and permit overall year-to-year comparisons to be made more easily. Detailed information about the Library Agency budget will be made available in a separate publication published by the Agency.

**Property Tax Levy and State Aid: City, Library Agency and Port Authority Combined  
2008 Adopted vs. 2009 Proposed**

	<b>Property Tax Levy*</b>				Pct of City	Pct of City
	<u>2008 Adopted</u>	<u>2009 Proposed</u>	<u>Amount Change</u>	<u>Pct. Change</u>	<u>08 Total</u>	<u>09 Total</u>
City of Saint Paul						
General Fund	57,398,942	60,962,659	3,563,717	6.2%	71.3%	70.0%
General Debt Service	8,173,446	10,865,320	2,691,874	32.9%	10.1%	12.5%
Saint Paul Public Library Agency	14,958,449	15,314,285	355,836	2.4%	18.6%	17.6%
<b>Total (City and Library combined)</b>	<b>80,530,837</b>	<b>87,142,264</b>	<b>6,611,427</b>	<b>8.2%</b>	<b>100.0%</b>	<b>100.0%</b>
Port Authority	2,112,000	2,112,000	0	0.0%		
<b>Overall Levy (City, Library &amp; Port)</b>	<b>82,642,837</b>	<b>89,254,264</b>	<b>6,611,427</b>	<b>8.0%</b>		

\* This is the total property tax levy used to determine tax rates. Actual financing available to support the budget is less, due to a 2% "shrinkage" allowance for delinquent taxes. The State pays a portion of the tax levy through the Market Value Homestead Credit, which is included in these numbers.

**Local Government Aid Financing**

	<u>2008 Adopted</u>	<u>2009 Proposed</u>	<u>Amount Change</u>	<u>Pct. Change</u>	<u>Pct. of 08 Total</u>	<u>Pct. of 09 Total</u>
City of Saint Paul						
General Fund	54,261,998	59,845,357	5,583,359	10.3%	95.6%	95.6%
General Debt Service	0	0	0	N.A.	0.0%	0.0%
Saint Paul Public Library Agency	2,519,646	2,754,661	235,015	9.3%	4.4%	4.4%
<b>Total (City and Library combined)</b>	<b>56,781,644</b>	<b>62,600,018</b>	<b>5,818,374</b>	<b>10.2%</b>	<b>100.0%</b>	<b>100.0%</b>

**Total Combined City and Library Agency Budgets: 2008 Adopted and 2009 Proposed**  
**(Including \$50 million in planned one-time spending and financing for the Republican National Convention)**

	<u>2008 Adopted</u>	<u>2009 Proposed</u>	<u>Change Amount</u>	<u>Percent</u>
City operations	480,442,999	454,160,555	-26,282,444	-5.5%
Library operations	<u>15,888,415</u>	<u>18,429,394 **</u>	<u>2,540,979</u>	16.0%
<b>Total operations</b>	<b>496,331,414 *</b>	<b>472,589,949</b>	<b>-23,741,465</b>	<b>-4.8%</b>
City debt service	56,546,116	59,333,547	2,787,431	4.9%
Library debt service	<u>3,122,736</u>	<u>1,173,825 **</u>	<u>-1,948,911</u>	-62.4%
<b>Total debt service</b>	<b>59,668,852</b>	<b>60,507,372</b>	<b>838,520</b>	<b>1.4%</b>
Capital improvements	79,628,000	99,983,000	20,355,000	25.6%
Library capital improvements	<u>1,281,200</u>	<u>0</u>	<u>-1,281,200</u>	-100.0%
<b>Total capital improvements</b>	<b>80,909,200</b>	<b>99,983,000</b>	<b>19,073,800</b>	<b>23.6%</b>
<b>Total combined budgets:</b>	<b><u>636,909,466</u></b>	<b><u>633,080,321</u></b>	<b><u>-3,829,145</u></b>	<b><u>-0.6%</u></b>

\* 2008's adopted budget included \$50,000,000 in planned one-time spending for the Republican National Convention, which will be offset by \$50,000,000 in federal security grant revenue.

\*\* For the 2009 proposed budget, Library's transfer of \$1,900,191 to the debt service fund was moved out of the Library debt fund and into the Library operations fund.

**Workforce Summary, City and Library Agency Combined**

	<u>2008 Adopted</u>	<u>2009 Proposed</u>	<u>Change Amount</u>	<u>Percent</u>
City FTEs (All Funds)	2,848.1	2,855.5	7.4	0.3%
Library FTEs (All Funds)	<u>184.9</u>	<u>187.9</u>	<u>3.0</u>	1.6%
<b>Total Combined FTEs</b>	<b>3,033.0</b>	<b>3,043.4</b>	<b>10.4</b>	<b>0.3%</b>

**Total Combined City and Library Agency Budgets: 2008 Adopted and 2009 Proposed**  
**(Does not include \$50 million in expected one-time spending and financing for the Republican National Convention)**

	<u>2008 Adopted</u>	<u>2009 Proposed</u>	<u>Change Amount</u>	<u>Percent</u>
City operations	430,442,999 *	454,160,555	23,717,556	5.5%
Library operations	<u>15,888,415</u>	<u>18,429,394 **</u>	<u>2,540,979</u>	16.0%
<b>Total operations</b>	<b><u>446,331,414</u></b>	<b><u>472,589,949</u></b>	<b><u>26,258,535</u></b>	5.9%
City debt service	56,546,116	59,333,547	2,787,431	4.9%
Library debt service	<u>3,122,736</u>	<u>1,173,825 **</u>	<u>-1,948,911</u>	-62.4%
<b>Total debt service</b>	<b><u>59,668,852</u></b>	<b><u>60,507,372</u></b>	<b><u>838,520</u></b>	1.4%
Capital improvements	79,628,000	99,983,000	20,355,000	25.6%
Library capital improvements	<u>1,281,200</u>	<u>0</u>	<u>-1,281,200</u>	-100.0%
<b>Total capital improvements</b>	<b><u>80,909,200</u></b>	<b><u>99,983,000</u></b>	<b><u>19,073,800</u></b>	23.6%
<b>Total combined budgets:</b>	<b><u><u>586,909,466</u></u></b>	<b><u><u>633,080,321</u></u></b>	<b><u><u>46,170,855</u></u></b>	<b>7.9%</b>

\* This total does not include \$50,000,000 in one-time spending and financing for the Republican National Convention.

\*\* For the 2009 proposed budget, Library's transfer of \$1,900,191 to the debt service fund was moved out of the Library debt fund and into the Library operations fund.

**Workforce Summary, City and Library Agency Combined**

	<u>2008 Adopted</u>	<u>2009 Proposed</u>	<u>Change Amount</u>	<u>Percent</u>
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<b>Total Combined FTEs</b>	<b><u>3,033.0</u></b>	<b><u>3,043.4</u></b>	<b><u>10.4</u></b>	<b>0.3%</b>

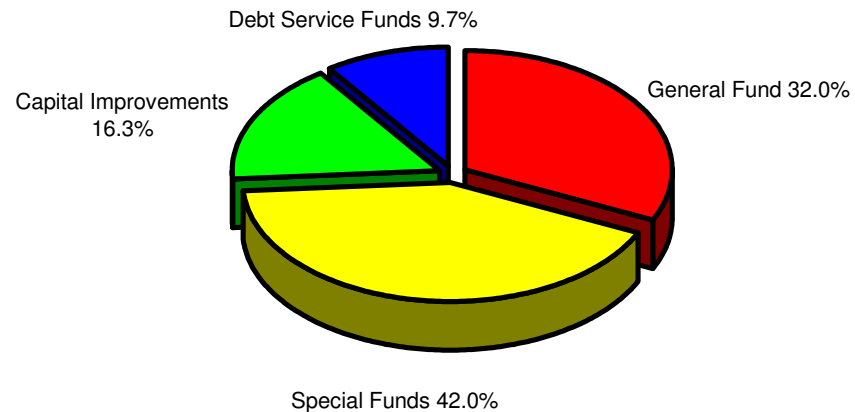
# **City Composite Summary**



## Composite Summary - Total Budget

City of Saint Paul: All Funds			
Composite Plan	2007 Actual Budget	2008 Adopted Budget	2009 Proposed Budget
General Fund (Operating)	172,040,944	182,430,768	196,524,610
Special Fund (Operating)	213,926,037	298,012,231	257,635,945
Capital Improvements	62,115,641	79,628,000	99,983,000
Debt Services Funds	44,869,402	56,546,116	59,333,547
Total Budgets (Unadjusted)	<u>492,952,024</u>	<u>616,617,115</u> *	<u>613,477,102</u>
Less Transfers	(45,666,220)	(66,238,910)	(71,219,961)
Less Subsequent Year Debt	<u>0</u>	<u>(17,122,948)</u>	<u>(17,197,629)</u>
Adjusted Financing Plan	<u>447,285,804</u>	<u>533,255,257</u>	<u>525,059,512</u>
*2008's budget includes \$50,000,000 in one-time spending for the Republican National Convention.			

## Composite Summary - Total Budget 2009 Adopted Budget



## Composite Summary - Workforce

City of Saint Paul: All Funds Full Time Equivalents (FTEs)			
Department	2007 Adopted Budget	2008 Adopted Budget	2009 Proposed Budget
Attorney	66.8	67.8	68.8
City Clerk (a)	2.0	2.0	0.0
Council (a)	26.7	26.7	29.1
Debt Service Fund	2.1	2.1	2.8
Emergency Management	0.0	1.1	2.0
Financial Services (b)	45.0	45.0	42.7
Fire and Safety Services (a)	457.6	456.5	457.2
General Government Accounts	2.1	2.1	2.1
StP-RC Health	54.7	53.8	49.2
HREEO (b)	-	-	33.6
Human Resources	32.6	31.3	31.3
Human Rights (b)	7.5	7.5	0.0
License, Inspection and Env. Protection (a)	0.0	0.0	0.0
Mayor's Office	17.8	16.2	17.0
Neighborhood Housing & Property Improvement (a)	0.0	0.0	0.0
Parks and Recreation	536.7	569.8	580.7
Planning and Economic Development (b)	83.3	83.6	79.8
Police	788.8	804.8	809.7
Public Works	429.6	431.1	396.8
Safety and Inspection	160.3	166.1	168.4
Office of Technology	81.5	80.6	84.3
Total	<u>2,795.1</u>	<u>2,848.1</u>	<u>2,855.5</u>
Total General Fund	<u>1,751.7</u>	<u>1,699.7</u>	<u>1,749.2</u>
Total Special Fund	<u>1,043.4</u>	<u>1,148.4</u>	<u>1,106.3</u>

## Composite Spending - By Department

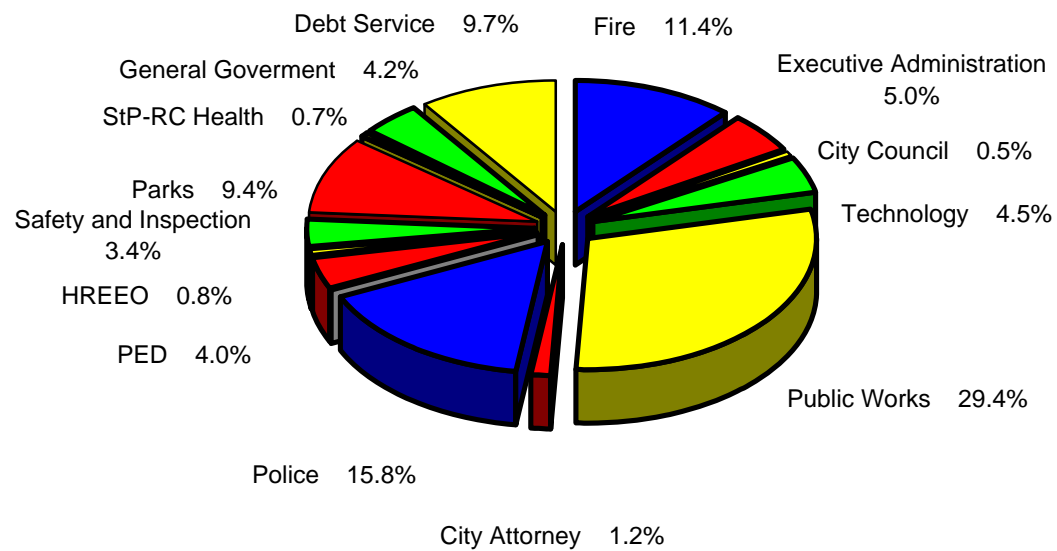
2009 Proposed Budget (By Department and Fund Type)					
Department	General Fund	Special Funds	Debt Service	Capital Budget	Total All Budgets
Attorney	6,402,117	1,193,682			7,595,799
Council	2,965,406	82,306			3,047,712
Debt Service			59,333,547		59,333,547
Emergency Management	250,835				250,835
Financial Services (a)	1,931,503	18,535,872			20,467,375
Fire and Safety Services	51,162,223	3,719,939		15,008,000	69,890,162
General Government Accounts	6,386,205			19,392,000	25,778,205
StP-RC Health		4,115,828			4,115,828
HREEO (a)	1,268,742	3,498,777			4,767,519
Human Resources	3,422,423	2,437,000			5,859,423
Human Rights (a)					0
Libraries (b)					0
Mayor's Office	1,577,488	2,569,763			4,147,251
Parks and Recreation	27,607,971	25,042,426		4,763,000	57,413,397
Planning and Economic Development (a)		19,725,343		4,974,000	24,699,343
Police	76,155,366	20,995,178			97,150,544
Public Works	2,015,048	138,187,810		40,046,000	180,248,858
Safety and Inspection (a)	6,326,778	13,978,913		500,000	20,805,691
Technology	9,052,505	3,553,108		15,300,000	27,905,613
Total	196,524,610	257,635,945	59,333,547	99,983,000	613,477,102

a) In 2009, the Contract Analysis and RiverPrint components of the Office of Financial Services, the Equal Employment program in the Planning and Economic Development department, and the Human Rights department will be merged to create the Human Rights and Equal Economic Opportunity (HREEO) department.

(b) Saint Paul Libraries became independent (the Library Agency) effective in 2004 and are no longer a part of the City of Saint Paul's operating and debt service budgets.

## Composite Spending - By Department

2009 Proposed Budget



## Composite Summary - Spending and Financing

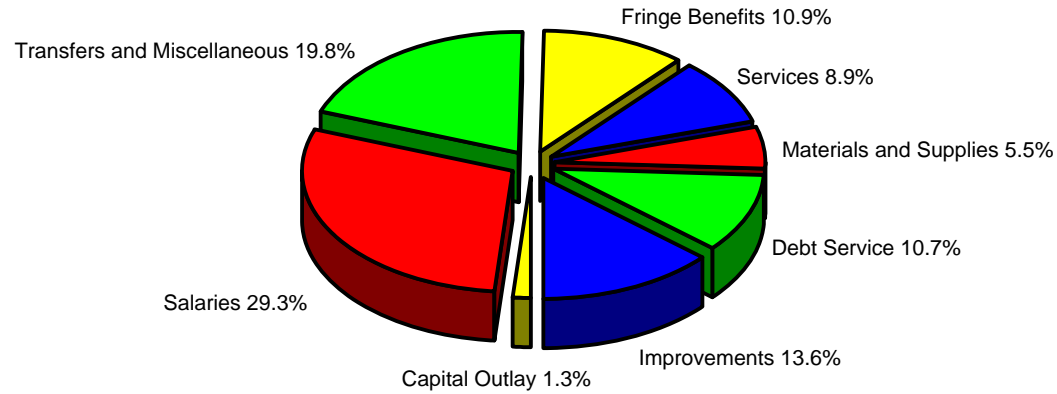
Proposed Spending Summary (2009 Spending by Major Object)					
Object	General Fund	Special Fund	Debt Service	Capital Budget	Total
Salaries	116,996,082	62,512,690	225,187		179,733,959
Services	20,008,892	34,294,498	88,418		54,391,808
Materials and Supplies	10,000,920	23,520,853	17,641		33,539,414
Fringe Benefits	43,314,611	23,569,558	71,076		66,955,245
Transfers and Miscellaneous	5,682,421	94,282,166	280,000	21,431,000	121,675,587
Debt Service	0	7,392,945	58,651,225		66,044,170
Improvements	5,329	4,793,864	0	78,552,000	83,351,193
Capital Outlay	516,355	7,269,371	0		7,785,726
TOTAL	196,524,610	257,635,945	59,333,547	99,983,000	613,477,102

Proposed Financing Summary (2009 Revenue By Source)					
Source	General Fund	Special Fund	Debt Service	Capital Budget	Total
Use of or Contribution to Fund Balance	0	8,706,562	21,622,641		30,329,203
Transfers	20,653,503	16,777,103	15,733,191	82,409,000	135,572,797
Taxes	59,211,583	1,807,000	10,378,222		71,396,805
Licenses and Permits	887,413	11,277,698	0		12,165,111
Intergovernmental Revenue	69,096,073	28,039,553	374,054	16,684,000	114,193,680
Fees, Sales and Services	18,677,304	120,416,454	0		139,093,758
Enterprise and Utility Revenues	24,036,491	11,966,462	0		36,002,953
Other Revenue Sources	3,962,243	58,645,113	11,225,439	890,000	74,722,795
TOTAL	196,524,610	257,635,945	59,333,547	99,983,000	613,477,102

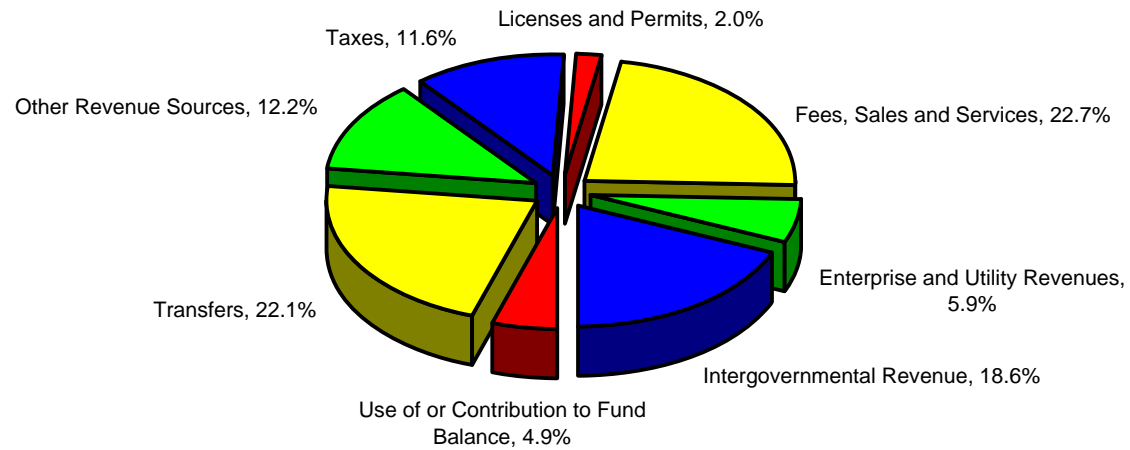


## Summary - Spending and Financing

2009 Proposed Spending By Major Object



2009 Proposed Revenue By Source





# **General Fund**

## General Fund

### 2009 Proposed Budget

**Purpose:** One of four major budget categories, the General Fund is the principal financial support for such basic city services as the police and fire departments, parks and recreation, and general government operations (i.e., Mayor and City Council, human resources, finance and other support services). The major financing sources for this fund are property taxes, local government aid, franchise fees, and other revenues not dedicated to a specific purpose. The tables and graphs on the following pages detail the General Fund's proposed 2009 spending and financing plan.

#### Financing Highlights:

The major financing sources for this fund are:

- ❖ Property taxes – 30.1%
- ❖ State aids (incl. Local Government Aid) – 35.2%
- ❖ Franchise fees – 12.2%
- ❖ Other revenues, aids, and user fees – 22.5%

**Certified Local Government Aid (LGA):** Although the amount of Local Government Aid has been lower and less predictable since the state aid cuts that began in mid-2003, the state legislature increased the LGA appropriation for the first time since 2006. Saint Paul's 2009 share is certified at \$62.6 million, which is an increase of \$5.8 million over 2008. Since 2004, LGA has been allocated between the City budget and the Independent Library Agency's budget.

**Property Tax Levy:** Financing for the proposed budget includes a total certified levy increase of \$6.6 million in order to fund City operations and service debt. (The City's portion of this increase, after allowing for uncollectible taxes, will yield about \$6.48 million in new budget financing.) The total certified levy amount is \$89.3 million, about 70% of that will finance General Fund operations and 18% is for the Library Agency. The remainder is used for City debt service or is levied on behalf of the St. Paul Port Authority.

**Fund Balance:** Historically, dollars from the City's fund balance had been used to finance past budgets and avoid an increase in the City's property tax levy. In 2005, the City's bond raters cautioned against further use of fund balance to finance current services, as the City was approaching a benchmark statistic for percent of fund balance on hand compared to the General Fund budget. The 2009 City budget does not use fund balance as a financing source, in keeping with City fund balance policy developed in 2006. The 2009 proposed budget is projected to comply with the minimum levels required by the adopted fund balance policy.

**City Franchise Fees:** The estimated 2009 financing level will rise slightly. There is a small projected increase due to normal growth related to the Xcel franchise agreement and deferred franchise fees from District Energy.

**General Fund Interest Earnings:** Interest estimates are projected to decrease in 2009 due to expected investment pool balances and interest rates.

**Paramedic Fees:** The proposed budget for 2009 includes increases in transport fees (10%), mileage charge for transports (\$4), and EMS standby (\$30). The budget also includes a new EMS automation service fee (\$4).

#### Spending Highlights:

**Rate of Growth:** Saint Paul's general fund budget as proposed will increase by \$14,093,842, or 7.7%, from \$182,430,768 in 2008 to \$196,524,610 in 2009. Growth in spending for 2008 is primarily driven by inflation, resulting in higher costs to continue services at 2008 levels, and the addition of new public safety personnel.

**Wage Increases:** Salaries and benefits are the most significant

cost in the City's operating budgets. The 2009 budget includes planned salaries and the anticipated growth in the city costs of employee insurance and other fringes, including annual increases in PERA employer pension contribution rates adopted by the 2005 State Legislature.

**City Council/City Clerk:** The proposed budget for 2009 is \$2,965,406, which reflects an overall increase of \$166,992 or 6.0% over 2008. This budget recognizes a district council liaison added during the 2008 budget process which was budgeted at that time in the General Government Accounts. For 2009 this position is permanently being budgeted in the City Council/City Clerk Budget. It also recognizes costs associated with beginning implementation of a "paperless" Council Agenda process where all Council Meeting agendas will be accessed online, eliminating the need for paper copies.

**City Attorney:** The proposed general fund budget is \$6,402,117, a 6.4% increase from the 2008 adopted budget. The budget adds one additional prosecutor position to the general fund, which will allow the City Attorney to expand the scope of its nationally-recognized community prosecution program and other public safety initiatives such as elder and domestic abuse prosecutions.

**Emergency Management:** The proposed general fund budget is \$250,835, a 38% increase over the 2008 adopted budget. This increase is due to the transfer of 0.9 FTE of the Emergency Management Coordinator into the general fund, which was funded through grant revenue in 2008. In the proposed budget, Emergency Management's general fund FTE count increased over 2008 adopted levels from 1.1 FTE to 2.0 FTE.

**Financial Services:** The proposed budget for the Office of Financial Services (OFS) in the general fund is \$1,931,503, which is a decrease of \$71,213 from the 2008 adopted budget. The decrease is due primarily to the transfer of Contracts and Analysis Services into the newly created Human Rights and Equal Economic Opportunity (HREEO) department. The proposed general fund budget includes the addition of two new fulltime positions: a citywide grants manager and a financial services manager.

**Fire Department:** Fire's proposed general fund budget for 2009 is \$51,162,223, and is up \$4,343,309, or 9.2% from the 2008 adopted budget. The budget includes funding in 2009 for a firefighter test, increased motor fuel costs, medical supplies, vehicle maintenance, and increased staffing costs. The budget also provides adequate spending for projected worker's compensation costs and department overtime. The department's proposed budget includes an increase in paramedic transport fees, EMS standby fees and a new EMS automation service fee. FTEs in the proposed general fund budget are 441.2, an increase of 1.6 FTE from the 2008 adopted amount of 439.6. This change reflects the addition of 2 firefighters for approximately 85% of the year. These new firefighters will help the department move from a 113 to 115 daily staffing level.

**General Government Accounts:** The proposed budget is \$6,386,205, which is a decrease of \$616,205 or 8.8%. Significant changes include reductions due to one-time increases in 2008 for the Civic Organization Partnership Program (COPP) and various contingency items, as well as increases of \$108,000 for the City share of City Hall/Courthouse building improvements and \$75,000 for outside legal counsel.

**Human Resources:** The general fund budget for Human Resources for 2009 has been proposed at \$3,422,423, up \$260,637, or 8.2% from the 2008 adopted budget of \$3,161,786. \$167,095 of this increase will cover HR's costs to administer the Fire Fighter entrance exam scheduled for 2009. General fund staff FTEs have remained at 31.3, showing no change from the 2008 adopted budget to the 2009 proposed budget.

**Human Rights and Equal Economic Opportunity:** The proposed budget includes the creation of this new department which includes combining prior departments/divisions including Human Rights, Contract Analysis Services, River Print, and Minority Business and Workforce Development. The proposed general fund budget totals \$1,268,742

**Mayor's Office:** The Mayor's Office budget for 2009 is \$1,577,488, which is a 6.5% increase from the 2008 adopted

budget of \$1,481,120. The proposed budget includes restoring cost associated with .8 FTEs that were paid from Central Corridor grants dollars in 2008 and were previously budgeted in the Planning and Economic Development budget.

**Parks:** The Parks and Recreation general fund budget is \$27,607,971, which is \$2,088,470 or 8.2% more than the 2008 adopted budget. The budget includes increases for staffing at the Oxford Community Center complex, as well as \$150,000 for the Como Circulator program, which is expected to leverage \$1.1 million in federal grants over 3 years. Also, \$1.2 million in one-time resources are proposed for general capital maintenance and to complete capital projects, including field work at the Oxford Community Center and the third outdoor refrigerated ice rink.

**Police Department:** The proposed general fund budget for the Police Department is \$76,155,366 for 2008, compared with \$71,425,110 for 2008. This is an increase of \$4,730,256, or 6.6%. The proposed budget allows for funding of regular salaries and fringes for 630 sworn personnel in 2009, which represent a gain of 14.0 FTE over 2007. The number of sworn positions to be budgeted in the general fund is 602.4, up from 582.8 in 2008, 569.2 in 2007 and 540.6 in 2006. The budget not only maintains the additional \$1,000,000 for overtime added in the 2006 budget, but was increased further by nearly \$387,000 to ensure a fully staffed complement of sworn personnel. Other increases included in this budget are: approximately \$186,000 more for firearms range equipment, and \$85,000 in funding to purchase unmarked police cars. An appropriate amount of savings reflecting turnover from senior- to entry-level officers due to normal retirement patterns will be recognized.

**Public Works Department:** The 2009 general fund budget proposed for Public Works is \$2,015,048, a 20% increase from the 2008 adopted budget of \$1,677,291. This increase includes a new bicycle coordinator at a cost of \$65,000 and a \$250,000 transfer to support citywide Real Estate functions.

**Department of Safety and Inspections:** The DSI general fund budget includes animal control, code enforcement, vacant building monitoring, information and complaint and fire

inspections. The total proposed budget for 2009 is \$6,326,778 or \$1,190,632 over the 2008 adopted budget. Significant changes include shifting staff resources from the License and Permit fund to the general fund, as well as the net addition of 2.3 FTE including a code inspector and fire aide. Additional revenue totaling \$920,000 is budgeted to reflect expected increased revenue from vacant building monitoring and code compliance fee increases that were approved by City Council during 2008.

**Office of Technology and Communications:** The proposed general fund budget is \$9,052,505, an increase of \$417,516 or 4.8% from the 2008 adopted budget of \$8,634,989. The increase is related to several factors including the transfer of a Geographic Information Systems (GIS) position from the Parks Department; the addition of a Support Specialist III; and higher PC lease costs due to the reenrollment of Public Works in the PC replacement program. The changes result in a net increase of 2.0 FTEs.

**The Independent Library Agency:** 2002 State legislation provided the authority to allow the Saint Paul Public Library to become an independent unit, separate from Saint Paul City government. In 2003, the City Council adopted an ordinance creating the independent agency, effective for 2004. In accordance with the ordinance, the Independent Library Agency submitted its 2009 budget request to the Mayor, and the Mayor in turn presented the Library budget to the City Council. The 2009 proposed Library budget is \$19,603,219, including operations and debt service. The Library Agency is independent of the City, and, as such, the Library Agency budget is no longer a part of the City budget. The Library Agency publishes a separate budget book.

## Budget Issues and Challenges

### Property Tax Base

Saint Paul has a local property tax base that largely consists of residential properties, including both owner-occupied and rental units. In total 60% of the City's total local property tax levy (excluding fiscal disparities) falls on residential property. This is due to a variety of reasons, some longstanding and others more recent. Historically, as the home to many tax-exempt educational,

medical, and state government institutions, a quarter to a third of the city's property (depending on the measures used) has been exempted entirely from helping to pay the city property tax levy. During much of the past decade, rapid inflation in home values has pushed up the share of taxes falling on homeowners and renters (through their rent payments).

However, despite the recent decline in residential property values, commercial property values remain relatively strong. As a result, a share of the local property tax is expected to begin to shift back to commercial properties during 2009.

### **State Budget Instability and Unpredictability of LGA and Other Policies**

Local Government Aid is a significant revenue source for the City's general fund, accounting for 33% of City General Fund revenues. While the total share of the city budget dependent on state payments has dropped since 2003, the future of state Local Government Aid (LGA) remains a key variable in the City's ability to provide basic services. During the 2008 legislative session, the State Legislature increased its LGA appropriation by \$42 million, which resulted in a \$5.8 million increase in revenue for Saint Paul. The legislature also enacted measures to increase the predictability of LGA appropriations to each municipality. Both changes came as welcome news for City officials after years of LGA reductions or unpredictable aid projections.

However, state policymakers have an opportunity to create an even more stable budget environment for the City and its residents. Enacting measures at the state level to ensure more balanced and predictable state revenues overall would reduce fluctuations in local aid appropriations and help make future local budget planning and service delivery more predictable for both citizens and City officials. Also, state authorization of broader local authority for deciding how to raise revenue and what to use it for would help to better insulate city services from state budget fluctuations and allow for better local decision-making.

### **Cost Pressures**

The costs the City bears as an employer (wages, benefits, workers' compensation, etc.) compete for service delivery dollars. The City must continue to find ways to prudently and

responsibly manage these costs in order to maintain service delivery levels and maintain the integrity of the City's finances. The largest General Fund expense is employee wages and benefits – 81.5% of all General Fund spending is for personnel costs. Negotiated cost of living increases and health and retirement benefit increases added \$6.2 million to the 2009 General Fund budget.

### **Maintaining Adequate Financial Reserves**

Since 1994, the City has allocated resources from its general fund balance to finance a share of the annual operating budget as a means to avoid the need for an increase in the property tax levy. This has been a planned management strategy to hold down property taxes and bring the city property tax burden back into line with surrounding communities, and it has been successful. Saint Paul's property tax ranking among metro cities dropped from first in 1991 to as low as 73<sup>rd</sup> in the most recent survey.

This practice has also resulted in a gradual reduction of the General Fund balance from its peak of \$49.4 million in 1998 to approximately \$34.98 million at the end of 2007. The relatively gradual drop in fund balance over time, despite annually appropriating money from it, was the product of conservative revenue forecasting and holding actual spending somewhat under the budgeted amount in most departments in most years. In 2006, the City enacted a fund balance policy mandating that the General Fund's balance be at least 15% of combined General Fund and Library operating spending. The 2007 year-end level of reserves (less encumbrances and the fair market value of investments) represents 17.1% of these planned 2009 expenditures. No general fund balance is planned to be spent in the 2009 proposed budget.

# General Fund Budget

General Fund Balances (Revenues & Sources and Expenditures & Uses of Funds)					
	2005 Actual	2006 Actual	2007 Actual	2008 Adopted Budget	2009 Proposed Budget
Beginning Balances	33,840,384	27,254,757	30,272,574	34,979,592	34,979,592
Revenues and Sources					
Transfers In	13,381,951	19,692,272	17,651,528	17,730,693	20,653,503
Property Taxes	42,990,712	46,014,519	46,624,315	54,135,201	57,668,583
Other Taxes	823,080	844,984	884,298	2,918,760	1,543,000
Licenses and Permits	876,144	925,299	955,820	928,200	887,413
Intergovernmental	57,473,669	63,746,052	63,829,793	63,525,444	69,096,073
Fees, Sales and Services	14,475,067	14,903,307	15,804,689	16,012,612	18,677,304
Franchise Fees	18,559,769	18,524,266	22,127,647	22,251,500	22,777,693
Interest Earned:					
On Investments	3,273,640	3,381,982	3,798,214	3,520,500	3,520,500
On Securities Lending Transactions - (a)	4,157,792	6,821,378	6,242,385	0	0
Inc (Dec) in Fair Market Value of Investments	(1,043,290)	17,905	818,105	0	0
Miscellaneous	1,397,396	1,056,559	4,891,433	1,407,858	1,700,541
Total	156,365,930	175,928,523	183,628,227	182,430,768	196,524,610
Expenditures and Uses (b)					
Attorney	5,318,128	5,616,443	5,840,353	6,015,776	6,402,117
City Clerk (c)	695,279	534,010	230,026	0	0
Council	2,193,535	2,355,730	2,311,169	2,798,414	2,965,406
Emergency Management	0	0	0	182,181	250,835
Fire and Safety Services (c)	41,948,414	44,724,660	44,721,035	46,818,914	51,162,223
General Government Accounts - Miscellaneous	10,655,068	11,929,660	10,261,686	7,002,410	6,386,205
Libraries	0	0	0	0	0
Executive Administration (d) (g)	7,376,299	7,412,110	6,850,318	7,220,036	6,931,414
Human Rights and Equal Economic Opportunity (g)	0	0	0	0	1,268,742
Neighborhood Housing and Property Improvement (c)	3,037,237	4,185,299	0	0	0
Parks & Recreation	23,085,748	24,172,293	24,635,610	25,519,501	27,607,971
Planning and Economic Development (g)	86,073	0	0	0	0
Police	60,931,291	64,722,404	68,617,503	71,425,110	76,155,366
Public Works	2,103,283	1,537,719	1,505,423	1,677,291	2,015,048
Safety and Inspection (c)	0	0	6,039,529	5,136,146	6,326,778
Technology	5,521,203	7,133,635	7,908,557	8,634,989	9,052,505
Fringe Benefits	0	0	0	0	0
Interest on Securities Lending Transactions - (a)	0	0	0	0	0
Total (e)	162,951,558	174,323,963	178,921,209	182,430,768	196,524,610
Ending Balance					
Reserved	4,187,181	3,267,812	3,226,188	3,800,000	3,800,000
Designated	23,035,751	27,004,762	31,728,623	29,842,890	30,738,554
Undesignated	31,825		24,781	1,336,702	441,038
Total (f)	27,254,757	30,272,574	34,979,592	34,979,592	34,979,592

a) The 2007 adopted financing and spending budgets for Securities Lending Transactions will be amended when the actual amounts are known and available.

b) For 2005 - 2007, no adjustments have been made to the historic expenditures and uses data to reflect any movement of organizational units among and between departments.

c) In 2007, the Information and Complaint component of City Clerk, License, Inspection, and Environmental Protection (LIEP) and Neighborhood Housing and Property Improvement (NHPI) will be merged with the Fire Department's Fire Inspection unit as the new Department of Safety and Inspection (DSI).

d) Executive Administration includes: Financial Services, Human Resources, Human Rights (through 2008) and the Mayor's Office.

e) The 2007 and 2008 Budget columns on this page do not include "Advances to Other Funds" and "Petty Cash Advances."

f) Based on the 2005 - 2007 experience, the actual ending total balance for 2008 - 2009 will be greater than the listed budget ending total balance.

g) In 2009, the Contract Analysis and RiverPrint components of the Office of Financial Services, the Equal Employment program in the Planning and Economic Development department, and the Human Rights department will be merged to create the Human Rights and Equal Economic Opportunity (HREEO) department.



## General Fund Budget

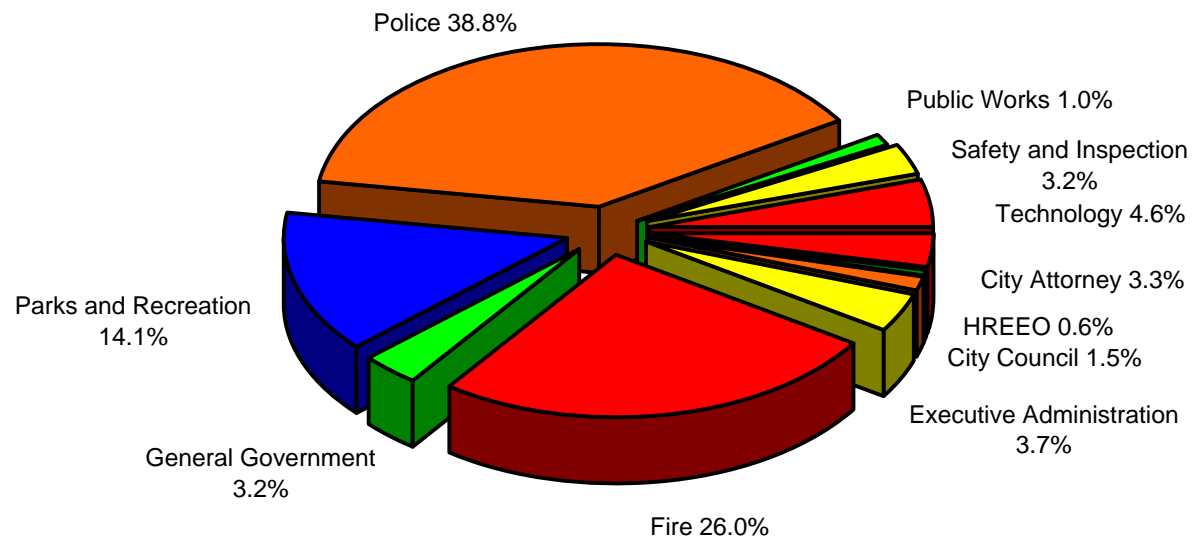
General Fund Spending (By Department)			
Department/Office	2007 Actual	2008 Adopted Budget	2009 Proposed Budget
Attorney	5,840,353	6,015,776	6,402,117
City Clerk (a)	230,026		
Council	2,311,169	2,798,414	2,965,406
Emergency Management		182,181	250,835
Financial Services	1,851,453	2,002,716	1,931,503
Fire and Safety Services (a)	44,721,035	46,818,914	51,162,223
General Government Accounts	10,261,686	7,002,410	6,386,205
HREEO (b)			1,268,742
Human Resources	3,045,750	3,161,786	3,422,423
Human Rights	532,024	574,414	0
Independent Library Agency (budget is published separately)			
Mayor	1,421,091	1,481,120	1,577,488
Parks and Recreation	24,635,610	25,519,501	27,607,971
Planning and Economic Development	0	0	0
Police	68,617,503	71,425,110	76,155,366
Public Works	1,505,423	1,677,291	2,015,048
Safety and Inspection (a)	6,039,529	5,136,146	6,326,778
Technology	7,908,557	8,634,989	9,052,505
Total	178,921,209	182,430,768	196,524,610

a) In 2008, the City Clerk was merged into the City Council.

b) In 2009, the Contract Analysis and RiverPrint components of the Office of Financial Services, the Equal Employment program in the Planning and Economic Development department, and the Human Rights department will be merged to create the Human Rights and Equal Economic Opportunity (HREEO) department.

# General Fund Budget

2009 Proposed Spending by Department



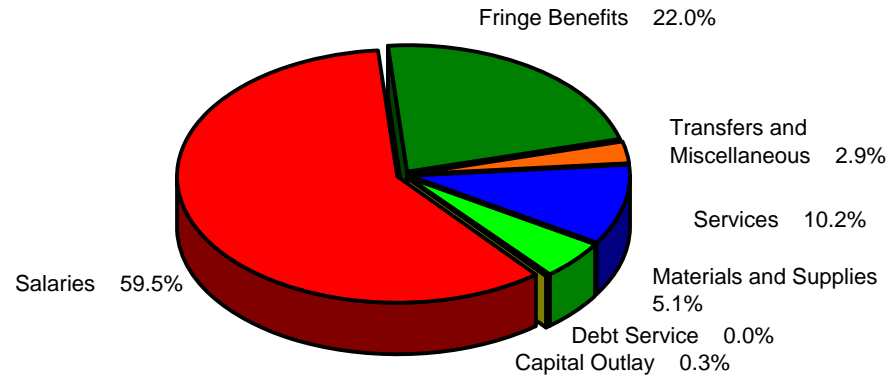
## General Fund Budget

General Fund Spending (By Major Object)			
Object	2007 Actual	2008 Adopted Budget	2009 Proposed Budget
Salaries	105,217,858	108,726,695	116,996,082
Services	18,103,051	18,509,449	20,008,892
Materials and Supplies	9,003,127	9,193,584	10,000,920
Fringe Benefits	36,171,389	38,733,643	43,314,611
Transfers and Miscellaneous	3,159,134	5,844,097	5,682,421
Debt Service	7,099,362	1,055,618	0
Street, Sewer, Bridge Improvement	0	5,329	5,329
Capital Outlay	167,288	362,353	516,355
Total	178,921,209	182,430,768	196,524,610

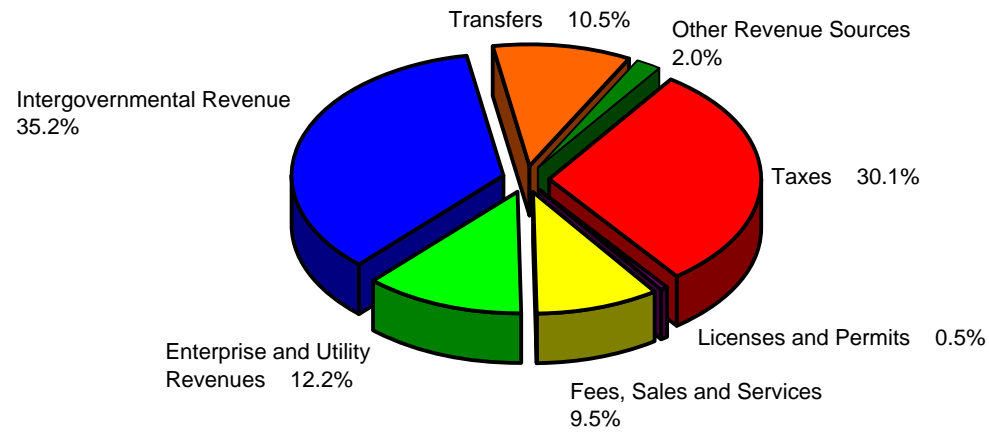
General Fund Financing (Revenue By Source)			
Source	2007 Actual	2008 Adopted Budget	2009 Proposed Budget
Use of or (Contribution to) Fund Balance	(4,707,018)	0	0
Transfers	17,651,528	17,730,693	20,653,503
Taxes	47,508,613	57,053,961	59,211,583
Licenses and Permits	955,820	928,200	887,413
Intergovernmental Revenue	63,829,793	63,525,444	69,096,073
Fees, Sales and Services	15,804,689	16,012,612	18,677,304
Enterprise and Utility Revenues	22,127,647	23,270,386	24,036,491
Other Revenue Sources	15,750,137	3,909,472	3,962,243
Total	178,921,209	182,430,768	196,524,610

# General Fund Budget

## 2009 Proposed Spending By Major Object



## 2009 Proposed Revenue By Source



# **Special Funds**

## Special Funds

### 2009 Proposed Budget

#### Highlights:

The City has 53 special funds totaling over \$257 million in budgeted spending. This excludes Regional Water Services, St. Paul Public Library Agency, and RiverCentre funds, which are submitted as separate budgets. Major changes included in the 2009 proposed budget are indicated below:

**City Attorney Outside Services (Fund #025):** This fund allows the CAO budget to have less reliance on the general fund. The CAO charges Safety and Inspection, the Port Authority, the Public Housing Agency, the Housing and Redevelopment Authority and RiverCentre for legal services. These charges pay for 9.5 FTE's and just over \$1.2 million of the Office's staff costs.

**Property Code Enforcement (Fund #040):** This fund includes the activities of Truth-In-Sale of Housing, nuisance housing abatement and part of the fire certificate of occupancy program for one and two unit rentals. Over \$600,000 is recycled back into the nuisance building demolition program to help address vacant building challenges throughout the city, consistent with budget changes that occurred mid-year for 2008.

**Special Projects: General Government Accounts (Fund #050):** The fund has many functions. One allows for the transfers of approximately \$5 million of central service costs from department special funds to the General Fund. The approach for determining the costs to be allocated changed in 2008 – moving from a two year delay to a more current budget based methodology.

**Risk Management Retention Fund (Fund #060):** This fund was created during the 2005 budget process to account for workers' compensation costs and to identify and charge these expenses to departments. It also includes other risk-related activities. 2009 spending for this fund is up \$89,000, 3.8% over the 2008 adopted budget. This increase is due in part to the rising costs associated with workers' compensation, and in part to increased employee

participation in the flexible spending accounts program.

**Major Events (Fund #080):** The Major Events fund was created in 2007 to account for spending and financing related to major events.

**Information Services (Fund #164):** In 2008, an Enterprise Technology Initiative activity was established in this fund. Revenue for this activity is collected from all funds and is used for enterprise-wide technology improvements. For the 2009 proposed budget, a new activity, Enterprise Resource Planning (ERP), was established to budget the implementation costs of an integrated HR/Payroll/Finance system. The 2009 proposed budget for Fund #164 is \$619,464. It includes \$517,515 for initial work on establishing an integrated finance, payroll and human resources system, and \$101,949 for LanDesk Suite, which will better manage the City's PCs.

**Cable Communications (Fund #166):** The City receives a franchise fee from the cable operator, which is based on five percent of the cable company's gross revenues. Although overall subscriber numbers continue to slowly decline, the current revenue projection shows an increase based on increased costs to subscribers from the local cable operator. The proposed budget includes an increase in the regular general fund transfer of \$112,398 over the 2008 adopted transfer.

**Right of Way Maintenance Fund (Fund #225):** This fund manages and supports the right-of-way assessment function by processing public improvement assessments as well as annual operations and maintenance service charges. The 2009 budget includes an increase of 12% for non-downtown properties and 15% for downtown properties in the right-of-way assessments. This increase provides additional revenue to help withstand increased spending due to inflation factors, and supports tree boulevard maintenance and a portion of sidewalk maintenance at a base level and provides additional funding for neighborhood cleanup. In addition to

expenses, the fee increases will help achieve structural balance and improve stability in this fund.

**Parking Meter Collection and Fines (Fund #230):** This fund is responsible for the collection and accounting of all meter and fine revenues. Transfers from this fund are made to the Police Department's special fund for Surface Parking Enforcement and to the City's General Fund.

**Solid Waste & Recycling (Fund #232):** This fund's proposed budget includes a fund balance transfer of \$275,000 to the General Fund.

**Traffic, Signal & Lighting Maintenance (Fund #240):** Modifying, installing and repairing damage to traffic signal, street lighting and signing systems is the main focus of this fund.

**Sewer Service Enterprise (Fund #260):** Three-fourths of the spending for this fund is determined by Metropolitan Council Environmental Services (MCES) charges and debt service for construction programs under federal and state mandates. The long-term financing program for residential upgrades of sanitary sewer connections continues for 2009. This fund includes the continued repayment of water pollution abatement bonds financed by the general obligation debt service fund in the 1970s and 1980s and is increased by \$1,000,000 for 2009. Additionally, the proposed budget includes increases in Storm Sewer System Charges (12.5%) and Sanitary Sewer Rates (10%) to offset increasing costs.

**License and Permit Special Fund (Fund #320):** This fund accounts for revenue received from business licenses, building permits and other fees related to ensuring public safety by monitoring business and construction activity. The proposed budget includes a significant reduction in spending totaling \$916,595 in response to the downturn in the construction industry. Proposed fee increases on building permits (10%) and business licenses (5%) are expected to generate additional revenue totaling approximately \$800,000.

**Parks and Recreation Supply & Maintenance (Fund #370):** This fund provides maintenance services throughout the Park system as well as contracted services for maintenance of PED property and exterior summary nuisance abatement orders. The 2009 proposed

budget includes a one-time transfer of fund balance to the Parks & Recreation Administration activity to account for parks administration's share of overhead costs that have accumulated in fund balance over the last several years. An ongoing overhead transfer of approximately \$175,000 will continue on an annual basis to assist with administrative costs within the park system.

**Police Services (Fund #400):** This fund was created to track the receipt and use of the Police Public Employee Retirement Association (PERA) pension assets returned to the City under 1999 State legislation. The 2009 budget reflects year ten of a ten-year plan. Costs related to direct police services, including police officer compensation, are planned for in the 2009 budget.

**Police Impounding Lot (Fund #435):** This fund tracks the fiscal experience related to the towing and reclaiming of all towed or abandoned vehicles left on city streets. Some vehicles are sold at auction and some are reclaimed by their owners once the owner pays the appropriate fine.

**Police Emergency Communications Center (Fund #411):** This fund reflects costs for City staff working in the merged emergency communications center with Ramsey County. The County will reimburse the City and is responsible for the portion of the tax levy that covers these expenses.

**Police Special Projects (Fund #436):** This proposed budget reflects decreased spending associated with several expiring grants.

**Firefighting Equipment Trust (Fund #735):** Financial activity has declined in this fund. Spending for fire apparatus is now financed under the provisions of the City's sales tax law, and are carried in the new STAR City Capital Project. Expenditures for 2009 within this fund anticipate the use of remaining funds still available. 2009 marks the final year of spending within this fund with expectations that the fund will be closed out.

**CPL Operating (Fund #802):** Proposed spending for 2009 decreases by \$39,475 for a total of \$3,710,204. This fund collects assessment revenues and passes them on to various other funds which use assessment financing.

## Special Fund Budgets

Special Fund Spending (By Department)			
Department	2007 Actual	2008 Adopted Budget	2009 Proposed Budget
Attorney	1,036,875	1,104,652	1,193,682
Council	61,622	81,044	82,306
Financial Services Office	13,620,691	65,105,265	18,535,872
Fire and Safety Services	5,432,669	4,054,909	3,719,939
StP-RC Health	3,789,730	4,236,131	4,115,828
HREEO (a)	0	0	3,498,777
Human Resources	2,145,374	2,348,000	2,437,000
Human Rights	60,434	50,688	0
Mayor's Office	464,667	536,455	2,569,763
Parks and Recreation	21,505,613	22,967,998	25,042,426
Planning and Economic Development	19,557,086	19,314,585	19,725,343
Police	15,286,203	23,556,515	20,995,178
Public Works	115,281,497	137,544,762	138,187,810
Safety and Inspection	11,961,768	14,140,361	13,978,913
Office of Technology	<u>2,749,938</u>	<u>2,970,866</u>	<u>3,553,108</u>
Total	212,954,167	298,012,231	257,635,945

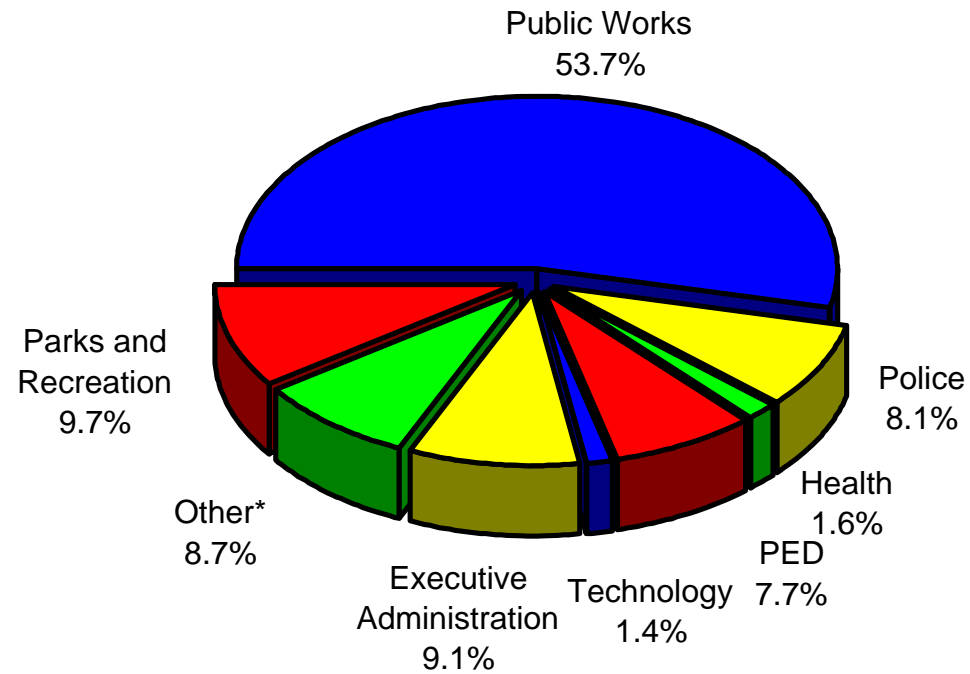
Special fund budgets are designed to track revenues and expenditures for specific designated purposes. With some exceptions, special fund budgets are not supported by property taxes. Rather, special fund spending is supported by user fees, assessments, and grants, which are generally restricted in some way. The restrictions require accounting in separate funds, which include operating funds, project funds, debt service funds, and trust funds.

a) In 2009, the Contract Analysis and RiverPrint components of the Office of Financial Services, the Equal Employment program in the Planning and Economic Development department, and the Human Rights department will be merged to create the Human Rights and Equal Economic Opportunity (HREEO) department.



# Special Fund Budgets

2009 Adopted Budget



\* Other includes City Attorney, City Council, Safety and Inspection, and Fire, and HREEO.

## Special Fund Budgets

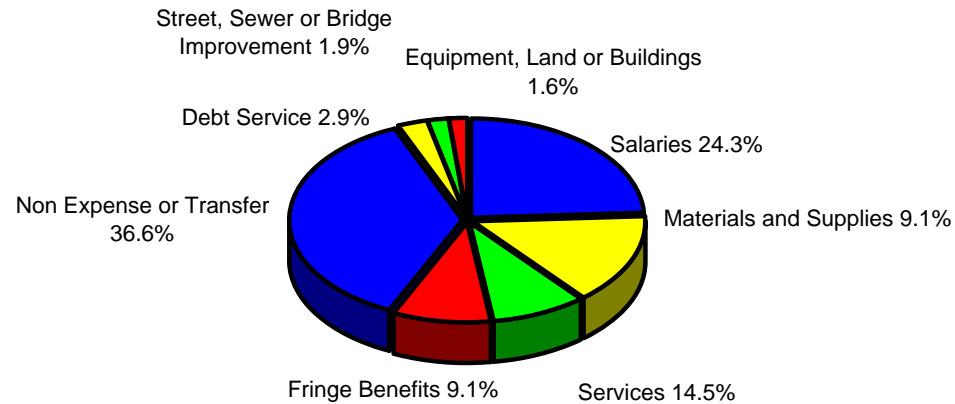
Special Fund Spending (By Major Object)			
Object	2007 Actual	2008 Adopted Budget	2009 Adopted Budget
Salaries	54,198,249	63,803,110	62,512,690
Services	32,230,629	83,823,446	37,294,498
Materials and Supplies	23,128,540	20,138,127	23,520,853
Fringe Benefits	22,648,956	23,556,860	23,569,558
Transfers and Miscellaneous	62,611,545	85,167,222	94,282,166
Debt Service	9,663,074	7,926,181	7,392,945
Street, Sewer or Bridge Improvement	3,856,435	4,855,864	4,793,864
Capital Outlay	4,616,739	8,741,421	4,269,371
Total	212,954,167	298,012,231	257,635,945

Special Fund Financing (Revenue By Source)			
Source	2007 Actual	2008 Adopted Budget	2009 Adopted Budget
Use of Fund Balance	0	17,176,470	8,706,562
Transfers	14,585,774	14,187,515	16,777,103
Hotel and Motel Taxes	2,032,612	1,791,505	1,807,000
License and Permits	9,901,747	11,767,602	11,277,698
Intergovernmental Revenue	24,257,162	78,175,488	28,039,553
Fees, Sales and Services	102,123,093	113,144,636	120,416,454
Enterprise and Franchise Revenue	9,274,184	11,970,540	11,966,462
Assessments and Other Revenue Sources	36,502,074	49,798,475	58,645,113
Total	198,676,646	298,012,231	257,635,945

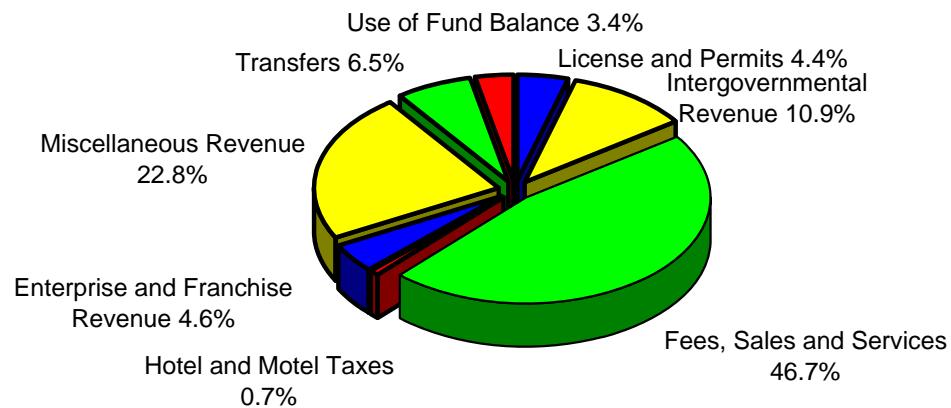
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# Special Fund Budgets

## 2008 Spending By Major Object



## 2008 Revenue By Source





# Debt Service

## General Obligation Debt Service Funds Budget

Debt Service Spending (By Major Object)			
Object	2007 Actual	2008 Adopted Budget	2009 Adopted Budget
Salaries	146,445	146,581	225,187
Services	58,978	77,494	88,418
Fringe Benefits	46,796	46,690	71,076
Other	1,217,926	297,360	297,641
Debt Service	35,577,892	55,977,991	58,651,225
Equipment, Land, and Buildings	0	0	0
Total	37,048,037	56,546,116	59,333,547

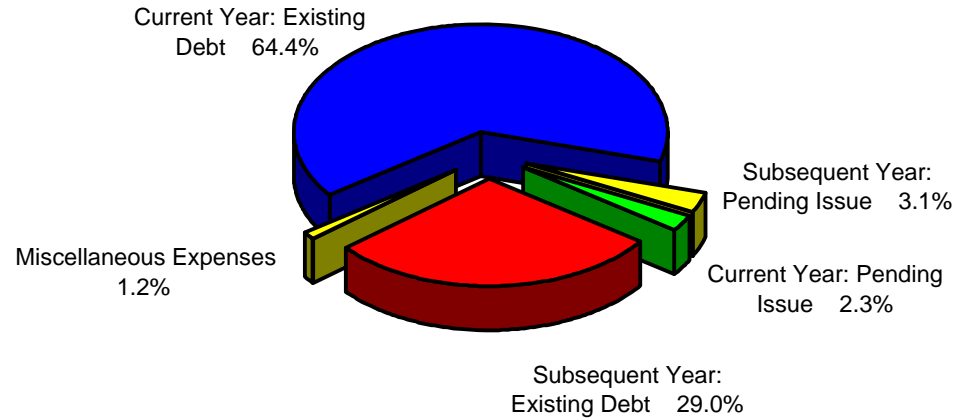
Debt Service Financing (Revenue By Source)			
Source	2007 Actual	2008 Adopted Budget	2009 Adopted Budget
Use of (Contribution to) Fund Balance	(810,557)	22,364,823	21,622,641
Transfers	16,312,772	14,482,304	15,733,191
Taxes	8,799,304	7,808,699	10,378,222
Licenses and Permits	0	0	0
Intergovernmental Revenue	285,983	304,484	374,054
Fees, Sales and Services	0	0	0
Enterprise and Utility Revenue	100,000	0	0
Other Revenue Sources	12,360,535	11,585,806	11,225,439
Total	37,048,037	56,546,116	59,333,547

The city's general debt service budget provides for the principal and interest payments on its general obligation bond issues. The budget consists of two sets of appropriations: 1) an amount needed to meet the budget year debt service obligations, and 2) an amount needed to meet the obligations of the first half of the following year. Therefore, the amount appropriated for general debt service exceeds the amount actually spent in the budget year. This additional amount remains in fund balance to use as a financing source for the subsequent year's debt service payments. While complicated, this budget structure solves a cash flow problem for the city. The city receives state aids and property taxes mid-year and at the end of the year. If the city did not budget for subsequent year debt service payments, it would lack the cash to make the debt service payments due before the city receives its major cash infusions each year.

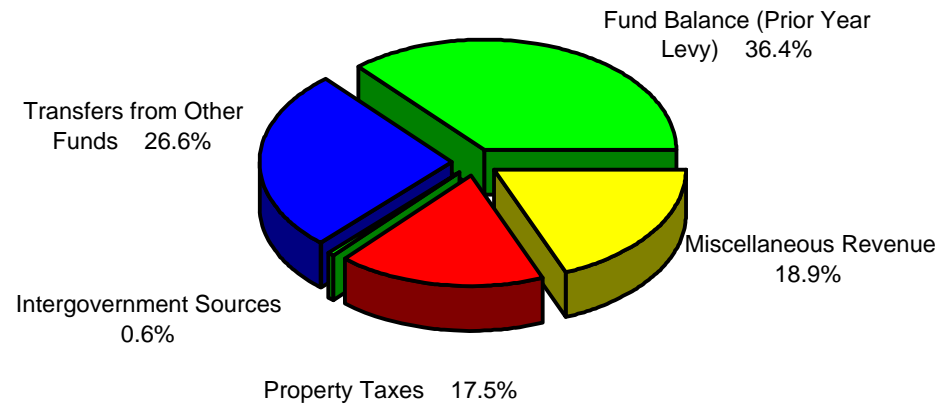
The total 2009 debt service budget is \$59,333,547. \$40,308,893 is for debt service obligations in 2009 (the budget year), and \$19,024,654 is debt service obligations in the first half of 2009 (the subsequent year).

# General Obligation Debt Service Funds Budget

## 2009 Spending by Major Category



## 2009 Financing by Major Source



## General Obligation Debt

Allocation of Revenue to Type of Debt as of December 31, 2007							
	Property Tax Levy	Water and Sewer Charges	Assessments	Tax Increments	Parking Revenue	Self Supporting Total	Total
Capital Improvements	94,035,000					-	94,035,000
Library Bonds	12,080,000					-	12,080,000
Street Improvements	28,367,500		26,552,500			26,552,500	54,920,000
Public Safety Bonds	10,510,000						10,510,000
Tax Increment:							
Riverfront Development				5,790,000		5,790,000	5,790,000
Midway Marketplace				4,425,000		4,425,000	4,425,000
Block 39 Project				12,005,000	21,255,000	33,260,000	33,260,000
Koch Mobil				3,895,000		3,895,000	3,895,000
Water Pollution Abatement						-	-
Sewer Bonds		3,275,000				3,275,000	3,275,000
Sewer Loan (PFA *)		13,967,430				13,967,430	13,967,430
Water Loan (PFA*)		2,332,034				2,332,034	2,332,034
TOTAL	144,992,500	19,574,464	26,552,500	26,115,000	21,255,000	93,496,964	238,489,464
Percent of Total	60.8%	8.2%	11.1%	11.0%	8.9%	39.2%	100.0%

\* PFA is the Public Facilities Authority.



## General Obligation Debt Service

*To prepare financing plans and pay the annual principal and interest on the City's general obligation debt.*

## About the Debt Service Fund

### What We Do (Description of Services)

- Sell City debt instruments at the lowest borrowing cost.
- Ensure that principal and interest on City's debt is paid accurately and on time.
- Identify and implement various debt financing alternatives for the City of Saint Paul.
- Ensure arbitrage compliance for City and HRA tax-exempt debt with the IRS.
- Complete City and HRA annual disclosure for the national depositories.
- Work with Ramsey County and Saint Paul Public Schools to manage the overall debt on the City of Saint Paul, Ramsey County and Saint Paul Public Schools' tax base.

#### Statistical Profile

- City Bond Ratings: AAA (Standard & Poor's)  
Aa2, (Moody's).
- Debt Burden: 2.0% of market value.
- Payout of Principal: 10 Years: 82%; 20 Years: 100%

### 2007-2008 Accomplishments

- Developed balanced operating, capital and debt budgets for 2007 and 2008
- Maintained the City's AAA (Standard & Poor's) and Aa2 (Moody's) bond ratings.
- Successfully sold 2007 and 2008 General Obligation Capital Improvement and Street Improvement Special Assessment Bonds. 2007 bonds were sold at the historically low rates of 3.78% (CIB) and 4.21% (Street Improvement). 2008 bonds were sold at 3.08% (CIB), 4.00% (Street Improvement), 4.23% (Public Safety bonds -Western Police Station Project), 3.96% (Sewer Revenue Bonds).
- Terminated the City's first ever variable-to-fixed interest rate swap to realize positive proceeds of \$3,804,000 (net \$3,750,000) and entered into a second Arena swap to provide annual debt savings of approximately \$400,000 beginning in 2010.
- Two 2008 three year capital leases for 96 police cars at (2.65% and 2.99%).
- Assisted in HRA in the Jimmy Lee annual appropriation lease financing and the closeout of former Downtown TIF District.
- Summer 2008, staffed implementation of new 2008 Special Law for Saint Paul to create a downtown TIF District (2009-2003) to annually provide an estimated \$4,000,000 to the River Centre complex.
- Fall of 2008, plan to sell debt for CHA Lease Floors (3-5), DSI improvements, and refund 1998 TIGO Block 39/Lawson bonds.

## 2009 Budget Plan

### 2009 Goals

- Maintain or improve the City's Aa2 (Moody's) and AAA (Standard & Poor's) ratings assigned to the City's general obligation debt.
- Strengthen the organizational understanding of the best uses of the general obligation bonding authority.
- Provide alternate debt financing plans through recommendations for both current and future bond issues. Alternatives to the use of tax levy as financing for general obligation debt of the City will continue to be explored and recommended where prudent.
- Continue to explore capital and operating leases where appropriate.
- Review proposals in search of the solutions that serve the City in the long term, ever mindful of the short-term needs.
- Review five debt funds (F960, F961, F966, and F967) to satisfy multiple objectives of efficient debt management (reducing transfers between funds to pay debt) and GASB accounting requirements.
- Develop a program to internally fund City projects through the purchase of acceptable investment notes issued by related City entities (City, HRA, and Port).
- Maintain a multi-year debt model to provide analysis of future bond issues, capital projects and financing alternatives.

### 2009 Budget Explanation

#### Base Adjustments

The 2008 adopted budget was adjusted to set the budget base for 2009. The base includes the anticipated growth in salaries and fringes for 2009 for employees related to the bargaining process. It also includes inflation on services and materials.

#### Mayor's Recommendation

- The 2009 proposed budget in the General Debt Service fund

(Fund 960) is \$37,291,304, which is \$1,394,233, or 3.9% greater than 2008. The 2009 budget proposes issuing \$9.6 million of Capital Improvement Bonds (CIB) in 2009 and assumes an interest cost of 5.5%. A \$15.5 million sale of 25 year Public Safety Bonds at a budgeted interest rate of 6% is also proposed to build a new facility that will house fire administration, and fire stations 1 & 10.

- The budget for City Revenue Bonds Long-term Debt fund (Fund 961) is \$9,366,237, which reflects a minor change from 2008. This fund pays sales tax debt of the 1999 Arena Project, State loan, and 2007 Subordinate Sales Tax bonds. and is financed with facility lease payments, Minnesota Wild hockey revenues (payments in lieu of taxes) and sales tax. The three debts are secured by sales tax and team revenues.
- The budget for the General Obligation Special Assessment Debt Service fund (Fund 963) is \$11,085,308 or a \$770,105 increase compared to 2008. The increase reflects the outstanding principal of bonds.
- The budget for the City Revenue Note Debt (Fund 967) is \$1,590,698 and provides funds for the People Connection, which is funded by contributions from the RiverCentre Convention & Visitors Authority and hotel tax receipts and a transfer from the general fund for police vehicle leases.

For General Debt Service and GO Special Assessment Debt, the budget includes appropriations for both the amount needed to meet the debt service obligations in the budget year (2009) and an amount needed to meet the obligations of the first half of the following year (the subsequent year 2010). The budgeted amount for the subsequent year is not spent in the budget year and remains in fund balance at year-end to use as a financing source for the subsequent year's debt service payments. While complicated, this budget structure solves a cash flow problem for the city. If this practice was not employed, the City would lack the cash to make the debt service payments due before receiving its major cash infusions each year.



# Spending Reports

## Debt Service

Department/Office Director: **TODD P HURLEY**

	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Department	2009 Mayor's Proposed	Change from Department 2008 Adopted	
<b><u>Spending By Unit</u></b>							
960 GENERAL DEBT SERVICE FUND	23,532,369	21,966,950	35,897,071	35,452,302	37,291,304	1,839,002	1,394,233
961 CITY REV BONDS, LONG TERM DEBT	11,745,604	10,398,694	9,366,304	9,366,237	9,366,237		-67
963 G.O. SPEC ASSM DEBT SERV FUND	3,514,041	5,219,640	10,315,203	11,085,308	11,085,308		770,105
967 CITY REVENUE NOTES DEBT SERVICE	1,411,131	1,016,339	967,538	1,590,698	1,590,698		623,160
Total Spending by Unit	<b>40,203,144</b>	<b>38,601,622</b>	<b>56,546,116</b>	<b>57,494,545</b>	<b>59,333,547</b>	<b>1,839,002</b>	<b>2,787,431</b>
<b><u>Spending By Major Object</u></b>							
SALARIES	92,398	146,445	146,581	225,187	225,187		78,606
SERVICES	33,150	58,978	77,494	88,418	88,418		10,924
MATERIALS AND SUPPLIES	3,514	11,470	17,360	17,641	17,641		281
EMPLOYER FRINGE BENEFITS	29,087	46,796	46,690	71,076	71,076		24,386
MISC TRANSFER CONTINGENCY ETC	2,680,766	1,192,795	280,000	280,000	280,000		
DEBT	35,144,311	35,608,478	55,977,991	56,812,223	58,651,225	1,839,002	2,673,234
STREET SEWER BRIDGE ETC IMPROVEMENT	2,219,919	1,536,661					
EQUIPMENT LAND AND BUILDINGS							
Total Spending by Object	<b>40,203,144</b>	<b>38,601,622</b>	<b>56,546,116</b>	<b>57,494,545</b>	<b>59,333,547</b>	<b>1,839,002</b>	<b>2,787,431</b>
Percent Change from Previous Year		<b>-4.0%</b>	<b>46.5%</b>	<b>1.7%</b>	<b>3.2%</b>	<b>3.2%</b>	<b>4.9%</b>
<b><u>Financing By Major Object</u></b>							
GENERAL FUND							
SPECIAL FUND							
TAXES	7,501,845	8,795,131	7,808,699	7,808,699	10,378,222		2,569,523
LICENSES AND PERMITS							
INTERGOVERNMENTAL REVENUE	331,181	385,983	304,484	304,484	374,054		69,570
FEES, SALES AND SERVICES	7,500	15,371		80,000	80,000		80,000
ENTERPRISE AND UTILITY REVENUES							
MISCELLANEOUS REVENUE	11,968,469	12,189,584	11,585,806	11,145,439	13,045,630		1,459,824
TRANSFERS	16,215,585	15,649,433	14,482,304	15,733,191	13,833,000		-649,304
FUND BALANCES			22,364,823	19,802,012	21,622,641		-742,182
Total Financing by Object	<b>36,024,580</b>	<b>37,035,502</b>	<b>56,546,116</b>	<b>54,873,825</b>	<b>59,333,547</b>	<b>4,459,722</b>	<b>2,787,431</b>
Percent Change from Previous Year		<b>2.8%</b>	<b>52.7%</b>	<b>-3.0%</b>	<b>8.1%</b>	<b>8.1%</b>	<b>4.9%</b>

# City of Saint Paul

## 2009 Budget Fund Spending Plan Summary

### Mayor's Proposed Budget

Fund: **960 GENERAL DEBT SERVICE FUND**Department: **19 DEBT SERVICE**

Fund Purpose:

TO PROVIDE FOR DEBT SERVICE OF G.O. BONDS NOT ACCOUNTED FOR IN OTHER FUNDS.

Fund Manager: **TODD P HURLEY**Department Director: **TODD P HURLEY**

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)							
	2006	2007	2008	2009			2006	2007	2008	2009		Change from		
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent		Authorized FTE		Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2008 FTE/Amount	2008 FTE/Amount		
<b>by Type of Expenditure</b>														
SALARIES	92,398	146,445	146,581	225,187	78,606	53.6%								
SERVICES	33,150	58,978	77,494	88,418	10,924	14.1%								
MATERIALS AND SUPPLIES	3,514	11,470	17,360	17,641	281	1.6%								
EMPLOYER FRINGE BENEFITS	29,087	46,796	46,690	71,076	24,386	52.2%								
MISC TRANSFER CONTINGENCY ETC	518,693	553	280,000	280,000										
DEBT	22,547,327	21,702,709	35,328,946	36,608,982	1,280,036	3.6%								
STREET SEWER BRIDGE ETC IMPROVEMEN	308,200													
EQUIPMENT LAND AND BUILDINGS														
Spending Total	23,532,369	21,966,950	35,897,071	37,291,304	1,394,233	3.9%								
<b>by Activity</b>														
89801JIMMY LEE LEASE			245,768	551,956	306,188	124.6%								
89900GENERAL DEBT 2000 BOND ISSUES	2,422,766	2,421,547	2,415,203	2,428,094	12,891	0.5%								
89901GENERAL DEBT 2001 BOND ISSUES	2,484,013	2,379,750	2,357,375	2,336,125	-21,250	-0.9%								
89902GENERAL DEBT 2002 BOND ISSUE	2,370,725	2,273,364	2,328,814	2,280,400	-48,414	-2.1%								
89903GENERAL DEBT 2003 BOND ISSUE	2,349,694	2,238,944	2,358,569	2,222,944	-135,625	-5.8%								
89904GENERAL DEBT 2004 BOND ISSUE	4,065,488	2,400,413	2,465,213	2,469,313	4,100	0.2%								
89905GENERAL DEBT 2005 BOND ISSUE	2,522,300	2,490,700	2,467,400	2,557,200	89,800	3.6%								
89906GENERAL DEBT 2006 BOND ISSUE	213,889	1,415,300	1,420,400	1,458,900	38,500	2.7%								
89907GENERAL DEBT 2007 BOND ISSUE		112,130	792,250	794,950	2,700	0.3%								
89908GENERAL DEBT 2008 BOND ISSUE			134,202	752,163	617,961	460.5%								
89909G.O. CIB 2009 BOND ISSUE				263,725	263,725									
89955GENERAL DEBT: OPERATING EXPENSES	172,272	277,903	335,421	1,473,915	1,138,494	339.4%	2.3	2.1	2.1	146,581	2.8	225,187	0.7	78,606
89964TOWN SQ. HOTEL DEBT RESERVE	544,643													
89970PUBLIC SAFETY BONDS			358,184	697,694	339,510	94.8%								
89971PUBLIC SAFETY 2009				620,000	620,000									
89986DESGN NEXT YR:POST 86 G.O.BONDS			14,399,334	14,380,425	-18,909	-0.1%								
89996GENERAL DEBT 1996 BOND ISSUES	382,155													
89997GENERAL DEBT 1997 BOND ISSUES	2,207,500	2,178,125	0	0										
89998GENERAL DEBT 1998 BOND ISSUES	1,815,425	1,817,275	1,854,938	0	-1,854,938	-100.0%								
89999GENERAL DEBT 1999 BOND ISSUES	1,981,500	1,961,500	1,964,000	2,003,500	39,500	2.0%								
Fund Total	23,532,369	21,966,950	35,897,071	37,291,304	1,394,233	3.9%	2.3	2.1	2.1	146,581	2.8	225,187	0.7	78,606
Percent Change from Previous Year		-6.7%	63.4%				-8.7%		0.0%			33.3%		53.6%

**City of Saint Paul**  
**2009 Budget Fund Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **961 CITY REV BONDS, LONG TERM DEBT**Department: **19 DEBT SERVICE**

Fund Purpose:

Fund Manager: **TODD P HURLEY**Department Director: **TODD P HURLEY**

TO PROVIDE FOR DEBT SERVICE PAYMENTS OF CITY BOND ISSUES WITHOUT A GENERAL OBLIGATION PLEDGE.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)				
	2006	2007	2008	2009		2006	2007	2008	2009	Change from
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE		Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2008 FTE/Amount
<b>by Type of Expenditure</b>										
SALARIES										
SERVICES										
MATERIALS AND SUPPLIES										
EMPLOYER FRINGE BENEFITS										
MISC TRANSFER CONTINGENCY ETC	2,162,073	1,192,243	0	0						
DEBT	7,671,813	7,669,791	9,366,304	9,366,237	-67	0.0%				
STREET SEWER BRIDGE ETC IMPROVEMEN	1,911,719	1,536,661								
EQUIPMENT LAND AND BUILDINGS										
Spending Total	<b>11,745,604</b>	<b>10,398,694</b>	<b>9,366,304</b>	<b>9,366,237</b>	<b>-67</b>	<b>0.0%</b>				
<b>by Activity</b>										
89565ARENA REV BOND DEBT SERVICE	9,834,152	8,862,033	6,170,731	6,169,657	-1,074	0.0%				
89566ARENA STATE LOAN	1,911,452	1,536,661	1,500,000	1,500,000						
895702007 SALES TAX DEBT SERVICE - SERIES A			573,083	529,000	-44,083	-7.7%				
895712007 SALES TAX DEBT SERVICE - SERIES B			1,122,490	1,167,580	45,090	4.0%				
Fund Total	<b>11,745,604</b>	<b>10,398,694</b>	<b>9,366,304</b>	<b>9,366,237</b>	<b>-67</b>	<b>0.0%</b>			<b>0.0</b>	<b>0</b>
Percent Change from Previous Year		<b>-11.5%</b>	<b>-9.9%</b>							



**City of Saint Paul**  
**2009 Budget Fund Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **963 G.O. SPEC ASSM DEBT SERV FUND**Fund Manager: **TODD P HURLEY**Department: **19 DEBT SERVICE**Department Director: **TODD P HURLEY**

Fund Purpose:

TO PROVIDE FOR DEBT SERVICE ON BONDS FINANCED BY ASSESSMENTS (CSO RELATED AND OTHERS).

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)				
	2006	2007	2008	2009			2006	2007	2008	2009	Change from
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed			Authorized FTE		Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2008 FTE/Amount
<b>by Type of Expenditure</b>				Amount	Change/Percent						
SALARIES											
SERVICES											
MATERIALS AND SUPPLIES											
EMPLOYER FRINGE BENEFITS											
MISC TRANSFER CONTINGENCY ETC											
DEBT	3,514,041	5,219,640	10,315,203	11,085,308	770,105	7.5%					
STREET SEWER BRIDGE ETC IMPROVEMEN											
EQUIPMENT LAND AND BUILDINGS											
Spending Total	<b>3,514,041</b>	<b>5,219,640</b>	<b>10,315,203</b>	<b>11,085,308</b>	<b>770,105</b>	<b>7.5%</b>					
<b>by Activity</b>											
89300G.O. SPEC. ASSESS 2000 BONDS	218,693	213,000	207,250	201,443	-5,807	-2.8%					
89301G.O. SPEC. ASSESS 2001 BONDS	267,731	260,844	249,075	242,250	-6,825	-2.7%					
89302G.O. SPEC ASSESS 2002 BONDS	308,796	296,419	283,573	270,454	-13,119	-4.6%					
89303G.O. SPEC ASSESS 2003 BONDS	231,761	223,525	219,780	215,685	-4,095	-1.9%					
89304G.O. SPECIAL ASSESS 2004 BONDS	189,000	171,650	169,313	161,894	-7,419	-4.4%					
89305G.O. SPECIAL ASSESS ST IMPRVMT 2005 BONDS	507,200	184,038	175,544	172,131	-3,413	-1.9%					
89306G.O. SPECIAL ASSMT ST IMPRVMT 2006	249,553	1,263,166	982,866	967,666	-15,200	-1.5%					
89307G.O. SPECIAL ASSMT ST IMPRVMT 2007		232,691	1,268,819	998,019	-270,800	-21.3%					
89308G.O. SPECIAL ASSESS ST IMPRVMT 2008			302,926	922,875	619,949	204.7%					
89309G.O. SPEC ASSESS ST IMPRVMT 2009				504,400	504,400						
89315DESIGN NEXT YEAR:ALL SPEC ASSM.			4,514,505	4,644,229	129,724	2.9%					
89395G.O. SPEC ASSESS 1995 BONDS	169,598	1,098,355	0	0							
89396G.O. SPEC ASSESS 1996 BONDS	758,520	678,985	1,361,063	270,938	-1,090,125	-80.1%					
89397G.O. SPEC ASSESS 1997 BONDS	168,500	163,500	158,450	1,102,950	944,500	596.1%					
89398G.O. SPEC ASSESS 1998 BONDS	191,264	186,118	180,914	175,624	-5,290	-2.9%					
89399G.O. SPEC ASSESS 1999 BONDS	253,425	247,350	241,125	234,750	-6,375	-2.6%					
Fund Total	<b>3,514,041</b>	<b>5,219,640</b>	<b>10,315,203</b>	<b>11,085,308</b>	<b>770,105</b>	<b>7.5%</b>				<b>0.0</b>	<b>0</b>
Percent Change from Previous Year		<b>48.5%</b>	<b>97.6%</b>								

**City of Saint Paul**  
**2009 Budget Fund Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **967 CITY REVENUE NOTES DEBT SERVICE**Department: **19 DEBT SERVICE**

Fund Purpose:

TO PROVIDE FOR DEBT SERVICE OF CITY LONG-TERM REVENUE NOTES.

Fund Manager: **TODD P HURLEY**Department Director: **TODD P HURLEY**

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)			
	2006	2007	2008	2009		2006	2007	2008	2009	Change from
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed			Authorized	Adopted	Mayor's Proposed	2008
				Amount	Change/Percent		FTE	FTE/Amount	FTE/Amount	FTE/Amount
<b>by Type of Expenditure</b>										
SALARIES										
SERVICES										
MATERIALS AND SUPPLIES										
EMPLOYER FRINGE BENEFITS										
MISC TRANSFER CONTINGENCY ETC			0	0						
DEBT	1,411,131	1,016,339	967,538	1,590,698	623,160	64.4%				
STREET SEWER BRIDGE ETC IMPROVEMEN										
EQUIPMENT LAND AND BUILDINGS										
Spending Total	1,411,131	1,016,339	967,538	1,590,698	623,160	64.4%				
<b>by Activity</b>										
89120ST PAUL FOUNDATION REV NOTE	316,746	98,009	0	0						
89121PEDESTRIAN CONNECTION	395,011	394,088	392,985	396,702	3,717	0.9%				
89122POLICE VEHICLE LEASE - CYCLE A-2004 CLOSE	350,268	175,136	0	0						
89123POLICE VEHICLE LEASE - CYCLE B-2005	349,106	349,106	174,553	0	-174,553	-100.0%				
89124POLICE VEHICLE LEASE 2008			400,000	731,996	331,996	83.0%				
89209DSI TENANT IMPROVEMENT LEASE				462,000	462,000					
Fund Total	1,411,131	1,016,339	967,538	1,590,698	623,160	64.4%			0.0	0
Percent Change from Previous Year		-28.0%	-4.8%							

# Financing Reports

## Financing by Major Object Code

Department: **19 DEBT SERVICE**

### DEBT SERVICE

	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008 Adopted
1001 CURRENT - TAXPAYER	5,034,165	7,133,054	7,708,699	10,278,222	2,569,523
1002 FISCAL DISPARITIES	1,113,027	1,455,564			
1004 1ST YEAR DELINQUENT	91,763	93,007	100,000	100,000	
1005 2ND YEAR DELINQUENT	-5,092	-9,611			
1006 3RD YEAR DELINQUENT	-4,154	-198			
1007 4TH YEAR AND PRIOR DELINQUENT	5,225	15,744			
1008 5TH YEAR DELINQUENT	3,164	1,697			
1009 6TH YEAR PRIOR DELINQUENT	6,987	5,874			
1397 G.E.F.F.-DES/DISTRICT HEATING	1,256,760	100,000			
<b>TAXES</b>	<b>7,501,845</b>	<b>8,795,131</b>	<b>7,808,699</b>	<b>10,378,222</b>	<b>2,569,523</b>
3446 MARKET VALUE HOMESTEAD CREDIT	330,992	385,509	304,484	374,054	69,570
3650 INTERGOVTAL REV FR CITY OF ST PAUL					
3704 CITY SHARE OF RENT ST. HWY. DEPT	189	474			
<b>INTERGOVERNMENTAL REVENUE</b>	<b>331,181</b>	<b>385,983</b>	<b>304,484</b>	<b>374,054</b>	<b>69,570</b>
4099 FEES - N.O.C.	7,500	2,500			
4299 SALES N.O.C.		12,871			
4398 SERVICES - SPECIAL PROJECTS				80,000	80,000
<b>FEES, SALES AND SERVICES</b>	<b>7,500</b>	<b>15,371</b>	<b>0</b>	<b>80,000</b>	<b>80,000</b>
6001 CURRENT YEAR	1,615,022	1,620,424			
6002 1ST YEAR DELINQUENT	30,586	24,585			
6003 2ND YEAR DELINQUENT	4,983	8,472			
6004 3RD YEAR DELINQUENT	2,489	6,456			
6005 4TH YEAR DELINQUENT	1,375	6,177			
6006 5TH YEAR AND PRIOR	3,418	2,179			
6007 PENALTIES & INT. P. I. R. ASSETS	39,363	22,719			
6008 TAX EXEMPT PROPERTIES	23,001	8,548			
6009 TAX FORFEITED PROPERTIES	4,850				
6010 PREPAID ASSESSMENTS	1,467,632	1,474,580			
6101 CURRENT YEAR			3,565,955	3,391,115	-174,840

## Financing by Major Object Code

Department: **19 DEBT SERVICE**

### DEBT SERVICE

	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008 Adopted
6201 BOND SALE					
6601 ACCRUED INTEREST ON BOND SOLD		16,923			
6602 INTEREST ON INVESTMENTS	1,752,123	1,577,384	785,132	488,802	-296,330
6611 INC(DEC) FMV OF INVESTMENT	-31,801	412,327			
6801 RENTS	3,500,000	3,500,000	3,500,000	3,500,000	
6905 CONTRIB. & DONATIONS - OUTSIDE	243,765		392,985	2,296,893	1,903,908
6915 REFUNDS - NOT OTHERWISE CLASSIFIED		4,000			
6927 OTHER AGENCY SHARE OF COST	8,010	151,724			
6967 PILOT-WILD	3,303,653	3,328,836	3,341,734	3,368,820	27,086
6999 OTHER MISCELLANEOUS REVENUE N.O.C.		24,250			
<b>MISCELLANEOUS REVENUE</b>	<b>11,968,469</b>	<b>12,189,584</b>	<b>11,585,806</b>	<b>13,045,630</b>	<b>1,459,824</b>
7299 TRANSFER FROM GENERAL FUND	699,377	524,242			
7302 TRANSFER FROM ENTERPRISE FUND	3,667,350	5,367,340	6,000,000	7,000,000	1,000,000
7304 TRANSFER FROM DEBT SERVICE FUND	2,821,647	1,509,340			
7305 TRANSFER FROM SPECIAL REVENUE FUND	2,152,663	2,176,298	2,083,335	604,424	-1,478,911
7306 TRANSFER FROM CAP PROJ FUND-OTHER	4,654,629	4,535,552	6,398,969	6,228,576	-170,393
7499 TRANSFER IN - INTRAFUND - OTHER	2,219,919	1,536,661			
<b>TRANSFERS</b>	<b>16,215,585</b>	<b>15,649,433</b>	<b>14,482,304</b>	<b>13,833,000</b>	<b>-649,304</b>
9830 USE OF FUND BALANCE			22,364,823	21,622,641	-742,182
<b>FUND BALANCES</b>	<b>0</b>	<b>0</b>	<b>22,364,823</b>	<b>21,622,641</b>	<b>-742,182</b>
<b>Fund Total</b>	<b>36,024,580</b>	<b>37,035,502</b>	<b>56,546,116</b>	<b>59,333,547</b>	<b>2,787,431</b>
<b>Department Total</b>	<b><u>36,024,580</u></b>	<b><u>37,035,502</u></b>	<b><u>56,546,116</u></b>	<b><u>59,333,547</u></b>	<b><u>2,787,431</u></b>

# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **960 GENERAL DEBT SERVICE FUND**

Fund Manager: TODD P HURLEY

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THIS DEBT SERVICE FUND IS FINANCED BY PROPERTY TAXES, TRANSFERS FROM SEWER ENTERPRISE FUNDS, INTEREST EARNINGS, AND FUND BALANCES. FUND BALANCES IN THIS DEBT SERVICE FUND ARE REVENUES ACCUMULATED IN THE CURRENT YEAR EXPRESSLY FOR THE PURPOSE OF PAYING PRINCIPAL AND INTEREST DUE IN THE FIRST SIX MONTHS OF THE BUDGET YEAR. BECAUSE BUDGETS ARE PREPARED THIS WAY YEAR AFTER YEAR, THE FUND BALANCE REPLENISHES ITSELF EACH YEAR. THIS BUDGET REFLECTS EIGHTEEN MONTHS OF DEBT SERVICE. THE BUDGET YEAR (12 MONTHS) REQUIRES AN APPROPRIATION TO MAKE PAYMENTS DURING THAT CALENDAR YEAR. THE SUBSEQUENT YEAR (1ST SIX MONTHS) IS BUDGETED AS TO PROVIDE CASH FLOW TO SERVICE THAT DEBT. THE ROLLOVER OF FUND BALANCE AS FINANCING IN EFFECT LEVELS THE NEEDS TO ONE CALENDAR YEAR. THE USE OF FUND BALANCE IN THIS CASE IS NOT EQUIVALENT TO THE USE OF ONE-TIME RESERVES.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>19</b>	<b>DEBT SERVICE</b>					
89900	GENERAL DEBT 2000 BOND ISSUES	408,946	1,503,274			
89901	GENERAL DEBT 2001 BOND ISSUES	75,048	880,798	300,000	300,000	
89902	GENERAL DEBT 2002 BOND ISSUE	253,147	1,457,005			
89903	GENERAL DEBT 2003 BOND ISSUE	2,235,433	800,193			
89904	GENERAL DEBT 2004 BOND ISSUE	1,829,012	725,848			
89905	GENERAL DEBT 2005 BOND ISSUE	2,084,574	813,273			
89906	GENERAL DEBT 2006 BOND ISSUE	1,156,748	433,059			
89907	GENERAL DEBT 2007 BOND ISSUE		265,436			
89955	GENERAL DEBT: OPERATING EXPENSES	7,165,385	12,179,049	21,197,737	22,610,879	1,413,142
89956	DESGN NXT YR(89955)PRE87 BONDS			14,399,334	14,380,425	-18,909
89964	TOWN SQ. HOTEL DEBT RESERVE	8,138				
89996	GENERAL DEBT 1996 BOND ISSUES	1,291				
89997	GENERAL DEBT 1997 BOND ISSUES	669,243	526,087			
89998	GENERAL DEBT 1998 BOND ISSUES	1,116,244	864,915			
89999	GENERAL DEBT 1999 BOND ISSUES	2,102,686	695,180			
<b>Department Total</b>		<b>19,105,895</b>	<b>21,144,117</b>	<b>35,897,071</b>	<b>37,291,304</b>	<b>1,394,233</b>
<b><u>Financing by Major Object</u></b>						
TAXES		7,501,845	8,331,578	7,327,698	8,351,963	1,024,265
LICENSES AND PERMITS						
INTERGOVERNMENTAL REVENUE		331,181	365,011	285,485	300,313	14,828
FEES, SALES AND SERVICES		7,500	15,371		80,000	
ENTERPRISE AND UTILITY REVENUES						
MISCELLANEOUS REVENUE		827,773	702,663	521,702	2,125,563	1,603,861
TRANSFERS		10,437,596	11,729,494	12,212,178	10,942,424	-1,269,754
FUND BALANCES				15,550,008	15,491,041	-58,967
<b>Total Financing by Object</b>		<b>19,105,895</b>	<b>21,144,117</b>	<b>35,897,071</b>	<b>37,291,304</b>	<b>1,314,233</b>

# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **961 CITY REV BONDS, LONG TERM DEBT**

Fund Manager: TODD P HURLEY

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THIS DEBT SERVICE FUND IS FINANCED BY ARENA LEASE PAYMENTS AND WILD TEAM REVENUES (PAYMENTS IN LIEU OF TAXES.) THESE ARE BACKED BY SALES TAX REVENUES.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>19</b>	<b>DEBT SERVICE</b>					
89565	ARENA REV BOND DEBT SERVICE	10,193,536	8,530,733	7,670,731	7,669,657	-1,074
89566	ARENA STATE LOAN	1,545,611	1,536,156			
89570	2007 SALES TAX DEBT SERVICE - SERIES A		14,812	573,083	529,000	-44,083
89571	2007 SALES TAX DEBT SERVICE - SERIES B		27,462	1,122,490	1,167,580	45,090
<b>Department Total</b>		<b>11,739,147</b>	<b>10,109,163</b>	<b>9,366,304</b>	<b>9,366,237</b>	<b>-67</b>
<b><u>Financing by Major Object</u></b>						
TAXES						
LICENSES AND PERMITS						
INTERGOVERNMENTAL REVENUE						
FEES, SALES AND SERVICES						
ENTERPRISE AND UTILITY REVENUES						
		7,005,781	7,021,225	6,841,734	6,868,820	27,086
MISCELLANEOUS REVENUE						
TRANSFERS		4,733,366	3,087,938	1,695,573	1,696,580	1,007
FUND BALANCES				828,997	800,837	-28,160
<b>Total Financing by Object</b>		<b>11,739,147</b>	<b>10,109,163</b>	<b>9,366,304</b>	<b>9,366,237</b>	<b>-67</b>

# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **963 G.O. SPEC ASSM DEBT SERV FUND**

Fund Manager: TODD P HURLEY

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THIS DEBT SERVICE FUND IS FINANCED BY SPECIAL ASSESSMENTS, PROPERTY TAXES AND FUND BALANCES FROM PREPAID ASSESSMENTS.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>19</b>	<b>DEBT SERVICE</b>					
89300	G.O. SPEC. ASSESS 2000 BONDS	220,124	193,136			
89301	G.O. SPEC. ASSESS 2001 BONDS	306,961	270,122			
89302	G.O. SPEC ASSESS 2002 BONDS	297,103	245,002			
89303	G.O. SPEC ASSESS 2003 BONDS	306,124	302,886			
89304	G.O. SPECIAL ASSESS 2004 BONDS	196,529	186,757			
89305	G.O. SPECIAL ASSESS ST IMPRVMT 2005 BONDS	154,866	93,807			
89306	G.O. SPECIAL ASSMT ST IMPRVMT 2006	1,216,121	1,093,243			
89307	G.O. SPECIAL ASSMT ST IMPRVMT 2007		1,335,128			
89386	GENERAL STREET DEBT			10,315,203	11,085,308	770,105
89395	G.O. SPEC ASSESS 1995 BONDS	165,293	115,040			
89396	G.O. SPEC ASSESS 1996 BONDS	538,156	509,338			
89397	G.O. SPEC ASSESS 1997 BONDS	131,962	108,981			
89398	G.O. SPEC ASSESS 1998 BONDS	190,990	187,602			
89399	G.O. SPEC ASSESS 1999 BONDS	253,864	250,571			
<b>Department Total</b>		<b>3,978,093</b>	<b>4,891,613</b>	<b>10,315,203</b>	<b>11,085,308</b>	<b>770,105</b>
<b>Financing by Major Object</b>						
TAXES			463,553	481,001	2,026,259	1,545,258
LICENSES AND PERMITS						
INTERGOVERNMENTAL REVENUE			20,972	18,999	73,741	54,742
FEES, SALES AND SERVICES						
ENTERPRISE AND UTILITY REVENUES						
MISCELLANEOUS REVENUE		3,876,612	4,299,838	3,829,385	3,654,545	-174,840
TRANSFERS		101,481	107,250			
FUND BALANCES				5,985,818	5,330,763	-655,055
<b>Total Financing by Object</b>		<b>3,978,093</b>	<b>4,891,613</b>	<b>10,315,203</b>	<b>11,085,308</b>	<b>770,105</b>



# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **967 CITY REVENUE NOTES DEBT SERVICE**

Fund Manager: TODD P HURLEY

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THIS DEBT SERVICE FUND IS FINANCED BY A TRANSFER FROM GENERAL FUND, RIVERCENTRE OPERATING FUND, AND CONTRIBUTIONS FROM RCVA

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>19</b>	<b>DEBT SERVICE</b>					
89120	ST PAUL FOUNDATION REV NOTE	1,098	98,294			
89121	PEDESTRIAN CONNECTION	500,970	268,073	392,985	396,702	3,717
89122	POLICE VEHICLE LEASE - CYCLE A- 2004 CLOSE	350,270	175,135			
89123	POLICE VEHICLE LEASE - CYCLE B-2005	349,107	349,107	174,553		-174,553
89124	POLICE VEHICLE LEASE 2008			400,000	731,996	331,996
89209	DSI TENANT IMPROVEMENT LEASE				462,000	462,000
<b>Department Total</b>		<b>1,201,445</b>	<b>890,609</b>	<b>967,538</b>	<b>1,590,698</b>	<b>623,160</b>
<b>Financing by Major Object</b>						
TAXES						
LICENSES AND PERMITS						
INTERGOVERNMENTAL REVENUE						
FEES, SALES AND SERVICES						
ENTERPRISE AND UTILITY REVENUES						
MISCELLANEOUS REVENUE						
		258,303	165,858	392,985	396,702	3,717
TRANSFERS						
		943,142	724,751	574,553	1,193,996	619,443
FUND BALANCES						
<b>Total Financing by Object</b>		<b>1,201,445</b>	<b>890,609</b>	<b>967,538</b>	<b>1,590,698</b>	<b>623,160</b>



# Personnel Reports

**City of Saint Paul**  
**Personnel Summary by Fund, Department, Division and Activity**

Page 1

**DEBT SERVICE**

Department		2006	2007	2008	2009	Change from
Division	Activity	Adopted FTE	Adopted FTE	Adopted FTE	Mayor's Proposed FTE	2008 Adopted
19	DEBT SERVICE					
1901	GENERAL DEBT SERVICE (LONG TERM)					
	89955 GENERAL DEBT: PRE-1987 BONDS	2.3	2.1	2.1	2.8	0.7
Division Total		2.3	2.1	2.1	2.8	0.7
Department Total		2.3	2.1	2.1	2.8	0.7

# **Major General Fund Revenues**

# Property Taxes

Property tax revenues account for 30% of General Fund revenue. In any given year several factors affect how much an individual property owner pays in city property taxes, including the following:

- City spending and financing needs
- Size of the tax base.
- Composition of the tax base.

## City Spending and Financing Needs

Property tax is the primary revenue source that the Mayor and City Council control. The state establishes guidelines by which property taxes are administered, including how the tax burden is spread among different types of properties, but local elected officials have discretion over how much total property tax revenue to collect. As a result, city spending pressures and the availability of other funding, like state aid and local fees, often dictate the size of the property tax levy in any given year.

Minnesota Property Tax Class Rates <i>Payable in 2009</i>	
Property Type	Class Rate
Residential Homestead	
Up to \$500,000	1.00%
Over \$500,000	1.25%
Residential Non-Homestead	
Single Unit	
Up to \$500,000	1.00%
Over \$500,000	1.25%
2-3 Unit	1.25%
Apartments (4 or more units)	1.25%
Commercial/Industrial	
Up to \$150,000	1.50%
Over \$150,000	2.00%

## Property Tax Base

The size of the property tax base is a function of taxable market value and the composition of the tax base. Yearly changes in market values are attributable to many factors, the most important of which is the demand for both residential and commercial property. As property values increase, the size of the tax base also increases. A larger base allows for a broader distribution of the tax burden, which results in a lower tax rate.

## Tax Base and Class Rates

The composition of the tax base determines the relative distribution of the tax levy among taxpayers. The State of Minnesota sets a class rate system which allocates different shares of property tax burden based on the use of a property (*see chart*). Apartments, residential homes, and commercial/industrial properties all have a different class rate. Taxable market value and the class rate both determine the tax capacity of an individual property. A higher class rate will result in a relatively higher tax capacity. Based on the class rate structure, one dollar of commercial/industrial property has a greater tax capacity than one dollar of residential property.

St. Paul Taxable Market Value	
Payable in 2007	\$21,103,230,000
Payable in 2008	\$23,100,364,900
Payable in 2009 (proj.)	\$23,166,430,000

St. Paul Net Tax Capacity (mkt. value x class rate)	
Payable in 2007	\$213,227,021
Payable in 2008	\$229,756,376
Payable in 2009 (est.)	\$230,913,000

# Property Taxes

## 2009 Proposed Budget and Levy

The 2008 proposed City levy is \$89.3 million. Of the proposed levy, \$87.1 million will fund city activities. \$61.0 million will go to the City's General Fund, \$10.9 million for debt service, and \$15.3 million will fund the St. Paul Public Library Agency. The City also levies taxes on behalf of the St. Paul Port Authority, whose 2009 levy is \$2.1 million. The City's tax rate is projected to increase slightly in 2009. (see graph below).

## Tax Dollars and the Services They Buy

Taxpayers often wonder what happens to the property taxes they pay. Here is an example for a typical home in Saint Paul in 2008:

The property tax bill is a combined statement covering the City of Saint Paul, School District 625, Ramsey County, and other "special taxing districts" such as the Metropolitan Council and local watershed districts. In 2008, a home with a taxable value of \$191,900 had a total property tax bill of \$2,023.

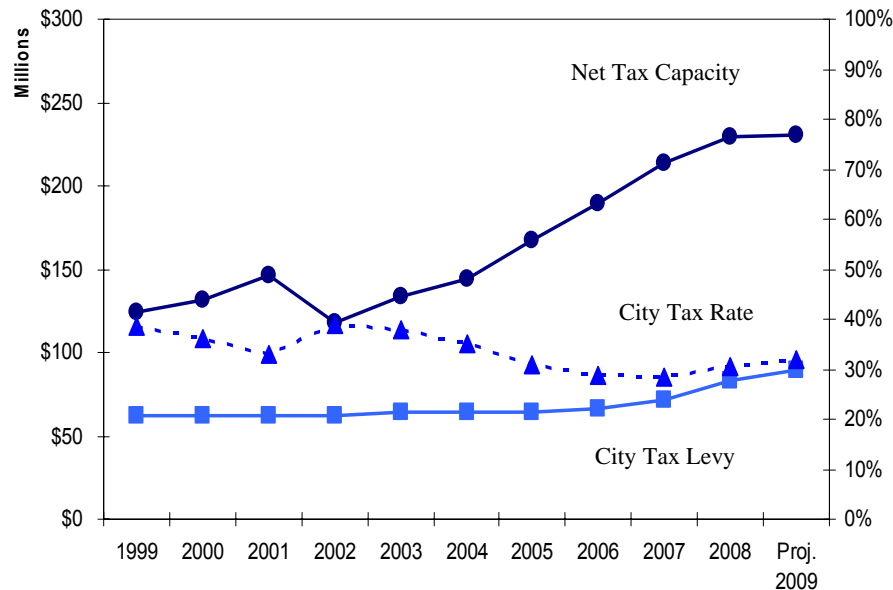
Of the total property tax bill, the single largest share goes to the county and then to the school district. The City receives about 26% of the total tax payment – \$524 in this example.

For this particular home, the property tax payment of \$524 to the City of St. Paul would break down to the following amounts:

- \$158 per year for police services
- \$104 per year for fire and emergency medical services
- \$56 per year to operate and maintain the park and recreation system
- \$38 per year to operate and buy materials for the Saint Paul Public Libraries
- \$69 per year for capital debt service—the cost of building new libraries, recreation centers and playgrounds, and street construction

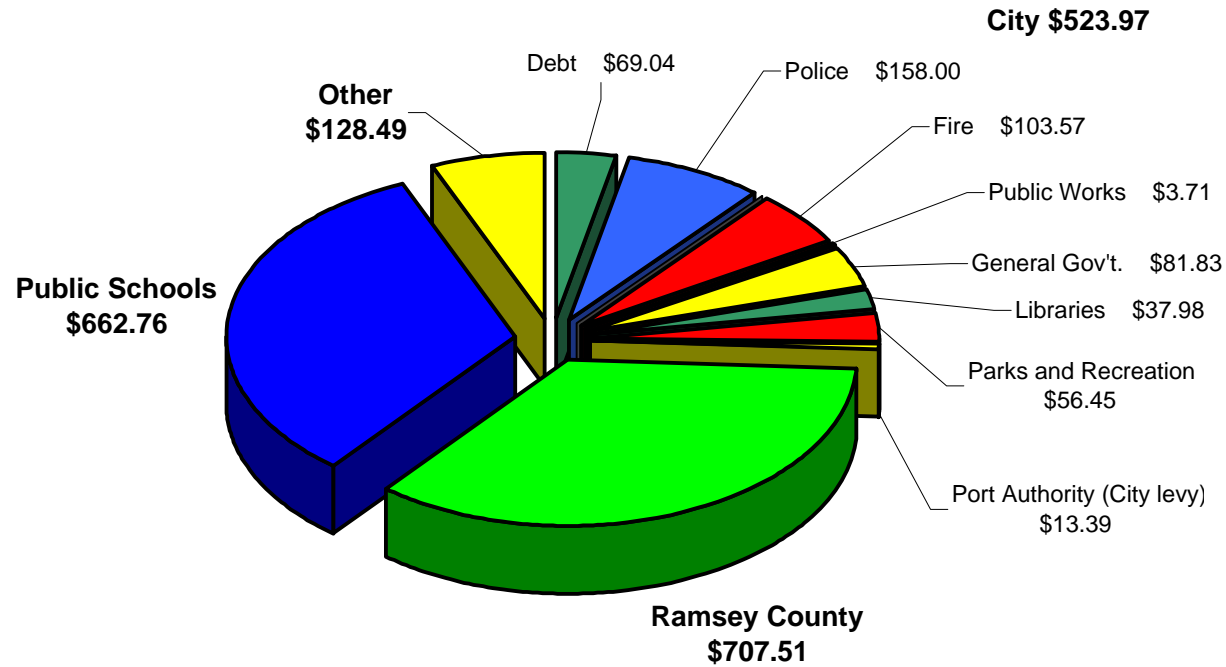
Property taxes cover only a small part of the total cost of services. In total, property taxes supply only about 12% of the City's total revenue and cover just over 30% of the General Fund budget. In comparison, the City's total proposed 2009 property tax levy for all purposes—approximately \$89 million—is less than the \$97 million proposed total operating budget of the Police Department.

**City of St. Paul Property Tax Levy, Tax Rates and Net TaxCapacity, 1999-2009**



# Estimated 2008 Saint Paul Property Taxes

2008 TNT Tax Rates Applied to a Typical Home Valued at \$191,900





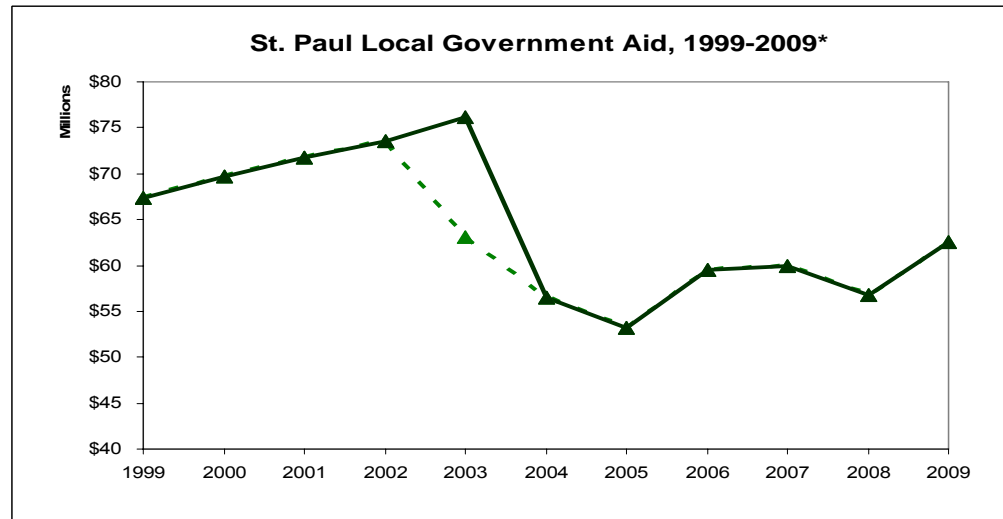
## Local Government Aid (LGA)

Local Government Aid was initiated in 1971 as part of the “Minnesota Miracle”, and was intended to provide property tax relief to Minnesota cities. The state provides Local Government Aid to cities throughout Minnesota based on a “need/capacity” formula that compares each city’s tax base to an estimated level of spending needs based on local conditions. Cities which will not have enough local revenue capacity to meet their spending needs under this formula receive Local Government Aid.

For many years, LGA was adjusted each year based on inflationary growth. In 2003, the Governor and Legislature approved changes to the funding formula and levels that greatly reduced St. Paul’s LGA. Local Government Aid dropped from \$76 million in certified aid in 2003 to \$53 million by 2005, a 30% funding cut over two years.

During the 2008 legislative session, the legislature raised the overall LGA appropriation for the first time since 2006, which increased Saint Paul’s share by \$5.8 million. Although the increase restores part of the 2003 reduction, LGA is still \$13.5 million below the certified 2003 level.

St. Paul Local Government Aid 1999-2009		
	LGA Funding	Change
1999	\$67,345,179	2.3%
2000	\$69,653,919	3.4%
2001	\$71,739,170	3.0%
2002	\$73,554,056	2.5%
2003	\$76,129,865	3.5%
2003*	\$63,082,166	-14.2%
2004	\$56,488,168	-10.5%
2005	\$53,151,835	-5.9%
2006	\$59,544,561	12.0%
2007	\$59,961,201	0.7%
2008	\$56,781,644	-5.3%
2009	\$62,600,018	10.2%



\* The Legislature enacted a mid-year LGA adjustment in 2003 to assist with the state budget shortfall that year. The change reduced St. Paul’s previously certified LGA funding by \$13 million. The original certified amount and revised amount are both reflected here.

## Franchise Fees

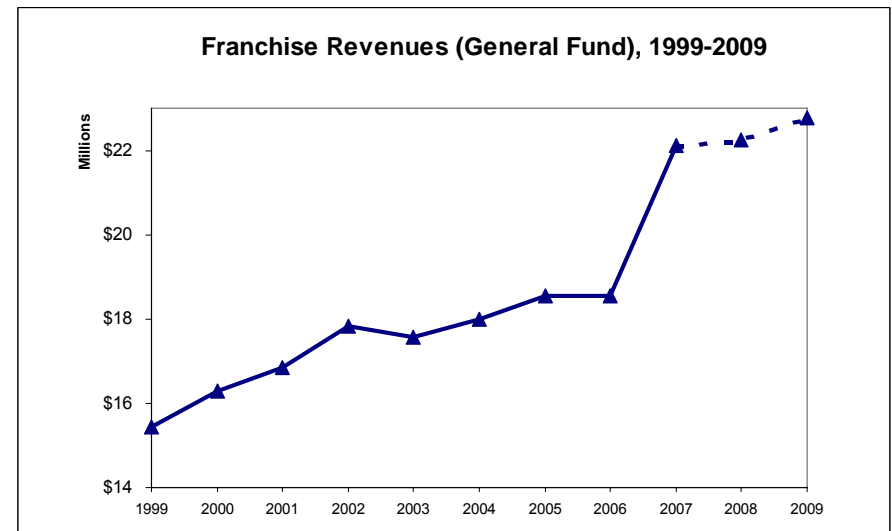
Utilities pay the City of St. Paul a fee for use of City streets and right-of-ways in delivering services to the citizens and businesses of St. Paul. This fee represents usage charges for City-owned assets that utilities may use or disrupt in the process of constructing, installing, and maintaining their distribution and delivery systems.

Under state law, utilities may pass on their fees to utility customers on monthly bills. For each utility, the franchise fee is based on a negotiated formula adopted by City Council ordinance. Most of this revenue goes to the General Fund, but some franchise revenue supports debt service or specific City programs.

### St. Paul Franchise Agreements for 2009:

- ❖ Xcel Energy supplies natural gas and electrical service to St. Paul homes and businesses.
- ❖ Norenc, now owned by NRG Thermal, supplies steam power to the Rock-Tenn facility on Vandalia St.
- ❖ District Cooling, part of District Energy, supplies cooled water for air conditioning in most of downtown St. Paul.
- ❖ District Energy\* provides heat to much of downtown St. Paul and electricity to Xcel Energy.
- ❖ Energy Park is the heating and cooling utility serving customers in the Energy Park development.
- ❖ Empire Builder is the heating and cooling utility serving the Empire Builder development north of downtown St. Paul.

	Budget	Actual	
1999	\$16,360,345	\$15,441,543	94.4%
2000	\$16,426,045	\$16,303,980	99.3%
2001	\$16,426,045	\$16,842,475	102.5%
2002	\$17,516,184	\$17,839,903	101.8%
2003	\$17,516,184	\$17,557,960	100.2%
2004	\$17,730,603	\$17,983,410	101.4%
2005	\$17,840,511	\$18,559,769	104.0%
2006	\$18,179,867	\$18,553,748	102.1%
2007	\$21,377,323	\$21,922,859	102.6%
Budget 2008	\$22,251,500	-	
Budget 2009	\$22,777,693	-	



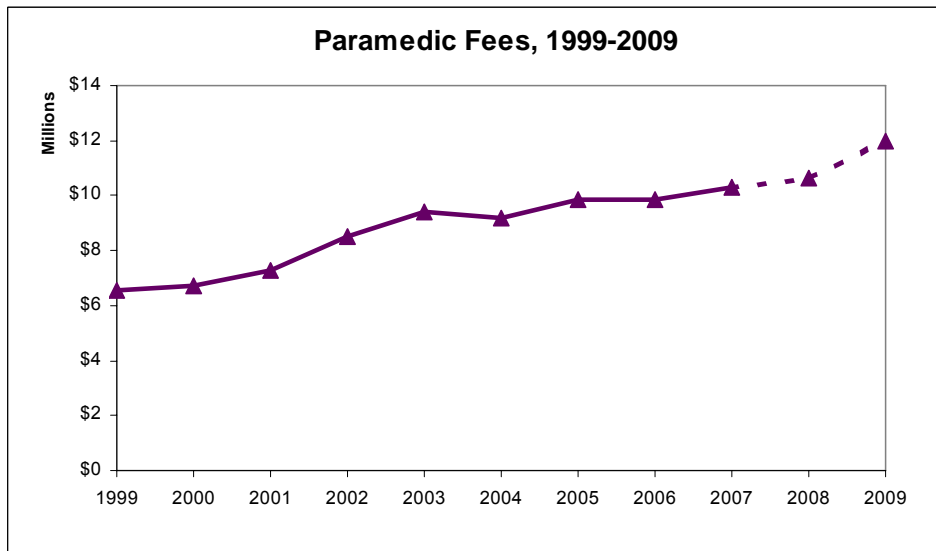
# Paramedic Fees

## Paramedic Fees

The St. Paul Fire Department's paramedics and emergency medical technicians respond to nearly 27,000 emergency calls each year. Most of their calls require ambulance trips to hospitals from fires, accidents or other incidents. For these transportation and life support services, the Fire Department charges a series of fees. Most of these fees are paid through insurance, and are based on the prices of private providers and other municipalities. Medicare and Medicaid reimburse for paramedic services at a fixed rate below that of most providers, which can reduce the collected fee per run.

St. Paul is one of the few paramedic services not charging additional fees for high-level Advanced Life Support (ALS-2) services, including assisted breathing and other crucial life support functions. St. Paul also has one of the Metro area's lowest treatment fees for individuals who are treated and released at the scene of an incident.

Paramedic fees support the General Fund, which also supports the majority of spending on Fire and Safety Services.



	Budget	Actual	
1999	\$6,866,260	\$6,549,344	95.4%
2000	\$6,400,000	\$6,700,541	104.7%
2001	\$6,540,000	\$7,274,858	111.2%
2002	\$7,339,000	\$8,530,288	116.2%
2003	\$9,563,455	\$9,402,844	98.3%
2004	\$9,926,767	\$9,200,000	92.7%
2005	\$10,655,407	\$9,856,956	92.5%
2006	\$10,200,000	\$9,876,413	96.8%
2007	\$11,835,896	\$10,279,110	86.8%
Budget 2008	\$10,641,856	-	
Budget 2009	\$11,982,936	-	

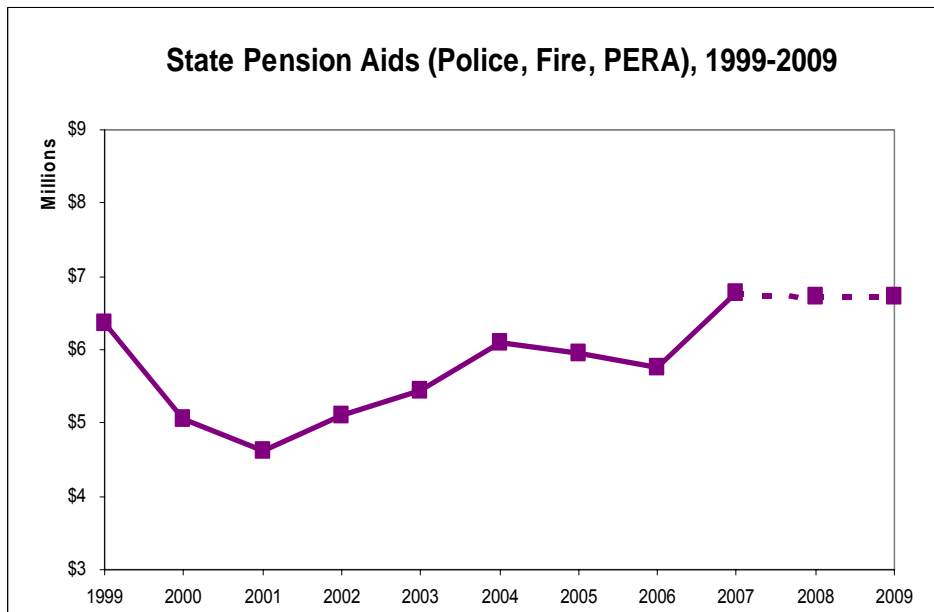
## State Pension Aids

The state distributes aid to Police and Fire retirement programs in counties and municipalities based on fire and auto insurance premiums collected in the state. Taxes paid by insurers on those premiums are used to supplement police and fire pension contributions. St. Paul receives aid for Police and Fire pensions based on a number of factors:

- the number of full-time firefighters and sworn police officers St. Paul employs
- the uncovered liabilities (if any) of the police and fire pension funds
- the premiums collected by insurance companies in Minnesota

Only fire and auto insurance premiums are used to calculate pension aid.

State aid is also given to support PERA, the pension fund that includes non-Police and Fire City employees. The vast majority (91%) of state pension aid for St. Paul goes to Police and Fire. In 2009, pension aids are budgeted to remain stable at \$6.74 million.

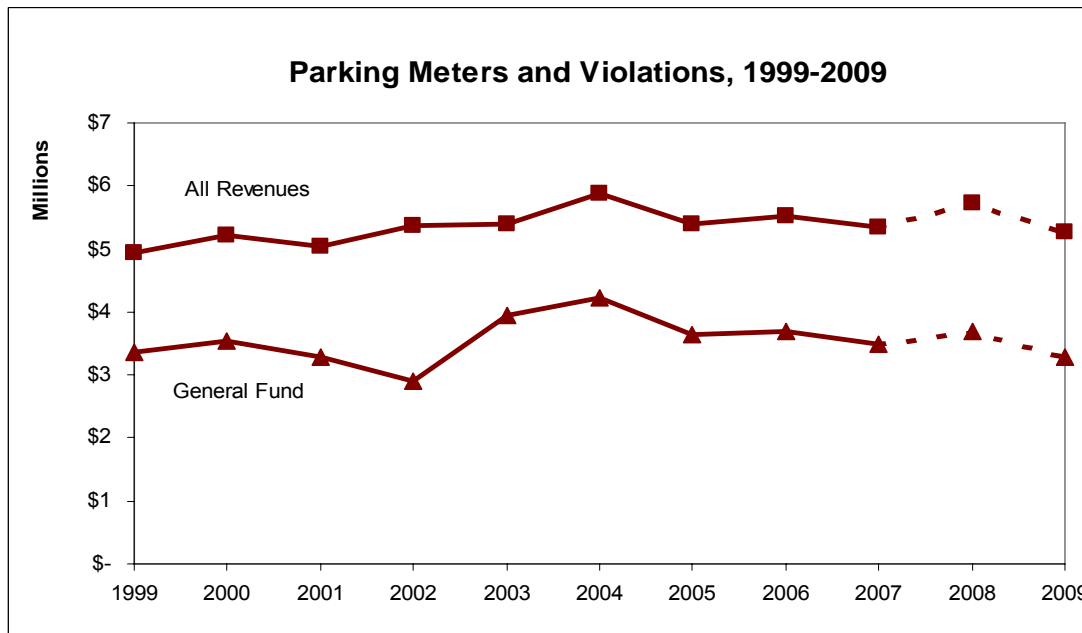
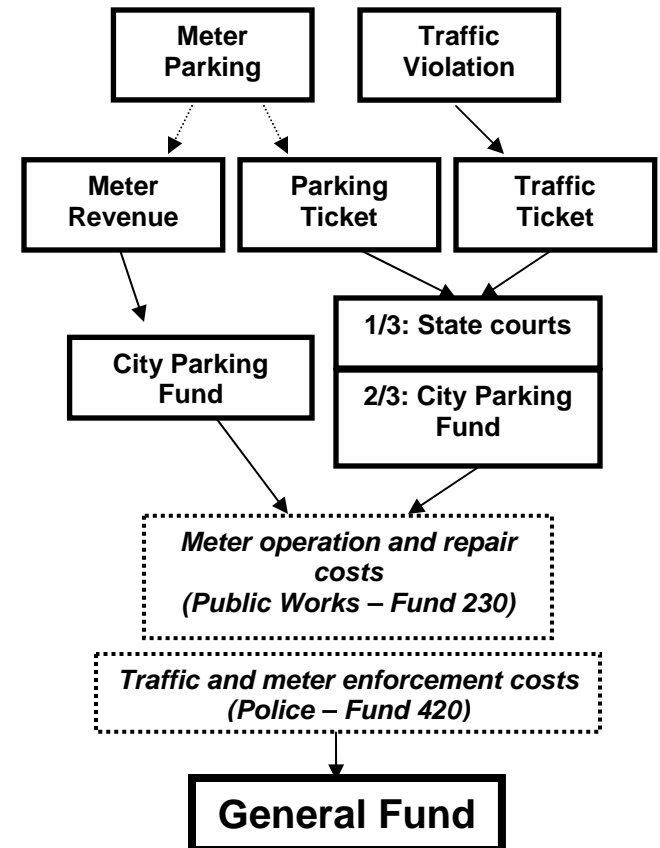


	Budget	Actual	
1999	\$6,482,512	\$6,372,157	98.3%
2000	\$4,717,512	\$5,044,659	106.9%
2001	\$4,945,633	\$4,618,796	93.4%
2002	\$5,170,633	\$5,111,382	98.9%
2003	\$5,020,472	\$5,447,696	108.5%
2004	\$5,017,512	\$6,086,374	121.3%
2005	\$5,303,198	\$5,957,264	112.3%
2006	\$6,186,094	\$6,270,624	101.4%
2007	\$5,957,264	\$6,626,452	111.2%
Budget 2008	\$6,736,230	-	
Budget 2009	\$6,736,230	-	

## Parking Meters and Fines

The City operates over 1,000 parking meters in areas around St. Paul, and St. Paul Police enforce both parking rules and the state's traffic laws on St. Paul streets and highways. Revenues from meters and parking and traffic violations are budgeted at \$5.2 million for 2009, and the General Fund is budgeted to receive \$3.28 million of that amount. Meter payments are collected by a contracted vendor on behalf of the City, and fines are collected through the state court system. The courts retain 1/3 of the revenue to cover costs, and the remainder is transferred to the City. The flow chart at right illustrates the movement of revenues from collection to the General Fund.

City revenues are collected by the Department of Public Works in the City Parking Fund (#230), and a portion is retained to cover costs of meter collection and maintenance. Costs of enforcement are transferred to the Police Department's Parking Enforcement Fund (#420). The remainder, with certain exceptions, is transferred to the General Fund. The flow chart at right illustrates the movement of revenues from collection to the General Fund.



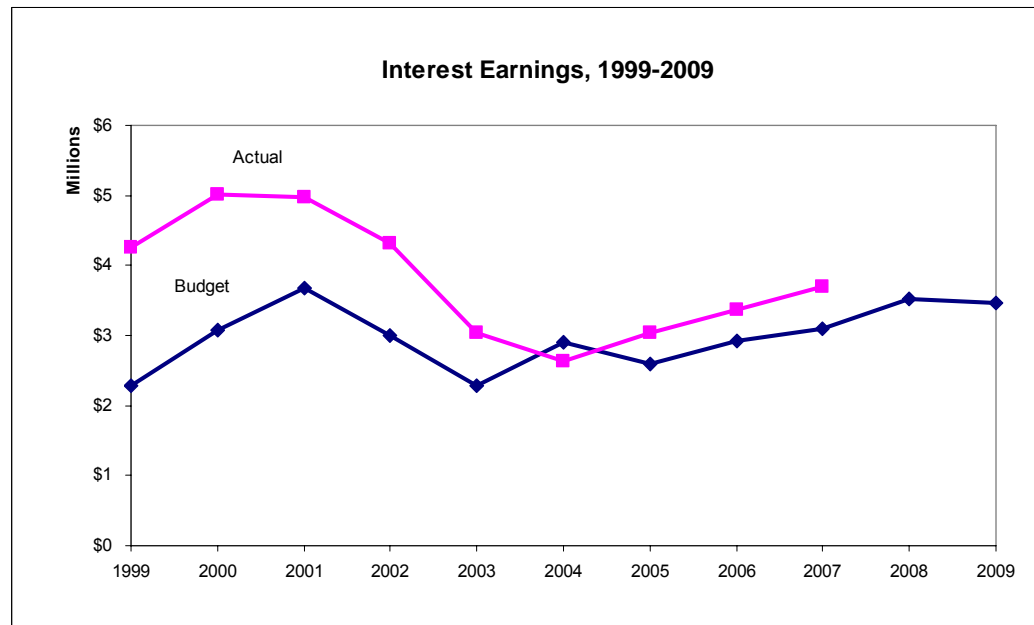
	Budget	Actual	
1999	\$2,962,742	\$ 3,361,625	113.5%
2000	\$3,179,076	\$ 3,530,274	111.0%
2001	\$3,869,950	\$ 3,282,280	84.8%
2002	\$3,868,494	\$ 2,900,191	75.0%
2003	\$3,928,286	\$ 3,934,738	100.2%
2004	\$3,884,407	\$ 4,234,327	109.0%
2005	\$3,901,394	\$ 3,644,042	93.4%
2006	\$3,718,351	\$ 3,678,231	98.9%
2007	\$4,350,059	\$ 3,484,043	80.1%
Budget 2008	\$3,683,907	-	
Budget 2009	\$3,278,907	-	

# Interest Earnings

The City's investment pool earns annual returns based on two key factors: the investment balance of the pool (total amount invested), and the performance of the market. Interest earnings in certain Special Funds have also been awarded to the General Fund in past years.

The City's Investment Policy sets guidelines and restrictions on investments based on the duration of those investments and their relative risk. Investment objectives are **safety**, **liquidity**, **return**, and **loss avoidance**. The investment pool is currently invested in compliance with the City's Investment Policy and State statutes. State law restricts the types of securities municipal governments may invest in.

	Budget	Actual	
1999	\$2,275,000	\$4,255,477	187.1%
2000	\$3,075,000	\$5,007,569	162.8%
2001	\$3,675,000	\$4,965,250	135.1%
2002	\$2,991,274	\$4,319,715	144.4%
2003	\$2,275,000	\$3,047,557	134.0%
2004	\$2,901,500	\$2,632,212	90.7%
2005	\$2,587,865	\$3,046,535	117.7%
2006	\$2,923,500	\$3,366,431	115.2%
2007	\$3,100,000	\$3,700,995	119.4%
Budget 2008	\$3,520,500	-	
Budget 2009	\$3,471,534	-	

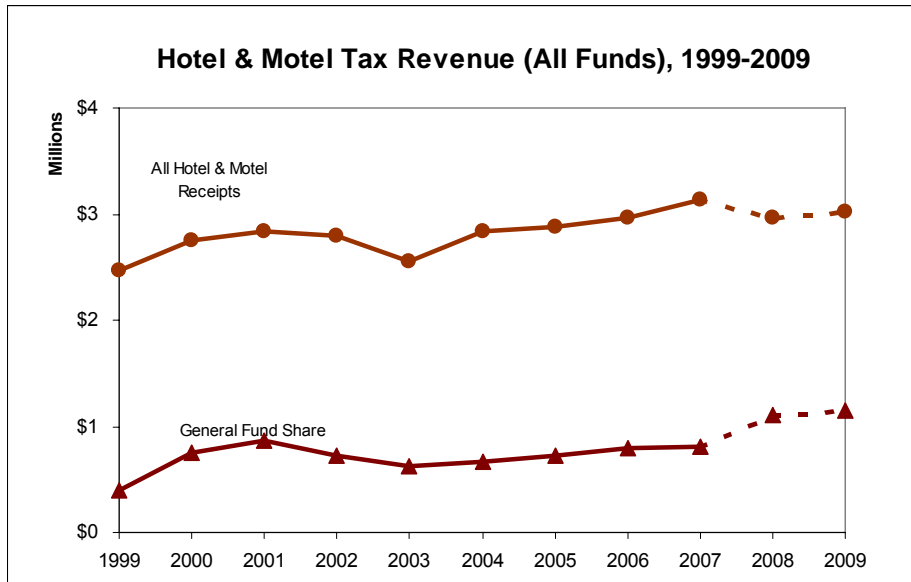


# Hotel & Motel Tax

## Hotel & Motel Tax

The City charges a 6% tax on all room charges in St. Paul, in addition to the state sales tax. For hotels and motels under 50 rooms, the tax is 3%. The tax rate is set by state law.

The receipts from the hotel and motel tax are divided among the City's General and Debt Service Funds as well as the RiverCentre Convention and Visitors Bureau and other City promotional efforts. Most of the revenue from the Hotel & Motel Tax is spent on efforts to promote the City as a destination for conventions and tourism, and to pay debt on visitor destinations like the RiverCentre. Of the 6% tax, roughly 1.65% goes to the General Fund to support City operations.



	Budget	Actual	
1999	\$506,322	\$398,863	78.8%
2000	\$573,822	\$750,797	130.8%
2001	\$786,296	\$863,568	109.8%
2002	\$839,198	\$725,949	86.5%
2003	\$668,700	\$629,440	94.1%
2004	\$609,080	\$673,208	110.5%
2005	\$734,900	\$726,526	98.9%
2006	\$762,760	\$794,072	104.1%
2007	\$850,700	850,700	0.0%
Budget 2008	\$1,102,760	-	
Budget 2009	\$1,147,000	-	

## **Non-Department-Specific General Fund Revenues**

The following pages are a computer report showing non-department-specific General Fund revenues budgeted in Activity 00000. Computer reports for General Fund revenues associated with a *specific department* appear in this document in the various department sections.



## Financing by Major Object Code

Department: **00 GENERAL FUND**

### GENERAL FUND

		2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008 Adopted
1001	CURRENT - TAXPAYER	35,754,125	37,629,855	54,135,201	57,668,583	3,533,382
1002	FISCAL DISPARITIES	7,908,900	7,704,717			
1004	1ST YEAR DELINQUENT	627,695	643,614	275,000	275,000	
1005	2ND YEAR DELINQUENT	-21,082	-72,824			
1006	3RD YEAR DELINQUENT	-9,607	-3,784			
1007	4TH YEAR AND PRIOR DELINQUENT	12,128	28,129			
1008	5TH YEAR DELINQUENT	6,527	3,941			
1009	6TH YEAR PRIOR DELINQUENT	18,226	14,354			
1035	EXCESS TAX INCREMENTS	225		650,000		-650,000
1039	DELINQUENT EXCESS TAX INCREMTS	1,717,383	219,804	770,000		-770,000
1199	PENALTIES AND INTEREST-PROP. TAXES	46,477	59,990			
1299	FORFEITED TAX SALE APPORTIONMENT			121,000	121,000	
1392	G.E.F.F.-DES/DISTRICT COOLING	319,089	300,185	300,500	321,106	20,606
1393	GEFF-PEOPLES NATURAL GAS			656,000	748,043	92,043
1394	G.E.F.F. - ENERGY PARK	142,154	141,585	130,000	138,891	8,891
1396	G.E.F.F.-NORENCO	342,847	287,755			
1397	G.E.F.F.-DES/DISTRICT HEATING	32,500	1,073,908	1,300,000	1,334,897	34,897
1398	G.E.F.F. EMPIRE BUILDER	18,265	15,802	15,000	16,457	1,457
1399	G.E.F.F.-NSP	17,669,411	18,973,263	19,850,000	20,218,299	368,299
1401	HOTEL AND MOTEL	794,072	523,575	1,102,760	1,147,000	44,240
1501	DRUG STORE TAX					
1502	MORTUARY TAX					
1503	CONTAMINATION TAX	4,435	5,076			
<b>TAXES</b>		65,383,770	67,548,945	79,305,461	81,989,276	2,683,815
3401	LOCAL GOVERNMENT AID	54,577,706	54,639,704	54,261,998	59,845,357	5,583,359
3446	MARKET VALUE HOMESTEAD CREDIT	2,350,818	2,052,434	2,138,272	2,098,729	-39,543
3704	CITY SHARE OF RENT ST. HWY. DEPT	1,350	2,522	1,000	1,000	
3705	CITY SHRE OF COUNTY COURT					
3706	CITY SHR. ST. HWY FUNDS	14,306	15,553	9,600	9,600	
3800	PAYMENT IN LIEU OF TAXES			48,757	48,757	

# Financing by Major Object Code

Department: **00 GENERAL FUND**

## GENERAL FUND

	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008 Adopted
<b>INTERGOVERNMENTAL REVENUE</b>	56,944,180	56,710,213	56,459,627	62,003,443	5,543,816
4057 GARNISHMENT					
4206 GAIN ON SALE OF ASSETS	-16,432				
4215 SURPLUS - PURCHASING	1,413,032				
4299 SALES N.O.C.	3,400				
<b>FEES, SALES AND SERVICES</b>	1,400,000	0	0	0	0
5008 CIVIC CTR. - PARKING RAMP HOURLY	114,660	134,812	114,660	114,660	
<b>ENTERPRISE AND UTILITY REVENUES</b>	114,660	134,812	114,660	114,660	0
6602 INTEREST ON INVESTMENTS	3,391,073	3,197,143	3,477,000	3,471,534	-5,466
6604 INTEREST ON ADVANCE OR LOAN					
6605 OTHER INTEREST EARNED	15,551	49,513			
6611 INC(DEC) FMV OF INVESTMENT	4,182	948,689			
6799 INVESTMENTS LIQUIDATED		3,754,100			
6831 COMMISSIONS - TELEPHONE					
6901 CASH OVER OR SHORT		2			
6908 DAMAGE CLAIM RECOVERY FROM OTHERS					
6914 REFUNDS - JURY DUTY PAY					
6915 REFUNDS - NOT OTHERWISE CLASSIFIED					
6917 REFUNDS - OVERPAYMENTS					
6919 REFUNDS - RETURN OF PURCHASE					
6921 REFUNDS - UNUSED TRAVEL ALLOWANCE					
6922 REPAYMENT OF ADVANCE OR LOAN		170,000			
6927 OTHER AGENCY SHARE OF COST	136,406	126,634	64,627	64,627	
6999 OTHER MISCELLANEOUS REVENUE N.O.C.	72,961	53,031			
<b>MISCELLANEOUS REVENUE</b>	3,620,173	8,299,112	3,541,627	3,536,161	-5,466
7301 TRANSFER FROM SEWER REPAIR FUND					
7302 TRANSFER FROM ENTERPRISE FUND		50,000			
7303 TRANSFER FROM INTERNAL SERVICE FUND					

## Financing by Major Object Code

Department: **00 GENERAL FUND**

### GENERAL FUND

		2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008 Adopted
7304	TRANSFER FROM DEBT SERVICE FUND					
7305	TRANSFER FROM SPECIAL REVENUE FUND	3,678,231	2,500,000	3,683,907	3,278,907	-405,000
7306	TRANSFER FROM CAP PROJ FUND-OTHER	154,416		92,000	92,000	
7399	TRANSFER FROM SPECIAL FUND	4,715,092	4,927,043	5,352,442	5,728,539	376,097
<b>TRANSFERS</b>		8,547,739	7,477,043	9,128,349	9,099,446	-28,903
9830	USE OF FUND BALANCE					
9831	CONTRIBUTION TO FUND BALANCE					
<b>FUND BALANCES</b>		0	0	0	0	0
Fund Total		136,010,522	140,170,125	148,549,724	156,742,986	8,193,262

<b><u>Department Total</u></b>	<b><u>136,010,522</u></b>	<b><u>140,170,125</u></b>	<b><u>148,549,724</u></b>	<b><u>156,742,986</u></b>	<b><u>8,193,262</u></b>
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# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THE GENERAL FUND RECEIVES THE VAST MAJORITY OF ITS REVENUE FROM PROPERTY TAXES, STATE AIDS AND FRANCHISE FEES.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>00</b>	<b>GENERAL FUND</b>					
00000	GENERAL FUND (00000)	136,010,522	140,170,125	148,549,724	156,742,986	8,193,262
	<b>Department Total</b>	<b>136,010,522</b>	<b>140,170,125</b>	<b>148,549,724</b>	<b>156,742,986</b>	<b>8,193,262</b>
	<b><u>Financing by Major Object</u></b>					
	TAXES	65,383,770	67,548,945	79,305,461	81,989,276	2,683,815
	LICENSES AND PERMITS					
	INTERGOVERNMENTAL REVENUE	56,944,180	56,710,213	56,459,627	62,003,443	5,543,816
	FEES, SALES AND SERVICES	1,400,000				
	ENTERPRISE AND UTILITY REVENUES	114,660	134,812	114,660	114,660	
	MISCELLANEOUS REVENUE	3,620,173	8,299,112	3,541,627	3,536,161	-5,466
	TRANSFERS	8,547,739	7,477,043	9,128,349	9,099,446	-28,903
	FUND BALANCES					
	<b>Total Financing by Object</b>	<b>136,010,522</b>	<b>140,170,125</b>	<b>148,549,724</b>	<b>156,742,986</b>	<b>8,193,262</b>

# **Department Summaries**



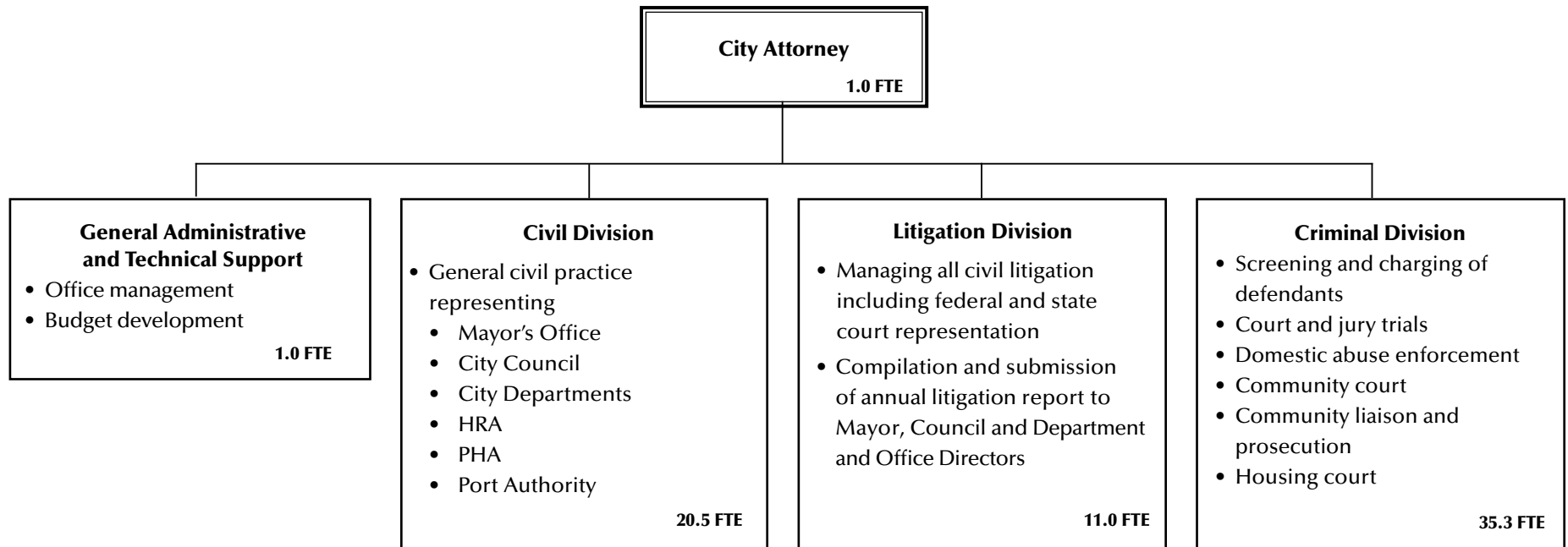
# City Attorney's Office

*The mission of the Saint Paul City Attorney's Office is to fulfill its duty to represent the city in its legal affairs with integrity, professionalism and collegiality.*

**Integrity** means that we are loyal to the interests of the city and the laws under which it functions.

**Professionalism** means that we are thorough and creative in representing the interests of the city, respectful of the public process in which we function and courteous to all those with whom we interact.

**Collegiality** means working together, and with the elected and appointed officials of the city, to continuously seek improvements to the quality of legal services and the efficiency with which they are provided.



(Total 68.8 FTEs)

8/5/08

## About the City Attorney's Office

### What We Do (Description of Services)

The CAO provides a number of services to further the City's goals and objectives. The CAO plays an integral part in the City's public safety goals & objectives by prosecuting petty misdemeanor, misdemeanor & gross misdemeanor crimes that occur within the City. Some of our most important prosecutions involve domestic abuse, guns, DWI, drugs, housing code violations, theft & other livability crimes such as prostitution, graffiti and noise violations. In addition, the CAO is committed to maintaining public safety & the City's livability through its Community Prosecution Program.

The CAO also defends the City in civil lawsuits and provides legal counsel to the City & its clients, including the Mayor's Office, the City Council, HRA, PHA, RiverCentre Authority, Port Authority, Water Utility, Charter Commission, Civil Service & Human Rights Commissions & each City department or office. Throughout the year, CAO staff confer with & advise clients on the legal issues surrounding their policy decisions. Some of the CAO's civil legal functions include the following:

- Draft legal opinions; Review & draft real estate documents, contracts, legislation, ordinances & resolutions.
- Civil enforcement of public nuisance issues.
- Represent City clients in labor-management negotiations, disputes, arbitrations or other hearings.
- Represent and advise HRA in mortgage foreclosures and public finance issues.
- Advise and assist the Police Department in developing policies and procedures.
- Conduct investigations & file civil law suits on behalf of the City.
- Respond to citizen questions and complaints.
- File appellate appeals from decisions of the trial courts.
- Conduct closed meetings.
- Attend public meetings such as the City Council, Charter Commission, Planning Commission and HRA.
- Conduct community education and community outreach on legal issues identified by the City's elected officials and community.

### Statistical Profile

- Criminal Division staff handled 14,580 cases in 2007.
- In 2007, Criminal Division handled over 3,100 cases involving neighborhood & livability issues.
- In 2007, total civil litigation payouts, including settlement & civil judgments, were \$47,750, historical lows for the City.

### 2007-2008 Accomplishments

The CAO is proud of the following 2007-2008 accomplishments:

- Civil Division provides legal advice to City in a multitude of matters. Significant civil legal issues include city-wide RNC planning, developing legal strategies to mitigate housing foreclosures, emergency response planning, instant runoff voting, negotiation of District Heating & Cooling franchises, Equal Access Audit, new department issues, & livability issues such as housing code enforcement & adverse licensing actions.
- In 2007, Civil Litigation Division concluded 28 cases. Six of those cases were classified as significant because they involved important policy issues or the potential for an award against the City in excess of \$50,000. The City prevailed in five (5) such 2007 cases including two wrongful death cases presented to the 8th Circuit Court of Appeals, a labor relations challenge to the Fire Department's sick leave policy, a state appellate court challenge to City's increase in the pawn shop transaction fee, & a federal suit challenging City's compliance with federal criteria on HUD grant projects. In 2007, the City paid only \$47,750 toward settlements, a 94% decrease from the 2006 payout total.
- The Criminal Division staff handled 14,580 cases in 2007.
- In conjunction with the Police department, the CAO started a "Bad Check" diversion program to serve St. Paul business.
- In 2008, continued special emphasis on addressing domestic abuse in Saint Paul. Criminal Division is a partner in the Bridges to Safety Center & is working with partners to create a framework to coordinate the systemic response to domestic violence with the goals of offender accountability & victim safety.
- Community Prosecution Program continues to be nationally recognized & has formed important partnerships with the Police Department & the Community. 2007-2008 highlights of the Program include: continuance of special emphasis on problem properties & nuisances, creation & implementation of a coordinated response to chronic offenders & the way these cases are handled in the criminal justice system, partnership with federally funded program that works to reduce number of violent crimes by gang members & enhancement of community court to include resource information for jobs & training for offenders.
- Continued partnership with MN Network on Abuse in Later Life to train law enforcement, Judges & prosecutors to recognize signs of abuse & exploitation in elderly residents.



## 2009 Budget Plan

### 2009 Priorities

- Continue providing outstanding legal services to the Mayor, the City Council, & City departments on housing, development, licensing, zoning, labor & other governmental operations.
- Pursue civil prosecutions involving livability, public safety and mortgage foreclosors.
- Continue the office's long-term reorganization efforts in the Criminal Division by developing a management system that is purpose driven, accountable & effective.
- In 2008 the State Trial Court Information System (TCIS) was replaced by the Minnesota State Court Information System (MNCIS). The CAO successfully integrated its criminal case management system (Legal Edge) with MNCIS. By doing this the CAO will seek greater clerical efficiencies, better case management and develop prosecution data so that management & front line prosecutors may be more effective in their work.
- Continue to support Community Prosecution Program & encourage every attorney in the office to recognize & work toward our goal of making Saint Paul the most livable city in the nation.
- Re-organize victim services and notification in criminal matters. Ensure all victims & witnesses are contacted & informed of their rights.
- Update domestic charging manual & set guidelines for case disposition. Goals of offender accountability & victim safety will be highlighted. Continue to revise office policies dealing with charging decisions to ensure efficient & uniform screening of cases.
- Continue participation in the Praxis Audit & review all internal policies & protocols to ensure victim safety & offender accountability within the Domestic Unit.
- Continue to look for grant funding to meet the expanding needs of the Criminal Division and supporting specialty and problem solving courts.
- Further develop its volunteer internship & clerkship programs.
- Explore diversion programs and alternative methods of addressing invalid license cases to ensure accountability, greater efficiencies and better inter-agency coordination for the public.
- Continue emphasis on domestic abuse & elder abuse cases & fully support & consider expanding the Joint Prosecution Unit

in collaboration with the Ramsey County Attorney's Office.

- Retain skilled & experienced civil litigation attorneys to provide quality legal representation to the City of St. Paul to reduce the need for outside counsel.
- Review & evaluate all civil litigation resolved during 2006 - 2007 & prepare written recommendations to assist departments with the development of acceptable resolutions which will support each department's overall goals & prevent similar litigation in the future.
- Continue to work toward diversifying the office to reflect the community we serve.

### 2009 Budget Explanation

#### Base Adjustments

The 2008 adopted budget was adjusted to set the budget base for 2009. The base includes the anticipated growth in salaries and fringes for 2009 for employees related to the bargaining process. It also includes inflation on services and materials.

#### Mayor's Recommendation

The City Attorney's proposed general fund budget for 2009 is \$6,402,117, an increase of \$386,341 from the 2008 adopted budget. The proposed special fund budget is \$1,193,682, an increase of \$89,030 from the 2008 adopted budget.

Most of the proposed expenditure increases are due to inflationary growth in salaries and benefits. The largest non-inflationary increase included in this proposed budget is funding for one additional prosecutor (\$98,100 for salary and benefits). This position will allow the City Attorney to expand the scope of its nationally-recognized community prosecution program and other public safety initiatives such as elder and domestic abuse prosecutions.



# Spending Reports

# City Attorney

Department/Office Director: **JOHN J CHOI**

	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008 Adopted
<b><u>Spending By Unit</u></b>					
001 GENERAL FUND	5,616,443	5,795,610	6,015,776	6,402,117	386,341
025 CITY ATTORNEY:OUTSIDE SERVICES FUND	1,037,511	1,036,875	1,104,652	1,193,682	89,030
Total Spending by Unit	<b>6,653,954</b>	<b>6,832,485</b>	<b>7,120,428</b>	<b>7,595,799</b>	<b>475,371</b>
<b><u>Spending By Major Object</u></b>					
SALARIES	4,516,313	4,703,819	4,936,632	5,265,724	329,092
SERVICES	562,857	460,076	501,633	512,234	10,601
MATERIALS AND SUPPLIES	80,643	66,865	74,197	72,553	-1,644
EMPLOYER FRINGE BENEFITS	1,413,455	1,548,154	1,541,497	1,643,431	101,934
MISC TRANSFER CONTINGENCY ETC	80,686	53,571	66,469	101,857	35,388
DEBT					
STREET SEWER BRIDGE ETC IMPROVEMENT					
EQUIPMENT LAND AND BUILDINGS					
Total Spending by Object	<b>6,653,954</b>	<b>6,832,485</b>	<b>7,120,428</b>	<b>7,595,799</b>	<b>475,371</b>
Percent Change from Previous Year		<b>2.7%</b>	<b>4.2%</b>	<b>6.7%</b>	
<b><u>Financing By Major Object</u></b>					
GENERAL FUND	5,616,443	5,795,610	6,015,776	6,402,117	386,341
SPECIAL FUND					
TAXES					
LICENSES AND PERMITS					
INTERGOVERNMENTAL REVENUE					
FEES, SALES AND SERVICES	883,920	1,036,830	1,104,652	1,193,682	89,030
ENTERPRISE AND UTILITY REVENUES					
MISCELLANEOUS REVENUE	73,946	2,000			
TRANSFERS	20,000				
FUND BALANCES					
Total Financing by Object	<b>6,594,309</b>	<b>6,834,440</b>	<b>7,120,428</b>	<b>7,595,799</b>	<b>475,371</b>
Percent Change from Previous Year		<b>3.6%</b>	<b>4.2%</b>	<b>6.7%</b>	

**City of Saint Paul**  
**2009 Budget Division Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

Department: **04 CITY ATTORNEY**Division: **0401 CITY ATTORNEY**

Division Manager: JOHN J CHOI

Division Mission:

TO PROVIDE EFFECTIVE LEGAL REPRESENTATION TO ALL CITY DEPARTMENTS AND CLIENT ORGANIZATIONS TO ASSIST THEM AND THE CITY AS A WHOLE IN ACHIEVING POLICY GOALS; TO PROVIDE EFFECTIVE CRIMINAL PROSECUTION IN FURTHERANCE OF THE CITY'S PUBLIC SAFETY POLICIES AND OTHER ENFORCEMENT OBJECTIVES; AND TO PROVIDE RESOURCES AND SUPPORT TO THE LEGAL PROFESSIONALS IN ALL DIVISIONS SO THAT THE DUTIES AND RESPONSIBILITIES OF EACH OF THE DIVISIONS CAN BE FULFILLED.

		Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)								
		2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009		2006 Authorized FTE	2007	2008 Adopted FTE/Amount	2009		Change from 2008 FTE/Amount			
					Mayor's Proposed					Mayor's Proposed					
					Amount	Change/Percent				FTE/Amount	FTE/Amount				
<b>by Type of Expenditure</b>															
SALARIES		3,830,843	4,017,983	4,206,071	4,500,734	294,663	7.0%								
SERVICES		528,059	423,314	436,725	439,678	2,953	0.7%								
MATERIALS AND SUPPLIES		59,781	55,080	55,537	53,893	-1,644	-3.0%								
EMPLOYER FRINGE BENEFITS		1,197,760	1,298,547	1,315,443	1,405,812	90,369	6.9%								
MISC TRANSFER CONTINGENCY ETC			685	2,000	2,000										
DEBT															
STREET SEWER BRIDGE ETC IMPROVEMENT															
EQUIPMENT LAND AND BUILDINGS															
Division Total		<b>5,616,443</b>	<b>5,795,610</b>	<b>6,015,776</b>	<b>6,402,117</b>	<b>386,341</b>	<b>6.4%</b>								
<b>by Activity</b>															
00200	CITY ATTORNEY-GENERAL OPERATIONS	5,616,443	5,795,610	6,015,776	6,402,117	386,341	6.4%	59.3	59.3	58.3	4,206,071	59.3	4,500,734	1.0	294,663
Division Total		<b>5,616,443</b>	<b>5,795,610</b>	<b>6,015,776</b>	<b>6,402,117</b>	<b>386,341</b>	<b>6.4%</b>	<b>59.3</b>	<b>59.3</b>	<b>58.3</b>	<b>4,206,071</b>	<b>59.3</b>	<b>4,500,734</b>	<b>1.0</b>	<b>294,663</b>
Percent Change from Previous Year			<b>3.2%</b>	<b>3.8%</b>				<b>0.0%</b>	<b>-1.7%</b>				<b>1.7%</b>	<b>7.0%</b>	

# City of Saint Paul

## 2009 Budget Fund Spending Plan Summary

### Mayor's Proposed Budget

Fund: **025 CITY ATTORNEY:OUTSIDE SERVICES FUND**Fund Manager: **JOHN J CHOI**Department: **04 CITY ATTORNEY**Department Director: **JOHN J CHOI**

Fund Purpose:

TO REIMBURSE THE CITY FOR SALARY, FRINGE BENEFITS AND CENTRAL SERVICE COSTS FOR CITY ATTORNEY STAFF PROVIDING SERVICES TO OUTSIDE PUBLIC AGENCIES AND AUTHORITIES AND TO THE COMMUNITY COURT PROGRAM.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)							
	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009			2006 Authorized FTE	2007	2008	2009		Change from 2008		
				Mayor's Proposed					Adopted	Mayor's Proposed				
				Amount	Change/Percent				FTE/Amount	FTE/Amount	FTE/Amount			
<b>by Type of Expenditure</b>														
SALARIES	685,470	685,836	730,561	764,990	34,429	4.7%								
SERVICES	34,797	36,761	64,908	72,556	7,648	11.8%								
MATERIALS AND SUPPLIES	20,862	11,785	18,660	18,660										
EMPLOYER FRINGE BENEFITS	215,695	249,607	226,054	237,619	11,565	5.1%								
MISC TRANSFER CONTINGENCY ETC	80,686	52,887	64,469	99,857	35,388	54.9%								
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMEN														
EQUIPMENT LAND AND BUILDINGS														
Spending Total	1,037,511	1,036,875	1,104,652	1,193,682	89,030	8.1%								
<b>by Activity</b>														
10200CITY ATTORNEY - OUTSIDE SERVICES	1,018,735	1,035,106	1,104,652	1,193,682	89,030	8.1%	8.5	7.5	9.5	730,561	9.5	764,990		34,429
10202CITY ATTORNEY FEDERAL GRANTS	18,775		0	0			0.4		0.0	0	0.0	0		
10204CAO - COMMUNITY OUTREACH/PROSECUT		1,769												
Fund Total	1,037,511	1,036,875	1,104,652	1,193,682	89,030	8.1%	8.9	7.5	9.5	730,561	9.5	764,990	0.0	34,429
Percent Change from Previous Year		-0.1%	6.5%				-15.7%		26.7%				0.0%	4.7%

# Financing Reports

## Financing by Major Object Code

Department: **04 CITY ATTORNEY**

### GENERAL FUND

	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008 Adopted
3400 STATE DIRECT GRANTS-IN-AID				6,400	6,400
<b>INTERGOVERNMENTAL REVENUE</b>	0	0	0	6,400	6,400
4075 CONTINUANCE FOR DISMISSAL	849,544	846,365	1,237,640	1,335,747	98,107
4099 FEES - N.O.C.	16,178	4,266	25,000	25,000	
4306 DUPLICATING -XEROX-MULTILIT-ETC.	1,117	577	1,300	1,300	
4325 REIMBURSEMENT FOR INVESTIGATION	3,107	6,615		20,000	20,000
<b>FEES, SALES AND SERVICES</b>	869,946	857,823	1,263,940	1,382,047	118,107
6904 CONFISCATED MONEY	8,049	9,981	830	830	
6908 DAMAGE CLAIM RECOVERY FROM OTHERS					
6914 REFUNDS - JURY DUTY PAY		153			
6917 REFUNDS - OVERPAYMENTS	100				
<b>MISCELLANEOUS REVENUE</b>	8,149	10,134	830	830	0
7303 TRANSFER FROM INTERNAL SERVICE FUND	80,000	51,628			
7305 TRANSFER FROM SPECIAL REVENUE FUND	10,000	10,000	64,469	99,857	35,388
<b>TRANSFERS</b>	90,000	61,628	64,469	99,857	35,388
<b>Fund Total</b>	968,095	929,585	1,329,239	1,489,134	159,895



## Financing by Major Object Code

Department: **04 CITY ATTORNEY**

### SPECIAL FUNDS

	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008 Adopted
3490 OTHER STATE AIDS					
<b>INTERGOVERNMENTAL REVENUE</b>	0	0	0	0	0
4301 NORMAL ACTIVITY SERVICES	153,956	159,894	164,022	166,880	2,858
4329 SERVICES TO PUBLIC HOUSING AGENCY	215,914	257,059	167,998	159,081	-8,917
4331 SERVICES FOR HRA REVENUE BONDS	307,335	329,461	339,911	350,564	10,653
4398 SERVICES - SPECIAL PROJECTS	38,955	43,866	45,335	47,744	2,409
4399 SERVICES N.O.C.	167,760	246,550	387,386	469,413	82,027
<b>FEES, SALES AND SERVICES</b>	883,920	1,036,830	1,104,652	1,193,682	89,030
6917 REFUNDS - OVERPAYMENTS	67				
6970 PRIVATE GRANTS		2,000			
6999 OTHER MISCELLANEOUS REVENUE N.O.C.	73,879				
<b>MISCELLANEOUS REVENUE</b>	73,946	2,000	0	0	0
7305 TRANSFER FROM SPECIAL REVENUE FUND	20,000				
<b>TRANSFERS</b>	20,000	0	0	0	0
<b>Fund Total</b>	977,866	1,038,830	1,104,652	1,193,682	89,030
<b>Department Total</b>	<u>1,945,961</u>	<u>1,968,415</u>	<u>2,433,891</u>	<u>2,682,816</u>	<u>248,925</u>

# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THE GENERAL FUND RECEIVES THE VAST MAJORITY OF ITS REVENUE FROM PROPERTY TAXES, STATE AIDS AND FRANCHISE FEES.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>04</b>	<b>CITY ATTORNEY</b>					
00200	CITY ATTORNEY-GENERAL OPERATIONS	968,095	929,585	1,329,239	1,489,134	159,895
	<b>Department Total</b>	<b>968,095</b>	<b>929,585</b>	<b>1,329,239</b>	<b>1,489,134</b>	<b>159,895</b>
	<b><u>Financing by Major Object</u></b>					
	TAXES					
	LICENSES AND PERMITS					
	INTERGOVERNMENTAL REVENUE				6,400	
	FEES, SALES AND SERVICES	869,946	857,823	1,263,940	1,382,047	118,107
	ENTERPRISE AND UTILITY REVENUES					
	MISCELLANEOUS REVENUE	8,149	10,134	830	830	
	TRANSFERS	90,000	61,628	64,469	99,857	35,388
	FUND BALANCES					
	<b>Total Financing by Object</b>	<b>968,095</b>	<b>929,585</b>	<b>1,329,239</b>	<b>1,489,134</b>	<b>153,495</b>

# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **025 CITY ATTORNEY:OUTSIDE SERVICES FUND**

Fund Manager: JOHN J CHOI

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THIS IS AN INTERGOVERNMENTAL FUND. REVENUES COME FROM CHARGES TO INDEPENDENT AGENCIES LIKE THE PORT AUTHORITY, PUBLIC HOUSING AGENCY AND HRA AS WELL AS SAFETY AND INSPECTIONS IN ORDER TO RECOVER COSTS OF PROVIDING CITY ATTORNEY SERVICES.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>04</b>	<b>CITY ATTORNEY</b>					
10200	CITY ATTORNEY - OUTSIDE SERVICES	957,866	1,036,830	1,104,652	1,193,682	89,030
10202	CITY ATTORNEY FEDERAL GRANTS	20,000				
10204	CAO - COMMUNITY OUTREACH/PROSECUT		2,000			
	<b>Department Total</b>	<b>977,866</b>	<b>1,038,830</b>	<b>1,104,652</b>	<b>1,193,682</b>	<b>89,030</b>
	<b><u>Financing by Major Object</u></b>					
	TAXES					
	LICENSES AND PERMITS					
	INTERGOVERNMENTAL REVENUE					
	FEES, SALES AND SERVICES	883,920	1,036,830	1,104,652	1,193,682	89,030
	ENTERPRISE AND UTILITY REVENUES					
	MISCELLANEOUS REVENUE	73,946	2,000			
	TRANSFERS	20,000				
	FUND BALANCES					
	<b>Total Financing by Object</b>	<b>977,866</b>	<b>1,038,830</b>	<b>1,104,652</b>	<b>1,193,682</b>	<b>89,030</b>



# Personnel Reports

**City of Saint Paul**  
**Personnel Summary by Fund, Department, Division and Activity**

Page 1

**GENERAL FUND**

Department		2006	2007	2008	2009	Change from
Division	Activity	Adopted FTE	Adopted FTE	Adopted FTE	Mayor's Proposed FTE	2008 Adopted
04	CITY ATTORNEY					
0401	CITY ATTORNEY					
	00200 CITY ATTORNEY-GENERAL OPERATIONS	59.3	59.3	58.3	59.3	1.0
	<b>Division Total</b>	<b>59.3</b>	<b>59.3</b>	<b>58.3</b>	<b>59.3</b>	<b>1.0</b>
	<b>Department Total</b>	<b>59.3</b>	<b>59.3</b>	<b>58.3</b>	<b>59.3</b>	<b>1.0</b>

**City of Saint Paul**  
**Personnel Summary by Fund, Department, Division and Activity**

**SPECIAL FUNDS**

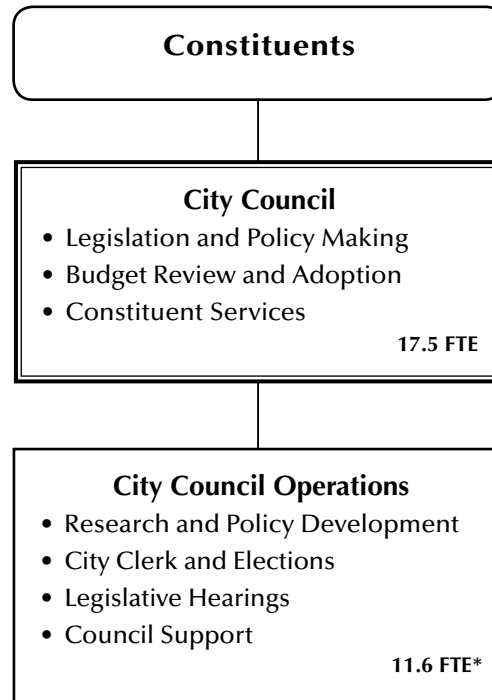
Department			2006	2007	2008	2009	Change from
Division	Activity		Adopted FTE	Adopted FTE	Adopted FTE	Mayor's Proposed FTE	2008 Adopted
04	CITY ATTORNEY						
0401	CITY ATTORNEY						
	10200	CITY ATTORNEY - OUTSIDE SERVICES	8.5	7.5	9.5	9.5	0.0
	10202	CITY ATTORNEY FEDERAL GRANTS	0.4				0.0
		<b>Division Total</b>	<b>8.9</b>	<b>7.5</b>	<b>9.5</b>	<b>9.5</b>	<b>0.0</b>
		<b>Department Total</b>	<b>8.9</b>	<b>7.5</b>	<b>9.5</b>	<b>9.5</b>	<b>0.0</b>





# City Council

*The City Council makes legislative, policy, budget approval, and performance auditing decisions for the City of Saint Paul.  
The seven Councilmembers also serve as the Housing and Redevelopment Authority, the Board of Health, and the Library Board.*



\* includes 2 FTEs in City Clerk's Office

**(Total 29.1 FTEs)**

7/31/08

# About the Saint Paul City Council

## What We Do (Description of Services)

- The City Council Department was reorganized during 2007 to include the City Clerk's Department. The City Clerk's Department is now presented as a division of the City Council Department.
- The City Council Division makes legislative, policy, budget approval, and performance auditing decisions for the City of Saint Paul. There are seven members on the City Council. Councilmembers are elected by wards to serve four year terms. The current terms end on December 31, 2011.
- In its decision making roles, the City Council actively involves citizens through hearings and weekly public meetings. The meetings are seen live on Cable TV and via webcast.
- Customer service has been improved with the introduction of a new web service that allows the public to review resolutions, ordinances and reports on the published City Council agenda prior to the meeting.
- The City Council also serves as the Housing and Redevelopment Authority, the Board of Health, and the Library Board.
- The City Clerk Division is responsible for maintaining and preserving the records of the City Council from 1854 to the present
- Publish and codify ordinances.
- Publish public hearing notices and miscellaneous council actions.
- Administer legal documents and follow city and state laws to ensure compliance by the city, including, but not inclusive of the following: appeals, claims, petitions, summons, and statements of economic interest.
- Perform simple and complex forms of research.
- Act as the Responsible Authority for Data Practices Act requests.
- City contact for records retention schedule.
- Administer the oath of office and maintain custody of the city seal.
- Oversee the election contract and act as the city liaison to the Ramsey County Elections Office.
- Submit council documents to Ramsey County and the State of Minnesota as required.

### Statistical Profile

- Considered 1,243 agenda items as part of the weekly City Council meetings and an additional 1,000 pages.
- Contracted with 45 local non-profits to provide services to citizens.
- Ward staff = 17.5 FTEs
- Council Operations: 11.6 FTEs\*
- \* includes 2 FTEs in City Clerk's Office
- TOTAL: 29.1 FTEs
- Published 200 ordinances and hearing notices
- Administered 710 legal documents including summons and claims

## 2007-2008 Accomplishments

- The Council acted on 1,243 agenda items.
- Hired a District Council Coordinator, increasing the FTE count for Council Research by one.
- Council Research and Operations offered a full-range of background analyses and research for legislative and policy decisions.
- Legislative Hearing Officer conducted hearings on more than 500 matters, including assessments, license applications, and nuisance issues.
- Chief Budget Analyst supported the City Council's budget review process and completed fiscal analyses on financial plans.
- Management of the Community Organizational Partnership Program (COPP), provided services to citizens through a network of 45 contracts with local non-profits.
- Agendas and minutes for each City Council meeting were prepared and published; supporting documentation for the agenda was provided on the website.
- The City Clerk's office now reports to the City Council; all functions were moved to the Council offices; efficiencies between the two offices have been achieved.
- Monthly Council Matters cable TV programs were broadcast and policy issue specific videos were produced.
- The Ad Hoc Legislative Committee was staffed.
- Sustainable Saint Paul Committee was convened.
- The City Council served as mentors for a National Urban Fellow.
- Successfully moved the City Clerk office to the City Council Office suite while continuing to serve the public and other city departments; working with Council Operations to coordinate and consolidate functions within our offices; continuing to expand use of the imaging system to scan older documents; and redesigned the City Clerk's Office webpage.
- Authored initial Annual Report for Sustainable Saint Paul.

## 2009 Budget Plan

### 2009 Priorities

- Exercise the legislative responsibilities for the City as provided by the City Charter.
- Function as the Housing and Redevelopment Authority, the Board of Health and the Library Board.
- Serve as a judicial body for appeals as specified by law.
- Determine policy direction for City's fiscal affairs and development plans.
- Perform the legislative oversight function through the conduct of policy analyses and performance audits.
- Oversee City franchises.
- Direct operations of the legislative branch of City government.
- Approve the budgets for all City departments, as well as the RiverCentre Authority, Saint Paul Regional Water Services, Housing and Redevelopment Authority, the Library Board and the tax levy for the Port Authority.
- Administer the COPP contracts.
- Research new technologies and companies to bring up to date the publishing and indexing of Council Proceedings books from 2001 to the present.
- Continue to digitally image past council proceedings to make better use of the imaging system and to expediate requests for these documents.
- Continue to research best practices for the functions of the City Clerk's Office to best preserve the City's historical data.
- Work with City Departments to ensure that all data practices requests are responded to within a timely and accurate manner, ensuring that our policies are updated and in compliance with state law.

### 2009 Budget Explanation

#### Base Adjustments

The 2008 adopted budget was adjusted to set the budget base for 2009. The base includes the anticipated growth in salaries and fringes for 2009 for employees related to the bargaining process. It also includes inflation on services and materials.

#### Mayor's Recommendations

The proposed budget for the City Council Offices for 2009 is \$2,965,406 in the general fund, which represents an increase of \$166,992, or 6.0% over the 2008 adopted budget. This budget recognizes a district council coordinator added during the 2008 budget process which was budgeted at that time in the General Government Accounts. For 2009 this position is permanently being budgeted in the City Council/City Clerk Budget. The budget also recognizes costs associated with beginning implementation of a "paperless" Council Agenda process where all Council Meeting agendas will be accessed online, eliminating the need for paper copies.

The special funds budget, as proposed, is \$82,306, which is \$1,262 more than the 2008 adopted budget.



# Spending Reports

# City Council

Department/Office Director: **GERTRUDE S MOLONEY**

	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008 Adopted
<b><u>Spending By Unit</u></b>					
001 GENERAL FUND	2,355,730	2,281,946	2,798,414	2,965,406	166,992
724 PUBLIC UTILITIES INVESTIGATION FUND	79,809	61,622	81,044	82,306	1,262
Total Spending by Unit	<b>2,435,539</b>	<b>2,343,569</b>	<b>2,879,458</b>	<b>3,047,712</b>	<b>168,254</b>
<b><u>Spending By Major Object</u></b>					
SALARIES	1,612,186	1,619,262	1,885,295	1,983,409	98,114
SERVICES	155,741	166,099	334,315	378,598	44,283
MATERIALS AND SUPPLIES	22,687	16,710	35,101	39,000	3,899
EMPLOYER FRINGE BENEFITS	503,690	518,072	599,585	621,543	21,958
MISC TRANSFER CONTINGENCY ETC	133,476	23,426	25,162	25,162	
DEBT					
STREET SEWER BRIDGE ETC IMPROVEMENT					
EQUIPMENT LAND AND BUILDINGS	7,759		0	0	
Total Spending by Object	<b>2,435,539</b>	<b>2,343,569</b>	<b>2,879,458</b>	<b>3,047,712</b>	<b>168,254</b>
Percent Change from Previous Year		<b>-3.8%</b>	<b>22.9%</b>	<b>5.8%</b>	
<b><u>Financing By Major Object</u></b>					
GENERAL FUND	2,355,730	2,281,946	2,798,414	2,965,406	166,992
SPECIAL FUND					
TAXES					
LICENSES AND PERMITS					
INTERGOVERNMENTAL REVENUE					
FEES, SALES AND SERVICES	84,107	86,246	81,044	82,306	1,262
ENTERPRISE AND UTILITY REVENUES					
MISCELLANEOUS REVENUE					
TRANSFERS					
FUND BALANCES					
Total Financing by Object	<b>2,439,837</b>	<b>2,368,192</b>	<b>2,879,458</b>	<b>3,047,712</b>	<b>168,254</b>
Percent Change from Previous Year		<b>-2.9%</b>	<b>21.6%</b>	<b>5.8%</b>	

# City of Saint Paul

## 2009 Budget Division Spending Plan Summary

### Mayor's Proposed Budget

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

Department: **01 CITY COUNCIL**Division: **0101 CITY COUNCIL DIVISION**

Division Manager: GERTRUDE S MOLONEY

Division Mission:

THE CITY COUNCIL IS THE CHIEF LEGISLATIVE, POLICY-MAKING AND BUDGET APPROVAL BODY FOR THE CITY, AND CONSISTS OF 7 MEMBERS ELECTED TO REPRESENT THEIR DISTRICTS AND TO GOVERN THE CITY AS A WHOLE IN COOPERATION WITH THE MAYOR. THE COUNCIL EXISTS TO PROVIDE FOR THE HEALTH, WELFARE, SAFETY, ECONOMIC OPPORTUNITY, QUALITY OF LIFE, AND COMMON GOOD OF THE PEOPLE OF SAINT PAUL.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)							
	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009		2006 Authorized FTE	2007	2008 Adopted FTE/Amount	2009		Change from 2008			
				Mayor's Proposed					Mayor's Proposed					
				Amount	Change/Percent				FTE/Amount	FTE/Amount				
<b>by Type of Expenditure</b>														
SALARIES	1,584,201	1,590,037	1,730,261	1,830,536	100,275	5.8%								
SERVICES	155,741	166,099	185,918	223,775	37,857	20.4%								
MATERIALS AND SUPPLIES	22,687	16,710	27,600	28,653	1,053	3.8%								
EMPLOYER FRINGE BENEFITS	494,829	508,636	544,429	568,512	24,083	4.4%								
MISC TRANSFER CONTINGENCY ETC	90,514	464	1,500	1,500										
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMENT														
EQUIPMENT LAND AND BUILDINGS	7,759													
Division Total	2,355,730	2,281,946	2,489,708	2,652,976	163,268	6.6%								
<b>by Activity</b>														
00001 CITY COUNCIL LEGISLATIVE	2,355,730	2,281,946	2,489,708	2,652,976	163,268	6.6%	26.1	26.1	26.1	1,730,261	26.7	1,830,536	0.6	100,275
Division Total	2,355,730	2,281,946	2,489,708	2,652,976	163,268	6.6%	26.1	26.1	26.1	1,730,261	26.7	1,830,536	0.6	100,275
Percent Change from Previous Year		-3.1%	9.1%				0.0%	0.0%				2.3%	5.8%	

# City of Saint Paul

## 2009 Budget Division Spending Plan Summary

### Mayor's Proposed Budget

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

Department: **01 CITY COUNCIL**Division: **0103 CITY CLERK**

Division Manager: SHARI A MOORE

Division Mission:

THE CITY CLERK' S DIVISION PROMOTES DEMOCRACY BY PRESERVING AND RESEARCHING THE CITY'S LEGISLATIVE AND ELECTORAL HISTORY IN AN ACCURATE AND EFFICIENT MANNER.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)				
	2006	2007	2008	2009		2006	2007	2008	2009	Change from
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE		Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2008 FTE/Amount
<b>by Type of Expenditure</b>										
SALARIES			111,046	107,828	-3,218 -2.9%					
SERVICES			148,315	154,741	6,426 4.3%					
MATERIALS AND SUPPLIES			7,501	10,347	2,846 37.9%					
EMPLOYER FRINGE BENEFITS			41,144	38,814	-2,330 -5.7%					
MISC TRANSFER CONTINGENCY ETC			700	700						
DEBT										
STREET SEWER BRIDGE ETC IMPROVEMENT										
EQUIPMENT LAND AND BUILDINGS			0	0						
Division Total	<b>0</b>	<b>0</b>	<b>308,706</b>	<b>312,430</b>	<b>3,724 1.2%</b>					
<b>by Activity</b>										
00025 RECORDS MANAGEMENT			308,706	312,430	3,724 1.2%		2.0	111,046	2.0	107,828 -3,218
Division Total	<b>0</b>	<b>0</b>	<b>308,706</b>	<b>312,430</b>	<b>3,724 1.2%</b>		<b>2.0</b>	<b>111,046</b>	<b>2.0</b>	<b>107,828 0.0 -3,218</b>
Percent Change from Previous Year		<b>0.0%</b>	<b>0.0%</b>							<b>0.0% -2.9%</b>



**City of Saint Paul**  
**2009 Budget Fund Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **724 PUBLIC UTILITIES INVESTIGATION FUND**

Fund Manager:

Department: **01 CITY COUNCIL**Department Director: **GERTRUDE S MOLONEY**

Fund Purpose:

TO ACCOUNT FOR ADMINISTRATION PROCEEDS FROM DISTRICT ENERGY AND ENERGY PARK TO BE USED FOR CITY RATE INVESTIGATION EXPENSES.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)							
	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009			2006 Authorized FTE	2007	2008 Adopted FTE/Amount	2009		Change from		
				Mayor's Proposed						Mayor's Proposed		2008		
				Amount	Change/Percent					FTE/Amount	FTE/Amount	FTE/Amount	FTE/Amount	
<b><u>by Type of Expenditure</u></b>														
SALARIES	27,985	29,225	43,988	45,045	1,057	2.4%								
SERVICES			82	82										
MATERIALS AND SUPPLIES														
EMPLOYER FRINGE BENEFITS	8,862	9,436	14,012	14,217	205	1.5%								
MISC TRANSFER CONTINGENCY ETC	42,962	22,962	22,962	22,962										
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMEN														
EQUIPMENT LAND AND BUILDINGS														
Spending Total	<b>79,809</b>	<b>61,622</b>	<b>81,044</b>	<b>82,306</b>	<b>1,262</b>	<b>1.6%</b>								
<b><u>by Activity</u></b>														
50200UTILITIES RATE INVESTIGATION ADMIN	79,809	61,622	81,044	82,306	1,262	1.6%	0.6	0.6	0.6	43,988	0.4	45,045	-0.2	1,057
Fund Total	<b>79,809</b>	<b>61,622</b>	<b>81,044</b>	<b>82,306</b>	<b>1,262</b>	<b>1.6%</b>	<b>0.6</b>	<b>0.6</b>	<b>0.6</b>	<b>43,988</b>	<b>0.4</b>	<b>45,045</b>	<b>-0.2</b>	<b>1,057</b>
Percent Change from Previous Year		<b>-22.8%</b>	<b>31.5%</b>				<b>0.0%</b>	<b>0.0%</b>				<b>-33.3%</b>	<b>2.4%</b>	



# Financing Reports

## Financing by Major Object Code

Department: **01 CITY COUNCIL**

### GENERAL FUND

		2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008 Adopted
4069	OFFICERS PER DIEM	70				
4098	APPLICATION FEE	2,575	1,925			
4306	DUPLICATING -XEROX-MULTILIT-ETC.	39	105			
4331	SERVICES FOR HRA REVENUE BONDS					
<b>FEES, SALES AND SERVICES</b>		2,684	2,030	0	0	0
6915	REFUNDS - NOT OTHERWISE CLASSIFIED		1			
6917	REFUNDS - OVERPAYMENTS		887			
6921	REFUNDS - UNUSED TRAVEL ALLOWANCE		35			
6970	PRIVATE GRANTS		35,000			
<b>MISCELLANEOUS REVENUE</b>		0	35,923	0	0	0
7302	TRANSFER FROM ENTERPRISE FUND		15,000			
7305	TRANSFER FROM SPECIAL REVENUE FUND	122,284	50,000			
7307	TRANSFER FROM TRUST FUND			22,962	22,962	
7399	TRANSFER FROM SPECIAL FUND			84,322	84,322	
<b>TRANSFERS</b>		122,284	65,000	107,284	107,284	0
<b>Fund Total</b>		124,968	102,953	107,284	107,284	0

## Financing by Major Object Code

Department: **01 CITY COUNCIL**

### SPECIAL FUNDS

		2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008 Adopted
4109	EXAMINATION FEE- M-CM	84,107	86,246	81,044	82,306	1,262
	<b>FEES, SALES AND SERVICES</b>	84,107	86,246	81,044	82,306	1,262
9830	USE OF FUND BALANCE					
9831	CONTRIBUTION TO FUND BALANCE					
	<b>FUND BALANCES</b>	0	0	0	0	0
	Fund Total	84,107	86,246	81,044	82,306	1,262

<u><b>Department Total</b></u>	<u>209,075</u>	<u>189,199</u>	<u>188,328</u>	<u>189,590</u>	<u>1,262</u>
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City of Saint Paul  
Financing Plan by Department and Activity

Fund: 001    GENERAL FUND

Fund Manager: LORI J LEE

Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:

THE GENERAL FUND RECEIVES THE VAST MAJORITY OF ITS REVENUE FROM PROPERTY TAXES, STATE AIDS AND FRANCHISE FEES.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
01	CITY COUNCIL					
00001	CITY COUNCIL LEGISLATIVE	124,968	102,953	107,284	107,284	
	Department Total	124,968	102,953	107,284	107,284	0
	Financing by Major Object					
	TAXES					
	LICENSES AND PERMITS					
	INTERGOVERNMENTAL REVENUE					
	FEES, SALES AND SERVICES	2,684	2,030			
	ENTERPRISE AND UTILITY REVENUES					
	MISCELLANEOUS REVENUE		35,923			
	TRANSFERS	122,284	65,000	107,284	107,284	
	FUND BALANCES					
	Total Financing by Object	124,968	102,953	107,284	107,284	0

City of Saint Paul  
Financing Plan by Department and Activity

Fund: **724 PUBLIC UTILITIES INVESTIGATION FUND**

Fund Manager:

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

REVENUES ARE RECEIVED FROM THREE UTILITIES. ENERGY PARK UTILITY CO., DISTRICT HEATING DEVELOPMENT CO., AND DISTRICT ENERGY SERVICES, INC. BASED ON CONTRACTUAL AGREEMENTS. THE REVENUES ARE FEES TO REIMBURSE THE CITY FOR REGULATORY COSTS INCURRED BY THE CITY RELATED TO FRANCHISES.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
01	CITY COUNCIL					
50200	UTILITIES RATE INVESTIGATION ADMIN	84,107	86,246	81,044	82,306	1,262
	Department Total	84,107	86,246	81,044	82,306	1,262
	<u>Financing by Major Object</u>					
	TAXES					
	LICENSES AND PERMITS					
	INTERGOVERNMENTAL REVENUE					
	FEES, SALES AND SERVICES	84,107	86,246	81,044	82,306	1,262
	ENTERPRISE AND UTILITY REVENUES					
	MISCELLANEOUS REVENUE					
	TRANSFERS					
	FUND BALANCES					
	Total Financing by Object	84,107	86,246	81,044	82,306	1,262





# Personnel Reports

**City of Saint Paul**  
**Personnel Summary by Fund, Department, Division and Activity**

Page 1

**GENERAL FUND**

Department			2006	2007	2008	2009	Change from
Division	Activity		Adopted FTE	Adopted FTE	Adopted FTE	Mayor's Proposed FTE	2008 Adopted
01	CITY COUNCIL						
0101	CITY COUNCIL DIVISION						
	00001	CITY COUNCIL LEGISLATIVE	26.1	26.1	26.1	26.7	0.6
		<b>Division Total</b>	<b>26.1</b>	<b>26.1</b>	<b>26.1</b>	<b>26.7</b>	<b>0.6</b>
0103	CITY CLERK						
	00025	RECORDS MANAGEMENT			2.0	2.0	0.0
		<b>Division Total</b>	<b>0.0</b>	<b>0.0</b>	<b>2.0</b>	<b>2.0</b>	<b>0.0</b>
		<b>Department Total</b>	<b>26.1</b>	<b>26.1</b>	<b>28.1</b>	<b>28.7</b>	<b>0.6</b>

**City of Saint Paul**  
**Personnel Summary by Fund, Department, Division and Activity**

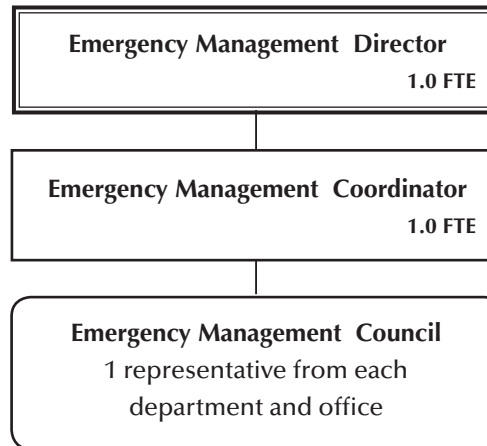
**SPECIAL FUNDS**

Department		2006	2007	2008	2009	Change from
Division	Activity	Adopted FTE	Adopted FTE	Adopted FTE	Mayor's Proposed FTE	2008 Adopted
01	CITY COUNCIL					
0110	UTILITIES RATE INVESTIGATION					
	50200 UTILITIES RATE INVESTIGATION ADMIN	0.6	0.6	0.6	0.4	-0.2
	<b>Division Total</b>	<b>0.6</b>	<b>0.6</b>	<b>0.6</b>	<b>0.4</b>	<b>-0.2</b>
	<b>Department Total</b>	<b>0.6</b>	<b>0.6</b>	<b>0.6</b>	<b>0.4</b>	<b>-0.2</b>



# Emergency Management Organization

*To save lives, preserve property, and protect the environment during emergencies and disasters through coordinated prevention, protection, preparation, response and recovery actions.*



(Total 2.0 FTEs)

# About the Office of Emergency Management

## What We Do (Description of Services)

The department provides services to the community through education, training, outreach and disaster services. The department also provides critical services to other city departments through obtaining and managing grants, providing equipment, training, planning and coordination of response to large-scale incidents and emergencies.

- Manage the role of all City agencies and coordinate their response to a disaster.
- Promote civic, corporate, family, and personal disaster preparedness and participation activities
- Coordinate disaster preparedness and response plans among all City departments and maintain a comprehensive disaster management plan for the entire City.
- Coordinate, prepare, and submit various grant applications to the County, State, Federal emergency management and homeland security agencies
- Implement federal, state and regional emergency management and homeland security mandates, strategies, and program requirements citywide.
- Analyze risk, conduct threat assessments, identify readiness gaps, and work to correct deficiencies in the City's capabilities, readiness and resources.
- Maintain a City emergency operating center to be used to coordinate a citywide response to an emergency, disaster, or terrorist event.
- Plan, coordinate and deliver public safety training and conduct drills and exercises to test and evaluate city disaster readiness, response and recovery activities.
- Manage and maintain a city-wide community warning system.

## 2007-2008 Accomplishments

Emergency Management operated with a new Director and new grant-funded Emergency Management Coordinator.

Significant accomplishments include:

- Submission of competitive grant applications and awarding of approximately \$ 3,168,000 in federal and state homeland security funding.
- A complete re-write of the required city Emergency Operations Plan, including Federal and State mandatory elements.
- Successful completion of a mandatory state-level review of the new Emergency Operations Plan, with compliance on all required items.
- Development and adoption of an Emergency Planning and Community Right-to-Know Act planning supplement for hazardous materials use, transportation, and storage.
- Conducted extensive Emergency Management preparations in anticipation of Republican National Convention.
- Enhanced citizen preparedness through participation in several community events, reaching over 200 participants.
- Coordinated Severe Weather Awareness Week and Statewide Tornado drill activities.
- Continued Emergency Management Council planning, training and exercises for new emergency plan and grant programs.
- Coordinated city disaster assistance efforts to Hugo, MN tornado and Cedar Rapids, IA flooding disasters.

### Statistical Profile

- Management of over \$2,000,000 in state and federal homeland security and emergency management grants.
- Participated in 7 Emergency Management/Homeland Security exercises.
- Held 3 Emergency Shelter Operations classes in cooperation with Red Cross.
- Trained over 95 city employees and area partners in SkyWarn Weather Spotter safety.
- Applied for over \$3,000,000 in Homeland Security grants

## 2009 Budget Plan

### 2009 Goals

- Implement the Emergency Management recommendations of the 2007 Tri-Data Fire Department audit. Of the eleven recommendations, two are completed (creation of a “stand-alone” department and creation of an “action group” made up of each city department) and two are in progress (dealing with the style and formatting of the city Emergency Plan). The remainder of the recommendations will be evaluated and an action plan developed as needed for addressing those recommendations.
- Continued staffing to enable meeting the responsibilities of the newly created department. This will be accomplished through a combination of planned General Fund allocations and grant funded positions.
- Undertake a comprehensive assessment of the Emergency Management program, building on the 2007 Tri-Data audit, utilizing the Emergency Management Accreditation Program (EMAP) standards. The accreditation program is a standard-based voluntary assessment and accreditation process for state and local government programs responsible for coordinating prevention, mitigation, preparedness, response, and recovery activities for natural and human-caused disasters. This evaluation will lead to the development of a strategic plan for the Department of Emergency Management, utilizing the accreditation model as the template for guiding the department in the path forward. This effort is similar to the accreditation effort of the Parks and Recreation Department, which has proven to be a valuable investment of resources.

### 2009 Budget Explanation

#### Base Adjustments

The 2008 adopted budget was adjusted to set the budget base for 2009. The base includes the anticipated growth in salaries and fringes related to the employee contract bargaining process. It also includes inflation on services and materials.

#### Mayor’s Recommendations

The 2009 proposed General Fund budget for Emergency Management is \$250,835, which is a \$68,654 (38%) increase over the 2008 adopted budget. The most significant change to Emergency Management's budget is the transfer of .9 FTE of the Emergency Management Coordinator out of Fire special fund 510 and into Emergency Management's General Fund budget. This position was previously grant-funded and is now fully funded in the General Fund. The department met its General Fund reduction allocation by reducing spending on repairs to the Outdoor Warning Siren system. \$828,000 in funding for upgrades to the Outdoor Warning Siren system is included in the proposed 2009 Capital Improvement Budget.





# Spending Reports

# Office Of Emergency Management

Department/Office Director: **RICHARD J LARKIN**

		2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008 Adopted
<b><u>Spending By Unit</u></b>						
001	GENERAL FUND			182,181	250,835	68,654
	Total Spending by Unit	0	0	182,181	250,835	68,654
<b><u>Spending By Major Object</u></b>						
	SALARIES			103,668	156,761	53,093
	SERVICES			29,596	23,890	-5,706
	MATERIALS AND SUPPLIES			15,867	20,705	4,838
	EMPLOYER FRINGE BENEFITS			33,050	49,479	16,429
	MISC TRANSFER CONTINGENCY ETC				0	
	DEBT					
	STREET SEWER BRIDGE ETC IMPROVEMENT					
	EQUIPMENT LAND AND BUILDINGS					
	Total Spending by Object			182,181	250,835	68,654
	Percent Change from Previous Year		0.0%	0.0%	37.7%	
<b><u>Financing By Major Object</u></b>						
	GENERAL FUND			182,181	250,835	68,654
	SPECIAL FUND					
	TAXES					
	LICENSES AND PERMITS					
	INTERGOVERNMENTAL REVENUE					
	FEES, SALES AND SERVICES					
	ENTERPRISE AND UTILITY REVENUES					
	MISCELLANEOUS REVENUE					
	TRANSFERS					
	FUND BALANCES					
	Total Financing by Object	0	0	182,181	250,835	68,654
	Percent Change from Previous Year		0.0%	0.0%	37.7%	

# City of Saint Paul

## 2009 Budget Division Spending Plan Summary

### Mayor's Proposed Budget

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

Department: **03 EXECUTIVE ADMINISTRATION**Division: **0370 OFFICE OF EMERGENCY MANAGEMENT**

Division Manager: RICHARD J LARKIN

Division Mission:

TO PROVIDE CITYWIDE MANAGEMENT OF CRITICAL EMERGENCY SITUATIONS WHICH MAY IMPACT OVERALL CITY BUSINESS.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)					
	2006	2007	2008	2009			2006	2007	2008	2009	Change from	
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent		Authorized FTE		Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2008 FTE/Amount	2008 FTE/Amount
<b>by Type of Expenditure</b>												
SALARIES			103,668	156,761	53,093	51.2%						
SERVICES			29,596	23,890	-5,706	-19.3%						
MATERIALS AND SUPPLIES			15,867	20,705	4,838	30.5%						
EMPLOYER FRINGE BENEFITS			33,050	49,479	16,429	49.7%						
MISC TRANSFER CONTINGENCY ETC				0								
DEBT												
STREET SEWER BRIDGE ETC IMPROVEMENT												
EQUIPMENT LAND AND BUILDINGS												
Division Total	<b>0</b>	<b>0</b>	<b>182,181</b>	<b>250,835</b>	<b>68,654</b>	<b>37.7%</b>						
<b>by Activity</b>												
00190 EMERGENCY MANAGEMENT			182,181	250,835	68,654	37.7%		1.1	103,668	2.0	156,761	0.9 53,093
Division Total	<b>0</b>	<b>0</b>	<b>182,181</b>	<b>250,835</b>	<b>68,654</b>	<b>37.7%</b>		<b>1.1</b>	<b>103,668</b>	<b>2.0</b>	<b>156,761</b>	<b>0.9 53,093</b>
Percent Change from Previous Year		<b>0.0%</b>	<b>0.0%</b>								<b>81.8%</b>	<b>51.2%</b>



# Personnel Reports

**City of Saint Paul**  
**Personnel Summary by Fund, Department, Division and Activity**

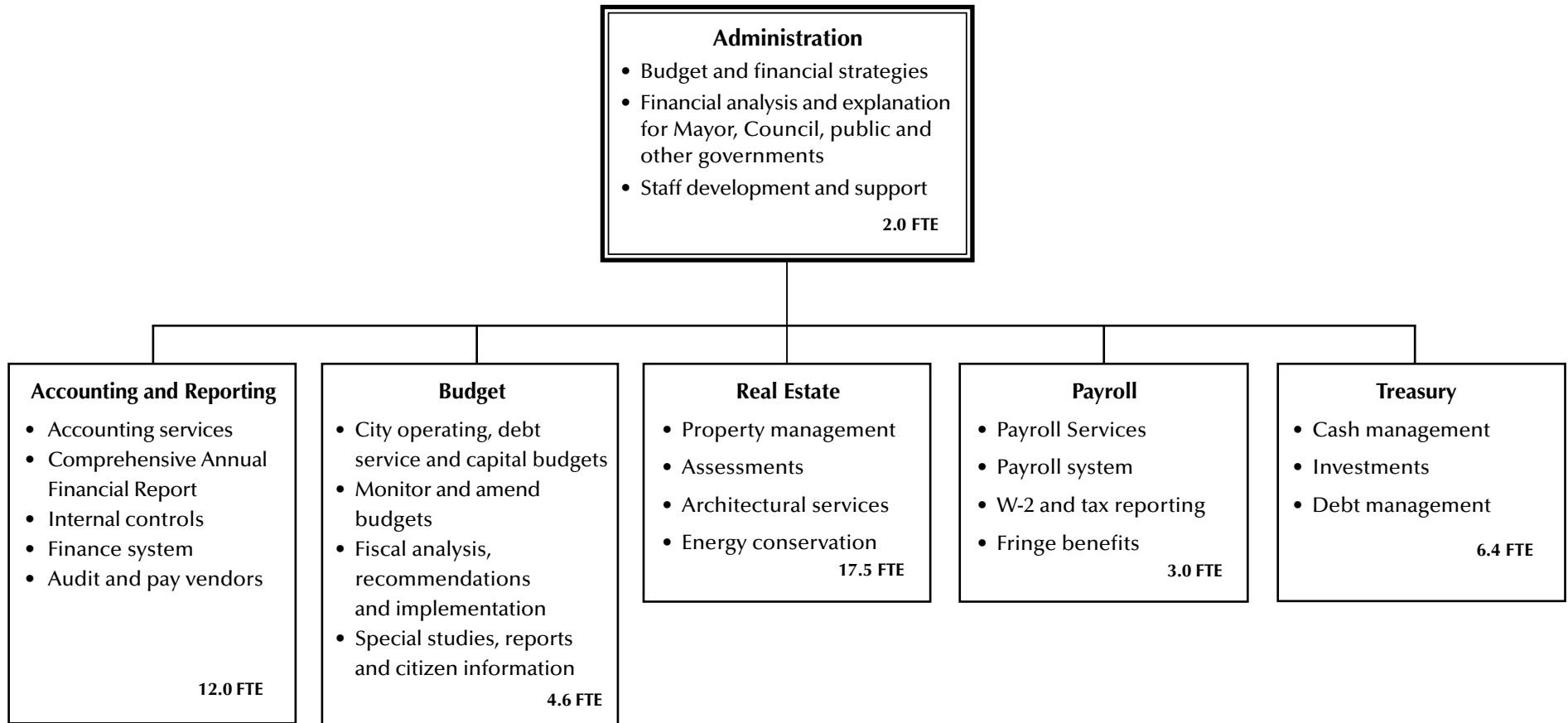
Page 1

**GENERAL FUND**

Department		2006	2007	2008	2009	Change from
Division	Activity	Adopted FTE	Adopted FTE	Adopted FTE	Mayor's Proposed FTE	2008 Adopted
0370 OFFICE OF EMERGENCY MANAGEMENT						
0370	OFFICE OF EMERGENCY MANAGEMENT					
	00190 EMERGENCY MANAGEMENT			1.1	2.0	0.9
Division Total		0.0	0.0	1.1	2.0	0.9
Department Total		0.0	0.0	1.1	2.0	0.9

# Financial Services

*Manage the City's financial resources and assets to ensure taxpayers' confidence, the organization's effectiveness and the City's fiscal integrity.*



(Total 45.5 FTEs)

7/31/08

## About the Office of Financial Services

### What We Do (Description of Services)

The Office of Financial Services (OFS) plays a vital role in supporting the city's operations. During the year, OFS staff:

- Manages more than \$220 million in cash balances, investing them to earn a competitive rate of return while guaranteeing that the city can meet its cash needs.
- Ensures that all financial transactions and accounting practices conform to generally accepted accounting principles, state law, and city administrative code and policies.
- Ensures that 3,508 city employees (average number) receive their pay and benefits accurately and on time.
- Pays \$201 million annually to vendors who provide the city with goods and services, within 35 days of notice.
- Sells city debt instruments at the lowest borrowing cost.
- Develops and implement balanced, financially-sound annual budgets.

### Statistical Profile

- City bond ratings: AAA and As2
- City tax rate has fallen by 27.1% from 2002-2007
- Percent of payroll checks issued on time without errors: 99.9%
- 2007 General Fund actual spending as a percentage of budget: 98.7%
- 2007 General Fund actual revenues as a percentage of budget: 102.1%

### 2007-2008 Accomplishments

- Received the Government Finance Officer's Association (GFOA) Certificate of Achievement for excellence in reporting for the 31st consecutive year.
- Maintained the city's AAA (Standard and Poor's) and Aa2 (Moody's) bond ratings.
- Developed and implemented balanced 2007 and 2008 operating, capital, and debt budgets.
- Implemented Government Accounting Standards Board (GASB) Statement 45 - Accounting and Financial Reporting by Employers for Post-employment Benefits Other than Pensions (OPEB).
- Led Republican National Convention (RNC) Finance Subcommittee, created budget, and submitted grant application to the Department of Justice for a \$50 million RNC security grant.
- Completed preplanning phase of the Enterprise Resource Planning (ERP) project with the Office of Technology and Human Resources departments.
- Worked with Labor Relations to negotiate consistent holiday eligibility rules for all bargaining units. This enables the payroll personnel to efficiently determine the number of earned holiday hours.
- Implemented process of OutSource One to access funds daily in order to provide next day flexible spending account reimbursements to City employees.
- Coordinated Financing for Western District Police Station and the Jimmy Lee/Oxford Pool project.



## 2009 Budget Plan

### 2009 Goals

- Provide financial expertise to all City departments.
- Improve Citywide financial planning and management through the addition of a Citywide grants manager and financial services manager.
- Educate policymakers, employees and citizens about financial issues, choices and consequences facing the City.
- Design and implement financial management strategies that reflect the priorities of the Mayor, Council and other stakeholders, as well as economic and political realities.
- Plan, coordinate, and manage the annual budget preparation process to create next year's operating budget, debt budget, and capital improvement budget with a multi-year perspective.
- Produce the Comprehensive Annual Financial Report (CAFR), including coordination of the City's annual audit by the State Auditor.
- Provide accurate and timely financial information to elected officials, managers, citizens, the financial community, and other governmental entities.
- Work with City departments to develop and implement energy conservation plans.
- Work with the Office of Technology and Communications and Human Resources to select and implement a new Enterprise Resource Planning (ERP) solution to provide better financial management for the city.
- Ensure that the City's physical infrastructure remains strong by coordinating and managing the City's capital improvement budget.
- Manage City debt to provide financing for projects, insure best financial options, and establish debt payment plans.
- Coordinate the City's response to the audit of 2008 Republican National Convention expenses.

### 2009 Budget Explanation

#### Base Adjustments

The 2008 adopted budget was adjusted to set the budget base for 2009. The base includes the anticipated growth in salaries and fringes related to the employee contract bargaining process. It also includes inflation on services and materials.

#### Mayor's Recommendation

The proposed 2009 General Fund budget for the Office of Financial Services (OFS) is \$1,931,503, which is \$71,213 (3.6%) less than the 2008 adopted budget. The Mayor's proposed budget includes the addition of two new positions: a citywide Grants Manager and a Financial Services Manager. As part of the 2009 proposed budget, the budget for Contracts and Analysis Services (CAS) was transferred from OFS into a newly created department, Human Rights and Equal Economic Opportunity (HREEO). The transfer of CAS resulted in a net decrease in OFS's General Fund budget from 2008 Adopted levels.

OFS's 2009 proposed special fund budget is \$18,496,007, which is \$44,176,369 less than the 2008 adopted budget. The special fund budget includes the general government accounts fund, the internal borrowing fund, the citywide major events fund, the real estate management fund, the energy conservation fund and the capital operating fund. Significant changes to OFS's special fund budgets include: the removal of the \$50 million federal security grant for the Republican National Convention, the transfer of CAS out of OFS and into the new HREEO department, and the transfer of the Real Estate division out of Public Works and into OFS.



# Spending Reports

# Financial Services Office

Department/Office Director: **TODD P HURLEY**

	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008 Adopted
<b><u>Spending By Unit</u></b>					
001 GENERAL FUND	2,607,222	1,842,122	2,002,716	1,931,503	-71,213
050 SPECIAL PROJECTS:GEN GOV ACCTS FUND	7,162,933	7,492,540	8,059,708	8,348,026	288,318
070 INTERNAL BORROWING FUND	2,847,297	450,443	476,000	476,000	
080 CITYWIDE MAJOR EVENTS			50,000,000	0	-50,000,000
124 CONTRACT AND ANALYSIS SERVICES			1,048,121		-1,048,121
127 ST PAUL/RAMSEY COUNTY PRINT CENTRAL			1,771,757		-1,771,757
160 OFS-REAL ESTATE MGMNT FUND				5,599,484	5,599,484
233 ENERGY CONSERVATION INVESTMENT		2,730		402,158	402,158
802 CPL OPERATING FUND	3,703,552	3,101,630	3,749,679	3,710,204	-39,475
Total Spending by Uni	<b>16,321,004</b>	<b>12,889,465</b>	<b>67,107,981</b>	<b>20,467,375</b>	<b>-46,640,606</b>
<b><u>Spending By Major Object</u></b>					
SALARIES	1,396,622	1,411,908	2,651,537	2,843,978	192,441
SERVICES	909,590	753,600	51,401,979	1,379,832	-50,022,147
MATERIALS AND SUPPLIES	16,182	13,817	706,957	554,442	-152,515
EMPLOYER FRINGE BENEFITS	433,822	450,092	833,223	882,339	49,116
MISC TRANSFER CONTINGENCY ETC	11,977,289	9,122,350	9,663,285	12,561,891	2,898,606
DEBT	422,297	425,443	451,000	713,664	262,664
STREET SEWER BRIDGE ETC IMPROVEMENT	1,157,746	712,254	1,400,000	1,400,000	
EQUIPMENT LAND AND BUILDINGS	7,455		0	131,229	131,229
Total Spending by Object	<b>16,321,004</b>	<b>12,889,465</b>	<b>67,107,981</b>	<b>20,467,375</b>	<b>-46,640,606</b>
Percent Change from Previous Year		<b>-21.0%</b>	<b>420.6%</b>	<b>-69.5%</b>	
<b><u>Financing By Major Object</u></b>					
GENERAL FUND	2,607,222	1,842,122	2,002,716	1,931,503	-71,213
SPECIAL FUND					
TAXES	1,912,529	2,032,612	1,791,505	1,807,000	15,495
LICENSES AND PERMITS				15,000	15,000
INTERGOVERNMENTAL REVENUE			50,015,000	15,000	-50,000,000
FEES, SALES AND SERVICES	4,820,539	4,989,338	8,201,644	6,771,666	-1,429,978
ENTERPRISE AND UTILITY REVENUES					
MISCELLANEOUS REVENUE	4,539,787	4,311,307	4,520,679	9,265,605	4,744,926
TRANSFERS	788,975	17,735	18,577	676,453	657,876
FUND BALANCES			557,860	-14,852	-572,712
Total Financing by Object	<b>14,669,052</b>	<b>13,193,114</b>	<b>67,107,981</b>	<b>20,467,375</b>	<b>-46,640,606</b>
Percent Change from Previous Year		<b>-10.1%</b>	<b>408.7%</b>	<b>-69.5%</b>	

# City of Saint Paul

## 2009 Budget Division Spending Plan Summary

### Mayor's Proposed Budget

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

Department: **03 EXECUTIVE ADMINISTRATION**Division: **0303 FINANCIAL SERVICES OFFICE**

Division Manager: TODD P HURLEY

Division Mission:

THE MISSION OF THE OFFICE IS TO MANAGE THE CITY'S FINANCIAL RESOURCES AND ASSETS TO ENSURE TAXPAYERS' CONFIDENCE, THE ORGANIZATION'S EFFECTIVENESS AND THE CITY'S FISCAL INTEGRITY.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)							
	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009			2006 Authorized FTE	2007	2008 Adopted FTE/Amount	2009		Change from 2008 FTE/Amount		
				Mayor's Amount	Proposed Change/Percent					Mayor's FTE/Amount	Proposed FTE/Amount			
<b>by Type of Expenditure</b>														
SALARIES	1,007,129	1,039,196	1,139,198	1,300,976	161,778	14.2%								
SERVICES	589,199	461,949	478,370	199,084	-279,286	-58.4%								
MATERIALS AND SUPPLIES	8,319	12,321	27,419	25,192	-2,227	-8.1%								
EMPLOYER FRINGE BENEFITS	312,301	328,576	357,229	405,751	48,522	13.6%								
MISC TRANSFER CONTINGENCY ETC	682,818	80	500	500										
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMENT														
EQUIPMENT LAND AND BUILDINGS	7,455													
Division Total	<b>2,607,222</b>	<b>1,842,122</b>	<b>2,002,716</b>	<b>1,931,503</b>	<b>-71,213</b>	<b>-3.6%</b>								
<b>by Activity</b>														
00110 FINANCIAL SERVICES	2,064,776	1,371,324	1,516,907	1,791,503	274,596	18.1%	15.8	15.8	15.8	1,095,501	18.0	1,300,976	2.2	205,475
00125 GASB 34 IMPLEMENTATION	88,787	14,500												
00130 PURCHASING SERVICES CITY	392,015	390,169	410,168		-410,168	-100.0%								
00135 VENDOR OUTREACH PROGRAM	61,644	66,129	75,641		-75,641	-100.0%	0.8	0.8	0.8	43,697			-0.8	-43,697
00140 REAL ESTATE SERVICES				140,000	140,000									
Division Total	<b>2,607,222</b>	<b>1,842,122</b>	<b>2,002,716</b>	<b>1,931,503</b>	<b>-71,213</b>	<b>-3.6%</b>	<b>16.6</b>	<b>16.6</b>	<b>16.6</b>	<b>1,139,198</b>	<b>18.0</b>	<b>1,300,976</b>	<b>1.4</b>	<b>161,778</b>
Percent Change from Previous Year		<b>-29.3%</b>	<b>8.7%</b>				<b>0.0%</b>	<b>0.0%</b>					<b>8.4%</b>	<b>14.2%</b>

# City of Saint Paul

## 2009 Budget Fund Spending Plan Summary

### Mayor's Proposed Budget

Fund: **050 SPECIAL PROJECTS:GEN GOV ACCTS FUND**Fund Manager: **LORI J LEE**Department: **0303 FINANCIAL SERVICES OFFICE**Department Director: **TODD P HURLEY**

Fund Purpose:

TO ENABLE STAFF TO UNDERTAKE SPECIAL PROJECTS, ACTIVITIES AND STUDIES, OR EXECUTE GRANTS BENEFICIAL TO THE CITY AND THE ORGANIZATION. SPECIFICALLY, FOR THE NEXT BUDGET YEAR, TO PROVIDE FOR: 1) THE DISTRIBUTION OF THE HOTEL MOTEL TAX, 2) THE MAYOR'S SPECIAL EVENTS AND THE WINTER CARNIVAL DINNER, 3) THE ENFORCEMENT OF LOCAL AND FEDERAL EQUAL EMPLOYMENT OPPORTUNITY LAWS, 4) THE CITY'S "PREJUDICE ISN'T WELCOME" STRATEGY, 5) PROCESSING THE RECOVERY OF CENTRAL OVER HEAD COSTS FROM THE CITY'S SPECIAL FUNDS, 6) ASSESSING THE CDBG GRANT FOR ACCOUNTING SERVICES, 7) CASH MANAGEMENT SERVICE AND REPORTING, AND 8) THE ADMINISTRATION OF EMPLOYEE FLEXIBLE SPENDING ACCOUNTS.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)					
	2006	2007	2008	2009			2006	2007	2008	2009		Change from
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent		Authorized FTE		Adopted FTE/Amount	Mayor's Proposed FTE/Amount		2008 FTE/Amount
<b>by Type of Expenditure</b>												
SALARIES	285,524	286,647	322,443	314,098	-8,345	-2.6%						
SERVICES	302,803	270,526	321,521	349,342	27,821	8.7%						
MATERIALS AND SUPPLIES	6,802	1,496	67,670	72,637	4,967	7.3%						
EMPLOYER FRINGE BENEFITS	88,914	93,037	100,289	99,139	-1,150	-1.1%						
MISC TRANSFER CONTINGENCY ETC	6,478,891	6,840,834	7,247,785	7,500,527	252,742	3.5%						
DEBT												
STREET SEWER BRIDGE ETC IMPROVEMEN				12,283	12,283							
EQUIPMENT LAND AND BUILDINGS												
Spending Total	<b>7,162,933</b>	<b>7,492,540</b>	<b>8,059,708</b>	<b>8,348,026</b>	<b>288,318</b>	<b>3.6%</b>						
<b>by Activity</b>												
30101GOVERNMENT RESPONSIVENESS PROGRAM		90,000	75,000	75,000								
30108PROMOTE ST PAUL: CITY FNDG LEVERAGE	1,788,799	1,847,076	1,791,505	1,807,000	15,495	0.9%						
30116CDBG ACCOUNTING SERVICE	16,257	17,735	18,577	19,299	722	3.9%	0.3	0.3	0.3	14,080	0.3	14,660
30117CENTRAL SERVICE COST	4,801,195	5,015,283	5,591,766	5,855,996	264,230	4.7%	1.1	1.1	1.1	72,232	1.1	92,901
30120TREASURY SPECIAL FISCAL SERVICES	556,682	522,446	582,860	590,731	7,871	1.4%	4.2	4.4	4.4	236,131	3.8	206,537
Fund Total	<b>7,162,933</b>	<b>7,492,540</b>	<b>8,059,708</b>	<b>8,348,026</b>	<b>288,318</b>	<b>3.6%</b>	<b>5.6</b>	<b>5.8</b>	<b>5.8</b>	<b>322,443</b>	<b>5.2</b>	<b>314,098</b>
Percent Change from Previous Year		<b>4.6%</b>	<b>7.6%</b>				<b>3.6%</b>	<b>0.0%</b>			<b>-10.3%</b>	<b>-2.6%</b>

**City of Saint Paul**  
**2009 Budget Fund Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **070 INTERNAL BORROWING FUND**Fund Manager: **LORI J LEE**Department: **0303 FINANCIAL SERVICES OFFICE**Department Director: **TODD P HURLEY**

Fund Purpose:

TO MAKE INTERNAL LOANS TO OTHER DEPARTMENTS FOR CITY PROJECTS.

	Spending Amount				Personnel FTE/Amount (salary+Allowance+Negotiated Increase)				
	2006	2007	2008	2009	2006	2007	2008	2009	Change from
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount      Change/Percent	Authorized FTE		Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2008 FTE/Amount
<b>by Type of Expenditure</b>									
SALARIES									
SERVICES									
MATERIALS AND SUPPLIES									
EMPLOYER FRINGE BENEFITS									
MISC TRANSFER CONTINGENCY ETC	2,425,000	25,000	25,000	25,000					
DEBT	422,297	425,443	451,000	451,000					
STREET SEWER BRIDGE ETC IMPROVEMEN									
EQUIPMENT LAND AND BUILDINGS									
Spending Total	<b>2,847,297</b>	<b>450,443</b>	<b>476,000</b>	<b>476,000</b> <b>0</b> <b>0.0%</b>					
<b>by Activity</b>									
10300DISTRICT ENERGY ASSET CONVERSION	260,038	252,106	266,000	266,000					
10301UPPER LANDING INTERFUND LOAN	92,566	102,610	120,000	120,000					
10303WEST MIDWAY LOAN	2,494,693	95,727	90,000	90,000					
Fund Total	<b>2,847,297</b>	<b>450,443</b>	<b>476,000</b>	<b>476,000</b> <b>0</b> <b>0.0%</b>				<b>0.0</b>	<b>0</b>
Percent Change from Previous Year		<b>-84.2%</b>	<b>5.7%</b>						

**City of Saint Paul**  
**2009 Budget Fund Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **080 CITYWIDE MAJOR EVENTS**Fund Manager: **TODD P HURLEY**Department: **0303 FINANCIAL SERVICES OFFICE**Department Director: **TODD P HURLEY**

Fund Purpose:

TO RECORD FINANCING AND SPENDING RELATED TO EVENTS IN THE CITY - LIKE NATIONAL CONVENTIONS, DISASTERS, ETC.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)				
	2006	2007	2008	2009		2006	2007	2008	2009	Change from
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE		Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2008 FTE/Amount
<u>by Type of Expenditure</u>										
SALARIES										
SERVICES			50,000,000	0-50,000,000	-100.0%					
MATERIALS AND SUPPLIES										
EMPLOYER FRINGE BENEFITS										
MISC TRANSFER CONTINGENCY ETC										
DEBT										
STREET SEWER BRIDGE ETC IMPROVEMEN										
EQUIPMENT LAND AND BUILDINGS										
Spending Total	0	0	50,000,000	0-50,000,000	-100.0%					
<u>by Activity</u>										
30410REPUBLICAN NATIONAL CONVENTION			50,000,000	0-50,000,000	-100.0%					
SECURITY PART 1										
Fund Total	0	0	50,000,000	0-50,000,000	-100.0%				0.0	0
Percent Change from Previous Year		0.0%	0.0%							



# City of Saint Paul

## 2009 Budget Fund Spending Plan Summary

### Mayor's Proposed Budget

Fund: **160 OFS-REAL ESTATE MGMNT FUND**Fund Manager: **DAVID H NELSON**Department: **0303 FINANCIAL SERVICES OFFICE**Department Director: **TODD P HURLEY**

Fund Purpose:

THE PURPOSE OF THIS FUND IS TO MANAGE THE CITY'S REAL ESTATE NEEDS WHICH INCLUDE ACQUIRING, DISPOSING AND LEASING CITY REAL PROPERTY, IMPROVEMENTS, PROCESSING PUBLIC IMPROVEMENT ASSESSMENTS AND ANNUAL OPERATION AND MAINTENANCE SERVICE CHARGES, MANAGING FINANCE AND MANAGEMENT SERVICES DEPARTMENT'S REAL ESTATE HOLDINGS, AND MANAGING THE CENTRAL ENERGY AND FACILITY MANAGEMENT PROGRAM. THIS FUND ALSO MANAGES CITY HALL ANNEX AS A SELF-SUSTAINING OPERATION FOR THE CITY OF SAINT PAUL.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)				
	2006	2007	2008	2009		2006	2007	2008	2009	Change from
	2nd Prior	Last Year	Adopted	Mayor's Proposed		Authorized		Adopted	Mayor's Proposed	2008
	Exp. & Enc.	Exp. & Enc.		Amount	Change/Percent	FTE		FTE/Amount	FTE/Amount	FTE/Amount
<b>by Type of Expenditure</b>										
SALARIES				1,034,952	1,034,952					
SERVICES				530,209	530,209					
MATERIALS AND SUPPLIES				425,659	425,659					
EMPLOYER FRINGE BENEFITS				317,036	317,036					
MISC TRANSFER CONTINGENCY ETC				2,910,018	2,910,018					
DEBT				262,664	262,664					
STREET SEWER BRIDGE ETC IMPROVEMEN										
EQUIPMENT LAND AND BUILDINGS				118,946	118,946					
Spending Total	<b>0</b>	<b>0</b>	<b>0</b>	<b>5,599,484</b>	<b>5,599,484</b>	<b>0.0%</b>				
<b>by Activity</b>										
11040DESIGN GROUP				474,678	474,678			4.5	287,062	4.5 287,062
11050CITY HALL ANNEX - OPERATING				4,126,530	4,126,530			3.5	202,222	3.5 202,222
11070REAL ESTATE ADMIN & SERVICE FEES				998,276	998,276			8.5	545,668	8.5 545,668
Fund Total	<b>0</b>	<b>0</b>	<b>0</b>	<b>5,599,484</b>	<b>5,599,484</b>	<b>0.0%</b>		<b>16.5</b>	<b>1,034,952</b>	<b>16.5 1,034,952</b>
Percent Change from Previous Year		<b>0.0%</b>	<b>0.0%</b>							

**City of Saint Paul**  
**2009 Budget Fund Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **233 ENERGY CONSERVATION INVESTMENT**Fund Manager: **JAMES A GIEBEL**Department: **0303 FINANCIAL SERVICES OFFICE**Department Director: **TODD P HURLEY**

Fund Purpose:

This fund will be used to recommission City buildings to reduce overall operating costs.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)				
	2006	2007	2008	2009		2006	2007	2008	2009	Change from
	2nd Prior	Last Year	Adopted	Mayor's Proposed		Authorized		Adopted	Mayor's Proposed	2008
	Exp. & Enc.	Exp. & Enc.		Amount	Change/Percent	FTE		FTE/Amount	FTE/Amount	FTE/Amount
<b><u>by Type of Expenditure</u></b>										
SALARIES				71,141	71,141					
SERVICES		2,730		280,263	280,263					
MATERIALS AND SUPPLIES				27,454	27,454					
EMPLOYER FRINGE BENEFITS				22,454	22,454					
MISC TRANSFER CONTINGENCY ETC				846	846					
DEBT										
STREET SEWER BRIDGE ETC IMPROVEMEN										
EQUIPMENT LAND AND BUILDINGS										
Spending Total	<b>0</b>	<b>2,730</b>	<b>0</b>	<b>402,158</b>	<b>402,158</b>	<b>0.0%</b>				
<b><u>by Activity</u></b>										
32501ENERGY INITIATIVES/COORDINATION		2,730		402,158	402,158			1.0	71,141	1.0 71,141
Fund Total	<b>0</b>	<b>2,730</b>	<b>0</b>	<b>402,158</b>	<b>402,158</b>	<b>0.0%</b>		<b>1.0</b>	<b>71,141</b>	<b>1.0 71,141</b>
Percent Change from Previous Year		<b>0.0%</b>	<b>-100.0%</b>							

**City of Saint Paul**  
**2009 Budget Fund Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **802 CPL OPERATING FUND**Fund Manager: **DAVID A REIDELL**Department: **0303 FINANCIAL SERVICES OFFICE**Department Director: **TODD P HURLEY**

Fund Purpose:

TO RECORD ASSESSMENTS FOR IMPROVEMENTS SUCH AS SIDEWALKS, STREETS, TREES, AND SUMMARY ABATEMENTS. TRANSFERS ARE THEN MADE TO THE INDIVIDUAL PROJECTS WHERE THE EXPENDITURES ARE INCURRED. THE FUND BALANCE IS DEDICATED FOR THE PAYMENT OF ASSESSMENT OBLIGATIONS.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)							
	2006	2007	2008	2009		6.5%	2006	2007	2008	2009		Change from		
	2nd Prior	Last Year	Adopted	Mayor's Proposed			Authorized	Adopted	Mayor's Proposed		2008			
	Exp. & Enc.	Exp. & Enc.		Amount	Change/Percent		FTE	FTE/Amount	FTE/Amount		FTE/Amount			
<u>by Type of Expenditure</u>														
SALARIES	103,969	86,066	115,264	122,811	7,547	6.5%								
SERVICES	17,588	18,395	19,200	20,934	1,734	9.0%								
MATERIALS AND SUPPLIES	1,061		3,500	3,500										
EMPLOYER FRINGE BENEFITS	32,607	28,479	36,715	37,959	1,244	3.4%								
MISC TRANSFER CONTINGENCY ETC	2,390,581	2,256,436	2,175,000	2,125,000	-50,000	-2.3%								
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMEN	1,157,746	712,254	1,400,000	1,400,000										
EQUIPMENT LAND AND BUILDINGS														
Spending Total	3,703,552	3,101,630	3,749,679	3,710,204	-39,475	-1.1%								
<u>by Activity</u>														
60002CPL OPERATING	3,703,552	3,101,630	3,749,679	3,710,204	-39,475	-1.1%	1.8	1.8	1.8	115,264	2.0	122,811	0.2	7,547
Fund Total	3,703,552	3,101,630	3,749,679	3,710,204	-39,475	-1.1%	1.8	1.8	1.8	115,264	2.0	122,811	0.2	7,547
Percent Change from Previous Year		-16.3%	20.9%				0.0%	0.0%				11.1%	6.5%	



# Financing Reports

## Financing by Major Object Code

Department: **0303FINANCIAL SERVICES OFFICE**

### GENERAL FUND

		2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008 Adopted
4057	GARNISHMENT	630	825	700	700	
4349	INTERVIEWS					
4399	SERVICES N.O.C.	4,849		2,750	2,750	
<b>FEES, SALES AND SERVICES</b>		5,479	825	3,450	3,450	0
6602	INTEREST ON INVESTMENTS					
6831	COMMISSIONS - TELEPHONE	2,602	1,394			
6839	COMMISSIONS - N.O.C.			22,000	41,352	19,352
6917	REFUNDS - OVERPAYMENTS	4,372	527			
<b>MISCELLANEOUS REVENUE</b>		6,974	1,921	22,000	41,352	19,352
7302	TRANSFER FROM ENTERPRISE FUND					
7303	TRANSFER FROM INTERNAL SERVICE FUND		25,000	25,000	25,000	
7304	TRANSFER FROM DEBT SERVICE FUND			19,352		-19,352
<b>TRANSFERS</b>		0	25,000	44,352	25,000	-19,352
<b>Fund Total</b>		12,453	27,746	69,802	69,802	0

# Financing by Major Object Code

Department: **0303FINANCIAL SERVICES OFFICE**

## SPECIAL FUNDS

	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008 Adopted
1035 EXCESS TAX INCREMENTS					
1401 HOTEL AND MOTEL	1,912,529	2,032,612	1,791,505	1,807,000	15,495
<b>TAXES</b>	1,912,529	2,032,612	1,791,505	1,807,000	15,495
2833 VACATION - STREETS AND ALLEYS				15,000	15,000
<b>LICENSES AND PERMITS</b>	0	0	0	15,000	15,000
3099 OTHER FED DIRECT GRANTS-IN-AID			50,000,000		-50,000,000
3490 OTHER STATE AIDS			15,000	15,000	
<b>INTERGOVERNMENTAL REVENUE</b>	0	0	50,015,000	15,000	-50,000,000
4301 NORMAL ACTIVITY SERVICES				775,670	775,670
4357 INDIRECT COST - N.O.C.	4,820,539	4,989,338	5,591,766	5,855,996	264,230
4399 SERVICES N.O.C.				140,000	140,000
<b>FEES, SALES AND SERVICES</b>	4,820,539	4,989,338	5,591,766	6,771,666	1,179,900
6001 CURRENT YEAR	2,218,539	2,529,544	2,200,679	2,511,204	310,525
6002 1ST YEAR DELINQUENT	65,675	82,595	75,000	75,000	
6003 2ND YEAR DELINQUENT	11,636	13,975	15,000	15,000	
6004 3RD YEAR DELINQUENT	1,994	5,971	9,000	9,000	
6005 4TH YEAR DELINQUENT	1,398	4,322	3,500	3,500	
6006 5TH YEAR AND PRIOR	3,352	2,278	6,500	6,500	
6007 PENALTIES & INT. P. I. R. ASSETS	43,994	43,721	40,000	40,000	
6008 TAX EXEMPT PROPERTIES	30,411	22,979	50,000	50,000	
6009 TAX FORFEITED PROPERTIES	58,782				
6010 PREPAID ASSESSMENTS	884,197	703,858	1,000,000	1,000,000	
6602 INTEREST ON INVESTMENTS	506,934	469,584	490,000	450,000	-40,000
6604 INTEREST ON ADVANCE OR LOAN	712,442	429,750	386,000	386,000	
6801 RENTS				1,687,113	1,687,113
6900 OTHER MISCELLANEOUS REVENUE			37,500	37,500	
6901 CASH OVER OR SHORT	-1,294				
6905 CONTRIB. & DONATIONS - OUTSIDE			20,000	20,000	

## Financing by Major Object Code

Department: **0303FINANCIAL SERVICES OFFICE**

### SPECIAL FUNDS

	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008 Adopted
6922 REPAYMENT OF ADVANCE OR LOAN					
6928 RECOVERABLE ADVANCE FR GENERAL FUND		2,730	574,489	2,974,788	2,400,299
6999 OTHER MISCELLANEOUS REVENUE N.O.C.	1,727				
<b>MISCELLANEOUS REVENUE</b>	4,539,787	4,311,307	4,907,668	9,265,605	4,357,937
7199 TRANSFER F/COMM DEVEL BLK GR/ENT	16,257	17,735	18,577	19,299	722
7299 TRANSFER FROM GENERAL FUND	772,718			73,282	73,282
7301 TRANSFER FROM SEWER REPAIR FUND					
7302 TRANSFER FROM ENTERPRISE FUND				205,433	205,433
7304 TRANSFER FROM DEBT SERVICE FUND					
7305 TRANSFER FROM SPECIAL REVENUE FUND				218,439	218,439
7306 TRANSFER FROM CAP PROJ FUND-OTHER				160,000	160,000
7307 TRANSFER FROM TRUST FUND					
<b>TRANSFERS</b>	788,975	17,735	18,577	676,453	657,876
9830 USE OF FUND BALANCE			482,860	180,731	-302,129
9831 CONTRIBUTION TO FUND BALANCE			-135,000	-135,000	
9925 USE OF NET ASSETS					
9926 CONTRIBUTION TO NET ASSETS				-60,583	-60,583
<b>FUND BALANCES</b>	0	0	347,860	-14,852	-362,712
<b>Fund Total</b>	12,061,830	11,350,992	62,672,376	18,535,872	-44,136,504
<b>Department Total</b>	<u>12,074,283</u>	<u>11,378,738</u>	<u>62,742,178</u>	<u>18,605,674</u>	<u>-44,136,504</u>



# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THE GENERAL FUND RECEIVES THE VAST MAJORITY OF ITS REVENUE FROM PROPERTY TAXES, STATE AIDS AND FRANCHISE FEES.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>0303</b>	<b>FINANCIAL SERVICES OFFICE</b>					
00110	FINANCIAL SERVICES	12,453	27,746	69,802	69,802	
	<b>Department Total</b>	<b>12,453</b>	<b>27,746</b>	<b>69,802</b>	<b>69,802</b>	<b>0</b>
	<b><u>Financing by Major Object</u></b>					
	TAXES					
	LICENSES AND PERMITS					
	INTERGOVERNMENTAL REVENUE					
	FEES, SALES AND SERVICES	5,479	825	3,450	3,450	
	ENTERPRISE AND UTILITY REVENUES					
	MISCELLANEOUS REVENUE	6,974	1,921	22,000	41,352	19,352
	TRANSFERS		25,000	44,352	25,000	-19,352
	FUND BALANCES					
	<b>Total Financing by Object</b>	<b>12,453</b>	<b>27,746</b>	<b>69,802</b>	<b>69,802</b>	<b>0</b>

# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **050 SPECIAL PROJECTS:GEN GOV ACCTS FUND**

Fund Manager: LORI J LEE

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

1) HOTEL MOTEL TAX PROJECTIONS ARE ESTIMATED AT 3% GROWTH OVER THE CURRENT YEAR (30108). 2) PRIVATE CONTRIBUTIONS ARE USED TO SUPPORT THE CHILDREN'S HOLIDAY PARTY, WINTER CARNIVAL DINNER AND OTHER EVENTS (AT NO COST TO THE GENERAL FUND) (30113). 3) FEDERAL GRANTS AND CORPORATE DONATIONS SUPPORT THE CAPITAL CITY EDUCATION INITIATIVE (30114). 4) "CENTRAL SERVICE" CHARGES ARE PAID BY SPECIAL FUNDS TO COVER THE COSTS OF SERVICES FINANCED BY THE GENERAL FUND. EXAMPLES WOULD BE SUPPORT SERVICES FOR RECRUITING APPLICANTS FOR HIRING, OR CENTRAL ACCOUNTING SERVICES. THESE AMOUNTS, NET OF THE PLAN'S ADMINISTRATIVE COSTS, ARE TRANSFERRED BACK TO THE GENERAL FUND (30117). 5) THE COST OF .3 CLERK TYPIST III FTE WILL BE FINANCED, AS IT HAS BEEN IN THE PAST, WITH CDBG REVENUE, IN LIEU OF CDBG PAYING CENTRAL SERVICE COSTS (30116). 6) THE COST OF INVESTING CASH AND PRODUCING INTEREST EARNINGS IS ASSESSED ON A "BASIS POINT" METHOD ON POSITIVE CASH BALANCES (30120). 7) PROJECTED EEOC GRANT REVENUES SUPPORT THE ENFORCEMENT OF LOCAL AND FEDERAL EQUAL EMPLOYMENT OPPORTUNITY LAWS (30150). 8) UNUSED CONTRIBUTIONS FROM PRIOR YEARS ARE APPLIED AS FUND BALANCE FINANCING TO HELP PAY FOR ADMINISTRATION COSTS OF EMPLOYEE FLEXIBLE SPENDING ACCOUNTS. (30164)

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>0303 FINANCIAL SERVICES OFFICE</b>						
30101	GOVERNMENT RESPONSIVENESS PROGRAM	90,000		75,000	75,000	
30108	PROMOTE ST PAUL: CITY FNDG LEVERAGE	1,912,529	2,032,612	1,791,505	1,807,000	15,495
30116	CDBG ACCOUNTING SERVICE	16,257	17,735	18,577	19,299	722
30117	CENTRAL SERVICE COST	4,820,539	4,989,338	5,591,766	5,855,996	264,230
30120	TREASURY SPECIAL FISCAL SERVICES	507,367	469,584	582,860	590,731	7,871
<b>Department Total</b>		<b>7,346,692</b>	<b>7,509,269</b>	<b>8,059,708</b>	<b>8,348,026</b>	<b>288,318</b>
<b><u>Financing by Major Object</u></b>						
TAXES		1,912,529	2,032,612	1,791,505	1,807,000	15,495
LICENSES AND PERMITS						
INTERGOVERNMENTAL REVENUE				15,000	15,000	
FEES, SALES AND SERVICES		4,820,539	4,989,338	5,591,766	5,855,996	264,230
ENTERPRISE AND UTILITY REVENUES						
MISCELLANEOUS REVENUE		507,367	469,584	510,000	470,000	-40,000
TRANSFERS		106,257	17,735	18,577	19,299	722
FUND BALANCES				132,860	180,731	47,871
<b>Total Financing by Object</b>		<b>7,346,692</b>	<b>7,509,269</b>	<b>8,059,708</b>	<b>8,348,026</b>	<b>288,318</b>

# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **070 INTERNAL BORROWING FUND**

Fund Manager: LORI J LEE

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

REVENUE IS FROM LOAN REPAYMENTS.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>0303 FINANCIAL SERVICES OFFICE</b>						
10300	DISTRICT ENERGY ASSET CONVERSION	550,183	429,750	266,000	266,000	
10301	UPPER LANDING INTERFUND LOAN	92,566		120,000	120,000	
10303	WEST MIDWAY LOAN	752,411		90,000	90,000	
<b>Department Total</b>		<b>1,395,160</b>	<b>429,750</b>	<b>476,000</b>	<b>476,000</b>	<b>0</b>
<b><u>Financing by Major Object</u></b>						
TAXES						
LICENSES AND PERMITS						
INTERGOVERNMENTAL REVENUE						
FEES, SALES AND SERVICES						
ENTERPRISE AND UTILITY REVENUES						
MISCELLANEOUS REVENUE						
TRANSFERS						
FUND BALANCES						
<b>Total Financing by Object</b>		<b>1,395,160</b>	<b>429,750</b>	<b>476,000</b>	<b>476,000</b>	<b>0</b>

# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **080 CITYWIDE MAJOR EVENTS**

Fund Manager: TODD P HURLEY

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

ANY FINANCING FOR THIS FUND WILL BE DERIVED FROM THE RELATED EVENT. FOR EXAMPLE, FEDERAL AND STATE FUNDING MAY BE PROVIDED FOR DISASTERS LIKE FLOODS, TORNADOS, OR OTHER EMERGENCIES. FEDERAL SUPPORT IS ALSO EXPECTED FOR SECURITY AND ADMINISTRATIVE COSTS RELATED TO THE REPUBLICAN NATIONAL CONVENTION SET FOR FALL, 2008.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>0303</b>	<b>FINANCIAL SERVICES OFFICE</b>					
30410	REPUBLICAN NATIONAL CONVENTION SECURITY PART 1			50,000,000		-50,000,000
	<b>Department Total</b>	0	0	50,000,000	0	-50,000,000
	<b><u>Financing by Major Object</u></b>					
	TAXES					
	LICENSES AND PERMITS					
	INTERGOVERNMENTAL REVENUE			50,000,000		-50,000,000
	FEES, SALES AND SERVICES					
	ENTERPRISE AND UTILITY REVENUES					
	MISCELLANEOUS REVENUE					
	TRANSFERS					
	FUND BALANCES					
	<b>Total Financing by Object</b>	0	0	50,000,000	0	-50,000,000

# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **160 OFS-REAL ESTATE MGMNT FUND**

Fund Manager: DAVID H NELSON

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THIS FUND IS FINANCED PRIMARILY THROUGH FEES CHARGED TO OTHER CITY FUNDS FOR SERVICES PERFORMED. EXPENSES FOR THE CITY HALL ANNEX ARE FINANCED BY CHARGING RENT TO OCCUPANTS.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>0303</b>	<b>FINANCIAL SERVICES OFFICE</b>					
11040	DESIGN GROUP				474,678	474,678
11050	CITY HALL ANNEX - OPERATING				4,126,530	4,126,530
11070	REAL ESTATE ADMIN & SERVICE FEES				998,276	998,276
	<b>Department Total</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5,599,484</b>	<b>5,599,484</b>
	<b><u>Financing by Major Object</u></b>					
	TAXES					
	LICENSES AND PERMITS				15,000	
	INTERGOVERNMENTAL REVENUE					
	FEES, SALES AND SERVICES				915,670	
	ENTERPRISE AND UTILITY REVENUES					
	MISCELLANEOUS REVENUE				4,187,113	
	TRANSFERS				542,284	
	FUND BALANCES				-60,583	
	<b>Total Financing by Object</b>	<b>0</b>	<b>0</b>	<b>0</b>	<b>5,599,484</b>	<b>0</b>

City of Saint Paul  
Financing Plan by Department and Activity

Fund: 233 ENERGY CONSERVATION INVESTMENT

Fund Manager: JAMES A GIEBEL

Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:

This fund is funded with loans from the Sewer fund at an annual rate of \$250,000 for four years, in addition to rebates from Xcel Energy. These loans will be paid back to the Sewer Fund over an identified repayment period.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
0303	FINANCIAL SERVICES OFFICE					
32501	ENERGY INITIATIVES/COORDINATION		2,730	386,989	402,158	15,169
	Department Total	0	2,730	386,989	402,158	15,169
	Financing by Major Object					
	TAXES					
	LICENSES AND PERMITS					
	INTERGOVERNMENTAL REVENUE					
	FEES, SALES AND SERVICES					
	ENTERPRISE AND UTILITY REVENUES					
	MISCELLANEOUS REVENUE		2,730		287,288	
	TRANSFERS				114,870	
	FUND BALANCES					
	Total Financing by Object	0	2,730	0	402,158	0

# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **802 CPL OPERATING FUND**

Fund Manager: DAVID A REIDELL

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

REVENUES ARE FROM PAYMENTS FOR ASSESSMENT-FINANCED CAPITAL PROJECTS.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>0303</b>	<b>FINANCIAL SERVICES OFFICE</b>					
60002	CPL OPERATING	3,319,978	3,409,243	3,749,679	3,710,204	-39,475
	<b>Department Total</b>	<b>3,319,978</b>	<b>3,409,243</b>	<b>3,749,679</b>	<b>3,710,204</b>	<b>-39,475</b>
	<b><u>Financing by Major Object</u></b>					
	TAXES					
	LICENSES AND PERMITS					
	INTERGOVERNMENTAL REVENUE					
	FEES, SALES AND SERVICES					
	ENTERPRISE AND UTILITY REVENUES					
	MISCELLANEOUS REVENUE	3,319,978	3,409,243	3,399,679	3,710,204	310,525
	TRANSFERS					
	FUND BALANCES			350,000		-350,000
	<b>Total Financing by Object</b>	<b>3,319,978</b>	<b>3,409,243</b>	<b>3,749,679</b>	<b>3,710,204</b>	<b>-39,475</b>





# Personnel Reports

**City of Saint Paul**  
**Personnel Summary by Fund, Department, Division and Activity**

Page 1

**GENERAL FUND**

Department		2006	2007	2008	2009	Change from
Division	Activity	Adopted FTE	Adopted FTE	Adopted FTE	Mayor's Proposed FTE	2008 Adopted
0303	FINANCIAL SERVICES OFFICE					
0303	FINANCIAL SERVICES OFFICE					
	00110 FINANCIAL SERVICES	15.8	15.8	15.8	18.0	2.2
	00135 VENDOR OUTREACH PROGRAM	0.8	0.8	0.8		-0.8
	<b>Division Total</b>	<b>16.6</b>	<b>16.6</b>	<b>16.6</b>	<b>18.0</b>	<b>1.4</b>
	<b>Department Total</b>	<b>16.6</b>	<b>16.6</b>	<b>16.6</b>	<b>18.0</b>	<b>1.4</b>

**City of Saint Paul**  
**Personnel Summary by Fund, Department, Division and Activity**

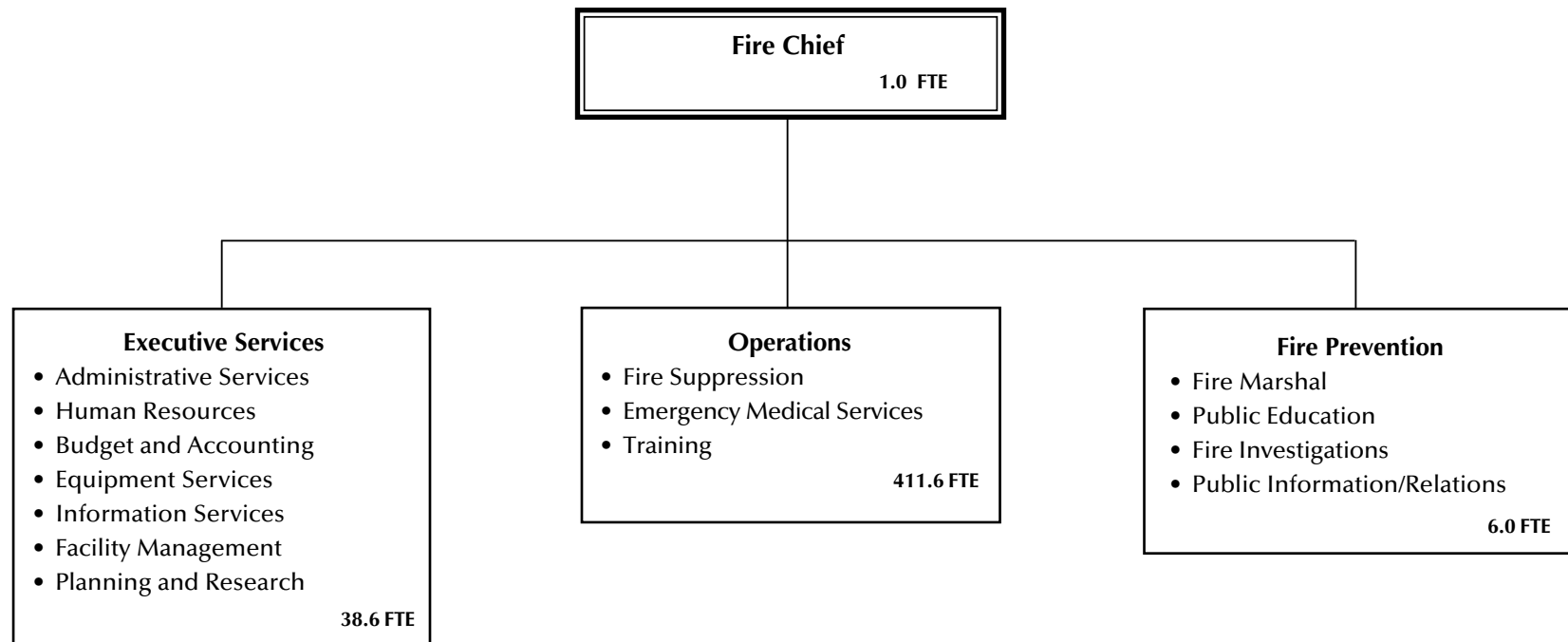
**SPECIAL FUNDS**

Department		2006	2007	2008	2009	Change from
Division	Activity	Adopted FTE	Adopted FTE	Adopted FTE	Mayor's Proposed FTE	2008 Adopted
<b>0303 FINANCIAL SERVICES OFFICE</b>						
0303	FINANCIAL SERVICES OFFICE					
	11040 DESIGN GROUP				4.5	4.5
	11050 CITY HALL ANNEX - OPERATING				3.5	3.5
	11070 REAL ESTATE ADMIN & SERVICE FEES				8.5	8.5
	30116 CDBG ACCOUNTING SERVICE	0.3	0.3	0.3	0.3	0.0
	30117 CENTRAL SERVICE COST	1.1	1.1	1.1	1.1	0.0
	30120 TREASURY SPECIAL FISCAL SERVICES	4.2	4.4	4.4	3.8	-0.6
	32501 ENERGY INITIATIVES/COORDINATION			1.0	1.0	0.0
	60002 CPL OPERATING	1.8	1.8	1.8	2.0	0.2
	<b>Division Total</b>	<b>7.4</b>	<b>7.6</b>	<b>8.6</b>	<b>24.7</b>	<b>16.1</b>
	<b>Department Total</b>	<b>7.4</b>	<b>7.6</b>	<b>8.6</b>	<b>24.7</b>	<b>16.1</b>



# Fire and Safety Services

*The dedicated professionals of the Saint Paul Fire Department will seize every opportunity to provide compassionate, prompt, state-of-the-art services to ensure the safety and well being of our community.*



**(Total 457.2 FTEs)**

7/30/08

## About the Department of Fire and Safety Services

### What We Do (Description of Services)

- Respond to all fires and perform search and rescue, extinguishment, and property conservation.
- Respond to medical emergencies and provide basic and advanced life support services.
- Respond to all hazardous materials incidents both within the City limits or statewide as part of the contract for the state response team.
- Reduce the incidents and severity of fire by:
  - Administering and implementing public fire safety education and mitigation assistance programs.
  - Fulfilling requests for fire protection and incident response information.
  - Performing arson preventive activities.
  - Conduct pre-fire survey and planning of high-hazard structures and facilities.
- Provide trained personnel for statewide collapse rescue response.
- Build positive relations with businesses and citizens through community outreach and active community involvement.

### Statistical Profile

• 2007 Total Emergency Responses	40,195
• Total Fire Unit Responses	13,364
• Total Medical Unit Responses	26,831
• 2007 Total Dollar Loss (due to fire)	\$7,363,240
• Loss Due to Arson:	\$1,920,611
• Arson Arrests:	8
• Department Average Response Time	4 minutes 38 seconds

### 2007-2008 Accomplishments

We're proud of the following 2007-2008 accomplishments:

- Continue to provide planning, training, and direction for emergency support for the 2008 Republican National Convention.
- Developed a 5-year strategic plan and established a planning process to continue to evaluate and update the plan.
- In 2007 and 2008, we hired 50 new firefighters which included 17C firefighters. This significantly increased the number of paramedics on the department.
- Improved overall ratings of 5.3 for Fire and 5.5 for EMS out of a 6.0 total in our customer satisfaction surveys for 2007.
- Developed a new "Project Safe Haven" program which provides courtesy home inspections designed to locate and eliminate sources of fire loss and injuries.
- Began hosting quarterly "Healthy Heart" events.
- Updated cardiac monitors and power stretchers for our 11 Advanced Life Support units.
- Implemented the SWAT medic program.
- All department members received training on Mass Casualty Incidents (MCI).
- Enhanced involvement with area hospitals "Level 1" cardiac delivery system to increase patient survivability outcomes.
- Implemented ProQA incident type codes for medical incidents to allow us to match emergency response to incident type.
- Support and maintain 60 Fire Computer Aided Dispatch (CAD) mobile units in all emergency vehicles.
- Began supporting CAD mobile service to other suburban fire departments.
- Selected HealthEMS system of Sansio as the new EMS pen based reporting system.
- Expanded "Risk Watch" education program in public and private schools.
- Active involvement with the STEMI program where our medic companies can activate the hospital's cath lab teams to save heart attack victims.
- Provide EMS support to every Saint Paul Saints baseball game.

## 2009 Budget Plan

### 2009 Goals

- Develop, design, and construct new fire station 1 and 10 along with Administration building. (Quality Infrastructure)
- Establish and develop a health and wellness program to reduce on-duty injuries and prevent life-threatening cardiac events. (Safe Streets and Safe Homes and Healthy Lifestyles)
- Implement "Project Safe Haven" in targeted areas of the City that are the highest fire risk. (Safe Streets and Safe Homes)
- Develop "FireStat" data system to compile and display fire and EMS data for planning and community outreach. (Safe Streets and Safe Homes)
- Coordinate planning of fire department asset allocation for the new Central Corridor development. (Safe Streets and Safe Homes/Soul of Saint Paul)
- Pursue Homeland Security funds/grants to fill equipment and training gaps. (Safe Streets and Safe Homes)
- Improve EMS delivery system and enhance fire protection service based on the results of the 2008 Pilot Program. (Safe Streets and Safe Homes)
- Provide leadership and partnership with Ramsey County and other municipalities in Fire Computer Aided Dispatch (CAD) mobile technology. (Safe Streets and Safe Homes)
- Hold firefighter entrance test. (Safe Streets and Safe Homes)
- Continue to expand, improve and replace training props, facilities, and equipment. (Safe Streets and Safe Homes)
- Develop online access program for fire personnel for an enhanced recertification process for the EMT's and paramedics. (Safe Streets and Safe Homes)
- Explore collaborative training opportunities with the Saint Paul Police Department which address common interactions at emergency scenes; mental health, suicides, and other violent crimes. (Safe Streets and Safe Homes)
- Develop partnership with Saint Paul Public Schools to increase student interest in firefighting as a career and increase the number of employees that represent city's diversity. (Ready for School, Ready for Life)
- Develop a citizen's academy so citizens, government officials, and media can experience what it is like to be a firefighter. (Safe Streets and Safe Homes)
- Increase community involvement. (Soul of the City)
- Implement additional system changes to enhance EMS service delivery and fire response ability. (Safe Streets and Safe Homes)

### 2009 Budget Explanation

#### Base Adjustments

The 2008 adopted budget was adjusted to set the budget base for 2009. The base includes the anticipated growth in salaries and fringes for 2009 for employees related to the bargaining process. It also includes inflation on services and materials.

#### Mayor's Recommendations

The proposed budget for Fire and Safety Services for 2009 is \$51,162,223 in the general fund, which represents an increase of \$4,343,309, or 9.3%, over the 2008 adopted budget. The general fund includes funding for 2009 firefighter test, increased motor fuel costs, medical supplies, vehicle maintenance, and increased staffing costs. The budget also provides adequate spending for projected worker's compensation costs and department overtime. The department's proposed budget includes an increase in paramedic transport fees, EMS standby fees and a new EMS automation service fee which overall will provide approximately \$1,300,000 of additional revenue. The proposed special fund budget for the Fire and Safety Services for 2009 is \$3,719,939, which represents a decrease of \$334,970.

FTEs in the proposed general fund budget are 441.2, an increase of 1.6 FTE from the 2008 adopted amount of 439.6. This change reflects the addition of 2 firefighters for approximately 85% of the year. These new firefighters will help the department move from a 113 to 115 daily staffing level.





# Spending Reports

# Fire & Safety Services

Department/Office Director: **TIMOTHY M BUTLER**

	<b>2006 2nd Prior Exp. &amp; Enc.</b>	<b>2007 Last Year Exp. &amp; Enc.</b>	<b>2008 Adopted</b>	<b>2009 Mayor's Proposed</b>	<b>Change from 2008 Adopted</b>
<b><u>Spending By Unit</u></b>					
001 GENERAL FUND	44,724,660	44,715,118	46,818,914	51,162,223	4,343,309
505 EQUIPMENT SERVICES FIRE-POLICE	2,842,661	3,146,375	2,850,911	3,257,188	406,277
510 FIRE RESPONSIVE SERVICES	2,760,340	2,056,192	185,835	45,200	-140,635
735 FIRE FIGHTING EQUIPMENT	1,932,931		771,070	170,458	-600,612
736 FIRE PROTECTION CLOTHING	270,092	230,102	247,093	247,093	
Total Spending by Unit	<b>52,530,683</b>	<b>50,147,787</b>	<b>50,873,823</b>	<b>54,882,162</b>	<b>4,008,339</b>
<b><u>Spending By Major Object</u></b>					
SALARIES	30,353,189	30,890,735	31,656,323	34,147,356	2,491,033
SERVICES	2,220,551	2,384,777	2,467,129	2,806,244	339,115
MATERIALS AND SUPPLIES	3,386,389	4,248,451	3,743,306	3,809,756	66,450
EMPLOYER FRINGE BENEFITS	11,023,951	10,731,440	12,029,255	13,576,711	1,547,456
MISC TRANSFER CONTINGENCY ETC	631,174	285,953	635,232	327,517	-307,715
DEBT					
STREET SEWER BRIDGE ETC IMPROVEMENT					
EQUIPMENT LAND AND BUILDINGS	4,915,429	1,606,432	342,578	214,578	-128,000
Total Spending by Object	<b>52,530,683</b>	<b>50,147,787</b>	<b>50,873,823</b>	<b>54,882,162</b>	<b>4,008,339</b>
Percent Change from Previous Year		<b>-4.5%</b>	<b>1.4%</b>	<b>7.9%</b>	
<b><u>Financing By Major Object</u></b>					
GENERAL FUND	44,724,660	44,715,118	46,818,914	51,162,223	4,343,309
SPECIAL FUND					
TAXES					
LICENSES AND PERMITS					
INTERGOVERNMENTAL REVENUE	2,738,713	2,039,341	85,635		-85,635
FEES, SALES AND SERVICES	3,102,454	2,977,120	2,852,911	3,259,188	406,277
ENTERPRISE AND UTILITY REVENUES					
MISCELLANEOUS REVENUE	29,954	20,204	43,200	43,200	
TRANSFERS	237,161	247,093	247,093	247,093	
FUND BALANCES			826,070	170,458	-655,612
Total Financing by Object	<b>50,832,942</b>	<b>49,998,876</b>	<b>50,873,823</b>	<b>54,882,162</b>	<b>4,008,339</b>
Percent Change from Previous Year		<b>-1.6%</b>	<b>1.7%</b>	<b>7.9%</b>	

# City of Saint Paul

## 2009 Budget Division Spending Plan Summary

### Mayor's Proposed Budget

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

Department: **10 FIRE & SAFETY SERVICES**Division: **1001 OPERATIONS**

Division Manager: TIMOTHY M BUTLER

Division Mission:

TO DELIVER FIREFIGHTING, RESCUE, EMERGENCY MEDICAL, DISASTER RESPONSE, AND LIFE SAFETY EDUCATION SERVICES TO PEOPLE IN SAINT PAUL.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)					
	2006	2007	2008	2009			2006	2007	2008	2009	Change from	
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent		Authorized FTE		Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2008 FTE/Amount	2008 FTE/Amount
<b>by Type of Expenditure</b>												
SALARIES	27,187,138	28,478,819	28,831,359	31,676,874	2,845,515	9.9%						
SERVICES	1,675,633	1,942,204	1,880,894	2,035,884	154,990	8.2%						
MATERIALS AND SUPPLIES	1,066,020	1,093,386	915,558	1,096,359	180,801	19.7%						
EMPLOYER FRINGE BENEFITS	9,887,268	9,574,358	11,044,793	12,710,604	1,665,811	15.1%						
MISC TRANSFER CONTINGENCY ETC	225,799	244,253	444,253	244,253	-200,000	-45.0%						
DEBT												
STREET SEWER BRIDGE ETC IMPROVEMENT												
EQUIPMENT LAND AND BUILDINGS	295,664	81,392	87,740	97,740	10,000	11.4%						
Division Total	<b>40,337,522</b>	<b>41,414,412</b>	<b>43,204,597</b>	<b>47,861,714</b>	<b>4,657,117</b>	<b>10.8%</b>						
<b>by Activity</b>												
05004 SAFETY - FIRE	105,920	42,776	131,880	336,530	204,650	155.2%				1.0	73,919	1.0 73,919
05100 FIRE PLANS AND TRAINING	359,850	505,458		592,089	592,089					4.0	354,493	4.0 354,493
05101 EMERGENCY MEDICAL SERVICES	1,335,865	1,424,450	1,429,053	1,430,510	1,457	0.1%	1.0	1.0	1.0	53,936	1.0	55,249 1,313
05120 FIREFIGHTING AND PARAMEDICS	38,236,629	39,161,228	41,524,691	45,423,150	3,898,459	9.4%	408.0	408.0	409.0	28,734,380	410.6	31,179,992 1.6 2,445,612
05121 EMERGENCY MANAGEMENT - FIRE	224,493	190,243	0	0			2.0	2.0	0.0	0	0.0	0
05122 HAZARDOUS MATERIALS RESPONSE	74,622	90,257	118,973	79,435	-39,538	-33.2%	1.0	1.0	1.0	43,043	0.0	13,221 -1.0 -29,822
05140 FIRE COMMUNICATIONS	144											
Division Total	<b>40,337,522</b>	<b>41,414,412</b>	<b>43,204,597</b>	<b>47,861,714</b>	<b>4,657,117</b>	<b>10.8%</b>	<b>412.0</b>	<b>412.0</b>	<b>411.0</b>	<b>28,831,359</b>	<b>416.6</b>	<b>31,676,874 5.6 2,845,515</b>
Percent Change from Previous Year		<b>2.7%</b>	<b>4.3%</b>				<b>0.0%</b>	<b>-0.2%</b>			<b>1.4%</b>	<b>9.9%</b>

**City of Saint Paul**  
**2009 Budget Division Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

Department: **10 FIRE & SAFETY SERVICES**Division: **1002 EXECUTIVE SERVICES**

Division Manager: TIMOTHY M BUTLER

Division Mission:

TO ADMINISTER ALL DEPARTMENT OPERATIONS INCLUDING STRATEGIC PLANNING AND BUDGETING.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)							
	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009		2006 Authorized FTE	2007	2008 Adopted FTE/Amount	2009		Change from 2008 FTE/Amount			
				Mayor's Proposed					Mayor's Proposed					
				Amount	Change/Percent				FTE/Amount	FTE/Amount				
<b>by Type of Expenditure</b>														
SALARIES	998,178	1,042,886	781,356	1,236,022	454,666	58.2%								
SERVICES	372,193	279,446	150,078	522,531	372,453	248.2%								
MATERIALS AND SUPPLIES	420,219	463,539	49,343	483,477	434,134	879.8%								
EMPLOYER FRINGE BENEFITS	344,422	371,379	248,217	425,031	176,814	71.2%								
MISC TRANSFER CONTINGENCY ETC	31,941	10,462	18,000	24,515	6,515	36.2%								
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMENT														
EQUIPMENT LAND AND BUILDINGS	67,346			64,282	64,282									
Division Total	<b>2,234,299</b>	<b>2,167,713</b>	<b>1,246,994</b>	<b>2,755,858</b>	<b>1,508,864</b>	<b>121.0%</b>								
<b>by Activity</b>														
05001 FIRE ADMINISTRATION	1,214,580	1,161,930	1,246,994	1,616,998	370,004	29.7%	9.0	9.0	11.0	781,356	12.0	833,993	1.0	52,637
05002 INFORMATION SERVICES	39,150	37,274		59,451	59,451									
05050 FIRE STATION MAINTENANCE	980,570	968,509		1,079,409	1,079,409						6.6	402,029	6.6	402,029
Division Total	<b>2,234,299</b>	<b>2,167,713</b>	<b>1,246,994</b>	<b>2,755,858</b>	<b>1,508,864</b>	<b>121.0%</b>	<b>9.0</b>	<b>9.0</b>	<b>11.0</b>	<b>781,356</b>	<b>18.6</b>	<b>1,236,022</b>	<b>7.6</b>	<b>454,666</b>
Percent Change from Previous Year		<b>-3.0%</b>	<b>-42.5%</b>				<b>0.0%</b>	<b>22.2%</b>				<b>69.1%</b>	<b>58.2%</b>	

**City of Saint Paul**  
**2009 Budget Division Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

Department: **10 FIRE & SAFETY SERVICES**Division: **1003 HUMAN SERVICES**

Division Manager: TIMOTHY M BUTLER

Division Mission:

TO SERVE INTERNAL AND EXTERNAL CUSTOMERS THROUGH DIVERSITY AWARENESS INITIATIVES, COMPUTER SERVICES, AND FIRE RESPONSE AND RESCUE TRAINING.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)				
	2006	2007	2008	2009		2006	2007	2008	2009	Change from
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE		Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2008 FTE/Amount
<b>by Type of Expenditure</b>										
SALARIES			401,338	-401,338	-100.0%					
SERVICES			102,606	-102,606	-100.0%					
MATERIALS AND SUPPLIES			24,496	-24,496	-100.0%					
EMPLOYER FRINGE BENEFITS			130,452	-130,452	-100.0%					
MISC TRANSFER CONTINGENCY ETC			123,924	-123,924	-100.0%					
DEBT										
STREET SEWER BRIDGE ETC IMPROVEMENT										
EQUIPMENT LAND AND BUILDINGS										
Division Total	<b>0</b>	<b>0</b>	<b>782,816</b>	<b>0</b>	<b>-782,816 -100.0%</b>					
<b>by Activity</b>										
05002 INFORMATION SERVICES			49,451	-49,451	-100.0%					
05100 FIRE PLANS AND TRAINING			733,365	-733,365	-100.0%	3.0	3.0	5.0	401,338	-5.0 -401,338
Division Total	<b>0</b>	<b>0</b>	<b>782,816</b>	<b>0</b>	<b>-782,816 -100.0%</b>	<b>3.0</b>	<b>3.0</b>	<b>5.0</b>	<b>401,338</b>	<b>-5.0 -401,338</b>
Percent Change from Previous Year		<b>0.0%</b>	<b>0.0%</b>			<b>0.0%</b>	<b>66.7%</b>			<b>-100.0% -100.0%</b>

**City of Saint Paul**  
**2009 Budget Division Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

Department: **10 FIRE & SAFETY SERVICES**Division: **1005 FIRE PREVENTION**

Division Manager: TIMOTHY M BUTLER

Division Mission:

TO SUPPORT THOSE WHO DIRECTLY PROVIDE SERVICE TO PEOPLE IN SAINT PAUL THROUGH FIRE STATION MAINTENANCE, VEHICLE MAINTENANCE, FIRE PREVENTION AND PURCHASING ASSISTANCE.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)					
	2006	2007	2008	2009			2006	2007	2008	2009	Change from	
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent		Authorized FTE		Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2008 FTE/Amount	2009 FTE/Amount
<b>by Type of Expenditure</b>												
SALARIES	1,482,761	618,871	758,929	385,127	-373,802	-49.3%						
SERVICES	61,301	18,412	97,419	21,697	-75,722	-77.7%						
MATERIALS AND SUPPLIES	19,608	10,555	396,114	11,454	-384,660	-97.1%						
EMPLOYER FRINGE BENEFITS	577,808	482,316	274,923	123,533	-151,390	-55.1%						
MISC TRANSFER CONTINGENCY ETC	11,362	2,840	2,840	2,840								
DEBT												
STREET SEWER BRIDGE ETC IMPROVEMENT												
EQUIPMENT LAND AND BUILDINGS			54,282		-54,282	-100.0%						
Division Total	<b>2,152,839</b>	<b>1,132,994</b>	<b>1,584,507</b>	<b>544,651</b>	<b>-1,039,856</b>	<b>-65.6%</b>						
<b>by Activity</b>												
05050 FIRE STATION MAINTENANCE			1,056,819		-1,056,819	-100.0%	6.6	6.6	6.6	384,912	-6.6	-384,912
05110 FIRE PREVENTION: CODE ENF/PUBLIC ED	2,152,839	1,132,994	527,688	544,651	16,963	3.2%	28.0	11.0	6.0	374,017	6.0	385,127
Division Total	<b>2,152,839</b>	<b>1,132,994</b>	<b>1,584,507</b>	<b>544,651</b>	<b>-1,039,856</b>	<b>-65.6%</b>	<b>34.6</b>	<b>17.6</b>	<b>12.6</b>	<b>758,929</b>	<b>6.0</b>	<b>385,127</b>
Percent Change from Previous Year		<b>-47.4%</b>	<b>39.9%</b>				<b>-49.1%</b>	<b>-28.4%</b>			<b>-52.4%</b>	<b>-49.3%</b>

**City of Saint Paul**  
**2009 Budget Fund Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **505 EQUIPMENT SERVICES FIRE-POLICE**Fund Manager: **TIMOTHY M BUTLER**Department: **10 FIRE & SAFETY SERVICES**Department Director: **TIMOTHY M BUTLER**

Fund Purpose:

TO PROVIDE COMPLETE VEHICLE MAINTENANCE, NEW VEHICLE SERVICES AND COMPLETE BODY REPAIRS FOR POLICE AND FIRE VEHICLES AND APPARATUS. TO PROPOSE AND PROVIDE NEW VEHICLE SPECIFICATIONS AND DESIGNS TO PREPARE SPECIFICATIONS FOR BIDS, TO EVALUATE THESE PROPOSALS AND TO RECOMMEND PURCHASES. TO CONDUCT FIRE APPARATUS ACCEPTANCE TESTS AND SAFETY INSPECTIONS. TO PROVIDE VEHICLE MAINTENANCE RECORDS, CLERICAL SUPPORT, LICENSING AND REGISTRATION SERVICES AND TO MAINTAIN AN "IN-HOUSE" FUEL SERVICE.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)							
	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009			2006 Authorized FTE	2007	2008 Adopted FTE/Amount	2009		Change from 2008 FTE/Amount		
				Mayor's Proposed						Mayor's Proposed				
				Amount	Change/Percent					FTE/Amount	FTE/Amount			
<b>by Type of Expenditure</b>														
SALARIES	685,112	750,159	818,372	849,333	30,961	3.8%								
SERVICES	108,432	137,583	121,132	121,132										
MATERIALS AND SUPPLIES	1,576,440	1,744,501	1,563,647	1,921,930	358,283	22.9%								
EMPLOYER FRINGE BENEFITS	214,454	303,387	310,204	317,543	7,339	2.4%								
MISC TRANSFER CONTINGENCY ETC	200,000	28,397	0	9,694	9,694									
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMEN														
EQUIPMENT LAND AND BUILDINGS	58,222	182,348	37,556	37,556										
Spending Total	2,842,661	3,146,375	2,850,911	3,257,188	406,277	14.3%								
<b>by Activity</b>														
15001FIRE & POLICE VEHICLE MTCE	2,842,661	3,146,375	2,850,911	3,257,188	406,277	14.3%	16.0	16.0	16.0	818,372	16.0	849,333		30,961
Fund Total	2,842,661	3,146,375	2,850,911	3,257,188	406,277	14.3%	16.0	16.0	16.0	818,372	16.0	849,333	0.0	30,961
Percent Change from Previous Year		10.7%	-9.4%				0.0%	0.0%					0.0%	3.8%

**City of Saint Paul**  
**2009 Budget Fund Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **510 FIRE RESPONSIVE SERVICES**Department: **10 FIRE & SAFETY SERVICES**

Fund Purpose:

Fund Manager: **TIMOTHY M BUTLER**Department Director: **TIMOTHY M BUTLER**

TO ACCOUNT FOR A VARIETY OF PROJECTS HANDLED THROUGH SEPARATE ACTIVITIES WHICH ARE FINANCED BY CHARGES FOR SERVICES AND DONATIONS.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)				
	2006	2007	2008	2009			2006	2007	2008	2009	Change from
	2nd Prior	Last Year	Adopted	Mayor's Proposed			Authorized	Adopted	Adopted	Mayor's Proposed	2008
	Exp. & Enc.	Exp. & Enc.		Amount	Change/Percent		FTE	FTE/Amount	FTE/Amount	FTE/Amount	FTE/Amount
<b>by Type of Expenditure</b>											
SALARIES			64,969	0	-64,969	-100.0%					
SERVICES	1,671	7,131									
MATERIALS AND SUPPLIES	34,010	706,368	45,200	45,200							
EMPLOYER FRINGE BENEFITS			20,666	0	-20,666	-100.0%					
MISC TRANSFER CONTINGENCY ETC											
DEBT											
STREET SEWER BRIDGE ETC IMPROVEMEN											
EQUIPMENT LAND AND BUILDINGS	2,724,658	1,342,692	55,000	0	-55,000	-100.0%					
Spending Total	<b>2,760,340</b>	<b>2,056,192</b>	<b>185,835</b>	<b>45,200</b>	<b>-140,635</b>	<b>-75.7%</b>					
<b>by Activity</b>											
35112FIRE BADGE AND EMBLEM SALES	1,602	2,000	2,000	2,000							
35115RISK WATCH	19,977	14,851	20,000	20,000							
35117FIRE TRAINING			23,200	23,200							
35118HONOR GUARD	47										
352002004 URBAN AREA STRATEGIC INITIATIVE	2,724,658	388,032	0	0							
352052005 UASI SUPPLEMENTAL GRANT	14,055	685,945	0	0							
352072006 UASI GRANT		954,660									
35209HOMELAND SECURITY GRANT		10,704	55,000	0	-55,000	-100.0%					
352102007 UASI GRANT			85,635	0	-85,635	-100.0%		0.9	64,969	0.0	0 -0.9 -64,969
Fund Total	<b>2,760,340</b>	<b>2,056,192</b>	<b>185,835</b>	<b>45,200</b>	<b>-140,635</b>	<b>-75.7%</b>	<b>0.9</b>	<b>64,969</b>	<b>0.0</b>	<b>0</b>	<b>-0.9 -64,969</b>
Percent Change from Previous Year		<b>-25.5%</b>	<b>-91.0%</b>								<b>-100.0% -100.0%</b>



**City of Saint Paul**  
**2009 Budget Fund Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **735 FIRE FIGHTING EQUIPMENT**  
 Department: **10 FIRE & SAFETY SERVICES**  
 Fund Purpose:

Fund Manager: **TIMOTHY M BUTLER**  
 Department Director: **TIMOTHY M BUTLER**

TO UTILIZE A GENERAL FUND CONTRIBUTION AND THE FUNDS EARNED FROM THE SALE OF FIRE PROTECTION SERVICES FOR THE PURCHASE OF NEW FIRE FIGHTING EQUIPMENT.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)				
	2006	2007	2008	2009		2006	2007	2008	2009	Change from
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed		Authorized FTE		Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2008 FTE/Amount
<u>by Type of Expenditure</u>				Amount	Change/Percent					
SALARIES										
SERVICES	1,321		115,000	105,000	-10,000 -8.7%					
MATERIALS AND SUPPLIES			501,855	4,243	-497,612 -99.2%					
EMPLOYER FRINGE BENEFITS										
MISC TRANSFER CONTINGENCY ETC	162,072		46,215	46,215						
DEBT										
STREET SEWER BRIDGE ETC IMPROVEMEN										
EQUIPMENT LAND AND BUILDINGS	1,769,538		108,000	15,000	-93,000 -86.1%					
Spending Total	<b>1,932,931</b>	<b>0</b>	<b>771,070</b>	<b>170,458</b>	<b>-600,612 -77.9%</b>					
<u>by Activity</u>										
55001FIRE FIGHTING EQUIPMENT	1,932,931		771,070	170,458	-600,612 -77.9%					
Fund Total	<b>1,932,931</b>	<b>0</b>	<b>771,070</b>	<b>170,458</b>	<b>-600,612 -77.9%</b>				<b>0.0</b>	<b>0</b>
Percent Change from Previous Year		<b>-100.0%</b>	<b>0.0%</b>							

**City of Saint Paul**  
**2009 Budget Fund Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **736 FIRE PROTECTION CLOTHING**Fund Manager: **TIMOTHY M BUTLER**Department: **10 FIRE & SAFETY SERVICES**Department Director: **TIMOTHY M BUTLER**

Fund Purpose:

TO ACCOUNT FOR FUNDS SET ASIDE FOR FIREFIGHTERS CLOTHING ALLOWANCE PER LABOR CONTRACT. THESE ALLOWANCES ARE BASED ON CONTRACT PRICES FOR UNIFORM ITEMS.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)				
	2006	2007	2008	2009		2006	2007	2008	2009	Change from
	2nd Prior	Last Year	Adopted	Mayor's Proposed		Authorized	Adopted	Adopted	Mayor's Proposed	2008
	Exp. & Enc.	Exp. & Enc.		Amount	Change/Percent	FTE	FTE/Amount	FTE/Amount	FTE/Amount	FTE/Amount
<b><u>by Type of Expenditure</u></b>										
SALARIES										
SERVICES										
MATERIALS AND SUPPLIES	270,092	230,102	247,093	247,093						
EMPLOYER FRINGE BENEFITS										
MISC TRANSFER CONTINGENCY ETC										
DEBT										
STREET SEWER BRIDGE ETC IMPROVEMEN										
EQUIPMENT LAND AND BUILDINGS										
Spending Total	<b>270,092</b>	<b>230,102</b>	<b>247,093</b>	<b>247,093</b>	<b>0</b>	<b>0.0%</b>				
<b><u>by Activity</u></b>										
55005FIRE PROTECTION CLOTHING TRUST	270,092	230,102	247,093	247,093						
FUND										
Fund Total	<b>270,092</b>	<b>230,102</b>	<b>247,093</b>	<b>247,093</b>	<b>0</b>	<b>0.0%</b>			<b>0.0</b>	<b>0</b>
Percent Change from Previous Year		<b>-14.8%</b>	<b>7.4%</b>							

# Financing Reports

## Financing by Major Object Code

Department: **10 FIRE & SAFETY SERVICES**

### GENERAL FUND

	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008 Adopted
3199 OTHER FED DIRECT GRANTS-STATE ADMIN	37,216	3,563			
3400 STATE DIRECT GRANTS-IN-AID		125			
3508	10,241				
<b>INTERGOVERNMENTAL REVENUE</b>	<b>47,457</b>	<b>3,688</b>	<b>0</b>	<b>0</b>	<b>0</b>
4031 CERTIF. OF OCC. - COMMERCIAL	380,132				
4032 CERTIF. OF OCC. - RESIDENTIAL	356,062				
4070 PARAMEDICS FEE	9,876,413	9,539,774	10,641,856	12,030,936	1,389,080
4076 SUBPOENA	133				
4099 FEES - N.O.C.	33,789		97,244	97,244	
4114 EXAMINATION FEE- J-CF	115,963	106,329	65,000		-65,000
4204 MAPS, PUBLICATIONS & REPORTS	1,953	3,220	4,000	4,000	
4215 SURPLUS - PURCHASING			8,000	8,000	
4301 NORMAL ACTIVITY SERVICES	144,501	674,215	712,634	712,634	
4399 SERVICES N.O.C.	6,818	4,921			
<b>FEES, SALES AND SERVICES</b>	<b>10,915,764</b>	<b>10,328,459</b>	<b>11,528,734</b>	<b>12,852,814</b>	<b>1,324,080</b>
6905 CONTRIB. & DONATIONS - OUTSIDE		5,000			
6908 DAMAGE CLAIM RECOVERY FROM OTHERS			4,000	4,000	
6914 REFUNDS - JURY DUTY PAY	170	208			
6917 REFUNDS - OVERPAYMENTS	16,964	11,115			
<b>MISCELLANEOUS REVENUE</b>	<b>17,134</b>	<b>16,323</b>	<b>4,000</b>	<b>4,000</b>	<b>0</b>
7303 TRANSFER FROM INTERNAL SERVICE FUND	200,000				
7305 TRANSFER FROM SPECIAL REVENUE FUND	162,072		46,215	46,215	
7310 TRANSFER FROM CIB PRIOR TO 1981			200,000		-200,000
<b>TRANSFERS</b>	<b>362,072</b>	<b>0</b>	<b>246,215</b>	<b>46,215</b>	<b>-200,000</b>
<b>Fund Total</b>	<b>11,342,427</b>	<b>10,348,470</b>	<b>11,778,949</b>	<b>12,903,029</b>	<b>1,124,080</b>

# Financing by Major Object Code

Department: **10 FIRE & SAFETY SERVICES**

## SPECIAL FUNDS

	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008 Adopted
3199 OTHER FED DIRECT GRANTS-STATE ADMIN	2,738,713	2,039,341	85,635		-85,635
<b>INTERGOVERNMENTAL REVENUE</b>	2,738,713	2,039,341	85,635	0	-85,635
4070 PARAMEDICS FEE	45,751	6,598			
4099 FEES - N.O.C.	8,000	5,100			
4209 SALE OF FUEL	936,637	964,346	910,623	1,232,675	322,052
4214 RECYCLED ITEMS-PURCHASING	2,587	3,691			
4215 SURPLUS - PURCHASING	63,353	17,200			
4299 SALES N.O.C.	7,384	3,328			
4301 NORMAL ACTIVITY SERVICES	480,976	33,211	22,000	22,000	
4323 VEHICLE MAINTENANCE	1,422,666	1,731,929	1,738,488	1,822,713	84,225
4398 SERVICES - SPECIAL PROJECTS		56,357	31,800	31,800	
4399 SERVICES N.O.C.	135,100	155,360	150,000	150,000	
<b>FEES, SALES AND SERVICES</b>	3,102,454	2,977,120	2,852,911	3,259,188	406,277
6905 CONTRIB. & DONATIONS - OUTSIDE	12,600	3,650	20,000	20,000	
6908 DAMAGE CLAIM RECOVERY FROM OTHERS	6,174	6,009			
6914 REFUNDS - JURY DUTY PAY		120			
6927 OTHER AGENCY SHARE OF COST	11,180	10,425	23,200	23,200	
<b>MISCELLANEOUS REVENUE</b>	29,954	20,204	43,200	43,200	0
7299 TRANSFER FROM GENERAL FUND	237,161	247,093	247,093	247,093	
<b>TRANSFERS</b>	237,161	247,093	247,093	247,093	0
9830 USE OF FUND BALANCE			826,070	170,458	-655,612
9925 USE OF NET ASSETS					
<b>FUND BALANCES</b>	0	0	826,070	170,458	-655,612
<b>Fund Total</b>	6,108,282	5,283,758	4,054,909	3,719,939	-334,970
<b>Department Total</b>	<b>17,450,709</b>	<b>15,632,228</b>	<b>15,833,858</b>	<b>16,622,968</b>	<b>789,110</b>

# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THE GENERAL FUND RECEIVES THE VAST MAJORITY OF ITS REVENUE FROM PROPERTY TAXES, STATE AIDS AND FRANCHISE FEES.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>10</b>	<b>FIRE &amp; SAFETY SERVICES</b>					
05101	EMERGENCY MEDICAL SERVICES	9,876,413	9,497,618	10,621,856	11,980,936	1,359,080
05120	FIREFIGHTING AND PARAMEDICS	179,206	597,809	864,317	694,317	-170,000
05121	EMERGENCY MANAGEMENT - FIRE	47,457	3,688			
05122	HAZARDOUS MATERIALS RESPONSE	120,000	120,000	120,000	120,000	
05001	FIRE ADMINISTRATION	201,953	3,220	101,244	101,244	
05050	FIRE STATION MAINTENANCE	6,818	4,921			
05110	FIRE PREVENTION: CODE ENF/PUBLIC ED	910,580	121,214	71,532	6,532	-65,000
<b>Department Total</b>		<b>11,342,427</b>	<b>10,348,470</b>	<b>11,778,949</b>	<b>12,903,029</b>	<b>1,124,080</b>
<b>Financing by Major Object</b>						
TAXES						
LICENSES AND PERMITS						
INTERGOVERNMENTAL REVENUE						
		47,457	3,688			
FEES, SALES AND SERVICES						
		10,915,764	10,328,459	11,528,734	12,852,814	1,324,080
ENTERPRISE AND UTILITY REVENUES						
MISCELLANEOUS REVENUE						
		17,134	16,323	4,000	4,000	
TRANSFERS						
		362,072		246,215	46,215	-200,000
FUND BALANCES						
<b>Total Financing by Object</b>		<b>11,342,427</b>	<b>10,348,470</b>	<b>11,778,949</b>	<b>12,903,029</b>	<b>1,124,080</b>

# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **505 EQUIPMENT SERVICES FIRE-POLICE**

Fund Manager: TIMOTHY M BUTLER

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THIS FUND SELLS VEHICLE MAINTENANCE SERVICE, PRIMARILY TO THE POLICE AND FIRE DEPARTMENTS. MOST OF THE REVENUE COMES FROM TWO ACTIVITIES IN THE GENERAL FUND: POLICE MOTOR FLEET (04307) AND FIREFIGHTING (05120).

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>10</b>	<b>FIRE &amp; SAFETY SERVICES</b>					
15001	FIRE & POLICE VEHICLE MTCE	2,503,030	2,941,885	2,850,911	3,257,188	406,277
	<b>Department Total</b>	<b>2,503,030</b>	<b>2,941,885</b>	<b>2,850,911</b>	<b>3,257,188</b>	<b>406,277</b>
	<b><u>Financing by Major Object</u></b>					
	TAXES					
	LICENSES AND PERMITS					
	INTERGOVERNMENTAL REVENUE					
	FEES, SALES AND SERVICES	2,503,030	2,941,765	2,850,911	3,257,188	406,277
	ENTERPRISE AND UTILITY REVENUES					
	MISCELLANEOUS REVENUE		120			
	TRANSFERS					
	FUND BALANCES					
	<b>Total Financing by Object</b>	<b>2,503,030</b>	<b>2,941,885</b>	<b>2,850,911</b>	<b>3,257,188</b>	<b>406,277</b>

# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **510 FIRE RESPONSIVE SERVICES**

Fund Manager: TIMOTHY M BUTLER

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

REVENUE FOR THIS FUND IS FROM THE USE OF THE FIRE TRAINING FACILITY AND ESTIMATES OF FUTURE GRANTS FOR PROGRAMS SUCH AS RISK WATCH.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>10</b>	<b>FIRE &amp; SAFETY SERVICES</b>					
35112	FIRE BADGE AND EMBLEM SALES	3,883	2,379	2,000	2,000	
35113	PRIVATE DONATIONS	1,375	650			
35115	RISK WATCH	17,025	8,194	20,000	20,000	
35116	FIRE SAFETY PROGRAMS	2,200				
35117	FIRE TRAINING	11,180	10,925	23,200	23,200	
35200	2004 URBAN AREA STRATEGIC INTIATIVE	2,724,658	388,032			
35205	2005 UASI SUPPLEMENTAL GRANT	14,055	685,945			
35207	2006 UASI GRANT		954,660			
35209	HOMELAND SECURITY GRANT		10,704	55,000		-55,000
35210	2007 UASI GRANT			85,635		-85,635
<b>Department Total</b>		<b>2,774,376</b>	<b>2,061,489</b>	<b>185,835</b>	<b>45,200</b>	<b>-140,635</b>
<b><u>Financing by Major Object</u></b>						
TAXES						
LICENSES AND PERMITS						
INTERGOVERNMENTAL REVENUE						
		2,738,713	2,039,341	85,635		-85,635
FEES, SALES AND SERVICES						
		11,883	8,073	2,000	2,000	
ENTERPRISE AND UTILITY REVENUES						
MISCELLANEOUS REVENUE						
		23,780	14,075	43,200	43,200	
TRANSFERS						
FUND BALANCES						
				55,000		-55,000
<b>Total Financing by Object</b>		<b>2,774,376</b>	<b>2,061,489</b>	<b>185,835</b>	<b>45,200</b>	<b>-140,635</b>



# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **735 FIRE FIGHTING EQUIPMENT**

Fund Manager: TIMOTHY M BUTLER

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

REVENUE IS DERIVED FROM THE SALE OF FIRE PROTECTION SERVICES TO THE STATE FAIR, UNIVERSITY OF MINNESOTA AND 3M. REVENUE ALSO COMES FROM A CONTRACT WITH THE VETERANS' ADMINISTRATION, PARAMEDIC STANDBY FEES AND THE SALE OF SURPLUS FIRE VEHICLES.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>10</b>	<b>FIRE &amp; SAFETY SERVICES</b>					
55001	FIRE FIGHTING EQUIPMENT	593,715	33,291	771,070	170,458	-600,612
	<b>Department Total</b>	<b>593,715</b>	<b>33,291</b>	<b>771,070</b>	<b>170,458</b>	<b>-600,612</b>
	<b><u>Financing by Major Object</u></b>					
	TAXES					
	LICENSES AND PERMITS					
	INTERGOVERNMENTAL REVENUE					
	FEES, SALES AND SERVICES	587,541	27,282			
	ENTERPRISE AND UTILITY REVENUES					
	MISCELLANEOUS REVENUE	6,174	6,009			
	TRANSFERS					
	FUND BALANCES			771,070	170,458	-600,612
	<b>Total Financing by Object</b>	<b>593,715</b>	<b>33,291</b>	<b>771,070</b>	<b>170,458</b>	<b>-600,612</b>

# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **736 FIRE PROTECTION CLOTHING**

Fund Manager: TIMOTHY M BUTLER

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THE REVENUE FOR THIS FUND IS DIRECTLY CONTRIBUTED BY THE GENERAL FUND. THIS AMOUNT IS REQUIRED TO BE SET ASIDE BY LABOR CONTRACTS FOR THE PURCHASE OF FIREFIGHTING AND CODE ENFORCEMENT UNIFORM CLOTHING.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>10</b>	<b>FIRE &amp; SAFETY SERVICES</b>					
55005	FIRE PROTECTION CLOTHING TRUST FUND	237,161	247,093	247,093	247,093	
	<b>Department Total</b>	<b>237,161</b>	<b>247,093</b>	<b>247,093</b>	<b>247,093</b>	<b>0</b>
	<b><u>Financing by Major Object</u></b>					
	TAXES					
	LICENSES AND PERMITS					
	INTERGOVERNMENTAL REVENUE					
	FEES, SALES AND SERVICES					
	ENTERPRISE AND UTILITY REVENUES					
	MISCELLANEOUS REVENUE					
	TRANSFERS	237,161	247,093	247,093	247,093	
	FUND BALANCES					
	<b>Total Financing by Object</b>	<b>237,161</b>	<b>247,093</b>	<b>247,093</b>	<b>247,093</b>	<b>0</b>

# Personnel Reports

**City of Saint Paul**  
**Personnel Summary by Fund, Department, Division and Activity**

**GENERAL FUND**

Department	Activity	2006 Adopted FTE	2007 Adopted FTE	2008 Adopted FTE	2009 Mayor's Proposed FTE	Change from 2008 Adopted
Division						
10	FIRE & SAFETY SERVICES					
1001	OPERATIONS					
	05004 SAFETY - FIRE				1.0	1.0
	05100 FIRE PLANS AND TRAINING	3.0	3.0	5.0	4.0	-1.0
	05101 EMERGENCY MEDICAL SERVICES	1.0	1.0	1.0	1.0	0.0
	05120 FIREFIGHTING AND PARAMEDICS	408.0	408.0	409.0	410.6	1.6
	05121 EMERGENCY MANAGEMENT - FIRE	2.0	2.0			0.0
	05122 HAZARDOUS MATERIALS RESPONSE	1.0	1.0	1.0		-1.0
	<b>Division Total</b>	<b>415.0</b>	<b>415.0</b>	<b>416.0</b>	<b>416.6</b>	<b>0.6</b>
1002	EXECUTIVE SERVICES					
	05001 FIRE ADMINISTRATION	9.0	9.0	11.0	12.0	1.0
	05050 FIRE STATION MAINTENANCE	6.6	6.6	6.6	6.6	0.0
	<b>Division Total</b>	<b>15.6</b>	<b>15.6</b>	<b>17.6</b>	<b>18.6</b>	<b>1.0</b>
1005	FIRE PREVENTION					
	05110 FIRE PREVENTION: CODE ENF/PUBLIC ED	28.0	11.0	6.0	6.0	0.0
	<b>Division Total</b>	<b>28.0</b>	<b>11.0</b>	<b>6.0</b>	<b>6.0</b>	<b>0.0</b>
	<b>Department Total</b>	<b>458.6</b>	<b>441.6</b>	<b>439.6</b>	<b>441.2</b>	<b>1.6</b>

**City of Saint Paul**  
**Personnel Summary by Fund, Department, Division and Activity**

**SPECIAL FUNDS**

Department			2006	2007	2008	2009	Change from
Division	Activity		Adopted FTE	Adopted FTE	Adopted FTE	Mayor's Proposed FTE	2008 Adopted
10	FIRE & SAFETY SERVICES						
1040	EQUIPMENT SERVICES FIRE-POLICE						
	15001	FIRE & POLICE VEHICLE MTCE	16.0	16.0	16.0	16.0	0.0
		<b>Division Total</b>	<b>16.0</b>	<b>16.0</b>	<b>16.0</b>	<b>16.0</b>	<b>0.0</b>
1041	FIRE RESPONSIVE SERVICES						
	35210	2007 UASI GRANT			0.9		-0.9
		<b>Division Total</b>	<b>0.0</b>	<b>0.0</b>	<b>0.9</b>	<b>0.0</b>	<b>-0.9</b>
		<b>Department Total</b>	<b>16.0</b>	<b>16.0</b>	<b>16.9</b>	<b>16.0</b>	<b>-0.9</b>



## General Government Accounts

*To budget for services provided on a city-wide basis and not directly associated with an operating department or office.*

## About the General Government Accounts

### What We Do (Description of Services)

The budgets in the General Government Accounts represent necessary spending and financing that exist across the City and are not necessarily assignable to a specific department. These budgets include:

- Pass through of the employer share of citywide employee insurance, retiree insurance, pension and other benefit costs, recovered through the fringe benefit allocation system.
- Citywide tort liability costs that are not department-specific.
- Funding for citywide elections.
- Spending related to legal services provided by non-city attorneys (outside counsel).
- Funding for the Civic Organizations Partnership Program and Neighborhood Crime Prevention Program.
- Support for the financial forms and reports used by all departments.
- Costs of the City's memberships in municipal organizations, such as the League of Cities and the Association of Metropolitan Municipalities.
- Costs for legislative analysis and support for the overall financial good and betterment of the City,
- Fees paid to the State for the citywide financial audit.
- Costs of the Charter Commission and the Capital Improvement Budget committee.
- Business parking costs for City Councilmembers and the pass through of employees' payments for the MetroPass Program
- Charges for the maintenance and upkeep of City Hall.
- General fund share of expenses related to enterprise-wide technology investment.

### 2007-2008 Accomplishments

The following was accomplished in 2007:

- Working with the City's labor union representatives, city staff have managed the financial control of the costs related to city employee fringe benefits, including pensions, insurance, workers' compensation and severance pay.
- The audit of the City's 2007 financial records is complete, and the annual financial report has been prepared, printed and distributed.
- Tort claims levied against the City and approved by the City Council have been managed, and claimants paid from department budgets or the citywide budget.
- The City's interests and share of costs for the operation of City Hall have been managed.
- The citizen participation program and the neighborhood crime prevention programs were funded.
- Election services to the citizens of Saint Paul were provided.

#### Statistical Profile

• New Citywide Tort Cases	37
• Citizen Participation District Programs	17
• Neighborhood Crime Prevention Organizations	25
• Participants in the Non-profit Contract Program	35
• City Share of Space in the City Hall Courthouse	35%



## 2008 Budget Plan

### 2009 Goals

- The City Council staff will manage the Civic Organization Partnership Program and the budget for the Charter Commission.
- The City Attorney's Office will oversee the Tort Liability budget and administer the budget for any use of law firms and expert legal service outside of the City Attorney staff.
- The City Clerk will be responsible for the elections services budget.
- The Office of Financial Services will work with the budgets for pensions, severance pay, the state auditor, the Capital Improvement Budget committee, financial forms, employee parking and refunds, enterprise technology investment, property assessments and the operation and maintenance of the City Hall building.
- Mayor's Office staff will control the budget for the City's municipal memberships.
- Human Resources (Risk Management) will lead the citywide effort to control the costs associated with workers' compensation, employee and retiree health insurance, torts and unemployment compensation, and manage the surety bonds budget.
- Planning and Economic Development staff will direct the budget for Citizen Participation and the Neighborhood Crime Prevention program.
- The Intergovernmental Relations function will work with staff from all departments to coordinate city efforts at the State and Federal levels of government.

### 2009 Budget Explanation

#### Base Adjustments

The 2008 adopted budget was adjusted to set the budget base for 2009. The base includes the anticipated growth in salaries and fringes for 2009 for employees related to the bargaining process. It also includes inflation on services and materials.

#### Mayor's Recommendation

The proposed general fund budget for the General Government Accounts is \$6,386,205, a decrease of \$616,205 from the 2008 adopted budget. Significant changes include the reduction of one-time resources budgeted in 2008 for contingency and the Civic Organization Partnership Program, as well as an increase of \$108,000 to pay the City share of City Hall/Courthouse improvements. Finally, \$75,000 was added to fund outside counsel costs due to a possible lawsuit related to the mortgage foreclosure crisis.



# Spending Reports

# General Government Accounts

Department/Office Director: **TODD P HURLEY**

	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008 Adopted
<b><u>Spending By Unit</u></b>					
001 GENERAL FUND	11,929,660	3,857,856	7,002,410	6,386,205	-616,205
720 DEBT-CAPITAL IMPROVEMENT FUND	31,696				
Total Spending by Unit	<b>11,961,355</b>	<b>3,857,856</b>	<b>7,002,410</b>	<b>6,386,205</b>	<b>-616,205</b>
<b><u>Spending By Major Object</u></b>					
SALARIES	3,781	169,833	176,527	179,025	2,498
SERVICES	2,582,231	2,472,338	3,063,404	3,260,928	197,524
MATERIALS AND SUPPLIES	37,410	24,587	26,404	24,404	-2,000
EMPLOYER FRINGE BENEFITS	57,882	110,624	146,845	137,056	-9,789
MISC TRANSFER CONTINGENCY ETC	2,529,423	1,080,474	3,589,230	2,784,792	-804,438
DEBT	6,718,934				
STREET SEWER BRIDGE ETC IMPROVEMENT					
EQUIPMENT LAND AND BUILDINGS	31,696		0	0	
Total Spending by Object	<b>11,961,355</b>	<b>3,857,856</b>	<b>7,002,410</b>	<b>6,386,205</b>	<b>-616,205</b>
Percent Change from Previous Year		<b>-67.7%</b>	<b>81.5%</b>	<b>-8.8%</b>	
<b><u>Financing By Major Object</u></b>					
GENERAL FUND	11,929,660	3,857,856	7,002,410	6,386,205	-616,205
SPECIAL FUND					
TAXES					
LICENSES AND PERMITS					
INTERGOVERNMENTAL REVENUE					
FEES, SALES AND SERVICES	2,980	27,291			
ENTERPRISE AND UTILITY REVENUES					
MISCELLANEOUS REVENUE	9,725	13,738			
TRANSFERS					
FUND BALANCES					
Total Financing by Object	<b>11,942,365</b>	<b>3,898,885</b>	<b>7,002,410</b>	<b>6,386,205</b>	<b>-616,205</b>
Percent Change from Previous Year		<b>-67.4%</b>	<b>79.6%</b>	<b>-8.8%</b>	

**City of Saint Paul**  
**2009 Budget Division Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

Department: **17 GENERAL GOVERNMENT ACCOUNTS**Division: **1701 CITY COUNCIL GENERAL GOV'T**

Division Manager: GERTRUDE S MOLONEY

Division Mission:

TO PROVIDE FOR THE NON-PROFIT CONTRACT PERFORMANCE PROGRAM AND ALLOW FOR REVIEW AND REVISION OF THE CITY CHARTER.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)					
	2006	2007	2008	2009			2006	2007	2008	2009	Change from	
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent		Authorized FTE		Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2008 FTE/Amount	2008 FTE/Amount
<b>by Type of Expenditure</b>												
SALARIES	3,781	3,582	5,356	5,505	149	2.8%						
SERVICES	268	446	4,021	3,904	-117	-2.9%						
MATERIALS AND SUPPLIES	2,594	71	224	224								
EMPLOYER FRINGE BENEFITS	269	270	394	367	-27	-6.9%						
MISC TRANSFER CONTINGENCY ETC	140,490	150,297	432,638	187,467	-245,171	-56.7%						
DEBT												
STREET SEWER BRIDGE ETC IMPROVEMENT												
EQUIPMENT LAND AND BUILDINGS												
Division Total	<b>147,403</b>	<b>154,667</b>	<b>442,633</b>	<b>197,467</b>	<b>-245,166</b>	<b>-55.4%</b>						
<b>by Activity</b>												
09100 CIVIC ORGANIZATION CONTRIBUTION	140,490	150,297	432,638	187,467	-245,171	-56.7%						
09145 CHARTER COMMISSION	6,912	4,369	9,995	10,000	5	0.1%	0.1	0.1	0.1	5,356	0.1	5,505
Division Total	<b>147,403</b>	<b>154,667</b>	<b>442,633</b>	<b>197,467</b>	<b>-245,166</b>	<b>-55.4%</b>	<b>0.1</b>	<b>0.1</b>	<b>0.1</b>	<b>5,356</b>	<b>0.1</b>	<b>5,505</b>
Percent Change from Previous Year		<b>4.9%</b>	<b>186.2%</b>				<b>0.0%</b>	<b>0.0%</b>			<b>0.0%</b>	<b>2.8%</b>

**City of Saint Paul**  
**2009 Budget Division Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

Department: **17 GENERAL GOVERNMENT ACCOUNTS**Division: **1710 HUMAN RESOURCES GENERAL GOV'T**

Division Manager: ANGELA S NALEZNY

Division Mission:

TO PROVIDE FUNDING FOR THE TORT CLAIM RESERVE AND THE PREMIUM FOR A SURETY BOND ON CITY EMPLOYEES.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)				
	2006	2007	2008	2009			2006	2007	2008	2009	Change from
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent		Authorized FTE		Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2008 FTE/Amount
<b>by Type of Expenditure</b>											
SALARIES											
SERVICES	9,719		11,760	11,760							
MATERIALS AND SUPPLIES											
EMPLOYER FRINGE BENEFITS	57,613	56,647	91,151	81,151	-10,000 -11.0%						
MISC TRANSFER CONTINGENCY ETC	1,279	1,974	2,500	2,500							
DEBT											
STREET SEWER BRIDGE ETC IMPROVEMENT											
EQUIPMENT LAND AND BUILDINGS											
Division Total	<b>68,611</b>	<b>58,620</b>	<b>105,411</b>	<b>95,411</b>	<b>-10,000 -9.5%</b>						
<b>by Activity</b>											
09025 WORKER'S COMPENSATION (SMALL OFFICES)	57,613	56,647	91,151	81,151	-10,000 -11.0%						
09081 TORT CLAIMS	1,279	1,974	2,500	2,500							
09085 SURETY BOND PREMIUMS	9,719		11,760	11,760							
Division Total	<b>68,611</b>	<b>58,620</b>	<b>105,411</b>	<b>95,411</b>	<b>-10,000 -9.5%</b>						
Percent Change from Previous Year		<b>-14.6%</b>	<b>79.8%</b>								
										<b>0.0</b>	<b>0</b>

# City of Saint Paul

## 2009 Budget Division Spending Plan Summary

### Mayor's Proposed Budget

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

Department: **17 GENERAL GOVERNMENT ACCOUNTS**Division: **1705 EXECUTIVE ADM GENERAL GOV**

Division Manager: LORI J LEE

Division Mission:

PROVIDE THE FUNDING FOR THE GENERAL GOVERNMENT ACTIVITY BUDGETS LISTED BELOW.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)						
	2006	2007	2008	2009		2006	2007	2008	2009		Change from	
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE		Adopted FTE/Amount	Mayor's Proposed FTE/Amount		2008 FTE/Amount	
<b>by Type of Expenditure</b>												
SALARIES		166,251	171,171	173,520	2,349	1.4%						
SERVICES	589,445	602,323	944,936	936,676	-8,260	-0.9%						
MATERIALS AND SUPPLIES	26,134	21,303	26,180	24,180	-2,000	-7.6%						
EMPLOYER FRINGE BENEFITS	0	53,708	55,300	55,538	238	0.4%						
MISC TRANSFER CONTINGENCY ETC	753,067	765,401	1,565,048	871,267	-693,781	-44.3%						
DEBT	6,718,934											
STREET SEWER BRIDGE ETC IMPROVEMENT												
EQUIPMENT LAND AND BUILDINGS												
Division Total	<b>8,087,580</b>	<b>1,608,985</b>	<b>2,762,635</b>	<b>2,061,181</b>	<b>-701,454</b>	<b>-25.4%</b>						
<b>by Activity</b>												
09030 SECURITIES LENDING	6,759,791											
09040 INNOVATIONS AND TECHNOLOGY			246,030	246,030								
09050 PUBLIC IMPROVEMENT AID	60,000	30,000	110,000	60,000	-50,000	-45.5%						
09060 GENERAL CONTINGENT RESERVE			558,781	0	-558,781	-100.0%						
09061 SPECIFIED CONTINGENT RESERVE			85,000	0	-85,000	-100.0%						
09063 CIB COMMITTEE AND STAR BOARD EXPENSES	15,965	8,612	18,034	18,034								
09080 FINANCIAL FORMS: PRINTING	49,391	39,875	62,187	56,927	-5,260	-8.5%						
09110 CITIZEN PARTICIPATION	568,343	613,051	674,516	674,516								
09111 NGHBD CRIME PREVENTION PROGRAM	118,657	122,350	136,751	136,751								
09126 MUNICIPAL MEMBERSHIPS	115,510	121,684	117,500	117,500								
09127 INTERGOVERNMENTAL RELATIONS		303,946	330,476	333,063	2,587	0.8%	2.0	2.0	171,171	2.0	173,520	2,349
09130 STATE AUDITORS FEES	226,094	189,158	226,854	226,854								
09948 EMPLOYEE PARKING: OFFICIAL BUSINESS	173,829	180,309	196,506	191,506	-5,000	-2.5%						
Division Total	<b>8,087,580</b>	<b>1,608,985</b>	<b>2,762,635</b>	<b>2,061,181</b>	<b>-701,454</b>	<b>-25.4%</b>	<b>2.0</b>	<b>2.0</b>	<b>171,171</b>	<b>2.0</b>	<b>173,520</b>	<b>0.0</b> <b>2,349</b>
Percent Change from Previous Year		<b>-80.1%</b>	<b>71.7%</b>					<b>0.0%</b>			<b>0.0%</b>	<b>1.4%</b>

**City of Saint Paul**  
**2009 Budget Division Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

Department: **17 GENERAL GOVERNMENT ACCOUNTS**Division: **1715 CITY ATTORNEY GENERAL GOV'T**

Division Manager: JOHN J CHOI

Division Mission:

TO PROVIDE EFFECTIVE REPRESENTATION OF THE CITY ON LITIGATED MATTERS, IDENTIFICATION OF MOST SIGNIFICANT CASES, PRIORITIZATION OF RESOURCES TO ASSURE THAT LITIGATION IS HANDLED EFFECTIVELY AND EFFICIENTLY, AND TO PROVIDE FUNDING TO RETAIN OUTSIDE COUNSEL AS NECESSARY AND AS APPROVED BY THE MAYOR AND COUNCIL.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)				
	2006	2007	2008	2009			2006	2007	2008	2009	Change from
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent		Authorized FTE	Adopted FTE/Amount	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2008 FTE/Amount
<b>by Type of Expenditure</b>											
SALARIES											
SERVICES	22,068	73,362	110,260	180,260	70,000	63.5%					
MATERIALS AND SUPPLIES											
EMPLOYER FRINGE BENEFITS											
MISC TRANSFER CONTINGENCY ETC	404,287	48,560	297,500	287,500	-10,000	-3.4%					
DEBT											
STREET SEWER BRIDGE ETC IMPROVEMENT											
EQUIPMENT LAND AND BUILDINGS											
Division Total	<b>426,355</b>	<b>121,922</b>	<b>407,760</b>	<b>467,760</b>	<b>60,000</b>	<b>14.7%</b>					
<b>by Activity</b>											
09070 TORT LIABILITY	404,287	48,560	297,500	287,500	-10,000	-3.4%					
09073 CITY ATTORNEY-OUTSIDE COUNSEL	22,068	73,362	110,260	180,260	70,000	63.5%					
Division Total	<b>426,355</b>	<b>121,922</b>	<b>407,760</b>	<b>467,760</b>	<b>60,000</b>	<b>14.7%</b>				<b>0.0</b>	<b>0</b>
Percent Change from Previous Year		<b>-71.4%</b>	<b>234.4%</b>								



**City of Saint Paul**  
**2009 Budget Division Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

Department: **17 GENERAL GOVERNMENT ACCOUNTS**Division: **1720 PUBLIC WORKS GENERAL GOV'T**

Division Manager: PAUL T KURTZ

Division Mission:

TO PROVIDE FUNDING AND ASSUME FISCAL RESPONSIBILITY FOR THE GENERAL GOVERNMENT ACTIVITIES SUMMARIZED BELOW.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)				
	2006	2007	2008	2009		2006	2007	2008	2009	Change from
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE		Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2008 FTE/Amount
<b>by Type of Expenditure</b>										
SALARIES										
SERVICES	1,365,756	1,358,002	1,400,727	1,518,628	117,901	8.4%				
MATERIALS AND SUPPLIES	8,681	3,213								
EMPLOYER FRINGE BENEFITS										
MISC TRANSFER CONTINGENCY ETC	1,230,299	114,242	1,291,544	1,436,058	144,514	11.2%				
DEBT										
STREET SEWER BRIDGE ETC IMPROVEMENT										
EQUIPMENT LAND AND BUILDINGS			0	0						
Division Total	<b>2,604,736</b>	<b>1,475,458</b>	<b>2,692,271</b>	<b>2,954,686</b>	<b>262,415</b>	<b>9.7%</b>				
<b>by Activity</b>										
09051 EXEMPT & FORFEITED PROPERTY	1,230,378	114,321	1,291,544	1,291,544						
09055 ENVIRONMENTAL CLEAN UP	28,466	14,129	75,000	65,000	-10,000	-13.3%				
09170 CH/CH BUILDING MTC (CITY SHARE)	1,345,892	1,347,008	1,325,727	1,598,142	272,415	20.5%				
Division Total	<b>2,604,736</b>	<b>1,475,458</b>	<b>2,692,271</b>	<b>2,954,686</b>	<b>262,415</b>	<b>9.7%</b>				
Percent Change from Previous Year		<b>-43.4%</b>	<b>82.5%</b>						<b>0.0</b>	<b>0</b>

**City of Saint Paul**  
**2009 Budget Division Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

Department: **17 GENERAL GOVERNMENT ACCOUNTS**Division: **1725 CITIZEN SERVICES GENERAL GOV'T**

Division Manager: SHARI A MOORE

Division Mission:

TO PROVIDE FUNDING FOR THE CITY'S SHARE OF THE COST OF ELECTIONS IN ST. PAUL.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)				
	2006	2007	2008	2009		2006	2007	2008	2009	Change from
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE		Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2008 FTE/Amount
<b>by Type of Expenditure</b>										
SALARIES										
SERVICES	594,975	438,205	591,700	609,700	18,000	3.0%				
MATERIALS AND SUPPLIES				0						
EMPLOYER FRINGE BENEFITS										
MISC TRANSFER CONTINGENCY ETC				0						
DEBT										
STREET SEWER BRIDGE ETC IMPROVEMENT										
EQUIPMENT LAND AND BUILDINGS										
Division Total	<b>594,975</b>	<b>438,205</b>	<b>591,700</b>	<b>609,700</b>	<b>18,000</b>	<b>3.0%</b>				
<b>by Activity</b>										
09263 ELECTIONS	594,975	438,205	591,700	609,700	18,000	3.0%				
Division Total	<b>594,975</b>	<b>438,205</b>	<b>591,700</b>	<b>609,700</b>	<b>18,000</b>	<b>3.0%</b>			<b>0.0</b>	<b>0</b>
Percent Change from Previous Year		<b>-26.3%</b>	<b>35.0%</b>							

# Financing Reports

## Financing by Major Object Code

Department: 17 GENERAL GOVERNMENT ACCOUNTS

### GENERAL FUND

	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008 Adopted
3404 WORKERS COMP BENEFITS	150,000				
3424 POLICE PENSION AMORTIZATION AID	3,424,461	4,121,011	4,118,821	4,118,821	
3425 FIRE PENSION AMORTIZATION AID	2,328,651	1,987,939	2,099,897	2,099,897	
3441 PERA PENSION AID	517,512	517,512	517,512	517,512	
3444 POLICE-FIRE DISABILITY BENEFITS	333,792	334,625	329,587	350,000	20,413
<b>INTERGOVERNMENTAL REVENUE</b>	6,754,416	6,961,087	7,065,817	7,086,230	20,413
4099 FEES - N.O.C.	75,030	78,380	85,000	85,000	
<b>FEES, SALES AND SERVICES</b>	75,030	78,380	85,000	85,000	0
6602 INTEREST ON INVESTMENTS			43,500	43,500	
6609 INTEREST REV-SECURITY LENDING	6,821,378	101,197			
6905 CONTRIB. & DONATIONS - OUTSIDE	250				
6908 DAMAGE CLAIM RECOVERY FROM OTHERS	144,176	2,970			
6917 REFUNDS - OVERPAYMENTS		394			
6922 REPAYMENT OF ADVANCE OR LOAN					
6999 OTHER MISCELLANEOUS REVENUE N.O.C.			500	500	
<b>MISCELLANEOUS REVENUE</b>	6,965,804	104,561	44,000	44,000	0
7302 TRANSFER FROM ENTERPRISE FUND					
7303 TRANSFER FROM INTERNAL SERVICE FUND		40,000			
7305 TRANSFER FROM SPECIAL REVENUE FUND	68,835	220,899	249,652	249,652	
7306 TRANSFER FROM CAP PROJ FUND-OTHER			110,328		-110,328
7399 TRANSFER FROM SPECIAL FUND	18,486	18,486	18,486	18,486	
<b>TRANSFERS</b>	87,321	279,385	378,466	268,138	-110,328
9830 USE OF FUND BALANCE					
<b>FUND BALANCES</b>	0	0	0	0	0
<b>Fund Total</b>	13,882,571	7,423,413	7,573,283	7,483,368	-89,915

## Financing by Major Object Code

Department: **17 GENERAL GOVERNMENT ACCOUNTS**

### SPECIAL FUNDS

		2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008 Adopted
4299	SALES N.O.C.	2,980	27,291			
	<b>FEES, SALES AND SERVICES</b>	2,980	27,291	0	0	0
6602	INTEREST ON INVESTMENTS	9,663	10,936			
6611	INC(DEC) FMV OF INVESTMENT	62	2,802			
	<b>MISCELLANEOUS REVENUE</b>	9,725	13,738	0	0	0
	Fund Total	12,705	41,029	0	0	0

<b><u>Department Total</u></b>	<b><u>13,895,276</u></b>	<b><u>7,464,442</u></b>	<b><u>7,573,283</u></b>	<b><u>7,483,368</u></b>	<b><u>-89,915</u></b>
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# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THE GENERAL FUND RECEIVES THE VAST MAJORITY OF ITS REVENUE FROM PROPERTY TAXES, STATE AIDS AND FRANCHISE FEES.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>17</b>	<b>GENERAL GOVERNMENT ACCOUNTS</b>					
09100	CIVIC ORGANIZATION CONTRIBUTION		90,000	110,328		-110,328
09010	ST PAUL POLICE RELIEF ASSN	3,424,461	4,121,011	4,118,821	4,118,821	
09011	ST PAUL FIRE DEPT RELEIF ASSN	2,328,651	1,987,939	2,099,897	2,099,897	
09013	PERA, FICA & HRA PENSION	517,512	517,512	517,512	517,512	
09030	SECURITIES LENDING	6,821,378	101,197	43,500	43,500	
09063	CIB COMMITTEE AND STAR BOARD EXPENSES	250				
09110	CITIZEN PARTICIPATION	18,486	18,486	18,486	18,486	
09127	INTERGOVERNMENTAL RELATIONS		97,755	178,746	178,746	
09948	EMPLOYEE PARKING: OFFICIAL BUSINESS	143,865	151,524	155,906	155,906	
09002	RETIREE INSURANCE - CITY SHARE	333,792	335,019	329,587	350,000	20,413
09020	WORKER'S COMPENSATION	294,176				
09025	WORKER'S COMPENSATION (SMALL OFFICES)		2,970			
09070	TORT LIABILITY			500	500	
<b>Department Total</b>		<b>13,882,571</b>	<b>7,423,413</b>	<b>7,573,283</b>	<b>7,483,368</b>	<b>-89,915</b>
<b>Financing by Major Object</b>						
TAXES						
LICENSES AND PERMITS						
INTERGOVERNMENTAL REVENUE						
		6,754,416	6,961,087	7,065,817	7,086,230	20,413
FEES, SALES AND SERVICES						
		75,030	78,380	85,000	85,000	
ENTERPRISE AND UTILITY REVENUES						
MISCELLANEOUS REVENUE						
		6,965,804	104,561	44,000	44,000	
TRANSFERS						
		87,321	279,385	378,466	268,138	-110,328
FUND BALANCES						
<b>Total Financing by Object</b>		<b>13,882,571</b>	<b>7,423,413</b>	<b>7,573,283</b>	<b>7,483,368</b>	<b>-89,915</b>

# Personnel Reports

**City of Saint Paul**  
**Personnel Summary by Fund, Department, Division and Activity**

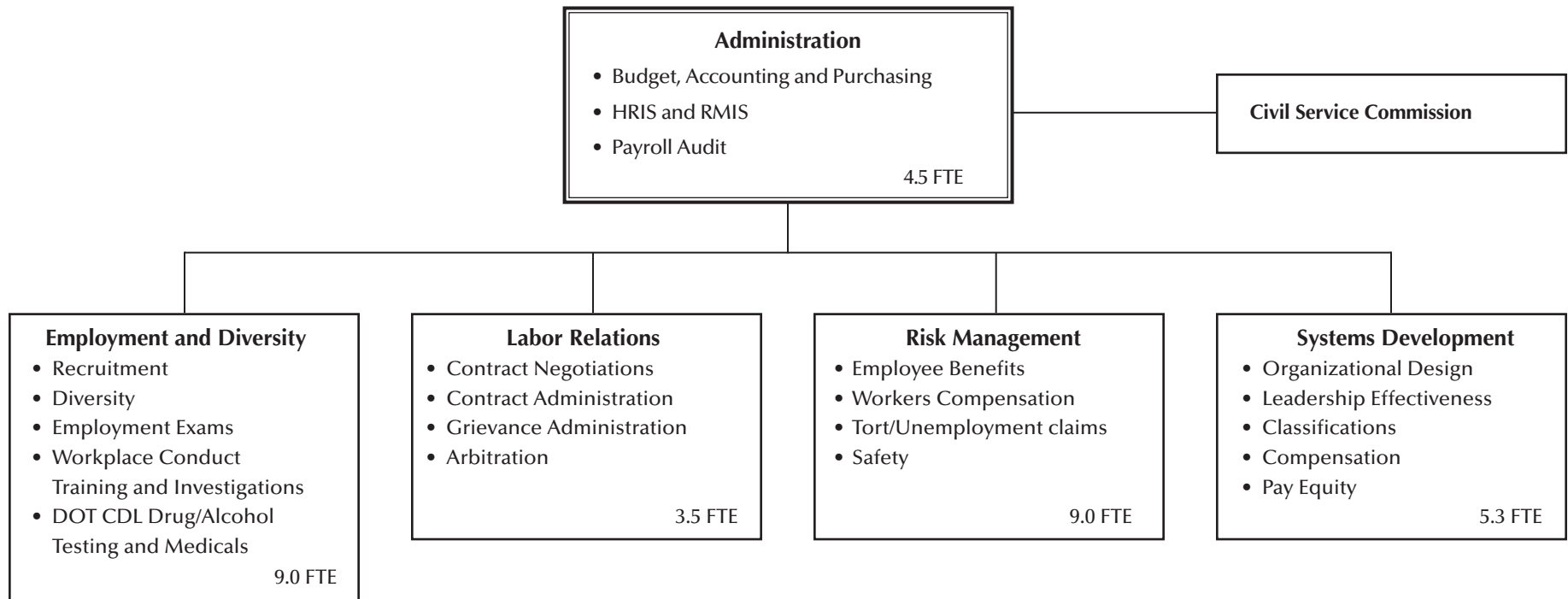
**GENERAL FUND**

Department	Activity	2006 Adopted FTE	2007 Adopted FTE	2008 Adopted FTE	2009 Mayor's Proposed FTE	Change from 2008 Adopted
17	GENERAL GOVERNMENT ACCOUNTS					
1701	CITY COUNCIL GENERAL GOV'T					
	09145 CHARTER COMMISSION	0.1	0.1	0.1	0.1	0.0
	<b>Division Total</b>	<b>0.1</b>	<b>0.1</b>	<b>0.1</b>	<b>0.1</b>	<b>0.0</b>
1705	EXECUTIVE ADM GENERAL GOV					
	09127 INTERGOVERNMENTAL RELATIONS		2.0	2.0	2.0	0.0
	<b>Division Total</b>	<b>0.0</b>	<b>2.0</b>	<b>2.0</b>	<b>2.0</b>	<b>0.0</b>
	<b>Department Total</b>	<b>0.1</b>	<b>2.1</b>	<b>2.1</b>	<b>2.1</b>	<b>0.0</b>



# Human Resources

*Be a strategic leader and partner, promoting organizational and individual effectiveness.*



(Total 31.3 FTEs)

7/23/08

## About the Human Resources Department

### What We Do (Description of Services)

HR provides service and support to City departments, offices and Saint Paul's 3,508 employees.

- Administration - Interpret personnel policies; Audit payroll to ensure accuracy; Maintain employee service records; Support the departments' information service needs.
- Employment and Diversity - Recruit qualified and diverse candidates for job openings and administer the employment testing and staffing processes; Conduct Workplace Conduct Policy training and investigation.
- Labor Relations - Negotiate and administer collective bargaining agreements with employee unions; Represent City management in arbitrations, labor management committees, policy development and grievance handling; Assist City managers on employee issues.
- Risk Management - Provide management assistance to all City risk treatment programs; Manage all City employee benefit functions; Measure, analyze and report risks; Administer the City's workers' compensation program.
- Systems Development - Develop organizational capacity by creating strategic and operational plans to address the City's needs; Perform job analyses and establish class specifications as a tool for management; Determine appropriate compensation based on comparable worth.

### Statistical Profile

- Number of active labor contracts: 22
- Number of organizational design studies: 300
- Total number of exams: 95
- Total number of job applicants: 3,269
- Number of tort files opened: 395
- Number of open tort files at year end: 143
- Number of work comp files opened: 766
- Number of open work comp files at year end: 496

### 2007-2008 Accomplishments

HR is proud of the follow 2007-08 Accomplishments:

- Recognized by the MN Department of Labor (DOL) for our strong claims management system in workers compensation reflected by a 99.1% prompt filing of First Report of injury forms in 2007.
- The workers compensation medical bill review process saved \$1.1 million for the first half of 2008, 45% of the cost of all bills received.
- Converted systems for workers' compensation managed care and bill review services to Corvel.
- Implemented on-line benefits open enrollment.
- Converted to daily processing for flexible spending reimbursement.
- Established insurance requirements, with the Risk Management Convention Group, to financially protect the City for the 2008 Republican National Convention (RNC).
- Conducted workers' compensation and general risk management training for City managers and supervisors.
- Maintained the City's Pay Equity Compliance.
- Provided effective, competency-based tools to better meet the City's needs in the areas of classification and structural design, performance management, and problem solving.
- Completed organizational studies in the Department of Safety and Inspection, the City Attorney's Office, Libraries, Planning and Economic Development, and the Accounting series to improve the effectiveness of core department functions.
- Created appeal process documents to adhere to Civil Service Rules and clarify the consistent and appropriate handling of these requests.
- Settled three-year collective bargaining agreements for 2008-2010 with twelve of the thirteen non-Trades Unions in record time; settled five open Trades union contracts.
- Successfully defended the City in arbitrations and Civil Service Commission hearings with a success rate of 80%.
- Launched the City's DiverCity website as a resource for internal events and community connections for information, education and entertainment.

## 2009 Budget Plan

### 2009 Goals

- Successfully administer the 2009 Firefighter exam.
- Create and implement a Citywide Diversity Strategic Plan to attract, develop, and maintain a diverse workforce.
- Submit a compliant Pay Equity Report with an 80% or higher underpayment ratio by January 31, 2009.
- Maintain equitable market position for job classes.
- Provide great customer service to City departments by identifying HR services needing improvement.
- Work to choose and begin implementation of a new Enterprise Resource Planning (ERP) system.
- Continue implementing a competency-based HR system.
- Provide development opportunities for all levels of the organization.
- Practice financially sound claims handling practices.
- Maintain and administer all property insurance billing for the City and Saint Paul Regional Water Services.
- Resolve conflicts in an equitable manner.
- Train employees to conduct workplace conduct investigations.
- Explore with the Labor Management Committee on Health Insurance (LMCHI) new Health Saving Account (HSA) options.
- Continue to work with departments to reduce workers' compensation expenditures.
- Work with the LMCHI to promote a cost-effective health education/wellness program.
- Increase the number of participants in the medical flexible spending account program.
- Continue to administer the City's workers' compensation program in a timely, fiscally-responsible manner, and in accordance with State Statutes.

### 2009 Budget Explanation

#### Base Adjustments

The 2008 adopted budget was adjusted to set the budget base for 2009. The base includes the anticipated growth in salaries and fringes for 2009 for employees related to the bargaining process. It also includes inflation on services and materials.

#### Mayor's Recommendations

The proposed general fund budget for Human Resources is \$3,422,423, which is an increase of \$260,637 over the 2008 adopted budget. A portion of this spending increase, approximately \$93,542, is due to higher rents, inflation, and increased personnel spending. The remainder of this increase is spending to cover the costs associated with the 2009 Firefighter Test. This test will cost the department approximately \$167,095, including overtime and personnel expenses. HR's portion of the test is in addition to the additional costs incurred by the City's fire department. HR was able to avoid reducing their staffing and keep their FTE count at 31.3, in part due to approved increased spending, and in part using funds approved for the firefighter test.

The special fund proposed budget for Human Resources is \$2,437,000, an increase of \$89,000 over the 2008 adopted budget. This fund is the City's Risk Management fund, and includes activities such as property insurance, tort claims, workers' compensation, and flexible spending accounts. The growth in this fund is due to continued growth in these areas citywide.



# Spending Reports

# Human Resources

Department/Office Director: **ANGELA S NALEZNY**

	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008 Adopted
<b><u>Spending By Unit</u></b>					
001 GENERAL FUND	2,979,306	3,003,496	3,161,786	3,422,423	260,637
060 RISK MANAGEMENT RETENTION FUND	1,797,821	2,145,374	2,348,000	2,437,000	89,000
Total Spending by Unit	<b>4,777,127</b>	<b>5,148,870</b>	<b>5,509,786</b>	<b>5,859,423</b>	<b>349,637</b>
<b><u>Spending By Major Object</u></b>					
SALARIES	1,857,780	1,801,986	1,981,334	2,087,136	105,802
SERVICES	962,122	1,087,777	1,068,866	1,260,072	191,206
MATERIALS AND SUPPLIES	59,844	48,453	59,349	68,321	8,972
EMPLOYER FRINGE BENEFITS	1,783,428	2,210,654	2,141,737	2,185,394	43,657
MISC TRANSFER CONTINGENCY ETC	113,954		258,500	258,500	
DEBT					
STREET SEWER BRIDGE ETC IMPROVEMENT					
EQUIPMENT LAND AND BUILDINGS			0	0	
Total Spending by Object	<b>4,777,127</b>	<b>5,148,870</b>	<b>5,509,786</b>	<b>5,859,423</b>	<b>349,637</b>
Percent Change from Previous Year		<b>7.8%</b>	<b>7.0%</b>	<b>6.3%</b>	
<b><u>Financing By Major Object</u></b>					
GENERAL FUND	2,979,306	3,003,496	3,161,786	3,422,423	260,637
SPECIAL FUND					
TAXES					
LICENSES AND PERMITS					
INTERGOVERNMENTAL REVENUE		20,607	400,000	100,000	-300,000
FEES, SALES AND SERVICES					
ENTERPRISE AND UTILITY REVENUES					
MISCELLANEOUS REVENUE	1,794,988	1,836,497	1,730,000	2,327,000	597,000
TRANSFERS					
FUND BALANCES			218,000	10,000	-208,000
Total Financing by Object	<b>4,774,294</b>	<b>4,860,600</b>	<b>5,509,786</b>	<b>5,859,423</b>	<b>349,637</b>
Percent Change from Previous Year		<b>1.8%</b>	<b>13.4%</b>	<b>6.3%</b>	

**City of Saint Paul**  
**2009 Budget Division Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

Department: **03 EXECUTIVE ADMINISTRATION**Division: **0350 HUMAN RESOURCES**

Division Manager: ANGELA S NALEZNY

Division Mission:

TO ATTRACT, DEVELOP, AND RETAIN A DIVERSE, PROFESSIONAL WORKFORCE, AND TO MINIMIZE RISK THROUGH INTEGRATED STRATEGIC POLICIES AND PROCEDURES.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)							
	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009			2006 Authorized FTE	2007	2008 Adopted FTE/Amount	2009		Change from 2008 FTE/Amount		
				Mayor's Amount	Proposed Change/Percent	Proposed FTE/Amount				Change from 2008 FTE/Amount				
<b>by Type of Expenditure</b>														
SALARIES	1,857,780	1,801,986	1,981,334	2,087,136	105,802	5.3%								
SERVICES	485,843	573,761	488,866	613,072	124,206	25.4%								
MATERIALS AND SUPPLIES	59,844	48,398	59,349	68,321	8,972	15.1%								
EMPLOYER FRINGE BENEFITS	574,809	579,351	631,237	652,894	21,657	3.4%								
MISC TRANSFER CONTINGENCY ETC	1,031		1,000	1,000										
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMENT														
EQUIPMENT LAND AND BUILDINGS			0	0										
Division Total	2,979,306	3,003,496	3,161,786	3,422,423	260,637	8.2%								
<b>by Activity</b>														
00165 HUMAN RESOURCES	2,979,306	3,003,496	3,161,786	3,422,423	260,637	8.2%	32.4	32.6	31.3	1,981,334	31.3	2,087,136		105,802
Division Total	2,979,306	3,003,496	3,161,786	3,422,423	260,637	8.2%	32.4	32.6	31.3	1,981,334	31.3	2,087,136	0.0	105,802
Percent Change from Previous Year		0.8%	5.3%				0.6%	-4.0%					0.0%	5.3%

**City of Saint Paul**  
**2009 Budget Fund Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **060 RISK MANAGEMENT RETENTION FUND**Fund Manager: **ANGELA S NALEZNY**Department: **0350 HUMAN RESOURCES**Department Director: **ANGELA S NALEZNY**

Fund Purpose:

THE RISK MANAGEMENT RETENTION FUND IS A CONSOLIDATION OF CITY-WIDE RISK RELATED ACTIVITIES INCLUDING PROPERTY INSURANCE, TORT CLAIMS, FLEXIBLE SPENDING ACCOUNTS AND WORKERS COMPENSATION COSTS.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)				
	2006	2007	2008	2009		2006	2007	2008	2009	Change from
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE	FTE/Amount	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2008 FTE/Amount
<b>by Type of Expenditure</b>										
SALARIES										
SERVICES	476,280	514,017	580,000	647,000	67,000	11.6%				
MATERIALS AND SUPPLIES		55								
EMPLOYER FRINGE BENEFITS	1,208,619	1,631,303	1,510,500	1,532,500	22,000	1.5%				
MISC TRANSFER CONTINGENCY ETC	112,923		257,500	257,500						
DEBT										
STREET SEWER BRIDGE ETC IMPROVEMEN										
EQUIPMENT LAND AND BUILDINGS										
Spending Total	<b>1,797,821</b>	<b>2,145,374</b>	<b>2,348,000</b>	<b>2,437,000</b>	<b>89,000</b>	<b>3.8%</b>				
<b>by Activity</b>										
10120WORKERS COMPENSATION	1,207,860	1,666,484	1,508,000	1,555,000	47,000	3.1%				
10121PROPERTY INSURANCE	541,932	471,666	750,000	750,000						
10122FSA RESERVE	47,271	7,225	80,000	122,000	42,000	52.5%				
10123TORT CLAIMS	759		10,000	10,000						
Fund Total	<b>1,797,821</b>	<b>2,145,374</b>	<b>2,348,000</b>	<b>2,437,000</b>	<b>89,000</b>	<b>3.8%</b>			<b>0.0</b>	<b>0</b>
Percent Change from Previous Year		<b>19.3%</b>	<b>9.4%</b>							



# Financing Reports

## Financing by Major Object Code

Department: **0350HUMAN RESOURCES**

### GENERAL FUND

		2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008 Adopted
4306	DUPLICATING -XEROX-MULTILIT-ETC.	27	34			
4399	SERVICES N.O.C.			241,543	241,543	
	<b>FEES, SALES AND SERVICES</b>	27	34	241,543	241,543	0
6905	CONTRIB. & DONATIONS - OUTSIDE	3,576	1,600	600	600	
6914	REFUNDS - JURY DUTY PAY	60	60			
6915	REFUNDS - NOT OTHERWISE CLASSIFIED	49				
6965	REFUND FOR PRIOR YR OVERPAYMENT		237			
6999	OTHER MISCELLANEOUS REVENUE N.O.C.	241,543	257,995			
	<b>MISCELLANEOUS REVENUE</b>	245,228	259,892	600	600	0
7303	TRANSFER FROM INTERNAL SERVICE FUND	100,000				
7305	TRANSFER FROM SPECIAL REVENUE FUND					
	<b>TRANSFERS</b>	100,000	0	0	0	0
	<b>Fund Total</b>	345,255	259,926	242,143	242,143	0

## Financing by Major Object Code

Department: **0350HUMAN RESOURCES**

### SPECIAL FUNDS

	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008 Adopted
3404 WORKERS COMP BENEFITS		20,607	400,000	100,000	-300,000
<b>INTERGOVERNMENTAL REVENUE</b>	0	20,607	400,000	100,000	-300,000
6906 CONTRIBUTIONS FROM OTHER FUNDS	1,556,130	1,609,670	1,650,000	2,000,000	350,000
6908 DAMAGE CLAIM RECOVERY FROM OTHERS	207,579	178,019		205,000	205,000
6917 REFUNDS - OVERPAYMENTS		7,798			
6999 OTHER MISCELLANEOUS REVENUE N.O.C.	31,279	41,010	80,000	122,000	42,000
<b>MISCELLANEOUS REVENUE</b>	1,794,988	1,836,497	1,730,000	2,327,000	597,000
9830 USE OF FUND BALANCE			218,000	10,000	-208,000
<b>FUND BALANCES</b>	0	0	218,000	10,000	-208,000
Fund Total	1,794,988	1,857,104	2,348,000	2,437,000	89,000

<b><u>Department Total</u></b>	<b><u>2,140,243</u></b>	<b><u>2,117,030</u></b>	<b><u>2,590,143</u></b>	<b><u>2,679,143</u></b>	<b><u>89,000</u></b>
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City of Saint Paul  
Financing Plan by Department and Activity

Fund: 001    GENERAL FUND

Fund Manager: LORI J LEE

Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:

THE GENERAL FUND RECEIVES THE VAST MAJORITY OF ITS REVENUE FROM PROPERTY TAXES, STATE AIDS AND FRANCHISE FEES.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
0350	HUMAN RESOURCES					
00165	HUMAN RESOURCES	345,255	259,926	242,143	242,143	
	Department Total	345,255	259,926	242,143	242,143	0
	Financing by Major Object					
	TAXES					
	LICENSES AND PERMITS					
	INTERGOVERNMENTAL REVENUE					
	FEES, SALES AND SERVICES	27	34	241,543	241,543	
	ENTERPRISE AND UTILITY REVENUES					
	MISCELLANEOUS REVENUE	245,228	259,892	600	600	
	TRANSFERS	100,000				
	FUND BALANCES					
	Total Financing by Object	345,255	259,926	242,143	242,143	0

# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **060 RISK MANAGEMENT RETENTION FUND**

Fund Manager: ANGELA S NALEZNY

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

REVENUE FOR THIS FUND COMES FROM CITY DEPARTMENTS' SHARE OF WORKERS COMPENSATION AND PROPERTY INSURANCE COSTS.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>0350</b>	<b>HUMAN RESOURCES</b>					
10120	WORKERS COMPENSATION	1,155,348	1,235,658	1,508,000	1,555,000	47,000
10121	PROPERTY INSURANCE	608,361	580,436	750,000	750,000	
10122	FSA RESERVE	31,279	41,010	80,000	122,000	42,000
10123	TORT CLAIMS			10,000	10,000	
	<b>Department Total</b>	<b>1,794,988</b>	<b>1,857,104</b>	<b>2,348,000</b>	<b>2,437,000</b>	<b>89,000</b>
	<b><u>Financing by Major Object</u></b>					
	TAXES					
	LICENSES AND PERMITS					
	INTERGOVERNMENTAL REVENUE		20,607	400,000	100,000	-300,000
	FEES, SALES AND SERVICES					
	ENTERPRISE AND UTILITY REVENUES					
	MISCELLANEOUS REVENUE	1,794,988	1,836,497	1,730,000	2,327,000	597,000
	TRANSFERS					
	FUND BALANCES			218,000	10,000	-208,000
	<b>Total Financing by Object</b>	<b>1,794,988</b>	<b>1,857,104</b>	<b>2,348,000</b>	<b>2,437,000</b>	<b>89,000</b>



# Personnel Reports

**City of Saint Paul**  
**Personnel Summary by Fund, Department, Division and Activity**

Page 1

**GENERAL FUND**

Department		2006	2007	2008	2009	Change from
Division	Activity	Adopted FTE	Adopted FTE	Adopted FTE	Mayor's Proposed FTE	2008 Adopted
0350	HUMAN RESOURCES					
0350	HUMAN RESOURCES					
	00165 HUMAN RESOURCES	32.4	32.6	31.3	31.3	0.0
	<b>Division Total</b>	<b>32.4</b>	<b>32.6</b>	<b>31.3</b>	<b>31.3</b>	<b>0.0</b>
	<b>Department Total</b>	<b>32.4</b>	<b>32.6</b>	<b>31.3</b>	<b>31.3</b>	<b>0.0</b>



# Human Rights and Equal Economic Opportunity



(Total 33.6 FTEs)

7/31/08

# **About the Department of Human Rights and Equal Economic Opportunity**

## **What We Do (Description of Services)**

### **Creation of the Department of Human Rights and Equal Economic Opportunity**

Mayor Coleman's 2009 Budget establishes a new City Department of Human Rights and Equal Economic Opportunity (HREEO) through the consolidation of separate units: Contract Analysis and Procurement, River Print, Minority Business and Workforce Development within Planning and Economic Development, and Human Rights.

The creation of this new department is meant to improve and ensure equal access to City-managed contracts, especially for firms owned by those from traditionally underrepresented communities.

It will:

- Consolidate existing resources to better serve, monitor, and enforce City policy designed to expand economic opportunities and produce a more economically inclusive Saint Paul.
- Bring together civil rights enforcement; contract analysis and procurement; contract monitoring, investigation, and enforcement; and capacity building and workforce development under one roof.

Ultimately, the goal is to develop a Saint Paul led multi-jurisdictional approach to manage regional buying decisions and improve the availability of minority and small business vendors through a comprehensive technology investment; partnering with labor unions, the private sector, and outside resources to build capacity and develop a strong workforce; and develop uniform contract language and a contract compliance ordinance that provides stronger enforcement and expanded workforce investments.

Spending, Financing and Personnel reports are provided for the new Department of Human Rights and Equal Economic Opportunity on the following pages. In order to provide a complete picture of the prior year adopted and actual spending information, a "Historical Data" section is provided at the end of the department information with prior year actual spending and 2008 adopted budget information for the Human Rights Office. Data for all other offices being merged are reflected on the new department reports.

# Spending Reports

# Human Rights And Equal Economic Opportunity

Department/Office Director:

	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008 Adopted
<b><u>Spending By Unit</u></b>					
001 GENERAL FUND				1,268,742	1,268,742
124 CONTRACT AND ANALYSIS SERVICES	957,488	1,159,308		1,064,495	1,064,495
127 ST PAUL/RAMSEY COUNTY PRINT CENTRAL	1,226,730	1,414,039		1,742,121	1,742,121
820 EQUAL OPPORTUNITY & ECONOMIC DEVELOPMENT				692,161	692,161
Total Spending by Unit	2,184,218	2,573,347	0	4,767,519	4,767,519
<b><u>Spending By Major Object</u></b>					
SALARIES	959,317	981,125		1,959,720	1,959,720
SERVICES	436,472	648,771		1,115,355	1,115,355
MATERIALS AND SUPPLIES	494,402	521,069		641,320	641,320
EMPLOYER FRINGE BENEFITS	287,550	347,030		625,324	625,324
MISC TRANSFER CONTINGENCY ETC	5,726	65,000		350,800	350,800
DEBT					
STREET SEWER BRIDGE ETC IMPROVEMENT	751				
EQUIPMENT LAND AND BUILDINGS		10,353		75,000	75,000
Total Spending by Object	2,184,218	2,573,347		4,767,519	4,767,519
Percent Change from Previous Year		17.8%	-100.0%	0.0%	
<b><u>Financing By Major Object</u></b>					
GENERAL FUND				1,268,742	1,268,742
SPECIAL FUND					
TAXES					
LICENSES AND PERMITS					
INTERGOVERNMENTAL REVENUE				51,252	51,252
FEES, SALES AND SERVICES	2,035,034	2,146,591		2,667,992	2,667,992
ENTERPRISE AND UTILITY REVENUES					
MISCELLANEOUS REVENUE	4,313	14,278			
TRANSFERS	751			640,909	640,909
FUND BALANCES				138,624	138,624
Total Financing by Object	2,040,098	2,160,869	0	4,767,519	4,767,519
Percent Change from Previous Year		5.9%	-100.0%	0.0%	

# City of Saint Paul

## 2009 Budget Division Spending Plan Summary

### Mayor's Proposed Budget

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

Department: **16 HUMAN RIGHTS AND EQUAL ECONOMIC OPPORTUNITY**Division: **1610 CONTRACT ANALYSIS AND PRINTING**

Division Manager:

Division Mission:

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)				
	2006	2007	2008	2009		2006	2007	2008	2009	Change from
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE		Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2008 FTE/Amount
<b>by Type of Expenditure</b>										
SALARIES				160,210	160,210					
SERVICES				419,519	419,519					
MATERIALS AND SUPPLIES				3,100	3,100					
EMPLOYER FRINGE BENEFITS				50,567	50,567					
MISC TRANSFER CONTINGENCY ETC				0						
DEBT										
STREET SEWER BRIDGE ETC IMPROVEMENT										
EQUIPMENT LAND AND BUILDINGS										
Division Total	<b>0</b>	<b>0</b>	<b>0</b>	<b>633,396</b>	<b>633,396</b>					<b>0.0%</b>
<b>by Activity</b>										
08030 PURCHASING SERVICES CITY				404,544	404,544					
08035 VENDOR OUTREACH PROGRAM				228,852	228,852				1.8 160,210	1.8 160,210
Division Total	<b>0</b>	<b>0</b>	<b>0</b>	<b>633,396</b>	<b>633,396</b>				<b>1.8 160,210</b>	<b>1.8 160,210</b>
Percent Change from Previous Year		<b>0.0%</b>	<b>0.0%</b>							

City of Saint Paul  
2009 Budget Division Spending Plan Summary  
Mayor's Proposed Budget

Fund: 001 GENERAL FUND  
Department: 16 HUMAN RIGHTS AND EQUAL ECONOMIC OPPORTUNITY  
Division: 1620 HUMAN RIGHTS  
Division Mission:

Fund Manager: LORI J LEE  
Division Manager:

		Spending Amount				Personnel FTE/Amount (salary+Allowance+Negotiated Increase)				
		2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed		2006 Authorized FTE	2007 Adopted FTE/Amount	2008 Mayor's Proposed FTE/Amount	Change from 2008 FTE/Amount
					Amount	Change/Percent				
<b>by Type of Expenditure</b>										
SALARIES					407,954	407,954				
SERVICES					81,808	81,808				
MATERIALS AND SUPPLIES					7,300	7,300				
EMPLOYER FRINGE BENEFITS					137,484	137,484				
MISC TRANSFER CONTINGENCY ETC					800	800				
DEBT										
STREET SEWER BRIDGE ETC IMPROVEMENT										
EQUIPMENT LAND AND BUILDINGS										
Division Total		0	0	0	635,346	635,346 0.0%				
<b>by Activity</b>										
08050 HUMAN RIGHTS					635,346	635,346			6.8 407,954	6.8 407,954
Division Total		0	0	0	635,346	635,346 0.0%			6.8 407,954	6.8 407,954
Percent Change from Previous Year			0.0%	0.0%						

# City of Saint Paul

## 2009 Budget Fund Spending Plan Summary

### Mayor's Proposed Budget

Fund: **124 CONTRACT AND ANALYSIS SERVICES**

Fund Manager:

Department: **16 HUMAN RIGHTS AND EQUAL ECONOMIC OPPORTUNITY**

Department Director:

Fund Purpose:

TO PROVIDE CONSULTING AND CENTRALIZED PURCHASING SERVICES FOR CITY AND COUNTY DEPARTMENTS, GOVERNMENTAL AGENCIES AND NON-PROFIT ORGANIZATIONS. TO HELP CUSTOMERS SECURE GREATER VALUE WHEN MAKING ACQUISITIONS BY PERFORMING PRODUCT RESEARCH, LIFE CYCLE COSTING, AND STANDARDIZATION OF SPECIFICATIONS. TO SUPPORT CITY AND COUNTY ECONOMIC DEVELOPMENT GOALS BY HELPING SMALL, FEMALE, HANDICAPPED AND MINORITY BUSINESSES TO PARTICIPATE IN THE BIDDING PROCESS.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)				
	2006	2007	2008	2009		2006	2007	2008	2009	Change from
	2nd Prior	Last Year	Adopted	Mayor's Proposed		Authorized		Adopted	Mayor's Proposed	2008
	Exp. & Enc.	Exp. & Enc.		Amount	Change/Percent	FTE	FTE/Amount	FTE/Amount	FTE/Amount	FTE/Amount
<b>by Type of Expenditure</b>										
SALARIES	629,142	642,522		723,290	723,290					
SERVICES	119,354	267,360		87,793	87,793					
MATERIALS AND SUPPLIES	12,187	9,422		25,720	25,720					
EMPLOYER FRINGE BENEFITS	191,079	229,651		227,692	227,692					
MISC TRANSFER CONTINGENCY ETC	5,726			0						
DEBT										
STREET SEWER BRIDGE ETC IMPROVEMEN										
EQUIPMENT LAND AND BUILDINGS		10,353		0						
Spending Total	<b>957,488</b>	<b>1,159,308</b>	<b>0</b>	<b>1,064,495</b>	<b>1,064,495</b>	<b>0.0%</b>				
<b>by Activity</b>										
11250CONTRACT AND ANALYSIS SERVICES	803,537	841,112		1,000,912	1,000,912			12.0	684,452	12.0 684,452
11254VENDOR OUTREACH/INTERGOV. INITIATIVES	44,075	49,751		63,583	63,583			0.8	38,838	0.8 38,838
11255ST PAUL RAMSEY CNTY SURPLUS DISPOSL	48,709	57,721		0						
11256ELECTRONIC GOVERNMENT SERVICES	1,168			0						
112592007 DISPARITY STUDY	60,000	210,724		0						
Fund Total	<b>957,488</b>	<b>1,159,308</b>	<b>0</b>	<b>1,064,495</b>	<b>1,064,495</b>	<b>0.0%</b>		<b>12.8</b>	<b>723,290</b>	<b>12.8 723,290</b>
Percent Change from Previous Year		<b>21.1%</b>	<b>-100.0%</b>							

**City of Saint Paul**  
**2009 Budget Fund Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **127 ST PAUL/RAMSEY COUNTY PRINT CENTRAL**Fund Manager: **JEFFREY PLUFF**Department: **16 HUMAN RIGHTS AND EQUAL ECONOMIC OPPORTUNITY**

Department Director:

Fund Purpose:

TO RECORD REVENUE AND EXPENSES FOR PRINTING, PAPER SUPPLIES AND MAILING SERVICES TO CITY DEPARTMENTS, RAMSEY COUNTY, OUTSIDE AGENCIES AND COMMUNITY ORGANIZATIONS.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)				
	2006	2007	2008	2009		2006	2007	2008	2009	Change from
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount      Change/Percent		Authorized FTE	Adopted FTE/Amount	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2008 FTE/Amount
<b><u>by Type of Expenditure</u></b>										
SALARIES	330,175	338,603		411,030	411,030					
SERVICES	317,118	381,411		522,501	522,501					
MATERIALS AND SUPPLIES	482,215	511,646		605,200	605,200					
EMPLOYER FRINGE BENEFITS	96,471	117,379		128,390	128,390					
MISC TRANSFER CONTINGENCY ETC		65,000		0						
DEBT										
STREET SEWER BRIDGE ETC IMPROVEMEN	751			75,000	75,000					
EQUIPMENT LAND AND BUILDINGS										
Spending Total	<b>1,226,730</b>	<b>1,414,039</b>	<b>0</b>	<b>1,742,121</b>	<b>1,742,121</b>	<b>0.0%</b>				
<b><u>by Activity</u></b>										
16002RIVERPRINT SERVICES	1,078,617	1,196,322		1,490,193	1,490,193			7.5	376,432	7.5 376,432
16003PAPER SALES & DELIVERY	148,113	217,717		251,928	251,928			1.0	34,598	1.0 34,598
Fund Total	<b>1,226,730</b>	<b>1,414,039</b>	<b>0</b>	<b>1,742,121</b>	<b>1,742,121</b>	<b>0.0%</b>		<b>8.5</b>	<b>411,030</b>	<b>8.5 411,030</b>
Percent Change from Previous Year		<b>15.3%</b>	<b>-100.0%</b>							



# City of Saint Paul

## 2009 Budget Fund Spending Plan Summary

### Mayor's Proposed Budget

Fund: **820** **EQUAL OPPORTUNITY & ECONOMIC DEVELOPMENT**  
 Department: **16** **HUMAN RIGHTS AND EQUAL ECONOMIC OPPORTUNITY**  
 Fund Purpose:

Fund Manager:  
 Department Director:

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)				
	2006	2007	2008	2009		2006	2007	2008	2009	Change from
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE		Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2008 FTE/Amount
<u>by Type of Expenditure</u>										
SALARIES				257,236	257,236					
SERVICES				3,734	3,734					
MATERIALS AND SUPPLIES										
EMPLOYER FRINGE BENEFITS				81,191	81,191					
MISC TRANSFER CONTINGENCY ETC				350,000	350,000					
DEBT										
STREET SEWER BRIDGE ETC IMPROVEMEN										
EQUIPMENT LAND AND BUILDINGS										
Spending Total	0	0	0	692,161	692,161	0.0%				
<u>by Activity</u>										
38500EQUAL EMPLOYMENT OPPORTUNITY				51,252	51,252			0.7	36,118	0.7 36,118
38550PLANNING AND ECONOMIC DEVELOPMENT				640,909	640,909			3.0	221,118	3.0 221,118
Fund Total	0	0	0	692,161	692,161	0.0%		3.7	257,236	3.7 257,236
Percent Change from Previous Year		0.0%	0.0%							



# Financing Reports

## Financing by Major Object Code

Department: **16 HUMAN RIGHTS AND EQUAL ECONOMIC OPPORTUNITY**

### SPECIAL FUNDS

	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008 Adopted
3019 EQUAL EMP OPPORTUNITY GRANT				51,252	51,252
<b>INTERGOVERNMENTAL REVENUE</b>	0	0	0	51,252	51,252
4095 ADMINISTRATION			40,000	42,000	2,000
4099 FEES - N.O.C.	72	2,308		3,200	3,200
4215 SURPLUS - PURCHASING	535	814			
4216 PAPER SALES & DELIVERY - CITY	83,084	90,581	78,970	113,368	34,398
4217 PAPER SALES & DELIVERY - COUNTY	129,428	113,699	130,864	138,560	7,696
4299 SALES N.O.C.	1,930	2,295			
4301 NORMAL ACTIVITY SERVICES	890,807	948,726	998,121	955,671	-42,450
4332 PRINTING-CITY	371,207	393,997	548,352	578,003	29,651
4333 GRAPHICS		2,334	20,000	20,000	
4334 PRINTING-OUTSIDE AGENCIES	64,132	141,933	15,794	189,187	173,393
4335 MAILING SERVICES		100	50,000	50,000	
4337 PRINTING-COUNTY	438,287	390,425	636,885	578,003	-58,882
4398 SERVICES - SPECIAL PROJECTS		30,000			
4399 SERVICES N.O.C.	55,552	29,379	90,892		-90,892
<b>FEES, SALES AND SERVICES</b>	2,035,034	2,146,591	2,609,878	2,667,992	58,114
6915 REFUNDS - NOT OTHERWISE CLASSIFIED		118			
6919 REFUNDS - RETURN OF PURCHASE	293	14,160			
6969 CAPITAL ASSET CONTRIBUTION	4,020				
<b>MISCELLANEOUS REVENUE</b>	4,313	14,278	0	0	0
7301 TRANSFER FROM SEWER REPAIR FUND					
7305 TRANSFER FROM SPECIAL REVENUE FUND				640,909	640,909
7499 TRANSFER IN - INTRAFUND - OTHER	751				
7604 ADJUSTMENT TO RE/FND BAL.					
<b>TRANSFERS</b>	751	0	0	640,909	640,909
9830 USE OF FUND BALANCE					
9831 CONTRIBUTION TO FUND BALANCE					

## Financing by Major Object Code

Department: **16 HUMAN RIGHTS AND EQUAL ECONOMIC OPPORTUNITY**

### SPECIAL FUNDS

		2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008 Adopted
9925	USE OF NET ASSETS			210,000	138,624	-71,376
9926	CONTRIBUTION TO NET ASSETS					
<b>FUND BALANCES</b>		0	0	210,000	138,624	-71,376
	Fund Total	2,040,098	2,160,869	2,819,878	3,498,777	678,899

<u>Department Total</u>	<u>2,040,098</u>	<u>2,160,869</u>	<u>2,819,878</u>	<u>3,498,777</u>	<u>678,899</u>
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# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **124 CONTRACT AND ANALYSIS SERVICES**

Fund Manager:

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

REVENUES IN THIS FUND ARE FROM SEVERAL SOURCES: A TRANSFER FROM THE CITY'S GENERAL FUND; CITY DEFERRED REVENUE; SERVICE CHARGES TO RAMSEY COUNTY AND THE WATER UTILITY; AND FEES FROM RAMSEY COUNTY, HENNEPIN COUNTY AND THE CITY OF MINNEAPOLIS FOR VENDOR CERTIFICATION SERVICES.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>16</b>	<b>HUMAN RIGHTS AND EQUAL ECONOMIC OPPORTUNITY</b>					
11250	CONTRACT AND ANALYSIS SERVICES	805,046	896,126	989,339	1,000,912	11,573
11254	VENDOR OUTREACH/INTERGOV. INITIATIVES	42,822	54,895	58,782	63,583	4,801
11255	ST PAUL RAMSEY CNTY SURPLUS DISPOS	44,694	3,122			
11259	2007 DISPARITY STUDY		30,000			
	<b>Department Total</b>	<b>892,562</b>	<b>984,143</b>	<b>1,048,121</b>	<b>1,064,495</b>	<b>16,374</b>
	<b>Financing by Major Object</b>					
	TAXES					
	LICENSES AND PERMITS					
	INTERGOVERNMENTAL REVENUE					
	FEES, SALES AND SERVICES	892,562	984,143		1,000,871	
	ENTERPRISE AND UTILITY REVENUES					
	MISCELLANEOUS REVENUE					
	TRANSFERS					
	FUND BALANCES				63,624	
	<b>Total Financing by Object</b>	<b>892,562</b>	<b>984,143</b>	<b>0</b>	<b>1,064,495</b>	<b>0</b>

# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **127 ST PAUL/RAMSEY COUNTY PRINT CENTRAL**

Fund Manager: JEFFREY PLUFF

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

REVENUES ARE DERIVED FROM PRINTING AND MAILING SERVICES AND PAPER SALES TO CITY DEPARTMENTS, RAMSEY COUNTY, AND NON-CITY AGENCIES. BASED ON PAST EXPERIENCE, THE REVENUE ESTIMATES HAVE BEEN TO ADJUSTED TO REFLECT THE DEMAND FOR PRINT CENTRAL'S SERVICES.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>16</b>	<b>HUMAN RIGHTS AND EQUAL ECONOMIC OPPORTUNITY</b>					
16002	RIVERPRINT SERVICES	917,739	928,717	1,546,129	1,301,006	-245,123
16003	PAPER SALES & DELIVERY	229,797	248,009	225,628	441,115	215,487
	<b>Department Total</b>	<b>1,147,536</b>	<b>1,176,726</b>	<b>1,771,757</b>	<b>1,742,121</b>	<b>-29,636</b>
	<b>Financing by Major Object</b>					
	TAXES					
	LICENSES AND PERMITS					
	INTERGOVERNMENTAL REVENUE					
	FEES, SALES AND SERVICES	1,142,472	1,162,448		1,667,121	
	ENTERPRISE AND UTILITY REVENUES					
	MISCELLANEOUS REVENUE	4,313	14,278			
	TRANSFERS	751				
	FUND BALANCES				75,000	
	<b>Total Financing by Object</b>	<b>1,147,536</b>	<b>1,176,726</b>	<b>0</b>	<b>1,742,121</b>	<b>0</b>

# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **820**    **EQUAL OPPORTUNITY & ECONOMIC DEVELOPMENT**

Fund Manager:

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>16</b>	<b>HUMAN RIGHTS AND EQUAL ECONOMIC OPPORTUNITY</b>					
38500	EQUAL EMPLOYMENT OPPORTUNITY				51,252	51,252
38550	PLANNING AND ECONOMIC DEVELOPMENT				640,909	640,909
<b>Department Total</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>692,161</b>	<b>692,161</b>
<b><u>Financing by Major Object</u></b>						
TAXES						
LICENSES AND PERMITS						
INTERGOVERNMENTAL REVENUE					51,252	
FEES, SALES AND SERVICES						
ENTERPRISE AND UTILITY REVENUES						
MISCELLANEOUS REVENUE						
TRANSFERS					640,909	
FUND BALANCES						
<b>Total Financing by Object</b>		<b>0</b>	<b>0</b>	<b>0</b>	<b>692,161</b>	<b>0</b>



# Personnel Reports

**City of Saint Paul**  
**Personnel Summary by Fund, Department, Division and Activity**

Page 1

**GENERAL FUND**

Department		2006	2007	2008	2009	Change from
Division	Activity	Adopted FTE	Adopted FTE	Adopted FTE	Mayor's Proposed FTE	2008 Adopted
16	HUMAN RIGHTS AND EQUAL ECONOMIC OPPORTUNITY					
1610	CONTRACT ANALYSIS AND PRINTING					
	08035 VENDOR OUTREACH PROGRAM				1.8	1.8
	<b>Division Total</b>	0.0	0.0	0.0	1.8	1.8
1620	HUMAN RIGHTS					
	08050 HUMAN RIGHTS				6.8	6.8
	<b>Division Total</b>	0.0	0.0	0.0	6.8	6.8
	<b>Department Total</b>	0.0	0.0	0.0	8.6	8.6

**City of Saint Paul**  
**Personnel Summary by Fund, Department, Division and Activity**

**SPECIAL FUNDS**

Department	Activity	2006 Adopted FTE	2007 Adopted FTE	2008 Adopted FTE	2009 Mayor's Proposed FTE	Change from 2008 Adopted
<b>16</b>	<b>HUMAN RIGHTS AND EQUAL ECONOMIC OPPORTUNITY</b>					
1610	CONTRACT ANALYSIS AND PRINTING					
11250	CONTRACT AND ANALYSIS SERVICES	11.0	11.0	12.0	12.0	0.0
11254	VENDOR OUTREACH/INTERGOV. INITIATIVES	0.8	0.8	0.8	0.8	0.0
11255	ST PAUL RAMSEY CNTY SURPLUS DISPOSAL	1.0	1.0			0.0
16002	RIVERPRINT SERVICES	7.0	7.0	7.0	7.5	0.5
16003	PAPER SALES & DELIVERY	1.0	1.0	1.0	1.0	0.0
	<b>Division Total</b>	<b>20.8</b>	<b>20.8</b>	<b>20.8</b>	<b>21.3</b>	<b>0.5</b>
1620	HUMAN RIGHTS					
38500	EQUAL EMPLOYMENT OPPORTUNITY				0.7	0.7
	<b>Division Total</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>0.7</b>	<b>0.7</b>
1630	PLANNING AND ECONOMIC DEVELOPMENT					
38550	PLANNING AND ECONOMIC DEVELOPMENT				3.0	3.0
	<b>Division Total</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>3.0</b>	<b>3.0</b>
	<b>Department Total</b>	<b>20.8</b>	<b>20.8</b>	<b>20.8</b>	<b>25.0</b>	<b>4.2</b>



# Historical Data

# Human Rights

Department/Office Director: **WILLIAM H TERRILL**

	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008 Adopted
<b><u>Spending By Unit</u></b>					
001 GENERAL FUND	534,732	512,962	574,414		-574,414
050 SPECIAL PROJECTS:GEN GOV ACCTS FUND	70,217	60,434	50,688		-50,688
Total Spending by Uni	604,949	573,395	625,102	0	-625,102
<b><u>Spending By Major Object</u></b>					
SALARIES	424,226	411,849	441,403		-441,403
SERVICES	37,520	30,814	30,699		-30,699
MATERIALS AND SUPPLIES	10,129	5,446	5,900		-5,900
EMPLOYER FRINGE BENEFITS	132,899	124,747	145,600		-145,600
MISC TRANSFER CONTINGENCY ETC	175	540	1,500		-1,500
DEBT					
STREET SEWER BRIDGE ETC IMPROVEMENT					
EQUIPMENT LAND AND BUILDINGS					
Total Spending by Object	604,949	573,395	625,102		-625,102
Percent Change from Previous Year		-5.2%	9.0%	-100.0%	
<b><u>Financing By Major Object</u></b>					
GENERAL FUND	534,732	512,962	574,414		-574,414
SPECIAL FUND					
TAXES					
LICENSES AND PERMITS					
INTERGOVERNMENTAL REVENUE	55,200	51,089	50,688		-50,688
FEES, SALES AND SERVICES					
ENTERPRISE AND UTILITY REVENUES					
MISCELLANEOUS REVENUE					
TRANSFERS					
FUND BALANCES					
Total Financing by Object	589,932	564,051	625,102	0	-625,102
Percent Change from Previous Year		-4.4%	10.8%	-100.0%	

**City of Saint Paul**  
**2009 Budget Division Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

Department: **03 EXECUTIVE ADMINISTRATION**Division: **0345 HUMAN RIGHTS**

Division Manager: WILLIAM H TERRILL

Division Mission:

THE MISSION OF THE SAINT PAUL DEPARTMENT OF HUMAN RIGHTS IS TO PREVENT AND ELIMINATE DISCRIMINATION.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)				
	2006	2007	2008	2009		2006	2007	2008	2009	Change from
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE		Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2008 FTE/Amount
<b>by Type of Expenditure</b>										
SALARIES	374,295	369,769	405,418	-405,418	-100.0%					
SERVICES	32,447	26,558	27,458	-27,458	-100.0%					
MATERIALS AND SUPPLIES	10,082	5,446	5,900	-5,900	-100.0%					
EMPLOYER FRINGE BENEFITS	117,733	110,649	134,138	-134,138	-100.0%					
MISC TRANSFER CONTINGENCY ETC	175	540	1,500	-1,500	-100.0%					
DEBT										
STREET SEWER BRIDGE ETC IMPROVEMENT										
EQUIPMENT LAND AND BUILDINGS										
Division Total	<b>534,732</b>	<b>512,962</b>	<b>574,414</b>	<b>0</b>	<b>-574,414 -100.0%</b>					
<b>by Activity</b>										
00152 HUMAN RIGHTS OFFICE	534,732	512,962	574,414	-574,414	-100.0%	6.3	6.7	6.9	405,418	-6.9 -405,418
Division Total	<b>534,732</b>	<b>512,962</b>	<b>574,414</b>	<b>0</b>	<b>-574,414 -100.0%</b>	<b>6.3</b>	<b>6.7</b>	<b>6.9</b>	<b>405,418</b>	<b>-6.9 -405,418</b>
Percent Change from Previous Year		<b>-4.1%</b>	<b>12.0%</b>			<b>6.3%</b>	<b>3.0%</b>			<b>-100.0% -100.0%</b>

**City of Saint Paul**  
**2009 Budget Fund Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **050 SPECIAL PROJECTS:GEN GOV ACCTS FUND**Fund Manager: **LORI J LEE**Department: **0345 HUMAN RIGHTS**Department Director: **WILLIAM H TERRILL**

Fund Purpose:

TO ENABLE STAFF TO UNDERTAKE SPECIAL PROJECTS, ACTIVITIES AND STUDIES, OR EXECUTE GRANTS BENEFICIAL TO THE CITY AND THE ORGANIZATION. SPECIFICALLY, FOR THE NEXT BUDGET YEAR, TO PROVIDE FOR: 1) THE DISTRIBUTION OF THE HOTEL MOTEL TAX, 2) THE MAYOR'S SPECIAL EVENTS AND THE WINTER CARNIVAL DINNER, 3) THE ENFORCEMENT OF LOCAL AND FEDERAL EQUAL EMPLOYMENT OPPORTUNITY LAWS, 4) THE CITY'S "PREJUDICE ISN'T WELCOME" STRATEGY, 5) PROCESSING THE RECOVERY OF CENTRAL OVER HEAD COSTS FROM THE CITY'S SPECIAL FUNDS, 6) ASSESSING THE CDBG GRANT FOR ACCOUNTING SERVICES, 7) CASH MANAGEMENT SERVICE AND REPORTING, AND 8) THE ADMINISTRATION OF EMPLOYEE FLEXIBLE SPENDING ACCOUNTS.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)					
	2006	2007	2008	2009		2006	2007	2008	2009	Change from	
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE		Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2008 FTE/Amount	
<b>by Type of Expenditure</b>											
SALARIES	49,931	42,080	35,985		-35,985	-100.0%					
SERVICES	5,073	4,256	3,241		-3,241	-100.0%					
MATERIALS AND SUPPLIES	47										
EMPLOYER FRINGE BENEFITS	15,167	14,098	11,462		-11,462	-100.0%					
MISC TRANSFER CONTINGENCY ETC											
DEBT											
STREET SEWER BRIDGE ETC IMPROVEMEN											
EQUIPMENT LAND AND BUILDINGS											
Spending Total	70,217	60,434	50,688	0	-50,688	-100.0%					
<b>by Activity</b>											
30150EQUAL EMPLOYMENT OPPORTUNITY GRANT	70,217	60,434	50,688		-50,688	-100.0%	0.9	0.8	0.6	35,985	-0.6 -35,985
Fund Total	70,217	60,434	50,688	0	-50,688	-100.0%	0.9	0.8	0.6	35,985	-0.6 -35,985
Percent Change from Previous Year		-13.9%	-16.1%				-11.1%	-25.0%			-100.0% -100.0%



**City of Saint Paul**  
**Personnel Summary by Fund, Department, Division and Activity**

Page 1

**GENERAL FUND**

Department		2006	2007	2008	2009	Change from
Division	Activity	Adopted FTE	Adopted FTE	Adopted FTE	Mayor's Proposed FTE	2008 Adopted
0345	HUMAN RIGHTS					
0345	HUMAN RIGHTS					
	00152 HUMAN RIGHTS OFFICE	6 . 3	6 . 7	6 . 9		-6 . 9
	<b>Division Total</b>	<b>6 . 3</b>	<b>6 . 7</b>	<b>6 . 9</b>	<b>0 . 0</b>	<b>-6 . 9</b>
	<b>Department Total</b>	<b>6 . 3</b>	<b>6 . 7</b>	<b>6 . 9</b>	<b>0 . 0</b>	<b>-6 . 9</b>

**City of Saint Paul**  
**Personnel Summary by Fund, Department, Division and Activity**

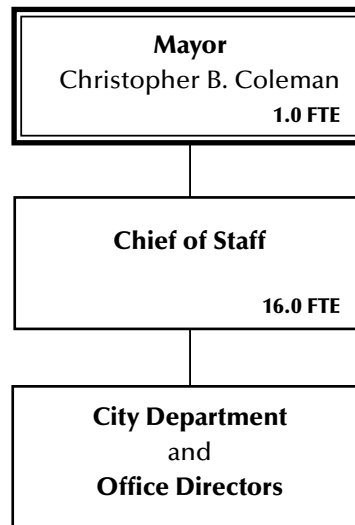
Page 3

**SPECIAL FUNDS**

Department		2006	2007	2008	2009	Change from
Division	Activity	Adopted FTE	Adopted FTE	Adopted FTE	Mayor's Proposed FTE	2008 Adopted
0345	HUMAN RIGHTS					
0345	HUMAN RIGHTS					
	30150 EQUAL EMPLOYMENT OPPORTUNITY GRANT	0 . 9	0 . 8	0 . 6		-0 . 6
	<b>Division Total</b>	<b>0 . 9</b>	<b>0 . 8</b>	<b>0 . 6</b>	<b>0 . 0</b>	<b>-0 . 6</b>
	<b>Department Total</b>	<b>0 . 9</b>	<b>0 . 8</b>	<b>0 . 6</b>	<b>0 . 0</b>	<b>-0 . 6</b>

## Mayor's Office

*To direct the operation of the city and assure that city government is effective and accessible for all Saint Paul 's residents, businesses and visitors*



**(Total 17.0 FTEs)**

7/30/08

## About the Mayor's Office

### What We Do (Description of Services)

The mission of the Mayor's office is to provide leadership and vision that makes Saint Paul the Most Livable City in America. The Mayor's Office oversees the operations of all City Departments and Offices to meet the needs of our residents, businesses and visitors.

- Provides high quality services for the best value to residents, businesses and visitors.
- Sets strategic vision for the City and directs departments and offices to meet goals accordingly.
- Represents the City before external public and private organizations such as the U.S. Congress, Minnesota Legislature, Ramsey County Board, Saint Paul Schools, etc.
- Pursues public and private partnerships to enhance service delivery to residents, businesses and visitors.
- Partners with the Saint Paul Public Schools and other education stakeholders to provide quality educational opportunities.
- Works with many public and private partners to ensure a growing economy that expands economic opportunity.
- Responds to resident, visitor and business inquiries on all aspects of City government.
- Works to ensure that all residents, businesses and visitors are safe in Saint Paul.

### 2007-2008 Accomplishments

The Coleman Administration is very proud of the many accomplishments since 2006. Those accomplishments include:

- Working with the police department to reduce violent crime more than thirteen percent.
- Creating Bridges to Safety – A domestic abuse service center that provides centralized services for victims of domestic violence and their families.
- Working with community partners to raise more than \$18.1 million dollars which will provide more than 1,100 children in Saint Paul with quality childcare and preschool.
- Providing nearly **10,000** rides on the Second Shift Circulator to connect Saint Paul youth with quality recreation and community education opportunities.
- Working to secure state and local funding for Central Corridor and championing planning and development along University Avenue
- Working to ensure a three year extension on the Highland Park Ford Plant
- Building the first LEED-Gold Certified Police Station in Minnesota at the Western District Police Headquarters
- Launching an initiative on Green Manufacturing
- Focusing on creating new opportunities in neighborhoods with fewer resources through the **Invest Saint Paul** initiative.
- Leveraging more than \$25 million of outside funds to assist with early education initiatives, Central Corridor, and Bridges to Safety.
- Showcasing Saint Paul to the world through the Republican National Convention.

## 2009 Budget Plan

### 2009 Priorities

- Provide excellent services to residents that are in line with the Mayor's strategic vision of making Saint Paul the Most Livable City in America.
- **Safe Streets and Safe Homes.** 1) Expand public safety priorities to include effective investments in departments as well as new collaboration with the community and non-traditional city departments. 2) Continue to build a 21<sup>st</sup> century Fire Department through the synthesis and application of the Fire Audit. 3) Use strategic enforcement and prosecution by focusing on quality of life and nuisance crimes, domestic violence, and drug activity. Engage stakeholders through community policing and prosecution.
- **Better Service at a Better Price.** Work with city departments on applying best practices and finding new cost savings.
- **Ready for School, Ready for Life.** 1) Expand early childhood education and literacy programming to ensure all children enter school ready to learn. 2) Expand on success of circulator program to grow the Mayor's Second Shift initiatives to convene and connect formal and informal learning opportunities during children's out of school time. 3) Partner with stakeholders to provide increased access to post-secondary educational opportunities by better informing and preparing high school students for higher education.
- **Expanding Economic Opportunity.** 1) Expand investment in neighborhood commercial corridors and development of the Central Corridor and Ford Plant Site. 2) Enhance Saint Paul's vibrant downtown and riverfront entertainment, cultural and business district by investing in key development projects such as the Penfield, West Publishing Building and Cleveland Circle. 3) Target economic development dollars to maximize job creation and retention across Saint Paul.
- **Healthy Communities – Healthy Living.** Continue proactive steps to protect air, water and urban landscape through investments in energy savings, expansion of projects line the National Great River Park, and by redefining service delivery in parks, green spaces, bikeways and trails.
- **Quality Infrastructure.** Promote strategic capital investment that maintains and improves our infrastructure citywide through the City's RSVP program.
- **The Soul of Saint Paul.** 1) Continue to promote downtown as a regional music, cultural and creative arts center by redeveloping the Palace Theatre. 2) Use state bonding, new partnerships, and make strategic investments to establishing Saint Paul as the home of authentic and fun sporting activities.

### 2009 Budget Explanation

#### Base Adjustments

The 2008 adopted budget was adjusted to set the budget base for 2009. The base includes the anticipated growth in salaries and fringes for 2009 for employees related to the bargaining process. It also includes 2.5% inflation growth on services and 3% on goods and materials.

#### Mayor's Recommendation

The recommended 2009 general fund budget of the Mayor's Office is \$1,577,488, which is \$96,368 or 6.5% more than the adopted 2008 budget. The budget reflects staff restructuring achieved by replacing a vacant position which has been restructured to better meet the needs of the office and eliminating another position. It also includes adding back the cost associated with .8 FTEs that were paid from Central Corridor grants dollars in 2008. The special fund budget is 2,569,763 reflecting an increase of \$2,033,308 from the 2008 adopted budget. This majority of this increase is related to a grant received with spending devoted to the Pre-K Allowance initiative.



# Spending Reports

# Mayors Office

Department/Office Director: **SARA R GREWING**

	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008 Adopted
<b><u>Spending By Unit</u></b>					
001 GENERAL FUND	1,290,850	1,413,156	1,481,120	1,577,488	96,368
050 SPECIAL PROJECTS:GEN GOV ACCTS FUND	323,649	438,672	536,455	2,569,763	2,033,308
Total Spending by Unit	<b>1,614,500</b>	<b>1,851,828</b>	<b>2,017,575</b>	<b>4,147,251</b>	<b>2,129,676</b>
<b><u>Spending By Major Object</u></b>					
SALARIES	1,157,424	1,285,999	1,410,119	1,481,996	71,877
SERVICES	117,716	159,162	148,143	178,095	29,952
MATERIALS AND SUPPLIES	16,985	31,953	53,414	58,692	5,278
EMPLOYER FRINGE BENEFITS	319,687	370,859	398,399	412,398	13,999
MISC TRANSFER CONTINGENCY ETC	2,688	3,856	7,500	2,016,070	2,008,570
DEBT					
STREET SEWER BRIDGE ETC IMPROVEMENT					
EQUIPMENT LAND AND BUILDINGS					
Total Spending by Object	<b>1,614,500</b>	<b>1,851,828</b>	<b>2,017,575</b>	<b>4,147,251</b>	<b>2,129,676</b>
Percent Change from Previous Year		<b>14.7%</b>	<b>9.0%</b>	<b>105.6%</b>	
<b><u>Financing By Major Object</u></b>					
GENERAL FUND	1,290,850	1,413,156	1,481,120	1,577,488	96,368
SPECIAL FUND					
TAXES					
LICENSES AND PERMITS					
INTERGOVERNMENTAL REVENUE	194,531	219,815	245,243	2,325,243	2,080,000
FEES, SALES AND SERVICES					
ENTERPRISE AND UTILITY REVENUES					
MISCELLANEOUS REVENUE	162,000	246,000	291,212	244,520	-46,692
TRANSFERS					
FUND BALANCES					
Total Financing by Object	<b>1,647,381</b>	<b>1,878,971</b>	<b>2,017,575</b>	<b>4,147,251</b>	<b>2,129,676</b>
Percent Change from Previous Year		<b>14.1%</b>	<b>7.4%</b>	<b>105.6%</b>	



# City of Saint Paul

## 2009 Budget Division Spending Plan Summary

### Mayor's Proposed Budget

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

Department: **03 EXECUTIVE ADMINISTRATION**Division: **0301 MAYORS OFFICE**

Division Manager: ANN L MULHOLLAND

Division Mission:

TO SUPPORT, DIRECT, AND MANAGE THE EMPLOYEES OF THE CITY OF SAINT PAUL TO SERVE WITH THE HIGHEST QUALITY OF EFFORT AND RESULT: PROVIDE LEADERSHIP FOR COMMUNITY COMMITMENT TO INITIATIVE AND INVOLVEMENT SO THAT THE PEOPLE IN AND OF THE SAINT PAUL COMMUNITY CAN LIVE WITH TRUST IN THE CONSISTENT AND EVEN-HANDED ENFORCEMENT OF THE LAW, A SENSE OF COMMUNITY AND ECONOMIC OPPORTUNITY, AND A HEALTHY AND SECURE ENVIRONMENT, RESULTING IN A SPIRIT OF PRIDE IN THE EXCELLENCE OF THE CITY, THEREBY CONTRIBUTING TO AND DRAWING UPON THE LARGER COMMUNITIES OF REGION, STATE AND NATION.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)							
	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009		2006 Authorized FTE	2007	2008 Adopted FTE/Amount	2009		Change from 2008			
				Mayor's Proposed					FTE/Amount	FTE/Amount				
				Amount	Change/Percent									
<u>by Type of Expenditure</u>														
SALARIES	884,867	956,058	1,026,990	1,097,424	70,434	6.9%								
SERVICES	100,702	115,115	88,056	98,843	10,787	12.3%								
MATERIALS AND SUPPLIES	16,529	24,497	25,936	26,714	778	3.0%								
EMPLOYER FRINGE BENEFITS	286,064	313,630	332,638	347,007	14,369	4.3%								
MISC TRANSFER CONTINGENCY ETC	2,688	3,856	7,500	7,500										
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMENT														
EQUIPMENT LAND AND BUILDINGS														
Division Total	1,290,850	1,413,156	1,481,120	1,577,488	96,368	6.5%								
<u>by Activity</u>														
00100 MAYOR'S OFFICE	1,290,850	1,413,156	1,481,120	1,577,488	96,368	6.5%	13.0	14.8	13.2	1,026,990	14.0	1,097,424	0.8	70,434
Division Total	1,290,850	1,413,156	1,481,120	1,577,488	96,368	6.5%	13.0	14.8	13.2	1,026,990	14.0	1,097,424	0.8	70,434
Percent Change from Previous Year		9.5%	4.8%				13.8%	-10.8%					6.1%	6.9%

# City of Saint Paul

## 2009 Budget Fund Spending Plan Summary

### Mayor's Proposed Budget

Fund: **050 SPECIAL PROJECTS:GEN GOV ACCTS FUND**Fund Manager: **LORI J LEE**Department: **0301 MAYORS OFFICE**Department Director: **SARA R GREWING**

Fund Purpose:

TO ENABLE STAFF TO UNDERTAKE SPECIAL PROJECTS, ACTIVITIES AND STUDIES, OR EXECUTE GRANTS BENEFICIAL TO THE CITY AND THE ORGANIZATION. SPECIFICALLY, FOR THE NEXT BUDGET YEAR, TO PROVIDE FOR: 1) THE DISTRIBUTION OF THE HOTEL MOTEL TAX, 2) THE MAYOR'S SPECIAL EVENTS AND THE WINTER CARNIVAL DINNER, 3) THE ENFORCEMENT OF LOCAL AND FEDERAL EQUAL EMPLOYMENT OPPORTUNITY LAWS, 4) THE CITY'S "PREJUDICE ISN'T WELCOME" STRATEGY, 5) PROCESSING THE RECOVERY OF CENTRAL OVER HEAD COSTS FROM THE CITY'S SPECIAL FUNDS, 6) ASSESSING THE CDBG GRANT FOR ACCOUNTING SERVICES, 7) CASH MANAGEMENT SERVICE AND REPORTING, AND 8) THE ADMINISTRATION OF EMPLOYEE FLEXIBLE SPENDING ACCOUNTS.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)						
	2006	2007	2008	2009			2006	2007	2008	2009	Change from		
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent		Authorized FTE		Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2008 FTE/Amount	2008 FTE/Amount	2008 FTE/Amount
<b>by Type of Expenditure</b>													
SALARIES	272,557	329,941	383,129	384,572	1,443	0.4%							
SERVICES	17,014	44,047	60,087	79,252	19,165	31.9%							
MATERIALS AND SUPPLIES	455	7,455	27,478	31,978	4,500	16.4%							
EMPLOYER FRINGE BENEFITS	33,623	57,229	65,761	65,391	-370	-0.6%							
MISC TRANSFER CONTINGENCY ETC				2,008,570	2,008,570								
DEBT													
STREET SEWER BRIDGE ETC IMPROVEMEN													
EQUIPMENT LAND AND BUILDINGS													
Spending Total	<b>323,649</b>	<b>438,672</b>	<b>536,455</b>	<b>2,569,763</b>	<b>2,033,308</b>	<b>379.0%</b>							
<b>by Activity</b>													
30113MAYOR'S SPECIAL EVENTS	4,804	2,100	20,000	20,000									
30114CAPITAL CITY EDUC INITIATIVE	301,711	269,284	321,986	266,338	-55,648	-17.3%	2.0	1.5	1.1	258,439	0.3	216,276	-0.8 -42,163
30118EARLY CHILDHOOD INITIATIVE	17,134	167,289	194,469	203,425	8,956	4.6%		1.5	1.9	124,690	2.2	131,775	0.3 7,085
30119PRE-K ALLOWANCE PROJECT				2,080,000	2,080,000						0.5	36,521	0.5 36,521
Fund Total	<b>323,649</b>	<b>438,672</b>	<b>536,455</b>	<b>2,569,763</b>	<b>2,033,308</b>	<b>379.0%</b>	<b>2.0</b>	<b>3.0</b>	<b>3.0</b>	<b>383,129</b>	<b>3.0</b>	<b>384,572</b>	<b>0.0 1,443</b>
Percent Change from Previous Year		<b>35.5%</b>	<b>22.3%</b>					<b>50.0%</b>	<b>0.0%</b>			<b>0.0%</b>	<b>0.4%</b>

# Financing Reports

## Financing by Major Object Code

Department: **0301MAYORS OFFICE**

### GENERAL FUND

		2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008 Adopted
4299	SALES N.O.C.	44				
	<b>FEES, SALES AND SERVICES</b>	44	0	0	0	0
6905	CONTRIB. & DONATIONS - OUTSIDE		624	40,000	40,000	
6915	REFUNDS - NOT OTHERWISE CLASSIFIED		5			
	<b>MISCELLANEOUS REVENUE</b>	0	629	40,000	40,000	0
7302	TRANSFER FROM ENTERPRISE FUND				71,085	71,085
7305	TRANSFER FROM SPECIAL REVENUE FUND			30,422	30,422	
	<b>TRANSFERS</b>	0	0	30,422	101,507	71,085
	<b>Fund Total</b>	44	629	70,422	141,507	71,085

## Financing by Major Object Code

Department: **0301MAYORS OFFICE**

### SPECIAL FUNDS

	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008 Adopted
3099 OTHER FED DIRECT GRANTS-IN-AID	194,531	218,556	245,243	245,243	
3199 OTHER FED DIRECT GRANTS-STATE ADMIN					
3400 STATE DIRECT GRANTS-IN-AID				2,080,000	2,080,000
3699 OTHER MISCELLANEOUS GRANTS		1,259			
<b>INTERGOVERNMENTAL REVENUE</b>	194,531	219,815	245,243	2,325,243	2,080,000
6602 INTEREST ON INVESTMENTS					
6905 CONTRIB. & DONATIONS - OUTSIDE	7,000		96,743	41,095	-55,648
6970 PRIVATE GRANTS	155,000	246,000	194,469	203,425	8,956
6999 OTHER MISCELLANEOUS REVENUE N.O.C.					
<b>MISCELLANEOUS REVENUE</b>	162,000	246,000	291,212	244,520	-46,692
9830 USE OF FUND BALANCE					
<b>FUND BALANCES</b>	0	0	0	0	0
<b>Fund Total</b>	356,531	465,815	536,455	2,569,763	2,033,308

<b><u>Department Total</u></b>	<b><u>356,575</u></b>	<b><u>466,444</u></b>	<b><u>606,877</u></b>	<b><u>2,711,270</u></b>	<b><u>2,104,393</u></b>
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City of Saint Paul  
Financing Plan by Department and Activity

Fund: 001    GENERAL FUND

Fund Manager: LORI J LEE

Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:

THE GENERAL FUND RECEIVES THE VAST MAJORITY OF ITS REVENUE FROM PROPERTY TAXES, STATE AIDS AND FRANCHISE FEES.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
0301	MAYORS OFFICE					
00100	MAYOR'S OFFICE	44	629	70,422	141,507	71,085
	Department Total	44	629	70,422	141,507	71,085
	Financing by Major Object					
	TAXES					
	LICENSES AND PERMITS					
	INTERGOVERNMENTAL REVENUE					
	FEES, SALES AND SERVICES	44				
	ENTERPRISE AND UTILITY REVENUES					
	MISCELLANEOUS REVENUE		629	40,000	40,000	
	TRANSFERS			30,422	101,507	71,085
	FUND BALANCES					
	Total Financing by Object	44	629	70,422	141,507	71,085

# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **050 SPECIAL PROJECTS:GEN GOV ACCTS FUND**

Fund Manager: LORI J LEE

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

1) HOTEL MOTEL TAX PROJECTIONS ARE ESTIMATED AT 3% GROWTH OVER THE CURRENT YEAR (30108). 2) PRIVATE CONTRIBUTIONS ARE USED TO SUPPORT THE CHILDREN'S HOLIDAY PARTY, WINTER CARNIVAL DINNER AND OTHER EVENTS (AT NO COST TO THE GENERAL FUND) (30113). 3) FEDERAL GRANTS AND CORPORATE DONATIONS SUPPORT THE CAPITAL CITY EDUCATION INITIATIVE (30114). 4) "CENTRAL SERVICE" CHARGES ARE PAID BY SPECIAL FUNDS TO COVER THE COSTS OF SERVICES FINANCED BY THE GENERAL FUND. EXAMPLES WOULD BE SUPPORT SERVICES FOR RECRUITING APPLICANTS FOR HIRING, OR CENTRAL ACCOUNTING SERVICES. THESE AMOUNTS, NET OF THE PLAN'S ADMINISTRATIVE COSTS, ARE TRANSFERRED BACK TO THE GENERAL FUND (30117). 5) THE COST OF .3 CLERK TYPIST III FTE WILL BE FINANCED, AS IT HAS BEEN IN THE PAST, WITH CDBG REVENUE, IN LIEU OF CDBG PAYING CENTRAL SERVICE COSTS (30116). 6) THE COST OF INVESTING CASH AND PRODUCING INTEREST EARNINGS IS ASSESSED ON A "BASIS POINT" METHOD ON POSITIVE CASH BALANCES (30120). 7) PROJECTED EEOC GRANT REVENUES SUPPORT THE ENFORCEMENT OF LOCAL AND FEDERAL EQUAL EMPLOYMENT OPPORTUNITY LAWS (30150). 8) UNUSED CONTRIBUTIONS FROM PRIOR YEARS ARE APPLIED AS FUND BALANCE FINANCING TO HELP PAY FOR ADMINISTRATION COSTS OF EMPLOYEE FLEXIBLE SPENDING ACCOUNTS. (30164)

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>0301</b>	<b>MAYORS OFFICE</b>					
30113	MAYOR'S SPECIAL EVENTS	7,000		20,000	20,000	
30114	CAPITAL CITY EDUC INITIATIVE	274,531	279,815	321,986	266,338	-55,648
30118	EARLY CHILDHOOD INITIATIVE	75,000	186,000	194,469	203,425	8,956
30119	PRE-K ALLOWANCE PROJECT				2,080,000	2,080,000
	<b>Department Total</b>	<b>356,531</b>	<b>465,815</b>	<b>536,455</b>	<b>2,569,763</b>	<b>2,033,308</b>
	<b><u>Financing by Major Object</u></b>					
	TAXES					
	LICENSES AND PERMITS					
	INTERGOVERNMENTAL REVENUE	194,531	219,815	245,243	2,325,243	2,080,000
	FEES, SALES AND SERVICES					
	ENTERPRISE AND UTILITY REVENUES					
	MISCELLANEOUS REVENUE	162,000	246,000	291,212	244,520	-46,692
	TRANSFERS					
	FUND BALANCES					
	<b>Total Financing by Object</b>	<b>356,531</b>	<b>465,815</b>	<b>536,455</b>	<b>2,569,763</b>	<b>2,033,308</b>





# Personnel Reports

**City of Saint Paul**  
**Personnel Summary by Fund, Department, Division and Activity**

Page 1

**GENERAL FUND**

Department		2006	2007	2008	2009	Change from
Division	Activity	Adopted FTE	Adopted FTE	Adopted FTE	Mayor's Proposed FTE	2008 Adopted
0301	MAYORS OFFICE					
0301	MAYORS OFFICE					
	00100 MAYOR'S OFFICE	13.0	14.8	13.2	14.0	0.8
	<b>Division Total</b>	<b>13.0</b>	<b>14.8</b>	<b>13.2</b>	<b>14.0</b>	<b>0.8</b>
	<b>Department Total</b>	<b>13.0</b>	<b>14.8</b>	<b>13.2</b>	<b>14.0</b>	<b>0.8</b>

**City of Saint Paul**  
**Personnel Summary by Fund, Department, Division and Activity**

**SPECIAL FUNDS**

Department		2006	2007	2008	2009	Change from
Division	Activity	Adopted FTE	Adopted FTE	Adopted FTE	Mayor's Proposed FTE	2008 Adopted
0301	MAYORS OFFICE					
0301	MAYORS OFFICE					
	30114 CAPITAL CITY EDUC INITIATIVE	2.0	1.5	1.1	0.3	-0.8
	30118 EARLY CHILDHOOD INITIATIVE		1.5	1.9	2.2	0.3
	30119 PRE-K ALLOWANCE PROJECT				0.5	0.5
	<b>Division Total</b>	<b>2.0</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	<b>0.0</b>
	<b>Department Total</b>	<b>2.0</b>	<b>3.0</b>	<b>3.0</b>	<b>3.0</b>	<b>0.0</b>



# Parks and Recreation

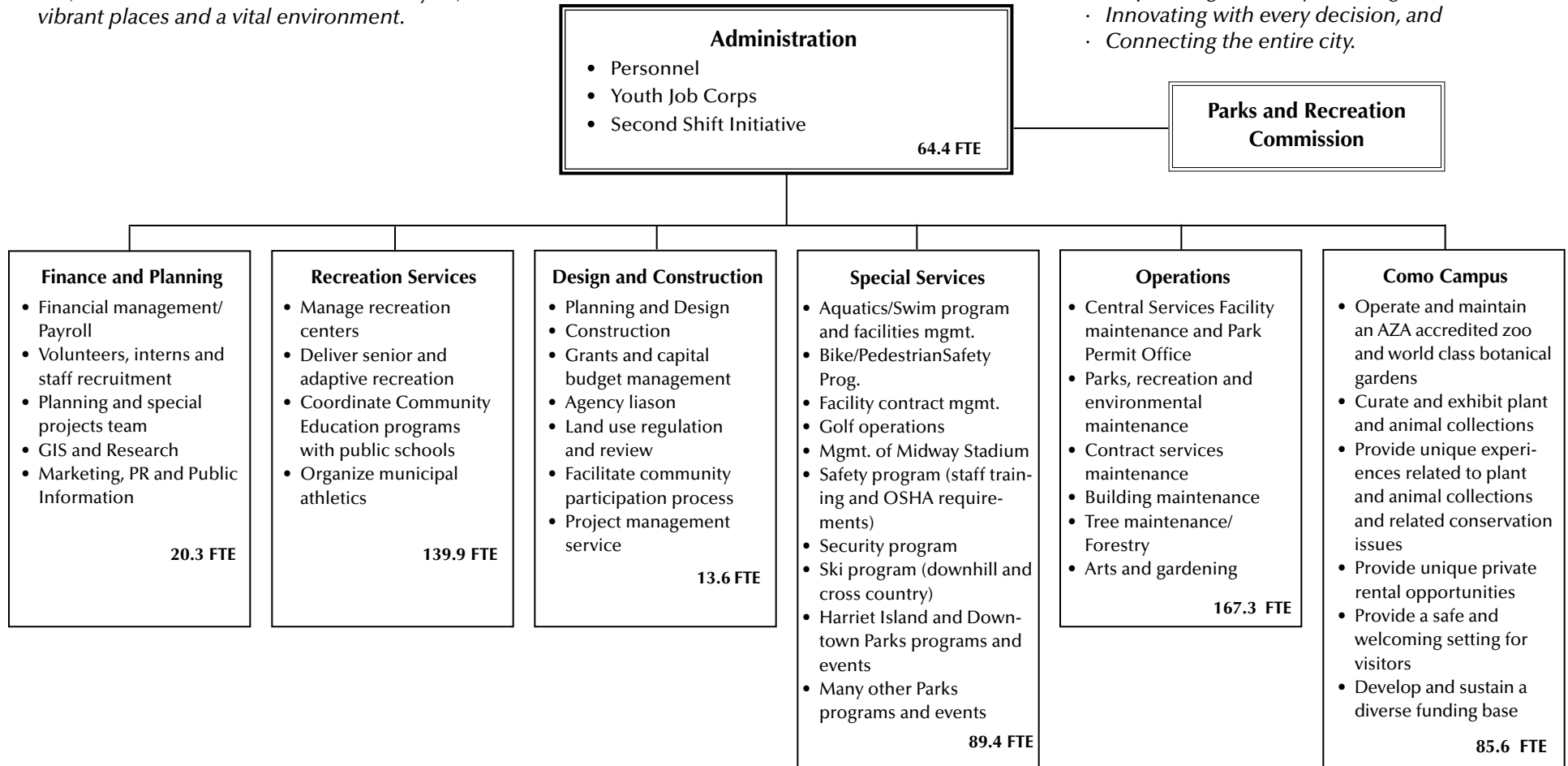
## Mission Statement

*To help make Saint Paul the most livable city in America, Saint Paul Parks and Recreation will, facilitate the creation of active lifestyles, vibrant places and a vital environment.*

## Vision Statement

*Saint Paul Parks and Recreation will make Saint Paul the most livable city in America by:*

- *Responding creatively to change*
- *Innovating with every decision, and*
- *Connecting the entire city.*



**(Total 580.7 FTEs)**

8/4/08

## About the Parks and Recreation Department

### What We Do (Description of Services)

Parks and Recreation promises to deliver exceptional service in a cheerful and respectful manner, provide access to quality programs at clean and safe facilities, welcome your suggestions, and respond to your concerns to the best of our ability. We provide the following services:

- Aquatics programs at three pools and one beach.
- Access to four municipal golf courses.
- Ski Programs (downhill, cross country, snowboarding)
- Organized youth and adult sports programs.
- Recreational activities for all ages and abilities(classes, special events, sports programs, etc.).
- Implement and facilitate a wide range of senior citizen activities.
- Maintain, program and support (including security) all Parks and Recreation properties and facilities including facilitating special events.
- Environmental planning and stewardship.
- Planning, consulting, design and construction management services for Parks and Recreation land and facilities.
- Manage and operate the Como Zoo, Marjorie McNeely Conservatory and Como Visitor Center.
- Classes, informal educational opportunities and educational activities related to the plant and animal collections of the zoo and conservatory.
- Unique rental opportunities for weddings, special events and business gatherings.
- Administration, accounting and payroll support all parks services, including pursuit of technological advancements.

### Statistical Profile

- Nationally accredited Parks agency and AZA accredited Zoo
- 1.8 million estimated annual Como Campus visitors
- 200,000 estimated visitors to two city pools and beach
- 115 partnering agencies
- 1800 picnic permits and park use permits issued
- 2,135 recreation classes offered

### 2007-2008 Accomplishments

We are proud of the following accomplishments in 2007-2008

- Completed the Toyota sponsorship agreement, which brought \$300,000 in new revenues and the use of 10 vehicles over the next three years.
- Established the Parks and Recreation Conservancy with the help of a \$150,000 grant from the McKnight Foundation.
- Completed the long term Parks and Recreation Vision Plan.
- Re-graded 20 softball fields, increasing playability and safety.
- Environmental services logged over 14,000 volunteer hours
- Maintained over 4,000 acres of park land and 100 miles of paved off road trails, 38 tot lots, 15 picnic rental facilities, dozens of athletic courts and 3 maintenance facilities.
- Maintained over 130,000 square feet of garden beds, 150 planters and 485 hanging baskets.
- Completed construction and hosted the grand re-opening of Oxford Community Center which includes the Great River Water Park and Jimmy Lee Recreation Center.
- Initiated the Como Polar Bear Odyssey construction.
- Completion of the Raspberry Island renovation.
- Opened Tropical Encounters exhibit at Como Campus.
- Opened the Butterfly Exhibit at Como Campus
- Grand reopening of the Highland Aquatic Center to record numbers.
- Harriet Island had 113 private/corporate events and 42 public events and large festivals.
- Completed a comprehensive external study of golf course operations and maintenance.
- Completed the Recreation Services reorganization.
- Effectively and efficiently responded to a significant wind damage event during August, 2007.

## 2009 Budget Plan

### 2009 Goals

#### **Promote Active Lifestyles (Mayor's Goals: Communities=Healthy Living, Safe Streets, Safe Homes)**

- Ensure Convenient and equitable access to Parks and Recreation Facilities
- Continue to work to complete the Bike and Trail system
- Seek to develop shared use facilities as a first option when contemplating new or replacement facilities
- Improve public safety in our Parks.

#### **Create Vibrant Places (Soul of Saint Paul, Quality Infrastructure)**

- Require that the siting, design and funding of Parks, open space and trails be an integral feature of major redevelopment projects.
- Evaluate the importance of food and explore the use of public/private partnerships for enhanced food opportunities.
- Facilitate wireless communication networks
- Ensure attractive, functional and engaging public spaces.
- Analyze the cost benefit of festivals and events and identify methods of making them fiscally sustainable.
- Continue to implement the National Great River Park Plan

#### **Promote a Vital Environment (Communities=Healthy Living, Ready for School, Ready for Life)**

- Conduct a natural resource inventory.
- Expand the environmental education program.
- Provide interpretive signage
- Creatively consider storm water impacts and benefits
- Update and implement street and park tree master plan
- Model environmental leadership

#### **Respond Creatively to Change (Quality Infrastructure, Ready for School, Ready for Life)**

- Regularly gather customer and resident feedback on needs, satisfaction and trends.
- Establish and maintain a foundation to provide financial and community support for Parks and Recreation.
- Improve access to a wide range of aquatic experiences.
- Meet changing recreation needs

#### **Innovate with Every Decision (Quality Infrastructure)**

- Enhance sustainability.
- Renovate and upgrade some low and moderate quality existing facilities.
- Make Park and Recreation facility improvement decisions based on a system wide evaluation of needs.
- Reprogram some low and moderate quality existing facilities.
- Continue to enhance the quality of existing fields.
- Establish and publicize a replacement timeline.
- Create a comprehensive volunteer program.

#### **Connect the Entire City of Saint Paul (Communities=Healthy Living, Quality Infrastructure, Soul of Saint Paul)**

- Continue to develop the Grand Rounds Parkway and connect it with the Minneapolis Grand Rounds parkway.
- Strive to locate a new high quality park and recreation space near the proposed Central Corridor LRT line.
- Enhance transit access to parks and recreation.
- Expand awareness of recreation opportunities.
- Continue the use of mobile recreation
- Become the trusted "go to" recreation clearinghouse.
- Undertake a parkway study.

## **2009 Budget Plan (continued)**

### **2009 Budget Explanation**

#### **Base Adjustments**

The 2008 adopted budget was adjusted to set the budget base for 2009. The base includes the anticipated growth in salaries and fringes for 2009 for employees related to the bargaining process. It also includes inflation on services and materials.

#### **Mayor's Recommendation**

The proposed general fund budget in Parks and Recreation is \$27,607,971, or an 8% increase from the 2008 adopted budget. The total budget is \$52,650,397, which is also an 8% increase over 2008.

Significant changes in the general fund include the addition of 7.0 FTE part-time and full-time staff at the Oxford Community Center complex, which is largely offset by increased revenue generated by the Great River Water Park and \$150,000 for the Como Circulator project, which will leverage \$1.1 million in federal funds over a 3 year period. The budget also includes a one-time investment of \$1.2 million for capital maintenance and to complete the outdoor refrigerated ice rinks and the fields project at the Oxford Community Center. Finally, the Winterskate program and installation costs will be covered by a contribution from the Rivercentre Convention & Visitor's Authority, which will provide relief to the Parks Special Services fund (Fund 325).



# Spending Reports

# Parks And Recreation

Department/Office Director: **ROBERT L BIERSCHEID**

	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008 Adopted
<b><u>Spending By Unit</u></b>					
001 GENERAL FUND	24,172,294	24,635,610	25,519,501	27,607,971	2,088,470
325 P&R SPECIAL SERVICES ENTERP FUND	6,152,135	6,045,185	5,452,895	5,551,526	98,631
330 WATERGATE MARINA ENTERP FUND	1,238	2,737	7,550	7,550	
334 MIDWAY STADIUM	447,044	426,802	434,444	457,349	22,905
361 JAPANESE GARDEN TRUST FUND	617		1,700	1,700	
365 PARKS & REC SPEC. PROJECTS FUND	1,195,753	1,304,862	1,507,680	1,531,528	23,848
370 PARKS & REC SUPPLY & MAINTENANCE	1,410,870	1,343,795	1,928,867	3,566,022	1,637,155
375 STREET TREE MAINTENANCE	2,285,389	2,452,054	2,699,231	2,595,237	-103,994
380 COMO CAMPUS	3,338,770	4,769,895	5,377,086	5,588,732	211,646
391 SPECIAL RECREATION FUND	2,462,390	2,617,986	1,813,500	2,424,185	610,685
394 MUNICIPAL ATHLETIC ASSOCIATIONS' FD	89	766	821,257		-821,257
399 YOUTH PROGRAM FUND			25,000	25,000	
729 PARKS' OPPORTUNITY FUND	53,170	21,488	90,000	218,000	128,000
742 HILLER & LOIS HOFFMAN MEMORIAL			300	300	
860 PARKS & REC GRANT FUND	2,212,266	2,541,601	2,808,488	3,075,297	266,809
Total Spending by Uni	<b>43,732,024</b>	<b>46,162,780</b>	<b>48,487,499</b>	<b>52,650,397</b>	<b>4,162,898</b>
<b><u>Spending By Major Object</u></b>					
SALARIES	20,606,622	21,631,571	23,007,246	24,067,211	1,059,965
SERVICES	5,314,372	5,696,739	5,744,190	5,625,368	-118,822
MATERIALS AND SUPPLIES	6,129,293	6,021,411	5,662,798	6,072,807	410,009
EMPLOYER FRINGE BENEFITS	6,754,644	7,352,238	7,604,788	8,017,567	412,779
MISC TRANSFER CONTINGENCY ETC	1,527,437	1,412,161	2,046,535	4,129,132	2,082,597
DEBT	829,785	805,667	612,276	608,459	-3,817
STREET SEWER BRIDGE ETC IMPROVEMENT	2,003,113	3,035,502	3,422,411	3,360,411	-62,000
EQUIPMENT LAND AND BUILDINGS	551,863	185,934	387,255	769,442	382,187
Total Spending by Object	<b>43,717,129</b>	<b>46,141,223</b>	<b>48,487,499</b>	<b>52,650,397</b>	<b>4,162,898</b>
Percent Change from Previous Year		<b>5.5%</b>	<b>5.1%</b>	<b>8.6%</b>	
<b><u>Financing By Major Object</u></b>					
GENERAL FUND	24,172,294	24,635,610	25,519,501	27,607,971	2,088,470
SPECIAL FUND					
TAXES					
LICENSES AND PERMITS					
INTERGOVERNMENTAL REVENUE	1,427,818	2,057,395	2,208,755	2,433,589	224,834
FEES, SALES AND SERVICES	3,886,618	4,321,946	3,937,764	4,335,130	397,366
ENTERPRISE AND UTILITY REVENUES	7,150,013	7,117,143	7,798,171	7,709,593	-88,578
MISCELLANEOUS REVENUE	1,955,146	2,356,357	2,185,607	2,127,769	-57,838
TRANSFERS	5,739,543	6,601,060	6,976,667	7,340,973	364,306
FUND BALANCES			-138,966	1,095,372	1,234,338
Total Financing by Object	<b>44,331,432</b>	<b>47,089,511</b>	<b>48,487,499</b>	<b>52,650,397</b>	<b>4,162,898</b>
Percent Change from Previous Year		<b>6.2%</b>	<b>3.0%</b>	<b>8.6%</b>	

# City of Saint Paul

## 2009 Budget Division Spending Plan Summary

### Mayor's Proposed Budget

Fund: **001 GENERAL FUND**  
 Department: **08 PARKS AND RECREATION**  
 Division: **0810 PARKS AND RECREATION ADMINISTRATION**  
 Division Mission:

Fund Manager: LORI J LEE

Division Manager: ROBERT L BIERSCHEID

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)						
	2006	2007	2008	2009		2006	2007	2008	2009		Change from	
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE		Adopted FTE/Amount	Mayor's Proposed FTE/Amount		2008 FTE/Amount	
<b>by Type of Expenditure</b>												
SALARIES	845,588	980,152	941,068	1,091,687	150,619	16.0%						
SERVICES	979,284	1,047,367	935,211	959,711	24,500	2.6%						
MATERIALS AND SUPPLIES	2,975,603	2,589,283	2,938,753	3,215,259	276,506	9.4%						
EMPLOYER FRINGE BENEFITS	540,836	600,531	927,766	966,015	38,249	4.1%						
MISC TRANSFER CONTINGENCY ETC	24,164	17,599	205,573	1,014,456	808,883	393.5%						
DEBT												
STREET SEWER BRIDGE ETC IMPROVEMENT												
EQUIPMENT LAND AND BUILDINGS	41,930			0								
Division Total	<b>5,407,404</b>	<b>5,234,933</b>	<b>5,948,371</b>	<b>7,247,128</b>	<b>1,298,757</b>	<b>21.8%</b>						
<b>by Activity</b>												
03100 PARKS & RECREATION ADMINISTRATION	1,379,368	1,568,779	1,953,187	3,018,146	1,064,959	54.5%	10.8	11.8	755,955	12.8	850,797	1.0 94,842
03103 PARK COMMISSION	3,650	4,524	5,043	5,043								
03104 PARKS & REC. GIS SUPPORT	122,903	123,194		79,159	79,159				0.9	50,588	0.9	50,588
03126 FREE CONCERTS IN CITY PARKS	24,061	27,029	0	0		0.1						
03131 PARK SECURITY	236,770	251,633	263,588	269,838	6,250	2.4%	3.0	4.4	185,113	4.4	190,302	5,189
03140 PARKS AND RECREATION UTILITIES	3,469,974	3,011,970	3,427,553	3,575,942	148,389	4.3%						
03167 REC CNTR SHARED COSTS (WELLST CNTR)	170,678	247,804	299,000	299,000								
Division Total	<b>5,407,404</b>	<b>5,234,933</b>	<b>5,948,371</b>	<b>7,247,128</b>	<b>1,298,757</b>	<b>21.8%</b>	<b>13.9</b>	<b>16.2</b>	<b>941,068</b>	<b>18.1</b>	<b>1,091,687</b>	<b>1.9 150,619</b>
Percent Change from Previous Year		<b>-3.2%</b>	<b>13.6%</b>				<b>16.5%</b>				<b>11.7%</b>	<b>16.0%</b>

# City of Saint Paul

## 2009 Budget Division Spending Plan Summary

### Mayor's Proposed Budget

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

Department: **08 PARKS AND RECREATION**Division: **0820 COMO CAMPUS**

Division Manager: MICHAEL A HAHM

Division Mission:

TO ENHANCE THE LIVES OF ITS CITIZENS AND VISITORS, SAINT PAUL PARKS AND RECREATION WILL, WITHIN AVAILABLE RESOURCES, PROVIDE AND FACILITATE SAFE, QUALITY LEISURE SERVICES, PROGRAMS AND FACILITIES WHILE PRESERVING AND ENHANCING NATURAL RESOURCES AND STIMULATING THE ECONOMIC VITALITY OF THE COMMUNITY.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)						
	2006	2007	2008	2009		2006	2007	2008	2009		Change from	
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE		Adopted FTE/Amount	Mayor's Proposed FTE/Amount		2008 FTE/Amount	
<b>by Type of Expenditure</b>												
SALARIES	1,306,375	1,271,183	1,391,298	1,469,255	77,957	5.6%						
SERVICES	92,425	126,238	72,119	105,575	33,456	46.4%						
MATERIALS AND SUPPLIES	112,388	189,496	96,430	103,740	7,310	7.6%						
EMPLOYER FRINGE BENEFITS	418,814	431,612	438,542	466,359	27,817	6.3%						
MISC TRANSFER CONTINGENCY ETC												
DEBT												
STREET SEWER BRIDGE ETC IMPROVEMENT				80,000	80,000							
EQUIPMENT LAND AND BUILDINGS												
Division Total	<b>1,930,002</b>	<b>2,018,530</b>	<b>1,998,389</b>	<b>2,224,929</b>	<b>226,540</b>	<b>11.3%</b>						
<b>by Activity</b>												
03120 MARJORIE MCNEELY CONSERVATORY-COMO	471,414	428,212	462,193	504,404	42,211	9.1%	6.7	6.7	341,318	6.7	369,877	28,559
03121 COMO CIRCULATOR				150,000	150,000							
03122 COMO ZOO	1,032,323	1,093,345	1,086,854	1,124,537	37,683	3.5%	14.0	14.0	761,033	14.2	802,349	41,316
03194 COMO PARK ZOO & CONSERVATORY CAMPUS	426,265	496,973	449,342	445,988	-3,354	-0.7%	4.7	4.7	288,947	4.7	297,029	8,082
Division Total	<b>1,930,002</b>	<b>2,018,530</b>	<b>1,998,389</b>	<b>2,224,929</b>	<b>226,540</b>	<b>11.3%</b>	<b>25.4</b>	<b>25.4</b>	<b>1,391,298</b>	<b>25.6</b>	<b>1,469,255</b>	<b>0.2</b> <b>77,957</b>
Percent Change from Previous Year		<b>4.6%</b>	<b>-1.0%</b>				<b>0.0%</b>				<b>0.8%</b>	<b>5.6%</b>

# City of Saint Paul

## 2009 Budget Division Spending Plan Summary

### Mayor's Proposed Budget

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

Department: **08 PARKS AND RECREATION**Division: **0830 DESIGN**

Division Manager: JODY L MARTINEZ

Division Mission:

THE MISSION OF THE SAINT PAUL DIVISION OF PUBLIC HEALTH IS TO PROTECT AND PROMOTE THE HEALTH OF THE COMMUNITY WITH VISION AND LEADERSHIP, ENSURING OR PROVIDING QUALITY SERVICES THAT ADDRESS PUBLIC HEALTH NEEDS. KEY PROGRAM AREAS INCLUDE DISEASE CONTROL, ENVIRONMENTAL HEALTH REGULATION AND ENFORCEMENT, NUTRITION SERVICES AND MEDICAL SERVICES.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)						
	2006	2007	2008	2009		2006	2007	2008	2009		Change from		
	2nd Prior	Last Year	Adopted	Mayor's Proposed					Authorized	Adopted		Mayor's Proposed	2008
	Exp. & Enc.	Exp. & Enc.		Amount	Change/Percent	FTE	FTE/Amount	FTE/Amount	FTE/Amount	FTE/Amount			
<b>by Type of Expenditure</b>													
SALARIES	8,676	5,463	102,533	7,227	-95,306	-93.0%							
SERVICES	122,044	157,771	169,434	160,559	-8,875	-5.2%							
MATERIALS AND SUPPLIES	6,454	1,774	23,137	8,637	-14,500	-62.7%							
EMPLOYER FRINGE BENEFITS	1,595	1,766	32,659	2,281	-30,378	-93.0%							
MISC TRANSFER CONTINGENCY ETC													
DEBT													
STREET SEWER BRIDGE ETC IMPROVEMENT													
EQUIPMENT LAND AND BUILDINGS													
Division Total	138,770	166,775	327,763	178,704	-149,059	-45.5%							
<b>by Activity</b>													
03104 PARKS & REC. GIS SUPPORT			143,527		-143,527	-100.0%	1.9	1.9	95,503		-1.9	-95,503	
03134 DESIGN CENTER	138,770	166,775	184,236	178,704	-5,532	-3.0%	0.1	0.1	7,030	0.1	7,227	197	
Division Total	138,770	166,775	327,763	178,704	-149,059	-45.5%	2.0	2.0	102,533	0.1	7,227	-1.9	-95,306
Percent Change from Previous Year		20.2%	96.5%					0.0%			-95.0%	-93.0%	

# City of Saint Paul

## 2009 Budget Division Spending Plan Summary

### Mayor's Proposed Budget

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

Department: **08 PARKS AND RECREATION**Division: **0840 OPERATIONS**

Division Manager: RICHARD E LALLIER

Division Mission:

(1) ISSUE PERMITS AND MONITOR (INSPECT) CONSTRUCTION PROJECTS IN THE CITY TO PROVIDE CITIZENS REASONABLE ASSURANCE THAT MINIMUM STANDARDS OF FIRE, STRUCTURAL AND LIFE SAFETY ARE MET. (2) DESIGN, CONSULT AND SUPERVISE CONSTRUCTION AND REMODELING OF CITY OWNED STRUCTURES. (3) INSURE ORDERLY DEVELOPMENT AND MAINTENANCE OF THE CITY'S NEIGHBORHOODS THROUGH ENFORCEMENT OF ZONING REQUIREMENTS. (4) TO REMAIN FINANCIALLY INDEPENDENT FROM THE FLUCTUATIONS OF GENERAL FUNDING BY SPECIAL FUND FINANCING OF THE DIVISION'S BUDGET.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)					
	2006	2007	2008	2009			2006	2007	2008	2009	Change from	
	2nd Prior	Last Year	Adopted	Mayor's Proposed	Change/Percent		Authorized	Adopted	Adopted	Mayor's Proposed	2008	
	Exp. & Enc.	Exp. & Enc.		Amount			FTE	FTE/Amount	FTE/Amount	FTE/Amount	FTE/Amount	
<b>by Type of Expenditure</b>												
SALARIES	5,218,708	5,438,717	5,501,779	5,707,135	205,356	3.7%						
SERVICES	959,199	1,079,190	1,108,788	1,072,044	-36,744	-3.3%						
MATERIALS AND SUPPLIES	953,196	958,999	879,512	878,512	-1,000	-0.1%						
EMPLOYER FRINGE BENEFITS	2,115,499	2,109,706	1,842,143	1,983,500	141,357	7.7%						
MISC TRANSFER CONTINGENCY ETC	25,090	25,000	25,000	28,040	3,040	12.2%						
DEBT												
STREET SEWER BRIDGE ETC IMPROVEMENT												
EQUIPMENT LAND AND BUILDINGS	129,745	22,371	58,262	184,333	126,071	216.4%						
Division Total	<b>9,401,437</b>	<b>9,633,983</b>	<b>9,415,484</b>	<b>9,853,564</b>	<b>438,080</b>	<b>4.7%</b>						
<b>by Activity</b>												
03102 PARKS BUILDING TRADES MTCE	1,626,812	1,948,486	2,030,637	2,112,850	82,213	4.0%	15.1	16.1	1,119,835	16.1	1,185,371	65,536
03105 HARRIET IS / DWNTN PK SUBSIDY TRNSF	675,057	449,231	382,778	391,931	9,153	2.4%	3.4	4.4	223,488	4.4	228,195	4,707
03106 WINTER ACTIVS-BRGHT LGHTS/CTY NGHTS	163,481	118,851	60,000	59,901	-99	-0.2%		0.0	40,500	0.0	40,500	
03124 ZOO/CONSERVATORY HVAC & POOLS	554,363	684,940	425,347	442,264	16,917	4.0%	5.6	3.5	247,194	3.5	260,698	13,504
03132 PARKS GROUND MAINTENANCE	2,095,954	2,113,063	2,037,746	1,980,100	-57,646	-2.8%	30.4	29.9	1,252,872	27.3	1,176,202	-2.6
03133 PARKS PERMITS MANAGEMENT	259,668	269,871	334,402	341,925	7,523	2.2%	5.7	4.8	230,567	4.8	234,761	4,194
03135 SMALL/SPECIALIZED EQUIP MNTC/MGMT	981,666	892,286	870,615	995,656	125,041	14.4%	9.2	9.2	478,995	9.2	495,871	16,876
03171 PARKS AND RECREATION MAINT SUPPORT	817,732	902,166	890,563	1,058,397	167,834	18.8%	7.1	7.1	347,892	9.7	481,024	2.6
03172 RECREATION CENTERS MAINTENANCE	1,871,977	1,770,795	1,776,379	1,852,430	76,051	4.3%	33.7	32.5	1,201,046	32.5	1,237,565	36,519
03190 ARTS AND GARDENING GF SUPPORT		103,790	94,764	98,528	3,764	4.0%	1.9	1.4	55,177	1.4	56,720	1,543
03195 FORESTRY MANAGEMENT & SUPPORT	110,920	151,517	229,808	230,817	1,009	0.4%	1.4	1.4	107,253	1.9	108,031	0.5
03196 CITY PARKS TREE MAINTENANCE	131,511	141,621	190,848	195,274	4,426	2.3%	3.0	3.0	144,744	3.2	148,426	0.2
03198 TREE PLANTING AND INVENTORY	112,298	87,365	91,597	93,491	1,894	2.1%	1.2	1.2	52,216	1.2	53,771	1,555
Division Total	<b>9,401,437</b>	<b>9,633,983</b>	<b>9,415,484</b>	<b>9,853,564</b>	<b>438,080</b>	<b>4.7%</b>	<b>117.7</b>	<b>114.5</b>	<b>5,501,779</b>	<b>115.2</b>	<b>5,707,135</b>	<b>0.7</b>
Percent Change from Previous Year		<b>2.5%</b>	<b>-2.3%</b>					<b>-2.7%</b>			<b>0.6%</b>	<b>3.7%</b>

# City of Saint Paul

## 2009 Budget Division Spending Plan Summary

### Mayor's Proposed Budget

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

Department: **08 PARKS AND RECREATION**Division: **0850 RECREATION SERVICES**

Division Manager: KATHRYN M KORUM

Division Mission:

TO ENHANCE THE LIVES OF ITS CITIZENS AND VISITORS, SAINT PAUL PARKS AND RECREATION WILL, WITHIN AVAILABLE RESOURCES, PROVIDE AND FACILITATE SAFE, QUALITY LEISURE SERVICES, PROGRAMS AND FACILITIES WHILE PRESERVING AND ENHANCING NATURAL RESOURCES AND STIMULATING THE ECONOMIC VITALITY OF THE COMMUNITY.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)					
	2006	2007	2008	2009			2006	2007	2008	2009	Change from	
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent		Authorized FTE	FTE/Amount	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2008 FTE/Amount	2008 FTE/Amount
<b>by Type of Expenditure</b>												
SALARIES	4,685,401	4,783,328	4,658,015	4,644,295	-13,720	-0.3%						
SERVICES	249,434	251,814	225,806	219,106	-6,700	-3.0%						
MATERIALS AND SUPPLIES	30,613	28,079	69,472	51,776	-17,696	-25.5%						
EMPLOYER FRINGE BENEFITS	1,391,212	1,424,299	1,415,627	1,400,141	-15,486	-1.1%						
MISC TRANSFER CONTINGENCY ETC	200,000	268,000	270,000	255,000	-15,000	-5.6%						
DEBT												
STREET SEWER BRIDGE ETC IMPROVEMENT												
EQUIPMENT LAND AND BUILDINGS												
Division Total	<b>6,556,660</b>	<b>6,755,519</b>	<b>6,638,920</b>	<b>6,570,318</b>	<b>-68,602</b>	<b>-1.0%</b>						
<b>by Activity</b>												
03107 RICE/ARLINGTON DOME SUBSIDY	200,000	200,000	200,000	200,000								
03159 COMMUNITY EDUCAT/RECREATION PTNSHP	484,514	452,937	442,129	266,581	-175,548	-39.7%	6.0	5.0	323,340	3.0	199,428	-2.0 -123,912
03160 RECREATION SERVICES ADMINISTRATION	344,741	503,655	616,260	715,296	99,036	16.1%	3.7	6.0	362,482	7.5	452,992	1.5 90,510
03161 WEST SERVICE AREA	883,777	839,790	963,881	971,933	8,052	0.8%	16.3	18.5	728,474	17.7	734,686	-0.8 6,212
03162 CENTRAL SERVICE AREA	752,277	925,590	1,122,236	1,204,324	82,088	7.3%	15.7	22.0	848,825	23.0	914,940	1.0 66,115
03163 NORTH SERVICE AREA	910,062	867,960	913,281	934,944	21,663	2.4%	18.7	18.1	690,098	17.6	707,060	-0.5 16,962
03164 EAST SERVICE AREA	616,227	973,931	1,095,355	983,747	-111,608	-10.2%	16.0	20.1	828,186	18.1	746,477	-2.0 -81,709
03165 CITYWIDE SERVICE AREA	758,099	893,253	522,300	535,099	12,799	2.5%	13.9	10.9	393,528	10.9	406,727	13,199
03166 REC SERVICE AREA - ELIMINATED 2008	826,336	313,837	0	0			9.9					
03168 SENIOR CITIZEN PROGRAMS	207,241	206,675	179,198	182,995	3,797	2.1%	2.4	2.4	112,093	2.4	115,227	3,134
03169 ADAPTIVE RECREATION PROGRAMS	270,203	268,469	279,926	263,466	-16,460	-5.9%	3.6	3.6	194,808	3.7	182,725	0.1 -12,083
03174 MUNICIPAL ATHLETICS	215,098	225,202	203,376	209,011	5,635	2.8%	1.6	2.9	91,624	2.9	97,109	5,485
03176 REC CHECK PROGRAM	88,085	84,221	100,978	102,922	1,944	1.9%	6.4	6.4	84,557	6.4	86,924	2,367
Division Total	<b>6,556,660</b>	<b>6,755,519</b>	<b>6,638,920</b>	<b>6,570,318</b>	<b>-68,602</b>	<b>-1.0%</b>	<b>114.2</b>	<b>115.9</b>	<b>4,658,015</b>	<b>113.2</b>	<b>4,644,295</b>	<b>-2.7 -13,720</b>
Percent Change from Previous Year		<b>3.0%</b>	<b>-1.7%</b>					<b>1.5%</b>			<b>-2.3%</b>	<b>-0.3%</b>

**City of Saint Paul**  
**2009 Budget Division Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **001 GENERAL FUND**  
 Department: **08 PARKS AND RECREATION**  
 Division: **0860 SPECIAL SERVICES**  
 Division Mission:

Fund Manager: LORI J LEE

Division Manager: VINCENT P GILLESPIE

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)					
	2006	2007	2008	2009			2006	2007	2008	2009	Change from	
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent		Authorized FTE		Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2008 FTE/Amount	2009 FTE/Amount
<b>by Type of Expenditure</b>												
SALARIES	430,452	468,590	807,880	1,074,968	267,088	33.1%						
SERVICES	49,862	40,558	60,332	56,785	-3,547	-5.9%						
MATERIALS AND SUPPLIES	52,001	123,177	104,285	101,404	-2,881	-2.8%						
EMPLOYER FRINGE BENEFITS	132,444	149,492	143,251	225,345	82,094	57.3%						
MISC TRANSFER CONTINGENCY ETC	73,261	44,053	74,826	74,826								
DEBT												
STREET SEWER BRIDGE ETC IMPROVEMENT												
EQUIPMENT LAND AND BUILDINGS												
Division Total	<b>738,020</b>	<b>825,870</b>	<b>1,190,574</b>	<b>1,533,328</b>	<b>342,754</b>	<b>28.8%</b>						
<b>by Activity</b>												
03130 PARKS SAFETY	126,656	165,055	160,585	164,167	3,582	2.2%	1.8	1.8	105,938	1.8	109,906	3,968
03175 SKI PROGRAM		593	170,621	175,551	4,930	2.9%		2.9	100,683	2.8	106,163	-0.1
03180 SEASONAL SWIMMING	344,636	437,086	385,347	407,251	21,904	5.7%	12.5	12.5	275,483	12.7	296,276	0.2
03181 OXFORD POOL	187,693	174,509	393,946	706,284	312,338	79.3%	5.7	13.6	325,776	20.4	562,623	6.8
03192 MIDWAY STADIUM SUBSIDY TRANSFER	79,037	48,626	80,075	80,075								
Division Total	<b>738,020</b>	<b>825,870</b>	<b>1,190,574</b>	<b>1,533,328</b>	<b>342,754</b>	<b>28.8%</b>	<b>20.0</b>	<b>30.8</b>	<b>807,880</b>	<b>37.7</b>	<b>1,074,968</b>	<b>6.9</b>
Percent Change from Previous Year		<b>11.9%</b>	<b>44.2%</b>					<b>54.0%</b>			<b>22.4%</b>	<b>33.1%</b>



# City of Saint Paul

## 2009 Budget Fund Spending Plan Summary

### Mayor's Proposed Budget

Fund: **325 P&R SPECIAL SERVICES ENTERP FUND**Department: **08 PARKS AND RECREATION**Fund Manager: **VINCENT P GILLESPIE**Department Director: **ROBERT L BIERSCHEID**

Fund Purpose:

THIS ENTERPRISE FUND PROVIDES RECREATIONAL AND CONCESSION SERVICES TO SAINT PAUL CITIZENS, FINANCED BY USER FEES. INCLUDED ARE THE OPERATION AND MAINTENANCE OF FOUR GOLF COURSES, ONE DOWNHILL AND TWO CROSS COUNTRY SKI FACILITIES, SPECIAL EVENTS, AND SEVERAL REFECTORIES AND CONCESSIONS.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)						
	2006	2007	2008	2009			2006	2007	2008	2009		Change from	
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Amount	Change/Percent		Authorized FTE	FTE/Amount	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	Mayor's Proposed FTE/Amount	2008 FTE/Amount	
<b>by Type of Expenditure</b>													
SALARIES	2,280,925	2,114,506	1,966,276	2,008,415	42,139	2.1%							
SERVICES	492,011	532,712	459,897	458,746	-1,151	-0.3%							
MATERIALS AND SUPPLIES	563,438	635,108	450,645	561,560	110,915	24.6%							
EMPLOYER FRINGE BENEFITS	518,356	560,797	538,636	565,730	27,094	5.0%							
MISC TRANSFER CONTINGENCY ETC	68,017	68,170	256,393	258,728	2,335	0.9%							
DEBT	829,785	805,667	612,276	608,459	-3,817	-0.6%							
STREET SEWER BRIDGE ETC IMPROVEMEN	1,469,265	1,287,604	1,000,000	935,000	-65,000	-6.5%							
EQUIPMENT LAND AND BUILDINGS	-69,663	40,621	168,772	154,888	-13,884	-8.2%							
Spending Total	<b>6,152,135</b>	<b>6,045,185</b>	<b>5,452,895</b>	<b>5,551,526</b>	<b>98,631</b>	<b>1.8%</b>							
<b>by Activity</b>													
23102S'MORE FUN PROGRAMS	-4,449	1,337											
23103RECREATION SERVICES RENTALS	-7,945												
23104FORESTRY SUPPORT	289,889	269,689	316,866	325,581	8,715	2.8%	5.3	4.3	4.3	216,778	4.3	221,143	4,365
23109HIGHLAND NATIONAL/DOME DEBT SERVICE	543,898	521,266	540,638	547,937	7,299	1.4%							
23111SPECIAL SERVICES-ADMINISTRATION	310,695	357,732	218,000	221,568	3,568	1.6%	3.5	3.5	1.7	105,283	1.7	109,102	3,819
23114SPECIAL SERVICES-SKI	115,962	178,780	0	0			2.9	2.9					
23117COMO GOLF COURSE	914,988	811,360	909,279	911,540	2,261	0.2%	13.9	13.9	10.8	402,559	10.6	403,056	-0.2 497
23118HIGHLAND 18 GOLF COURSE	1,669,736	1,532,251	1,394,184	1,414,616	20,432	1.5%	19.0	19.0	14.3	456,906	14.3	469,683	12,777
23119HIGHLAND 9 GOLF COURSE	527,017	394,195	448,214	456,799	8,585	1.9%	8.1	8.1	6.4	217,501	6.4	223,591	6,090
23120PHALEN GOLF COURSE	899,227	950,155	925,000	945,247	20,247	2.2%	13.7	13.3	10.7	382,672	10.7	393,376	10,704
23121GOLF ADMINISTRATION	415,096	525,276	425,908	452,240	26,332	6.2%	1.5	1.5	1.5	85,829	1.5	88,229	2,400
23122SPECIAL SERVICES CONCESSION-O'NEIL	277,295	242,815					0.4	0.4					
23123SPECIAL SERVICES-CONCESSION-OTHER	118,491	127,019	129,066	130,539	1,473	1.1%	1.8	1.8	1.8	54,107	1.8	55,594	1,487
23124PARKS REFECTORIES	3,260	18,356					0.1	0.1					
23141CITYWIDE SPECIAL EVENTS	65,271	82,723	145,740	145,459	-281	-0.2%			0.0	44,641	0.0	44,641	
23144SHOWMOBILE SUPPORT	13,706	32,231					0.1	0.1					
Fund Total	<b>6,152,135</b>	<b>6,045,185</b>	<b>5,452,895</b>	<b>5,551,526</b>	<b>98,631</b>	<b>1.8%</b>	<b>70.3</b>	<b>68.9</b>	<b>51.5</b>	<b>1,966,276</b>	<b>51.3</b>	<b>2,008,415</b>	<b>-0.2 42,139</b>
Percent Change from Previous Year		<b>-1.7%</b>	<b>-9.8%</b>				<b>-2.0%</b>	<b>-25.3%</b>				<b>-0.4%</b>	<b>2.1%</b>

**City of Saint Paul**  
**2009 Budget Fund Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **330 WATERGATE MARINA ENTERP FUND**Department: **08 PARKS AND RECREATION**Fund Manager: **VINCENT P GILLESPIE**Department Director: **ROBERT L BIERSCHEID**

Fund Purpose:

TO PROVIDE RECREATIONAL BOATING OPPORTUNITIES FOR THE PUBLIC BY OPERATING A SELF-SUPPORTING AND POTENTIALLY REVENUE-PRODUCING PUBLIC MARINA ON THE MISSISSIPPI RIVER. THIS FACILITY IS LOCATED IN CROSBY LAKE-HIDDEN FALLS REGIONAL PARK, ONE OF THE LARGEST MULTI-USE PARK AREAS IN THE METRO AREA.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)				
	2006	2007	2008	2009		2006	2007	2008	2009	Change from
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE		Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2008 FTE/Amount
<b>by Type of Expenditure</b>										
SALARIES										
SERVICES	1,223	2,737	2,550	2,550						
MATERIALS AND SUPPLIES	15		5,000	5,000						
EMPLOYER FRINGE BENEFITS										
MISC TRANSFER CONTINGENCY ETC										
DEBT										
STREET SEWER BRIDGE ETC IMPROVEMEN										
EQUIPMENT LAND AND BUILDINGS										
Spending Total	<b>1,238</b>	<b>2,737</b>	<b>7,550</b>	<b>7,550</b>	<b>0</b> <b>0.0%</b>					
<b>by Activity</b>										
23160WATERGATE MARINA OPERATIONS	1,238	2,737	7,550	7,550						
Fund Total	<b>1,238</b>	<b>2,737</b>	<b>7,550</b>	<b>7,550</b>	<b>0</b> <b>0.0%</b>				<b>0.0</b>	<b>0</b>
Percent Change from Previous Year		<b>121.1%</b>	<b>175.9%</b>							

**City of Saint Paul**  
**2009 Budget Fund Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **334 MIDWAY STADIUM**Department: **08 PARKS AND RECREATION**

Fund Purpose:

Fund Manager: **VINCENT P GILLESPIE**Department Director: **ROBERT L BIERSCHEID**

THE FUNCTION OF THIS MUNICIPAL STADIUM IS TO BE THE BEST OUTDOOR FACILITY IN MINNESOTA FOR ATHLETIC AND NON-ATHLETIC EVENTS.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)							
	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009			2006 Authorized FTE	2007	2008 Adopted FTE/Amount	2009		Change from 2008 FTE/Amount		
				Mayor's Proposed						Mayor's Proposed				
				Amount	Change/Percent					FTE/Amount	FTE/Amount			
<b>by Type of Expenditure</b>														
SALARIES	195,715	195,224	174,540	179,457	4,917	2.8%								
SERVICES	81,352	56,779	74,045	88,104	14,059	19.0%								
MATERIALS AND SUPPLIES	130,519	134,557	128,968	128,968										
EMPLOYER FRINGE BENEFITS	37,473	39,100	40,491	44,420	3,929	9.7%								
MISC TRANSFER CONTINGENCY ETC	1,985	1,143	1,500	1,500										
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMEN														
EQUIPMENT LAND AND BUILDINGS			14,900	14,900										
Spending Total	447,044	426,802	434,444	457,349	22,905	5.3%								
<b>by Activity</b>														
33182MIDWAY STADIUM	447,044	426,802	434,444	457,349	22,905	5.3%	4.4	4.4	4.7	174,540	4.7	179,457		4,917
Fund Total	447,044	426,802	434,444	457,349	22,905	5.3%	4.4	4.4	4.7	174,540	4.7	179,457	0.0	4,917
Percent Change from Previous Year		-4.5%	1.8%				0.0%		6.8%				0.0%	2.8%

**City of Saint Paul**  
**2009 Budget Fund Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **361 JAPANESE GARDEN TRUST FUND**Department: **08 PARKS AND RECREATION**

Fund Purpose:

Fund Manager: **MICHAEL A HAHM**Department Director: **ROBERT L BIERSCHEID**

INTEREST FROM A MAINTENANCE TRUST ACCOUNT FINANCES SERVICES AND SUPPLIES FOR THE JAPANESE GARDEN, ADJACENT TO THE CONSERVATORY.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)				
	2006	2007	2008	2009		2006	2007	2008	2009	Change from
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE		Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2008 FTE/Amount
<b><u>by Type of Expenditure</u></b>										
SALARIES										
SERVICES	125									
MATERIALS AND SUPPLIES	492		1,700	1,700						
EMPLOYER FRINGE BENEFITS										
MISC TRANSFER CONTINGENCY ETC										
DEBT										
STREET SEWER BRIDGE ETC IMPROVEMEN										
EQUIPMENT LAND AND BUILDINGS										
Spending Total	<b>617</b>	<b>0</b>	<b>1,700</b>	<b>1,700</b>	<b>0 0.0%</b>					
<b><u>by Activity</u></b>										
53115JAPANESE GARDEN	617		1,700	1,700						
Fund Total	<b>617</b>	<b>0</b>	<b>1,700</b>	<b>1,700</b>	<b>0 0.0%</b>				<b>0.0</b>	<b>0</b>
Percent Change from Previous Year		<b>-100.0%</b>	<b>0.0%</b>							

**City of Saint Paul**  
**2009 Budget Fund Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **365 PARKS & REC SPEC. PROJECTS FUND**Department: **08 PARKS AND RECREATION**Fund Manager: **JODY L MARTINEZ**Department Director: **ROBERT L BIERSCHEID**

Fund Purpose:

AN INTERNAL SERVICE FUND TO ACCOUNT FOR PLANNING AND DESIGN, ARCHITECTURE, LANDSCAPE ARCHITECTURE, AND ENGINEERING SERVICES IN THE AREA OF DEVELOPMENT IN THE PARKS AND RECREATION SYSTEM. ADMINISTRATIVE SERVICES FOR THE ACQUISITION OF REAL PROPERTY ARE INCLUDED. COSTS INCURRED ARE CHARGED TO THE PROPER ACTIVITIES AND FUNDING SOURCES.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)							
	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009		2006 Authorized FTE	2007	2008 Adopted FTE/Amount	2009		Change from 2008			
				Mayor's Proposed					Mayor's Proposed					
				Amount	Change/Percent				FTE/Amount	FTE/Amount				
<b>by Type of Expenditure</b>														
SALARIES	815,213	837,486	979,324	997,556	18,232	1.9%								
SERVICES	131,249	135,790	155,743	158,443	2,700	1.7%								
MATERIALS AND SUPPLIES	4,333	7,285	32,670	32,670										
EMPLOYER FRINGE BENEFITS	238,028	324,300	339,943	342,859	2,916	0.9%								
MISC TRANSFER CONTINGENCY ETC			0	0										
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMEN														
EQUIPMENT LAND AND BUILDINGS	6,930													
Spending Total	1,195,753	1,304,862	1,507,680	1,531,528	23,848	1.6%								
<b>by Activity</b>														
13100PARKS & REC SPECIAL PROJECTS	1,195,753	1,304,862	1,507,680	1,531,528	23,848	1.6%	15.5	15.5	13.5	979,324	13.5	997,556	18,232	
Fund Total	1,195,753	1,304,862	1,507,680	1,531,528	23,848	1.6%	15.5	15.5	13.5	979,324	13.5	997,556	0.0	18,232
Percent Change from Previous Year		9.1%	15.5%				0.0%	-12.9%				0.0%	1.9%	

**City of Saint Paul**  
**2009 Budget Fund Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **370 PARKS & REC SUPPLY & MAINTENANCE**Fund Manager: **JOHN L HALL**Department: **08 PARKS AND RECREATION**Department Director: **ROBERT L BIERSCHEID**

Fund Purpose:

TO PROVIDE CONTRACT MAINTENANCE OF PROPERTIES UNDER THE JURISDICTION OF THE DEPARTMENT OF PLANNING AND ECONOMIC DEVELOPMENT, OFFICE OF LICENSE, INSPECTION & ENVIRONMENTAL PROTECTION, RAMSEY COUNTY, AND PUBLIC WORKS SEWER UTILITY. TO PROCURE, DISBURSE AND ALLOCATE COSTS OF SUPPLIES AND EQUIPMENT TO THE MAINTENANCE SECTIONS WITH THE DIVISION. TO PROVIDE BASE RADIO AND DISPATCH OPERATIONS FOR THE DIVISION AS PER FCC GUIDELINES. TO ADHERE TO REGULATORY COMPLIANCE SET BY THE STATE AUDITOR AND DIVISION POLICY.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)							
	2006	2007	2008	2009			2006	2007	2008	2009		Change from		
	2nd Prior	Last Year	Adopted	Mayor's Proposed			Authorized		Adopted	Mayor's Proposed		2008		
	Exp. & Enc.	Exp. & Enc.		Amount	Change/Percent		FTE		FTE/Amount	FTE/Amount	FTE/Amount	FTE/Amount		
<b>by Type of Expenditure</b>														
SALARIES	538,679	594,918	882,507	974,262	91,755	10.4%								
SERVICES	206,483	239,623	261,194	295,990	34,796	13.3%								
MATERIALS AND SUPPLIES	83,373	145,769	111,100	94,100	-17,000	-15.3%								
EMPLOYER FRINGE BENEFITS	172,899	261,789	280,260	323,025	42,765	15.3%								
MISC TRANSFER CONTINGENCY ETC	125,417	14,100	300,806	1,592,645	1,291,839	429.5%								
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMEN		45,000	45,000	48,000	3,000	6.7%								
EQUIPMENT LAND AND BUILDINGS	284,019	42,596	48,000	238,000	190,000	395.8%								
Spending Total	<b>1,410,870</b>	<b>1,343,795</b>	<b>1,928,867</b>	<b>3,566,022</b>	<b>1,637,155</b>	<b>84.9%</b>								
<b>by Activity</b>														
13105SERVICE FACILITY:PARKS & REC	140,415	132,432	469,213	637,283	168,070	35.8%	3.0	3.0	3.0	111,397	3.0	115,958	4,561	
13110PED PROPERTY MAINTENANCE	424,568	373,513	402,078	445,600	43,522	10.8%	5.0	5.3	5.3	243,268	5.7	267,999	0.4 24,731	
13120SUMMARY ABATEMENT MAINTENANCE	719,583	746,283	819,672	2,247,249	1,427,577	174.2%	4.1	4.5	8.9	392,189	10.1	455,287	1.2 63,098	
13125CONTRACTED SERVICES	108,396	70,720	117,538	114,331	-3,207	-2.7%	1.0	1.4	1.8	73,814	1.8	71,338	-2,476	
13126REFUSE HAULING & EQUIP REPLACEMENT	17,910	20,713	75,274	76,467	1,193	1.6%	0.1	0.6	0.7	31,095	0.7	31,964	869	
13127SHOWMOBILE SUPPORT		134	45,092	45,092					0.1	30,744	0.1	31,716	972	
Fund Total	<b>1,410,870</b>	<b>1,343,795</b>	<b>1,928,867</b>	<b>3,566,022</b>	<b>1,637,155</b>	<b>84.9%</b>	<b>13.2</b>	<b>14.8</b>	<b>19.8</b>	<b>882,507</b>	<b>21.4</b>	<b>974,262</b>	<b>1.6 91,755</b>	
Percent Change from Previous Year		<b>-4.8%</b>	<b>43.5%</b>					<b>12.1%</b>	<b>33.8%</b>			<b>8.1%</b>	<b>10.4%</b>	

# City of Saint Paul

## 2009 Budget Fund Spending Plan Summary

### Mayor's Proposed Budget

Fund: **375 STREET TREE MAINTENANCE**Department: **08 PARKS AND RECREATION**Fund Manager: **CYRIL F JR KOSEL**Department Director: **ROBERT L BIERSCHEID**

Fund Purpose:

THE FUNCTION OF THIS SERVICE CHARGE BASED FUND IS TO PROVIDE THE MAINTENANCE AND UPKEEP OF THE TREES AND OTHER VEGETATION GROWING IN THE PUBLIC RIGHT-OF-WAY, WHICH HELPS TO MAINTAIN A SAFE TRAFFIC CORRIDOR FOR PEDESTRIANS AND VEHICLES. SERVICE LEVELS WILL BE MAINTAINED FOR THE 2007 BUDGET.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)							
	2006	2007	2008	2009			2006	2007	2008	2009		Change from		
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent		Authorized FTE	FTE/Amount	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2008 FTE/Amount	2009 FTE/Amount		
<b>by Type of Expenditure</b>														
SALARIES	1,056,256	1,182,447	1,170,658	1,220,209	49,551	4.2%								
SERVICES	773,592	737,687	1,062,314	868,108	-194,206	-18.3%								
MATERIALS AND SUPPLIES	68,423	62,850	48,373	48,373										
EMPLOYER FRINGE BENEFITS	362,644	464,696	417,886	458,547	40,661	9.7%								
MISC TRANSFER CONTINGENCY ETC	4,204		0	0										
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMEN														
EQUIPMENT LAND AND BUILDINGS	20,270	4,374												
Spending Total	2,285,389	2,452,054	2,699,231	2,595,237	-103,994	-3.9%								
<b>by Activity</b>														
33121STREET TREE MAINTENANCE	2,171,354	2,390,887	2,299,231	2,395,237	96,006	4.2%	23.9	23.9	23.9	1,170,658	24.1	1,220,209	0.2	49,551
33124TREE TRIMMING	114,035	61,167	400,000	200,000	-200,000	-50.0%								
Fund Total	2,285,389	2,452,054	2,699,231	2,595,237	-103,994	-3.9%	23.9	23.9	23.9	1,170,658	24.1	1,220,209	0.2	49,551
Percent Change from Previous Year		7.3%	10.1%				0.0%	0.0%					0.8%	4.2%

# City of Saint Paul

## 2009 Budget Fund Spending Plan Summary

### Mayor's Proposed Budget

Fund: **380 COMO CAMPUS**Fund Manager: **MICHAEL A HAHM**Department: **08 PARKS AND RECREATION**Department Director: **ROBERT L BIERSCHEID**

Fund Purpose:

THIS FUNDS PLANT COLLECTIONS AND DISPLAYS, LANDSCAPE INSTALLATION AND MAINTENANCE, ANIMAL EXHIBITS AND QUALITY ANIMAL MANAGEMENT AND TRAINING, ANIMAL PURCHASES, EDUCATIONAL PROGRAMS FOR SCHOOL GROUPS AND FAMILIES, ON-GOING MAINTENANCE, VOLUNTEER RECRUITMENT AND TRAINING, AND CUSTOMER SERVICE AT THE COMO ZOO AND CONSERVATORY.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)							
	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009			2006 Authorized FTE	2007	2008 Adopted FTE/Amount	2009		Change from 2008 FTE/Amount		
				Mayor's Proposed						Mayor's Proposed				
				Amount	Change/Percent					FTE/Amount	FTE/Amount			
<b>by Type of Expenditure</b>														
SALARIES	1,755,790	1,992,963	2,221,385	2,316,762	95,377	4.3%								
SERVICES	242,471	345,572	164,956	187,125	22,169	13.4%								
MATERIALS AND SUPPLIES	436,211	523,330	333,568	386,991	53,423	16.0%								
EMPLOYER FRINGE BENEFITS	463,796	537,321	673,839	714,516	40,677	6.0%								
MISC TRANSFER CONTINGENCY ETC	106,930	153,996	106,832	106,832										
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMEN	221,622	1,180,672	1,855,185	1,855,185										
EQUIPMENT LAND AND BUILDINGS	97,054	14,484	21,321	21,321										
Spending Total	<b>3,323,874</b>	<b>4,748,338</b>	<b>5,377,086</b>	<b>5,588,732</b>	<b>211,646</b>	<b>3.9%</b>								
<b>by Activity</b>														
33135COMO CAMPUS CONSERVATION			36,136	16,759	-19,377	-53.6%			1.0	29,003	0.3	8,944	-0.7	-20,059
33136COMO CAMPUS GUEST SERVICES	974,873	1,049,665	994,015	1,048,090	54,075	5.4%	17.8	20.7	25.1	735,899	25.1	760,234		24,335
33137COMO CAMPUS	1,069,181	2,276,998	2,401,574	2,428,989	27,415	1.1%	17.7	18.0	5.3	298,783	5.3	312,984		14,201
33138COMO CONSERVATORY SUPPORT	263,895	456,289	538,401	613,285	74,884	13.9%	5.6	5.9	8.7	357,663	8.4	370,120	-0.3	12,457
33139COMO ZOO SUPPORT	500,212	458,745	712,605	734,840	22,235	3.1%	4.0	4.0	8.5	385,358	8.5	403,108		17,750
33140ZOO ANIMAL FUND	1,075	3,315	30,523	30,523										
33141ZOO/CONSERVATORY EDUCATION PRGMG	349,674	391,083	523,832	576,246	52,414	10.0%	8.1	8.5	10.7	378,693	11.4	424,380	0.7	45,687
33142COMO CAMPUS MN LOTTERY	164,963	112,243	140,000	140,000			1.0	1.0	1.0	35,986	1.0	36,992		1,006
Fund Total	<b>3,323,874</b>	<b>4,748,338</b>	<b>5,377,086</b>	<b>5,588,732</b>	<b>211,646</b>	<b>3.9%</b>	<b>54.2</b>	<b>58.1</b>	<b>60.3</b>	<b>2,221,385</b>	<b>60.0</b>	<b>2,316,762</b>	<b>-0.3</b>	<b>95,377</b>
Percent Change from Previous Year		<b>42.9%</b>	<b>13.2%</b>				<b>7.2%</b>		<b>3.8%</b>				<b>-0.5%</b>	<b>4.3%</b>



# City of Saint Paul

## 2009 Budget Fund Spending Plan Summary

### Mayor's Proposed Budget

Fund: **391 SPECIAL RECREATION FUND**Department: **08 PARKS AND RECREATION**Fund Manager: **KATHRYN M KORUM**Department Director: **ROBERT L BIERSCHEID**

Fund Purpose:

THE PURPOSE OF THIS FUND IS TO PARTIALLY SUPPORT PROGRAMS FOR SENIOR CITIZENS, PERSONS WITH DISABILITIES AND GENERAL RECREATION PROGRAMS CITYWIDE. THE FUND HAS BEEN SUBDIVIDED BY SERVICE AREA AND GIVES THE SERVICE AREA COORDINATORS A TOOL WITH WHICH TO BE RESPONSIVE TO THE PROGRAMMING NEEDS. IT WILL HELP SUPPORT CONCERTS, FIELD TRIPS, SPECIAL EVENTS, DAY CAMPS, IN-SERVICE TRAINING, ETC.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)						
	2006	2007	2008	2009			2006	2007	2008	2009		Change from 2008	
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent		Authorized FTE		Adopted FTE/Amount	Mayor's Proposed FTE/Amount			
<b>by Type of Expenditure</b>													
SALARIES	713,725	656,508	675,496	848,396	172,900	25.6%							
SERVICES	803,360	780,579	362,869	621,835	258,966	71.4%							
MATERIALS AND SUPPLIES	545,188	497,971	310,780	279,001	-31,779	-10.2%							
EMPLOYER FRINGE BENEFITS	146,762	224,383	219,960	264,628	44,668	20.3%							
MISC TRANSFER CONTINGENCY ETC	80,495	57,377	34,395	34,395									
DEBT													
STREET SEWER BRIDGE ETC IMPROVEMEN	165,930	375,930	210,000	375,930	165,930	79.0%							
EQUIPMENT LAND AND BUILDINGS	6,930	25,238											
Spending Total	<b>2,462,390</b>	<b>2,617,986</b>	<b>1,813,500</b>	<b>2,424,185</b>	<b>610,685</b>	<b>33.7%</b>							
<b>by Activity</b>													
23178S'MORE FUN	304,676	35,369					5.8	5.9					
23179MULTI-SERVICE CENTERS		19,623					3.0						
23181WEST SERVICE AREA- SP FUND	177,019	764,472	592,785	613,974	21,189	3.6%	1.5	1.6	6.1	226,085	6.1	230,836	4,751
23182CENTRAL SERVICE AREA - SP FUND	377,958	371,684	327,937	342,895	14,958	4.6%	1.5	1.6	2.1	72,706	2.1	74,738	2,032
23183NORTH SERVICE AREA -SP FUND	376,907	322,913	337,157	373,309	36,152	10.7%	3.0	4.6	5.5	198,739	5.9	215,161	0.4 16,422
23184EAST SERVICE AREA - SP FUND	151,562	186,550	220,823	238,569	17,746	8.0%	0.9	1.0	2.1	68,608	2.1	70,526	1,918
23185CITYWIDE SERVICE AREA - SP FUND	142,905	192,471	242,101	159,707	-82,394	-34.0%	1.5	1.6	2.6	88,090	2.6	90,553	2,463
23186REC SERVICE AREA 6 - ELIMINATED 2008	216,561	52,512	0	0			1.5	1.6					
23189HARDING AREA FOOTBALL	5,351	5,749	6,500	6,500									
23190ADAPTIVE RECREATION ACTIVITIES	36,188	43,332	53,118	45,426	-7,692	-14.5%	0.3	0.3	0.3	18,447	0.2	12,642	-0.1 -5,805
23191SENIOR CITIZEN ACTIVITIES	14,750	19,567	33,079	33,120	41	0.1%	0.2	0.2	0.2	2,821	0.2	2,877	56
23193CITYWIDE ACTIVITIES (DAY CAMPS ETC)		7,005											
23194BASEBALL ATHLETIC ASSOCIATION		109											
33143MUNICIPAL ATHLETICS PROG FACILIT	214,454	151,146		169,627	169,627					2.3		115,774	2.3 115,774
33144BASEBALL ATHLETIC ASSOCIATION	48,568	43,088		50,000	50,000								
33145FOOTBALL ATHLETIC ASSOCIATION	22,988	22,821		23,000	23,000								
33146SOFTBALL ATHLETIC ASSOCIATION	251,447	264,697		246,872	246,872								
33147BASKETBALL ATHLETIC ASSOCIATION	21,320	19,856		17,000	17,000								
33148HOCKEY ATHLETIC ASSOCIATION	37,610	39,046		35,000	35,000								
33149R&A BATTING CAGES	62,126	55,901		69,186	69,186					0.8		35,289	0.8 35,289
33171SPECIAL RECREATION ACTIVITIES		73											
Fund Total	<b>2,462,390</b>	<b>2,617,986</b>	<b>1,813,500</b>	<b>2,424,185</b>	<b>610,685</b>	<b>33.7%</b>	<b>19.2</b>	<b>18.4</b>	<b>18.9</b>	<b>675,496</b>	<b>22.3</b>	<b>848,396</b>	<b>3.4 172,900</b>
Percent Change from Previous Year		<b>6.3%</b>	<b>-30.7%</b>				<b>-4.2%</b>		<b>2.7%</b>			<b>18.0%</b>	<b>25.6%</b>

**City of Saint Paul**  
**2009 Budget Fund Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **394 MUNICIPAL ATHLETIC ASSOCIATIONS' FD**Fund Manager: **KATHRYN M KORUM**Department: **08 PARKS AND RECREATION**Department Director: **ROBERT L BIERSCHEID**

Fund Purpose:

PROGRAM FACILITATION FOR USER-FEE BASED FUND FOR ADULT AND YOUTH ATHLETIC PROGRAMS FOR BASEBALL, SOFTBALL, SOCCER, FOOTBALL/BROOMBALL, AND VOLLEYBALL PRIMARILY AT RICE AND ARLINGTON, MCMURRAY, DUNNING, AND VARIOUS RECREATION CENTER SITES.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)				
	2006	2007	2008	2009		2006	2007	2008	2009	Change from
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE		Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2008 FTE/Amount
<b>by Type of Expenditure</b>										
SALARIES			161,271	-161,271	-100.0%					
SERVICES	89	99	386,378	-386,378	-100.0%					
MATERIALS AND SUPPLIES		667	46,981	-46,981	-100.0%					
EMPLOYER FRINGE BENEFITS			52,197	-52,197	-100.0%					
MISC TRANSFER CONTINGENCY ETC			8,500	-8,500	-100.0%					
DEBT										
STREET SEWER BRIDGE ETC IMPROVEMEN			165,930	-165,930	-100.0%					
EQUIPMENT LAND AND BUILDINGS										
Spending Total	89	766	821,257	0	-821,257	-100.0%				
<b>by Activity</b>										
33143MUNICIPAL ATHLETICS PROG FACILIT			157,185	-157,185	-100.0%	2.3	2.3	2.3	106,083	-2.3 -106,083
33144BASEBALL ATHLETIC ASSOCIATION			50,000	-50,000	-100.0%					
33145FOOTBALL ATHLETIC ASSOCIATION			23,000	-23,000	-100.0%					
33146SOFTBALL ATHLETIC ASSOCIATION			260,000	-260,000	-100.0%					
33147BASKETBALL ATHLETIC ASSOCIATION			17,000	-17,000	-100.0%					
33148HOCKEY ATHLETIC ASSOCIATION			35,000	-35,000	-100.0%					
33149R&A BATTING CAGES			68,500	-68,500	-100.0%	0.8	0.8	0.8	34,603	-0.8 -34,603
33150STAR OF THE NORTH SUMMER GAMES			210,572	-210,572	-100.0%	0.0	0.0	0.5	20,585	-0.5 -20,585
33174SOFTBALL ATHLETIC ASSOCIATION	89	766								
Fund Total	89	766	821,257	0	-821,257	-100.0%	3.1	3.1	3.6	161,271 -3.6 -161,271
Percent Change from Previous Year		759.1%	107063.3%				0.0%	16.1%		-100.0% -100.0%

**City of Saint Paul**  
**2009 Budget Fund Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **399 YOUTH PROGRAM FUND**Department: **08 PARKS AND RECREATION**Fund Manager: **KATHRYN M KORUM**Department Director: **ROBERT L BIERSCHEID**

Fund Purpose:

THIS FUND ADMINISTERS THE YOUTH, ATHLETIC AND SPORTS FUND ESTABLISHED TO PROVIDE MONIES FOR FEE WAIVERS FOR YOUTH PARTICIPATION IN PARKS AND RECREATION'S FEE BASED ACTIVITIES. REVENUES ARE AUTHORIZED BY MINNESOTA STATE STATUTE 349.213 SUBD 1A, REQUIRING ORGANIZATIONS TO CONTRIBUTE 10% OF THEIR NET PROFITS DERIVED FROM LAWFUL GAMBLING TO THE RESPONSIBLE LOCAL GOVERNMENT.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)				
	2006	2007	2008	2009		2006	2007	2008	2009	Change from
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE		Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2008 FTE/Amount
<b><u>by Type of Expenditure</u></b>										
SALARIES										
SERVICES			25,000	25,000						
MATERIALS AND SUPPLIES										
EMPLOYER FRINGE BENEFITS										
MISC TRANSFER CONTINGENCY ETC										
DEBT										
STREET SEWER BRIDGE ETC IMPROVEMEN										
EQUIPMENT LAND AND BUILDINGS										
Spending Total	<b>0</b>	<b>0</b>	<b>25,000</b>	<b>25,000</b>	<b>0 0.0%</b>					
<b><u>by Activity</u></b>										
33179YOUTH PROGRAM FUND			25,000	25,000						
Fund Total	<b>0</b>	<b>0</b>	<b>25,000</b>	<b>25,000</b>	<b>0 0.0%</b>				<b>0.0</b>	<b>0</b>
Percent Change from Previous Year		<b>0.0%</b>	<b>0.0%</b>							

**City of Saint Paul**  
**2009 Budget Fund Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **729 PARKS' OPPORTUNITY FUND**Department: **08 PARKS AND RECREATION**

Fund Purpose:

Fund Manager: **ROBERT L BIERSCHEID**Department Director: **ROBERT L BIERSCHEID**

TO MANAGE DONATIONS AND FEES COLLECTED FOR SERVICES, SUPPLIES, EQUIPMENT, AND/OR FACILITIES IN PARKS AND RECREATION.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)							
	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009		2006 Authorized FTE	2007	2008 Adopted FTE/Amount	2009		Change from 2008			
				Mayor's Proposed					Mayor's Proposed					
				Amount	Change/Percent				FTE/Amount	FTE/Amount				
<b>by Type of Expenditure</b>														
SALARIES	12,250		18,550	18,735	185	1.0%								
SERVICES	22,529	8,319	52,668	110,797	58,129	110.4%								
MATERIALS AND SUPPLIES	11,840	3,170	5,862	75,673	69,811	1190.9%								
EMPLOYER FRINGE BENEFITS	4,552		2,920	2,795	-125	-4.3%								
MISC TRANSFER CONTINGENCY ETC	2,000													
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMEN														
EQUIPMENT LAND AND BUILDINGS		10,000	10,000	10,000										
Spending Total	53,170	21,488	90,000	218,000	128,000	142.2%								
<b>by Activity</b>														
53101LANDMARK PLAZA	222	456	5,000	5,000			0.2	0.2	0.2	3,296	0.2	3,389	93	
53102PARKS & REC PRIVATE DONATIONS	12,580	10,535	10,000	10,000										
53105SCHULTZ SCULPTURE MAINT. FUND	9,250	7,500	10,000	10,000										
53106AMENITY DONATION FUND	31,119	2,997	40,000	27,888	-12,112	-30.3%			0.0	12,000	0.0	12,000		
53108MAX METZGER MEMORIAL POPS FUND			25,000	25,112	112	0.4%			0.1	3,254	0.1	3,346	92	
53109SPONSORSHIPS				140,000	140,000									
Fund Total	53,170	21,488	90,000	218,000	128,000	142.2%	0.2	0.2	0.3	18,550	0.3	18,735	0.0	185
Percent Change from Previous Year		-59.6%	318.8%				0.0%	50.0%				0.0%	1.0%	

**City of Saint Paul**  
**2009 Budget Fund Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **742 HILLER & LOIS HOFFMAN MEMORIAL**Department: **08 PARKS AND RECREATION**

Fund Purpose:

TO PROVIDE FOR THE MAINTENANCE OF THE MEMORIAL LOCATED AT THE MARJORIE MCNEELY CONSERVATORY.

Fund Manager: **MICHAEL A HAHM**Department Director: **ROBERT L BIERSCHEID**

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)				
	2006	2007	2008	2009		2006	2007	2008	2009	Change from
	2nd Prior	Last Year	Adopted	Mayor's Proposed		Authorized		Adopted	Mayor's Proposed	2008
	Exp. & Enc.	Exp. & Enc.		Amount	Change/Percent	FTE		FTE/Amount	FTE/Amount	FTE/Amount
<b><u>by Type of Expenditure</u></b>										
SALARIES										
SERVICES										
MATERIALS AND SUPPLIES			300	300						
EMPLOYER FRINGE BENEFITS										
MISC TRANSFER CONTINGENCY ETC										
DEBT										
STREET SEWER BRIDGE ETC IMPROVEMEN										
EQUIPMENT LAND AND BUILDINGS										
Spending Total	<b>0</b>	<b>0</b>	<b>300</b>	<b>300</b>	<b>0 0.0%</b>					
<b><u>by Activity</u></b>										
53150HILLER & LOIS HOFFMAN MEMORIAL			300	300						
Fund Total	<b>0</b>	<b>0</b>	<b>300</b>	<b>300</b>	<b>0 0.0%</b>				<b>0.0</b>	<b>0</b>
Percent Change from Previous Year		<b>0.0%</b>	<b>0.0%</b>							

# City of Saint Paul

## 2009 Budget Fund Spending Plan Summary

### Mayor's Proposed Budget

Fund: **860 PARKS & REC GRANT FUND**  
 Department: **08 PARKS AND RECREATION**  
 Fund Purpose:

Fund Manager: **ROBERT L BIERSCHEID**  
 Department Director: **ROBERT L BIERSCHEID**

THIS FUND IS USED FOR GRANTS FROM THE STATE OF MINNESOTA, THE FEDERAL GOVERNMENT, AND OTHER AGENCIES.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)							
	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009			2006 Authorized FTE	2007	2008 Adopted FTE/Amount	2009		Change from 2008		
				Mayor's Proposed						Mayor's Proposed		FTE/Amount	FTE/Amount	
				Amount	Change/Percent					FTE/Amount	FTE/Amount			
<b>by Type of Expenditure</b>														
SALARIES	742,870	1,110,084	1,354,666	1,508,852	154,186	11.4%								
SERVICES	107,641	153,905	164,886	234,890	70,004	42.5%								
MATERIALS AND SUPPLIES	155,206	119,896	75,262	99,143	23,881	31.7%								
EMPLOYER FRINGE BENEFITS	209,732	222,447	238,668	257,406	18,738	7.9%								
MISC TRANSFER CONTINGENCY ETC	815,874	762,724	762,710	762,710										
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMEN	146,296	146,296	146,296	146,296										
EQUIPMENT LAND AND BUILDINGS	34,647	26,250	66,000	66,000										
Spending Total	2,212,266	2,541,601	2,808,488	3,075,297	266,809	9.5%								
<b>by Activity</b>														
33184SURDNA GRANT		31,114		40,000	40,000						0.5	20,739	0.5	20,739
33185YOUTH JOB CORP	395,617	700,305	1,000,000	1,000,000			25.9	25.9	56.2	849,654	56.2	860,725		11,071
33186TWINS	49,654	76,606	80,000	80,000			0.2	0.2	0.2	4,267	0.2	4,386		119
33190ARTS AND GARDENING GRANTS	118,310	155,675	102,562	102,562			0.8	0.8	0.8	53,847	0.8	57,636		3,789
MANAGEMNT														
33191ZOO & CONSERVATORY EDUCATION	4,196	150												
PRGMG														
33193REGIONAL PARK MAINTENANCE	1,389,505	1,336,722	1,418,270	1,438,759	20,489	1.4%	7.5	8.5	10.5	389,088	10.5	404,640		15,552
33194NIGHT MOVES	60,461	42,307	60,000	45,000	-15,000	-25.0%								
33195AFTER SCHOOL ENRICHMENT		5,040		197,940	197,940						3.7	84,906	3.7	84,906
PROGRAM														
33196ENVIRONMENTAL STEWARDSHIP	194,524	193,684	147,656	171,036	23,380	15.8%	1.8	0.8	0.8	57,810	1.3	75,820	0.5	18,010
Fund Total	2,212,266	2,541,601	2,808,488	3,075,297	266,809	9.5%	36.2	36.2	68.5	1,354,666	73.2	1,508,852	4.7	154,186
Percent Change from Previous Year		14.9%	10.5%					0.0%	89.2%				6.9%	11.4%

# Financing Reports

## Financing by Major Object Code

Department: **08 PARKS AND RECREATION**

### GENERAL FUND

	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008 Adopted
4084 FEES - PICNIC PERMITS	140,799	154,391	139,000	184,000	45,000
4206 GAIN ON SALE OF ASSETS			1,000	1,000	
4301 NORMAL ACTIVITY SERVICES	377,019	321,199	305,708	92,000	-213,708
<b>FEES, SALES AND SERVICES</b>	<b>517,818</b>	<b>475,590</b>	<b>445,708</b>	<b>277,000</b>	<b>-168,708</b>
5018 CONSESSIONS - VENDINGS	2,581	2,828		52,500	52,500
5099 COMMISSIONS - MISCELLANEOUS	43,519	15,864	35,000	35,000	
5106 JONATHAN PADDLEFORD	51,469	50,197	60,000	60,000	
5109 NATIONAL AMUSEMENT			79,000	79,000	
5214 SKIING - ROPE TOW - ADULT			1,200	1,200	
5215 SKIING - ROPE TOW - CHILDREN			2,882	2,882	
5217 SWIMMING - ADULT	30,664	76,690	54,400	134,400	80,000
5218 SWIMMING - CHILD	45,721	61,286	112,200	212,200	100,000
5219 TENNIS - FEE		4,119			
5220 ADMISSIONS INCL. TENNIS, BSBLL, SFT	3,866	677	6,500	6,500	
5221 SWIMMING - PUNCH PASS	6,286	4,204	7,600	7,600	
5222 OTHER USE/ADMISSION FEES	13,742	9,117	18,000	18,000	
5223 INSTRUCTION FEES	88,787	105,250	161,000	181,812	20,812
5234 GOLF - SEASON TICKET - SENIOR		16,541			
5235 SEASON TICKET - REGULAR ROUNDS		1,694			
5236 SEASON TICKET - SENIOR ROUNDS		591			
5238 GOLF - 9-HOLE/GUEST/SR NON-RESIDENT		1,839			
5240 SEASON TICKET - WIFE AND HUSBAND		247			
5241 SEASON TICKET - DRIVING RANGE		4,219			
5246 X-COUNTRY SKI LESSONS			2,100	2,100	
5248 ADULT 20 SWIM PASS	1,039	60	3,005	3,005	
5251 XC PRIVATE LESSONS			100	100	
5297 CASH OVER OR SHORT	-1,132	1,047			
5298 RMBSMNT FR MANDATORY SALARY PD.		1,436			
5299 FEES N.O.C.	87,250	52,974	115,989	115,989	
5399 OTHER REVENUE N.O.C.	1,125	7,611	3,000	3,000	



## Financing by Major Object Code

Department: **08 PARKS AND RECREATION**

### GENERAL FUND

	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008 Adopted
5403 GOLF LEAGUES			4,400	4,400	
5404 PACKAGE -INCLUDES SKI & CROSS CO-			25,000	25,000	
5405 EQUIPMENT -INCL-SKI, CROSS CO, SAIL			7,500	7,500	
5406 X-COUNTRY RENTAL - PACKAGE			2,000	2,000	
5407 XC JR RENTAL PACKAGE			2,550	2,550	
5408 XC CHILD RENTAL PACKAGE			500	500	
5410 SWIMMING - POOL					
5412 CART RENTAL-18 HOLE SENIOR					
5414 CART RENTAL-9 HOLE SENIOR					
5417 FACILITY	159,042	198,833	134,400	121,000	-13,400
5418 BUILDING RENTAL		561			
5499 RENTALS N.O.C.	6,571	40,762	59,500	59,500	
5501 FOOD SALES - INC. REF. GOLF, SKI &			5,500	5,500	
5502 MERCH. SALES - INCL REF. GOLF & SKI		66	750	750	
5599 SALES N.O.C.		375	150	150	
<b>ENTERPRISE AND UTILITY REVENUES</b>	<b>540,530</b>	<b>659,088</b>	<b>904,226</b>	<b>1,144,138</b>	<b>239,912</b>
6831 COMMISSIONS - TELEPHONE					
6839 COMMISSIONS - N.O.C.			10,000	10,000	
6905 CONTRIB. & DONATIONS - OUTSIDE	102,292	60,241		72,000	72,000
6908 DAMAGE CLAIM RECOVERY FROM OTHERS		2,500			
6914 REFUNDS - JURY DUTY PAY	127	451			
6917 REFUNDS - OVERPAYMENTS	4,792	2,299			
6927 OTHER AGENCY SHARE OF COST	2,500	3,200			
6952 GOLF COURSE GIFT CERTIFICATES					
6970 PRIVATE GRANTS		73,060			
6999 OTHER MISCELLANEOUS REVENUE N.O.C.		7,186			
<b>MISCELLANEOUS REVENUE</b>	<b>109,711</b>	<b>148,937</b>	<b>10,000</b>	<b>82,000</b>	<b>72,000</b>
7302 TRANSFER FROM ENTERPRISE FUND	70,552	70,552	70,552	63,863	-6,689
7303 TRANSFER FROM INTERNAL SERVICE FUND	8,826	14,100	14,100	1,148,655	1,134,555

## Financing by Major Object Code

Department: **08 PARKS AND RECREATION**

### GENERAL FUND

		2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008 Adopted
7305	TRANSFER FROM SPECIAL REVENUE FUND	520,484	444,279	431,148	431,148	
<b>TRANSFERS</b>		599,862	528,931	515,800	1,643,666	1,127,866
9831	CONTRIBUTION TO FUND BALANCE					
<b>FUND BALANCES</b>		0	0	0	0	0
Fund Total		1,767,921	1,812,546	1,875,734	3,146,804	1,271,070

## Financing by Major Object Code

Department: **08 PARKS AND RECREATION**

### SPECIAL FUNDS

	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008 Adopted
3099 OTHER FED DIRECT GRANTS-IN-AID	10,000				
3400 STATE DIRECT GRANTS-IN-AID	68,250	300,295	600,000	797,940	197,940
3408 STATE NATURAL RESOURCE FUNDS	28,722	143,340	140,000	165,000	25,000
3699 OTHER MISCELLANEOUS GRANTS					
3802 METROPOLITAN COUNCIL	1,320,846	1,613,760	1,468,755	1,470,649	1,894
<b>INTERGOVERNMENTAL REVENUE</b>	<b>1,427,818</b>	<b>2,057,395</b>	<b>2,208,755</b>	<b>2,433,589</b>	<b>224,834</b>
4084 FEES - PICNIC PERMITS			3,000	3,000	
4110 EXAMINATION FEE- M-CF	18,650	11,351	20,000	20,000	
4201 ANIMALS		17,072	500	15,000	14,500
4205 MERCHANDISE			16,000		-16,000
4206 GAIN ON SALE OF ASSETS	70,000				
4299 SALES N.O.C.	4,630		22,000		-22,000
4301 NORMAL ACTIVITY SERVICES	3,602,362	4,136,023	3,797,264	4,218,130	420,866
4316 SPEAKING ENGAGEMENTS		100			
4398 SERVICES - SPECIAL PROJECTS	172,634	140,849	69,000	69,000	
4399 SERVICES N.O.C.	18,342	16,551	10,000	10,000	
<b>FEES, SALES AND SERVICES</b>	<b>3,886,618</b>	<b>4,321,946</b>	<b>3,937,764</b>	<b>4,335,130</b>	<b>397,366</b>
5001 SPEC SERV VEND MACH CO-MISS			1,000		-1,000
5018 CONCESSIONS - VENDINGS	47,060	39,764	59,200	59,200	
5028 COMMISSIONS - ADVERTISING	6,839	7,075			
5099 COMMISSIONS - MISCELLANEOUS	157,750	162,147	312,000	226,800	-85,200
5100 CONCESSIONS	102,783	40,000	40,000	40,000	
5101 ONEIL - FOOD	184,141	193,996	235,000	250,000	15,000
5104 ONEIL - RIDES	165,495	169,645	175,000	175,000	
5111 MINIATURE GOLF	5,000	5,000	4,000	5,000	1,000
5199 CONCESSIONS N.O.C.	257,708	291,096	311,440	146,440	-165,000
5201 GOLF - DAYLIGHT	1,599,365	2,135,562	1,667,000	1,687,833	20,833
5202 GOLF - TWILIGHT	86,772	-4,954	285,000	285,000	
5203 GOLF - STUDENT & SENIOR	3,980		15,000	15,000	

## Financing by Major Object Code

Department: **08 PARKS AND RECREATION**

### SPECIAL FUNDS

		2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008 Adopted
5204	GOLF - SEASON TICKET - UNLIMITED	178,080	-676	240,000	240,000	
5205	GOLF - RESERVATION	1,614	-491	6,000	6,000	
5212	GOLF - FALL RATE	155,188	70	210,000	210,000	
5213	PRIMATE HOUSE	247	238			
5214	SKIING - ROPE TOW - ADULT	1,007	3,161			
5215	SKIING - ROPE TOW - CHILDREN	1,363	2,612			
5216	GOLF - PERMIT - STUDENT	110,776	2,933	15,000	15,000	
5220	ADMISSIONS INCL. TENNIS, BSBLL, SFT	80,608	61,295	63,000	59,000	-4,000
5222	OTHER USE/ADMISSION FEES	37,776	41,158	35,000	32,000	-3,000
5223	INSTRUCTION FEES	775,509	721,628	754,860	755,305	445
5231	MIDWAY STADIUM PARKING	165,456	179,986	165,000	183,788	18,788
5233	GOLF - EVENING	18,735	589	54,000	54,000	
5235	SEASON TICKET - REGULAR ROUNDS	3,739	4,490			
5236	SEASON TICKET - SENIOR ROUNDS	40	990			
5240	SEASON TICKET - WIFE AND HUSBAND	8,200	3,458			
5241	SEASON TICKET - DRIVING RANGE	599				
5242	GOLF DRIVING RANGE	197,627	235,362	225,000	225,000	
5246	X-COUNTRY SKI LESSONS	540	120			
5251	XC PRIVATE LESSONS	505	275			
5252	S'MORE FUN FEES	490,966	536,232	630,000	630,000	
5297	CASH OVER OR SHORT	-2,649	5,835			
5298	RMBSMNT FR MANDATORY SALARY PD.			22,500	22,500	
5299	FEES N.O.C.	317,138	280,240	388,752	391,252	2,500
5303	RENTS	5,000	5,000	2,500	2,500	
5308	MISC NON-OPERATING INCOME		4,152			
5399	OTHER REVENUE N.O.C.	17,481	10,717			
5402	LOCKERS (INCLUDES GOLF, SWIM, SKI)	10,566		10,000	10,000	
5403	GOLF LEAGUES	3,528	382			
5404	PACKAGE -INCLUDES SKI & CROSS CO-	16,748	38,185			
5405	EQUIPMENT -INCL-SKI, CROSS CO, SAIL	7,260	12,799	3,500		-3,500
5406	X-COUNTRY RENTAL - PACKAGE	1,693	8,143			

## Financing by Major Object Code

Department: **08 PARKS AND RECREATION**

### SPECIAL FUNDS

		2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008 Adopted
5407	XC JR RENTAL PACKAGE	916	1,319			
5408	XC CHILD RENTAL PACKAGE	303	772			
5410	SWIMMING - POOL	1,229	1,056			
5412	CART RENTAL-18 HOLE SENIOR	193	1,261			
5414	CART RENTAL-9 HOLE SENIOR	477	907			
5417	FACILITY	723,052	740,031	806,100	847,675	41,575
5437	MIDWAY STADIUM RENTALS	211,649	156,027	71,879	165,000	93,121
5438	GOLF CART - 9 HOLE	388,485	504,429	427,000	427,000	
5439	PULL CART	5,430	-238	19,000	19,000	
5499	RENTALS N.O.C.	76,473	9,610			
5501	FOOD SALES - INC. REF. GOLF, SKI &	299,652	358,890	326,440	306,300	-20,140
5502	MERCH. SALES - INCL REF. GOLF & SKI	112,439	101,544	142,000	142,000	
5511	FOOD SALES - GOLF SHELTER	64,513		45,000	45,000	
5599	SALES N.O.C.	42,969	43,321	31,000	31,000	
<b>ENTERPRISE AND UTILITY REVENUES</b>		7,150,013	7,117,143	7,798,171	7,709,593	-88,578
6001	CURRENT YEAR			400,000		-400,000
6602	INTEREST ON INVESTMENTS	64,945	53,472	2,000	2,000	
6611	INC(DEC) FMV OF INVESTMENT	-7,479	4,602			
6839	COMMISSIONS - N.O.C.	39,696	104,563	62,500	64,000	1,500
6900	OTHER MISCELLANEOUS REVENUE				10,000	10,000
6905	CONTRIB. & DONATIONS - OUTSIDE	1,337,089	1,519,931	1,420,000	1,696,983	276,983
6908	DAMAGE CLAIM RECOVERY FROM OTHERS	25				
6910	DEPOSITS	2,323	1,200			
6912	REFUNDS - GAS TAX	8,578			10,786	10,786
6914	REFUNDS - JURY DUTY PAY	469	288			
6917	REFUNDS - OVERPAYMENTS	5,453	101			
6927	OTHER AGENCY SHARE OF COST	405,919	666,943	231,107	319,000	87,893
6951	GOLF COURSE CLUB ACCOUNTS	102,123	-4,170			
6952	GOLF COURSE GIFT CERTIFICATES	-7,912	9,427			
6969	CAPITAL ASSET CONTRIBUTION	3,917				

## Financing by Major Object Code

Department: **08 PARKS AND RECREATION**

### SPECIAL FUNDS

	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008 Adopted
6970 PRIVATE GRANTS			45,000		-45,000
6999 OTHER MISCELLANEOUS REVENUE N.O.C.			25,000	25,000	
<b>MISCELLANEOUS REVENUE</b>	1,955,146	2,356,357	2,185,607	2,127,769	-57,838
7199 TRANSFER F/COMM DEVEL BLK GR/ENT	400,000	400,000	400,000	400,000	
7299 TRANSFER FROM GENERAL FUND	305,411	336,261	408,261	408,261	
7302 TRANSFER FROM ENTERPRISE FUND	31,465	31,465	31,465	31,465	
7305 TRANSFER FROM SPECIAL REVENUE FUND	2,525,934	2,735,603	2,723,530	2,832,726	109,196
7306 TRANSFER FROM CAP PROJ FUND-OTHER	473,620	62,229		200,000	200,000
7499 TRANSFER IN - INTRAFUND - OTHER	2,003,113	3,035,502	3,413,411	3,468,521	55,110
<b>TRANSFERS</b>	5,739,543	6,601,060	6,976,667	7,340,973	364,306
9830 USE OF FUND BALANCE			88,829	30,000	-58,829
9831 CONTRIBUTION TO FUND BALANCE			-76,810	-86,851	-10,041
9925 USE OF NET ASSETS			9,716	1,289,633	1,279,917
9926 CONTRIBUTION TO NET ASSETS			-160,701	-137,410	23,291
<b>FUND BALANCES</b>	0	0	-138,966	1,095,372	1,234,338
<b>Fund Total</b>	20,159,138	22,453,901	22,967,998	25,042,426	2,074,428
<b>Department Total</b>	<b>21,927,059</b>	<b>24,266,447</b>	<b>24,843,732</b>	<b>28,189,230</b>	<b>3,345,498</b>

# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THE GENERAL FUND RECEIVES THE VAST MAJORITY OF ITS REVENUE FROM PROPERTY TAXES, STATE AIDS AND FRANCHISE FEES.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>08</b>	<b>PARKS AND RECREATION</b>					
03100	PARKS & RECREATION ADMINISTRATION	150,063	154,796	56,736	1,191,291	1,134,555
03104	PARKS & REC. GIS SUPPORT	11,000	11,000	11,000	11,000	
03126	FREE CONCERTS IN CITY PARKS	9,009	30,777	9,009	9,009	
03131	PARK SECURITY	83,398	83,612	32,261	32,261	
03140	PARKS AND RECREATION UTILITIES	450	1,650			
03167	REC CNTR SHARED COSTS (WELLST CNTR)	33,095	33,095	33,095	33,095	
03120	MARJORIE MCNEELY CONSERVATORY-COMO	34,000	34,351	34,000	34,000	
03122	COMO ZOO	162	113			
03194	COMO PARK ZOO & CONSERVATORY CAMPUS	60				
03102	PARKS BUILDING TRADES MTCE	46,162	47,000	37,000	46,000	9,000
03105	HARRIET IS / DWNTN PK SUBSIDY TRNSF	286,930	334,240	362,374	362,374	
03106	WINTER ACTIVS-BRGHT LGHTS/CTY NGHTS	52,250	26,241		63,000	63,000
03124	ZOO/CONSERVATORY HVAC & POOLS	72,832	72,832	72,832	72,832	
03132	PARKS GROUND MAINTENANCE	61,052	60,800	60,538	60,538	
03133	PARKS PERMITS MANAGEMENT	238,291	245,631	239,053	271,600	32,547
03135	SMALL/SPECIALIZED EQUIP MNTC/MGMT	32,149	39,219	31,863	31,863	
03171	PARKS AND RECREATION MAINT SUPPORT	17,540		17,500	20,000	2,500
03172	RECREATION CENTERS MAINTENANCE	3,978	7,387			
03195	FORESTRY MANAGEMENT & SUPPORT	6,689	13,875	12,689	6,000	-6,689
03198	TREE PLANTING AND INVENTORY	34,803	34,803	34,803	34,803	
03159	COMMUNITY EDUCAT/RECREATION PTNSHP	245,554	229,369	214,655		-214,655
03160	RECREATION SERVICES ADMINISTRATION		1,075			
03161	WEST SERVICE AREA	9,432	76			
03162	CENTRAL SERVICE AREA	6,430	40	20,000	20,000	
03163	NORTH SERVICE AREA	9,561	40			
03164	EAST SERVICE AREA	6,859				
03165	CITYWIDE SERVICE AREA	6,859	16			
03166	REC SERVICE AREA - ELIMINATED 2008	6,859				
03174	MUNICIPAL ATHLETICS	87,450	52,974	100,000	100,000	
03175	SKI PROGRAM		65	170,621	170,621	
03180	SEASONAL SWIMMING	195,587	293,499	170,400	200,400	30,000
03181	OXFORD POOL	19,417	3,970	155,305	376,117	220,812
<b>Department Total</b>		<b>1,767,921</b>	<b>1,812,546</b>	<b>1,875,734</b>	<b>3,146,804</b>	<b>1,271,070</b>
<b>Financing by Major Object</b>						
TAXES						
LICENSES AND PERMITS						
INTERGOVERNMENTAL REVENUE						
FEES, SALES AND SERVICES						
		517,818	475,590	445,708	277,000	-168,708
ENTERPRISE AND UTILITY REVENUES		540,530	659,088	904,226	1,144,138	239,912
MISCELLANEOUS REVENUE		109,711	148,937	10,000	82,000	72,000
TRANSFERS		599,862	528,931	515,800	1,643,666	1,127,866
FUND BALANCES						
<b>Total Financing by Object</b>		<b>1,767,921</b>	<b>1,812,546</b>	<b>1,875,734</b>	<b>3,146,804</b>	<b>1,271,070</b>

# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **325 P&R SPECIAL SERVICES ENTERP FUND**

Fund Manager: VINCENT P GILLESPIE

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

BASED ON HISTORICAL TRENDS, THESE REVENUE PROJECTIONS WILL COVER ANTICIPATED COSTS OF THE VARIOUS ENTERPRISE ACTIVITIES. AS IN ALL OUTDOOR ACTIVITIES THAT ARE WEATHER SENSITIVE, SUCH AS GOLF AND SKIING, THE ESTIMATES ARE BASED ON AN AVERAGE TO GOOD YEAR. IF REVENUES DO NOT MEET EXPECTATIONS, THE MANAGER WILL MAKE A CORRESPONDING ADJUSTMENT IN SPENDING PATTERNS.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>08</b>	<b>PARKS AND RECREATION</b>					
23141	CITYWIDE SPECIAL EVENTS	145,064	82,900	145,740	233,000	87,260
23104	FORESTRY SUPPORT	382,482	240,724	316,866	353,788	36,922
23144	SHOWMOBILE SUPPORT	17,685	62,276			
23102	S'MORE FUN PROGRAMS	1,576				
23109	HIGHLAND NATIONAL/DOME DEBT SERVICE	579,632	578,373	540,638	540,299	-339
23111	SPECIAL SERVICES-ADMINISTRATION	369,460	387,200	218,000	221,568	3,568
23114	SPECIAL SERVICES-SKI	134,951	154,623			
23117	COMO GOLF COURSE	847,977	750,942	909,279	915,682	6,403
23118	HIGHLAND 18 GOLF COURSE	1,355,621	1,316,076	1,394,184	1,321,759	-72,425
23119	HIGHLAND 9 GOLF COURSE	424,099	405,435	448,214	451,894	3,680
23120	PHALEN GOLF COURSE	894,505	842,696	925,000	930,682	5,682
23121	GOLF ADMINISTRATION	581,666	545,591	425,908	442,509	16,601
23122	SPECIAL SERVICES CONCESSION-O'NEIL	184,161	193,996			
23123	SPECIAL SERVICES-CONCESSION-OTHER	182,115	140,345	129,066	140,345	11,279
23124	PARKS REFECTORIES	15,280	34,743			
23105	HARRIET ISLD REG'L PK / DWTN PRKS		-25			
<b>Department Total</b>		<b>6,116,274</b>	<b>5,735,895</b>	<b>5,452,895</b>	<b>5,551,526</b>	<b>98,631</b>
<b>Financing by Major Object</b>						
TAXES						
LICENSES AND PERMITS						
INTERGOVERNMENTAL REVENUE						
FEES, SALES AND SERVICES		382,646	260,724	388,000	471,788	83,788
ENTERPRISE AND UTILITY REVENUES		3,788,014	3,839,053	3,847,040	3,834,178	-12,862
MISCELLANEOUS REVENUE		180,349	52,514	5,000		
TRANSFERS		1,765,265	1,583,604	1,296,000	1,331,376	35,376
FUND BALANCES				-83,145	-85,816	-2,671
<b>Total Financing by Object</b>		<b>6,116,274</b>	<b>5,735,895</b>	<b>5,452,895</b>	<b>5,551,526</b>	<b>103,631</b>



# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **330 WATERGATE MARINA ENTERP FUND**

Fund Manager: VINCENT P GILLESPIE

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

BASED ON HISTORICAL TRENDS AND PROJECTED USE OF THE FACILITY, REVENUE FOR THIS FUND COMES FROM THE MANAGEMENT AGREEMENT WITH ALLIED MANAGEMENT.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>08</b>	<b>PARKS AND RECREATION</b>					
23160	WATERGATE MARINA OPERATIONS	34,850	29,687	7,550	7,550	
	<b>Department Total</b>	<b>34,850</b>	<b>29,687</b>	<b>7,550</b>	<b>7,550</b>	<b>0</b>
	<b><u>Financing by Major Object</u></b>					
	TAXES					
	LICENSES AND PERMITS					
	INTERGOVERNMENTAL REVENUE					
	FEES, SALES AND SERVICES					
	ENTERPRISE AND UTILITY REVENUES	34,850	29,687	36,500	36,500	
	MISCELLANEOUS REVENUE					
	TRANSFERS					
	FUND BALANCES			-28,950	-28,950	
	<b>Total Financing by Object</b>	<b>34,850</b>	<b>29,687</b>	<b>7,550</b>	<b>7,550</b>	<b>0</b>

# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **334 MIDWAY STADIUM**

Fund Manager: VINCENT P GILLESPIE

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

STADIUM REVENUE IS FROM FEES AND RENTAL ACTIVITY FROM THE EXPECTED USE OF THE FACILITY BASED ON ACTUAL REVENUE AND POTENTIAL CONTRACTS NEGOTIATED. NORMALLY, SEVENTEEN PERCENT OF THE FINANCING PLAN IS THE CITY OPERATING SUBSIDY FROM THE GENERAL FUND. A ONE-TIME ADJUSTMENT HAS BEEN MADE FOR THE 2007 BUDGET, SO THE PERCENTAGE IS ONLY 10%.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>08</b>	<b>PARKS AND RECREATION</b>					
33182	MIDWAY STADIUM	444,281	389,174	434,444	457,349	22,905
	<b>Department Total</b>	<b>444,281</b>	<b>389,174</b>	<b>434,444</b>	<b>457,349</b>	<b>22,905</b>
	<b><u>Financing by Major Object</u></b>					
	TAXES					
	LICENSES AND PERMITS					
	INTERGOVERNMENTAL REVENUE					
	FEES, SALES AND SERVICES					
	ENTERPRISE AND UTILITY REVENUES	370,971	345,913	361,879	384,088	22,209
	MISCELLANEOUS REVENUE	49				
	TRANSFERS	73,261	43,261	73,261	73,261	
	FUND BALANCES			-696		696
	<b>Total Financing by Object</b>	<b>444,281</b>	<b>389,174</b>	<b>434,444</b>	<b>457,349</b>	<b>22,905</b>

City of Saint Paul  
Financing Plan by Department and Activity

Fund: 361 JAPANESE GARDEN TRUST FUND

Fund Manager: MICHAEL A HAHM

Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:

REVENUE IS DERIVED FROM INTEREST EARNINGS AND TEA CEREMONY FEES.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
08	PARKS AND RECREATION					
53115	JAPANESE GARDEN	2,373	3,449	1,700	1,700	
	Department Total	2,373	3,449	1,700	1,700	0
	Financing by Major Object					
	TAXES					
	LICENSES AND PERMITS					
	INTERGOVERNMENTAL REVENUE					
	FEES, SALES AND SERVICES					
	ENTERPRISE AND UTILITY REVENUES					
	MISCELLANEOUS REVENUE	2,373	3,449	1,700	1,700	
	TRANSFERS					
	FUND BALANCES					
	Total Financing by Object	2,373	3,449	1,700	1,700	0

# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **365    PARKS & REC SPEC. PROJECTS FUND**

Fund Manager: JODY L MARTINEZ

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

REVENUE FOR THIS INTERNAL SERVICE FUND IS DERIVED FROM PROVIDING DESIGN, ENGINEERING, AND PROJECT MANAGEMENT SERVICES FOR CAPITAL CONSTRUCTION, REPAIR AND REMODELING PROJECTS IN THE PARK SYSTEM. REVENUE IS EXPENDITURE DRIVEN BASED ON ALLOWABLE BILLINGS TO THE BENEFITING ACTIVITIES.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>08</b>	<b>PARKS AND RECREATION</b>					
13100	PARKS & REC SPECIAL PROJECTS	1,131,309	1,292,814	1,507,680	1,531,528	23,848
	<b>Department Total</b>	<b>1,131,309</b>	<b>1,292,814</b>	<b>1,507,680</b>	<b>1,531,528</b>	<b>23,848</b>
	<b><u>Financing by Major Object</u></b>					
	TAXES					
	LICENSES AND PERMITS					
	INTERGOVERNMENTAL REVENUE					
	FEES, SALES AND SERVICES	1,119,979	1,285,794	1,551,710	1,551,710	
	ENTERPRISE AND UTILITY REVENUES	11,330	7,020			
	MISCELLANEOUS REVENUE					
	TRANSFERS					
	FUND BALANCES			-44,030	-20,182	23,848
	<b>Total Financing by Object</b>	<b>1,131,309</b>	<b>1,292,814</b>	<b>1,507,680</b>	<b>1,531,528</b>	<b>23,848</b>

# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **370 PARKS & REC SUPPLY & MAINTENANCE**

Fund Manager: JOHN L HALL

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THE REVENUE FOR THIS INTERNAL SERVICE FUND IS DERIVED FROM ALLOWABLE BILLINGS TO THE BENEFITING ACTIVITIES. THIS FUND PROVIDES SUPPLIES AND EQUIPMENT FOR THE PARKS AND RECREATION DIVISION AND PROVIDES GROUND MAINTENANCE SERVICES FOR OTHER AGENCIES.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>08</b>	<b>PARKS AND RECREATION</b>					
13105	SERVICE FACILITY:PARKS & REC	619,239	657,276	469,213	479,999	10,786
13110	PED PROPERTY MAINTENANCE	389,887	398,572	402,078	445,600	43,522
13120	SUMMARY ABATEMENT MAINTENANCE	940,784	1,364,595	819,672	2,396,385	1,576,713
13125	CONTRACTED SERVICES	123,833	93,095	117,538	117,538	
13126	REFUSE HAULING & EQUIP REPLACEMENT	61,398	114,229	75,274	80,000	4,726
13127	SHOWMOBILE SUPPORT			45,092	46,500	1,408
<b>Department Total</b>		<b>2,135,141</b>	<b>2,627,767</b>	<b>1,928,867</b>	<b>3,566,022</b>	<b>1,637,155</b>
<b>Financing by Major Object</b>						
TAXES						
LICENSES AND PERMITS						
INTERGOVERNMENTAL REVENUE						
FEES, SALES AND SERVICES		2,126,488	2,578,415	1,839,487	2,176,565	337,078
ENTERPRISE AND UTILITY REVENUES		75	4,152	46,500	46,500	
MISCELLANEOUS REVENUE		8,578	200		10,786	
TRANSFERS			45,000	45,000	45,000	
FUND BALANCES				-2,120	1,287,171	1,289,291
<b>Total Financing by Object</b>		<b>2,135,141</b>	<b>2,627,767</b>	<b>1,928,867</b>	<b>3,566,022</b>	<b>1,626,369</b>

# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **375 STREET TREE MAINTENANCE**

Fund Manager: CYRIL F JR KOSEL

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

REVENUES ARE TRANSFERRED FROM PUBLIC WORKS FUND 225. REVENUES ARE GENERATED FROM RIGHT-OF-WAY MAINTENANCE SERVICE CHARGES TO PROPERTY OWNERS IN THE CITY OF SAINT PAUL.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>08</b>	<b>PARKS AND RECREATION</b>					
33121	STREET TREE MAINTENANCE	2,026,685	2,241,095	2,299,231	2,395,237	96,006
33124	TREE TRIMMING	463,120	62,229	400,000	200,000	-200,000
	<b>Department Total</b>	<b>2,489,805</b>	<b>2,303,324</b>	<b>2,699,231</b>	<b>2,595,237</b>	<b>-103,994</b>
	<b><u>Financing by Major Object</u></b>					
	TAXES					
	LICENSES AND PERMITS					
	INTERGOVERNMENTAL REVENUE					
	FEES, SALES AND SERVICES					
	ENTERPRISE AND UTILITY REVENUES					
	MISCELLANEOUS REVENUE	2,090	101	400,000		
	TRANSFERS	2,487,715	2,303,223	2,286,041	2,595,237	309,196
	FUND BALANCES			13,190		
	<b>Total Financing by Object</b>	<b>2,489,805</b>	<b>2,303,324</b>	<b>2,699,231</b>	<b>2,595,237</b>	<b>309,196</b>

# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **380 COMO CAMPUS**

Fund Manager: MICHAEL A HAHM

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

REVENUES FOR THIS FUND ARE GENERATED BY STATE GRANTS; RENTAL AND SPECIAL EVENT FEES; ANIMAL SALES; CONCESSION REVENUE; VOLUNTARY PATRON DONATIONS TO THE ZOO AND CONSERVATORY; AND CONTRIBUTIONS AND GRANTS FROM THE COMO ZOO AND CONSERVATORY SOCIETY AND OTHERS.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>08</b>	<b>PARKS AND RECREATION</b>					
33135	COMO CAMPUS CONSERVATION			36,136	16,759	-19,377
33136	COMO CAMPUS GUEST SERVICES	1,013,808	1,149,380	994,015	1,048,090	54,075
33137	COMO CAMPUS	1,201,699	2,169,114	2,401,574	2,428,989	27,415
33138	COMO CONSERVATORY SUPPORT	312,658	241,731	538,401	613,285	74,884
33139	COMO ZOO SUPPORT	322,081	403,400	712,605	734,840	22,235
33140	ZOO ANIMAL FUND	404	27,592	30,523	30,523	
33141	ZOO/CONSERVATORY EDUCATION PRGMG	290,016	365,407	523,832	576,246	52,414
33142	COMO CAMPUS MN LOTTERY	140,234	135,000	140,000	140,000	
<b>Department Total</b>		<b>3,280,900</b>	<b>4,491,624</b>	<b>5,377,086</b>	<b>5,588,732</b>	<b>211,646</b>
<b>Financing by Major Object</b>						
TAXES						
LICENSES AND PERMITS						
INTERGOVERNMENTAL REVENUE						
		135,000	135,000	140,000	140,000	
FEES, SALES AND SERVICES						
			17,172	500	15,000	14,500
ENTERPRISE AND UTILITY REVENUES						
		1,010,530	965,643	1,363,000	1,417,075	54,075
MISCELLANEOUS REVENUE						
		1,506,259	1,785,648	1,590,607	1,753,983	163,376
TRANSFERS						
		629,111	1,588,161	2,262,674	2,262,674	
FUND BALANCES						
				20,305		-20,305
<b>Total Financing by Object</b>		<b>3,280,900</b>	<b>4,491,624</b>	<b>5,377,086</b>	<b>5,588,732</b>	<b>211,646</b>

# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **391 SPECIAL RECREATION FUND**

Fund Manager: KATHRYN M KORUM

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THIS FUND IS SUPPORTED BY USER FEES, DONATIONS AND RENTAL REVENUES.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>08</b>	<b>PARKS AND RECREATION</b>					
23178	S'MORE FUN	305,803	1,404			
23179	MULTI-SERVICE CENTERS	50	200			
23181	WEST SERVICE AREA- SP FUND	191,084	594,272	588,000	588,000	
23182	CENTRAL SERVICE AREA - SP FUND	404,919	299,329	288,000	288,000	
23183	NORTH SERVICE AREA -SP FUND	335,216	360,723	335,000	335,000	
23184	EAST SERVICE AREA - SP FUND	145,765	249,650	255,000	255,000	
23185	CITYWIDE SERVICE AREA - SP FUND	163,409	250,021	255,000	255,000	
23186	REC SERVICE AREA 6 - ELIMINATED 2008	162,317	71,000			
23189	HARDING AREA FOOTBALL	5,535	5,137	6,500	6,500	
23190	ADAPTIVE RECREATION ACTIVITIES	32,531	39,453	53,000	53,000	
23191	SENIOR CITIZEN ACTIVITIES	18,576	19,417	33,000	33,000	
23193	CITYWIDE ACTIVITIES (DAY CAMPS ETC)	6,033	4,767			
33143	MUNICIPAL ATHLETICS PROG FACILIT	166,960	177,205	157,185	157,185	
33144	BASEBALL ATHLETIC ASSOCIATION	42,557	37,720	50,000	50,000	
33145	FOOTBALL ATHLETIC ASSOCIATION	12,928	33,308	23,000	23,000	
33146	SOFTBALL ATHLETIC ASSOCIATION	255,221	265,681	260,000	260,000	
33147	BASKETBALL ATHLETIC ASSOCIATION	14,808	15,472	17,000	17,000	
33148	HOCKEY ATHLETIC ASSOCIATION	38,894	41,717	35,000	35,000	
33149	R&A BATTING CAGES	69,943	60,808	68,500	68,500	
33150	STAR OF THE NORTH SUMMER GAMES			210,572		-210,572
<b>Department Total</b>		<b>2,372,549</b>	<b>2,527,284</b>	<b>2,634,757</b>	<b>2,424,185</b>	<b>-210,572</b>
<b>Financing by Major Object</b>						
TAXES						
LICENSES AND PERMITS						
INTERGOVERNMENTAL REVENUE						
FEES, SALES AND SERVICES						
		201,128	159,685	79,000	79,000	
ENTERPRISE AND UTILITY REVENUES		1,927,318	1,920,876	1,522,500	1,972,000	449,500
MISCELLANEOUS REVENUE		78,173	70,793	4,000	8,000	4,000
TRANSFERS		165,930	375,930	210,000	375,930	165,930
FUND BALANCES				-2,000	-10,745	-8,745
<b>Total Financing by Object</b>		<b>2,372,549</b>	<b>2,527,284</b>	<b>1,813,500</b>	<b>2,424,185</b>	<b>610,685</b>



# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **399 YOUTH PROGRAM FUND**

Fund Manager: KATHRYN M KORUM

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

REVENUES ARE ESTIMATED BASED ON HISTORICAL TRENDS.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>08</b>	<b>PARKS AND RECREATION</b>					
33179	YOUTH PROGRAM FUND	22,267	17,829	25,000	25,000	
	<b>Department Total</b>	<b>22,267</b>	<b>17,829</b>	<b>25,000</b>	<b>25,000</b>	<b>0</b>
	<b><u>Financing by Major Object</u></b>					
	TAXES					
	LICENSES AND PERMITS					
	INTERGOVERNMENTAL REVENUE					
	FEES, SALES AND SERVICES	18,650	11,351	20,000	20,000	
	ENTERPRISE AND UTILITY REVENUES					
	MISCELLANEOUS REVENUE	3,617	6,478			
	TRANSFERS					
	FUND BALANCES			5,000	5,000	
	<b>Total Financing by Object</b>	<b>22,267</b>	<b>17,829</b>	<b>25,000</b>	<b>25,000</b>	<b>0</b>

# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **729 PARKS' OPPORTUNITY FUND**

Fund Manager: ROBERT L BIERSCHEID

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THIS SPECIAL FUND IS SUPPORTED BY PRIVATE DONATIONS AND RENTAL FEES FOR LANDMARK PLAZA.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>08</b>	<b>PARKS AND RECREATION</b>					
53102	PARKS & REC PRIVATE DONATIONS	11,575		10,000	10,000	
53108	MAX METZGER MEMORIAL POPS FUND		72,777	25,000	25,000	
53109	SPONSORSHIPS				140,000	140,000
53101	LANDMARK PLAZA	2,576	4,534	5,000	5,000	
53105	SCHULTZ SCULPTURE MAINT. FUND	9,203	9,713	10,000	10,000	
53106	AMENITY DONATION FUND	37,248	28,983	40,000	28,000	-12,000
	<b>Department Total</b>	<b>60,602</b>	<b>116,007</b>	<b>90,000</b>	<b>218,000</b>	<b>128,000</b>
	<b><u>Financing by Major Object</u></b>					
	TAXES					
	LICENSES AND PERMITS					
	INTERGOVERNMENTAL REVENUE					
	FEES, SALES AND SERVICES	2,576	5,534	5,000	5,000	
	ENTERPRISE AND UTILITY REVENUES					
	MISCELLANEOUS REVENUE	47,526	110,473	60,000	188,000	128,000
	TRANSFERS	10,500				
	FUND BALANCES			25,000	25,000	
	<b>Total Financing by Object</b>	<b>60,602</b>	<b>116,007</b>	<b>90,000</b>	<b>218,000</b>	<b>128,000</b>

City of Saint Paul  
Financing Plan by Department and Activity

Fund: 742 HILLER & LOIS HOFFMAN MEMORIAL

Fund Manager: MICHAEL A HAHM

Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:

REVENUE IS DERIVED FROM INTEREST EARNINGS.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
08	PARKS AND RECREATION					
53150	HILLER & LOIS HOFFMAN MEMORIAL	434	642	300	300	
	Department Total	434	642	300	300	0
	Financing by Major Object					
	TAXES					
	LICENSES AND PERMITS					
	INTERGOVERNMENTAL REVENUE					
	FEES, SALES AND SERVICES					
	ENTERPRISE AND UTILITY REVENUES					
	MISCELLANEOUS REVENUE	434	642	300	300	
	TRANSFERS					
	FUND BALANCES					
	Total Financing by Object	434	642	300	300	0

# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **860 PARKS & REC GRANT FUND**

Fund Manager: ROBERT L BIERSCHEID

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THIS SPECIAL REVENUE FUND IS FINANCED BY GRANTS FROM STATE GOVERNMENT AND OTHER GRANTORS. IF ALLOCATIONS VARY FROM OUR ESTIMATES, MANAGERS WILL ALTER SPENDING PLANS ACCORDINGLY.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>08</b>	<b>PARKS AND RECREATION</b>					
33185	YOUTH JOB CORP	400,080	700,295	1,000,000	1,000,000	
33193	REGIONAL PARK MAINTENANCE	1,189,409	1,740,660	1,418,270	1,394,543	-23,727
33190	ARTS AND GARDENING GRANTS MANAGEMNT	122,301	122,762	102,562	102,562	
33196	ENVIRONMENTAL STEWARDSHIP	235,889	186,688	147,656	200,252	52,596
33195	AFTER SCHOOL ENRICHMENT PROGRAM				197,940	197,940
33184	SURDNA GRANT		40,000		40,000	40,000
33186	TWINS	60,000	60,000	80,000	80,000	
33194	NIGHT MOVES	68,250	68,000	60,000	60,000	
<b>Department Total</b>		<b>2,075,929</b>	<b>2,918,405</b>	<b>2,808,488</b>	<b>3,075,297</b>	<b>266,809</b>
<b>Financing by Major Object</b>						
TAXES						
LICENSES AND PERMITS						
INTERGOVERNMENTAL REVENUE						
		1,292,818	1,922,395	2,068,755	2,293,589	224,834
FEES, SALES AND SERVICES						
		35,151	3,271	16,067	16,067	
ENTERPRISE AND UTILITY REVENUES						
		6,925	4,799	6,252	19,252	13,000
MISCELLANEOUS REVENUE						
		133,274	326,059	105,000	165,000	60,000
TRANSFERS						
		607,761	661,881	637,761	657,495	19,734
FUND BALANCES						
				-25,347	-76,106	-50,759
<b>Total Financing by Object</b>		<b>2,075,929</b>	<b>2,918,405</b>	<b>2,808,488</b>	<b>3,075,297</b>	<b>266,809</b>

# Personnel Reports

**City of Saint Paul**  
**Personnel Summary by Fund, Department, Division and Activity**

**GENERAL FUND**

Department	Activity	2006 Adopted FTE	2007 Adopted FTE	2008 Adopted FTE	2009 Mayor's Proposed FTE	Change from 2008 Adopted
<b>08</b>	<b>PARKS AND RECREATION</b>					
0810	PARKS AND RECREATION ADMINISTRATION					
	03100 PARKS & RECREATION ADMINISTRATION	10.8	10.8	11.8	12.8	1.0
	03104 PARKS & REC. GIS SUPPORT	1.9	1.9	1.9	0.9	-1.0
	03126 FREE CONCERTS IN CITY PARKS	0.1	0.1			0.0
	03131 PARK SECURITY	3.0	3.0	4.4	4.4	0.0
	<b>Division Total</b>	<b>15.8</b>	<b>15.8</b>	<b>18.1</b>	<b>18.1</b>	<b>0.0</b>
0820	COMO CAMPUS					
	03120 MARJORIE MCNEELY CONSERVATORY-COMO	7.0	6.7	6.7	6.7	0.0
	03122 COMO ZOO	14.0	14.0	14.0	14.2	0.2
	03194 COMO PARK ZOO & CONSERVATORY CAMPUS	5.2	4.7	4.7	4.7	0.0
	<b>Division Total</b>	<b>26.2</b>	<b>25.4</b>	<b>25.4</b>	<b>25.6</b>	<b>0.2</b>
0830	DESIGN					
	03134 DESIGN CENTER	0.1	0.1	0.1	0.1	0.0
	<b>Division Total</b>	<b>0.1</b>	<b>0.1</b>	<b>0.1</b>	<b>0.1</b>	<b>0.0</b>
0840	OPERATIONS					
	03102 PARKS BUILDING TRADES MTCE	12.3	15.1	16.1	16.1	0.0
	03105 HARRIET IS / DWNTN PK SUBSIDY TRNSF	8.1	3.4	4.4	4.4	0.0
	03124 ZOO/CONSERVATORY HVAC & POOLS	6.7	5.6	3.5	3.5	0.0
	03132 PARKS GROUND MAINTENANCE	29.7	30.4	29.9	27.3	-2.6
	03133 PARKS PERMITS MANAGEMENT	4.3	5.7	4.8	4.8	0.0
	03135 SMALL/SPECIALIZED EQUIP MNTC/MGMT	9.3	9.2	9.2	9.2	0.0
	03171 PARKS AND RECREATION MAINT SUPPORT	7.1	7.1	7.1	9.7	2.6
	03172 RECREATION CENTERS MAINTENANCE	34.1	33.7	32.5	32.5	0.0
	03190 ARTS AND GARDENING GF SUPPORT		1.9	1.4	1.4	0.0
	03195 FORESTRY MANAGEMENT & SUPPORT	0.9	1.4	1.4	1.9	0.5
	03196 CITY PARKS TREE MAINTENANCE	3.0	3.0	3.0	3.2	0.2
	03198 TREE PLANTING AND INVENTORY	1.7	1.2	1.2	1.2	0.0
	<b>Division Total</b>	<b>117.2</b>	<b>117.7</b>	<b>114.5</b>	<b>115.2</b>	<b>0.7</b>
0850	RECREATION SERVICES					
	03159 COMMUNITY EDUCAT/RECREATION PTNSHP	6.0	6.0	5.0	3.0	-2.0
	03160 RECREATION SERVICES ADMINISTRATION	2.9	3.7	6.0	7.5	1.5
	03161 WEST SERVICE AREA	17.3	16.3	18.5	17.7	-0.8

**City of Saint Paul**  
**Personnel Summary by Fund, Department, Division and Activity**

**GENERAL FUND**

Department Division	Activity	2006 Adopted FTE	2007 Adopted FTE	2008 Adopted FTE	2009 Mayor's Proposed FTE	Change from 2008 Adopted
08	PARKS AND RECREATION					
0850	RECREATION SERVICES					
	03162 CENTRAL SERVICE AREA	14.7	15.7	22.0	23.0	1.0
	03163 NORTH SERVICE AREA	21.1	18.7	18.1	17.6	-0.5
	03164 EAST SERVICE AREA	12.4	16.0	20.1	18.1	-2.0
	03165 CITYWIDE SERVICE AREA	14.7	13.9	10.9	10.9	0.0
	03166 REC SERVICE AREA - ELIMINATED 2008	16.2	9.9			0.0
	03168 SENIOR CITIZEN PROGRAMS	2.4	2.4	2.4	2.4	0.0
	03169 ADAPTIVE RECREATION PROGRAMS	3.6	3.6	3.6	3.7	0.1
	03174 MUNICIPAL ATHLETICS	1.6	1.6	2.9	2.9	0.0
	03176 REC CHECK PROGRAM	6.4	6.4	6.4	6.4	0.0
	<b>Division Total</b>	<b>119.3</b>	<b>114.2</b>	<b>115.9</b>	<b>113.2</b>	<b>-2.7</b>
0860	SPECIAL SERVICES					
	03130 PARKS SAFETY	1.8	1.8	1.8	1.8	0.0
	03175 SKI PROGRAM			2.9	2.8	-0.1
	03180 SEASONAL SWIMMING	12.6	12.5	12.5	12.7	0.2
	03181 OXFORD POOL	5.7	5.7	13.6	20.4	6.8
	<b>Division Total</b>	<b>20.1</b>	<b>20.0</b>	<b>30.8</b>	<b>37.7</b>	<b>6.9</b>
	<b>Department Total</b>	<b>298.7</b>	<b>293.2</b>	<b>304.8</b>	<b>309.9</b>	<b>5.1</b>

**City of Saint Paul**  
**Personnel Summary by Fund, Department, Division and Activity**

**SPECIAL FUNDS**

Department	Activity	2006 Adopted FTE	2007 Adopted FTE	2008 Adopted FTE	2009 Mayor's Proposed FTE	Change from 2008 Adopted
Division						
08	PARKS AND RECREATION					
0810	PARKS AND RECREATION ADMINISTRATION					
	33185 YOUTH JOB CORP	25.9	25.9	56.2	56.2	0.0
	33193 REGIONAL PARK MAINTENANCE	7.5	8.5	10.5	10.5	0.0
	53108 MAX METZGER MEMORIAL POPS FUND			0.1	0.1	0.0
	<b>Division Total</b>	<b>33.4</b>	<b>34.4</b>	<b>66.8</b>	<b>66.8</b>	<b>0.0</b>
0820	COMO CAMPUS					
	33135 COMO CAMPUS CONSERVATION			1.0	0.3	-0.7
	33136 COMO CAMPUS GUEST SERVICES	17.8	20.7	25.1	25.1	0.0
	33137 COMO CAMPUS	17.7	18.0	5.3	5.3	0.0
	33138 COMO CONSERVATORY SUPPORT	5.6	5.9	8.7	8.4	-0.3
	33139 COMO ZOO SUPPORT	4.0	4.0	8.5	8.5	0.0
	33141 ZOO/CONSERVATORY EDUCATION PRGMG	8.1	8.5	10.7	11.4	0.7
	33142 COMO CAMPUS MN LOTTERY	1.0	1.0	1.0	1.0	0.0
	<b>Division Total</b>	<b>54.2</b>	<b>58.1</b>	<b>60.3</b>	<b>60.0</b>	<b>-0.3</b>
0830	DESIGN					
	13100 PARKS & REC SPECIAL PROJECTS	15.5	15.5	13.5	13.5	0.0
	<b>Division Total</b>	<b>15.5</b>	<b>15.5</b>	<b>13.5</b>	<b>13.5</b>	<b>0.0</b>
0840	OPERATIONS					
	13105 SERVICE FACILITY:PARKS & REC	3.0	3.0	3.0	3.0	0.0
	13110 PED PROPERTY MAINTENANCE	5.0	5.3	5.3	5.7	0.4
	13120 SUMMARY ABATEMENT MAINTENANCE	4.1	4.5	8.9	10.1	1.2
	13125 CONTRACTED SERVICES	1.0	1.4	1.8	1.8	0.0
	13126 REFUSE HAULING & EQUIP REPLACEMENT	0.1	0.6	0.7	0.7	0.0
	13127 SHOWMOBILE SUPPORT			0.1	0.1	0.0
	23104 FORESTRY SUPPORT	5.3	4.3	4.3	4.3	0.0
	23144 SHOWMOBILE SUPPORT	0.1	0.1			0.0
	33121 STREET TREE MAINTENANCE	23.9	23.9	23.9	24.1	0.2
	33190 ARTS AND GARDENING GRANTS MANAGEMNT	0.8	0.8	0.8	0.8	0.0
	33196 ENVIRONMENTAL STEWARDSHIP	1.8	0.8	0.8	1.3	0.5
	53101 LANDMARK PLAZA	0.2	0.2	0.2	0.2	0.0
	<b>Division Total</b>	<b>45.3</b>	<b>44.9</b>	<b>49.8</b>	<b>52.1</b>	<b>2.3</b>
0845	PARKS & RECREATION DIVISION					



# City of Saint Paul

## Personnel Summary by Fund, Department, Division and Activity

**SPECIAL FUNDS**

Department	Activity	2006 Adopted FTE	2007 Adopted FTE	2008 Adopted FTE	2009 Mayor's Proposed FTE	Change from 2008 Adopted
Division						
08	PARKS AND RECREATION					
0845	PARKS & RECREATION DIVISION					
	33195 AFTER SCHOOL ENRICHMENT PROGRAM				3.7	3.7
	<b>Division Total</b>	<b>0.0</b>	<b>0.0</b>	<b>0.0</b>	<b>3.7</b>	<b>3.7</b>
0850	RECREATION SERVICES					
	23178 S'MORE FUN	5.8	5.9			0.0
	23179 MULTI-SERVICE CENTERS	3.0				0.0
	23181 WEST SERVICE AREA- SP FUND	1.5	1.6	6.1	6.1	0.0
	23182 CENTRAL SERVICE AREA - SP FUND	1.5	1.6	2.1	2.1	0.0
	23183 NORTH SERVICE AREA -SP FUND	3.0	4.6	5.5	5.9	0.4
	23184 EAST SERVICE AREA - SP FUND	0.9	1.0	2.1	2.1	0.0
	23185 CITYWIDE SERVICE AREA - SP FUND	1.5	1.6	2.6	2.6	0.0
	23186 REC SERVICE AREA 6 - ELIMINATED 2008	1.5	1.6			0.0
	23190 ADAPTIVE RECREATION ACTIVITIES	0.3	0.3	0.3	0.2	-0.1
	23191 SENIOR CITIZEN ACTIVITIES	0.2	0.2	0.2	0.2	0.0
	33143 MUNICIPAL ATHLETICS PROG FACILIT	2.3	2.3	2.3	2.3	0.0
	33149 R&A BATTING CAGES	0.8	0.8	0.8	0.8	0.0
	33150 STAR OF THE NORTH SUMMER GAMES	0.0	0.0	0.5		-0.5
	33184 SURDNA GRANT				0.5	0.5
	33186 TWINS	0.2	0.2	0.2	0.2	0.0
	<b>Division Total</b>	<b>22.5</b>	<b>21.7</b>	<b>22.7</b>	<b>23.0</b>	<b>0.3</b>
0860	SPECIAL SERVICES					
	23111 SPECIAL SERVICES-ADMINISTRATION	3.5	3.5	1.7	1.7	0.0
	23114 SPECIAL SERVICES-SKI	2.9	2.9			0.0
	23117 COMO GOLF COURSE	13.9	13.9	10.8	10.6	-0.2
	23118 HIGHLAND 18 GOLF COURSE	19.0	19.0	14.3	14.3	0.0
	23119 HIGHLAND 9 GOLF COURSE	8.1	8.1	6.4	6.4	0.0
	23120 PHALEN GOLF COURSE	13.7	13.3	10.7	10.7	0.0
	23121 GOLF ADMINISTRATION	1.5	1.5	1.5	1.5	0.0
	23122 SPECIAL SERVICES CONCESSION-O'NEIL	0.4	0.4			0.0
	23123 SPECIAL SERVICES-CONCESSION-OTHER	1.8	1.8	1.8	1.8	0.0
	23124 PARKS REFECTORIES	0.1	0.1			0.0
	33182 MIDWAY STADIUM	4.4	4.4	4.7	4.7	0.0

**City of Saint Paul**  
**Personnel Summary by Fund, Department, Division and Activity**

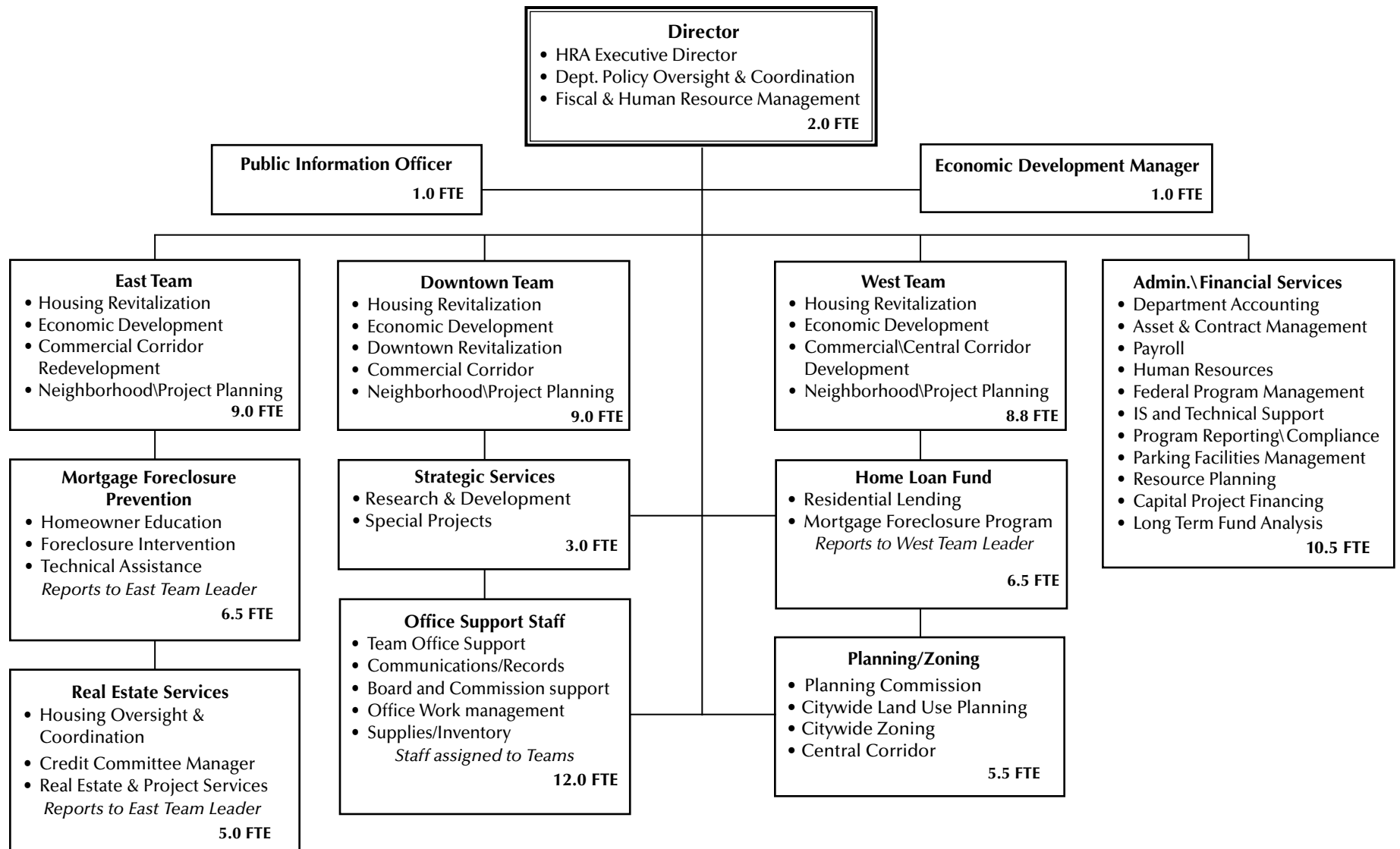
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**SPECIAL FUNDS**

Department		2006	2007	2008	2009	Change from
Division	Activity	Adopted FTE	Adopted FTE	Adopted FTE	Mayor's Proposed FTE	2008 Adopted
08	PARKS AND RECREATION					
0860	SPECIAL SERVICES					
	<b>Division Total</b>	69.3	68.9	51.9	51.7	-0.2
	<b>Department Total</b>	240.2	243.5	265.0	270.8	5.8

# Planning and Economic Development

*To actively create opportunities and encourage investment for the benefit of Saint Paul residents and businesses, which preserve, sustain, and grow the city's diverse neighborhoods.*



(Total 79.8 FTEs)

7/30/08

# About the Department of Planning and Economic Development

## What We Do (Description of Services)

PED's mission is "to actively create opportunities and encourage investment for the benefit of Saint Paul residents and businesses, which preserve, sustain, and grow the city's diverse neighborhoods." We accomplish this by assisting in the production of new, and the rehabilitation and preservation of existing, housing, providing mortgage financing to existing homeowners and new homebuyers, and strategic commercial and economic development investment. These actions are guided by careful neighborhood planning by professional planning staff, community collaboration, and inclusiveness. PED continues to build upon its past accomplishments, while looking forward to help establish Saint Paul as the Most Livable City in America.

- Provides sound administration, oversight, coordination, and fiscal management of the city's HUD programs; the Neighborhood and Cultural Sales Tax programs; and all HRA activities, including bond programs, parking facilities, and public lending.
- Annual budget is in excess of \$80 million dollars.
- Administers a combined City/HRA loan portfolio in excess of 1,300 loans, with a value of \$125 million dollars.
- Annual operations budget is financed without city general funds, and relies primarily on non-city financing, including federal and state programs, land sales, loan repayments and fees for service.
- Staff manage more than 200 agreements with community partners that promote neighborhood input and involvement, and provide direct assistance in housing revitalization, economic development, and crime prevention initiatives.

## Statistical Profile

- Administers in excess of \$80 million annually in Federal, State, and local resources.
- 2009 operations budget is \$9.6 million, with 79.6 FTEs.
- Provides management, contracting and oversight for more than 200 neighborhood, community, business and economic development activities.
- We are a public lending institution, providing housing and economic development products, and has a 1,300+ loan portfolio valued at \$122+ million.

## 2007-2008 Accomplishments

- Late 2007 and 2008 has seen the city's Invest Saint Paul Initiative hit full stride, and PED continues to be at the forefront of the city's efforts. All activities are underway, including: neighborhood focus and visioning sessions; partnerships with DSI and neighborhood groups on removing dilapidated housing; an increased mortgage foreclosure prevention program with a presence in the community libraries; strategic acquisitions of some properties; and cooperative efforts with other city departments to target resources in a thoughtful strategic approach. The goal of ISP is to ensure our neighborhoods are vibrant communities, and to assist those neighborhoods that have suffered from significant disinvestment.
- Major efforts continue on the Central Corridor Initiative as neighborhoods, businesses, the City and all stakeholders move this major undertaking forward. In October, 2007, Mayor Coleman and the City Council adopted the Central Corridor Development Strategy, a vision and set of strategies for how University Avenue, the Capitol area, and Downtown should grow and change over the next 25-30 years. In July, 2008 public hearings were held on the seven draft Stationary Plans. On July 9, 2008, the City Council adopted a resolution approving the Municipal Consent plan with specific programmatic comments for how the City proceeds to help design and implement the LRT project. PED staff continue to lead the coordination of the coordination of the community long-range visioning process, assessing development potential and options, and structuring the multi-year development framework needed for the most important economic development project in the City of Saint Paul.
- While the Ford Motor Company has temporarily postponed closing its Saint Paul manufacturing plant, PED continues to advocate for its operation. In the event the plant does ultimately close, five alternative development scenarios have been prepared by a community task force for analysis, and a fiscal impact model for analyzing city projects has been developed. Further, active partnerships have begun with MN Pollution Control Agency and DEED on Ford project efforts for sustainable redevelopment. As is the case with Central Corridor, PED staff are leading the efforts to bring neighborhood residents, businesses, and all sectors of the community into a meaningful dialogue on the future of the site.
- Minority Business Development and Retention Initiative continues to be successful, including the Socially Responsible Investment Program. A network of community partnerships has been established to increase technical and financial resources for women, minorities, and small businesses. The program and staffing compliment are being moved to the City's new Department of Human Rights and Equal Economic Opportunity.

## 2009 Budget Plan

### 2009 Goals

- Administer the Invest Saint Paul program activities assigned to PED. Focus public, private and neighborhood resources on comprehensive neighborhood revitalization issues, including mortgage foreclosure prevention, removal of blight, single and multi-family rehabilitation, and economic development opportunities on key commercial corridors.
- Continue the development of the Central Corridor Initiative.
- Continue to provide city leadership in the Ford Site Redevelopment plan.
- Focus economic development activities on increasing investment, promoting partnerships, creating jobs, and sustaining the tax base. Implement the Saint Paul Economic Development Plan.
- Integrate city planning efforts with emerging development priorities.
- Ensure that scarce financial resources are utilized on activities which best support the goals of the mayor's Strategic Plan.
- Complete a comprehensive study on the parking issues in St. Paul and provide recommendations to elected officials where necessary to improve coordination, ease of use, and customer satisfaction to our citizens and guests.
- Expand the efforts of the Minority Business Development and Retention Program and Small Business Expansion Programs, and coordinate participation in departmental vendor awards of at least 15% of total development costs.
- Complete professional planning work and deliver the city's 10 Year Comprehensive Plan, and 12 significant planning documents.
- Pursue federal, state and local funding opportunities, and create new intergovernmental partnerships.
- Engage community and business groups, to encourage involvement of all sectors of our community to promote responsible decision making.

### 2009 Budget Explanation

#### Base Adjustments

The 2008 adopted budget was adjusted to set the budget base for 2009. The base includes the anticipated growth in salaries and fringes for 2009 for employees related to the bargaining process. It also includes inflation on services and materials.

#### Mayor's Recommendation

The proposed budget for Planning and Economic Development for 2009 is \$19,725,343 compared to \$19,314,585 in 2008. This is an increase of \$410,758 or 2.1%. The department budget is entirely in special funds, PED receives no direct general fund resources. The department budget is split between the Operations Fund (\$9,375,343), Neighborhood Revitalization Program (\$250,000) and the Community Development Block Grant (\$10,100,000). The Operations Fund budget for 2009 is \$408,758 more than the 2008 adopted budget and the Community Development Block Grant is proposed to be \$248,000 less than the 2008 adopted. The Neighborhood Revitalization Program provides \$250,000 of spending associated with the Central Corridor.

The proposed 2009 PED staff complement is 79.6 FTEs, or 3.0 FTEs less than 2008. This staffing change reflects the movement of 3.0 FTEs from PED to the new Department of Human Rights and Equal Economic Opportunity.



# Spending Reports

# Planning & Economic Development

Department/Office Director: **CECILE M BEDOR**

	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008 Adopted
<b><u>Spending By Unit</u></b>					
100 COMMUNITY DEVELOPMENT BLOCK GRANT	7,039,879	8,810,019	10,348,000	10,100,000	-248,000
101 NEIGHBORHOOD REVITALIZATION PROG	2,593,269	1,959,999		250,000	250,000
126 PED OPERATIONS FUND	8,078,139	8,569,472	8,966,585	9,375,343	408,758
149 CITY DWTN CAPT'L PROJS NOTE REPAY F	910,191	950,313			
Total Spending by Uni	<b>18,621,477</b>	<b>20,289,803</b>	<b>19,314,585</b>	<b>19,725,343</b>	<b>410,758</b>
<b><u>Spending By Major Object</u></b>					
SALARIES	4,927,878	5,052,659	5,567,845	5,428,717	-139,128
SERVICES	4,046,673	4,075,965	1,238,021	1,470,968	232,947
MATERIALS AND SUPPLIES	54,281	70,922	104,400	73,350	-31,050
EMPLOYER FRINGE BENEFITS	1,553,301	1,917,904	1,770,408	1,969,759	199,351
MISC TRANSFER CONTINGENCY ETC	8,039,344	9,080,859	10,618,911	10,761,549	142,638
DEBT					
STREET SEWER BRIDGE ETC IMPROVEMENT		75,888			
EQUIPMENT LAND AND BUILDINGS		15,606	15,000	21,000	6,000
Total Spending by Object	<b>18,621,477</b>	<b>20,289,803</b>	<b>19,314,585</b>	<b>19,725,343</b>	<b>410,758</b>
Percent Change from Previous Year		<b>9.0%</b>	<b>-4.8%</b>	<b>2.1%</b>	
<b><u>Financing By Major Object</u></b>					
GENERAL FUND					
SPECIAL FUND					
TAXES					
LICENSES AND PERMITS					
INTERGOVERNMENTAL REVENUE	7,215,662	8,616,051	8,348,000	8,100,000	-248,000
FEES, SALES AND SERVICES	8,021,318	8,302,532	8,804,432	9,375,343	570,911
ENTERPRISE AND UTILITY REVENUES	26,145	26,008	2,000,000	2,000,000	
MISCELLANEOUS REVENUE	2,227,149	1,327,498	194,304	250,000	55,696
TRANSFERS	1,537,270	1,434,435			
FUND BALANCES			-32,151		32,151
Total Financing by Object	<b>19,027,544</b>	<b>19,706,524</b>	<b>19,314,585</b>	<b>19,725,343</b>	<b>410,758</b>
Percent Change from Previous Year		<b>3.6%</b>	<b>-2.0%</b>	<b>2.1%</b>	



# City of Saint Paul

## 2009 Budget Fund Spending Plan Summary

### Mayor's Proposed Budget

Fund: **100 COMMUNITY DEVELOPMENT BLOCK GRANT**Fund Manager: **ROBERT J HAMMER**Department: **13 PLANNING & ECONOMIC DEVELOPMENT**Department Director: **CECILE M BEDOR**

Fund Purpose:

TO ACCOUNT FOR MONIES RECEIVED FROM THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT UNDER THEIR COMMUNITY DEVELOPMENT BLOCK GRANT PROGRAM, ALSO OTHER MISCELLANEOUS REVENUES DERIVED FROM PROJECTS OPERATED UNDER THIS PROGRAM, THESE MONIES ALL TO BE EXPENDED FOR THE DEVELOPMENT OF A VIABLE URBAN COMMUNITY, BY PROVIDING DECENT HOUSING AND A SUITABLE LIVING ENVIRONMENT AND EXPANDED ECONOMIC OPPORTUNITIES, PRINCIPALLY FOR PERSONS OF LOW AND MODERATE INCOME.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)				
	2006	2007	2008	2009			2006	2007	2008	2009	Change from
	2nd Prior	Last Year	Adopted	Mayor's Proposed			Authorized	Adopted	Adopted	Mayor's Proposed	2008
	Exp. & Enc.	Exp. & Enc.		Amount	Change/Percent		FTE	FTE/Amount	FTE/Amount	FTE/Amount	FTE/Amount
<b>by Type of Expenditure</b>											
SALARIES											
SERVICES	1,808,670	1,982,228									
MATERIALS AND SUPPLIES											
EMPLOYER FRINGE BENEFITS											
MISC TRANSFER CONTINGENCY ETC	5,231,208	6,827,790	10,348,000	10,100,000	-248,000	-2.4%					
DEBT											
STREET SEWER BRIDGE ETC IMPROVEMEN											
EQUIPMENT LAND AND BUILDINGS											
Spending Total	<b>7,039,879</b>	<b>8,810,019</b>	<b>10,348,000</b>	<b>10,100,000</b>	<b>-248,000</b>	<b>-2.4%</b>					
<b>by Activity</b>											
37803CD YEAR 18 PUBLIC IMPROVEMENTS			10,000,000	9,750,000	-250,000	-2.5%					
39290HUD EMERGENCY SHELTER PROGRAM	470,619	241,166	348,000	350,000	2,000	0.6%					
94002CONVERTED CDBG PROJ.	4,778,538	4,419,864									
96004RENTAL REHABILITATION	280,953	2,850,823									
96007COMMERCIAL REHABILITATION	349,000	225,636									
96011WEST SIDE NHS RLF	753,348	355,167									
96027HOMEOWNER REHAB MATCHING GRANT	47,541	254,060									
96028PAYNE-ARCADE COMM. IMP.	103,359	79,184									
96029ECON. DEV. LOAN LEVERAGE FUND	256,520	200,000									
96040NEIGHBORHOOD HEALTH CLINICS		94,119									
97001BLOCK NURSE PROGRAM		90,000									
Fund Total	<b>7,039,879</b>	<b>8,810,019</b>	<b>10,348,000</b>	<b>10,100,000</b>	<b>-248,000</b>	<b>-2.4%</b>				<b>0.0</b>	<b>0</b>
Percent Change from Previous Year		<b>25.1%</b>	<b>17.5%</b>								

**City of Saint Paul**  
**2009 Budget Fund Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **101 NEIGHBORHOOD REVITALIZATION PROG**  
 Department: **13 PLANNING & ECONOMIC DEVELOPMENT**  
 Fund Purpose:

Fund Manager: **ROBERT J HAMMER**  
 Department Director: **CECILE M BEDOR**

TO ACCOUNT FOR VARIOUS GRANTS RECEIVED PRIMARILY FROM THE STATE OF MINNESOTA AND THE METROPOLITAN COUNCIL TO BE USED FOR URBAN DEVELOPMENT

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)				
	2006	2007	2008	2009		2006	2007	2008	2009	Change from
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount      Change/Percent		Authorized FTE		Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2008 FTE/Amount
<b><u>by Type of Expenditure</u></b>										
SALARIES										
SERVICES	32,895			250,000      250,000						
MATERIALS AND SUPPLIES										
EMPLOYER FRINGE BENEFITS										
MISC TRANSFER CONTINGENCY ETC	2,560,374	1,884,111								
DEBT										
STREET SEWER BRIDGE ETC IMPROVEMEN		75,888								
EQUIPMENT LAND AND BUILDINGS										
Spending Total	<b>2,593,269</b>	<b>1,959,999</b>	<b>0</b>	<b>250,000      250,000      0.0%</b>						
<b><u>by Activity</u></b>										
36200URBAN REVITALIZATION ACT. PROGRAM	6,314	213,587								
36303MET COUNCIL STATE GRANT	2,586,955	1,746,412								
36321CENTRAL CORRIDOR				250,000      250,000						
Fund Total	<b>2,593,269</b>	<b>1,959,999</b>	<b>0</b>	<b>250,000      250,000      0.0%</b>					<b>0.0</b>	<b>0</b>
Percent Change from Previous Year		<b>-24.4%</b>	<b>-100.0%</b>							

# City of Saint Paul

## 2009 Budget Fund Spending Plan Summary

### Mayor's Proposed Budget

Fund: **126 PED OPERATIONS FUND**Fund Manager: **CECILE M BEDOR**Department: **13 PLANNING & ECONOMIC DEVELOPMENT**Department Director: **CECILE M BEDOR**

Fund Purpose:

TO ACCOUNT FOR THE OPERATIONAL EXPENDITURES WITHIN THE DEPARTMENT OF PLANNING AND ECONOMIC DEVELOPMENT WHICH ARE FINANCED BY A VARIETY OF FUNDING SOURCES. TO MAINTAIN THE CURRENT AND REFINE FOR THE FUTURE A CITYWIDE PROGRAM FOR PLANNING AND ECONOMIC DEVELOPMENT WHICH WILL CONTINUE THE FAVORABLE CLIMATE FOR DEVELOPMENT IN THE CITY AND PROVIDE AN ORDERLY FRAMEWORK FOR PLANNED DEVELOPMENT IN THE YEARS TO COME.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)							
	2006	2007	2008	2009			2006	2007	2008	2009		Change from		
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent		Authorized FTE		Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2008 FTE/Amount			
<b>by Type of Expenditure</b>														
SALARIES	4,927,878	5,052,659	5,567,845	5,428,717	-139,128	-2.5%								
SERVICES	1,264,783	1,260,472	1,238,021	1,220,968	-17,053	-1.4%								
MATERIALS AND SUPPLIES	54,281	70,922	104,400	73,350	-31,050	-29.7%								
EMPLOYER FRINGE BENEFITS	1,553,301	1,917,904	1,770,408	1,969,759	199,351	11.3%								
MISC TRANSFER CONTINGENCY ETC	277,895	251,909	270,911	661,549	390,638	144.2%								
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMEN		15,606	15,000	21,000	6,000	40.0%								
EQUIPMENT LAND AND BUILDINGS														
Spending Total	8,078,139	8,569,472	8,966,585	9,375,343	408,758	4.6%								
<b>by Activity</b>														
36010DIRECTORS OFFICE - ADMINISTRATION	8,658	5,520	8,948	6,800	-2,148	-24.0%								
36012CENTRAL CORRIDOR GRANT	250,000	354,963	194,304	0	-194,304	-100.0%			0.8	52,562	-0.8	-52,562		
36075DEPT.WIDE PED	7,819,481	8,208,989	8,763,333	9,368,543	605,210	6.9%	86.1	83.3	82.8	5,515,283	79.8	5,428,717	-3.0	-86,566
Fund Total	8,078,139	8,569,472	8,966,585	9,375,343	408,758	4.6%	86.1	83.3	83.6	5,567,845	79.8	5,428,717	-3.8	-139,128
Percent Change from Previous Year		6.1%	4.6%				-3.3%		0.4%			-4.5%	-2.5%	



# Financing Reports

## Financing by Major Object Code

Department: **13 PLANNING & ECONOMIC DEVELOPMENT**

### GENERAL FUND

		2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008 Adopted
6602	INTEREST ON INVESTMENTS		97,219			
6928	RECOVERABLE ADVANCE FR GENERAL FUND					
	<b>MISCELLANEOUS REVENUE</b>	0	97,219	0	0	0
7302	TRANSFER FROM ENTERPRISE FUND	360,000				
7303	TRANSFER FROM INTERNAL SERVICE FUND	25,000				
7306	TRANSFER FROM CAP PROJ FUND-OTHER					
	<b>TRANSFERS</b>	385,000	0	0	0	0
	Fund Total	385,000	97,219	0	0	0

## Financing by Major Object Code

Department: **13 PLANNING & ECONOMIC DEVELOPMENT**

### SPECIAL FUNDS

		2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008 Adopted
3399	COMMUNITY DEV. BLOCK GRANT	4,628,707	6,858,840	8,348,000	8,100,000	-248,000
3490	OTHER STATE AIDS	1,092,661	843,408			
3500	COUNTY DIRECT GRANTS-IN-AID	22,360				
3802	METROPOLITAN COUNCIL	1,471,934	913,803			
<b>INTERGOVERNMENTAL REVENUE</b>		7,215,662	8,616,051	8,348,000	8,100,000	-248,000
4034	COLLECTION - FEES	74	1,649			
4076	SUBPOENA	146				
4080	ZONING APPEALS - REZONING PETITION	76,069	71,080	70,000	64,658	-5,342
4090	HOUSING FEES	9,610	13,161	16,675	21,600	4,925
4095	ADMINISTRATION	7,664,215	7,877,675	8,456,657	9,121,740	665,083
4096	LOAN ORIGATION FEE	203,953	130,356	188,500	90,900	-97,600
4097	REAL ESTATE CLOSING FEE	135		3,000		-3,000
4098	APPLICATION FEE	51,550	163,350	68,900	67,900	-1,000
4099	FEES - N.O.C.	14,850	4,513		5,545	5,545
4204	MAPS, PUBLICATIONS & REPORTS	715	3,012	700	3,000	2,300
4208	SALES OF LAND FOR RESALE - PED	1	36,388			
4399	SERVICES N.O.C.		1,348			
<b>FEES, SALES AND SERVICES</b>		8,021,318	8,302,532	8,804,432	9,375,343	570,911
5399	OTHER REVENUE N.O.C.	26,145	26,008	2,000,000	2,000,000	
<b>ENTERPRISE AND UTILITY REVENUES</b>		26,145	26,008	2,000,000	2,000,000	0
6602	INTEREST ON INVESTMENTS	33,635	28,393			
6604	INTEREST ON ADVANCE OR LOAN	109,948	75,110			
6606	INTEREST ON NOTES & LOANS RECEIVBLE	19,362				
6611	INC(DEC) FMV OF INVESTMENT	211	8,765			
6801	RENTS	160	100			
6914	REFUNDS - JURY DUTY PAY	244				
6920	REFUNDS - UNUSED LOANS	480,753	475,253			
6922	REPAYMENT OF ADVANCE OR LOAN	2,224,503	478,033			
6930	REHAB LOANS PRINCIPAL PAYMENT	152,936				

## Financing by Major Object Code

Department: **13 PLANNING & ECONOMIC DEVELOPMENT**

### SPECIAL FUNDS

	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008 Adopted
6966	-1,045,155	-413,754			
6970 PRIVATE GRANTS	250,000	675,000	194,304	250,000	55,696
6999 OTHER MISCELLANEOUS REVENUE N.O.C.	552	598			
<b>MISCELLANEOUS REVENUE</b>	2,227,149	1,327,498	194,304	250,000	55,696
7304 TRANSFER FROM DEBT SERVICE FUND	1,417,285	1,378,387			
7306 TRANSFER FROM CAP PROJ FUND-OTHER	119,985	56,048			
<b>TRANSFERS</b>	1,537,270	1,434,435	0	0	0
9830 USE OF FUND BALANCE					
9831 CONTRIBUTION TO FUND BALANCE			-32,151		32,151
<b>FUND BALANCES</b>	0	0	-32,151	0	32,151
<b>Fund Total</b>	19,027,544	19,706,524	19,314,585	19,725,343	410,758

<b><u>Department Total</u></b>	<b><u>19,412,544</u></b>	<b><u>19,803,743</u></b>	<b><u>19,314,585</u></b>	<b><u>19,725,343</u></b>	<b><u>410,758</u></b>
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City of Saint Paul  
Financing Plan by Department and Activity

Fund: 001    GENERAL FUND

Fund Manager: LORI J LEE

Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:

THE GENERAL FUND RECEIVES THE VAST MAJORITY OF ITS REVENUE FROM PROPERTY TAXES, STATE AIDS AND FRANCHISE FEES.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
13	PLANNING & ECONOMIC DEVELOPMENT					
06000	PLANNING & ECON DEV CONTRIBUTION	385,000	97,219			
	Department Total	385,000	97,219	0	0	0
	<u>Financing by Major Object</u>					
	TAXES					
	LICENSES AND PERMITS					
	INTERGOVERNMENTAL REVENUE					
	FEES, SALES AND SERVICES					
	ENTERPRISE AND UTILITY REVENUES					
	MISCELLANEOUS REVENUE		97,219			
	TRANSFERS	385,000				
	FUND BALANCES					
	Total Financing by Object	385,000	97,219	0	0	0

# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **100 COMMUNITY DEVELOPMENT BLOCK GRANT**

Fund Manager: ROBERT J HAMMER

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

CDBG GRANT YEAR IS DIFFERENT THAN THE CITY'S FISCAL YEAR. IT STARTS JUNE 1 AND ENDS MAY 31 OF THE FOLLOWING YEAR. ALSO THE CDBG FUND IS A MULTI-YEAR FUND. FINANCING AND SPENDING PLANS ARE THE BEST ESTIMATES AVAILABLE AT THE TIME OF COMPLETING BUDGET DOCUMENTS. HOWEVER, ACTUAL NUMBERS WILL BE AVAILABLE WHEN THE CITY'S PROPOSAL IS APPROVED BY HUD ON JUNE 1. AT THAT TIME THE CDBG BUDGET WILL BE AMENDED TO INCORPORATE HUD-APPROVED BUDGET.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>13</b>	<b>PLANNING &amp; ECONOMIC DEVELOPMENT</b>					
39000	CDBG I RECEIPTS AND DEPOSITS	574,730	-1,386,993	10,000,000	9,750,000	-250,000
39290	HUD EMERGENCY SHELTER PROGRAM	470,619	241,166	348,000	350,000	2,000
94002	CONVERTED CDBG PROJ.	4,239,117	4,980,303			
96004	RENTAL REHABILITATION	284,932	2,850,823			
96007	COMMERCIAL REHABILITATION	359,001	225,636			
96011	WEST SIDE NHS RLF	810,790	355,167			
96027	HOMEOWNER REHAB MATCHING GRANT	28,077	273,525			
96028	PAYNE-ARCADE COMM. IMP.	104,185	81,875			
96029	ECON. DEV. LOAN LEVERAGE FUND	256,520	200,000			
96040	NEIGHBORHOOD HEALTH CLINICS		94,119			
97001	BLOCK NURSE PROGRAM		90,000			
<b>Department Total</b>		<b>7,127,971</b>	<b>8,005,621</b>	<b>10,348,000</b>	<b>10,100,000</b>	<b>-248,000</b>
<b>Financing by Major Object</b>						
TAXES						
LICENSES AND PERMITS						
INTERGOVERNMENTAL REVENUE						
		4,628,707	6,858,840	8,348,000	8,100,000	-248,000
FEES, SALES AND SERVICES						
		75	39,385			
ENTERPRISE AND UTILITY REVENUES						
		26,145	26,008	2,000,000	2,000,000	
MISCELLANEOUS REVENUE						
		1,943,059	615,340			
TRANSFERS						
		529,985	466,048			
FUND BALANCES						
<b>Total Financing by Object</b>		<b>7,127,971</b>	<b>8,005,621</b>	<b>10,348,000</b>	<b>10,100,000</b>	<b>-248,000</b>

# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **101 NEIGHBORHOOD REVITALIZATION PROG**

Fund Manager: ROBERT J HAMMER

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

URBAN REVITALIZATION ACTION PROGRAM (URAP) WAS NOT FUNDED IN STATE OF MINNESOTA BUDGET FOR 1992-93 BIENNium. COMMUNITY RESOURCES PROGRAM (CRP) WAS FUNDED WITH \$1,135,639 FOR EACH YEAR OF 1993-93 BIENNium. INTEREST ON THE UNEXPANDED CASH BALANCE AND ANY OTHER PROGRAM INCOME EARNED MUST BE USED FOR PROJECTS. THESE ARE MULTI-YEAR BUDGETS; UNEXPENDED BALANCES AT YEAR-END ARE AVAILABLE FOR SPENDING IN FUTURE YEARS.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>13</b>	<b>PLANNING &amp; ECONOMIC DEVELOPMENT</b>					
36200	URBAN REVITALIZATION ACT. PROGRAM	33,846	37,158			
36303	MET COUNCIL STATE GRANT	2,586,955	1,757,211			
36321	CENTRAL CORRIDOR				250,000	250,000
	<b>Department Total</b>	<b>2,620,801</b>	<b>1,794,369</b>	<b>0</b>	<b>250,000</b>	<b>250,000</b>
	<b><u>Financing by Major Object</u></b>					
	TAXES					
	LICENSES AND PERMITS					
	INTERGOVERNMENTAL REVENUE	2,586,955	1,757,211			
	FEES, SALES AND SERVICES					
	ENTERPRISE AND UTILITY REVENUES					
	MISCELLANEOUS REVENUE	33,846	37,158		250,000	
	TRANSFERS					
	FUND BALANCES					
	<b>Total Financing by Object</b>	<b>2,620,801</b>	<b>1,794,369</b>	<b>0</b>	<b>250,000</b>	<b>0</b>

# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **126 PED OPERATIONS FUND**

Fund Manager: CECILE M BEDOR

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

MAJOR REVENUE SOURCES ARE THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG), SERVICE REVENUE FROM SEVERAL HRA FUNDS - HRA GENERAL FUND (145), HRA LOAN ENTERPRISE FUND (117), HRA PARKING FUND (119), HRA TAX INCREMENT CAPITAL PROJECTS FUND (148), HRA FEDERAL & STATE PROGRAMS FUND (103), AND VARIOUS GRANTS AND SERVICE FEES. 20% OF TOTAL CDBG FUNDS IS AVAILABLE FOR GENERAL ADMINISTRATION. REVENUE FROM THE HRA IS BASED ON SERVICES PROVIDED TO HRA FUNDS. SERVICE FEE REVENUE HAS INCREASED OVER THE PAST SEVERAL YEARS.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>13</b>	<b>PLANNING &amp; ECONOMIC DEVELOPMENT</b>					
36000	PED ADM - RECEIPTS AND MISC	8,021,243	8,263,147	8,772,281	9,375,343	603,062
36012	CENTRAL CORRIDOR GRANT	250,000	675,000	194,304		-194,304
36075	DEPT.WIDE PED	244				
	<b>Department Total</b>	<b>8,271,487</b>	<b>8,938,147</b>	<b>8,966,585</b>	<b>9,375,343</b>	<b>408,758</b>
	<b><u>Financing by Major Object</u></b>					
	TAXES					
	LICENSES AND PERMITS					
	INTERGOVERNMENTAL REVENUE					
	FEES, SALES AND SERVICES	8,021,243	8,263,147	8,804,432	9,375,343	570,911
	ENTERPRISE AND UTILITY REVENUES					
	MISCELLANEOUS REVENUE	250,244	675,000	194,304		-194,304
	TRANSFERS					
	FUND BALANCES			-32,151		32,151
	<b>Total Financing by Object</b>	<b>8,271,487</b>	<b>8,938,147</b>	<b>8,966,585</b>	<b>9,375,343</b>	<b>408,758</b>

# Personnel Reports

**City of Saint Paul**  
**Personnel Summary by Fund, Department, Division and Activity**

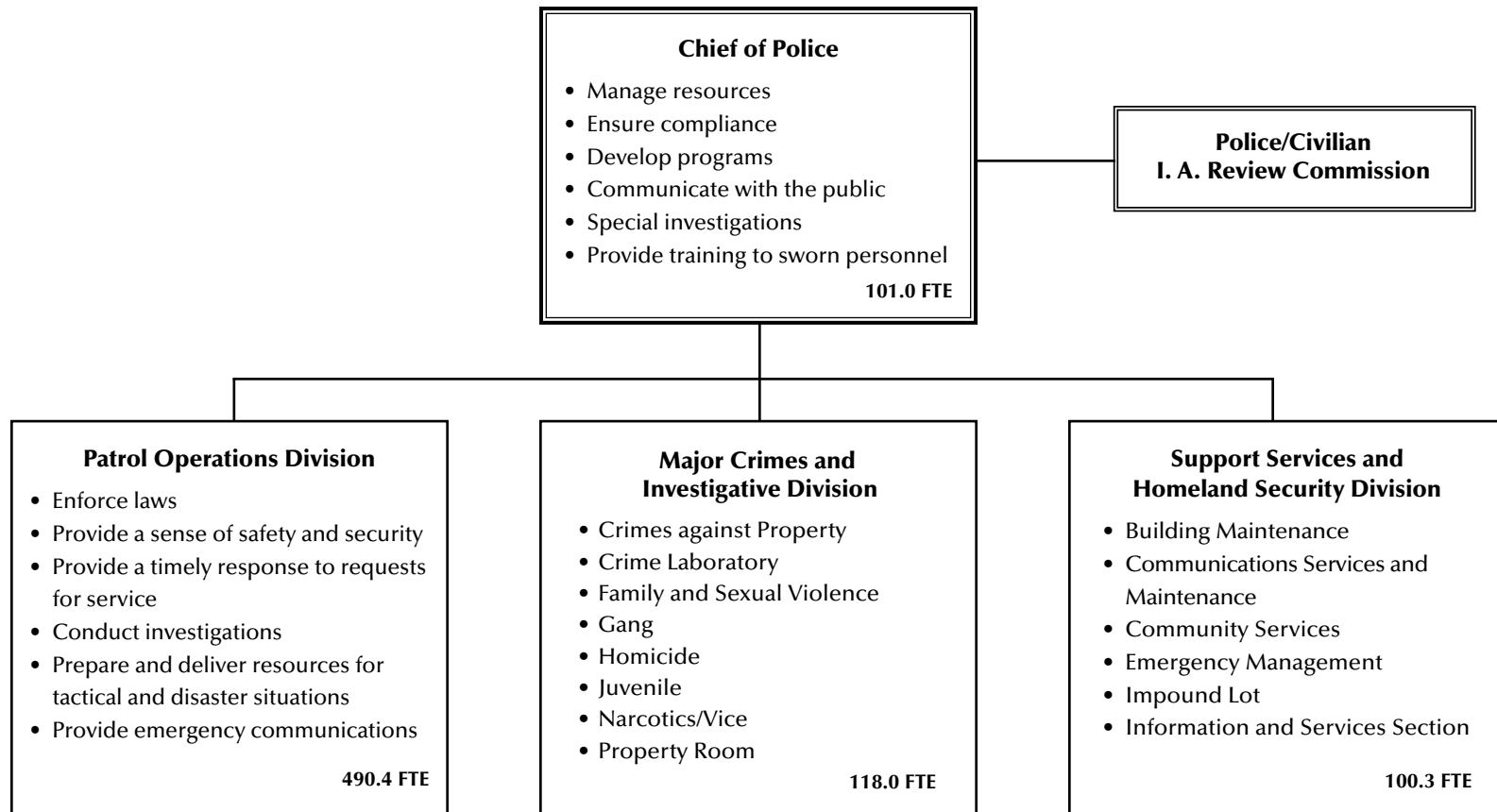
Page 1

**SPECIAL FUNDS**

Department		2006	2007	2008	2009	Change from
Division	Activity	Adopted FTE	Adopted FTE	Adopted FTE	Mayor's Proposed FTE	2008 Adopted
13	PLANNING & ECONOMIC DEVELOPMENT					
1305	P.E.D. ADMINISTRATION					
	36012 CENTRAL CORRIDOR GRANT			0 . 8		- 0 . 8
	36075 DEPT.WIDE PED	86 . 1	83 . 3	82 . 8	79 . 8	- 3 . 0
	<b>Division Total</b>	<b>86 . 1</b>	<b>83 . 3</b>	<b>83 . 6</b>	<b>79 . 8</b>	<b>- 3 . 8</b>
	<b>Department Total</b>	<b>86 . 1</b>	<b>83 . 3</b>	<b>83 . 6</b>	<b>79 . 8</b>	<b>- 3 . 8</b>

# Saint Paul Police

*The Saint Paul Police Department's mission is to maintain a climate of safety and security throughout the city. The Police Department will effectively manage its resources to deliver quality services within an atmosphere of individual integrity and mutual respect. Emphasis will be placed on: strong community relations, active assessment of citizen needs for police service, and modifying services, as feasible, to meet the needs of each neighborhood.*



(Total 809.7 FTEs)

8/6/08

## About the Police Department

### What We Do (Description of Services)

- Provide initial patrol response to all citizen calls for service, conduct investigations, enforce laws, & instill a sense of safety & security in the city.
- Deliver effective & efficient police patrol & investigative services.
- Prepare & deliver appropriate police special resources to tactical & disaster situations beyond normal police response.
- Coordinate communication & information sharing with all appropriate law enforcement personnel.
- Maintain & strengthen lines of communication with district councils.
- Assist our diverse community in addressing quality of life concerns & preventing crime.
- Manage traffic & crowd control at special events.
- Provide crime prevention education.
- Promote positive community interaction with department.
- Secure & store evidence until returned or disposed.
- Secure & store vehicles which have been removed from city streets & property to preserve public safety & welfare & for purposes of investigation until released or disposed.
- Monitor pawn shops & second hand dealers for compliance to laws.
- Oversee false alarm issues to lower number of false alarms.
- Provide communication services, records management system (RMS) services, professional training, bomb response, & crime analysis to other city, county, & suburban agencies.
- Pursue & administer law enforcement grants.

### Statistical Profile

- Population Served 287,151
- 2009 budget includes 630 sworn officers
- Number of full-time sworn employees per 1,000 inhabitants based on 630 sworn full-time positions-2.2
- Ratio of sworn managers to sergeants & officer- 1:21

### 2007-2008 Accomplishments

- Gang Unit personnel taught Gang Resistance Education & Training (GREAT) to over 250 high-risk students.
- The Family & Sexual Violence Unit received Minnesota Sex Crimes Investigator Association unit of year award in 2007.
- Hosted two twelve-week basic police canine schools.
- Narcotics investigation of downtown bus stops, Operation Shamrock, resulted in nearly 130 felony level charges.
- Installed 800 MHz radio equipment in 250 mobile units.
- Conducted 260 Internet safety presentations reaching over 17,000 people & 950 law enforcement personnel.
- Recovered nearly 100 pounds of illegal narcotics.
- Created a DVD in four languages to recruit new officers as well as set up recruiting booths at local festivals.
- Two police academies in 2007 graduated 59 new officers.
- Opened Western District headquarters November 2007
- In 2007 there was a 7.8% reduction in crime.
- A sergeant received Distinguished Service Award from Office of Justice Programs at 2008 Conference on Crime Victims Continued involvement with Invest Saint Paul Program.
- Each patrol district has now established unique beat officer positions throughout city.
- The Central Corridor Camera System is now operating along the University Avenue corridor located in the Western District & continues to expand into downtown.
- Each patrol district continued with their outreach & community building effort with each of our city's seventeen District Community Councils.
- New West Side substation is operational.
- An employee received the prestigious Sturgeon Award.
- Operation Gridlock completed & reduced unlawful drug activity in downtown.
- The SAGA program began & continues through 2008
- The department will provide a safe venue for the Republican National Convention



## 2009 Budget Plan

### 2009 Goals

- Enhancing police presence on the street by increasing sworn strength. (Safe Streets and Safe Homes)
- Successfully training and equipping our officers. (Safe Streets and Safe Homes - Quality Infrastructure)
- Bring down the department's crime rate for a fourth consecutive year. (Safe Streets and Safe Homes)
- Improving criminal investigations and enhancing customer satisfaction and outreach. (Safe Streets and Safe Homes - Ready for School, Ready for Life)
- Work towards maintaining or reducing overtime costs. (Safe Streets and Safe Homes)
- Continue to pursue grant opportunities. (Safe Streets and Safe Homes - Quality Infrastructure - Ready for School, Ready for Life)
- Work with the Saint Paul Police Foundation to raise funds. (Safe Streets and Safe Homes - Quality Infrastructure - Ready for School, Ready for Life)
- Further reduce domestic violence in our city
- Reduce driving while intoxicated and traffic fatalities
- Reduce gang activity
- Reduce gang activity through the SAGA program
- Reduce drug sale and use
- Reduce prostitution and human trafficking
- Hold a recruit academy that is 40 percent diverse to get to our sworn complement of 630 officers
- Establish a central district presence on Rice Street including a beat office
- Complete Safe City project
- Train and deploy Tazers to patrol officers
- Increase number of drug seizures

### 2009 Budget Explanation

#### Base Adjustments

The 2008 adopted budget was adjusted to set the budget base for 2009. The base includes the anticipated growth in salaries and fringes for 2009 for employees related to the bargaining process. It also includes inflation on services and materials.

#### Mayor's Recommendation

The proposed budget for Police is \$76,155,366 in the general fund and \$20,995,178 in special funds. The general fund budget is \$4,730,256 higher than the 2008 adopted budget, while special fund budgets decreased by \$2,561,337 from 2008, due to expiring grants.

The number of sworn positions is budgeted at 630, up from 616 FTE's in 2008, 602 in 2007 and 586 in 2006. There was a general fund impact to maintain 5.6 sworn FTE's that could no longer be funded through special funds.

Much of the general fund increase is due to inflationary growth in salaries and benefits. The largest non-inflationary increases are from adding new sworn staff (\$1.2 million), purchasing unmarked police cars (\$85,000) and firearms range equipment (\$184,000).

An appropriate amount of savings reflecting turnover or vacancies from senior-to-entry-level officers due to normal retirement patterns will be recognized. Total general fund and special fund FTEs for 2009 are at 809.7, up from 804.8 in 2007. A reduction of 12.0 City FTE's from the now-merged Emergency Communications Center minimizes the department's overall FTE increase.



# Spending Reports

# Police Department

Department/Office Director: **JOHN M HARRINGTON**

	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008 Adopted
<b><u>Spending By Unit</u></b>					
001 GENERAL FUND	64,721,868	68,574,071	71,425,110	76,155,366	4,730,256
400 POLICE SERVICES (PENSION ASSETS)	368,686	151,302	110,276	750,326	640,050
405 CRIME LABORATORY SPECIAL REV FUND	106,428	67,365	69,370	73,891	4,521
411 EMERGENCY COMMUNICATION CENTER		3,275,626	5,367,900	4,914,510	-453,390
420 PARKING ENFORCEMENT	1,377,933	1,392,211	1,512,901	1,567,557	54,656
435 VEHICLE IMPOUNDING: POLICE LOT	2,798,321	3,246,911	3,080,773	3,250,994	170,221
436 POLICE-SPECIAL PROJECTS	6,297,556	6,620,527	12,827,178	9,846,732	-2,980,446
733 POLICE OFFICERS CLOTHING TRUST FUND	562,216	532,260	588,117	591,168	3,051
Total Spending by Unit	<b>76,233,009</b>	<b>83,860,274</b>	<b>94,981,625</b>	<b>97,150,544</b>	<b>2,168,919</b>
<b><u>Spending By Major Object</u></b>					
SALARIES	48,142,919	51,047,483	54,695,019	56,816,703	2,121,684
SERVICES	4,966,847	7,928,647	9,649,663	8,595,137	-1,054,526
MATERIALS AND SUPPLIES	3,358,997	4,146,087	3,972,064	4,400,746	428,682
EMPLOYER FRINGE BENEFITS	15,622,696	17,270,091	18,889,506	20,989,380	2,099,874
MISC TRANSFER CONTINGENCY ETC	2,772,542	2,099,108	2,256,534	3,003,259	746,725
DEBT	1,128,141	1,099,283	1,108,684	53,066	-1,055,618
STREET SEWER BRIDGE ETC IMPROVEMENT	33,206	32,791	33,453	33,453	
EQUIPMENT LAND AND BUILDINGS	206,262	236,785	4,376,702	3,258,800	-1,117,902
Total Spending by Object	<b>76,231,609</b>	<b>83,860,274</b>	<b>94,981,625</b>	<b>97,150,544</b>	<b>2,168,919</b>
Percent Change from Previous Year		<b>10.0%</b>	<b>13.3%</b>	<b>2.3%</b>	
<b><u>Financing By Major Object</u></b>					
GENERAL FUND	64,721,868	68,574,071	71,425,110	76,155,366	4,730,256
SPECIAL FUND					
TAXES					
LICENSES AND PERMITS	198,434	215,987	284,545	283,345	-1,200
INTERGOVERNMENTAL REVENUE	2,643,394	2,886,497	7,691,307	5,611,780	-2,079,527
FEES, SALES AND SERVICES	5,041,515	7,701,506	10,726,904	10,487,011	-239,893
ENTERPRISE AND UTILITY REVENUES	51,905	45,420	52,369	52,369	
MISCELLANEOUS REVENUE	712,172	1,270,864	1,135,358	1,167,432	32,074
TRANSFERS	2,205,840	2,240,701	2,364,953	2,269,678	-95,275
FUND BALANCES			1,301,079	1,123,563	-177,516
Total Financing by Object	<b>75,575,128</b>	<b>82,935,046</b>	<b>94,981,625</b>	<b>97,150,544</b>	<b>2,168,919</b>
Percent Change from Previous Year		<b>9.7%</b>	<b>14.5%</b>	<b>2.3%</b>	

# City of Saint Paul

## 2009 Budget Division Spending Plan Summary

### Mayor's Proposed Budget

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

Department: **09 POLICE DEPARTMENT**Division: **0901 OFFICE OF THE CHIEF**

Division Manager: JOHN M HARRINGTON

Division Mission:

THE CHIEF OF POLICE IS RESPONSIBLE FOR SETTING DIRECTION FOR THE DEPARTMENT, ESTABLISHING PRIORITIES, & ENSURING COMPLIANCE WITH DEPARTMENT VALUES. HE SHALL COMMUNICATE THE DEPARTMENT'S DIRECTION, VALUES, AND PRIORITIES, AND ENSURE THAT THE DEPARTMENT REMAINS ACCESSIBLE TO THE PUBLIC, ELECTED OFFICIALS, NEIGHBORHOODS, BUSINESSES, AND CIVIC GROUPS. THE CHIEF SHALL MANAGE THE AFFAIRS AND RESOURCES OF THE DEPARTMENT TO PROVIDE UNITY OF ACTION IN PURSUIT OF A COMMON PURPOSE & TO DEVELOP PROGRAMS THAT EFFICIENTLY PROVIDE MORE RESPONSIVE SERVICES TO SAINT PAUL CITIZENS. THE MISSION OF THE OFFICE OF THE CHIEF WILL BE TO EFFECTIVELY ASSIST THE CHIEF OF POLICE IN ACCOMPLISHING THE DIVISION'S MISSION AND THE MISSION OF THE DEPARTMENT.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)					
	2006	2007	2008	2009			2006	2007	2008	2009	Change from	
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Amount	Change/Percent		Authorized FTE	FTE/Amount	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2008 FTE/Amount	2009 FTE/Amount
<b>by Type of Expenditure</b>												
SALARIES	4,061,857	6,375,986	4,911,932	7,215,509	2,303,577	46.9%						
SERVICES	816,613	317,444	275,478	270,495	-4,983	-1.8%						
MATERIALS AND SUPPLIES	1,405,245	247,144	309,075	616,422	307,347	99.4%						
EMPLOYER FRINGE BENEFITS	1,393,499	2,132,636	1,539,217	2,438,970	899,753	58.5%						
MISC TRANSFER CONTINGENCY ETC	930,173	278,087	290,590	228,272	-62,318	-21.4%						
DEBT												
STREET SEWER BRIDGE ETC IMPROVEMENT												
EQUIPMENT LAND AND BUILDINGS	9,301		0	0								
Division Total	<b>8,616,688</b>	<b>9,351,297</b>	<b>7,326,292</b>	<b>10,769,668</b>	<b>3,443,376</b>	<b>47.0%</b>						
<b>by Activity</b>												
04000 OFFICE OF THE CHIEF	5,986,400	9,160,389	7,137,310	10,669,668	3,532,358	49.5%	53.5	55.5	68.5	4,911,932	101.0	7,215,509
04001 TRANSPORTATION - POLICE	2,440,848	68	0	0								
04010 PUBLIC SAFETY SUPPORT (SPEC FUNDS)	188,982	188,982	188,982	100,000	-88,982	-47.1%						
04303 TRAINING - POLICE	458	1,858										
Division Total	<b>8,616,688</b>	<b>9,351,297</b>	<b>7,326,292</b>	<b>10,769,668</b>	<b>3,443,376</b>	<b>47.0%</b>	<b>53.5</b>	<b>55.5</b>	<b>68.5</b>	<b>4,911,932</b>	<b>101.0</b>	<b>7,215,509</b>
Percent Change from Previous Year		<b>8.5%</b>	<b>-21.7%</b>				<b>3.7%</b>	<b>23.4%</b>			<b>47.4%</b>	<b>46.9%</b>

**City of Saint Paul**  
**2009 Budget Division Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

Department: **09 POLICE DEPARTMENT**Division: **0905 PATROL OPERATIONS**

Division Manager: THOMAS E SMITH

Division Mission:

TO PROVIDE THE INITIAL RESPONSE TO ALL CITIZEN CALLS FOR SERVICE, CONDUCT PRELIMINARY INVESTIGATIONS, ENFORCE THE LAWS, MAINTAIN ORDER, AND TO INSTILL A SENSE OF SAFETY AND SECURITY IN THE CITY THROUGH OUR PRESENCE.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)						
	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009		2006 Authorized FTE	2007	2008 Adopted FTE/Amount	2009		Change from 2008 FTE/Amount		
				Mayor's Amount	Proposed Change/Percent				Mayor's FTE/Amount	Proposed FTE/Amount			
<u>by Type of Expenditure</u>													
SALARIES	31,131,794	24,948,475	29,571,291	29,646,336	75,045	0.3%							
SERVICES	240,546	142,661	88,412	86,254	-2,158	-2.4%							
MATERIALS AND SUPPLIES	195,943	164,715	242,498	267,354	24,856	10.2%							
EMPLOYER FRINGE BENEFITS	10,456,703	9,034,942	11,115,479	11,903,772	788,293	7.1%							
MISC TRANSFER CONTINGENCY ETC	526,123	461,083	493,156	475,904	-17,252	-3.5%							
DEBT													
STREET SEWER BRIDGE ETC IMPROVEMENT													
EQUIPMENT LAND AND BUILDINGS	28,128		5,000	5,000									
Division Total	42,579,237	34,751,876	41,515,836	42,384,620	868,784	2.1%							
<u>by Activity</u>													
04100 PATROL OPERATIONS	37,105,962	34,751,876	41,515,836	42,384,620	868,784	2.1%	448.6	465.2	429.8	29,571,291	410.4	29,646,336 -19.4	75,045
04101 EMERGENCY COMMUNICATIONS CENTER	5,097,616		0	0			73.0	73.0					
04109 VOLUNTEER SERVICES	375,659		0	0			4.0	4.0					
Division Total	42,579,237	34,751,876	41,515,836	42,384,620	868,784	2.1%	525.6	542.2	429.8	29,571,291	410.4	29,646,336 -19.4	75,045
Percent Change from Previous Year		-18.4%	19.5%				3.2%	-20.7%				-4.5%	0.3%

# City of Saint Paul

## 2009 Budget Division Spending Plan Summary

### Mayor's Proposed Budget

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

Department: **09 POLICE DEPARTMENT**Division: **0910 MAJOR CRIMES & INVESTIGATIONS**

Division Manager: NANCY E DIPERNA

Division Mission:

TO PREVENT AND REDUCE CRIMES COMMITTED IN THE CITY OF SAINT PAUL BY ACTIVELY INVESTIGATING MAJOR CRIMES, ENSURING VICTIMS REPARATIONS AND HOLDING OFFENDERS ACCOUNTABLE THROUGH PROSECUTION.  
 TO BE COMMITTED TO THE PUBLIC WHO EXPECT EXCELLENCE IN THE INVESTIGATIONS OF MAJOR CRIMES COMMITTED IN THE CITY OF SAINT PAUL.  
 TO REMAIN DILIGENT AND ETHNICAL WHILE ENSURING THE RIGHTS OF ALL CITIZENS ARE PROTECTED.  
 TO REMAIN EMPATHETIC TO ALL IN UNDERSTANDING THE IMPACT OF THE CRIMINAL OFFENSE HAS HAD ON THEIR LIVES.  
 TO EDUCATE THE PUBLIC AND POLICE PERSONNEL IN CRIME PREVENTION METHODS AND OFFENDER ACCOUNTABILITY.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)				
	2006	2007	2008	2009		2006	2007	2008	2009	Change from
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Amount	Change/Percent	Authorized FTE		Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2008 FTE/Amount
<b>by Type of Expenditure</b>										
SALARIES		7,927,909	7,932,333	8,443,552	511,219 6.4%					
SERVICES		75,527	85,114	82,989	-2,125 -2.5%					
MATERIALS AND SUPPLIES		140,044	136,367	130,821	-5,546 -4.1%					
EMPLOYER FRINGE BENEFITS		2,366,061	2,522,370	2,911,546	389,176 15.4%					
MISC TRANSFER CONTINGENCY ETC		2,808	92,664	93,524	860 0.9%					
DEBT										
STREET SEWER BRIDGE ETC IMPROVEMENT										
EQUIPMENT LAND AND BUILDINGS		11,155								
Division Total	<b>0</b>	<b>10,523,504</b>	<b>10,768,848</b>	<b>11,662,432</b>	<b>893,584 8.3%</b>					
<b>by Activity</b>										
04200 MAJOR CRIMES INVESTIGATIONS		9,860,664	10,062,244	10,916,971	854,727 8.5%	103.0	7,518,116	107.0	8,000,112	4.0 481,996
04205 PROPERTY ROOM		216,414	218,153	232,073	13,920 6.4%	3.0	97,169	3.0	110,449	13,280
04206 CRIME LAB		446,427	488,451	513,388	24,937 5.1%	5.0	317,048	5.0	332,991	15,943
Division Total	<b>0</b>	<b>10,523,504</b>	<b>10,768,848</b>	<b>11,662,432</b>	<b>893,584 8.3%</b>	<b>111.0</b>	<b>7,932,333</b>	<b>115.0</b>	<b>8,443,552</b>	<b>4.0 511,219</b>
Percent Change from Previous Year		<b>0.0%</b>	<b>2.3%</b>							<b>3.6% 6.4%</b>

# City of Saint Paul

## 2009 Budget Division Spending Plan Summary

### Mayor's Proposed Budget

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

Department: **09 POLICE DEPARTMENT**Division: **0915 SUPPORT SERVICES & HOMELAND SECURITY**

Division Manager: MATTHEW D BOSTROM

Division Mission:

THE MISSION OF THE SUPPORT SERVICES AND HOMELAND SECURITY DIVISION IS TO DELIVER QUALITY TECHNICAL SUPPORT TO OPERATIONS AND ADMINISTRATIVE FUNCTIONS AND PROTECT OUR COMMUNITY FROM ACTS OF TERRORISM.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)							
	2006	2007	2008	2009			2006	2007	2008	2009			Change from	
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent		Authorized FTE		Adopted FTE/Amount		Mayor's Proposed FTE/Amount		2008 FTE/Amount	
<b>by Type of Expenditure</b>														
SALARIES	7,917,729	4,679,747	2,760,766	3,076,702	315,936	11.4%								
SERVICES	1,330,238	3,861,944	4,900,851	4,896,287	-4,564	-0.1%								
MATERIALS AND SUPPLIES	740,964	2,204,168	2,191,129	2,248,502	57,373	2.6%								
EMPLOYER FRINGE BENEFITS	2,386,150	1,519,232	865,743	1,022,167	156,424	18.1%								
MISC TRANSFER CONTINGENCY ETC	89,635	629,432	40,027	9,988	-30,039	-75.0%								
DEBT	1,048,543	1,046,218	1,055,618	0	-1,055,618	-100.0%								
STREET SEWER BRIDGE ETC IMPROVEMENT														
EQUIPMENT LAND AND BUILDINGS	11,284	6,654	0	85,000	85,000									
Division Total	<b>13,524,543</b>	<b>13,947,394</b>	<b>11,814,134</b>	<b>11,338,646</b>	<b>-475,488</b>	<b>-4.0%</b>								
<b>by Activity</b>														
04300 SUPPORT SERVICES & HOMELAND SECURITY	7,625,101	2,203,685	630,305	999,147	368,842	58.5%	59.0	71.0	6.0	417,848	10.0	646,829	4.0	228,981
04301 INFORMATION & SERVICES SECTION	1,386,889	1,329,296	1,446,769	1,419,216	-27,553	-1.9%	23.1	22.1	22.1	976,468	22.1	983,337		6,869
04302 EMERGENCY COMMUNICATIONS - POLICE		3,428,343	2,835,218	2,785,218	-50,000	-1.8%								
04305 PROPERTY ROOM - POLICE	198,966		0	0			3.0	3.0						
04306 CRIME LABORATORY - POLICE	409,117		0	0			5.0	4.0						
04307 FLEET - POLICE		2,298,579	1,942,642	2,055,774	113,132	5.8%								
04308 COMMUNICATION SERV & MTC - POLICE	667,599	780,949	940,263	983,024	42,761	4.5%	10.5	10.2	10.2	551,459	10.2	559,191		7,732
04309 COMMUNITY SERVICES		447,708	471,707	495,462	23,755	5.0%			5.0	309,642	5.0	322,896		13,254
04310 SYSTEMS PROGRAMMING - POLICE	424,845	554,489	538,772	595,399	56,627	10.5%								
04313 PRINT SHOP - POLICE	1,060		0	0										
04340 BUILDINGS MAINTENANCE - POLICE	1,112,537	1,257,360	1,281,092	1,350,725	69,633	5.4%	10.2	10.2	10.2	505,349	12.6	564,449	2.4	59,100
04342 COMMUNICATION SERVICES MAINTENANCE	447,037	448,562	466,748	454,681	-12,067	-2.6%								
04345 GRIFFIN BUILDING LEASE	1,251,394	1,198,424	1,260,618	200,000	-1,060,618	-84.1%								
Division Total	<b>13,524,543</b>	<b>13,947,394</b>	<b>11,814,134</b>	<b>11,338,646</b>	<b>-475,488</b>	<b>-4.0%</b>	<b>110.8</b>	<b>120.5</b>	<b>53.5</b>	<b>2,760,766</b>	<b>59.9</b>	<b>3,076,702</b>	<b>6.4</b>	<b>315,936</b>
Percent Change from Previous Year		<b>3.1%</b>	<b>-15.3%</b>				<b>8.8%</b>	<b>-55.6%</b>				<b>12.0%</b>	<b>11.4%</b>	



**City of Saint Paul**  
**2009 Budget Fund Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **400 POLICE SERVICES (PENSION ASSETS)**Fund Manager: **JOHN M HARRINGTON**Department: **09 POLICE DEPARTMENT**Department Director: **JOHN M HARRINGTON**

Fund Purpose:

STATE LEGISLATION COMBINED THE CITY'S POLICE PENSION FUNDS. 1999 LAWS RETURNED THE OVERFUNDED PORTION OF THE CITY'S PENSION ASSETS TO THE CITY. THIS FUND EXISTS TO COMPLY WITH THE LAW BY ISOLATING THE ACCOUNTING FOR THE SPENDING OF THOSE ASSETS.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)							
	2006	2007	2008	2009			2006	2007	2008	2009		Change from		
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed			Authorized		Adopted	Mayor's Proposed		2008		
				Amount	Change/Percent		FTE		FTE/Amount	FTE/Amount	FTE/Amount	FTE/Amount		
<b>by Type of Expenditure</b>														
SALARIES	300,199	111,820	77,244	40,003	-37,241	-48.2%								
SERVICES			155	155										
MATERIALS AND SUPPLIES														
EMPLOYER FRINGE BENEFITS	66,241	37,797	31,754	21,123	-10,631	-33.5%								
MISC TRANSFER CONTINGENCY ETC	2,246	1,685	1,123	689,045	687,922	61257.5%								
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMEN														
EQUIPMENT LAND AND BUILDINGS			0	0										
Spending Total	<b>368,686</b>	<b>151,302</b>	<b>110,276</b>	<b>750,326</b>	<b>640,050</b>	<b>580.4%</b>								
<b>by Activity</b>														
34080COMMUNITY POLICING OFFICERS (2000)	184,089	151,302	110,276	750,326	640,050	580.4%	2.4	1.8	1.2	77,244	0.6	40,003	-0.6	-37,241
34085POLICE OPERATIONS (ONE TIME)	184,597		0	0					0.0	0	0.0	0		
Fund Total	<b>368,686</b>	<b>151,302</b>	<b>110,276</b>	<b>750,326</b>	<b>640,050</b>	<b>580.4%</b>	<b>2.4</b>	<b>1.8</b>	<b>1.2</b>	<b>77,244</b>	<b>0.6</b>	<b>40,003</b>	<b>-0.6</b>	<b>-37,241</b>
Percent Change from Previous Year		<b>-59.0%</b>	<b>-27.1%</b>				<b>-25.0%</b>	<b>-33.3%</b>				<b>-50.0%</b>	<b>-48.2%</b>	

**City of Saint Paul**  
**2009 Budget Fund Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **405 CRIME LABORATORY SPECIAL REV FUND**Fund Manager: **NANCY E DIPERNA**Department: **09 POLICE DEPARTMENT**Department Director: **JOHN M HARRINGTON**

Fund Purpose:

THE FUNDS ARE DERIVED FROM THE GENERAL FUND AND OUTSIDE AGENCIES BILLED FOR SERVICES PROVIDED AND ARE USED TO SUPPORT THE POLICE CRIME LABORATORY.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)							
	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009		2006 Authorized FTE	2007	2008 Adopted FTE/Amount	2009		Change from 2008 FTE/Amount			
				Mayor's Proposed					Mayor's Proposed					
				Amount	Change/Percent				FTE/Amount	FTE/Amount				
<b>by Type of Expenditure</b>														
SALARIES	42,099	44,428	47,080	50,684	3,604	7.7%								
SERVICES	7,924	7,959	7,294	7,210	-84	-1.2%								
MATERIALS AND SUPPLIES	9,965													
EMPLOYER FRINGE BENEFITS	13,120	14,978	14,996	15,997	1,001	6.7%								
MISC TRANSFER CONTINGENCY ETC														
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMEN														
EQUIPMENT LAND AND BUILDINGS	33,321													
Spending Total	106,428	67,365	69,370	73,891	4,521	6.5%								
<b>by Activity</b>														
34055CRIME LABORATORY	106,428	67,365	69,370	73,891	4,521	6.5%	1.0	1.0	1.0	47,080	1.0	50,684	3,604	
Fund Total	106,428	67,365	69,370	73,891	4,521	6.5%	1.0	1.0	1.0	47,080	1.0	50,684	0.0	3,604
Percent Change from Previous Year		-36.7%	3.0%				0.0%	0.0%				0.0%	7.7%	

**City of Saint Paul**  
**2009 Budget Fund Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **411 EMERGENCY COMMUNICATION CENTER**Department: **09 POLICE DEPARTMENT**

Fund Purpose:

TO RECEIVE AND DISTRIBUTE PERSONNEL EXPENSES FOR COMM CENTER

Fund Manager: **MATTHEW D BOSTROM**Department Director: **JOHN M HARRINGTON**

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)					
	2006	2007	2008	2009		2006	2007	2008	2009		Change from	
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent			Authorized FTE	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2008 FTE/Amount	
<b><u>by Type of Expenditure</u></b>												
SALARIES		2,518,933	4,029,518	3,607,929	-421,589	-10.5%						
SERVICES			7,575	7,575								
MATERIALS AND SUPPLIES												
EMPLOYER FRINGE BENEFITS		739,780	1,311,007	1,282,506	-28,501	-2.2%						
MISC TRANSFER CONTINGENCY ETC		16,913	19,800	16,500	-3,300	-16.7%						
DEBT												
STREET SEWER BRIDGE ETC IMPROVEMEN												
EQUIPMENT LAND AND BUILDINGS												
Spending Total	0	3,275,626	5,367,900	4,914,510	-453,390	-8.4%						
<b><u>by Activity</u></b>												
34011EMERGENCY COMMUNICATIONS CENTER		3,275,626	5,367,900	4,914,510	-453,390	-8.4%		72.0	4,029,518	60.0	3,607,929 -12.0	-421,589
Fund Total	0	3,275,626	5,367,900	4,914,510	-453,390	-8.4%		72.0	4,029,518	60.0	3,607,929 -12.0	-421,589
Percent Change from Previous Year		0.0%	63.9%								-16.7%	-10.5%

**City of Saint Paul**  
**2009 Budget Fund Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **420 PARKING ENFORCEMENT**  
 Department: **09 POLICE DEPARTMENT**  
 Fund Purpose:

Fund Manager: **THOMAS E SMITH**  
 Department Director: **JOHN M HARRINGTON**

EFFECTIVELY UTILIZE THE PARKING ENFORCEMENT OFFICERS TO RESPOND TO CITIZEN COMPLAINTS FOR PARKING VIOLATIONS AND TO ISSUE PARKING CITATIONS.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)							
	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009			2006 Authorized FTE	2007	2008 Adopted FTE/Amount	2009		Change from 2008		
				Mayor's Proposed						Mayor's Proposed				
				Amount	Change/Percent					FTE/Amount	FTE/Amount			
<b>by Type of Expenditure</b>														
SALARIES	760,065	782,913	855,332	881,458	26,126	3.1%								
SERVICES	221,802	215,556	263,320	267,320	4,000	1.5%								
MATERIALS AND SUPPLIES	56,442	58,782	40,088	40,088										
EMPLOYER FRINGE BENEFITS	255,346	277,216	296,415	321,085	24,670	8.3%								
MISC TRANSFER CONTINGENCY ETC	4,680	4,680	4,680	4,540	-140	-3.0%								
DEBT	79,598	53,066	53,066	53,066										
STREET SEWER BRIDGE ETC IMPROVEMEN														
EQUIPMENT LAND AND BUILDINGS			0	0										
Spending Total	1,377,933	1,392,211	1,512,901	1,567,557	54,656	3.6%								
<b>by Activity</b>														
34013PARKING ENFORCEMENT	1,377,933	1,392,211	1,512,901	1,567,557	54,656	3.6%	20.0	20.0	20.0	855,332	20.0	881,458		26,126
Fund Total	1,377,933	1,392,211	1,512,901	1,567,557	54,656	3.6%	20.0	20.0	20.0	855,332	20.0	881,458	0.0	26,126
Percent Change from Previous Year		1.0%	8.7%				0.0%	0.0%				0.0%		3.1%

**City of Saint Paul**  
**2009 Budget Fund Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **435 VEHICLE IMPOUNDING: POLICE LOT**Fund Manager: **MATTHEW D BOSTROM**Department: **09 POLICE DEPARTMENT**Department Director: **JOHN M HARRINGTON**

Fund Purpose:

THIS IS AN ENTERPRISE FUND WHICH HANDLES THE REVENUES AND EXPENSES OF OUR POLICE IMPOUNDING LOT. THE LOT IS INTENDED FOR THE STORAGE OF VEHICLES WHICH HAVE BEEN REMOVED FROM THE CITY OF SAINT PAUL STREETS IN ORDER TO PRESERVE THE PUBLIC'S SAFETY OR FOR PURPOSES OF INVESTIGATIONS.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)							
	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009			2006 Authorized FTE	2007	2008 Adopted FTE/Amount	2009		Change from 2008 FTE/Amount		
				Mayor's Proposed		Change from 2008 FTE/Amount				Mayor's Proposed FTE/Amount				
				Amount	Change/Percent									
<u>by Type of Expenditure</u>														
SALARIES	927,245	907,289	881,604	883,689	2,085	0.2%								
SERVICES	1,145,272	1,520,585	1,383,390	1,357,208	-26,182	-1.9%								
MATERIALS AND SUPPLIES	56,213	68,884	98,714	165,050	66,336	67.2%								
EMPLOYER FRINGE BENEFITS	268,651	353,458	278,334	285,700	7,366	2.6%								
MISC TRANSFER CONTINGENCY ETC	400,940	396,696	399,431	549,347	149,916	37.5%								
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMEN														
EQUIPMENT LAND AND BUILDINGS			39,300	10,000	-29,300	-74.6%								
Spending Total	2,798,321	3,246,911	3,080,773	3,250,994	170,221	5.5%								
<u>by Activity</u>														
24050VEHICLE IMPOUNDING: POLICE LOT	2,345,525	2,446,603	2,589,195	2,772,903	183,708	7.1%	13.5	14.5	14.5	742,427	14.5	747,728		5,301
24051SNOW LOT	452,796	800,308	491,578	478,091	-13,487	-2.7%	3.6	3.6	3.6	139,177	3.6	135,961		-3,216
Fund Total	2,798,321	3,246,911	3,080,773	3,250,994	170,221	5.5%	17.1	18.1	18.1	881,604	18.1	883,689	0.0	2,085
Percent Change from Previous Year		16.0%	-5.1%				5.8%	0.0%					0.0%	0.2%

# City of Saint Paul

## 2009 Budget Fund Spending Plan Summary

### Mayor's Proposed Budget

Fund: **436 POLICE-SPECIAL PROJECTS**Department: **09 POLICE DEPARTMENT**

Fund Purpose:

Fund Manager: **AMELIA M JENSEN**Department Director: **JOHN M HARRINGTON**

A VARIETY OF PROJECTS WILL BE HANDLED THROUGH SEPARATE ACTIVITIES WHICH WILL BE FINANCED FROM GRANTS, SALES OF ASSETS, AND CHARGES FOR SERVICES.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)							
	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009			2006 Authorized FTE	2007	2008 Adopted FTE/Amount	2009		Change from		
				Mayor's Proposed		Change/Percent				Mayor's Proposed FTE/Amount	2008	Change from 2008		
				Amount										
<b>by Type of Expenditure</b>														
SALARIES	3,001,930	2,749,982	3,627,919	2,970,841	-657,078	-18.1%								
SERVICES	1,204,452	1,786,971	2,638,074	1,619,644	-1,018,430	-38.6%								
MATERIALS AND SUPPLIES	332,008	730,091	366,076	341,341	-24,735	-6.8%								
EMPLOYER FRINGE BENEFITS	782,986	793,991	914,191	786,514	-127,677	-14.0%								
MISC TRANSFER CONTINGENCY ETC	818,745	307,724	915,063	936,139	21,076	2.3%								
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMEN	33,206	32,791	33,453	33,453										
EQUIPMENT LAND AND BUILDINGS	124,228	218,977	4,332,402	3,158,800	-1,173,602	-27.1%								
Spending Total	6,297,556	6,620,527	12,827,178	9,846,732	-2,980,446	-23.2%								
<b>by Activity</b>														
34056INTERNET CRIMES AGAINST CHILDREN	277,627	305,418	435,856	456,789	20,933	4.8%	2.0	2.0	2.0	164,661	1.0	105,442	-1.0	-59,219
34060COPS TECHNOLOGY 2002		99,451	0	0										
34063COPS MORE 2002	75,147	2,472	0	0										
34065INTERGOVERNMENTAL MOBILITY TRANSFER	129,947	136,879	141,708	148,807	7,099	5.0%	1.0	1.0	1.0	104,347	1.0	107,267		2,920
34067JUVENILE ACCOUNTABILITY	81,029	9,802	34,528	35,293	765	2.2%			0.0	30,371	0.0	31,340		969
34073FALSE ALARMS	121,067	120,965	284,545	283,345	-1,200	-0.4%	1.0	1.0	1.0	42,755	1.0	45,697		2,942
34076RECRUIT COMMUNITY POLICE OFFICERS	35,344		0	0					0.0	0	0.0	0		
34077VALUE BASED INITIATIVE GRANTS	27,512													
34078AUTO THEFT/RECOVERY GRANT - SIU		594												
340872003 HOMELAND SECURITY EQUIPMENT GRANT	35,020													
34089RAMSEY COUNTY INTERGOVERNMENT MOBILITY	41,063						1.0							
340902004 URBAN AREA INITIATIVE GRANT	98,644													
34094COLD CASE UNIT	100,655	2,644						1.0						
340962005 1 LAW ENFORCEMENT TERRORISM PREVENTION GRANT	56,277	3,744	0	0										
340972005 2 LAW ENFORCEMENT TERRORISM PREVENTION GRANT	72,652	27,341	0	0					0.0	0	0.0	0		
340982003 HOMELAND SECURITY GRANT	2,619													
340992005 BUFFER ZONE PROTECTION GRANT	6,046	152,358	0	0										
34107SCHOOL RESOURCE OFFICER PROGRAM	989,851	1,023,146	1,083,896	883,341	-200,555	-18.5%	12.0	12.0	12.0	794,086	9.0	629,766	-3.0	-164,320
34109MULTI HOUSING CRIME PROGRAM	600	936	1,000	1,000										
34117CHIEF'S TRAINING ACTIVITY	654,963	840,555	580,023	475,593	-104,430	-18.0%	5.0	4.0	4.0	244,413	3.0	195,467	-1.0	-48,946

# City of Saint Paul

## 2009 Budget Fund Spending Plan Summary

### Mayor's Proposed Budget

Fund: **436 POLICE-SPECIAL PROJECTS**  
 Department: **09 POLICE DEPARTMENT**

Fund Manager: **AMELIA M JENSEN**  
 Department Director: **JOHN M HARRINGTON**

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)							
	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed			2006 Authorized		2007 FTE	2008 FTE/Amount	2009 Mayor's Proposed		Change from 2008	FTE/Amount
				Amount	Change/Percent						FTE/Amount	FTE/Amount		
34119PAWN SHOP AUTOMATION SYSTEM	139,721	153,353	140,946	141,000	54	0.0%								
34120NARCOTICS/SPECIAL INVESTIGATIONS	224,196	437,181	385,590	360,213	-25,377	-6.6%	1.0	1.0	2.0	96,720	0.0	0	-2.0	-96,720
34127NARCOTICS CONTROL GRANT	97,434	139,013	120,000	85,000	-35,000	-29.2%			0.0	13,282	0.0	18,648		5,366
34129POLICE PARKING LOT	263,806	35,538	54,752	56,034	1,282	2.3%	0.7	0.7	0.7	31,642	0.7	32,580		938
34132COMMUNICATIONS SERVICES	14,058	5,182	67,896	58,689	-9,207	-13.6%	1.0	1.0	1.0	51,253	1.0	44,368		-6,885
34135VICE FORFEITURES			76,552	80,000	3,448	4.5%								
34146NIGHT CAP GRANT	22,516	11,145	25,000	8,000	-17,000	-68.0%			0.0	21,990	0.0	7,104		-14,886
34147SAFE & SOBER GRANT	65,510	52,119	53,500	50,000	-3,500	-6.5%			0.0	47,059	0.0	44,400		-2,659
34148UNDERAGE COMPLIANCE CHECK GRANT	2,700		2,700	2,700					0.0	2,327	0.0	2,327		
34152RMS WIRELESS SERVICES	235,845	308,072	253,200	262,000	8,800	3.5%								
34155STATE GANG STRIKE TASK FORCE GRANT	413,969	393,097	114,134	0	-114,134	-100.0%	1.0	1.0	1.0	85,552	0.0	0	-1.0	-85,552
34160AUTO THEFT GRANTS	68,249	76,499	114,397	114,397						0.0	76,875	0.0	79,328	2,453
34164MINNESOTA FINANCIAL CRIMES TASK FORCE	114,729	114,540	144,739		-144,739	-100.0%	1.0	1.0	1.0	107,874			-1.0	-107,874
341652004 LAW ENFORCEMENT TERRORISM PREVENTION	20,024													
34166FLARE GRANT	136,542	168,891	193,950	246,363	52,413	27.0%	1.0	1.0			0.0	52,413		52,413
34168RAMSEY COUNTY INTERGOVERNMENTAL AGREEMENT	67,706	72,126	70,709	76,760	6,051	8.6%	1.0	1.0	1.0	52,120	1.0	57,124		5,004
34169SPEED LIMIT ENFORCEMENT	28,157	9,233	15,000		-15,000	-100.0%				0.0	13,194			-13,194
34170SECURE OUR SCHOOLS	8,000	14,983	228,000		-228,000	-100.0%								
34172HUMAN TRAFFICKING GRANT	122,699	163,567	222,844	253,745	30,901	13.9%	1.0	1.0	1.0	153,651	1.0	167,671		14,020
341732006 JUSTICE ASSISTANCE GRANT	10,968	95,985	272,769	276,674	3,905	1.4%				0.0	151,539	0.0	156,215	4,676
34174ST. PAUL POLICE FOUNDATION	138,577	208,182	0	0										
34175JUVENILE DELINQUENCY PREVENTION GRANT	60,000	60,000	60,000	60,000						0.0	1,750	0.0	1,750	
34176RC INTERGOV. MOBILITY TRANSFER-CANINE	84,484	109,154	103,091	114,993	11,902	11.5%		1.0	1.0	75,912	1.0	83,774		7,862
34177AFRICAN AMERICAN/MUSLIM HEALING INITIATIVE	22,028	61,919	424,173		-424,173	-100.0%				0.0	19,521			-19,521
34178MINNESOTA MILITARY AFFAIRS SERVICES	27,692	62,308	0	0										
34198LLEBG IX	58,225													
34199JUSTICE ASSISTANCE GRANT	144,296	153,363	340,962		-340,962	-100.0%				0.0	267,886			-267,886
34200WILD SECURITY SERVICES	357,973	384,793	475,715	485,984	10,269	2.2%				0.0	407,882	0.0	420,895	13,013
342022005 URBAN AREA SECURITY INITIATIVE	24,392	119,693	0	0						0.0	0	0.0	0	
34203PORT SECURITY: 2006 INFRASTRUCTURE PROTECTION			2,958,200	2,958,200						0.0	26,388	0.0	26,640	252
342052006 HOMELAND SECURITY GRANT (FUSION CENTER)		37,351	37,650		-37,650	-100.0%								

**City of Saint Paul**  
**2009 Budget Fund Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **436 POLICE-SPECIAL PROJECTS**  
 Department: **09 POLICE DEPARTMENT**

Fund Manager: **AMELIA M JENSEN**  
 Department Director: **JOHN M HARRINGTON**

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)						
	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009		2006 Authorized FTE	2007 Authorized FTE	2008 Adopted FTE/Amount	2009		Change from 2008		
				Mayor's Proposed					Mayor's Proposed		FTE/Amount	FTE/Amount	
				Amount	Change/Percent				FTE/Amount	FTE/Amount			
342062006 HOMELAND SECURITY GRANT (BOMB TECH'S)		9,609	65,000		-65,000	-100.0%							
34208CENTRAL CORRIDOR		181,529	1,500,000		-1,500,000	-100.0%							
342092006 BUFFER ZONE PROTECTION GRANT		12,990	179,550	144,600	-34,950	-19.5%							
34210BREAKING FREE		9,849	23,500		-23,500	-100.0%		0.0	20,671			-20,671	
34211GANG RESISTANCE EDUCATION AND TRAINING (GREAT)		7,964	85,653	85,653				0.0	35,800	0.0	35,800		
342122007 JUSTICE ASSISTANCE GRANT (JAG)			298,752	304,942	6,190	2.1%		0.0	122,500	0.0	123,816	1,316	
34213CRIME LAB BACKLOG REDUCTION GRANT			95,000	72,500	-22,500	-23.7%		0.0	50,138	1.0	51,328	1.0	
34214STOP ARMED GANG ACTIVITY (SAGA)			359,858	357,395	-2,463	-0.7%		0.0	229,078	0.0	229,078		
34215PEACE OFFICER OVERTIME (GRID)			50,408	50,012	-396	-0.8%		0.0	36,800	0.0	36,800		
34216HIRE NEW OFFICERS GRANT			63,332	65,084	1,752	2.8%		1.0	47,882	1.0	48,089	207	
34219COLD CASE UNIT FEDERAL GRANT				105,945	105,945					1.0	78,574	1.0	
34220HOMELAND SECURITY BOMB SQUAD GRANT-2007				75,000	75,000							78,574	
34221INTEGRATED DOMESTIC VIOLENCE FRAMEWORK GRANT				250,000	250,000								
34222ANOKA TASK FORCE				85,681	85,681					1.0	57,140	1.0	
34274ST PAUL POLICE FOUNDATION		30,267	75,000	75,000									
34911ENHANCED 911 SYSTEM	516,996	194,728	513,100	200,000	-313,100	-61.0%							
Fund Total	6,297,556	6,620,527	12,827,178	9,846,732	-2,980,446	-23.2%	29.7	29.7	29.7	3,627,919	23.7	2,970,841	-6.0
Percent Change from Previous Year		5.1%	93.7%				0.0%	0.0%				-20.2%	
												-18.1%	



**City of Saint Paul**  
**2009 Budget Fund Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **733 POLICE OFFICERS CLOTHING TRUST FUND**Fund Manager: **THOMAS E SMITH**Department: **09 POLICE DEPARTMENT**Department Director: **JOHN M HARRINGTON**

Fund Purpose:

TO ACCOUNT FOR FUNDS SET ASIDE FOR POLICE OFFICERS, EMERGENCY COMMUNICATION CENTER EMPLOYEES, AND RADIO PERSONNEL CLOTHING ALLOWANCES PER LABOR CONTRACT. THESE ALLOWANCES ARE BASED ON CONTRACT PRICES FOR UNIFORM ITEMS.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)			
	2006	2007	2008	2009		2006	2007	2008	2009
	2nd Prior	Last Year	Adopted	Mayor's Proposed		Authorized	Adopted	Adopted	Mayor's Proposed
	Exp. & Enc.	Exp. & Enc.		Amount	Change/Percent	FTE	FTE/Amount	FTE/Amount	FTE/Amount
<b>by Type of Expenditure</b>									
SALARIES									
SERVICES									
MATERIALS AND SUPPLIES	562,216	532,260	588,117	591,168	3,051	0.5%			
EMPLOYER FRINGE BENEFITS									
MISC TRANSFER CONTINGENCY ETC									
DEBT									
STREET SEWER BRIDGE ETC IMPROVEMEN									
EQUIPMENT LAND AND BUILDINGS									
Spending Total	<b>562,216</b>	<b>532,260</b>	<b>588,117</b>	<b>591,168</b>	<b>3,051</b>	<b>0.5%</b>			
<b>by Activity</b>									
54007POLICE OFFICERS CLOTHING FUND	562,216	532,260	588,117	591,168	3,051	0.5%			
Fund Total	<b>562,216</b>	<b>532,260</b>	<b>588,117</b>	<b>591,168</b>	<b>3,051</b>	<b>0.5%</b>		<b>0.0</b>	<b>0</b>
Percent Change from Previous Year		<b>-5.3%</b>	<b>10.5%</b>						



# Financing Reports

## Financing by Major Object Code

Department: **09 POLICE DEPARTMENT**

### GENERAL FUND

		2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008 Adopted
4009	NOTARY FEE	1,030				
4076	SUBPOENA	1,392	594			
4099	FEES - N.O.C.	36,809	32,314	37,000	28,000	-9,000
4202	ASPHALT	-1				
4204	MAPS, PUBLICATIONS & REPORTS	5,694	4,835	6,000	4,500	-1,500
4206	GAIN ON SALE OF ASSETS	16,432	5,390	54,000	40,000	-14,000
4211	SALE OF SPECIAL BADGES	10	2			
4213	ACCIDENT REPORTS	9,152	10,557	10,000	10,000	
4301	NORMAL ACTIVITY SERVICES	179,767	200,809	159,000	159,000	
4311	PHOTOGRAPHIC	548	250			
4327	SERVICES TO I. S. D. #625	53,311	57,904	39,170	44,062	4,892
4339	RADIO MAINTENANCE	260,510	238,026	260,000	269,500	9,500
4344	BOMB SQUAD	6,000	5,175	6,000	6,000	
4349	INTERVIEWS	363		500		-500
4398	SERVICES - SPECIAL PROJECTS	404,979	110,500		110,500	110,500
4399	SERVICES N.O.C.	753,339	845,759	763,179	1,314,500	551,321
<b>FEES, SALES AND SERVICES</b>		1,729,335	1,512,115	1,334,849	1,986,062	651,213
6605	OTHER INTEREST EARNED		33,667			
6832	COMMISSIONS - VENDING MACHINES	7	138			
6905	CONTRIB. & DONATIONS - OUTSIDE		10,030			
6908	DAMAGE CLAIM RECOVERY FROM OTHERS	16,485	12,443	50,000	25,000	-25,000
6911	REFUNDS - DUPLICATE PAYMENT	494				
6914	REFUNDS - JURY DUTY PAY	314	327			
6917	REFUNDS - OVERPAYMENTS	29,808	19,547			
6919	REFUNDS - RETURN OF PURCHASE	914				
6999	OTHER MISCELLANEOUS REVENUE N.O.C.		150			
<b>MISCELLANEOUS REVENUE</b>		48,022	76,302	50,000	25,000	-25,000
7302	TRANSFER FROM ENTERPRISE FUND	393,888	393,888	393,888	543,888	150,000
7305	TRANSFER FROM SPECIAL REVENUE FUND	589,079	91,579	160,595	1,246,843	1,086,248

## Financing by Major Object Code

Department: **09 POLICE DEPARTMENT**

### GENERAL FUND

		2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008 Adopted
7399	TRANSFER FROM SPECIAL FUND	60,000	60,000	210,000	210,000	
<b>TRANSFERS</b>		1,042,967	545,467	764,483	2,000,731	1,236,248
Fund Total		2,820,324	2,133,884	2,149,332	4,011,793	1,862,461

## Financing by Major Object Code

Department: **09 POLICE DEPARTMENT**

### SPECIAL FUNDS

		2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008 Adopted
2091	POLICE ALARM	166,126	163,664	170,000	170,000	
2093	POLICE ALARM-FALSE ALARM FINES	32,308	52,323	114,545	113,345	-1,200
	<b>LICENSES AND PERMITS</b>	198,434	215,987	284,545	283,345	-1,200
3099	OTHER FED DIRECT GRANTS-IN-AID	873,457	1,009,670	4,734,294	4,364,466	-369,828
3199	OTHER FED DIRECT GRANTS-STATE ADMIN	589,748	716,240	2,093,648	372,140	-1,721,508
3400	STATE DIRECT GRANTS-IN-AID	471,472	465,733	372,876	565,174	192,298
3410	POLICE OFFICE/FIRE FIGHTER TRAINING	197,878	226,315	256,489	225,000	-31,489
3429	STATE 911 SERVICE FEES	436,792	364,312	144,000		-144,000
3699	OTHER MISCELLANEOUS GRANTS	74,047	104,227	90,000	85,000	-5,000
	<b>INTERGOVERNMENTAL REVENUE</b>	2,643,394	2,886,497	7,691,307	5,611,780	-2,079,527
4077	TOWING	636,678	1,035,485	838,000	870,000	32,000
4094	STORAGE	458,718	432,253	444,901	460,000	15,099
4095	ADMINISTRATION	500,983	545,120	482,793	474,000	-8,793
4099	FEES - N.O.C.	18,260	17,860	20,900	20,900	
4193	USE CHG.-CREDIT CARD/CHECKS	16,963	14,071	16,000	18,000	2,000
4203	IMPOUNDED CAR SALES	1,033,585	1,013,322	980,000	1,220,000	240,000
4205	MERCHANDISE	29,904	12,309	41,000	25,000	-16,000
4210	IMPOUNDED CARS SALVAGE	199,338	130,737	171,450	300,000	128,550
4218		11,069	7,622			
4299	SALES N.O.C.	170,093	157,680	119,950	139,500	19,550
4301	NORMAL ACTIVITY SERVICES	358,043	2,910,104	5,843,615	5,400,494	-443,121
4311	PHOTOGRAPHIC		401			
4327	SERVICES TO I. S. D. #625	842,333	474,997	1,009,048	783,341	-225,707
4339	RADIO MAINTENANCE			50,616	50,616	
4340	FINGERPRINT ANALYSIS	4,395	3,905	7,000	3,100	-3,900
4341	CHEMICAL ANALYSIS	39,650	33,525	25,863	35,000	9,137
4344	BOMB SQUAD	15,205	5,050			
4398	SERVICES - SPECIAL PROJECTS	10,303	5,606			
4399	SERVICES N.O.C.	695,995	901,459	675,768	687,060	11,292

## Financing by Major Object Code

Department: **09 POLICE DEPARTMENT**

### SPECIAL FUNDS

	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008 Adopted
<b>FEES, SALES AND SERVICES</b>	5,041,515	7,701,506	10,726,904	10,487,011	-239,893
5243 POLICE PARKING -DAYS	49,800	40,114	50,551	50,551	
5244 POLICE PARKING-AFTERNOONS	2,000	5,306	1,713	1,713	
5245 POLICE PARKING-EVENINGS	105		105	105	
<b>ENTERPRISE AND UTILITY REVENUES</b>	51,905	45,420	52,369	52,369	0
6602 INTEREST ON INVESTMENTS	249,499	288,624	78,000	79,616	1,616
6611 INC(DEC) FMV OF INVESTMENT	497	73,865			
6904 CONFISCATED MONEY	202,710	366,470	225,528	273,266	47,738
6905 CONTRIB. & DONATIONS - OUTSIDE	158,492	524,625	814,550	814,550	
6907 COUNTY SHARE OF COST	2,262				
6917 REFUNDS - OVERPAYMENTS	292				
6970 PRIVATE GRANTS	80,000				
6999 OTHER MISCELLANEOUS REVENUE N.O.C.	18,420	17,280	17,280		-17,280
<b>MISCELLANEOUS REVENUE</b>	712,172	1,270,864	1,135,358	1,167,432	32,074
7299 TRANSFER FROM GENERAL FUND	758,555	765,073	753,205	656,596	-96,609
7302 TRANSFER FROM ENTERPRISE FUND	3,744	2,808	2,808	2,724	-84
7305 TRANSFER FROM SPECIAL REVENUE FUND	1,410,335	1,440,029	1,575,487	1,606,905	31,418
7499 TRANSFER IN - INTRAFUND - OTHER	33,206	32,791	33,453	3,453	-30,000
<b>TRANSFERS</b>	2,205,840	2,240,701	2,364,953	2,269,678	-95,275
9830 USE OF FUND BALANCE			1,269,854	581,469	-688,385
9831 CONTRIBUTION TO FUND BALANCE			-44,554		44,554
9925 USE OF NET ASSETS			153,982	838,500	684,518
9926 CONTRIBUTION TO NET ASSETS			-78,203	-296,406	-218,203
<b>FUND BALANCES</b>	0	0	1,301,079	1,123,563	-177,516
<b>Fund Total</b>	10,853,260	14,360,975	23,556,515	20,995,178	-2,561,337
<b>Department Total</b>	<b>13,673,584</b>	<b>16,494,859</b>	<b>25,705,847</b>	<b>25,006,971</b>	<b>-698,876</b>

# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THE GENERAL FUND RECEIVES THE VAST MAJORITY OF ITS REVENUE FROM PROPERTY TAXES, STATE AIDS AND FRANCHISE FEES.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>09</b>	<b>POLICE DEPARTMENT</b>					
04000	OFFICE OF THE CHIEF	703,912	624,423	644,388	1,130,648	486,260
04001	TRANSPORTATION - POLICE	33,317	8,842			
04100	PATROL OPERATIONS	1,050,096	954,493	638,016	1,932,004	1,293,988
04101	EMERGENCY COMMUNICATIONS CENTER	405,277				
04109	VOLUNTEER SERVICES	37,839	2,570			
04200	MAJOR CRIMES INVESTIGATIONS		39,934	151,579	139,991	-11,588
04300	SUPPORT SERVICES & HOMELAND SECURITY	301,520	5,183	43,520	6,000	-37,520
04301	INFORMATION & SERVICES SECTION	15,403	15,636	16,000	14,500	-1,500
04302	EMERGENCY COMMUNICATIONS - POLICE		163,586	243,179	265,000	21,821
04307	FLEET- POLICE		10,848	105,650	151,650	46,000
04308	COMMUNICATION SERV & MTC - POLICE	272,653	244,820	270,000	279,000	9,000
04309	COMMUNITY SERVICES		29,744	37,000	28,000	-9,000
04310	SYSTEMS PROGRAMMING - POLICE				65,000	65,000
04340	BUILDINGS MAINTENANCE - POLICE	307	138			
04345	GRIFFIN BUILDING LEASE		33,667			
<b>Department Total</b>		<b>2,820,324</b>	<b>2,133,884</b>	<b>2,149,332</b>	<b>4,011,793</b>	<b>1,862,461</b>
<b>Financing by Major Object</b>						
TAXES						
LICENSES AND PERMITS						
INTERGOVERNMENTAL REVENUE						
FEES, SALES AND SERVICES		1,729,335	1,512,115	1,334,849	1,986,062	651,213
ENTERPRISE AND UTILITY REVENUES						
MISCELLANEOUS REVENUE		48,022	76,302	50,000	25,000	-25,000
TRANSFERS		1,042,967	545,467	764,483	2,000,731	1,236,248
FUND BALANCES						
<b>Total Financing by Object</b>		<b>2,820,324</b>	<b>2,133,884</b>	<b>2,149,332</b>	<b>4,011,793</b>	<b>1,862,461</b>



# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **400 POLICE SERVICES (PENSION ASSETS)**

Fund Manager: JOHN M HARRINGTON

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

OVER \$5 MILLION OF OVERFUNDED PENSION ASSETS WERE RETURNED AS CASH TO THE CITY FROM THE STATE IN 1999. EACH YEAR A PORTION OF THOSE FUNDS, ALONG WITH ANY ACCUMULATED INTEREST, IS USED TO FINANCE PROPOSED SPENDING.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>09</b>	<b>POLICE DEPARTMENT</b>					
34080	COMMUNITY POLICING OFFICERS (2000)	193,809	273,140	110,276	750,326	640,050
	<b>Department Total</b>	<b>193,809</b>	<b>273,140</b>	<b>110,276</b>	<b>750,326</b>	<b>640,050</b>
	<b><u>Financing by Major Object</u></b>					
	TAXES					
	LICENSES AND PERMITS					
	INTERGOVERNMENTAL REVENUE					
	FEES, SALES AND SERVICES					
	ENTERPRISE AND UTILITY REVENUES					
	MISCELLANEOUS REVENUE	193,809	273,140	60,000	61,826	1,826
	TRANSFERS					
	FUND BALANCES			50,276	688,500	638,224
	<b>Total Financing by Object</b>	<b>193,809</b>	<b>273,140</b>	<b>110,276</b>	<b>750,326</b>	<b>640,050</b>

# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **405 CRIME LABORATORY SPECIAL REV FUND**

Fund Manager: NANCY E DIPERNA

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

A TRANSFER FROM THE GENERAL FUND AND SERVICE CHARGES FOR CHEMICAL AND FINGERPRINT ANALYSES FINANCE THIS BUDGET.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>09</b>	<b>POLICE DEPARTMENT</b>					
34055	CRIME LABORATORY	136,074	100,608	69,370	73,891	4,521
	<b>Department Total</b>	<b>136,074</b>	<b>100,608</b>	<b>69,370</b>	<b>73,891</b>	<b>4,521</b>
	<b><u>Financing by Major Object</u></b>					
	TAXES					
	LICENSES AND PERMITS					
	INTERGOVERNMENTAL REVENUE					
	FEES, SALES AND SERVICES	67,840	56,337	32,863	38,100	5,237
	ENTERPRISE AND UTILITY REVENUES					
	MISCELLANEOUS REVENUE	37,234	13,271			
	TRANSFERS	31,000	31,000	31,000		
	FUND BALANCES			5,507	35,791	30,284
	<b>Total Financing by Object</b>	<b>136,074</b>	<b>100,608</b>	<b>69,370</b>	<b>73,891</b>	<b>35,521</b>

# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **411 EMERGENCY COMMUNICATION CENTER**

Fund Manager: MATTHEW D BOSTROM

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

IN 2007 RAMSEY COUNTY AND THE CITY OF SAINT PAUL MERGED THEIR RESPECTIVE EMERGENCY COMMUNICATIONS OPERATIONS. SALARY AND BENEFIT COSTS FOR CITY EMPLOYEES THAT WORK IN THE EMERGENCY COMMUNICATIONS CENTER WILL BE REIMBURSED BY RAMSEY COUNTY. THE COUNTY IS RESPONSIBLE FOR THE PORTION OF THE TAX LEVY THAT COVERS THESE EXPENSES.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>09</b>	<b>POLICE DEPARTMENT</b>					
34011	EMERGENCY COMMUNICATIONS CENTER		2,595,349	5,367,900	4,914,510	-453,390
	<b>Department Total</b>	<b>0</b>	<b>2,595,349</b>	<b>5,367,900</b>	<b>4,914,510</b>	<b>-453,390</b>
	<b><u>Financing by Major Object</u></b>					
	TAXES					
	LICENSES AND PERMITS					
	INTERGOVERNMENTAL REVENUE					
	FEES, SALES AND SERVICES		2,595,349	5,367,900	4,914,510	-453,390
	ENTERPRISE AND UTILITY REVENUES					
	MISCELLANEOUS REVENUE					
	TRANSFERS					
	FUND BALANCES					
	<b>Total Financing by Object</b>	<b>0</b>	<b>2,595,349</b>	<b>5,367,900</b>	<b>4,914,510</b>	<b>-453,390</b>

# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **420 PARKING ENFORCEMENT**

Fund Manager: THOMAS E SMITH

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

FINANCING FOR THIS FUND IS DERIVED FROM A DIRECT TRANSFER FROM THE CITY'S PARKING AND TRANSIT FUND (FUND 230 IN PUBLIC WORKS). THE REVENUE SOURCE IS FROM PARKING TICKETS AND PARKING METER COLLECTIONS.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>09</b>	<b>POLICE DEPARTMENT</b>					
34013	PARKING ENFORCEMENT	1,377,933	1,392,211	1,512,901	1,567,557	54,656
	<b>Department Total</b>	<b>1,377,933</b>	<b>1,392,211</b>	<b>1,512,901</b>	<b>1,567,557</b>	<b>54,656</b>
	<b><u>Financing by Major Object</u></b>					
	TAXES					
	LICENSES AND PERMITS					
	INTERGOVERNMENTAL REVENUE					
	FEES, SALES AND SERVICES					
	ENTERPRISE AND UTILITY REVENUES					
	MISCELLANEOUS REVENUE					
	TRANSFERS	1,377,933	1,392,211	1,512,901	1,567,557	54,656
	FUND BALANCES					
	<b>Total Financing by Object</b>	<b>1,377,933</b>	<b>1,392,211</b>	<b>1,512,901</b>	<b>1,567,557</b>	<b>54,656</b>

# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **435 VEHICLE IMPOUNDING: POLICE LOT**

Fund Manager: MATTHEW D BOSTROM

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

TOWING FEES CHARGED ARE DETERMINED BY TOWING CONTRACTS AND INCLUDE A SURCHARGE FOR OVER-SIZED VEHICLES. THERE IS AN ADMINISTRATIVE FEE OF \$55.00 PER RELEASED TOW. THE DAILY STORAGE FEE IS ESTIMATED TO BE \$60.00 PER VEHICLE. REVENUE IS ALSO RECEIVED FROM IMPOUNDED CAR SALES, UNCLAIMED PROPERTY SALES, AND SALVAGED VEHICLES.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>09</b>	<b>POLICE DEPARTMENT</b>					
24050	VEHICLE IMPOUNDING: POLICE LOT	2,443,810	2,331,555	2,589,195	2,772,903	183,708
24051	SNOW LOT	469,713	881,318	491,578	478,091	-13,487
	<b>Department Total</b>	<b>2,913,523</b>	<b>3,212,873</b>	<b>3,080,773</b>	<b>3,250,994</b>	<b>170,221</b>
	<b><u>Financing by Major Object</u></b>					
	TAXES					
	LICENSES AND PERMITS					
	INTERGOVERNMENTAL REVENUE					
	FEES, SALES AND SERVICES	2,913,523	3,212,873	3,004,994	3,397,400	392,406
	ENTERPRISE AND UTILITY REVENUES					
	MISCELLANEOUS REVENUE					
	TRANSFERS					
	FUND BALANCES			75,779	-146,406	-222,185
	<b>Total Financing by Object</b>	<b>2,913,523</b>	<b>3,212,873</b>	<b>3,080,773</b>	<b>3,250,994</b>	<b>170,221</b>

# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **436 POLICE-SPECIAL PROJECTS**

Fund Manager: AMELIA M JENSEN

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

A CITY GENERAL FUND TRANSFER AND SCHOOL DISTRICT FINANCING WILL SUPPORT THE SCHOOL RESOURCE OFFICER PROGRAM (ACTIVITY 34107). ALARM PERMITS AND FALSE ALARM REVENUE IS RECEIVED AND MANAGED BY THE POLICE DEPARTMENT ACCORDING TO SAINT PAUL LEGISLATIVE CODE CHAPTER 329 (ACTIVITY 34073). THE STATE PROVIDES A FIXED AMOUNT PER SWORN OFFICER FOR TRAINING TO MAINTAIN STANDARDS AND TRAINING LICENSES (POST), AND THE SAINT PAUL POLICE DEPARTMENT'S PROFESSIONAL DEVELOPMENT INSTITUTE RAISES REVENUE BY TRAINING NON-CITY OFFICERS TO OFFSET THE COST OF TRAINING SAINT PAUL POLICE OFFICERS (ACTIVITY 34117). A FEE IS LEVIED FOR EACH PAWN TRANSACTION IN THE CITY TO SUPPORT AN AUTOMATED AREA WIDE TRACKING SYSTEM (ACTIVITY 34119). REVENUE RECEIVED FROM OUTSIDE AGENCIES FOR RECORDS MANAGEMENT SERVICES (RMS) PROVIDED SUPPORT THE RMS SYSTEM (ACTIVITY 34152). AGENCIES RESIDENT TELEPHONE SUBSCRIBERS PAY A FEE FOR THE SUPPORT OF THE 911 SYSTEM (ACTIVITY 34911). IF SERVICES ARE DEMANDED FROM SURROUNDING COMMUNITIES, FEES WILL BE CHARGED FOR RADIO REPAIRS (ACTIVITY 34132). FEDERAL, STATE, AND OTHER GRANTS ARE PROJECTED FOR 2007 AND CARRIED FORWARD FROM 2006 INTO 2007.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>09</b>	<b>POLICE DEPARTMENT</b>					
34056	INTERNET CRIMES AGAINST CHILDREN	277,627	305,418	435,856	456,789	20,933
34060	COPS TECHNOLOGY 2002		99,451			
34063	COPS MORE 2002	56,360	1,854			
34065	INTERGOVERNMENTAL MOBILITY TRANSFER	129,947	136,879	141,708	148,807	7,099
34067	JUVENILE ACCOUNTABILITY	80,369	12,306	34,528	35,293	765
34073	FALSE ALARMS	198,434	215,987	284,545	283,345	-1,200
34076	RECRUIT COMMUNITY POLICE OFFICERS	35,344				
34077	VALUE BASED INITIATIVE GRANTS	27,512				
34087	2003 HOMELAND SECURITY EQUIPMENT GRANT	35,020				
34088	DISPROPORTIONATE MINORITY GRANT	292				
34089	RAMSEY COUNTY INTERGOVERNMENT MOBILITY	41,063				
34090	2004 URBAN AREA INITIATIVE GRANT	98,644				
34094	COLD CASE UNIT	80,000				
34096	2005 1 LAW ENFORCEMENT TERRORISM PREVENTION GRANT	56,277	3,744			
34097	2005 2 LAW ENFORCEMENT TERRORISM PREVENTION GRANT	72,652	27,341			
34098	2003 HOMELAND SECURITY GRANT	2,619				
34099	2005 BUFFER ZONE PROTECTION GRANT	6,046	152,358			
34107	SCHOOL RESOURCE OFFICER PROGRAM	917,181	549,845	1,083,896	883,341	-200,555
34109	MULTI HOUSING CRIME PROGRAM	2,484	3,873	1,000	1,000	
34110	INDO-CHINESE POLICE COMMUNITY OFFCR	300				
34117	CHIEF'S TRAINING ACTIVITY	298,717	427,561	580,023	475,593	-104,430
34119	PAWN SHOP AUTOMATION SYSTEM	149,058	147,588	140,946	141,000	54
34120	NARCOTICS/SPECIAL INVESTIGATIONS	179,232	394,718	385,590	360,213	-25,377
34127	NARCOTICS CONTROL GRANT SURVEILLANC	104,047	134,227	120,000	85,000	-35,000
34129	POLICE PARKING LOT	51,905	45,420	54,752	56,034	1,282
34132	COMMUNICATIONS SERVICES	16,320	17,280	67,896	58,689	-9,207
34135	VICE FORFEITURES	1,551		76,552	80,000	3,448
34146	NIGHT CAP GRANT	22,516	11,145	25,000	8,000	-17,000
34147	SAFE & SOBER GRANT	65,510	52,119	53,500	50,000	-3,500
34148	UNDERAGE COMPLIANCE CHECK GRANT	2,700		2,700	2,700	
34152	RMS WIRELESS SERVICES	266,746	289,033	253,200	262,000	8,800
34155	STATE GANG STRIKE TASK FORCE GRANT	412,932	394,134	114,134		-114,134
34160	AUTO THEFT GRANTS	68,249	76,799	114,397	114,397	
34164	MINNESOTA FINANCIAL CRIMES TASK FORCE	114,728	114,540	144,739		-144,739
34165	2004 LAW ENFORCEMENT TERRORISM PREVENTION	20,024				
34166	FLARE GRANT	136,542	168,891	193,950	246,363	52,413
34168	RAMSEY COUNTY INTERGOVERNMENTAL AGREEMENT	67,706	72,126	70,709	76,760	6,051
34169	SPEED LIMIT ENFORCEMENT	28,157	9,233	15,000		-15,000
34170	SECURE OUR SCHOOLS	8,000	14,983	228,000		-228,000
34172	HUMAN TRAFFICKING GRANT	122,699	163,567	222,844	253,745	30,901

# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **436 POLICE-SPECIAL PROJECTS**

Fund Manager: AMELIA M JENSEN

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

A CITY GENERAL FUND TRANSFER AND SCHOOL DISTRICT FINANCING WILL SUPPORT THE SCHOOL RESOURCE OFFICER PROGRAM (ACTIVITY 34107). ALARM PERMITS AND FALSE ALARM REVENUE IS RECEIVED AND MANAGED BY THE POLICE DEPARTMENT ACCORDING TO SAINT PAUL LEGISLATIVE CODE CHAPTER 329 (ACTIVITY 34073). THE STATE PROVIDES A FIXED AMOUNT PER SWORN OFFICER FOR TRAINING TO MAINTAIN STANDARDS AND TRAINING LICENSES (POST), AND THE SAINT PAUL POLICE DEPARTMENT'S PROFESSIONAL DEVELOPMENT INSTITUTE RAISES REVENUE BY TRAINING NON-CITY OFFICERS TO OFFSET THE COST OF TRAINING SAINT PAUL POLICE OFFICERS (ACTIVITY 34117). A FEE IS LEVIED FOR EACH PAWN TRANSACTION IN THE CITY TO SUPPORT AN AUTOMATED AREA WIDE TRACKING SYSTEM (ACTIVITY 34119). REVENUE RECEIVED FROM OUTSIDE AGENCIES FOR RECORDS MANAGEMENT SERVICES (RMS) PROVIDED SUPPORT THE RMS SYSTEM (ACTIVITY 34152). AGENCIES RESIDENT TELEPHONE SUBSCRIBERS PAY A FEE FOR THE SUPPORT OF THE 911 SYSTEM (ACTIVITY 34911). IF SERVICES ARE DEMANDED FROM SURROUNDING COMMUNITIES, FEES WILL BE CHARGED FOR RADIO REPAIRS (ACTIVITY 34132). FEDERAL, STATE, AND OTHER GRANTS ARE PROJECTED FOR 2007 AND CARRIED FORWARD FROM 2006 INTO 2007.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>09</b>	<b>POLICE DEPARTMENT</b>					
34173	2006 JUSTICE ASSISTANCE GRANT	15,851	112,355	272,769	276,674	3,905
34174	ST. PAUL POLICE FOUNDATION	155,000	203,388			
34175	JUVENILE DELINQUENCY PREVENTION GRANT	60,000	60,000	60,000	60,000	
34176	RC INTERGOV. MOBILITY TRANSFER-CANINE	84,484	109,154	103,091	114,993	11,902
34177	AFRICAN AMERICAN/MUSLIM HEALING INITIATIVE	18,028	65,919	424,173		-424,173
34178	MINNESOTA MILITARY AFFAIRS SERVICES	27,692	62,308			
34194	LLEBG V	-92	-4			
34198	LLEBG IX	50,708				
34199	JUSTICE ASSISTANCE GRANT	165,907	175,808	340,962		-340,962
34200	WILD SECURITY SERVICES	357,973	314,680	475,715	485,984	10,269
34202	2005 URBAN AREA SECURITY INITIATIVE	24,392	119,693			
34203	PORT SECURITY: 2006 INFRASTRUCTURE PROTECTION			2,958,200	2,958,200	
34205	2006 HOMELAND SECURITY GRANT (FUSION CENTER)		37,351	37,650		-37,650
34206	2006 HOMELAND SECURITY GRANT (BOMB TECH'S)		9,609	65,000		-65,000
34208	CENTRAL CORRIDOR		445,223	1,500,000		-1,500,000
34209	2006 BUFFER ZONE PROTECTION GRANT		12,990	179,550	144,600	-34,950
34210	BREAKING FREE		9,849	23,500		-23,500
34211	GANG RESISTANCE EDUCATION AND TRAINING (GREAT)		6,158	85,653	85,653	
34212	2007 JUSTICE ASSISTANCE GRANT (JAG)			298,752	304,942	6,190
34213	CRIME LAB BACKLOG REDUCTION GRANT			95,000	72,500	-22,500
34214	STOP ARMED GANG ACTIVITY (SAGA)			359,858	357,395	-2,463
34215	PEACE OFFICER OVERTIME (GRID)			50,408	50,012	-396
34216	HIRE NEW OFFICERS GRANT			63,332	65,084	1,752
34219	COLD CASE UNIT FEDERAL GRANT				105,945	105,945
34220	HOMELAND SECURITY BOMB SQUAD GRANT-2007				75,000	75,000
34221	INTEGRATED DOMESTIC VIOLENCE FRAMEWORK GRANT				250,000	250,000
34222	ANOKA TASK FORCE				85,681	85,681
34274	ST PAUL POLICE FOUNDATION		19,390	75,000	75,000	
34911	ENHANCED 911 SYSTEM	452,249	395,286	513,100	200,000	-313,100
<b>Department Total</b>		<b>5,667,702</b>	<b>6,201,577</b>	<b>12,827,178</b>	<b>9,846,732</b>	<b>-2,980,446</b>
<b>Financing by Major Object</b>						
TAXES						
LICENSES AND PERMITS						
		198,434	215,987	284,545	283,345	-1,200
INTERGOVERNMENTAL REVENUE						
		2,643,394	2,886,497	7,691,307	5,611,780	-2,079,527
FEES, SALES AND SERVICES						
		2,060,152	1,836,947	2,321,147	2,137,001	-184,146
ENTERPRISE AND UTILITY REVENUES						
		51,905	45,420	52,369	52,369	
MISCELLANEOUS REVENUE						
		481,129	984,453	1,075,358	1,105,606	30,248
TRANSFERS						
		232,688	232,273	232,935	110,953	-121,982
FUND BALANCES						
				1,169,517	545,678	-623,839

City of Saint Paul  
Financing Plan by Department and Activity

Fund: 436 POLICE-SPECIAL PROJECTS

Fund Manager: AMELIA M JENSEN

Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:

A CITY GENERAL FUND TRANSFER AND SCHOOL DISTRICT FINANCING WILL SUPPORT THE SCHOOL RESOURCE OFFICER PROGRAM (ACTIVITY 34107). ALARM PERMITS AND FALSE ALARM REVENUE IS RECEIVED AND MANAGED BY THE POLICE DEPARTMENT ACCORDING TO SAINT PAUL LEGISLATIVE CODE CHAPTER 329 (ACTIVITY 34073). THE STATE PROVIDES A FIXED AMOUNT PER SWORN OFFICER FOR TRAINING TO MAINTAIN STANDARDS AND TRAINING LICENSES (POST), AND THE SAINT PAUL POLICE DEPARTMENT'S PROFESSIONAL DEVELOPMENT INSTITUTE RAISES REVENUE BY TRAINING NON-CITY OFFICERS TO OFFSET THE COST OF TRAINING SAINT PAUL POLICE OFFICERS (ACTIVITY 34117). A FEE IS LEVIED FOR EACH PAWN TRANSACTION IN THE CITY TO SUPPORT AN AUTOMATED AREA WIDE TRACKING SYSTEM (ACTIVITY 34119). REVENUE RECEIVED FROM OUTSIDE AGENCIES FOR RECORDS MANAGEMENT SERVICES (RMS) PROVIDED SUPPORT THE RMS SYSTEM (ACTIVITY 34152). AGENCIES RESIDENT TELEPHONE SUBSCRIBERS PAY A FEE FOR THE SUPPORT OF THE 911 SYSTEM (ACTIVITY 34911). IF SERVICES ARE DEMANDED FROM SURROUNDING COMMUNITIES, FEES WILL BE CHARGED FOR RADIO REPAIRS (ACTIVITY 34132). FEDERAL, STATE, AND OTHER GRANTS ARE PROJECTED FOR 2007 AND CARRIED FORWARD FROM 2006 INTO 2007.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
09	POLICE DEPARTMENT					
Total Financing by Object		5,667,702	6,201,577	12,827,178	9,846,732	-2,980,446



# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **733 POLICE OFFICERS CLOTHING TRUST FUND**

Fund Manager: THOMAS E SMITH

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

REVENUE IS DERIVED THROUGH TRANSFERS FROM BUDGETED ACTIVITIES. THE BUDGETED AMOUNT FOR EACH SWORN OFFICER IS \$936 AND THE BUDGETED AMOUNT FOR EACH RADIO TECHNICIAN AND NON-SWORN EMERGENCY COMMUNICATION CENTER EMPLOYEE IS \$275. ESTIMATES ARE BASED ON THE NUMBER OF BUDGETED FTE'S FOR SWORN OFFICERS, RADIO TECHNICIANS AND NON-SWORN EMERGENCY COMMUNICATION CENTER EMPLOYEES.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>09</b>	<b>POLICE DEPARTMENT</b>					
54007	POLICE OFFICERS CLOTHING FUND	564,219	585,217	588,117	591,168	3,051
	<b>Department Total</b>	<b>564,219</b>	<b>585,217</b>	<b>588,117</b>	<b>591,168</b>	<b>3,051</b>
	<b><u>Financing by Major Object</u></b>					
	TAXES					
	LICENSES AND PERMITS					
	INTERGOVERNMENTAL REVENUE					
	FEES, SALES AND SERVICES					
	ENTERPRISE AND UTILITY REVENUES					
	MISCELLANEOUS REVENUE					
	TRANSFERS	564,219	585,217	588,117	591,168	3,051
	FUND BALANCES					
	<b>Total Financing by Object</b>	<b>564,219</b>	<b>585,217</b>	<b>588,117</b>	<b>591,168</b>	<b>3,051</b>



# Personnel Reports

**City of Saint Paul**  
**Personnel Summary by Fund, Department, Division and Activity**

**GENERAL FUND**

Department	Activity	2006 Adopted FTE	2007 Adopted FTE	2008 Adopted FTE	2009 Mayor's Proposed FTE	Change from 2008 Adopted
Division						
09	POLICE DEPARTMENT					
0901	OFFICE OF THE CHIEF					
	04000 OFFICE OF THE CHIEF	53.5	55.5	68.5	101.0	32.5
	<b>Division Total</b>	<b>53.5</b>	<b>55.5</b>	<b>68.5</b>	<b>101.0</b>	<b>32.5</b>
0905	PATROL OPERATIONS					
	04100 PATROL OPERATIONS	448.6	465.2	429.8	410.4	-19.4
	04101 EMERGENCY COMMUNICATIONS CENTER	73.0	73.0			0.0
	04109 VOLUNTEER SERVICES	4.0	4.0			0.0
	<b>Division Total</b>	<b>525.6</b>	<b>542.2</b>	<b>429.8</b>	<b>410.4</b>	<b>-19.4</b>
0910	MAJOR CRIMES & INVESTIGATIONS					
	04200 MAJOR CRIMES INVESTIGATIONS			103.0	107.0	4.0
	04205 PROPERTY ROOM			3.0	3.0	0.0
	04206 CRIME LAB			5.0	5.0	0.0
	<b>Division Total</b>	<b>0.0</b>	<b>0.0</b>	<b>111.0</b>	<b>115.0</b>	<b>4.0</b>
0915	SUPPORT SERVICES & HOMELAND SECURITY					
	04300 SUPPORT SERVICES & HOMELAND SECURITY	59.0	71.0	6.0	10.0	4.0
	04301 INFORMATION & SERVICES SECTION	23.1	22.1	22.1	22.1	0.0
	04305 PROPERTY ROOM - POLICE	3.0	3.0			0.0
	04306 CRIME LABORATORY - POLICE	5.0	4.0			0.0
	04308 COMMUNICATION SERV & MTC - POLICE	10.5	10.2	10.2	10.2	0.0
	04309 COMMUNITY SERVICES			5.0	5.0	0.0
	04340 BUILDINGS MAINTENANCE - POLICE	10.2	10.2	10.2	12.6	2.4
	<b>Division Total</b>	<b>110.8</b>	<b>120.5</b>	<b>53.5</b>	<b>59.9</b>	<b>6.4</b>
	<b>Department Total</b>	<b>689.9</b>	<b>718.2</b>	<b>662.8</b>	<b>686.3</b>	<b>23.5</b>

# City of Saint Paul

## Personnel Summary by Fund, Department, Division and Activity

**SPECIAL FUNDS**

Department	Activity	2006 Adopted FTE	2007 Adopted FTE	2008 Adopted FTE	2009 Mayor's Proposed FTE	Change from 2008 Adopted
Division						
09	POLICE DEPARTMENT					
0905	PATROL OPERATIONS					
	34011 EMERGENCY COMMUNICATIONS CENTER			72.0	60.0	-12.0
	34013 PARKING ENFORCEMENT	20.0	20.0	20.0	20.0	0.0
	<b>Division Total</b>	<b>20.0</b>	<b>20.0</b>	<b>92.0</b>	<b>80.0</b>	<b>-12.0</b>
0917	CRIME LAB EQUIPMENT SPECIAL REV FD					
	34055 CRIME LABORATORY	1.0	1.0	1.0	1.0	0.0
	<b>Division Total</b>	<b>1.0</b>	<b>1.0</b>	<b>1.0</b>	<b>1.0</b>	<b>0.0</b>
0930	IMPOUNDING LOT					
	24050 VEHICLE IMPOUNDING: POLICE LOT	13.5	14.5	14.5	14.5	0.0
	24051 SNOW LOT	3.6	3.6	3.6	3.6	0.0
	<b>Division Total</b>	<b>17.1</b>	<b>18.1</b>	<b>18.1</b>	<b>18.1</b>	<b>0.0</b>
0934	POLICE-SPECIAL PROJECTS					
	34056 INTERNET CRIMES AGAINST CHILDREN	2.0	2.0	2.0	1.0	-1.0
	34065 INTERGOVERNMENTAL MOBILITY TRANSFER	1.0	1.0	1.0	1.0	0.0
	34073 FALSE ALARMS	1.0	1.0	1.0	1.0	0.0
	34080 COMMUNITY POLICING OFFICERS (2000)	2.4	1.8	1.2	0.6	-0.6
	34089 RAMSEY COUNTY INTERGOVERNMENT MOBILITY	1.0				0.0
	34094 COLD CASE UNIT		1.0			0.0
	34107 SCHOOL RESOURCE OFFICER PROGRAM	12.0	12.0	12.0	9.0	-3.0
	34117 CHIEF'S TRAINING ACTIVITY	5.0	4.0	4.0	3.0	-1.0
	34120 NARCOTICS/SPECIAL INVESTIGATIONS	1.0	1.0	2.0		-2.0
	34129 POLICE PARKING LOT	0.7	0.7	0.7	0.7	0.0
	34132 COMMUNICATIONS SERVICES	1.0	1.0	1.0	1.0	0.0
	34155 STATE GANG STRIKE TASK FORCE GRANT	1.0	1.0	1.0		-1.0
	34164 MINNESOTA FINANCIAL CRIMES TASK FORCE	1.0	1.0	1.0		-1.0
	34166 FLARE GRANT	1.0	1.0			0.0
	34168 RAMSEY COUNTY INTERGOVERNMENTAL AGREEMENT	1.0	1.0	1.0	1.0	0.0
	34172 HUMAN TRAFFICKING GRANT	1.0	1.0	1.0	1.0	0.0
	34176 RC INTERGOV. MOBILITY TRANSFER-CANINE		1.0	1.0	1.0	0.0
	34213 CRIME LAB BACKLOG REDUCTION GRANT				1.0	1.0
	34216 HIRE NEW OFFICERS GRANT			1.0	1.0	0.0
	34219 COLD CASE UNIT FEDERAL GRANT				1.0	1.0

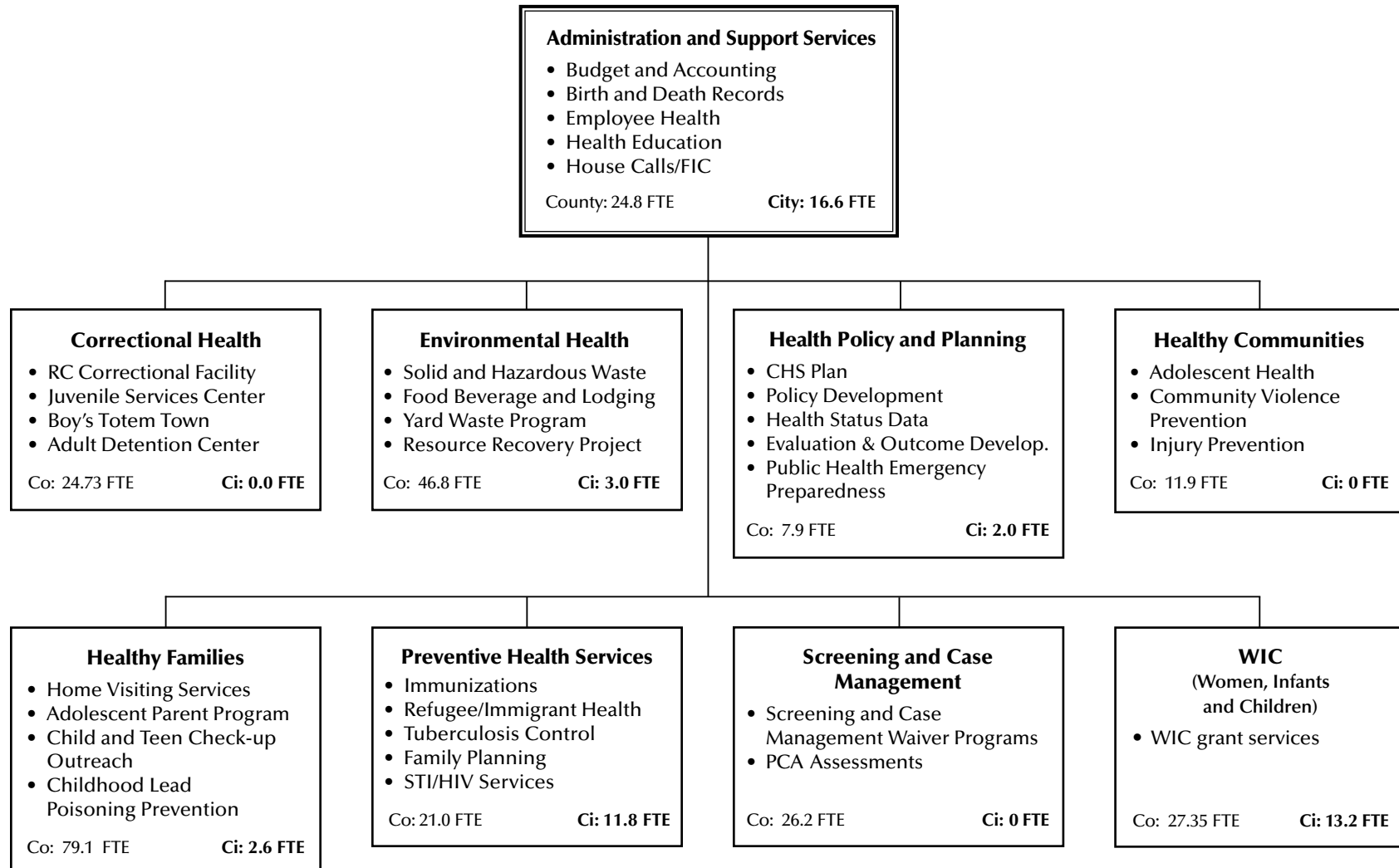
**City of Saint Paul**  
**Personnel Summary by Fund, Department, Division and Activity**

**SPECIAL FUNDS**

Department		2006	2007	2008	2009	Change from
Division	Activity	Adopted FTE	Adopted FTE	Adopted FTE	Mayor's Proposed FTE	2008 Adopted
09	POLICE DEPARTMENT					
0934	POLICE-SPECIAL PROJECTS					
	34222 ANOKA TASK FORCE				1.0	1.0
<b>Division Total</b>		<b>32.1</b>	<b>31.5</b>	<b>30.9</b>	<b>24.3</b>	<b>-6.6</b>
<b>Department Total</b>		<b>70.2</b>	<b>70.6</b>	<b>142.0</b>	<b>123.4</b>	<b>-18.6</b>

# Saint Paul-Ramsey County Public Health

*To improve, protect, and promote the health, the environment, and the well being of people in the community.*



**(Total 318.98 FTEs)**  
 City = 49.2    County = 269.78

8/6/08

## **About the Department of Public Health**

### **What We Do (Description of Services)**

In 1997, the city's public health function was merged, through a joint powers agreement, with Ramsey County's. The administration of this function now resides with the county. As resignations or retirements of city staff members occur, the positions are filled by the county. As city employees resign or retire, the city budget shows a decline in FTEs and dollars associated with paying their salary and benefits. All salary and benefit costs are reimbursed by Ramsey County, and the county is responsible for the portion of the tax levy that covers these expenses.



## 2009 Budget Plan

### 2009 Priorities

Priorities for the provision of public health services are determined by the Community Health Services Advisory Committee. To accomplish its mission, the Saint Paul-Ramsey County Department of Public Health concentrates its efforts in four areas of strategic focus:

- Prevent communicable diseases.
- Promote the health of children, youth and their families.
- Protect the environment and reduce environmental health hazards.
- Reduce chronic disease.

### 2009 Budget Explanation

#### Base Adjustments

The 2008 adopted budget was adjusted to set the budget base for 2009. The base includes the anticipated 2009 growth in salaries and fringes related to the bargaining process.

#### Mayor's Recommendations

The Public Health proposed budget for 2009 is \$4,115,828, representing a decrease of \$120,303 from the 2008 adopted budget. The 2009 budget was prepared by the Office of Financial Services based on information from the Saint Paul-Ramsey County Health Department. The budget reflects the 49.2 FTEs still on the City's payroll. This is 4.6 FTEs less than 2008. Financing for this fund comes from reimbursements from Ramsey County for the cost of SPRC Health Department employees who are still on the City's payroll.



# Spending Reports

# Public Health

Department/Office Director: **DIANE C HOLMGREN**

	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008 Adopted
<b><u>Spending By Unit</u></b>					
305 PUBLIC HEALTH SPEC REV FUND	3,707,070	3,789,730	4,236,131	4,115,828	-120,303
Total Spending by Unit	<b>3,707,070</b>	<b>3,789,730</b>	<b>4,236,131</b>	<b>4,115,828</b>	<b>-120,303</b>
<b><u>Spending By Major Object</u></b>					
SALARIES	2,801,719	2,848,842	3,157,419	3,074,219	-83,200
SERVICES	10,848	11,185	11,295	11,295	
MATERIALS AND SUPPLIES		225			
EMPLOYER FRINGE BENEFITS	894,502	929,477	1,067,417	1,030,314	-37,103
MISC TRANSFER CONTINGENCY ETC					
DEBT					
STREET SEWER BRIDGE ETC IMPROVEMENT					
EQUIPMENT LAND AND BUILDINGS					
Total Spending by Object	<b>3,707,070</b>	<b>3,789,730</b>	<b>4,236,131</b>	<b>4,115,828</b>	<b>-120,303</b>
Percent Change from Previous Year		<b>2.2%</b>	<b>11.8%</b>	<b>-2.8%</b>	
<b><u>Financing By Major Object</u></b>					
GENERAL FUND					
SPECIAL FUND					
TAXES					
LICENSES AND PERMITS					
INTERGOVERNMENTAL REVENUE					
FEES, SALES AND SERVICES	3,707,073	3,789,730	4,236,131	4,115,828	-120,303
ENTERPRISE AND UTILITY REVENUES					
MISCELLANEOUS REVENUE					
TRANSFERS					
FUND BALANCES					
Total Financing by Object	<b>3,707,073</b>	<b>3,789,730</b>	<b>4,236,131</b>	<b>4,115,828</b>	<b>-120,303</b>
Percent Change from Previous Year		<b>2.2%</b>	<b>11.8%</b>	<b>-2.8%</b>	

# City of Saint Paul

## 2009 Budget Fund Spending Plan Summary

### Mayor's Proposed Budget

Fund: **305 PUBLIC HEALTH SPEC REV FUND**Department: **12 PUBLIC HEALTH**

Fund Purpose:

Fund Manager: **DIANE C HOLMGREN**Department Director: **DIANE C HOLMGREN**

TO ACCOUNT FOR SALARY AND FRINGE BENEFIT COSTS OF CITY EMPLOYEES WORKING FOR THE SAINT PAUL/RAMSEY COUNTY PUBLIC HEALTH DEPARTMENT.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)							
	2006	2007	2008	2009			2006	2007	2008	2009		Change from		
	2nd Prior	Last Year	Adopted	Mayor's Proposed			Authorized	Adopted	Mayor's Proposed	2008				
	Exp. & Enc.	Exp. & Enc.		Amount	Change/Percent		FTE	FTE/Amount	FTE/Amount	FTE/Amount				
<b>by Type of Expenditure</b>														
SALARIES	2,801,719	2,848,842	3,157,419	3,074,219	-83,200	-2.6%								
SERVICES	10,848	11,185	11,295	11,295										
MATERIALS AND SUPPLIES		225												
EMPLOYER FRINGE BENEFITS	894,502	929,477	1,067,417	1,030,314	-37,103	-3.5%								
MISC TRANSFER CONTINGENCY ETC														
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMEN														
EQUIPMENT LAND AND BUILDINGS														
Spending Total	<b>3,707,070</b>	<b>3,789,730</b>	<b>4,236,131</b>	<b>4,115,828</b>	<b>-120,303</b>	<b>-2.8%</b>								
<b>by Activity</b>														
33220PUBLIC HEALTH SUPPORT SERVICES	488,258	630,341	657,125	547,194	-109,931	-16.7%	5.5	7.5	7.5	480,119	5.5	397,510	-2.0	-82,609
33221HEALTH BUILDING MAINTENANCE	185,740	191,208	222,317	227,906	5,589	2.5%	3.0	3.0	3.0	172,846	3.0	177,801		4,955
33222HEALTH LABORATORY	284,494	294,897	333,206	339,416	6,210	1.9%	3.9	3.9	3.9	252,710	3.9	257,987		5,277
33223BIRTH AND DEATH RECORDS	133,054	94,019	143,865	103,456	-40,409	-28.1%	2.5	2.5	2.5	109,111	1.5	78,636	-1.0	-30,475
33224COMPUTERIZED INFORMATION SERVICES	182,500	195,783	192,336	209,377	17,041	8.9%	2.0	2.0	2.0	148,527	2.0	162,010		13,483
33225DISEASE INVESTIGATION AND CONTROL	160,691	145,512	236,918	244,636	7,718	3.3%	2.5	2.0	2.0	179,684	2.0	185,946		6,262
33226COMMUNICABLE DISEASE CONTROL	188,675	220,384	226,650	147,202	-79,448	-35.1%	2.9	2.4	3.4	174,228	2.2	114,440	-1.2	-59,788
33227FAMILIES IN CRISIS	85,382	89,527	90,311	92,610	2,299	2.5%	1.0	1.0	1.0	67,830	1.0	69,727		1,897
33231CHS GRANT ADMINISTRATION	109,840	55,020	108,025	109,351	1,326	1.2%	2.5	0.5	0.5	35,665	0.5	36,751		1,086
33232HEALTH RECORDS	39,711	7,550	44,777	53,123	8,346	18.6%	0.5	0.5	0.5	33,960	0.5	40,378		6,418
33233FAMILY PLANNING PROGRAM	245,296	269,017	356,059	366,808	10,749	3.0%	4.3	4.7	4.7	275,021	4.7	284,197		9,176
33234IMMUNIZATION PROGRAM	119,011	103,040	114,142	108,022	-6,120	-5.4%	2.8	1.7	1.8	86,246	1.6	81,784	-0.2	-4,462
33236PUBLIC HEALTH NUTRITION		1,927												
33238WOMEN'S HEALTH CLINIC	28,057	25,429												
33239HEALTH LABORATORY-SPECIAL	79,759	84,132	84,405	97,430	13,025	15.4%	1.0	1.0	1.0	63,347	1.0	73,387		10,040
33240LEAD BASED PAINT HAZ CNTRL PROG	227,975	180,567	195,179	212,622	17,443	8.9%	3.0	3.0	2.0	147,910	2.0	161,745		13,835
33241REPRO HLTH SCREEN & DISEASE PREVENT	9,660						0.5							
33242SEXUALLY TRANSMITTED DISEASE CONT'L	46,779	48,449	47,468	50,020	2,552	5.4%	0.5	0.4	0.4	36,001	0.4	38,020		2,019
33243AIDS SCREENING & PREVENTION PROGRAM	96,478	104,759	96,840	102,412	5,572	5.8%	0.6	1.1	1.1	72,611	1.1	77,006		4,395
33244PREVENTIVE MEDICINE	133,154	137,117	132,576	124,262	-8,314	-6.3%	2.2	2.3	2.3	100,548	2.1	94,450	-0.2	-6,098
33247SUPPLEMENTAL FOOD (W.I.C.)	785,429	853,343	881,582	903,206	21,624	2.5%	15.2	14.2	13.2	666,600	13.2	684,506		17,906
33249CHILDHOOD LEAD POISONING PREVENTION	60,026	57,709	72,350	76,775	4,425	6.1%	2.0	1.0	1.0	54,455	1.0	57,938		3,483

City of Saint Paul  
2009 Budget Fund Spending Plan Summary  
Mayor's Proposed Budget

Fund: 305 PUBLIC HEALTH SPEC REV FUND  
Department: 12 PUBLIC HEALTH

Fund Manager: DIANE C HOLMGREN  
Department Director: DIANE C HOLMGREN

		Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)					
		2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed		2006 Authorized FTE	2007 FTE	2008 Adopted FTE/Amount	2009 Mayor's Proposed FTE/Amount	Change from 2008	
					Amount	Change/Percent					FTE/Amount	FTE/Amount
33251	COMMUNITY HEALTH EDUCATION	17,103					1.5	0.0				
	Fund Total	3,707,070	3,789,730	4,236,131	4,115,828	-120,303 -2.8%	59.9	54.7	53.8 3,157,419	49.2 3,074,219	-4.6	-83,200
	Percent Change from Previous Year		2.2%	11.8%				-8.7%	-1.6%		-8.6%	-2.6%

# Financing Reports

## Financing by Major Object Code

Department: **12 PUBLIC HEALTH**

### SPECIAL FUNDS

		2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008 Adopted
4301	NORMAL ACTIVITY SERVICES	3,707,073	3,789,730	4,236,131	4,115,828	-120,303
	<b>FEES, SALES AND SERVICES</b>	3,707,073	3,789,730	4,236,131	4,115,828	-120,303
6917	REFUNDS - OVERPAYMENTS					
	<b>MISCELLANEOUS REVENUE</b>	0	0	0	0	0
	Fund Total	3,707,073	3,789,730	4,236,131	4,115,828	-120,303

<b><u>Department Total</u></b>	<b><u>3,707,073</u></b>	<b><u>3,789,730</u></b>	<b><u>4,236,131</u></b>	<b><u>4,115,828</u></b>	<b><u>-120,303</u></b>
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# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **305 PUBLIC HEALTH SPEC REV FUND**

Fund Manager: DIANE C HOLMGREN

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

SALARY AND BENEFIT COSTS OF CITY EMPLOYEES WORKING FOR THE SAINT PAUL/RAMSEY COUNTY PUBLIC HEALTH DEPARTMENT ARE REIMBURSED BY RAMSEY COUNTY, AND THE COUNTY IS RESPONSIBLE FOR THE PORTION OF THE TAX LEVY THAT COVERS THESE EXPENSES.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>12</b>	<b>PUBLIC HEALTH</b>					
33220	PUBLIC HEALTH SUPPORT SERVICES	488,258	630,341	657,125	547,194	-109,931
33221	HEALTH BUILDING MAINTENANCE	185,740	191,208	222,317	227,906	5,589
33222	HEALTH LABORATORY	284,494	294,897	333,206	339,416	6,210
33223	BIRTH AND DEATH RECORDS	133,054	94,019	143,865	103,456	-40,409
33224	COMPUTERIZED INFORMATION SERVICES	182,500	195,783	192,336	209,377	17,041
33225	DISEASE INVESTIGATION AND CONTROL	160,691	145,512	236,918	244,636	7,718
33226	COMMUNICABLE DISEASE CONTROL	188,675	220,384	226,650	147,202	-79,448
33227	FAMILIES IN CRISIS	85,382	89,527	90,311	92,610	2,299
33231	CHS GRANT ADMINISTRATION	109,840	55,020	108,025	109,351	1,326
33232	HEALTH RECORDS	39,711	7,550	44,777	53,123	8,346
33233	FAMILY PLANNING PROGRAM	245,296	269,017	356,059	366,808	10,749
33234	IMMUNIZATION PROGRAM	119,011	103,040	114,142	108,022	-6,120
33236	PUBLIC HEALTH NUTRITION		1,927			
33238	WOMEN'S HEALTH CLINIC	28,057	25,429			
33239	HEALTH LABORATORY-SPECIAL	79,759	84,132	84,405	97,430	13,025
33240	LEAD BASED PAINT HAZ CNTRL PROG	227,975	180,567	195,179	212,622	17,443
33241	REPRO HLTH SCREEN & DISEASE PREVENT	9,660				
33242	SEXUALLY TRANSMITTED DISEASE CONT'L	46,779	48,449	47,468	50,020	2,552
33243	AIDS SCREENING & PREVENTION PROGRAM	96,478	104,759	96,840	102,412	5,572
33244	PREVENTIVE MEDICINE	133,154	137,117	132,576	124,262	-8,314
33247	SUPPLEMENTAL FOOD (W.I.C.)	785,429	853,343	881,582	903,206	21,624
33249	CHILDHOOD LEAD POISONING PREVENTION	60,027	57,709	72,350	76,775	4,425
33251	COMMUNITY HEALTH EDUCATION	17,103				
<b>Department Total</b>		<b>3,707,073</b>	<b>3,789,730</b>	<b>4,236,131</b>	<b>4,115,828</b>	<b>-120,303</b>
<b>Financing by Major Object</b>						
TAXES						
LICENSES AND PERMITS						
INTERGOVERNMENTAL REVENUE						
		3,707,073	3,789,730	4,236,131	4,115,828	-120,303
FEES, SALES AND SERVICES						
ENTERPRISE AND UTILITY REVENUES						
MISCELLANEOUS REVENUE						
TRANSFERS						
FUND BALANCES						
<b>Total Financing by Object</b>		<b>3,707,073</b>	<b>3,789,730</b>	<b>4,236,131</b>	<b>4,115,828</b>	<b>-120,303</b>



# Personnel Reports

**City of Saint Paul**  
**Personnel Summary by Fund, Department, Division and Activity**

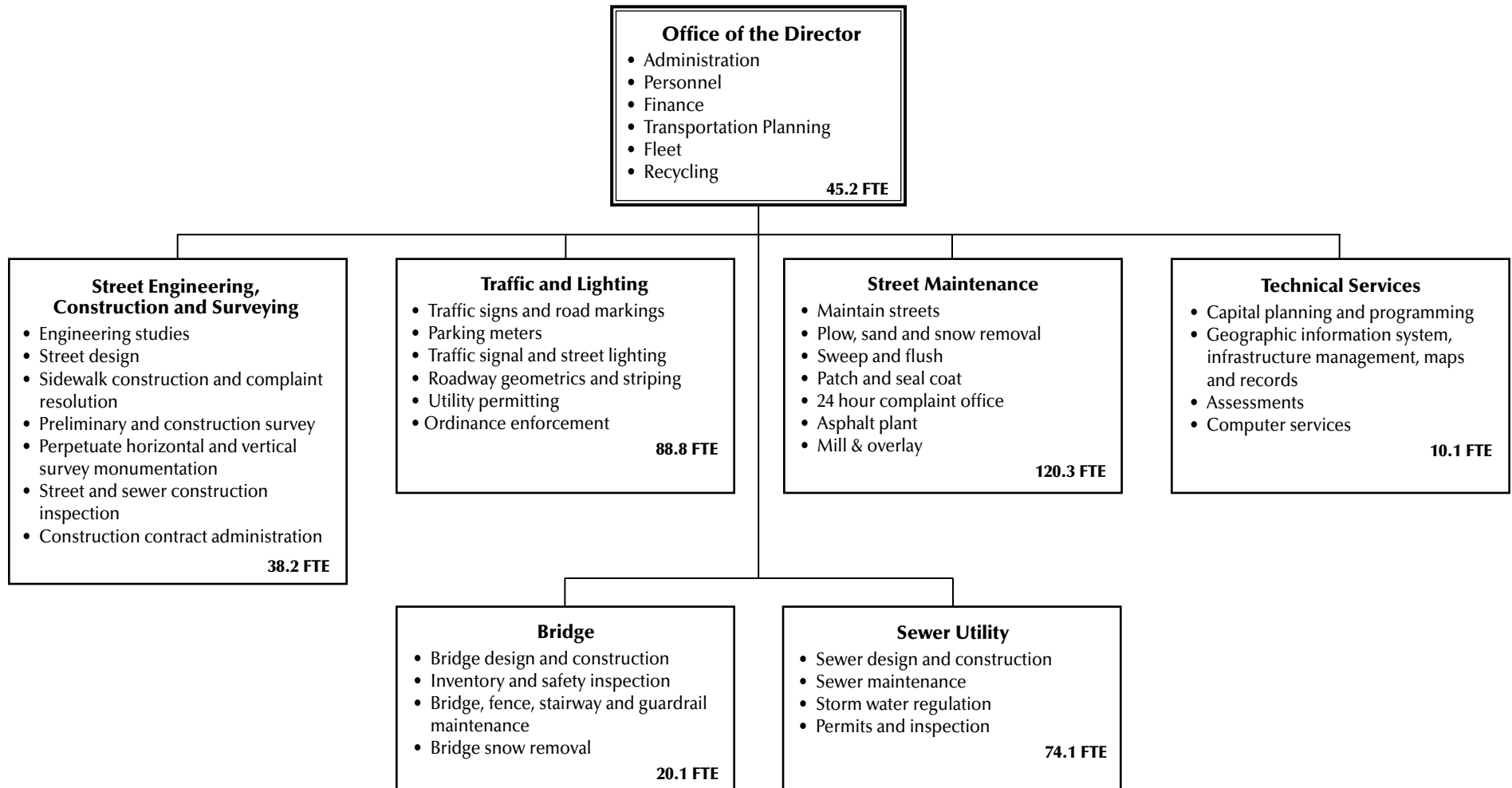
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**SPECIAL FUNDS**

Department	Activity	2006 Adopted FTE	2007 Adopted FTE	2008 Adopted FTE	2009 Mayor's Proposed FTE	Change from 2008 Adopted
Division						
12	PUBLIC HEALTH					
1220	PUBLIC HEALTH SPECIAL FUND					
	33220 PUBLIC HEALTH SUPPORT SERVICES	5.5	7.5	7.5	5.5	-2.0
	33221 HEALTH BUILDING MAINTENANCE	3.0	3.0	3.0	3.0	0.0
	33222 HEALTH LABORATORY	3.9	3.9	3.9	3.9	0.0
	33223 BIRTH AND DEATH RECORDS	2.5	2.5	2.5	1.5	-1.0
	33224 COMPUTERIZED INFORMATION SERVICES	2.0	2.0	2.0	2.0	0.0
	33225 DISEASE INVESTIGATION AND CONTROL	2.5	2.0	2.0	2.0	0.0
	33226 COMMUNICABLE DISEASE CONTROL	2.9	2.4	3.4	2.2	-1.2
	33227 FAMILIES IN CRISIS	1.0	1.0	1.0	1.0	0.0
	33231 CHS GRANT ADMINISTRATION	2.5	0.5	0.5	0.5	0.0
	33232 HEALTH RECORDS	0.5	0.5	0.5	0.5	0.0
	33233 FAMILY PLANNING PROGRAM	4.3	4.7	4.7	4.7	0.0
	33234 IMMUNIZATION PROGRAM	2.8	1.7	1.8	1.6	-0.2
	33239 HEALTH LABORATORY-SPECIAL	1.0	1.0	1.0	1.0	0.0
	33240 LEAD BASED PAINT HAZ CNTRL PROG	3.0	3.0	2.0	2.0	0.0
	33241 REPRO HLTH SCREEN & DISEASE PREVENT	0.5				0.0
	33242 SEXUALLY TRANSMITTED DISEASE CONT'L	0.5	0.4	0.4	0.4	0.0
	33243 AIDS SCREENING & PREVENTION PROGRAM	0.6	1.1	1.1	1.1	0.0
	33244 PREVENTIVE MEDICINE	2.2	2.3	2.3	2.1	-0.2
	33247 SUPPLEMENTAL FOOD (W.I.C.)	15.2	14.2	13.2	13.2	0.0
	33249 CHILDHOOD LEAD POISONING PREVENTION	2.0	1.0	1.0	1.0	0.0
	33251 COMMUNITY HEALTH EDUCATION	1.5	0.0			0.0
	<b>Division Total</b>	<b>59.9</b>	<b>54.7</b>	<b>53.8</b>	<b>49.2</b>	<b>-4.6</b>
	<b>Department Total</b>	<b>59.9</b>	<b>54.7</b>	<b>53.8</b>	<b>49.2</b>	<b>-4.6</b>

# Public Works

*The Department of Public Works is committed to performing its many services in the most timely, efficient and cost effective manner possible.*



**(Total 396.8 FTEs)**

7/30/08

## About the Department of Public Works

### What We Do (Description of Services)

Public Works is one of the key departments responsible for maintaining the "face" of the City, and makes sure that:

- Streets are kept clean, plowed & have routine surface maintenance;
- Alleys are maintained to the level customers expect (paved, oiled, dirt);
- Sidewalks are maintained properly for the public;
- Street lights are lit and maintained;
- Traffic signals are functioning safely & maintained;
- Traffic signs are in place & maintained;
- Maintenance equipment is maintained & available for use;
- The Sewer Utility's mission is to provide the service of transporting sanitary wastewater to the regional treatment system. The Utility also collects & transports storm water to the Mississippi River through a separate system of pipes to improve the quality of our storm water discharges.
- The Sewer Utility maintains flood protection levees & pumping facilities & is well prepared to manage floods;
- Engineering services (design, survey, inspection and administration) are provided for street, sewer, traffic, & bridge construction projects.

### Statistical Profile

- Sewer Utility Bond Rating maintained by Standard & Poor's of AAA & Aa2 by Moody's Investors Service.
- 851 miles of streets
- 804 miles of sanitary sewers; 450 miles of storm sewers
- 1007 miles of sidewalks
- Over 37,000 street lights
- 471 signalized intersections
- 331 bridges
- 520 fleet rental units (vehicles and other equipment)
- 371 bridges

### 2007-2008 Accomplishments

Public Works prides itself on being systematic and preventive in maintenance, having accomplished the following:

- Committed to do a management practices self assessment in evaluating how St. Paul Public Works complies with national standards & practices.
- Hired City's first energy coordinator to work with all City departments to reduce a combined \$11 million per year that City spends on electricity, natural gas & motor fuels.
- An E85 fuel site was installed in 2007 & is expected to dispense over 6,000 gallons of E85 fuel in 2008.
- 15 heavy trucks were programmed with idle shutdown systems to automatically stop the engine after 10 minutes of idle time.
- The Public Works Asphalt Plant received the Minnesota Pollution Control Agency Green Star award in March 2008 for environmental regulations & record keeping compliance; the first asphalt plant in the state to receive this award.
- Began major sewer tunnel repair in 2007 with approximately \$3 million in funding.
- Completed three RSVP projects in 2007: Hubbard/Griggs, Griggs/Jefferson, & White Bear/Burns.
- Began four new RSVP projects in 2008: Seventh/Bay, Ivy/Kennard, Ashland/Pascal, and Earl/McLean.
- Established a Safe Routes to School Committee & dedicated more staff time to school safety reviews.
- Secured \$6 million in Federal funding for 2009 & 2010 for City bridge replacements.
- Conducted 108 bridge safety inspections.
- Completed change over of seal coat program from a 8-year cycle to a 10-year cycle.
- Completed change over of the arterial street sweeping program from 13 times per season to 10 times per season.
- Completed the federally funded Como Bikeway project which included 8.5 miles of bicycle facilities.
- Began testing energy efficient LED & induction street lighting.

## 2009 Budget Plan

### 2009 Goals

- Fiscal responsibility - finding appropriate compromise between service, cost and structural balance.
- Continue to work with Public Art Saint Paul to include creative elements in the department's work.
- Begin a pavement management system for St. Paul.
- Complete planned portions of the 2009 Residential Street Vitality Program projects, including one Invest St. Paul area project.
- Work with Eureka Recycling to implement curbside collection of household organics.
- Begin self-study of the department through the American Public Works Association (APWA) Management Practices Program.
- Continue evaluating particularly strenuous job duties to explore ways to minimize or eliminate work related injury.
- Hold the 3rd annual all employee conference that will build department esprit de corps through training, motivation and shared experience.
- Improve communication with the public and media to help the public understand the work that is done, what to expect, and who to call when they have concerns.
- Improve utilization of computer maintenance management system to improve management of pavement markings, traffic signs, traffic signals and street lighting infrastructure assets and to develop a long term funding plan for maintenance of these facilities.
- Continue to investigate energy efficient street lighting with the eventual goal of reducing electricity use/costs and maintenance costs.
- Investigate implementation of high-tech parking meters.
- Implement installation of federally funded Marshall Avenue, Como Avenue and Highland Parkway Non Motorized Transportation Pilot Program bike projects. This is part of ongoing goal to increase bike facilities in St. Paul.

### 2009 Budget Explanation

#### Base Adjustments

The 2008 adopted budget was adjusted to set the budget base for 2009. The base includes the anticipated growth in salaries and fringes for 2009 for employees related to the bargaining process. It also includes inflation on services and materials.

#### Mayor's Recommendation

The proposed general fund budget is \$2,015,048, an increase of \$337,757 from the adopted 2008 budget. Included in this increase was \$65,336 for a new Bicycle Coordinator.

Special fund budgets total \$138,187,810, which is an increase of approximately \$1,030,000.

The Mayor's proposal includes the following rate increases:

Sanitary Sewer:	10%
Storm Sewer:	12.5%
ROW Maintenance:	12 % non-downtown/15% downtown
Recycling Charges	11%

Due to the proposal to transfer Real Estate from the department, special fund expenditures were reduced by \$5,916,583. Therefore, special fund expenditures for the remainder of the department increased by approximately \$6.9 million.

Significant special fund expenditure increases include: \$1,787,911 increase in the payment to Met Council Environmental Services for sanitary sewage treatment; \$1 million increase in WPA repayment; \$655,000 for a 2008 bond payment; \$1.3 million total for improvements to the stormwater sewer system, \$1.1 million for Street Lighting Construction projects; \$375,000 in motor fuel and \$463,000 in salt.





# Spending Reports

# Public Works

Department/Office Director: **BRUCE E BEESE**

	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008 Adopted
<b>Spending By Unit</b>					
001 GENERAL FUND	1,537,719	1,505,423	1,677,291	2,015,048	337,757
205 PUBLIC WORKS ENGINEERING FUND	6,644,103	6,061,912	8,094,715	8,379,664	284,949
225 RIGHT OF WAY MAINTENANCE FUND	26,219,138	28,550,569	27,223,510	28,396,644	1,173,134
230 PARKING METER COLLECTION AND FINES	5,552,924	5,379,604	5,755,672	5,298,314	-457,358
231 LIGHTING ASSESSMENT DISTRICTS	150,599	166,901	165,209	200,000	34,791
232 SOLID WASTE & RECYCLING	2,797,389	2,873,843	3,417,244	3,420,561	3,317
233 ENERGY CONSERVATION INVESTMENT			386,989		-386,989
240 TRAFFIC, SIGNAL, & LGHTG MTCE	10,248,513	10,755,820	12,397,909	13,649,108	1,251,199
245 ASPHALT PLANT INTERNAL SERVICE	2,242,794	2,337,123	3,556,507	3,707,469	150,962
250 PUBLIC WORKS EQUIPMENT SERVICE	5,006,637	6,412,530	6,327,083	6,780,083	453,000
255 PUB.WKS.ADMIN & SPPT.SERVICES	6,147,102	6,241,878	9,799,241	3,882,658	-5,916,583
260 SEWER UTILITY	44,493,272	42,774,603	60,420,683	64,473,309	4,052,626
Total Spending by Unit	<b>111,040,190</b>	<b>113,060,205</b>	<b>139,222,053</b>	<b>140,202,858</b>	<b>980,805</b>
<b>Spending By Major Object</b>					
SALARIES	19,761,367	20,866,906	24,803,911	23,582,164	-1,221,747
SERVICES	16,408,060	17,781,882	20,895,027	20,883,316	-11,711
MATERIALS AND SUPPLIES	11,582,770	13,780,340	14,170,913	17,018,791	2,847,878
EMPLOYER FRINGE BENEFITS	8,496,768	9,650,663	9,657,513	9,199,988	-457,525
MISC TRANSFER CONTINGENCY ETC	42,661,709	39,933,889	59,395,711	60,441,615	1,045,904
DEBT	9,376,319	8,378,898	6,809,839	6,017,756	-792,083
STREET SEWER BRIDGE ETC IMPROVEMENT	4,930				
EQUIPMENT LAND AND BUILDINGS	2,748,268	2,667,626	3,489,139	3,059,228	-429,911
Total Spending by Object	<b>111,040,190</b>	<b>113,060,205</b>	<b>139,222,053</b>	<b>140,202,858</b>	<b>980,805</b>
Percent Change from Previous Year		<b>1.8%</b>	<b>23.1%</b>	<b>0.7%</b>	
<b>Financing By Major Object</b>					
GENERAL FUND	1,537,719	1,505,423	1,677,291	2,015,048	337,757
SPECIAL FUND					
TAXES					
LICENSES AND PERMITS	1,127,242	1,072,975	1,268,000	1,218,000	-50,000
INTERGOVERNMENTAL REVENUE	9,462,813	8,366,367	9,130,860	9,402,689	271,829
FEES, SALES AND SERVICES	61,400,570	64,344,657	70,137,479	75,413,431	5,275,952
ENTERPRISE AND UTILITY REVENUES	34,223	39,132	20,000	20,000	
MISCELLANEOUS REVENUE	27,752,044	24,785,216	38,897,786	42,077,858	3,180,072
TRANSFERS	5,268,818	3,591,055	4,218,703	4,353,097	134,394
FUND BALANCES			13,871,934	5,702,735	-8,169,199
Total Financing by Object	<b>106,583,429</b>	<b>103,704,825</b>	<b>139,222,053</b>	<b>140,202,858</b>	<b>980,805</b>
Percent Change from Previous Year		<b>-2.7%</b>	<b>34.2%</b>	<b>0.7%</b>	

**City of Saint Paul**  
**2009 Budget Division Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

Department: **07 PUBLIC WORKS**Division: **0701 PUBLIC WORKS ADMINISTRATION**

Division Manager: BRUCE E BEESE

Division Mission:

TO PROVIDE MANAGEMENT AND SUPPORT SERVICES TO THE OPERATING DIVISIONS IN THE DEPARTMENT OF PUBLIC WORKS. NOTE: MUCH OF THIS PROGRAMMING AND FINANCING HAS TRANSITIONED FROM THE GENERAL FUND TO THE ADMINISTRATION SPECIAL FUND 255 OVER THE PAST SEVERAL YEARS.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)			
	2006	2007	2008	2009			2006	2007	2008	2009
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent		Authorized FTE	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	Change from 2008 FTE/Amount
<b>by Type of Expenditure</b>										
SALARIES										
SERVICES	180,263	171,968	180,151	208,386	28,235	15.7%				
MATERIALS AND SUPPLIES			45,523	9,747	-35,776	-78.6%				
EMPLOYER FRINGE BENEFITS	3,493	3,845	0	0						
MISC TRANSFER CONTINGENCY ETC	7,191	7,191	7,191	258,180	250,989	3490.3%				
DEBT										
STREET SEWER BRIDGE ETC IMPROVEMENT										
EQUIPMENT LAND AND BUILDINGS										
Division Total	<b>190,947</b>	<b>183,004</b>	<b>232,865</b>	<b>476,313</b>	<b>243,448</b>	<b>104.5%</b>				
<b>by Activity</b>										
02000 DIRECTOR'S OFFICE: PUBLIC WORKS	75,791	67,848	77,707	321,155	243,448	313.3%				
02010 XCEL ENERGY PERMITTING COSTS	115,156	115,156	155,158	155,158						
Division Total	<b>190,947</b>	<b>183,004</b>	<b>232,865</b>	<b>476,313</b>	<b>243,448</b>	<b>104.5%</b>				
Percent Change from Previous Year		<b>-4.2%</b>	<b>27.2%</b>							
									<b>0.0</b>	<b>0</b>

# City of Saint Paul

## 2009 Budget Division Spending Plan Summary

### Mayor's Proposed Budget

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

Department: **07 PUBLIC WORKS**Division: **0710 ENGINEERING DIVISION**

Division Manager: JOHN P MACZKO

Division Mission:

TO BE RESPONSIBLE FOR PLANNING, PROGRAMMING, DESIGN, CONSTRUCTION AND USE OF STREETS AND BRIDGES. NOTE: SOME PROGRAMMING AND FINANCING FOR THIS HAS TRANSITIONED FROM THE GENERAL FUND TO THE SPECIAL FUND 205 DURING THE PAST SEVERAL YEARS.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)						
	2006	2007	2008	2009			2006	2007	2008	2009		Change from	
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent		Authorized FTE		Adopted FTE/Amount	Mayor's Proposed FTE/Amount		2008 FTE/Amount	
<b>by Type of Expenditure</b>													
SALARIES	400,307	411,789	432,798	440,367	7,569	1.7%							
SERVICES	15,253	14,846	25,283	27,332	2,049	8.1%							
MATERIALS AND SUPPLIES			19,064	23,063	3,999	21.0%							
EMPLOYER FRINGE BENEFITS	127,017	134,029	133,507	134,213	706	0.5%							
MISC TRANSFER CONTINGENCY ETC													
DEBT													
STREET SEWER BRIDGE ETC IMPROVEMENT													
EQUIPMENT LAND AND BUILDINGS													
Division Total	<b>542,577</b>	<b>560,664</b>	<b>610,652</b>	<b>624,975</b>	<b>14,323</b>	<b>2.3%</b>							
<b>by Activity</b>													
02105 TRANSPORTATION PLANNING	21,647	20,797	22,471	23,137	666	3.0%	0.2	0.2	0.2	17,028	0.2	17,572	544
02150 STREET ENGINEERING: PUB.WKS.	161,642	156,566	185,295	192,223	6,928	3.7%	1.8	1.8	1.8	118,620	1.8	123,335	4,715
02170 BRIDGE ENGINEERING: PUB.WKS.	93,669	97,424	100,582	103,119	2,537	2.5%	0.9	0.9	0.9	76,004	0.9	77,187	1,183
02180 CONSTRUCTION INSPECTION: P.W.	98,105	120,732	120,369	115,704	-4,665	-3.9%	1.1	1.1	1.1	88,064	1.1	82,818	-5,246
02190 SURVEY SECTION: PUBLIC WORKS	167,515	165,145	181,935	190,792	8,857	4.9%	2.2	2.2	1.7	133,082	1.7	139,455	6,373
Division Total	<b>542,577</b>	<b>560,664</b>	<b>610,652</b>	<b>624,975</b>	<b>14,323</b>	<b>2.3%</b>	<b>6.2</b>	<b>6.2</b>	<b>5.7</b>	<b>432,798</b>	<b>5.7</b>	<b>440,367</b>	<b>0.0</b> <b>7,569</b>
Percent Change from Previous Year		<b>3.3%</b>	<b>8.9%</b>				<b>0.0%</b>	<b>-8.1%</b>				<b>0.0%</b>	<b>1.7%</b>

**City of Saint Paul**  
**2009 Budget Division Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

Department: **07 PUBLIC WORKS**Division: **0732 TRAFFIC, SIGNAL & LIGHT'G MAINT.**

Division Manager: PAUL A ST.MARTIN

Division Mission:

TO PROVIDE SAFE, EFFICIENT, ECONOMICAL TRAFFIC CONTROL AND ENHANCE SAFETY WITH EFFICIENT STREET LIGHTING FOR THE CITIZENS AND BUSINESSES IN SAINT PAUL.  
 NOTE: MUCH OF THE PROGRAMMING AND FINANCING FOR THIS HAS BEEN TRANSITIONED INTO SPECIAL FUND 240 OVER THE PAST SEVERAL YEARS.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)						
	2006	2007	2008	2009			2006	2007	2008	2009		Change from	
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed			Authorized FTE		Adopted FTE/Amount	Mayor's Proposed FTE/Amount		2008 FTE/Amount	
<b>by Type of Expenditure</b>				Amount	Change/Percent								
SALARIES	390,076	398,697	429,485	496,758	67,273	15.7%							
SERVICES	152,214	114,419	129,071	127,353	-1,718	-1.3%							
MATERIALS AND SUPPLIES	135,036	113,049	128,873	124,267	-4,606	-3.6%							
EMPLOYER FRINGE BENEFITS	126,868	135,590	146,345	165,382	19,037	13.0%							
MISC TRANSFER CONTINGENCY ETC													
DEBT													
STREET SEWER BRIDGE ETC IMPROVEMENT													
EQUIPMENT LAND AND BUILDINGS													
Division Total	<b>804,195</b>	<b>761,755</b>	<b>833,774</b>	<b>913,760</b>	<b>79,986</b>	<b>9.6%</b>							
<b>by Activity</b>													
02155 TRAFFIC ENGR'G: PUB.WKS.- GF	466,301	493,816	513,681	525,042	11,361	2.2%	4.9	4.9	4.9	327,622	4.9	342,016	14,394
02157 TRAFFIC CALMING	161,083	139,728	141,910	210,535	68,625	48.4%	1.5	1.5	1.5	101,863	2.2	154,742	52,879
02280 TRAFFIC LIGHT'G & SIGNALS	176,810	128,211	178,183	178,183									
Division Total	<b>804,195</b>	<b>761,755</b>	<b>833,774</b>	<b>913,760</b>	<b>79,986</b>	<b>9.6%</b>	<b>6.4</b>	<b>6.4</b>	<b>6.4</b>	<b>429,485</b>	<b>7.1</b>	<b>496,758</b>	<b>67,273</b>
Percent Change from Previous Year		<b>-5.3%</b>	<b>9.5%</b>				<b>0.0%</b>	<b>0.0%</b>	<b>0.0%</b>			<b>10.9%</b>	<b>15.7%</b>

# City of Saint Paul

## 2009 Budget Fund Spending Plan Summary

### Mayor's Proposed Budget

Fund: **205 PUBLIC WORKS ENGINEERING FUND**Fund Manager: **JOHN P MACZKO**Department: **07 PUBLIC WORKS**Department Director: **BRUCE E BEESE**

Fund Purpose:

TO BE RESPONSIBLE FOR PLANNING, PROGRAMMING, DESIGN, CONSTRUCTION AND USE OF STREETS AND BRIDGES

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)							
	2006	2007	2008	2009			2006	2007	2008	2009		Change from		
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed			Authorized	Adopted	Mayor's Proposed	2008				
				Amount	Change/Percent		FTE		FTE/Amount		FTE/Amount		FTE/Amount	
<b>by Type of Expenditure</b>														
SALARIES	3,186,237	2,936,819	3,956,481	4,159,873	203,392	5.1%								
SERVICES	1,425,883	1,154,800	2,078,407	2,108,602	30,195	1.5%								
MATERIALS AND SUPPLIES	197,299	115,489	459,562	391,439	-68,123	-14.8%								
EMPLOYER FRINGE BENEFITS	983,281	1,062,639	1,224,791	1,275,262	50,471	4.1%								
MISC TRANSFER CONTINGENCY ETC	646,736	689,255	87,844	115,164	27,320	31.1%								
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMEN														
EQUIPMENT LAND AND BUILDINGS	204,668	102,910	287,630	329,324	41,694	14.5%								
Spending Total	<b>6,644,103</b>	<b>6,061,912</b>	<b>8,094,715</b>	<b>8,379,664</b>	<b>284,949</b>	<b>3.5%</b>								
<b>by Activity</b>														
12100MUNICIPAL ENGR. ADMIN.	243,278	-465,984												
12101OFFICE ENGINEER ADMINISTRATION	335,162	340,755	447,834	467,236	19,402	4.3%								
12102COMPUTER SERVICES: PUB WKS	214,582	230,549	239,148	219,746	-19,402	-8.1%								
12103ASSET MANAGEMENT	183,160	16,576												
12105TRANSPORTATION PLANNING	274,988	285,181	393,065	399,254	6,189	1.6%	2.3	2.3	2.3	193,982	2.3	212,352		18,370
12110CAPITAL FORECASTING & PROGRAMMING	315,850	152,049	555,697	560,620	4,923	0.9%	1.5	1.4	1.4	138,677	1.4	142,725		4,048
12115PW - TECHNICAL SERVICES	888,763	1,042,244	1,290,712	1,410,403	119,691	9.3%	7.6	7.1	7.1	470,022	8.0	556,330	0.9	86,308
12150STREET DESIGN - PROJECTS	799,201	862,579	1,130,427	1,152,445	22,018	1.9%	11.0	10.3	10.3	688,499	10.3	705,157		16,658
12155TRAFFIC ENGR'G - PROJECTS	549,624	641,580	573,873	637,060	63,187	11.0%	5.7	5.7	5.7	362,766	6.2	419,712	0.5	56,946
12160SEWER DESIGN - PROJECTS	502,252	607,283	679,344	693,136	13,792	2.0%	6.5	6.5	6.5	422,835	6.5	430,200		7,365
12170BRIDGE ENG.- PROJECTS	530,556	514,597	634,446	647,452	13,006	2.0%	5.7	5.7	5.7	378,725	5.7	360,845		-17,880
12180CONSTRUCTION - PROJECTS	1,090,956	1,045,201	1,053,700	1,063,993	10,293	1.0%	10.4	10.6	10.6	655,763	10.6	663,561		7,798
12190SURVEY - PROJECTS	715,730	789,302	1,096,469	1,128,319	31,850	2.9%	12.7	12.7	12.7	645,212	12.7	668,991		23,779
Fund Total	<b>6,644,103</b>	<b>6,061,912</b>	<b>8,094,715</b>	<b>8,379,664</b>	<b>284,949</b>	<b>3.5%</b>	<b>63.4</b>	<b>62.3</b>	<b>62.3</b>	<b>3,956,481</b>	<b>63.7</b>	<b>4,159,873</b>	<b>1.4</b>	<b>203,392</b>
Percent Change from Previous Year		<b>-8.8%</b>	<b>33.5%</b>				<b>-1.7%</b>		<b>0.0%</b>				<b>2.2%</b>	<b>5.1%</b>

# City of Saint Paul

## 2009 Budget Fund Spending Plan Summary

### Mayor's Proposed Budget

Fund: **225 RIGHT OF WAY MAINTENANCE FUND**Department: **07 PUBLIC WORKS**Fund Manager: **GARY L ERICHSON**Department Director: **BRUCE E BEESE**

Fund Purpose:

TO PROVIDE STREET AND BRIDGE MAINTENANCE ON CITY OWNED STREETS AND BRIDGES AND REPAIR AND MAINTAIN STREETS AND BRIDGES WITH DESIGNATIONS OTHER THAN CITY OWNED WITHIN THE CITY LIMITS AS DIRECTED BY STATE AND FEDERAL MUNICIPALITIES.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)						
	2006	2007	2008	2009			2006	2007	2008	2009	Change from		
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent		Authorized FTE	FTE/Amount	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2008 FTE/Amount	2009 FTE/Amount	2008 FTE/Amount
<b>by Type of Expenditure</b>													
SALARIES	5,885,370	6,491,610	7,005,839	6,751,189	-254,650	-3.6%							
SERVICES	5,213,398	5,954,487	5,347,922	5,607,215	259,293	4.8%							
MATERIALS AND SUPPLIES	3,137,294	4,490,751	3,462,283	4,909,821	1,447,538	41.8%							
EMPLOYER FRINGE BENEFITS	3,188,641	3,517,260	3,204,163	3,038,536	-165,627	-5.2%							
MISC TRANSFER CONTINGENCY ETC	7,913,709	7,460,567	7,814,303	8,024,559	210,256	2.7%							
DEBT													
STREET SEWER BRIDGE ETC IMPROVEMEN													
EQUIPMENT LAND AND BUILDINGS	880,725	635,895	389,000	65,324	-323,676	-83.2%							
Spending Total	<b>26,219,138</b>	<b>28,550,569</b>	<b>27,223,510</b>	<b>28,396,644</b>	<b>1,173,134</b>	<b>4.3%</b>							
<b>by Activity</b>													
42310ADMINISTRATION	8,535,402	8,638,316	9,051,424	9,281,382	229,958	2.5%	3.9	3.9	3.9	262,628	3.9	273,691	11,063
42316STREET REPAIR & CLEAN'G EQUIPT.	880,725	635,895	389,000	65,324	-323,676	-83.2%							
42318FIELD OPERATIONS	734,525	910,603	664,669	808,905	144,236	21.7%	7.0	7.0	7.0	308,543	7.7	347,617	0.7 39,074
42325NEIGHBORHOOD CLEANUP	119,977	129,888	125,000	125,000									
42340BRIDGE,FENCE,STAIRWAY MAINT.	1,495,834	1,491,396	1,423,290	1,448,894	25,604	1.8%	13.5	13.5	13.5	758,113	13.5	785,917	27,804
42360DOWNTOWN STREETS - CLASS 1-A	869,633	861,738	1,241,528	1,370,204	128,676	10.4%	9.4	9.4	9.4	505,824	9.2	512,943	-0.2 7,119
42361DOWNTOWN STREETS - CLASS 1-B	93,932	98,481	213,540	218,839	5,299	2.5%	1.0	1.0	1.0	68,920	1.0	71,655	2,735
42362OUTLYING COMM & ARTER - CLASS II	6,485,088	6,869,146	6,383,315	6,800,981	417,666	6.5%	49.5	49.5	49.5	2,465,382	42.0	2,144,213	-7.5 -321,169
42363RESIDENTIAL STREETS - CLASS III	5,917,231	7,701,946	6,376,509	6,908,678	532,169	8.3%	43.2	43.2	43.2	2,088,535	42.8	2,077,311	-0.4 -11,224
42364OILED & PAVED ALLEYS - CLASS IV	1,030,392	1,161,750	1,236,137	1,253,332	17,195	1.4%	9.8	9.8	9.8	482,091	9.2	469,941	-0.6 -12,150
42365UNIMPROVED STREETS - CLASS V	18,979	10,263	65,270	65,430	160	0.2%	0.7	0.7	0.7	39,341	0.7	40,596	1,255
42366UNIMPROVED ALLEYS - CLASS VI	37,420	41,148	53,828	49,675	-4,153	-7.7%	0.5	0.5	0.5	26,462	0.5	27,305	843
Fund Total	<b>26,219,138</b>	<b>28,550,569</b>	<b>27,223,510</b>	<b>28,396,644</b>	<b>1,173,134</b>	<b>4.3%</b>	<b>138.5</b>	<b>138.5</b>	<b>138.5</b>	<b>7,005,839</b>	<b>130.5</b>	<b>6,751,189</b>	<b>-8.0 -254,650</b>
Percent Change from Previous Year		<b>8.9%</b>	<b>-4.6%</b>				<b>0.0%</b>	<b>0.0%</b>			<b>-5.8%</b>	<b>-3.6%</b>	

**City of Saint Paul**  
**2009 Budget Fund Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **230 PARKING METER COLLECTION AND FINES**Fund Manager: **PAUL A ST.MARTIN**Department: **07 PUBLIC WORKS**Department Director: **BRUCE E BEESE**

Fund Purpose:

TO ACCOUNT FOR PARKING METER AND FINE REVENUES WHICH SUPPORT METER MAINTENANCE AND ENFORCEMENT.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)					
	2006	2007	2008	2009			2006	2007	2008	2009		Change from
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Amount	Change/Percent		Authorized FTE		Adopted FTE/Amount	Mayor's Proposed FTE/Amount		2008 FTE/Amount
<b>by Type of Expenditure</b>												
SALARIES	178,748	194,652	219,859	224,023	4,164	1.9%						
SERVICES	156,484	145,955	165,967	163,926	-2,041	-1.2%						
MATERIALS AND SUPPLIES	35,232	22,741	98,345	91,031	-7,314	-7.4%						
EMPLOYER FRINGE BENEFITS	55,021	62,730	61,736	80,763	19,027	30.8%						
MISC TRANSFER CONTINGENCY ETC	5,127,439	4,953,527	5,198,078	4,730,571	-467,507	-9.0%						
DEBT												
STREET SEWER BRIDGE ETC IMPROVEMEN												
EQUIPMENT LAND AND BUILDINGS			11,687	8,000	-3,687	-31.5%						
Spending Total	<b>5,552,924</b>	<b>5,379,604</b>	<b>5,755,672</b>	<b>5,298,314</b>	<b>-457,358</b>	<b>-7.9%</b>						
<b>by Activity</b>												
32210SURFACE PARKING ENFORCEMENT UNIT	1,377,933	1,392,211	1,512,901	1,554,855	41,954	2.8%						
32211PARK METER REV TRANS TO GEN FUND	3,747,066	3,557,187	3,683,907	3,168,907	-515,000	-14.0%						
32212PARKING METER REPAIR	427,924	430,206	558,864	574,552	15,688	2.8%	4.6	4.8	4.8	219,859	4.8	224,023
Fund Total	<b>5,552,924</b>	<b>5,379,604</b>	<b>5,755,672</b>	<b>5,298,314</b>	<b>-457,358</b>	<b>-7.9%</b>	<b>4.6</b>	<b>4.8</b>	<b>4.8</b>	<b>219,859</b>	<b>4.8</b>	<b>224,023</b>
Percent Change from Previous Year		<b>-3.1%</b>	<b>7.0%</b>					<b>4.3%</b>	<b>0.0%</b>		<b>0.0%</b>	<b>1.9%</b>



**City of Saint Paul**  
**2009 Budget Fund Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **231 LIGHTING ASSESSMENT DISTRICTS**Fund Manager: **PAUL A ST.MARTIN**Department: **07 PUBLIC WORKS**Department Director: **BRUCE E BEESE**

Fund Purpose:

TO ACCOUNT FOR MAINTENANCE AND OPERATION OF STREET LIGHTING ASSESSMENT DISTRICTS THROUGHOUT THE CITY.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)				
	2006	2007	2008	2009			2006	2007	2008	2009	Change from
	2nd Prior	Last Year	Adopted	Mayor's Proposed			Authorized	Adopted	Adopted	Mayor's Proposed	2008
	Exp. & Enc.	Exp. & Enc.		Amount	Change/Percent		FTE	FTE/Amount	FTE/Amount	FTE/Amount	FTE/Amount
<b><u>by Type of Expenditure</u></b>											
SALARIES											
SERVICES	71,333	69,682	105,446	100,000	-5,446	-5.2%					
MATERIALS AND SUPPLIES	79,266	97,219	59,763	100,000	40,237	67.3%					
EMPLOYER FRINGE BENEFITS											
MISC TRANSFER CONTINGENCY ETC											
DEBT											
STREET SEWER BRIDGE ETC IMPROVEMEN											
EQUIPMENT LAND AND BUILDINGS											
Spending Total	<b>150,599</b>	<b>166,901</b>	<b>165,209</b>	<b>200,000</b>	<b>34,791</b>	<b>21.1%</b>					
<b><u>by Activity</u></b>											
32320LIGHTING MAINT. ASSESSMENT	150,599	166,901	165,209	200,000	34,791	21.1%					
DISTRICT											
Fund Total	<b>150,599</b>	<b>166,901</b>	<b>165,209</b>	<b>200,000</b>	<b>34,791</b>	<b>21.1%</b>				<b>0.0</b>	<b>0</b>
Percent Change from Previous Year		<b>10.8%</b>	<b>-1.0%</b>								

**City of Saint Paul**  
**2009 Budget Fund Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **232 SOLID WASTE & RECYCLING**Fund Manager: **RICHARD A PERSON**Department: **07 PUBLIC WORKS**Department Director: **BRUCE E BEESE**

Fund Purpose:

OVERSEE CONTRACTS WITH NEIGHBORHOOD ENERGY CONSORTIUM AND DISTRICT 14 FOR PROVISION OF RECYCLING SERVICES. ENSURE PASS-THROUGH OF SCORE FUNDING FROM RAMSEY COUNTY TO SUPPORT PROGRAM. COORDINATE ENFORCEMENT OF SOLID WASTE ORDINANCE. WORK WITH REFUSE HAULERS AND NEIGHBORHOODS ON REFUSE COLLECTION ISSUES. OVERSEE MANAGEMENT OF NEIGHBORHOOD CLEANUP PROGRAM. COOPERATE WITH THE PCA ON THE PIGS EYE LANDFILL CLEAN-UP. ACT AS CITY LIAISON WITH RAMSEY COUNTY ON LAKE JANE LANDFILL CLEAN-UP.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)							
	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed			2006 Authorized FTE	2007 FTE	2008 Adopted FTE/Amount	2009 Mayor's Proposed FTE/Amount	Change from 2008 FTE/Amount			
				Amount	Change/Percent									
<b>by Type of Expenditure</b>														
SALARIES	60,399	63,052	97,865	100,602	2,737	2.8%								
SERVICES	2,516,040	2,587,785	3,002,214	3,001,972	-242	0.0%								
MATERIALS AND SUPPLIES	1,397	2,317	10,647	10,889	242	2.3%								
EMPLOYER FRINGE BENEFITS	19,553	20,689	31,518	32,098	580	1.8%								
MISC TRANSFER CONTINGENCY ETC	200,000	200,000	275,000	275,000										
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMEN														
EQUIPMENT LAND AND BUILDINGS														
Spending Total	2,797,389	2,873,843	3,417,244	3,420,561	3,317	0.1%								
<b>by Activity</b>														
32401SOLID WASTE & RECYCLING	2,797,389	2,873,843	3,417,244	3,420,561	3,317	0.1%	1.0	1.0	1.0	97,865	1.0	100,602	2,737	
Fund Total	2,797,389	2,873,843	3,417,244	3,420,561	3,317	0.1%	1.0	1.0	1.0	97,865	1.0	100,602	0.0 2,737	
Percent Change from Previous Year		2.7%	18.9%				0.0%	0.0%			0.0%	2.8%		

**City of Saint Paul**  
**2009 Budget Fund Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **233 ENERGY CONSERVATION INVESTMENT**Department: **07 PUBLIC WORKS**

Fund Purpose:

This fund will be used to recommission City buildings to reduce overall operating costs.

Fund Manager: **JAMES A GIEBEL**Department Director: **BRUCE E BEESE**

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)				
	2006	2007	2008	2009		2006	2007	2008	2009	Change from
	2nd Prior	Last Year	Adopted	Mayor's Proposed		Authorized		Adopted	Mayor's Proposed	2008
	Exp. & Enc.	Exp. & Enc.		Amount	Change/Percent	FTE		FTE/Amount	FTE/Amount	FTE/Amount
<b><u>by Type of Expenditure</u></b>										
SALARIES			71,342	-71,342	-100.0%					
SERVICES			267,922	-267,922	-100.0%					
MATERIALS AND SUPPLIES			25,000	-25,000	-100.0%					
EMPLOYER FRINGE BENEFITS			22,725	-22,725	-100.0%					
MISC TRANSFER CONTINGENCY ETC										
DEBT										
STREET SEWER BRIDGE ETC IMPROVEMEN										
EQUIPMENT LAND AND BUILDINGS										
Spending Total	<b>0</b>	<b>0</b>	<b>386,989</b>	<b>0</b>	<b>-386,989</b>	<b>-100.0%</b>				
<b><u>by Activity</u></b>										
32501ENERGY INITIATIVES/COORDINATION			386,989	-386,989	-100.0%		1.0	71,342		-1.0 -71,342
Fund Total	<b>0</b>	<b>0</b>	<b>386,989</b>	<b>0</b>	<b>-386,989</b>	<b>-100.0%</b>	<b>1.0</b>	<b>71,342</b>		<b>-1.0 -71,342</b>
Percent Change from Previous Year		<b>0.0%</b>	<b>0.0%</b>						<b>-100.0%</b>	<b>-100.0%</b>

# City of Saint Paul

## 2009 Budget Fund Spending Plan Summary

### Mayor's Proposed Budget

Fund: **240 TRAFFIC, SIGNAL, & LGHTG MTCE**Fund Manager: **PAUL A ST.MARTIN**Department: **07 PUBLIC WORKS**Department Director: **BRUCE E BEESE**

Fund Purpose:

TO MODIFY, INSTALL AND REPAIR DAMAGE TO THE TRAFFIC SIGNAL, STREET LIGHTING AND SIGNING SYSTEMS. TO MAINTAIN AND OPERATE THE ABOVE SYSTEMS. TO BILL THE GENERAL FUND FOR ROUTINE MAINTENANCE, PREVENTIVE MAINTENANCE & EXTRAORDINARY MAINTENANCE. TO BILL THE CAPITAL IMPROVEMENT PROJECTS FOR NEW INSTALLATIONS AND MAJOR IMPROVEMENTS. TO BILL INDIVIDUALS FOR REPAIR OF DAMAGED PROPERTY. TO ADMINISTER THE INSTALLATION OF PRIVATE BUS SHELTERS. TO ADMINISTER AND COORDINATE THE USE OF AND ENFORCEMENT ON THE CITY'S RIGHT OF WAY.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)							
	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009			2006 Authorized FTE	2007	2008 Adopted FTE/Amount	2009		Change from		
				Mayor's Proposed						Mayor's Proposed		2008		
				Amount	Change/Percent					FTE/Amount	FTE/Amount	FTE/Amount		
<b>by Type of Expenditure</b>														
SALARIES	3,757,024	3,829,245	4,927,813	4,794,387	-133,426	-2.7%								
SERVICES	1,721,355	1,804,328	2,261,069	2,307,705	46,636	2.1%								
MATERIALS AND SUPPLIES	2,791,995	3,105,722	3,073,525	4,468,519	1,394,994	45.4%								
EMPLOYER FRINGE BENEFITS	1,739,948	1,963,580	2,036,939	1,963,824	-73,115	-3.6%								
MISC TRANSFER CONTINGENCY ETC	23,268	30,656	54,563	84,673	30,110	55.2%								
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMEN														
EQUIPMENT LAND AND BUILDINGS	214,922	22,289	44,000	30,000	-14,000	-31.8%								
Spending Total	10,248,513	10,755,820	12,397,909	13,649,108	1,251,199	10.1%								
<b>by Activity</b>														
12005TRAFFIC MAINTENANCE - PROJECTS	1,690,661	1,276,771	1,947,979	1,664,198	-283,781	-14.6%	21.7	19.0	19.0	967,393	15.9	849,345	-3.1	-118,048
12006SIGNAL MAINTENANCE - PROJECTS	1,738,313	2,000,398	2,331,326	2,300,475	-30,851	-1.3%	16.6	16.1	15.1	1,178,873	14.1	1,161,041	-1.0	-17,832
12007LIGHTING MAINTENANCE - PROJECTS	3,724,453	3,821,787	4,750,816	4,926,580	175,764	3.7%	23.3	20.4	22.4	1,740,835	20.4	1,681,526	-2.0	-59,309
12008BUS SHELTER ADMIN.	6,140	19,887	26,395	25,576	-819	-3.1%	0.1	0.2	0.2	13,567	0.2	14,730		1,163
12009TRAFFIC WAREHOUSE	1,697,234	1,913,691	1,492,406	2,862,223	1,369,817	91.8%	2.7	2.7	2.7	142,518	2.7	147,115		4,597
12010RESIDENTIAL PARKING PERMIT PRGM.	51,080	37,919	37,430	37,100	-330	-0.9%	0.3	0.3	0.3	16,120	0.3	16,635		515
12012GSOC/MAPS & RECORDS	135,403	197,247	300,536	319,287	18,751	6.2%	3.0	3.8	2.8	133,206	3.8	190,627	1.0	57,421
12015UTILITY & PERMITTEE ADMIN. & COORD.	1,205,230	1,488,120	1,511,021	1,513,669	2,648	0.2%	12.0	15.0	14.0	735,301	13.0	733,368	-1.0	-1,933
Fund Total	10,248,513	10,755,820	12,397,909	13,649,108	1,251,199	10.1%	79.7	77.5	76.5	4,927,813	70.4	4,794,387	-6.1	-133,426
Percent Change from Previous Year		5.0%	15.3%				-2.8%		-1.3%				-8.0%	-2.7%

**City of Saint Paul**  
**2009 Budget Fund Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **245 ASPHALT PLANT INTERNAL SERVICE**Fund Manager: **GARY L ERICHSON**Department: **07 PUBLIC WORKS**Department Director: **BRUCE E BEESE**

Fund Purpose:

THE PURPOSE OF THE ASPHALT PLANT IS TO PRODUCE VARIOUS TYPES OF ASPHALT MIXTURES TO BE USED IN THE PATCHING, REPAIRING, AND GENERAL MAINTENANCE OF STREETS. IT IS CENTRALLY LOCATED FOR THE PRIMARY PURPOSE OF MINIMIZING TRAVEL TIME IN ADDITION TO PROVIDING QUICK ACCESS AND MINIMUM DOWNTIME WHILE LOADING. DURING THE SPRING POTHOLE SEASON, THE PLANT HAS AN EARLY START UP DATE TO PROVIDE HOT ASPHALT TO THE STREET REPAIR CREWS THUS ALLOWING PERMANENT REPAIRS TO BE MADE AS SOON AS POSSIBLE.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)							
	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed			2006 Authorized FTE	2007	2008 Adopted FTE/Amount	2009 Mayor's Proposed FTE/Amount	Change from 2008 FTE/Amount			
				Amount	Change/Percent									
<b>by Type of Expenditure</b>														
SALARIES	197,755	237,869	238,144	249,428	11,284	4.7%								
SERVICES	98,672	110,039	185,412	169,594	-15,818	-8.5%								
MATERIALS AND SUPPLIES	1,887,305	1,902,910	3,058,246	3,211,859	153,613	5.0%								
EMPLOYER FRINGE BENEFITS	59,062	86,305	74,705	76,588	1,883	2.5%								
MISC TRANSFER CONTINGENCY ETC														
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMEN														
EQUIPMENT LAND AND BUILDINGS														
Spending Total	2,242,794	2,337,123	3,556,507	3,707,469	150,962	4.2%								
<b>by Activity</b>														
12201ASPHALT PLANT	2,242,794	2,337,123	3,556,507	3,707,469	150,962	4.2%	4.3	4.3	4.3	238,144	4.3	249,428	11,284	
Fund Total	2,242,794	2,337,123	3,556,507	3,707,469	150,962	4.2%	4.3	4.3	4.3	238,144	4.3	249,428	0.0	11,284
Percent Change from Previous Year		4.2%	52.2%				0.0%	0.0%				0.0%	4.7%	

**City of Saint Paul**  
**2009 Budget Fund Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **250 PUBLIC WORKS EQUIPMENT SERVICE**Fund Manager: **LARON A MUNDAHL**Department: **07 PUBLIC WORKS**Department Director: **BRUCE E BEESE**

Fund Purpose:

THE MISSION OF PUBLIC WORKS MUNICIPAL EQUIPMENT IS TO PROVIDE A POOL OF RENTAL CARS, TRUCKS, SPECIALIZED VEHICLES AND EQUIPMENT. THIS EQUIPMENT IS RENTED TO PUBLIC WORKS DIVISIONS, OTHER CITY DEPARTMENTS AND OTHER GOVERNMENTAL AGENCIES. MUNICIPAL EQUIPMENT OPERATES A CITY-WIDE EQUIPMENT DISPATCHING SERVICE. IT ALSO REPAIRS AND MAINTAINS EQUIPMENT OWNED AND OPERATED BY PUBLIC WORKS DIVISIONS AND OTHER CITY DEPARTMENTS AND WRITES SPECIFICATIONS FOR PUBLIC WORKS VEHICLES AND EQUIPMENT, PURCHASES AND DISPOSES OF PUBLIC WORKS VEHICLES AND EQUIPMENT, PROVIDES EQUIPMENT RECORDS AND A COMPUTERIZED FUEL SYSTEM.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)							
	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009		2006 Authorized FTE	2007	2008 Adopted FTE/Amount	2009		Change from 2008 FTE/Amount			
				Mayor's Proposed					Mayor's Proposed					
				Amount	Change/Percent				FTE/Amount	FTE/Amount				
<b>by Type of Expenditure</b>														
SALARIES	1,092,420	1,194,771	1,276,747	1,312,414	35,667	2.8%								
SERVICES	659,007	735,707	711,225	715,571	4,346	0.6%								
MATERIALS AND SUPPLIES	2,301,272	2,604,076	2,505,301	2,895,603	390,302	15.6%								
EMPLOYER FRINGE BENEFITS	392,836	534,579	443,129	485,264	42,135	9.5%								
MISC TRANSFER CONTINGENCY ETC	1,037	670		11,846	11,846									
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMEN														
EQUIPMENT LAND AND BUILDINGS	560,065	1,342,726	1,390,681	1,359,385	-31,296	-2.3%								
Spending Total	5,006,637	6,412,530	6,327,083	6,780,083	453,000	7.2%								
<b>by Activity</b>														
12202PUB.WKS. EQUIPMENT SERVICES	5,005,600	6,412,305	6,327,083	6,780,083	453,000	7.2%	23.0	23.0	23.0	1,276,747	23.0	1,312,414		35,667
12205MOTOR VEHICLE BUDGET	1,037	225												
Fund Total	5,006,637	6,412,530	6,327,083	6,780,083	453,000	7.2%	23.0	23.0	23.0	1,276,747	23.0	1,312,414	0.0	35,667
Percent Change from Previous Year		28.1%	-1.3%				0.0%	0.0%					0.0%	2.8%

# City of Saint Paul

## 2009 Budget Fund Spending Plan Summary

### Mayor's Proposed Budget

Fund: **255 PUB.WKS.ADMIN & SPPT.SERVICES**Fund Manager: **BRUCE E BEESE**Department: **07 PUBLIC WORKS**Department Director: **BRUCE E BEESE**

Fund Purpose:

TO PROVIDE MANAGEMENT AND SUPPORT SERVICES TO THE OPERATING DIVISIONS IN THE DEPARTMENT OF PUBLIC WORKS AND TO MANAGE THE CITY'S REAL ESTATE NEEDS WHICH INCLUDE ACQUIRING, DISPOSING AND LEASING CITY REAL PROPERTY, IMPROVEMENTS, PROCESSING PUBLIC IMPROVEMENT ASSESSMENTS AND ANNUAL OPERATION AND MAINTENANCE SERVICE CHARGES, MANAGING FINANCE AND MANAGEMENT SERVICES DEPARTMENT'S REAL ESTATE HOLDINGS, AND MANAGING THE CENTRAL ENERGY AND FACILITY MANAGEMENT PROGRAM.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)							
	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009		Change from 2008	2006 Authorized FTE	2007	2008 Adopted FTE/Amount	2009		Change from 2008		
				Mayor's Proposed						Mayor's Proposed				
				Amount	Change/Percent					FTE/Amount	FTE/Amount			
<b>by Type of Expenditure</b>														
SALARIES	1,906,277	2,071,326	2,488,687	1,242,354	-1,246,333	-50.1%								
SERVICES	875,239	946,906	1,113,267	568,516	-544,751	-48.9%								
MATERIALS AND SUPPLIES	492,083	502,721	473,489	108,084	-365,405	-77.2%								
EMPLOYER FRINGE BENEFITS	588,376	798,374	804,797	404,577	-400,220	-49.7%								
MISC TRANSFER CONTINGENCY ETC	1,292,943	1,217,779	4,533,563	1,525,652	-3,007,911	-66.3%								
DEBT	143,369	186,719	253,017		-253,017	-100.0%								
STREET SEWER BRIDGE ETC IMPROVEMEN	4,930													
EQUIPMENT LAND AND BUILDINGS	843,887	518,052	132,421	33,475	-98,946	-74.7%								
Spending Total	6,147,102	6,241,878	9,799,241	3,882,658	-5,916,583	-60.4%								
<b>by Activity</b>														
12300DIRECTOR'S OFFICE	905,493	485,691	431,685	483,329	51,644	12.0%	2.7	2.7	2.7	259,039	2.7	266,143	7,104	
12303MARKETING & PUBLIC RELATIONS		852	133,558	136,115	2,557	1.9%				1.5	78,487	1.5	86,192	7,705
12320ACCOUNTING AND PAYROLL	802,534	869,441	941,378	924,053	-17,325	-1.8%	11.0	11.0	11.0	610,596	10.0	606,604	-1.0	-3,992
12321OFFICE ADMINISTRATION	475,038	403,526	546,559	474,994	-71,565	-13.1%	4.0	4.0	4.5	264,864	3.5	210,912	-1.0	-53,952
12322COMPUTER SERVICES	928,130	1,012,700	998,287	999,660	1,373	0.1%	0.9	1.0	1.0	40,519			-1.0	-40,519
12340DESIGN GROUP	343,659	447,831	507,494		-507,494	-100.0%	3.8	4.5	4.5	308,404			-4.5	-308,404
12350CITY HALL ANNEX - OPERATING	1,749,643	1,954,394	4,113,804		-4,113,804	-100.0%	3.5	3.5	3.5	192,125			-3.5	-192,125
12363REAL ESTATE ADMIN & SERVICE FEES	833,490	935,375	1,264,234		-1,264,234	-100.0%	10.5	10.3	10.3	667,196			-10.3	-667,196
12375SAFETY SERVICES	109,114	132,068	139,674	141,939	2,265	1.6%	1.0	1.0	1.0	67,457	1.0	72,503		5,046
12390CHCH RENOVATION/IMPROVEMENTS			722,568	722,568										
Fund Total	6,147,102	6,241,878	9,799,241	3,882,658	-5,916,583	-60.4%	37.4	38.0	40.0	2,488,687	18.7	1,242,354	-21.3	-1,246,333
Percent Change from Previous Year		1.5%	57.0%					1.6%	5.3%				-53.3%	-50.1%

# City of Saint Paul

## 2009 Budget Fund Spending Plan Summary

### Mayor's Proposed Budget

Fund: **260 SEWER UTILITY**Department: **07 PUBLIC WORKS**

Fund Purpose:

Fund Manager: **BRUCE D ELDER**Department Director: **BRUCE E BEESE**

TO PROVIDE CITY RESIDENTS WITH AN ADEQUATE AND RELIABLE STORM, SANITARY AND/OR COMBINED SYSTEM THAT COMPLIES WITH FEDERAL AND STATE REQUIREMENTS AT A REASONABLE COST. THIS FUND DESIGNS, CONSTRUCTS, MAINTAINS AND OPERATES THE CITY'S SEWER SYSTEM. IT ACCOUNTS FOR THE COLLECTION OF MONIES TO PAY THE METROPOLITAN WASTE CONTROL COMMISSION, WATERSHED MANAGEMENT ORGANIZATION FUNCTIONS, SEWER AVAILABILITY CHARGE AND STORM SEWER SYSTEM CHARGE TRANSFERS. THE FUND FURTHER ACCOUNTS FOR COORDINATION WITH THE MINNESOTA POLLUTION CONTROL AGENCY, ENVIRONMENTAL PROTECTION AGENCY, METROPOLITAN COUNCIL AND OTHER ENVIRONMENTAL AGENCIES OR GROUPS AND THE UTILITY COMPANIES.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)							
	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009			2006 Authorized FTE	2007	2008 Adopted FTE/Amount	2009		Change from 2008 FTE/Amount		
				Mayor's Proposed						Mayor's Proposed				
				Amount	Change/Percent					FTE/Amount	FTE/Amount			
<b>by Type of Expenditure</b>														
SALARIES	2,706,753	3,037,077	3,658,851	3,810,769	151,918	4.2%								
SERVICES	3,322,918	3,970,961	5,321,671	5,777,144	455,473	8.6%								
MATERIALS AND SUPPLIES	524,590	823,344	751,292	674,469	-76,823	-10.2%								
EMPLOYER FRINGE BENEFITS	1,212,673	1,331,043	1,473,158	1,543,481	70,323	4.8%								
MISC TRANSFER CONTINGENCY ETC	27,449,386	25,374,244	41,425,169	45,415,970	3,990,801	9.6%								
DEBT	9,232,950	8,192,179	6,556,822	6,017,756	-539,066	-8.2%								
STREET SEWER BRIDGE ETC IMPROVEMEN														
EQUIPMENT LAND AND BUILDINGS	44,002	45,753	1,233,720	1,233,720										
Spending Total	44,493,272	42,774,603	60,420,683	64,473,309	4,052,626	6.7%								
<b>by Activity</b>														
22200MAJOR SEWER SERVICE OBLIGATION	18,830,734	22,726,544	29,817,963	33,677,395	3,859,432	12.9%								
22201SEWER MAINTENANCE	4,662,822	5,446,783	6,543,445	6,228,088	-315,357	-4.8%	45.7	44.2	45.7	2,317,723	46.2	2,447,034	0.5	129,311
22207SEWER SYSTEM MANAGEMENT	666,616	677,297	1,184,356	1,081,805	-102,551	-8.7%	7.6	8.4	7.8	441,737	7.0	421,050	-0.8	-20,687
22208REGIONAL ISSUES/MANDATES MGMNT.	169,938	166,804	179,308	150,597	-28,711	-16.0%	1.4	1.3	1.3	125,002	1.0	104,315	-0.3	-20,687
22209SAC ADMIN & PROJECTS	573,168	1,224,138	1,383,421	1,371,962	-11,459	-0.8%	0.6	0.4	0.1	8,371			-0.1	-8,371
22211SEWER INFRASTRUCTURE MGMNT.	126,734	205,304	775,299	736,376	-38,923	-5.0%	3.9	4.4	4.6	249,349	4.6	257,421		8,072
22212STORM SEWER SYSTEM CHARGE	201,025	208,126	323,339	353,688	30,349	9.4%	2.3	2.1	1.7	107,068	1.7	102,747		-4,321
22214INFLOW AND INFILTRATION	508	632,280	216,847	731,139	514,292	237.2%		1.5	2.2	156,857	1.6	113,913	-0.6	-42,944
22217MAJOR SEWER REPAIR CONSTR.	3,018,796		1,961,000	2,019,000	58,000	3.0%								
22220SEWER TUNNEL REHABILITATION			3,000,000	3,000,000										
22221SEWER CONSTRUCTION	7,586,813	4,019,318	7,361,000	7,990,000	629,000	8.5%								
22222REVENUE BOND DEBT SERVICE	6,300,119	5,286,576	3,640,000	0	-3,640,000	-100.0%								
22225STORMWATER DISCHARGE MGMNT.	300,493	294,369	1,589,243	1,503,656	-85,587	-5.4%	3.2	3.1	2.1	148,438	2.2	158,899	0.1	10,461
22226GOPHER STATE ONE-CALL	214,420	172,020	192,570	173,521	-19,049	-9.9%	2.4	2.2	2.1	104,306	1.0	58,459	-1.1	-45,847
22227PRIVATE SEWER CONN. REPAIR PROG.	357,960	258,053	800,000	800,000										
22228SEWER INSPECTION PROGRAM				755,902	755,902						2.3	146,931	2.3	146,931
22304DEBT SERVICE - 2004 BONDS	450,292	444,779	447,919	446,544	-1,375	-0.3%								
223062006 REVENUE BOND DEBT SERVICE	656,804	635,350	634,875	634,675	-200	0.0%								
223082008 REVENUE BOND DEBT SERVICE				1,793,873	1,793,873									
223092009 REVENUE BOND DEBT SERVICE				655,000	655,000									
22398DEBT SERVICE - 1998 BONDS	376,031	376,862	370,098	370,088	-10	0.0%								
Fund Total	44,493,272	42,774,603	60,420,683	64,473,309	4,052,626	6.7%	67.1	67.6	67.6	3,658,851	67.6	3,810,769	0.0	151,918



# Financing Reports

## Financing by Major Object Code

Department: **07 PUBLIC WORKS**

### GENERAL FUND

	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008 Adopted
2850 <u>USE OF STREET - TEMPORARY</u>					
<b>LICENSES AND PERMITS</b>	0	0	0	0	0
4397 <u>PW COLLABORATIONS</u>					
<b>FEES, SALES AND SERVICES</b>	0	0	0	0	0
7302 <u>TRANSFER FROM ENTERPRISE FUND</u>	393,590	227,758	259,694	280,120	20,426
7303 <u>TRANSFER FROM INTERNAL SERVICE FUND</u>	1,000,000	500,000			
7305 <u>TRANSFER FROM SPECIAL REVENUE FUND</u>	782,400	822,544	1,107,400	930,026	-177,374
<b>TRANSFERS</b>	2,175,990	1,550,302	1,367,094	1,210,146	-156,948
Fund Total	2,175,990	1,550,302	1,367,094	1,210,146	-156,948

## Financing by Major Object Code

Department: **07 PUBLIC WORKS**

### SPECIAL FUNDS

		2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008 Adopted
2800	PERMITS	250				
2830	CEMENT SIDEWALKS	13,543	13,132	13,000	13,000	
2832	SEWER - HOUSE CONNECTIONS	90,850	75,850	90,000	90,000	
2833	VACATION - STREETS AND ALLEYS	24,500	9,300	30,000		-30,000
2850	USE OF STREET - TEMPORARY	987,759	964,981	1,135,000	1,105,000	-30,000
2851	USE OF STREET - PERMANENT	895	897			
2852	USE OF STREET - VARIOUS LOCATIONS	9,445	8,815		10,000	10,000
	<b>LICENSES AND PERMITS</b>	1,127,242	1,072,975	1,268,000	1,218,000	-50,000
3403	MUNICIPAL STATE AID	3,404,733	2,755,885	3,027,500	3,295,393	267,893
3450	TRUNK HIGHWAY FUNDS	302,264	201,509	403,018	680,000	276,982
3501	COUNTY AID	1,563,779	1,363,104	1,387,775	1,587,775	200,000
3699	OTHER MISCELLANEOUS GRANTS	540,052	540,176	587,567	587,567	
3705	CITY SHRE OF COUNTY COURT	3,651,985	3,505,693	3,725,000	3,251,954	-473,046
	<b>INTERGOVERNMENTAL REVENUE</b>	9,462,813	8,366,367	9,130,860	9,402,689	271,829
4071	PARKING	1,392	907	1,000	1,000	
4072	PARKING METERS	1,759,758	1,714,372	1,858,461	1,865,397	6,936
4099	FEES - N.O.C.	40,131	44,109	40,000	40,000	
4202	ASPHALT	2,384,672	2,345,110	3,709,800	3,706,969	-2,831
4204	MAPS, PUBLICATIONS & REPORTS	11,317	8,072	10,000	7,000	-3,000
4206	GAIN ON SALE OF ASSETS	9,988	25,962	55,000	15,000	-40,000
4215	SURPLUS - PURCHASING		15,426			
4272	METER HOODING	111,913	130,592	143,783	152,535	8,752
4299	SALES N.O.C.	168,484	201,444	135,000	185,000	50,000
4301	NORMAL ACTIVITY SERVICES	14,392,432	15,624,514	20,118,721	20,745,847	627,126
4314	SANITARY SEWER BILL	28,906,224	29,952,998	28,739,021	31,605,527	2,866,506
4317	STATE TRUCK HIGHWAY MAINTENANCE	100,755				
4323	VEHICLE MAINTENANCE	779,183	919,649	700,000	886,000	186,000
4390	STORM SEWER SYSTEM CHARGE	9,593,830	10,106,582	10,536,281	11,759,487	1,223,206
4392	SEWER CONNECTION REPAIR CHARGE	501,585	386,150	800,000	800,000	

# Financing by Major Object Code

Department: **07 PUBLIC WORKS**

## SPECIAL FUNDS

	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008 Adopted
4399 SERVICES N.O.C.	2,638,906	2,868,770	3,290,412	3,643,669	353,257
<b>FEES, SALES AND SERVICES</b>	61,400,570	64,344,657	70,137,479	75,413,431	5,275,952
5499 RENTALS N.O.C.	34,223	39,132	20,000	20,000	
<b>ENTERPRISE AND UTILITY REVENUES</b>	34,223	39,132	20,000	20,000	0
6001 CURRENT YEAR	11,186,279	11,350,663	23,338,775	26,094,649	2,755,874
6002 1ST YEAR DELINQUENT	247,190	291,346			
6003 2ND YEAR DELINQUENT	37,465	57,098			
6004 3RD YEAR DELINQUENT	8,722	26,178			
6005 4TH YEAR DELINQUENT	4,574	12,143			
6006 5TH YEAR AND PRIOR	9,913	7,439			
6007 PENALTIES & INT. P. I. R. ASSETS	134,703	181,307		40,000	40,000
6008 TAX EXEMPT PROPERTIES	-56,460				
6010 PREPAID ASSESSMENTS	7,852,347	8,845,307		50,000	50,000
6107 PENALTIES AND INTERESTS-MISC.ASSESS			832,400	655,026	-177,374
6108 TAX EXEMPT PROPERTIES	73,041	54,964			
6201 BOND SALE			7,000,000	12,000,000	5,000,000
6301 SEWER AVAILABILITY CHARGE	1,292,600	1,511,224	1,300,000	1,300,000	
6601 ACCRUED INTEREST ON BOND SOLD					
6602 INTEREST ON INVESTMENTS	303,950	296,574	559,694	580,120	20,426
6605 OTHER INTEREST EARNED	6,890	3,801			
6606 INTEREST ON NOTES & LOANS RECEIVBLE	45,051	40,434	35,533	30,329	-5,204
6611 INC(DEC) FMV OF INVESTMENT	974	104,515			
6801 RENTS	1,553,943	1,659,753	1,689,661	43,000	-1,646,661
6901 CASH OVER OR SHORT	4,809	-2,021			
6907 COUNTY SHARE OF COST	9,012				
6908 DAMAGE CLAIM RECOVERY FROM OTHERS	331,747	320,365	280,000	310,000	30,000
6914 REFUNDS - JURY DUTY PAY	776	400			
6915 REFUNDS - NOT OTHERWISE CLASSIFIED	111				
6917 REFUNDS - OVERPAYMENTS	4,012,879	10,232			

## Financing by Major Object Code

Department: **07 PUBLIC WORKS**

### SPECIAL FUNDS

	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008 Adopted
6922 REPAYMENT OF ADVANCE OR LOAN			252,166	252,166	
6928 RECOVERABLE ADVANCE FR GENERAL FUND			3,222,568	722,568	-2,500,000
6969 CAPITAL ASSET CONTRIBUTION	643,741				
6999 OTHER MISCELLANEOUS REVENUE N.O.C.	47,787	13,494			
<b>MISCELLANEOUS REVENUE</b>	27,752,044	24,785,216	38,510,797	42,077,858	3,567,061
7299 TRANSFER FROM GENERAL FUND	7,191	7,191	7,191	7,191	
7302 TRANSFER FROM ENTERPRISE FUND	868,560	153,560	202,753	441,771	239,018
7303 TRANSFER FROM INTERNAL SERVICE FUND	55,070		32,363		-32,363
7305 TRANSFER FROM SPECIAL REVENUE FUND	2,895,973	3,304,364	3,841,396	3,904,135	62,739
7306 TRANSFER FROM CAP PROJ FUND-OTHER	108,031	125,940	135,000		-135,000
7307 TRANSFER FROM TRUST FUND					
7499 TRANSFER IN - INTRAFUND - OTHER	4,930				
7603 PRIOR PERIOD ADJUSTMENT	1,329,063				
<b>TRANSFERS</b>	5,268,818	3,591,055	4,218,703	4,353,097	134,394
9830 USE OF FUND BALANCE			2,370,792	1,104,298	-1,266,494
9831 CONTRIBUTION TO FUND BALANCE				-1,171,156	-1,171,156
9925 USE OF NET ASSETS			11,792,913	6,534,199	-5,258,714
9926 CONTRIBUTION TO NET ASSETS			-291,771	-764,606	-472,835
<b>FUND BALANCES</b>	0	0	13,871,934	5,702,735	-8,169,199
<b>Fund Total</b>	105,045,710	102,199,402	137,157,773	138,187,810	1,030,037
<b>Department Total</b>	<u>107,221,700</u>	<u>103,749,704</u>	<u>138,524,867</u>	<u>139,397,956</u>	<u>873,089</u>

City of Saint Paul  
Financing Plan by Department and Activity

Fund: 001    GENERAL FUND

Fund Manager: LORI J LEE

Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:

THE GENERAL FUND RECEIVES THE VAST MAJORITY OF ITS REVENUE FROM PROPERTY TAXES, STATE AIDS AND FRANCHISE FEES.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
07	PUBLIC WORKS					
02000	DIRECTOR'S OFFICE: PUBLIC WORKS	2,175,990	1,550,302	1,367,094	1,210,146	-156,948
	Department Total	2,175,990	1,550,302	1,367,094	1,210,146	-156,948
	Financing by Major Object					
	TAXES					
	LICENSES AND PERMITS					
	INTERGOVERNMENTAL REVENUE					
	FEES, SALES AND SERVICES					
	ENTERPRISE AND UTILITY REVENUES					
	MISCELLANEOUS REVENUE					
	TRANSFERS	2,175,990	1,550,302	1,367,094	1,210,146	-156,948
	FUND BALANCES					
	Total Financing by Object	2,175,990	1,550,302	1,367,094	1,210,146	-156,948

# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **205 PUBLIC WORKS ENGINEERING FUND**

Fund Manager: JOHN P MACZKO

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THIS FUND IS FINANCED PRIMARILY BY CHARGES TO SPECIFIC CAPITAL PROJECTS FOR ENGINEERING SERVICES PERFORMED. BOTH SPENDING AND FINANCING ARE DRIVEN BY THE CAPITAL PROJECTS SCHEDULED FOR A GIVEN YEAR.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>07</b>	<b>PUBLIC WORKS</b>					
12100	MUNICIPAL ENGR. ADMIN.	141,168	1,197,796	-20,505	-48,392	-27,887
12110	CAPITAL FORECASTING & PROGRAMMING		36,110			
12115	PW - TECHNICAL SERVICES	1,075,058	956,949	974,153	944,596	-29,557
12150	STREET DESIGN - PROJECTS	1,372,738	1,236,610	1,484,630	2,062,890	578,260
12170	BRIDGE ENG.- PROJECTS		295,576	404,625	218,500	-186,125
12180	CONSTRUCTION - PROJECTS	1,146,181	1,245,889	2,115,518	2,142,724	27,206
12190	SURVEY - PROJECTS	778,369	684,251	1,392,119	1,691,251	299,132
12160	SEWER DESIGN - PROJECTS	909,503	594,701	1,575,760	1,260,570	-315,190
12155	TRAFFIC ENGR'G - PROJECTS	35,979	66,688	168,415	107,525	-60,890
<b>Department Total</b>		<b>5,458,996</b>	<b>6,314,570</b>	<b>8,094,715</b>	<b>8,379,664</b>	<b>284,949</b>
<b><u>Financing by Major Object</u></b>						
TAXES						
LICENSES AND PERMITS		18,904	16,942	18,000	18,000	
INTERGOVERNMENTAL REVENUE						
FEES, SALES AND SERVICES		5,435,022	6,297,528	8,097,220	8,410,056	312,836
ENTERPRISE AND UTILITY REVENUES						
MISCELLANEOUS REVENUE			100			
TRANSFERS		5,070				
FUND BALANCES				-20,505	-48,392	-27,887
<b>Total Financing by Object</b>		<b>5,458,996</b>	<b>6,314,570</b>	<b>8,094,715</b>	<b>8,379,664</b>	<b>284,949</b>

# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **225 RIGHT OF WAY MAINTENANCE FUND**

Fund Manager: GARY L ERICHSON

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THIS FUND HAS TWO PRIMARY FUNDING SOURCES. THEY CONSIST OF RIGHT OF WAY MAINTENANCE ASSESSMENTS FOR STREET MAINTENANCE ON CITY OWNED STREETS, SIDEWALKS, TRAFFIC LIGHTING MAINTENANCE, TREE TRIMMING AND TREE STUMP REMOVAL ; STATE AND COUNTY ROAD MAINTENANCE AID FOR STREETS WITH DESIGNATIONS OTHER THAN CITY STREETS.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>07</b>	<b>PUBLIC WORKS</b>					
42310	ADMINISTRATION	19,868,513	20,404,669	3,181,105	3,559,556	378,451
42316	STREET REPAIR & CLEAN'G EQUIPT.		15,426			
42318	FIELD OPERATIONS	10,040	146			
42340	BRIDGE,FENCE,STAIRWAY MAINT.	120,810	51,243	30,000	30,000	
42360	DOWNTOWN STREETS - CLASS 1-A	138,086	71,057	2,006,571	2,202,968	196,397
42361	DOWNTOWN STREETS - CLASS 1-B	5,251	2,860	465,449	428,267	-37,182
42362	OUTLYING COMM & ARTER - CLASS II	991,677	970,267	8,816,445	8,178,326	-638,119
42363	RESIDENTIAL STREETS - CLASS III	360,501	378,916	11,046,933	12,296,356	1,249,423
42364	OILED & PAVED ALLEYS - CLASS IV	38,429	8,100	1,520,335	1,510,979	-9,356
42365	UNIMPROVED STREETS - CLASS V			89,920	108,835	18,915
42366	UNIMPROVED ALLEYS - CLASS VI			66,752	81,357	14,605
<b>Department Total</b>		<b>21,533,307</b>	<b>21,902,684</b>	<b>27,223,510</b>	<b>28,396,644</b>	<b>1,173,134</b>
<b>Financing by Major Object</b>						
TAXES						
LICENSES AND PERMITS						
INTERGOVERNMENTAL REVENUE						
		2,739,750	1,994,423	2,309,305	2,865,130	555,825
FEES, SALES AND SERVICES						
		1,604,689	1,572,189	1,265,000	1,293,000	28,000
ENTERPRISE AND UTILITY REVENUES						
		34,223	39,132	20,000	20,000	
MISCELLANEOUS REVENUE						
		17,129,394	18,296,940	21,503,273	23,811,751	2,308,478
TRANSFERS						
		25,251			441,771	
FUND BALANCES						
				2,125,932	-35,008	-2,160,940
<b>Total Financing by Object</b>		<b>21,533,307</b>	<b>21,902,684</b>	<b>27,223,510</b>	<b>28,396,644</b>	<b>731,363</b>



# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **230 PARKING METER COLLECTION AND FINES**

Fund Manager: PAUL A ST.MARTIN

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

PRIMARY REVENUES ARE THE CITY'S SHARE OF PARKING VIOLATION FEES AND PARKING METER REVENUES. ESTIMATE OF PARKING VIOLATION REVENUES IS BASED ON HISTORICAL COLLECTION OF 150,000 PARKING TAGS.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>07</b>	<b>PUBLIC WORKS</b>					
32210	SURFACE PARKING ENFORCEMENT UNIT	3,651,985	3,505,693	3,725,000	3,251,954	-473,046
32212	PARKING METER REPAIR	1,899,669	1,872,641	2,030,672	2,046,360	15,688
	<b>Department Total</b>	<b>5,551,654</b>	<b>5,378,334</b>	<b>5,755,672</b>	<b>5,298,314</b>	<b>-457,358</b>
	<b><u>Financing by Major Object</u></b>					
	TAXES					
	LICENSES AND PERMITS					
	INTERGOVERNMENTAL REVENUE	3,651,985	3,505,693	3,725,000	3,251,954	-473,046
	FEES, SALES AND SERVICES	1,899,669	1,872,641	2,030,672	2,046,360	15,688
	ENTERPRISE AND UTILITY REVENUES					
	MISCELLANEOUS REVENUE					
	TRANSFERS					
	FUND BALANCES					
	<b>Total Financing by Object</b>	<b>5,551,654</b>	<b>5,378,334</b>	<b>5,755,672</b>	<b>5,298,314</b>	<b>-457,358</b>

# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **231 LIGHTING ASSESSMENT DISTRICTS**

Fund Manager: PAUL A ST.MARTIN

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THIS FUND IS FINANCED ENTIRELY BY ASSESSMENTS TO PROPERTY OWNERS WHO BENEFIT FROM THESE ABOVE STANDARD LIGHTING SYSTEMS. THESE DISTRICTS ARE GENERALLY BUSINESS DISTRICTS AND ALL HAVE SPECIFICALLY REQUESTED LIGHTING SYSTEMS THAT ARE NOT THE CITY STANDARD.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>07</b>	<b>PUBLIC WORKS</b>					
32320	LIGHTING MAINT. ASSESSMENT DISTRICT	161,056	171,308	165,209	200,000	34,791
	<b>Department Total</b>	<b>161,056</b>	<b>171,308</b>	<b>165,209</b>	<b>200,000</b>	<b>34,791</b>
	<b><u>Financing by Major Object</u></b>					
	TAXES					
	LICENSES AND PERMITS					
	INTERGOVERNMENTAL REVENUE					
	FEES, SALES AND SERVICES					
	ENTERPRISE AND UTILITY REVENUES					
	MISCELLANEOUS REVENUE	161,056	171,308	155,500	194,791	39,291
	TRANSFERS					
	FUND BALANCES			9,709	5,209	-4,500
	<b>Total Financing by Object</b>	<b>161,056</b>	<b>171,308</b>	<b>165,209</b>	<b>200,000</b>	<b>34,791</b>

City of Saint Paul  
Financing Plan by Department and Activity

Fund: 232    **SOLID WASTE & RECYCLING**

Fund Manager: RICHARD A PERSON

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THIS FUND IS FINANCED PRIMARILY WITH SERVICE FEES COLLECTED THROUGH THE ASSESSMENT PROCESS AND ADDITIONALLY WITH STATE OF MINNESOTA SCORE GRANTS.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
07	PUBLIC WORKS					
32401	SOLID WASTE & RECYCLING	2,876,893	2,891,915	3,417,244	3,420,561	3,317
	Department Total	2,876,893	2,891,915	3,417,244	3,420,561	3,317
	<u>Financing by Major Object</u>					
	TAXES					
	LICENSES AND PERMITS					
	INTERGOVERNMENTAL REVENUE	540,052	540,176	587,567	587,567	
	FEES, SALES AND SERVICES					
	ENTERPRISE AND UTILITY REVENUES					
	MISCELLANEOUS REVENUE	2,329,650	2,344,548	2,587,335	2,862,862	275,527
	TRANSFERS	7,191	7,191	7,191	7,191	
	FUND BALANCES			235,151	-37,059	-272,210
	Total Financing by Object	2,876,893	2,891,915	3,417,244	3,420,561	3,317

# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **240 TRAFFIC, SIGNAL, & LGHTG MTCE**

Fund Manager: PAUL A ST.MARTIN

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THIS FUND HAS FIVE PRIMARY SOURCES. THEY CONSIST OF GENERAL FUND PAYMENTS FOR TRAFFIC SIGN, TRAFFIC MARKING, INTERSECTION SIGNAL, OR STREET LIGHTING MAINTENANCE ON CITY OWNED STREETS; STATE AND COUNTY ROAD MAINTENANCE AID FOR THE ABOVE ITEMS ON STREETS WITH DESIGNATIONS OTHER THAN CITY STREETS; MISCELLANEOUS BILLINGS FOR REPAIRS; CHARGES TO SPECIFIC CAPITAL PROJECTS FOR SERVICES PERFORMED; AND CHARGES FOR PERMITS FOR USE OF RESTRICTED AREAS OF THE CITY.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>07</b>	<b>PUBLIC WORKS</b>					
12005	TRAFFIC MAINTENANCE - PROJECTS	1,603,138	1,387,474	1,947,979	1,664,198	-283,781
12006	SIGNAL MAINTENANCE - PROJECTS	1,703,078	1,673,135	2,331,326	2,300,475	-30,851
12007	LIGHTING MAINTENANCE - PROJECTS	3,689,236	3,385,556	4,750,816	4,926,580	175,764
12008	BUS SHELTER ADMIN.	39,261	43,729	26,395	25,576	-819
12009	TRAFFIC WAREHOUSE	1,474,898	1,659,045	1,492,406	2,862,223	1,369,817
12010	RESIDENTIAL PARKING PERMIT PRGM.	67,072	69,132	37,430	37,100	-330
12012	GSOC/MAPS & RECORDS	2,297	2,055	300,536	319,287	18,751
12015	UTILITY & PERMITTEE ADMIN. & COORD.	1,185,534	1,157,665	1,511,021	1,513,669	2,648
<b>Department Total</b>		<b>9,764,514</b>	<b>9,377,791</b>	<b>12,397,909</b>	<b>13,649,108</b>	<b>1,251,199</b>
<b>Financing by Major Object</b>						
TAXES						
LICENSES AND PERMITS		992,988	970,883	1,130,000	1,110,000	-20,000
INTERGOVERNMENTAL REVENUE		2,458,315	2,254,648	2,436,277	2,625,327	189,050
FEES, SALES AND SERVICES		2,480,970	2,594,709	4,451,372	5,805,158	1,353,786
ENTERPRISE AND UTILITY REVENUES						
MISCELLANEOUS REVENUE		295,933	337,853	280,000	310,000	30,000
TRANSFERS		3,536,308	3,219,698	3,652,061	3,904,135	252,074
FUND BALANCES				448,199	-105,512	-553,711
<b>Total Financing by Object</b>		<b>9,764,514</b>	<b>9,377,791</b>	<b>12,397,909</b>	<b>13,649,108</b>	<b>1,251,199</b>

City of Saint Paul  
Financing Plan by Department and Activity

Fund: 245 ASPHALT PLANT INTERNAL SERVICE

Fund Manager: GARY L ERICHSON

Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:

THIS FUND IS FINANCED ENTIRELY THROUGH THE SALE OF ASPHALT MIXES.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
07	PUBLIC WORKS					
12201	ASPHALT PLANT	2,387,448	2,353,197	3,556,507	3,707,469	150,962
	Department Total	2,387,448	2,353,197	3,556,507	3,707,469	150,962
	Financing by Major Object					
	TAXES					
	LICENSES AND PERMITS					
	INTERGOVERNMENTAL REVENUE					
	FEES, SALES AND SERVICES	2,385,134	2,353,197	3,710,300	3,707,469	-2,831
	ENTERPRISE AND UTILITY REVENUES					
	MISCELLANEOUS REVENUE	2,314				
	TRANSFERS					
	FUND BALANCES			-153,793		153,793
	Total Financing by Object	2,387,448	2,353,197	3,556,507	3,707,469	150,962

# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **250 PUBLIC WORKS EQUIPMENT SERVICE**

Fund Manager: LARON A MUNDAHL

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THIS FUND HAS TWO PRIMARY FUNDING SOURCES. THEY CONSIST OF REVENUES RECEIVED FROM RENTAL OF EQUIPMENT TO OTHER CITY DEPARTMENTS AND DIVISIONS OR FROM CHARGES FOR REPAIR OF EQUIPMENT FOR MISCELLANEOUS DEPARTMENTS, DIVISIONS AND AGENCIES.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>07</b>	<b>PUBLIC WORKS</b>					
12202	PUB.WKS. EQUIPMENT SERVICES	5,223,158	5,794,522	6,327,083	6,780,083	453,000
12205	MOTOR VEHICLE BUDGET	6,464	12,789			
	<b>Department Total</b>	<b>5,229,622</b>	<b>5,807,311</b>	<b>6,327,083</b>	<b>6,780,083</b>	<b>453,000</b>
	<b>Financing by Major Object</b>					
	TAXES					
	LICENSES AND PERMITS					
	INTERGOVERNMENTAL REVENUE					
	FEES, SALES AND SERVICES	5,201,554	5,792,524	6,280,826	6,772,083	491,257
	ENTERPRISE AND UTILITY REVENUES					
	MISCELLANEOUS REVENUE	18,068	14,787	8,000	8,000	
	TRANSFERS	10,000				
	FUND BALANCES			38,257		-38,257
	<b>Total Financing by Object</b>	<b>5,229,622</b>	<b>5,807,311</b>	<b>6,327,083</b>	<b>6,780,083</b>	<b>453,000</b>

# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **255 PUB.WKS.ADMIN & SPPT.SERVICES**

Fund Manager: BRUCE E BEESE

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THIS FUND IS FINANCED PRIMARILY THROUGH FEES CHARGED TO OTHER PUBLIC WORKS FUNDS AND OTHER CITY FUNDS FOR SERVICES PERFORMED.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>07</b>	<b>PUBLIC WORKS</b>					
12300	DIRECTOR'S OFFICE	344,453	364,298	431,685	483,550	51,865
12303	MARKETING & PUBLIC RELATIONS			133,558	136,115	2,557
12320	ACCOUNTING AND PAYROLL	850,197	849,471	941,378	924,150	-17,228
12321	OFFICE ADMINISTRATION	486,854	490,336	546,559	474,432	-72,127
12322	COMPUTER SERVICES	943,832	921,904	998,287	999,878	1,591
12340	DESIGN GROUP	302,618	327,714	507,494		-507,494
12350	CITY HALL ANNEX - OPERATING	1,477,765	1,602,077	4,113,804		-4,113,804
12363	REAL ESTATE ADMIN & SERVICE FEES	713,503	658,728	1,264,234		-1,264,234
12375	SAFETY SERVICES	130,795	127,177	139,674	141,965	2,291
12390	CHCH RENOVATION/IMPROVEMENTS			722,568	722,568	
<b>Department Total</b>		<b>5,250,017</b>	<b>5,341,705</b>	<b>9,799,241</b>	<b>3,882,658</b>	<b>-5,916,583</b>
<b><u>Financing by Major Object</u></b>						
TAXES						
LICENSES AND PERMITS						
		24,500	9,300	30,000		
INTERGOVERNMENTAL REVENUE						
		3,343,208	3,332,702	4,146,787	3,134,291	-1,012,496
FEES, SALES AND SERVICES						
ENTERPRISE AND UTILITY REVENUES						
		1,536,374	1,635,537	4,924,229	777,568	-4,146,661
MISCELLANEOUS REVENUE						
		345,935	364,166	559,451		
TRANSFERS						
				138,774	-29,201	-167,975
FUND BALANCES						
<b>Total Financing by Object</b>		<b>5,250,017</b>	<b>5,341,705</b>	<b>9,799,241</b>	<b>3,882,658</b>	<b>-5,327,132</b>

# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **260 SEWER UTILITY**

Fund Manager: BRUCE D ELDER

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THIS FUND HAS THREE PRIMARY FUNDING SOURCES. THEY CONSIST OF SANITARY SEWER CHARGES; STORM SEWER CHARGES; AND MISCELLANEOUS ITEMS SUCH AS SEWER AVAILABILITY CHARGES AND SEWER-HOUSE CONNECTION PERMIT FEES.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>07</b>	<b>PUBLIC WORKS</b>					
22200	MAJOR SEWER SERVICE OBLIGATION	42,894,171	40,601,334	42,300,466	40,569,035	-1,731,431
22201	SEWER MAINTENANCE	136,507	159,752	132,711	132,711	
22204	SEWER CLEANING	34,453	1,068			
22206	SEWER MAINTENANCE-EQUIPMENT		868			
22207	SEWER SYSTEM MANAGEMENT	83	191			
22209	SAC ADMIN & PROJECTS	1,292,600	1,511,224	1,300,000	1,300,000	
22211	SEWER INFRASTRUCTURE MGMNT.			25,000	25,000	
22221	SEWER CONSTRUCTION	1,972,804		7,000,000	12,000,000	5,000,000
22222	REVENUE BOND DEBT SERVICE			7,499,896	8,147,692	647,796
22225	STORMWATER DISCHARGE MGMNT.			1,362,610	1,498,871	136,261
22227	PRIVATE SEWER CONN. REPAIR PROG.	501,585	386,150	800,000	800,000	
<b>Department Total</b>		<b>46,832,203</b>	<b>42,660,587</b>	<b>60,420,683</b>	<b>64,473,309</b>	<b>4,052,626</b>
<b><u>Financing by Major Object</u></b>						
TAXES						
LICENSES AND PERMITS						
INTERGOVERNMENTAL REVENUE						
FEES, SALES AND SERVICES						
ENTERPRISE AND UTILITY REVENUES						
MISCELLANEOUS REVENUE						
TRANSFERS						
FUND BALANCES						
<b>Total Financing by Object</b>		<b>46,832,203</b>	<b>42,660,587</b>	<b>60,420,683</b>	<b>64,473,309</b>	<b>4,052,626</b>



City of Saint Paul  
Financing Plan by Department and Activity

	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
Report Total (by Activity)	107,221,700	103,749,704	138,524,867	139,397,956	873,089
Report Total (by Object)	107,221,700	103,749,704	138,524,867	139,397,956	1,020,769



# Personnel Reports

**City of Saint Paul**  
**Personnel Summary by Fund, Department, Division and Activity**

**GENERAL FUND**

Department	Activity	2006 Adopted FTE	2007 Adopted FTE	2008 Adopted FTE	2009 Mayor's Proposed FTE	Change from 2008 Adopted
Division						
07	PUBLIC WORKS					
0710	ENGINEERING DIVISION					
	02105 TRANSPORTATION PLANNING	0.2	0.2	0.2	0.2	0.0
	02150 STREET ENGINEERING: PUB.WKS.	1.8	1.8	1.8	1.8	0.0
	02170 BRIDGE ENGINEERING: PUB.WKS.	0.9	0.9	0.9	0.9	0.0
	02180 CONSTRUCTION INSPECTION: P.W.	1.1	1.1	1.1	1.1	0.0
	02190 SURVEY SECTION: PUBLIC WORKS	2.2	2.2	1.7	1.7	0.0
	<b>Division Total</b>	<b>6.2</b>	<b>6.2</b>	<b>5.7</b>	<b>5.7</b>	<b>0.0</b>
0732	TRAFFIC, SIGNAL & LIGHT'G MAINT.					
	02155 TRAFFIC ENGR'G: PUB.WKS. - GF	4.9	4.9	4.9	4.9	0.0
	02157 TRAFFIC CALMING	1.5	1.5	1.5	2.2	0.7
	<b>Division Total</b>	<b>6.4</b>	<b>6.4</b>	<b>6.4</b>	<b>7.1</b>	<b>0.7</b>
	<b>Department Total</b>	<b>12.6</b>	<b>12.6</b>	<b>12.1</b>	<b>12.8</b>	<b>0.7</b>

**City of Saint Paul**  
**Personnel Summary by Fund, Department, Division and Activity**

**SPECIAL FUNDS**

Department	Activity	2006 Adopted FTE	2007 Adopted FTE	2008 Adopted FTE	2009 Mayor's Proposed FTE	Change from 2008 Adopted
<b>07</b>	<b>PUBLIC WORKS</b>					
0701	PUBLIC WORKS ADMINISTRATION					
	12300 DIRECTOR'S OFFICE	2.7	2.7	2.7	2.7	0.0
	12303 MARKETING & PUBLIC RELATIONS			1.5	1.5	0.0
	12320 ACCOUNTING AND PAYROLL	11.0	11.0	11.0	10.0	-1.0
	12321 OFFICE ADMINISTRATION	4.0	4.0	4.5	3.5	-1.0
	12322 COMPUTER SERVICES	0.9	1.0	1.0		-1.0
	12340 DESIGN GROUP	3.8	4.5	4.5		-4.5
	12350 CITY HALL ANNEX - OPERATING	3.5	3.5	3.5		-3.5
	12363 REAL ESTATE ADMIN & SERVICE FEES	10.5	10.3	10.3		-10.3
	12375 SAFETY SERVICES	1.0	1.0	1.0	1.0	0.0
	<b>Division Total</b>	<b>37.4</b>	<b>38.0</b>	<b>40.0</b>	<b>18.7</b>	<b>-21.3</b>
0710	ENGINEERING DIVISION					
	12105 TRANSPORTATION PLANNING	2.3	2.3	2.3	2.3	0.0
	12110 CAPITAL FORECASTING & PROGRAMMING	1.5	1.4	1.4	1.4	0.0
	12115 PW - TECHNICAL SERVICES	7.6	7.1	7.1	8.0	0.9
	12150 STREET DESIGN - PROJECTS	11.0	10.3	10.3	10.3	0.0
	12170 BRIDGE ENG.- PROJECTS	5.7	5.7	5.7	5.7	0.0
	12180 CONSTRUCTION - PROJECTS	10.4	10.6	10.6	10.6	0.0
	12190 SURVEY - PROJECTS	12.7	12.7	12.7	12.7	0.0
	<b>Division Total</b>	<b>51.2</b>	<b>50.1</b>	<b>50.1</b>	<b>51.0</b>	<b>0.9</b>
0720	STREETS DIVISION					
	12201 ASPHALT PLANT	4.3	4.3	4.3	4.3	0.0
	42310 ADMINISTRATION	3.9	3.9	3.9	3.9	0.0
	42318 FIELD OPERATIONS	7.0	7.0	7.0	7.7	0.7
	42340 BRIDGE,FENCE,STAIRWAY MAINT.	13.5	13.5	13.5	13.5	0.0
	42360 DOWNTOWN STREETS - CLASS 1-A	9.4	9.4	9.4	9.2	-0.2
	42361 DOWNTOWN STREETS - CLASS 1-B	1.0	1.0	1.0	1.0	0.0
	42362 OUTLYING COMM & ARTER - CLASS II	49.5	49.5	49.5	42.0	-7.5
	42363 RESIDENTIAL STREETS - CLASS III	43.2	43.2	43.2	42.8	-0.4
	42364 OILED & PAVED ALLEYS - CLASS IV	9.8	9.8	9.8	9.2	-0.6
	42365 UNIMPROVED STREETS - CLASS V	0.7	0.7	0.7	0.7	0.0
	42366 UNIMPROVED ALLEYS - CLASS VI	0.5	0.5	0.5	0.5	0.0

**City of Saint Paul**  
**Personnel Summary by Fund, Department, Division and Activity**

**SPECIAL FUNDS**

Department	Activity	2006 Adopted FTE	2007 Adopted FTE	2008 Adopted FTE	2009 Mayor's Proposed FTE	Change from 2008 Adopted
Division						
07	PUBLIC WORKS					
0720	STREETS DIVISION					
	<b>Division Total</b>	<b>142.8</b>	<b>142.8</b>	<b>142.8</b>	<b>134.8</b>	<b>-8.0</b>
0730	SEWER DIVISION					
	12160 SEWER DESIGN - PROJECTS	6.5	6.5	6.5	6.5	0.0
	22201 SEWER MAINTENANCE	45.7	44.2	45.7	46.2	0.5
	22207 SEWER SYSTEM MANAGEMENT	7.6	8.4	7.8	7.0	-0.8
	22208 REGIONAL ISSUES/MANDATES MGMNT.	1.4	1.3	1.3	1.0	-0.3
	22209 SAC ADMIN & PROJECTS	0.6	0.4	0.1		-0.1
	22211 SEWER INFRASTRUCTURE MGMNT.	3.9	4.4	4.6	4.6	0.0
	22212 STORM SEWER SYSTEM CHARGE	2.3	2.1	1.7	1.7	0.0
	22214 INFLOW AND INFILTRATION		1.5	2.2	1.6	-0.6
	22225 STORMWATER DISCHARGE MGMNT.	3.2	3.1	2.1	2.2	0.1
	22226 GOPHER STATE ONE-CALL	2.4	2.2	2.1	1.0	-1.1
	22228 SEWER INSPECTION PROGRAM				2.3	2.3
	<b>Division Total</b>	<b>73.6</b>	<b>74.1</b>	<b>74.1</b>	<b>74.1</b>	<b>0.0</b>
0732	TRAFFIC, SIGNAL & LIGHT'G MAINT.					
	12005 TRAFFIC MAINTENANCE - PROJECTS	21.7	19.0	19.0	15.9	-3.1
	12006 SIGNAL MAINTENANCE - PROJECTS	16.6	16.1	15.1	14.1	-1.0
	12007 LIGHTING MAINTENANCE - PROJECTS	23.3	20.4	22.4	20.4	-2.0
	12008 BUS SHELTER ADMIN.	0.1	0.2	0.2	0.2	0.0
	12009 TRAFFIC WAREHOUSE	2.7	2.7	2.7	2.7	0.0
	12010 RESIDENTIAL PARKING PERMIT PRGM.	0.3	0.3	0.3	0.3	0.0
	12012 GSOC/MAPS & RECORDS	3.0	3.8	2.8	3.8	1.0
	12015 UTILITY & PERMITTEE ADMIN. & COORD.	12.0	15.0	14.0	13.0	-1.0
	12155 TRAFFIC ENGR'G - PROJECTS	5.7	5.7	5.7	6.2	0.5
	32212 PARKING METER REPAIR	4.6	4.8	4.8	4.8	0.0
	<b>Division Total</b>	<b>90.0</b>	<b>88.0</b>	<b>87.0</b>	<b>81.4</b>	<b>-5.6</b>
0736	SOLID WASTE & RECYCLING					
	32401 SOLID WASTE & RECYCLING	1.0	1.0	1.0	1.0	0.0
	<b>Division Total</b>	<b>1.0</b>	<b>1.0</b>	<b>1.0</b>	<b>1.0</b>	<b>0.0</b>
0738	MUNICIPAL EQUIPMENT					
	12202 PUB.WKS. EQUIPMENT SERVICES	23.0	23.0	23.0	23.0	0.0

**City of Saint Paul**  
**Personnel Summary by Fund, Department, Division and Activity**

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**SPECIAL FUNDS**

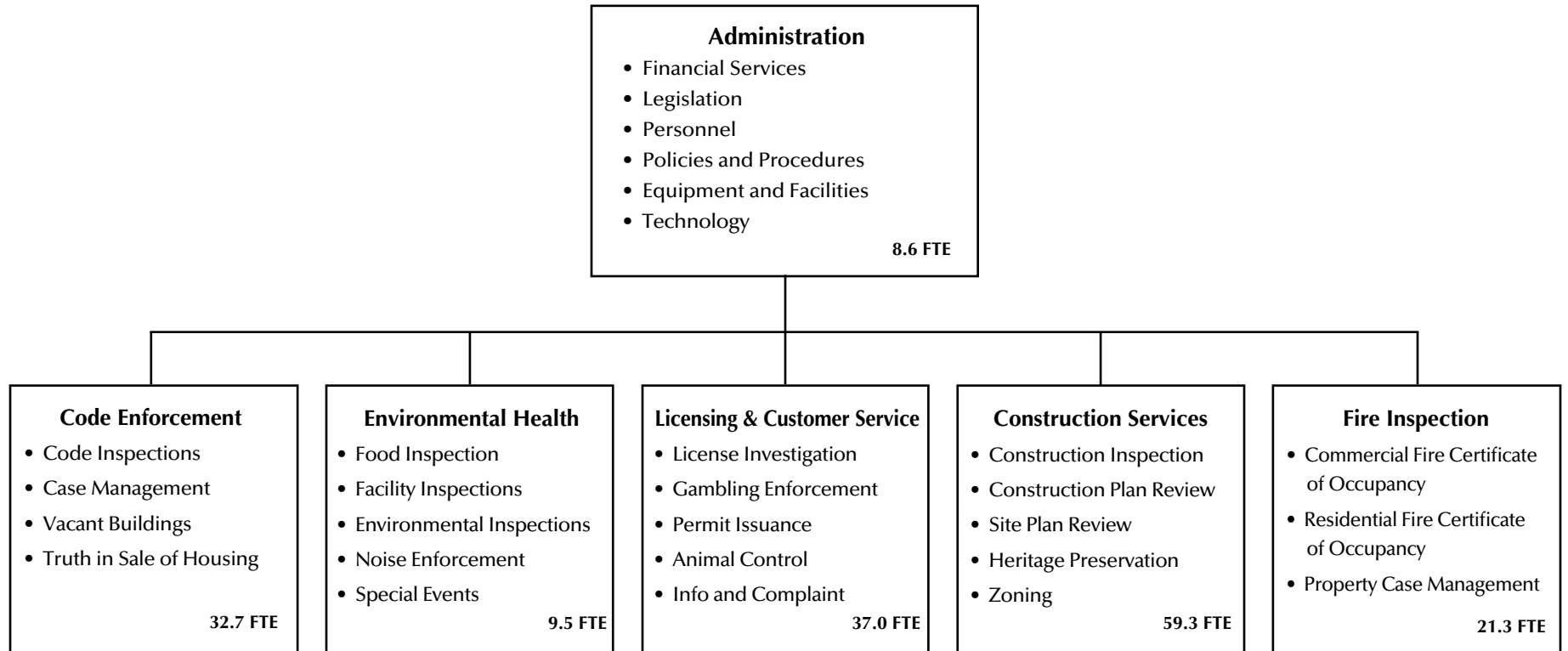
Department		2006	2007	2008	2009	Change from
Division	Activity	Adopted FTE	Adopted FTE	Adopted FTE	Mayor's Proposed FTE	2008 Adopted
07	PUBLIC WORKS					
0738	MUNICIPAL EQUIPMENT					
Division Total		23.0	23.0	23.0	23.0	0.0
Department Total		419.0	417.0	418.0	384.0	-34.0





# Safety and Inspections

*To preserve and improve the quality of life in Saint Paul by protecting  
and promoting public health and safety for all*



**(Total 168.4 FTEs)**

8/4/08

## About the Department of Safety and Inspections (DSI)

### What We Do (Description of Services)

The Department of Safety and Inspections is a proactive, multi-disciplinary organization that builds and maintains a livable Saint Paul community through strong leadership, creative partnerships, teamwork, and effective regulatory strategies. The department brings together most of the typical municipal inspection and enforcement functions including:

- Animal control
- Construction Permits (building, electrical, plumbing)
- Code Enforcement (housing maintenance requirements)
- Environmental Health (inspections of restaurants, health clubs, swimming pools, pollution complaints etc.)
- Construction plan review for new structures and renovations
- Project facilitation
- Site plan review (large developments)
- Zoning enforcement and Board of Zoning Appeals
- Heritage preservation
- Truth in Sale of Housing Program
- Vacant building administration
- Information and complaint referral
- One stop center (single point of contact) for all licensing, permit, and zoning questions

### Statistical Profile

- Issued 27,564 construction permits
- Issued 6,930 on-line permits, a 11% increase over 2006
- Impounded 1,223 dangerous or potentially dangerous dogs
- Conducted 10,607 Certificate of Occupancy Inspections
- Received & referred 17,046 complaints in 2007
- Initiated 240 adverse license actions for license violations
- Processed 97 full site plan reviews

### 2007-2008 Accomplishments

- Completed reorganization of the Information and Complaint function to improve referrals and response times.
- Revamped the graffiti abatement program to remove graffiti in 48 hours from private property and 72 hours from public property.
- Planned and prepared for licensing and permitting of the Republican National Convention and associated vendors and activities such as sound variances and special advertising signs.
- Implemented a complete revamping of license fees based on the size of establishments to treat the various sized establishments more equitably.
- Automated the "Problem Property" program and changed the focus to behavior related complaints.
- Implemented a comprehensive review and adjustment in license and permit fees.
- Obtained substantial additional funding for the Vacant Building Program and continued to manage the 2,000 vacant buildings in the City as of June 2008.
- Completed a comprehensive downtown real estate search and obtained funding and approval for a 10 year lease for space to house the whole department at 375 Jackson.
- Completed work on the heritage preservation chapter of the City's comprehensive plan.
- Completed a comprehensive strategic plan with specific performance measures and predicted outcomes that relate the department's budget.
- Obtained approval for special state legislation to allow the City to assess the cost of fire certificate of occupancy inspections and vacant building monitoring on the property taxes of owners who do not pay their bills on time.
- Assumed responsibility for managing the downtown skyway system and initiated a number of improvements including painting, new signage, and uniform hours of operation.
- Implemented a proactive restaurant inspection program using administrative penalties to obtain compliance.

## 2009 Budget Plan

### 2009 Goals

- The vision for the Department is "to be the leader in creating the safest, healthiest, most livable and vibrant City in America".
- Focus on the Mayor's "Invest Saint Paul" initiative and create strong partnerships with the 17 District Councils.
- Continue to direct resources and attention on the Vacant Building Program
- Fire Safety inspections and the expansion of Fire Certificate of Occupancy Program for all category
- Obtain approval of the Heritage Preservation Chapter of the Comprehensive Plan
- Promote sustainable urban living through a number of new regulatory approaches in solid waste management, building construction, and environmental regulation

### 2009 Budget Explanation

#### Base Adjustments

The 2008 adopted budget was adjusted to set the budget base for 2009. The base includes the anticipated growth in salaries and fringes for 2009 for employees related to the bargaining process. It also includes inflation on services and materials.

#### Mayor's Recommendation

The net proposed budget in DSI is \$20,305,691, or a 5% increase from the 2008 adopted budget and includes a significant shift in resources from the license and permit function to the code inspection function. The budget for the license and permit special fund is proposed to decrease by over \$920,000 due to a significant anticipated decrease in building permit revenue related to the economy-driven slowdown in building construction. Additional resources and some license and permit costs are shifted to code inspection to help address the significant increase in vacant and foreclosed property in the City, as well as to support the new fire certificate of occupancy program for one and two unit rentals. A net of 2.3 FTEs are added to the budget, including a code inspector, fire aide and clerical support.

New revenue sources in the general fund include an additional \$920,000 expected from the vacant building monitoring and code compliance inspection fee increases that were adopted by City Council. Fee increases in the License and Permit fund include a 5% across the board increase for business licenses and a 10% across the board increase for building permits, which is expected to generate approximately \$800,000 in increased revenue.



# Spending Reports

# Safety & Inspections

Department/Office Director: **ROBERT W KESSLER**

	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008 Adopted
<b><u>Spending By Unit</u></b>					
001 GENERAL FUND	4,185,299	5,558,990	5,136,146	6,326,778	1,190,632
040 PROPERTY CODE ENFORCEMENT	723,253	891,548	1,096,521	1,851,138	754,617
167 CHARITABLE GAMBLING ENFORCEMENT	248,686	137,190	104,906	103,058	-1,848
320 LICENSE INSPECTIONS & ENV PROTECTIO	10,890,025	10,926,344	12,930,412	12,013,817	-916,595
736 FIRE PROTECTION CLOTHING		6,685	8,522	10,900	2,378
Total Spending by Unit	<b>16,047,263</b>	<b>17,520,757</b>	<b>19,276,507</b>	<b>20,305,691</b>	<b>1,029,184</b>
<b><u>Spending By Major Object</u></b>					
SALARIES	8,163,507	9,626,934	10,724,262	10,667,573	-56,689
SERVICES	2,967,395	3,430,800	3,642,593	4,384,194	741,601
MATERIALS AND SUPPLIES	291,556	278,424	344,401	291,041	-53,360
EMPLOYER FRINGE BENEFITS	3,061,152	3,621,707	3,769,616	3,763,422	-6,194
MISC TRANSFER CONTINGENCY ETC	1,511,764	547,318	790,306	1,182,132	391,826
DEBT					
STREET SEWER BRIDGE ETC IMPROVEMENT			5,329	5,329	
EQUIPMENT LAND AND BUILDINGS	51,888	15,574	0	12,000	12,000
Total Spending by Object	<b>16,047,263</b>	<b>17,520,757</b>	<b>19,276,507</b>	<b>20,305,691</b>	<b>1,029,184</b>
Percent Change from Previous Year		<b>9.2%</b>	<b>10.0%</b>	<b>5.3%</b>	
<b><u>Financing By Major Object</u></b>					
GENERAL FUND	4,185,299	5,558,990	5,136,146	6,326,778	1,190,632
SPECIAL FUND					
TAXES					
LICENSES AND PERMITS	8,702,762	8,582,803	10,215,057	9,761,353	-453,704
INTERGOVERNMENTAL REVENUE					
FEES, SALES AND SERVICES	2,038,171	2,125,685	2,761,138	2,248,998	-512,140
ENTERPRISE AND UTILITY REVENUES					
MISCELLANEOUS REVENUE	47,181	48,484	230,000	239,000	9,000
TRANSFERS	525,282	453,695	361,522	1,248,900	887,378
FUND BALANCES			572,644	480,662	-91,982
Total Financing by Object	<b>15,498,695</b>	<b>16,769,657</b>	<b>19,276,507</b>	<b>20,305,691</b>	<b>1,029,184</b>
Percent Change from Previous Year		<b>8.2%</b>	<b>14.9%</b>	<b>5.3%</b>	

**City of Saint Paul**  
**2009 Budget Division Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

Department: **02 SAFETY & INSPECTIONS**Division: **0210 CODE INSPECTION**

Division Manager: RICHARD J LIPPERT

Division Mission:

OUR MISSION IS (1) TO KEEP THE CITY CLEAN (2) KEEP THE HOUSING HABITABLE AND (3) MAKE OUR NEIGHBORHOODS AS SAFE AND LIVABLE AS POSSIBLE.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)					
	2006	2007	2008	2009			2006	2007	2008	2009	Change from	
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent		Authorized FTE		Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2008 FTE/Amount	2008 FTE/Amount
<b>by Type of Expenditure</b>												
SALARIES	1,489,397	1,450,087	1,449,859	1,951,833	501,974	34.6%						
SERVICES	1,377,710	1,603,384	1,240,764	1,592,953	352,189	28.4%						
MATERIALS AND SUPPLIES	30,279	17,285	26,430	21,630	-4,800	-18.2%						
EMPLOYER FRINGE BENEFITS	492,486	436,492	447,340	602,211	154,871	34.6%						
MISC TRANSFER CONTINGENCY ETC	44,660	912	92,233	111,563	19,330	21.0%						
DEBT												
STREET SEWER BRIDGE ETC IMPROVEMENT			2,345	2,345								
EQUIPMENT LAND AND BUILDINGS	5,286		0	0								
Division Total	<b>3,439,819</b>	<b>3,508,160</b>	<b>3,258,971</b>	<b>4,282,535</b>	<b>1,023,564</b>	<b>31.4%</b>						
<b>by Activity</b>												
00256 CODE ENFORCEMENT - PROPERTY	1,736,774	1,547,422	1,609,780	1,877,032	267,252	16.6%	17.3	17.0	1,023,541	20.2	1,229,030	3.2 205,489
00257 VACANT BLDG MONITORING	436,500	527,384	607,173	928,073	320,900	52.9%	5.0	5.0	263,741	9.2	544,531	4.2 280,790
00258 SUMMARY NUISANCE ABATEMENT	1,266,544	1,433,354	1,042,018	1,477,430	435,412	41.8%	3.5	2.5	162,577	2.8	178,272	0.3 15,695
Division Total	<b>3,439,819</b>	<b>3,508,160</b>	<b>3,258,971</b>	<b>4,282,535</b>	<b>1,023,564</b>	<b>31.4%</b>	<b>25.8</b>	<b>24.5</b>	<b>1,449,859</b>	<b>32.2</b>	<b>1,951,833</b>	<b>7.7 501,974</b>
Percent Change from Previous Year		<b>2.0%</b>	<b>-7.1%</b>					<b>-5.0%</b>			<b>31.4%</b>	<b>34.6%</b>

**City of Saint Paul**  
**2009 Budget Division Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **001 GENERAL FUND**  
 Department: **02 SAFETY & INSPECTIONS**  
 Division: **0230 LICENSING & CUSTOMER SERVICE**  
 Division Mission:

Fund Manager: LORI J LEE

Division Manager: CHRISTINE A ROZEK

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)				
	2006	2007	2008	2009		2006	2007	2008	2009	Change from
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE		Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2008 FTE/Amount
<b>by Type of Expenditure</b>										
SALARIES	471,197	519,308	583,703	577,389	-6,314 -1.1%					
SERVICES	49,154	42,056	54,659	50,059	-4,600 -8.4%					
MATERIALS AND SUPPLIES	56,121	59,334	65,011	62,411	-2,600 -4.0%					
EMPLOYER FRINGE BENEFITS	144,082	164,015	185,061	178,022	-7,039 -3.8%					
MISC TRANSFER CONTINGENCY ETC			0	0						
DEBT										
STREET SEWER BRIDGE ETC IMPROVEMENT			2,984	2,984						
EQUIPMENT LAND AND BUILDINGS	24,927		0	0						
Division Total	<b>745,481</b>	<b>784,714</b>	<b>891,418</b>	<b>870,865</b>	<b>-20,553 -2.3%</b>					
<b>by Activity</b>										
00177 ANIMAL CONTROL	745,481	738,516	833,660	818,901	-14,759 -1.8%	11.8	11.8	542,161	11.8	541,452
00259 INFORMATION AND COMPLAINT		46,197	57,758	51,964	-5,794 -10.0%	1.0	1.0	41,542	1.0	35,937
Division Total	<b>745,481</b>	<b>784,714</b>	<b>891,418</b>	<b>870,865</b>	<b>-20,553 -2.3%</b>	<b>12.8</b>	<b>12.8</b>	<b>583,703</b>	<b>12.8</b>	<b>577,389</b>
Percent Change from Previous Year		<b>5.3%</b>	<b>13.6%</b>				<b>0.0%</b>		<b>0.0%</b>	<b>-1.1%</b>



**City of Saint Paul**  
**2009 Budget Division Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **001 GENERAL FUND**  
 Department: **02 SAFETY & INSPECTIONS**  
 Division: **0250 FIRE INSPECTION**  
 Division Mission:

Fund Manager: LORI J LEE

Division Manager: STEVEN L ZACCARD

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)						
	2006	2007	2008	2009		2006	2007	2008	2009		Change from	
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent	Authorized FTE		Adopted FTE/Amount	Mayor's Proposed FTE/Amount		2008 FTE/Amount	
<b>by Type of Expenditure</b>												
SALARIES		876,737	710,271	848,775	138,504	19.5%						
SERVICES		39,572	34,647	38,481	3,834	11.1%						
MATERIALS AND SUPPLIES		7,454	7,354	4,854	-2,500	-34.0%						
EMPLOYER FRINGE BENEFITS		333,831	224,795	270,200	45,405	20.2%						
MISC TRANSFER CONTINGENCY ETC		8,522	8,690	11,068	2,378	27.4%						
DEBT												
STREET SEWER BRIDGE ETC IMPROVEMENT												
EQUIPMENT LAND AND BUILDINGS												
Division Total	<b>0</b>	<b>1,266,116</b>	<b>985,757</b>	<b>1,173,378</b>	<b>187,621</b>	<b>19.0%</b>						
<b>by Activity</b>												
00260 FIRE INSPECTION		1,266,116	985,757	1,173,378	187,621	19.0%	16.0	13.0	710,271	15.5	848,775	2.5 138,504
Division Total	<b>0</b>	<b>1,266,116</b>	<b>985,757</b>	<b>1,173,378</b>	<b>187,621</b>	<b>19.0%</b>	<b>16.0</b>	<b>13.0</b>	<b>710,271</b>	<b>15.5</b>	<b>848,775</b>	<b>2.5 138,504</b>
Percent Change from Previous Year		<b>0.0%</b>	<b>-22.1%</b>				<b>-18.8%</b>				<b>19.2%</b>	<b>19.5%</b>

**City of Saint Paul**  
**2009 Budget Fund Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **040** **PROPERTY CODE ENFORCEMENT**Fund Manager: **ROBERT W KESSLER**Department: **02** **SAFETY & INSPECTIONS**Department Director: **ROBERT W KESSLER**

Fund Purpose:

TO ADMINISTER THE TRUTH-IN-SALE OF HOUSING DISCLOSURE ORDINANCE, TO ENFORCE THE BUILDING DEMOLITION AND REMOVAL LEGISLATION OF VACANT BUILDING BUILDINGS, AND TO ENFORCE THE LEGISLATIVE CODE.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)						
	2006	2007	2008	2009			2006	2007	2008	2009		Change from	
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Amount	Change/Percent		Authorized FTE	FTE/Amount	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	Mayor's Proposed FTE/Amount	2008 FTE/Amount	
<b>by Type of Expenditure</b>													
SALARIES	260,326	353,119	391,588	398,584	6,996	1.8%							
SERVICES	266,027	311,481	387,921	1,128,898	740,977	191.0%							
MATERIALS AND SUPPLIES	1,698	8,803	12,400	11,850	-550	-4.4%							
EMPLOYER FRINGE BENEFITS	81,634	110,668	146,312	134,302	-12,010	-8.2%							
MISC TRANSFER CONTINGENCY ETC	113,568	107,478	158,300	177,504	19,204	12.1%							
DEBT													
STREET SEWER BRIDGE ETC IMPROVEMEN													
EQUIPMENT LAND AND BUILDINGS													
Spending Total	<b>723,253</b>	<b>891,548</b>	<b>1,096,521</b>	<b>1,851,138</b>	<b>754,617</b>	<b>68.8%</b>							
<b>by Activity</b>													
30250TRUTH IN SALE OF HOUSING	143,620	172,631	185,499	158,709	-26,790	-14.4%	2.4	2.4	2.4	123,880	2.1	108,226	-0.3 -15,654
30251NUISANCE BLDG ABATEMENT	281,215	350,013	285,673	1,085,996	800,323	280.2%	0.4	0.4	0.4	30,310	0.4	31,160	850
30253ONE AND TWO UNIT RENTAL	180,392	352,363	425,349	406,433	-18,916	-4.4%	2.5	2.4	5.3	237,398	5.8	259,198	0.5 21,800
30254TENANT REMEDIES ACTION INITIATIVE	118,026	16,540	200,000	200,000									
Fund Total	<b>723,253</b>	<b>891,548</b>	<b>1,096,521</b>	<b>1,851,138</b>	<b>754,617</b>	<b>68.8%</b>	<b>5.3</b>	<b>5.2</b>	<b>8.1</b>	<b>391,588</b>	<b>8.3</b>	<b>398,584</b>	<b>0.2 6,996</b>
Percent Change from Previous Year		<b>23.3%</b>	<b>23.0%</b>				<b>-1.9%</b>	<b>55.8%</b>				<b>2.5%</b>	<b>1.8%</b>

**City of Saint Paul**  
**2009 Budget Fund Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **167 CHARITABLE GAMBLING ENFORCEMENT**Department: **02 SAFETY & INSPECTIONS**

Fund Purpose:

Fund Manager: **CHRISTINE A ROZEK**Department Director: **ROBERT W KESSLER**

TO ENFORCE, INSPECT AND AUDIT ALL CHARITABLE GAMBLING ACTIVITIES TO ENSURE COMPLIANCE WITH CITY ORDINANCES AND STATE LAW.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)					
	2006	2007	2008	2009			2006	2007	2008	2009	Change from	
	2nd Prior	Last Year	Adopted	Mayor's Proposed			Authorized	Adopted	Adopted	Mayor's Proposed	2008	
	Exp. & Enc.	Exp. & Enc.		Amount	Change/Percent		FTE	FTE/Amount	FTE/Amount	FTE/Amount	FTE/Amount	FTE/Amount
<b><u>by Type of Expenditure</u></b>												
SALARIES	159,273	75,666	50,058	48,635	-1,423	-2.8%						
SERVICES	30,018	26,986	22,951	20,707	-2,244	-9.8%						
MATERIALS AND SUPPLIES	553		6,139	6,668	529	8.6%						
EMPLOYER FRINGE BENEFITS	48,842	24,538	15,758	15,150	-608	-3.9%						
MISC TRANSFER CONTINGENCY ETC	10,000	10,000	10,000	11,898	1,898	19.0%						
DEBT												
STREET SEWER BRIDGE ETC IMPROVEMEN												
EQUIPMENT LAND AND BUILDINGS												
Spending Total	<b>248,686</b>	<b>137,190</b>	<b>104,906</b>	<b>103,058</b>	<b>-1,848</b>	<b>-1.8%</b>						
<b><u>by Activity</u></b>												
31352GAMBLING ENFORCEMENT	248,686	137,190	104,906	103,058	-1,848	-1.8%	1.7	0.8	50,058	0.7	48,635	-0.1 -1,423
Fund Total	<b>248,686</b>	<b>137,190</b>	<b>104,906</b>	<b>103,058</b>	<b>-1,848</b>	<b>-1.8%</b>	<b>1.7</b>	<b>0.8</b>	<b>50,058</b>	<b>0.7</b>	<b>48,635</b>	<b>-0.1 -1,423</b>
Percent Change from Previous Year		<b>-44.8%</b>	<b>-23.5%</b>					<b>-52.9%</b>			<b>-12.5%</b>	<b>-2.8%</b>

# City of Saint Paul

## 2009 Budget Fund Spending Plan Summary

### Mayor's Proposed Budget

Fund: **320 LICENSE INSPECTIONS & ENV PROTECTIO**Fund Manager: **ROBERT W KESSLER**Department: **02 SAFETY & INSPECTIONS**Department Director: **ROBERT W KESSLER**

Fund Purpose:

TO FINANCE THE ACTIVITIES OF DESIGNATED SECTIONS THROUGH SPECIAL FUNDING. THIS FUND IS FINANCED BY FEES GENERATED BY CONSTRUCTION PERMITS, PLAN EXAMINATION LICENSES, ZONING AND CERTIFICATES OF COMPETENCY.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)					
	2006	2007	2008	2009		2006 Authorized FTE	2007	2008	2009		Change from	
	2nd Prior	Last Year	Adopted	Mayor's Proposed				Adopted	Mayor's Proposed		2008	
	Exp. & Enc.	Exp. & Enc.		Amount	Change/Percent			FTE/Amount	FTE/Amount		FTE/Amount	
<u>by Type of Expenditure</u>												
SALARIES	5,783,315	6,352,015	7,538,783	6,842,357	-696,426	-9.2%						
SERVICES	1,244,486	1,407,321	1,901,651	1,553,096	-348,555	-18.3%						
MATERIALS AND SUPPLIES	202,906	178,864	218,545	172,728	-45,817	-21.0%						
EMPLOYER FRINGE BENEFITS	2,294,108	2,552,163	2,750,350	2,563,537	-186,813	-6.8%						
MISC TRANSFER CONTINGENCY ETC	1,343,536	420,406	521,083	870,099	349,016	67.0%						
DEBT												
STREET SEWER BRIDGE ETC IMPROVEMEN												
EQUIPMENT LAND AND BUILDINGS	21,675	15,574		12,000	12,000							
Spending Total	10,890,025	10,926,344	12,930,412	12,013,817	-916,595	-7.1%						
<u>by Activity</u>												
33350ENVIRONMENTAL HEALTH		927,963	1,047,683	1,039,726	-7,957	-0.8%	9.5	9.5	660,149	9.5	697,615	37,466
33351OPERATIONS	7,519,140	6,236,970	7,645,519	6,866,877	-778,642	-10.2%	53.3	59.4	4,680,024	53.3	3,951,481	-6.1 -728,543
33353CUSTOMER SERVICE	2,884,165	3,247,753	3,621,700	3,456,212	-165,488	-4.6%	31.0	32.0	1,793,643	30.1	1,756,585	-1.9 -37,058
33354BILLBOARD SIGNS		68	0	0								
33355ZONING	486,720	513,590	615,510	651,002	35,492	5.8%	5.0	6.0	404,967	6.0	436,676	31,709
Fund Total	10,890,025	10,926,344	12,930,412	12,013,817	-916,595	-7.1%	98.8	106.9	7,538,783	98.9	6,842,357	-8.0 -696,426
Percent Change from Previous Year		0.3%	18.3%					8.2%			-7.5%	-9.2%

**City of Saint Paul**  
**2009 Budget Fund Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **736 FIRE PROTECTION CLOTHING**Department: **02 SAFETY & INSPECTIONS**Fund Manager: **TIMOTHY M BUTLER**Department Director: **ROBERT W KESSLER**

Fund Purpose:

TO ACCOUNT FOR FUNDS SET ASIDE FOR FIREFIGHTERS CLOTHING ALLOWANCE PER LABOR CONTRACT. THESE ALLOWANCES ARE BASED ON CONTRACT PRICES FOR UNIFORM ITEMS.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)				
	2006	2007	2008	2009		2006	2007	2008	2009	Change from
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Amount	Change/Percent	Authorized FTE	FTE/Amount	Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2008 FTE/Amount
<b><u>by Type of Expenditure</u></b>										
SALARIES										
SERVICES										
MATERIALS AND SUPPLIES		6,685	8,522	10,900	2,378	27.9%				
EMPLOYER FRINGE BENEFITS										
MISC TRANSFER CONTINGENCY ETC										
DEBT										
STREET SEWER BRIDGE ETC IMPROVEMEN										
EQUIPMENT LAND AND BUILDINGS										
Spending Total	<b>0</b>	<b>6,685</b>	<b>8,522</b>	<b>10,900</b>	<b>2,378</b>	<b>27.9%</b>				
<b><u>by Activity</u></b>										
55006FIRE INSPECTION CLOTHING TRUST		6,685	8,522	10,900	2,378	27.9%				
FUND										
Fund Total	<b>0</b>	<b>6,685</b>	<b>8,522</b>	<b>10,900</b>	<b>2,378</b>	<b>27.9%</b>			<b>0.0</b>	<b>0</b>
Percent Change from Previous Year		<b>0.0%</b>	<b>27.5%</b>							



# Financing Reports

## Financing by Major Object Code

Department: **02 SAFETY & INSPECTIONS**

### GENERAL FUND

		2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008 Adopted
2468	BUSINESS LICENSES	792,443	832,443	778,200	450,413	-327,787
2600	DOG LICENSE	132,856	123,377	150,000	150,000	
2700	TRADE AND OCCUPATIONAL LICENSES					
2800	PERMITS				287,000	287,000
	<b>LICENSES AND PERMITS</b>	925,299	955,820	928,200	887,413	-40,787
4031	CERTIF. OF OCC. - COMMERCIAL		497,901	460,251	460,251	
4032	CERTIF. OF OCC. - RESIDENTIAL		228,887	446,537		-446,537
4076	SUBPOENA	186	234			
4078	VACANT BUILDING REGISTRATION	115,325	192,625	165,000	845,000	680,000
4099	FEES - N.O.C.	19,878	15,654	25,000	20,000	-5,000
4114	EXAMINATION FEE- J-CF				65,000	65,000
4115	C OF O: RESIDENTIAL 1 & 2 UNITS				135,967	135,967
4116	C OF O: RESIDENTIAL 3 + UNITS				310,570	310,570
4201	ANIMALS					
4215	SURPLUS - PURCHASING	225	241			
4306	DUPLICATING -XEROX-MULTILIT-ETC.		139	100	100	
4399	SERVICES N.O.C.	8,271	2,390	12,500	12,500	
	<b>FEES, SALES AND SERVICES</b>	143,885	938,071	1,109,388	1,849,388	740,000
6901	CASH OVER OR SHORT	-135				
6908	DAMAGE CLAIM RECOVERY FROM OTHERS	1,589				
6914	REFUNDS - JURY DUTY PAY	20	20			
6917	REFUNDS - OVERPAYMENTS	539				
	<b>MISCELLANEOUS REVENUE</b>	2,013	20	0	0	0
7302	TRANSFER FROM ENTERPRISE FUND	75,000	139,850	139,850	139,850	
7305	TRANSFER FROM SPECIAL REVENUE FUND	1,145,162	133,448	157,395	165,000	7,605
7306	TRANSFER FROM CAP PROJ FUND-OTHER	1,229,531	1,604,503	1,116,111	1,575,000	458,889
	<b>TRANSFERS</b>	2,449,693	1,877,801	1,413,356	1,879,850	466,494
	<b>Fund Total</b>	3,520,890	3,771,712	3,450,944	4,616,651	1,165,707



# Financing by Major Object Code

Department: **02 SAFETY & INSPECTIONS**

## SPECIAL FUNDS

		2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008 Adopted
2091	POLICE ALARM					
2093	POLICE ALARM-FALSE ALARM FINES					
2321	GAMBLING TAX	171,308	132,851	120,000	120,000	
2468	BUSINESS LICENSES	1,751,841	1,641,727	1,988,873	2,451,660	462,787
2700	TRADE AND OCCUPATIONAL LICENSES	173,275	163,833	193,000	193,000	
2763	TRUTH IN HOUSING EVALUATOR	4,400	4,400	4,500	4,500	
2800	PERMITS	6,601,938	6,639,992	7,908,684	6,992,193	-916,491
	<b>LICENSES AND PERMITS</b>	8,702,762	8,582,803	10,215,057	9,761,353	-453,704
4022	CERTIFICATE OF COMPETENCY	149,077	148,935	165,000	165,000	
4032	CERTIF. OF OCC. - RESIDENTIAL		281,598	359,638		-359,638
4054	EXAMINATION FEES	28,940	30,850	44,000	44,000	
4074	PLAN CHECKING	1,460,493	1,404,873	1,860,000	1,350,360	-509,640
4076	SUBPOENA	101				
4080	ZONING APPEALS - REZONING PETITION	45,355	36,865	56,000	56,000	
4091	TRUTH IN SALE OF HOUSING FEE	139,970	127,630	162,000	162,000	
4092	EXAM-TRUTH IN HOUSING EVALUATOR	2,500		2,500		-2,500
4099	FEES - N.O.C.	109,871	13,524			
4111	EXAMINATION FEE- M-OTHER FUELS	49,244	37,121	56,000	56,000	
4113	EXAMINATION FEE- J-CM					
4115	C OF O: RESIDENTIAL 1 & 2 UNITS				359,638	359,638
4199	PENALTY - REVENUE	15,164	17,000	15,000	15,000	
4204	MAPS, PUBLICATIONS & REPORTS		950			
4299	SALES N.O.C.					
4301	NORMAL ACTIVITY SERVICES	12,340	11,320	15,000	15,000	
4399	SERVICES N.O.C.	25,116	15,019	26,000	26,000	
	<b>FEES, SALES AND SERVICES</b>	2,038,171	2,125,685	2,761,138	2,248,998	-512,140
6499	OTHER FINES AND PENALTIES	25,800	33,050	26,000	32,000	6,000
6905	CONTRIB. & DONATIONS - OUTSIDE	619		200,000	200,000	
6908	DAMAGE CLAIM RECOVERY FROM OTHERS	16,423				

## Financing by Major Object Code

Department: **02 SAFETY & INSPECTIONS**

### SPECIAL FUNDS

		2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008 Adopted
6914	REFUNDS - JURY DUTY PAY		60			
6917	REFUNDS - OVERPAYMENTS		383			
6965	REFUND FOR PRIOR YR OVERPAYMENT	1,198				
6999	OTHER MISCELLANEOUS REVENUE N.O.C.	3,141	14,991	4,000	7,000	3,000
	<b>MISCELLANEOUS REVENUE</b>	47,181	48,484	230,000	239,000	9,000
7199	TRANSFER F/COMM DEVEL BLK GR/ENT	281,215	350,013	240,000	500,000	260,000
7299	TRANSFER FROM GENERAL FUND	6,067	9,434	11,522	13,900	2,378
7302	TRANSFER FROM ENTERPRISE FUND			36,775	36,775	
7305	TRANSFER FROM SPECIAL REVENUE FUND	73,225	73,225	73,225	73,225	
7306	TRANSFER FROM CAP PROJ FUND-OTHER	164,775	21,023		625,000	625,000
	<b>TRANSFERS</b>	525,282	453,695	361,522	1,248,900	887,378
9830	USE OF FUND BALANCE			2,218,532	1,530,704	-687,828
9831	CONTRIBUTION TO FUND BALANCE			-1,645,888	-1,050,042	595,846
	<b>FUND BALANCES</b>	0	0	572,644	480,662	-91,982
	<b>Fund Total</b>	11,313,396	11,210,667	14,140,361	13,978,913	-161,448
	<b>Department Total</b>	<u>14,834,286</u>	<u>14,982,379</u>	<u>17,591,305</u>	<u>18,595,564</u>	<u>1,004,259</u>

# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THE GENERAL FUND RECEIVES THE VAST MAJORITY OF ITS REVENUE FROM PROPERTY TAXES, STATE AIDS AND FRANCHISE FEES.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>02</b>	<b>SAFETY &amp; INSPECTIONS</b>					
00256	CODE ENFORCEMENT - PROPERTY	273,592	230,301	282,495	695,513	413,018
00257	VACANT BLDG MONITORING	214,910	387,071	359,677	1,340,000	980,323
00258	SUMMARY NUISANCE ABATEMENT	1,021,988	1,325,006	821,434	1,300,000	478,566
00177	ANIMAL CONTROL	2,010,400	1,098,301	1,080,550	302,350	-778,200
00260	FIRE INSPECTION		731,033	906,788	978,788	72,000
	<b>Department Total</b>	<b>3,520,890</b>	<b>3,771,712</b>	<b>3,450,944</b>	<b>4,616,651</b>	<b>1,165,707</b>
	<b><u>Financing by Major Object</u></b>					
	TAXES					
	LICENSES AND PERMITS	925,299	955,820	928,200	887,413	-40,787
	INTERGOVERNMENTAL REVENUE					
	FEES, SALES AND SERVICES	143,885	938,071	1,109,388	1,849,388	740,000
	ENTERPRISE AND UTILITY REVENUES					
	MISCELLANEOUS REVENUE	2,013	20			
	TRANSFERS	2,449,693	1,877,801	1,413,356	1,879,850	466,494
	FUND BALANCES					
	<b>Total Financing by Object</b>	<b>3,520,890</b>	<b>3,771,712</b>	<b>3,450,944</b>	<b>4,616,651</b>	<b>1,165,707</b>

# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **040**    **PROPERTY CODE ENFORCEMENT**

Fund Manager: ROBERT W KESSLER

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

ALL REVENUES ARE EITHER FROM CDBG FUNDING OR FROM USER FEES.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>02</b>	<b>SAFETY &amp; INSPECTIONS</b>					
30250	TRUTH IN SALE OF HOUSING	146,870	132,980	185,499	158,709	-26,790
30251	NUISANCE BLDG ABATEMENT	281,215	350,013	285,673	1,085,996	800,323
30254	TENANT REMEDIES ACTION INITIATIVE	164,775	21,023	200,000	200,000	
30253	ONE AND TWO UNIT RENTAL	106,028	290,009	425,349	406,433	-18,916
	<b>Department Total</b>	<b>698,888</b>	<b>794,025</b>	<b>1,096,521</b>	<b>1,851,138</b>	<b>754,617</b>
	<b><u>Financing by Major Object</u></b>					
	TAXES					
	LICENSES AND PERMITS	4,400	4,400	4,500	4,500	
	INTERGOVERNMENTAL REVENUE					
	FEES, SALES AND SERVICES	248,498	418,589	524,138	521,638	-2,500
	ENTERPRISE AND UTILITY REVENUES					
	MISCELLANEOUS REVENUE			200,000	200,000	
	TRANSFERS	445,990	371,036	240,000	1,125,000	885,000
	FUND BALANCES			127,883		-127,883
	<b>Total Financing by Object</b>	<b>698,888</b>	<b>794,025</b>	<b>1,096,521</b>	<b>1,851,138</b>	<b>754,617</b>

# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **167 CHARITABLE GAMBLING ENFORCEMENT**

Fund Manager: CHRISTINE A ROZEK

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>02</b>	<b>SAFETY &amp; INSPECTIONS</b>					
31352	GAMBLING ENFORCEMENT	171,308	132,851	104,906	103,058	-1,848
	<b>Department Total</b>	<b>171,308</b>	<b>132,851</b>	<b>104,906</b>	<b>103,058</b>	<b>-1,848</b>
	<b><u>Financing by Major Object</u></b>					
	TAXES					
	LICENSES AND PERMITS					
	INTERGOVERNMENTAL REVENUE	171,308	132,851	120,000	120,000	
	FEES, SALES AND SERVICES					
	ENTERPRISE AND UTILITY REVENUES					
	MISCELLANEOUS REVENUE					
	TRANSFERS					
	FUND BALANCES			-15,094	-16,942	-1,848
	<b>Total Financing by Object</b>	<b>171,308</b>	<b>132,851</b>	<b>104,906</b>	<b>103,058</b>	<b>-1,848</b>

# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **320 LICENSE INSPECTIONS & ENV PROTECTIO**

Fund Manager: ROBERT W KESSLER

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>02</b>	<b>SAFETY &amp; INSPECTIONS</b>					
33353	CUSTOMER SERVICE	2,711,515	2,598,150	3,621,700	3,456,212	-165,488
33350	ENVIRONMENTAL HEALTH			1,047,683	1,039,726	-7,957
33351	OPERATIONS	7,619,855	7,580,173	7,645,519	6,866,877	-778,642
33355	ZONING	111,830	96,946	615,510	651,002	35,492
	<b>Department Total</b>	<b>10,443,200</b>	<b>10,275,269</b>	<b>12,930,412</b>	<b>12,013,817</b>	<b>-916,595</b>
	<b><u>Financing by Major Object</u></b>					
	TAXES					
	LICENSES AND PERMITS	8,527,054	8,445,552	10,090,557	9,636,853	-453,704
	INTERGOVERNMENTAL REVENUE					
	FEES, SALES AND SERVICES	1,789,673	1,707,096	2,237,000	1,727,360	-509,640
	ENTERPRISE AND UTILITY REVENUES					
	MISCELLANEOUS REVENUE	47,181	48,484	30,000	39,000	9,000
	TRANSFERS	79,292	74,137	113,000	113,000	
	FUND BALANCES			459,855	497,604	37,749
	<b>Total Financing by Object</b>	<b>10,443,200</b>	<b>10,275,269</b>	<b>12,930,412</b>	<b>12,013,817</b>	<b>-916,595</b>

# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **736 FIRE PROTECTION CLOTHING**

Fund Manager: TIMOTHY M BUTLER

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THE REVENUE FOR THIS FUND IS DIRECTLY CONTRIBUTED BY THE GENERAL FUND. THIS AMOUNT IS REQUIRED TO BE SET ASIDE BY LABOR CONTRACTS FOR THE PURCHASE OF FIREFIGHTING AND CODE ENFORCEMENT UNIFORM CLOTHING.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>02</b>	<b>SAFETY &amp; INSPECTIONS</b>					
55006	FIRE INSPECTION CLOTHING TRUST FUND		8,522	8,522	10,900	2,378
	<b>Department Total</b>	0	8,522	8,522	10,900	2,378
	<b><u>Financing by Major Object</u></b>					
	TAXES					
	LICENSES AND PERMITS					
	INTERGOVERNMENTAL REVENUE					
	FEES, SALES AND SERVICES					
	ENTERPRISE AND UTILITY REVENUES					
	MISCELLANEOUS REVENUE					
	TRANSFERS		8,522	8,522	10,900	2,378
	FUND BALANCES					
	<b>Total Financing by Object</b>	0	8,522	8,522	10,900	2,378





# Personnel Reports

**City of Saint Paul**  
**Personnel Summary by Fund, Department, Division and Activity**

**GENERAL FUND**

Department	Activity	2006 Adopted FTE	2007 Adopted FTE	2008 Adopted FTE	2009 Mayor's Proposed FTE	Change from 2008 Adopted
02	SAFETY & INSPECTIONS					
0210	CODE INSPECTION					
	00256 CODE ENFORCEMENT - PROPERTY	21.8	17.3	17.0	20.2	3.2
	00257 VACANT BLDG MONITORING	4.0	5.0	5.0	9.2	4.2
	00258 SUMMARY NUISANCE ABATEMENT	3.5	3.5	2.5	2.8	0.3
	<b>Division Total</b>	<b>29.3</b>	<b>25.8</b>	<b>24.5</b>	<b>32.2</b>	<b>7.7</b>
0230	LICENSING & CUSTOMER SERVICE					
	00177 ANIMAL CONTROL	10.6	11.8	11.8	11.8	0.0
	00259 INFORMATION AND COMPLAINT		1.0	1.0	1.0	0.0
	<b>Division Total</b>	<b>10.6</b>	<b>12.8</b>	<b>12.8</b>	<b>12.8</b>	<b>0.0</b>
0250	FIRE INSPECTION					
	00260 FIRE INSPECTION		16.0	13.0	15.5	2.5
	<b>Division Total</b>	<b>0.0</b>	<b>16.0</b>	<b>13.0</b>	<b>15.5</b>	<b>2.5</b>
	<b>Department Total</b>	<b>39.9</b>	<b>54.6</b>	<b>50.3</b>	<b>60.5</b>	<b>10.2</b>

**City of Saint Paul**  
**Personnel Summary by Fund, Department, Division and Activity**

**SPECIAL FUNDS**

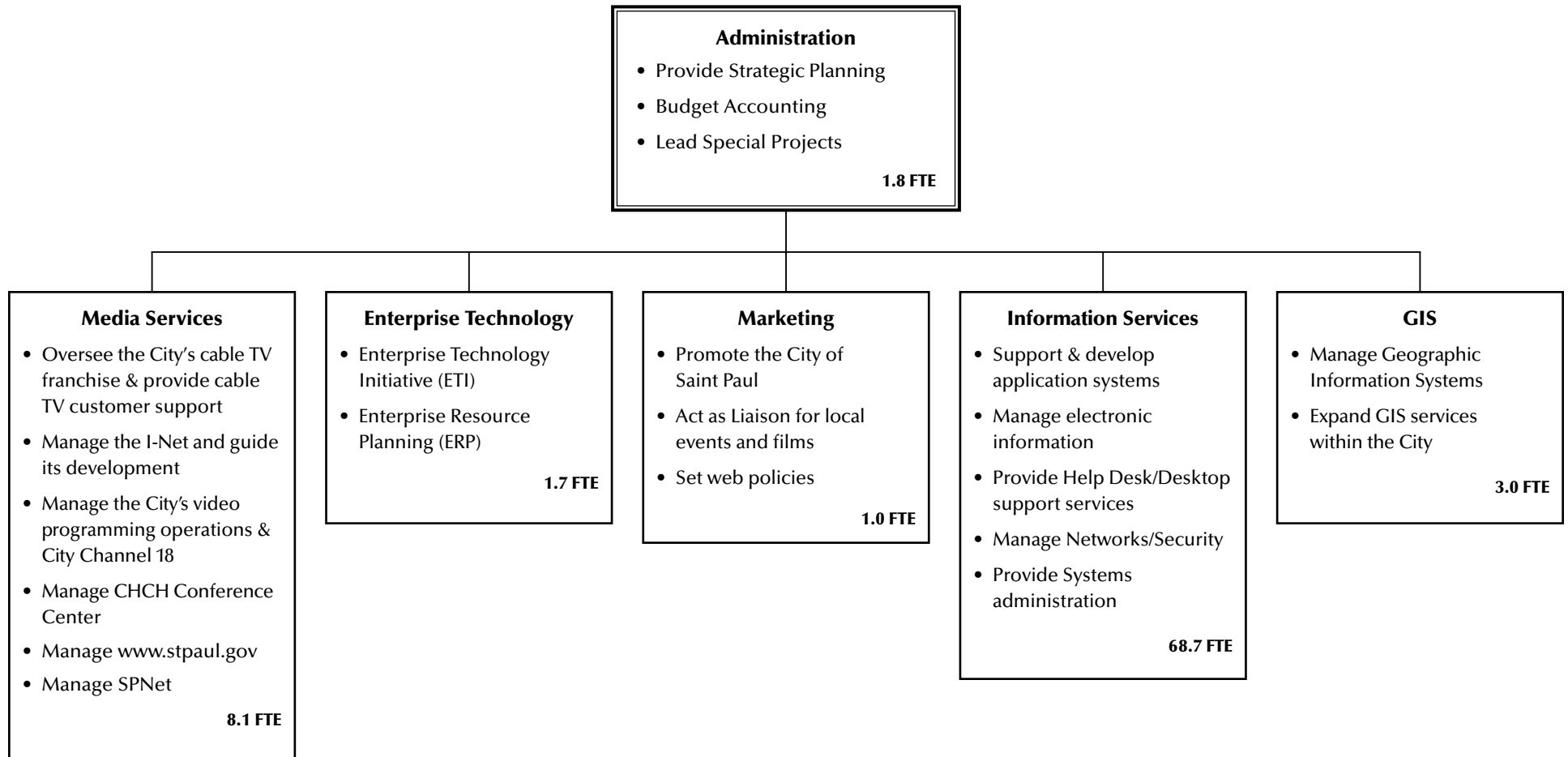
Department	Activity	2006 Adopted FTE	2007 Adopted FTE	2008 Adopted FTE	2009 Mayor's Proposed FTE	Change from 2008 Adopted
Division						
02	SAFETY & INSPECTIONS					
0210	CODE INSPECTION					
	30250 TRUTH IN SALE OF HOUSING	2.4	2.4	2.4	2.1	-0.3
	30251 NUISANCE BLDG ABATEMENT	0.4	0.4	0.4	0.4	0.0
	<b>Division Total</b>	<b>2.8</b>	<b>2.8</b>	<b>2.8</b>	<b>2.5</b>	<b>-0.3</b>
0230	LICENSING & CUSTOMER SERVICE					
	31352 GAMBLING ENFORCEMENT	3.1	1.7	0.8	0.7	-0.1
	33353 CUSTOMER SERVICE	29.8	31.0	32.0	30.1	-1.9
	<b>Division Total</b>	<b>32.9</b>	<b>32.7</b>	<b>32.8</b>	<b>30.8</b>	<b>-2.0</b>
0235	ENVIRONMENTAL HEALTH					
	33350 ENVIRONMENTAL HEALTH		9.5	9.5	9.5	0.0
	<b>Division Total</b>	<b>0.0</b>	<b>9.5</b>	<b>9.5</b>	<b>9.5</b>	<b>0.0</b>
0240	CONSTRUCTION SERVICES					
	33351 OPERATIONS	59.0	53.3	59.4	53.3	-6.1
	33355 ZONING	5.0	5.0	6.0	6.0	0.0
	<b>Division Total</b>	<b>64.0</b>	<b>58.3</b>	<b>65.4</b>	<b>59.3</b>	<b>-6.1</b>
0250	FIRE INSPECTION					
	30253 ONE AND TWO UNIT RENTAL	2.5	2.4	5.3	5.8	0.5
	<b>Division Total</b>	<b>2.5</b>	<b>2.4</b>	<b>5.3</b>	<b>5.8</b>	<b>0.5</b>
	<b>Department Total</b>	<b>102.2</b>	<b>105.7</b>	<b>115.8</b>	<b>107.9</b>	<b>-7.9</b>



# Office of Technology and Communications

*The mission of the Office of Technology and Communications is to provide our internal and external partners with the right information when and where they need it through:*

- *Multiple information delivery channels*
- *High value content*
- *Effective partnerships*
- *Stable and efficient infrastructure*
- *Business process improvement*



**(Total 84.3 FTE)**

8/4/08

## About the Office of Technology & Communications

### What We Do (Description of Services)

Work in partnership with City departments to identify and implement cost effective technology solutions to support business needs and objectives.

- Plan, develop and maintain a Citywide technology infrastructure that is accessible, secure, effective and reliable.
- Manage the City's internal and external web sites.
- Research and monitor technology trends and identify applicability to the City's operations and strategic goals.
- Administer the cable franchise and serve as the City's liaison in resolving customer service issues as appropriate.
- Develop the City's video communications by producing cable programs, public service announcements and educational videos.
- Broadcast City and County meetings on cable and the web.
- Promote the City of St. Paul as a destination of choice to live, work, and visit.
- Act as the primary liaison for film crews and special events for assistance with permits, licenses, locations, and promotions.
- Coordinate Geographic Information System (GIS) activities throughout the City.
- Provide technology support to entities outside the City: Ramsey County Emergency Communication Center, 6 Fire Departments, 6 Police Departments and the Ramsey County Sheriff's Department.

### Statistical Profile

- 25,528 Help Desk requests were processed
- 252 hours of public meetings were televised/webstreamed
- 700 conference room reservations & 394 video set ups (38% increase) managed
- Over 270 miles of Institutional Network (I-Net) infrastructure managed
- 13,204,923 page views for [www.StPaul.gov](http://www.StPaul.gov)
- 2,004,928 unique visits to [www.StPaul.gov](http://www.StPaul.gov)

### 2007-2008 Accomplishments

The Office of Technology and Communications is proud of the following accomplishments:

- Redesigned [www.StPaul.gov](http://www.StPaul.gov) and implemented a web content management tool.
- PC Replacement: 412 PCs returned, 479 PCs installed.
- Activated the Computer Aided Dispatch Disaster Recovery site in Arden Hills to support the new consolidated 911 center.
- Upgraded additional City Hall and City Hall Annex conference rooms to wireless technology.
- Consolidation of 4 data centers into 2, enabling better disaster recovery and reduced power usage.
- Internal network upgrades to gigabit speeds in numerous locations.
- Email Archive and Retrieval System implemented.
- Network security audit performed and remediation plan implemented.
- Published "The Broadband Advisory Committee Report on the Future of Broadband in Saint Paul".
- Received six national and state awards for Media Services' video and web programming.
- Began providing webstreaming services to Ramsey County for Board meetings.
- The City produced, for the first time, for City Channel 18 and the City's website, live election results of the Saint Paul City Council and Saint Paul School Board Elections.
- Participated in the physical consolidation of the Saint Paul and Ramsey County Emergency Communication Centers.
- Implemented online reservation system for City Hall conference center.
- Formed the Public Safety Technology Group to support Fire, Police, Emergency Medical Emergency Management and the RC ECC.
- Developed award winning Property Tax education site.

## 2009 Budget Plan

### 2009 Goals

- Begin implementation of an enterprise project to re-engineer common City processes and install an integrated HR/Payroll/Finance system (ERP).
- Implement a more structured Portfolio Management System to align IT investments with City business needs and leverage IT investments to their fullest benefit.
- Continue to develop Business Analyst capacity within OTC.
- Implement LanDesk utility software to better manage desktop service, power consumption, licensing and security.
- Create a strategy for a desktop software replacement solution for 2010 that would reduce the overall cost of City licensing.
- Create a long-term networking strategy to ensure network capacity meets increased demands.
- Redesign SPNet to better service the information needs of City staff and create a City-wide document management strategy.
- Increase the quality and availability of GIS data and ensure that City employees know how to take advantage of GIS data and tools.
- Continue ongoing effort to upgrade and improve basic common technology infrastructure by upgrading back-up systems.
- Increase traffic to [www.StPaul.gov](http://www.StPaul.gov) and Channel 18 through use of web cams (e.g. City Hall and Como Zoo).
- Continue planning for the upgrade and replacement of the City's I-Net.
- Move video production to all-digital format, eliminating the need for tapes.
- Continue PC replacement program.

### 2009 Budget Explanation

#### Base Adjustments

The 2008 adopted budget was adjusted to set the budget base for 2009. The base includes the anticipated growth in salaries and fringes related to the employee contract bargaining process. It also includes inflation on services and materials.

#### Mayor's Recommendations

The Office of Technology and Communication's 2009 proposed General Fund budget is \$9,052,505, which is a \$417,516 (4.8%) increase over the 2008 adopted budget. The budget growth is due to several factors. First, a Geographic Information System (GIS) position was transferred from the Parks and Recreation Department into OTC in order to consolidate the City's GIS services. Second, due to increasing demand for specialized information services, OTC added a Support Specialist III, which will be paid for through specialized service fee revenue. Finally, the Public Works department has reenrolled in OTC's PC replacement program creating additional PC lease costs.

The proposed special fund budget for 2009 is \$3,553,108, which is a \$417,516 increase over the 2008 adopted budget. The special fund budget includes media services, information services, and city-wide data processing. Changes in OTC's special fund budget include: a \$112,398 increase in permanent cable franchise fee revenue transferred to the General Fund; Audio/Visual upgrades to the Council hearing room; a \$245,000 contribution of PEG anniversary grant revenue to the St. Paul Neighborhood Network (SPNN); the purchase of LanDesk Suite for \$101,949 to better manage the City's PCs; and \$517,515 for the creation of a core team to begin work on implementing an Enterprise Resource Planning (ERP) system.





# Spending Reports

# Technology And Communications

Department/Office Director: **ANDREA T CASSELTON**

	<b>2006 2nd Prior Exp. &amp; Enc.</b>	<b>2007 Last Year Exp. &amp; Enc.</b>	<b>2008 Adopted</b>	<b>2009 Mayor's Proposed</b>	<b>Change from 2008 Adopted</b>
<b><u>Spending By Unit</u></b>					
001 GENERAL FUND	7,158,635	7,811,883	8,634,989	9,052,505	417,516
164 INFO SERVICES INTERNAL SERVICES FND			495,329	619,464	124,135
166 MEDIA SERVICES SPEC REV FUND	2,683,859	2,598,024	2,304,721	2,753,720	448,999
626 CITY-WIDE DATA PROCESSING	148,406	151,913	170,816	179,924	9,108
930 C.I.B. - PUBLIC WORKS	605,904				
Total Spending by Unit	<b>10,596,804</b>	<b>10,561,821</b>	<b>11,605,855</b>	<b>12,605,613</b>	<b>999,758</b>
<b><u>Spending By Major Object</u></b>					
SALARIES	4,392,970	4,963,298	5,331,265	5,767,080	435,815
SERVICES	1,601,209	1,606,262	2,106,342	2,417,864	311,522
MATERIALS AND SUPPLIES	486,994	472,029	356,640	375,845	19,205
EMPLOYER FRINGE BENEFITS	1,360,479	1,576,452	1,662,064	1,780,064	118,000
MISC TRANSFER CONTINGENCY ETC	2,583,541	1,936,410	1,656,444	2,020,311	363,867
DEBT					
STREET SEWER BRIDGE ETC IMPROVEMENT					
EQUIPMENT LAND AND BUILDINGS	171,613	7,371	493,100	244,449	-248,651
Total Spending by Object	<b>10,596,804</b>	<b>10,561,821</b>	<b>11,605,855</b>	<b>12,605,613</b>	<b>999,758</b>
Percent Change from Previous Year		<b>-0.3%</b>	<b>9.9%</b>	<b>8.6%</b>	
<b><u>Financing By Major Object</u></b>					
GENERAL FUND	7,158,635	7,811,883	8,634,989	9,052,505	417,516
SPECIAL FUND					
TAXES	1,938,046	2,046,481	2,100,000	2,184,500	84,500
LICENSES AND PERMITS					
INTERGOVERNMENTAL REVENUE					
FEES, SALES AND SERVICES	254,116	273,621	300,537	465,879	165,342
ENTERPRISE AND UTILITY REVENUES					
MISCELLANEOUS REVENUE	379,929	269,631	570,329	902,729	332,400
TRANSFERS					
FUND BALANCES					
Total Financing by Object	<b>9,730,726</b>	<b>10,401,616</b>	<b>11,605,855</b>	<b>12,605,613</b>	<b>999,758</b>
Percent Change from Previous Year		<b>6.9%</b>	<b>11.6%</b>	<b>8.6%</b>	

**City of Saint Paul**  
**2009 Budget Division Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

Department: **06 TECHNOLOGY AND COMMUNICATIONS**Division: **0601 ADMINISTRATION DIVISION**

Division Manager: ANDREA T CASSELTON

Division Mission:

TO ENSURE THAT THE DEPARTMENT'S MISSION "TO PROVIDE SUPERIOR SERVICES THAT ARE RESPONSIVE TO OUR CUSTOMERS' CURRENT AND FUTURE NEEDS" IS ACHIEVED.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)						
	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009			2006 Authorized FTE	2007	2008 Adopted FTE/Amount	2009		Change from 2008 FTE/Amount	
				Mayor's Amount	Proposed Change/Percent	Mayor's FTE/Amount				Proposed FTE/Amount			
<b>by Type of Expenditure</b>													
SALARIES	258,174	354,071	485,592	546,553	60,961	12.6%							
SERVICES	50,254	42,499	191,689	61,670	-130,019	-67.8%							
MATERIALS AND SUPPLIES	4,995	25,180	29,104	28,059	-1,045	-3.6%							
EMPLOYER FRINGE BENEFITS	82,379	113,246	153,644	171,487	17,843	11.6%							
MISC TRANSFER CONTINGENCY ETC	51	22,576	26,200	26,200									
DEBT													
STREET SEWER BRIDGE ETC IMPROVEMENT													
EQUIPMENT LAND AND BUILDINGS	16,204			0									
Division Total	412,058	557,572	886,229	833,969	-52,260	-5.9%							
<b>by Activity</b>													
01001 DIRECTOR'S OFFICE	412,058	423,857	291,709	193,108	-98,601	-33.8%	3.8	3.8	1.8	126,810	1.8	135,585	8,775
01002 WEB SERVICES			174,352	161,271	-13,081	-7.5%			2.0	116,096	2.0	122,581	6,485
01005 GIS SERVICES			264,460	321,199	56,739	21.5%			2.0	163,589	3.0	207,076	1.0 43,487
01020 MARKETING & COMMUNICATIONS		133,714	155,708	158,391	2,683	1.7%		1.0	1.0	79,097	1.0	81,311	2,214
Division Total	412,058	557,572	886,229	833,969	-52,260	-5.9%	3.8	4.8	6.8	485,592	7.8	546,553	1.0 60,961
Percent Change from Previous Year		35.3%	58.9%				26.3%		41.7%			14.7%	12.6%

**City of Saint Paul**  
**2009 Budget Division Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

Department: **06 TECHNOLOGY AND COMMUNICATIONS**Division: **0610 INFORMATION SERVICES**

Division Manager: CYNTHIA A MULLAN

Division Mission:

TO PROVIDE SUPERIOR INFORMATION TECHNOLOGY SERVICES THAT ARE RESPONSIVE TO OUR CUSTOMERS' CURRENT AND FUTURE NEEDS.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)							
	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009			2006 Authorized FTE	2007	2008 Adopted FTE/Amount	2009		Change from 2008 FTE/Amount		
				Mayor's Amount	Proposed Change/Percent	Proposed FTE/Amount				Proposed FTE/Amount				
<b>by Type of Expenditure</b>														
SALARIES	3,663,544	4,140,283	4,402,597	4,631,134	228,537	5.2%								
SERVICES	1,406,323	1,441,884	1,553,935	1,897,403	343,468	22.1%								
MATERIALS AND SUPPLIES	403,430	327,914	244,543	244,543										
EMPLOYER FRINGE BENEFITS	1,129,777	1,311,859	1,365,616	1,420,456	54,840	4.0%								
MISC TRANSFER CONTINGENCY ETC	25,000	25,000	25,000	25,000										
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMENT														
EQUIPMENT LAND AND BUILDINGS	118,503	7,371	157,069	0	-157,069	-100.0%								
Division Total	<b>6,746,578</b>	<b>7,254,312</b>	<b>7,748,760</b>	<b>8,218,536</b>	<b>469,776</b>	<b>6.1%</b>								
<b>by Activity</b>														
01115 INFORMATION SERVICES	5,094,537	5,779,805	6,121,133	6,405,014	283,881	4.6%	60.7	66.5	65.7	4,394,397	66.7	4,625,845	1.0	231,448
01116 E-GOVERNMENT	83,548	54,056	36,504	0	-36,504	-100.0%								
01119 TECH INITIATIVE RECURRING COSTS	1,373,271	1,310,462	1,434,054	1,813,522	379,468	26.5%			0.0	8,200	0.0	5,289		-2,911
01120 TECHNOLOGY INITIATIVE INVESTMENT	195,221	109,988	157,069	0	-157,069	-100.0%								
Division Total	<b>6,746,578</b>	<b>7,254,312</b>	<b>7,748,760</b>	<b>8,218,536</b>	<b>469,776</b>	<b>6.1%</b>	<b>60.7</b>	<b>66.5</b>	<b>65.7</b>	<b>4,402,597</b>	<b>66.7</b>	<b>4,631,134</b>	<b>1.0</b>	<b>228,537</b>
Percent Change from Previous Year		<b>7.5%</b>	<b>6.8%</b>					<b>9.6%</b>	<b>-1.2%</b>				<b>1.5%</b>	<b>5.2%</b>

**City of Saint Paul**  
**2009 Budget Fund Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **164 INFO SERVICES INTERNAL SERVICES FND**  
 Department: **06 TECHNOLOGY AND COMMUNICATIONS**  
 Fund Purpose:

Fund Manager: **CYNTHIA A MULLAN**  
 Department Director: **ANDREA T CASSELTON**

THIS FUND COLLECTS ENTERPRISE TECHNOLOGY INITIATIVE COSTS, WHICH ARE ALLOCATED TO DEPARTMENTS FOR CITY-WIDE TECHNOLOGY IMPROVEMENTS.

	Spending Amount					Personnel FTE/Amount (salary+Allowance+Negotiated Increase)				
	2006	2007	2008	2009		2006	2007	2008	2009	Change from
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed		Authorized FTE		Adopted FTE/Amount	Mayor's Proposed FTE/Amount	2008 FTE/Amount
<u>by Type of Expenditure</u>				Amount	Change/Percent					
SALARIES				121,018	121,018					
SERVICES			191,598	306,600	115,002	60.0%				
MATERIALS AND SUPPLIES				51,700	51,700					
EMPLOYER FRINGE BENEFITS				38,197	38,197					
MISC TRANSFER CONTINGENCY ETC			0	0						
DEBT										
STREET SEWER BRIDGE ETC IMPROVEMEN										
EQUIPMENT LAND AND BUILDINGS			303,731	101,949	-201,782	-66.4%				
Spending Total	<b>0</b>	<b>0</b>	<b>495,329</b>	<b>619,464</b>	<b>124,135</b>	<b>25.1%</b>				
<u>by Activity</u>										
11105ENTERPRISE TECHNOLOGY INITIATIVE			495,329	101,949	-393,380	-79.4%				
11110ENTERPRISE RESOURCE PLANNING				517,515	517,515				1.7	121,018
Fund Total	<b>0</b>	<b>0</b>	<b>495,329</b>	<b>619,464</b>	<b>124,135</b>	<b>25.1%</b>			<b>1.7</b>	<b>121,018</b>
Percent Change from Previous Year		<b>0.0%</b>	<b>0.0%</b>							

**City of Saint Paul**  
**2009 Budget Fund Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **166 MEDIA SERVICES SPEC REV FUND**Fund Manager: **WILLIAM M REARDON**Department: **06 TECHNOLOGY AND COMMUNICATIONS**Department Director: **ANDREA T CASSELTON**

Fund Purpose:

PURSUANT TO CHAPTER 430, ARTICLE V, SECTION 430.051 (B), THIS FUND EXISTS PRIMARILY TO SUPPORT THE CITY'S ADMINISTRATION OF THE CABLE FRANCHISE ORDINANCE AND THE PLANNING AND DEVELOPMENT OF CABLE COMMUNICATIONS SERVICES, AND SECONDARILY TO SUPPORT THE CITY'S GENERAL FUND OR OTHER SUCH USES AS SPECIFIED BY THE CITY.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)						
	2006	2007	2008	2009			2006	2007	2008	2009		Change from	
	2nd Prior Exp. & Enc.	Last Year Exp. & Enc.	Adopted	Mayor's Proposed Amount	Change/Percent		Authorized FTE		Adopted FTE/Amount	Mayor's Proposed FTE/Amount			
<b>by Type of Expenditure</b>													
SALARIES	363,879	360,392	320,901	339,226	18,325	5.7%							
SERVICES	135,962	113,150	159,133	141,804	-17,329	-10.9%							
MATERIALS AND SUPPLIES	78,568	118,934	82,993	51,543	-31,450	-37.9%							
EMPLOYER FRINGE BENEFITS	115,959	116,715	104,150	109,536	5,386	5.2%							
MISC TRANSFER CONTINGENCY ETC	1,952,585	1,888,834	1,605,244	1,969,111	363,867	22.7%							
DEBT													
STREET SEWER BRIDGE ETC IMPROVEMEN													
EQUIPMENT LAND AND BUILDINGS	36,906		32,300	142,500	110,200	341.2%							
Spending Total	<b>2,683,859</b>	<b>2,598,024</b>	<b>2,304,721</b>	<b>2,753,720</b>	<b>448,999</b>	<b>19.5%</b>							
<b>by Activity</b>													
31121CATV IMPLEMENTATION/ANNUAL OPERATNS	2,572,873	2,329,736	2,065,396	2,185,228	119,832	5.8%	8.0	8.0	5.9	302,570	5.9	319,931	17,361
31123I-NET	102,712	122,412	126,666	132,008	5,342	4.2%	0.2	0.2	0.2	18,331	0.2	19,295	964
31124COUNCIL CHAMBERS VID EQ REPLACEMENT	8,274	35	35,000	34,500	-500	-1.4%							
31125PEG GRANTS		145,842	77,659	401,984	324,325	417.6%							
Fund Total	<b>2,683,859</b>	<b>2,598,024</b>	<b>2,304,721</b>	<b>2,753,720</b>	<b>448,999</b>	<b>19.5%</b>	<b>8.2</b>	<b>8.2</b>	<b>6.1</b>	<b>320,901</b>	<b>6.1</b>	<b>339,226</b>	<b>0.0</b> <b>18,325</b>
Percent Change from Previous Year		<b>-3.2%</b>	<b>-11.3%</b>				<b>0.0%</b>	<b>-25.6%</b>				<b>0.0%</b>	<b>5.7%</b>

**City of Saint Paul**  
**2009 Budget Fund Spending Plan Summary**  
**Mayor's Proposed Budget**

Fund: **626 CITY-WIDE DATA PROCESSING**Department: **06 TECHNOLOGY AND COMMUNICATIONS**Fund Manager: **CYNTHIA A MULLAN**Department Director: **ANDREA T CASSELTON**

Fund Purpose:

WITHIN THE MISSION OF THE INFORMATION SERVICES DIVISION, TO PROVIDE THE STAFF RESOURCES TO UNDERTAKE TECHNOLOGY INITIATIVES OF A CITYWIDE NATURE.

	Spending Amount						Personnel FTE/Amount (salary+Allowance+Negotiated Increase)							
	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009		2006 Authorized FTE	2007	2008 Adopted FTE/Amount	2009		Change from 2008 FTE/Amount			
				Mayor's Proposed					Mayor's Proposed					
				Amount	Change/Percent				FTE/Amount	FTE/Amount				
<b><u>by Type of Expenditure</u></b>														
SALARIES	107,373	108,552	122,175	129,149	6,974	5.7%								
SERVICES	8,669	8,729	9,987	10,387	400	4.0%								
MATERIALS AND SUPPLIES														
EMPLOYER FRINGE BENEFITS	32,364	34,633	38,654	40,388	1,734	4.5%								
MISC TRANSFER CONTINGENCY ETC														
DEBT														
STREET SEWER BRIDGE ETC IMPROVEMEN														
EQUIPMENT LAND AND BUILDINGS														
Spending Total	148,406	151,913	170,816	179,924	9,108	5.3%								
<b><u>by Activity</u></b>														
31115INFORMATION SERVICES (SPECIAL)	148,406	151,913	170,816	179,924	9,108	5.3%	2.0	2.0	2.0	122,175	2.0	129,149		6,974
Fund Total	148,406	151,913	170,816	179,924	9,108	5.3%	2.0	2.0	2.0	122,175	2.0	129,149	0.0	6,974
Percent Change from Previous Year		2.4%	12.4%				0.0%	0.0%					0.0%	5.7%





# Financing Reports

## Financing by Major Object Code

Department: **06 TECHNOLOGY AND COMMUNICATIONS**

### GENERAL FUND

		2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008 Adopted
4073	PETITIONS TO VACATE STREETS, ALLEYS	2,150	1,475			
4299	SALES N.O.C.	10				
4301	NORMAL ACTIVITY SERVICES					
4306	DUPLICATING -XEROX-MULTILIT-ETC.	5				
<b>FEES, SALES AND SERVICES</b>		2,165	1,475	0	0	0
6901	CASH OVER OR SHORT					
6914	REFUNDS - JURY DUTY PAY		140			
6915	REFUNDS - NOT OTHERWISE CLASSIFIED		32			
6999	OTHER MISCELLANEOUS REVENUE N.O.C.	244,406	237,083	196,415	188,300	-8,115
<b>MISCELLANEOUS REVENUE</b>		244,406	237,255	196,415	188,300	-8,115
7302	TRANSFER FROM ENTERPRISE FUND	3,308	8,332			
7303	TRANSFER FROM INTERNAL SERVICE FUND	1,012,543	341,109	904,443	1,043,861	139,418
7304	TRANSFER FROM DEBT SERVICE FUND	2,250	553			
7305	TRANSFER FROM SPECIAL REVENUE FUND	2,626,243	2,820,223	2,623,813	2,838,406	214,593
7399	TRANSFER FROM SPECIAL FUND			142,147	289,396	147,249
7499	TRANSFER IN - INTRAFUND - OTHER					
<b>TRANSFERS</b>		3,644,344	3,170,217	3,670,403	4,171,663	501,260
Fund Total		3,890,915	3,408,947	3,866,818	4,359,963	493,145

# Financing by Major Object Code

Department: **06 TECHNOLOGY AND COMMUNICATIONS**

## SPECIAL FUNDS

		2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008 Adopted
1395	G. E. F. F. - CABLE T.V.	1,938,046	2,046,481	2,100,000	2,184,500	84,500
	<b>TAXES</b>	1,938,046	2,046,481	2,100,000	2,184,500	84,500
4093	CABLE TV	11,759	13,937	12,500	23,000	10,500
4301	NORMAL ACTIVITY SERVICES	242,101	256,226	288,037	442,879	154,842
4306	DUPLICATING -XEROX-MULTILIT-ETC.	256	72			
4399	SERVICES N.O.C.		3,386			
	<b>FEES, SALES AND SERVICES</b>	254,116	273,621	300,537	465,879	165,342
6499	OTHER FINES AND PENALTIES	22,389				
6602	INTEREST ON INVESTMENTS	313				
6611	INC(DEC) FMV OF INVESTMENT	8,513				
6900	OTHER MISCELLANEOUS REVENUE					
6905	CONTRIB. & DONATIONS - OUTSIDE		10,739			
6906	CONTRIBUTIONS FROM OTHER FUNDS	161,584	161,225	495,329	495,329	
6907	COUNTY SHARE OF COST		34,500			
6910	DEPOSITS			75,000	11,400	-63,600
6914	REFUNDS - JURY DUTY PAY		40			
6923	REWARDS	125,000				
6970	PRIVATE GRANTS	62,130	63,127		396,000	396,000
	<b>MISCELLANEOUS REVENUE</b>	379,929	269,631	570,329	902,729	332,400
7305	TRANSFER FROM SPECIAL REVENUE FUND					
	<b>TRANSFERS</b>	0	0	0	0	0
9830	USE OF FUND BALANCE					
9831	CONTRIBUTION TO FUND BALANCE					
	<b>FUND BALANCES</b>	0	0	0	0	0
	Fund Total	2,572,091	2,589,733	2,970,866	3,553,108	582,242
	<b>Department Total</b>	<b>6,463,006</b>	<b>5,998,680</b>	<b>6,837,684</b>	<b>7,913,071</b>	<b>1,075,387</b>

# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **001 GENERAL FUND**

Fund Manager: LORI J LEE

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

THE GENERAL FUND RECEIVES THE VAST MAJORITY OF ITS REVENUE FROM PROPERTY TAXES, STATE AIDS AND FRANCHISE FEES.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>06</b>	<b>TECHNOLOGY AND COMMUNICATIONS</b>					
01001	DIRECTOR'S OFFICE	754,571	480,000			
01020	MARKETING & COMMUNICATIONS		110,000	110,000	110,000	
01121	CATV OPERATIONS & VIDEO PRODUCTIONS	1,158,442	1,351,742	1,510,695	1,623,093	112,398
01115	INFORMATION SERVICES	1,598,488	945,623	1,785,861	2,010,426	224,565
01119	TECH INITIATIVE RECURRING COSTS	377,264	465,433	460,262	616,444	156,182
01120	TECHNOLOGY INITIATIVE INVESTMENT		54,674			
01300	REAL ESTATE	2,150	1,475			
<b>Department Total</b>		<b>3,890,915</b>	<b>3,408,947</b>	<b>3,866,818</b>	<b>4,359,963</b>	<b>493,145</b>
<b><u>Financing by Major Object</u></b>						
TAXES						
LICENSES AND PERMITS						
INTERGOVERNMENTAL REVENUE						
FEES, SALES AND SERVICES						
		2,165	1,475			
ENTERPRISE AND UTILITY REVENUES						
MISCELLANEOUS REVENUE						
		244,406	237,255	196,415	188,300	-8,115
TRANSFERS		3,644,344	3,170,217	3,670,403	4,171,663	501,260
FUND BALANCES						
<b>Total Financing by Object</b>		<b>3,890,915</b>	<b>3,408,947</b>	<b>3,866,818</b>	<b>4,359,963</b>	<b>493,145</b>

# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **164 INFO SERVICES INTERNAL SERVICES FND**

Fund Manager: CYNTHIA A MULLAN

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

IN 1997, THE GENERAL FUND PROVIDED AN ADVANCE OF \$1.7 MILLION FOR THE FINANCING OF THE HUMAN RESOURCES / PAYROLL / BENEFITS ADMINISTRATION PROJECT. A MECHANISM TO RECOVER THIS ADVANCE FROM ALL FUNDS OVER TEN YEARS WAS PUT INTO PLACE FOR 1998. THE REPAYMENT WAS COMPLETED IN 2007. FOR 2008 A NEW ACTIVITY HAS BEEN ESTABLISHED TO COLLECT REVENUE FROM DEPARTMENTS FOR ENTERPRISE-WIDE TECHNOLOGY IMPROVEMENTS.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>06</b>	<b>TECHNOLOGY AND COMMUNICATIONS</b>					
11100	INTEGRATED HR/PR/BA SYSTEM	161,584	161,225			
11105	ENTERPRISE TECHNOLOGY INITIATIVE			495,329	101,949	-393,380
11110	ENTERPRISE RESOURCE PLANNING				517,515	517,515
	<b>Department Total</b>	<b>161,584</b>	<b>161,225</b>	<b>495,329</b>	<b>619,464</b>	<b>124,135</b>
	<b><u>Financing by Major Object</u></b>					
	TAXES					
	LICENSES AND PERMITS					
	INTERGOVERNMENTAL REVENUE					
	FEES, SALES AND SERVICES				124,135	
	ENTERPRISE AND UTILITY REVENUES					
	MISCELLANEOUS REVENUE	161,584	161,225	495,329	495,329	
	TRANSFERS					
	FUND BALANCES					
	<b>Total Financing by Object</b>	<b>161,584</b>	<b>161,225</b>	<b>495,329</b>	<b>619,464</b>	<b>0</b>

# City of Saint Paul

## Financing Plan by Department and Activity

Fund: **166 MEDIA SERVICES SPEC REV FUND**

Fund Manager: WILLIAM M REARDON

**Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:**

REVENUE ASSUMPTION: FRANCHISE FEES ARE FIVE PERCENT OF THE CABLE COMPANY'S GROSS REVENUES. BUDGET PROJECTIONS ARE BASED ON TRENDS AND EXPERIENCE, WITH INPUT FROM THE CABLE COMPANY. THE COMPANY ALSO PROVIDES CAPITAL GRANTS FOR PEG ACCESS AND I-NET PURPOSES PER THE FRANCHISE AND OTHER AGREEMENTS WITH THE CITY.

REVENUE ASSUMPTION: USERS OF THE INSTITUTIONAL NETWORK PAY A FEE TO USE THE NETWORK; THIS FEE IS SUPPLEMENTED BY FRANCHISE FEES TO COVER THE COSTS OF OPERATING AND DEVELOPING THE NETWORK.

REVENUE ASSUMPTION: THE CITY PROVIDES VIDEO COVERAGE FOR RAMSEY COUNTY BOARD MEETINGS. THE COUNTY PAYS FOR THIS SERVICE AND CONTRIBUTES TO EQUIPMENT EXPENSES RELATED TO THIS ACTIVITY.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
<b>06</b>	<b>TECHNOLOGY AND COMMUNICATIONS</b>					
31121	CATV IMPLEMENTATION/ANNUAL OPERATNS	2,099,017	2,074,655	2,088,500	2,184,400	95,900
31123	I-NET	92,128	104,313	117,221	138,820	21,599
31124	COUNCIL CHAMBERS VID EQ REPLACEMENT		34,500	35,000	34,500	-500
31125	PEG GRANTS	62,130	63,127	64,000	396,000	332,000
	<b>Department Total</b>	<b>2,253,275</b>	<b>2,276,595</b>	<b>2,304,721</b>	<b>2,753,720</b>	<b>448,999</b>
	<b>Financing by Major Object</b>					
	TAXES	1,938,046	2,046,481	2,100,000	2,184,500	84,500
	LICENSES AND PERMITS					
	INTERGOVERNMENTAL REVENUE					
	FEES, SALES AND SERVICES	105,710	121,708	129,721	161,820	32,099
	ENTERPRISE AND UTILITY REVENUES					
	MISCELLANEOUS REVENUE	209,519	108,406	75,000	407,400	332,400
	TRANSFERS					
	FUND BALANCES					
	<b>Total Financing by Object</b>	<b>2,253,275</b>	<b>2,276,595</b>	<b>2,304,721</b>	<b>2,753,720</b>	<b>448,999</b>

City of Saint Paul  
Financing Plan by Department and Activity

Fund: 626 CITY-WIDE DATA PROCESSING

Fund Manager: CYNTHIA A MULLAN

Assumptions for Major Revenue Sources and Explanation for Significant Financing Changes:

CHARGES TO PUBLIC WORKS, LIEP, PED, THE LOCAL LAW ENFORCEMENT BLOCK GRANT, AND FLEET MANAGEMENT WILL BE USED TO SUPPORT SOME OF THE STAFF OF THE INFORMATION SERVICES DIVISION.

Department	Activity	2006 2nd Prior Exp. & Enc.	2007 Last Year Exp. & Enc.	2008 Adopted	2009 Mayor's Proposed	Change from 2008
06	TECHNOLOGY AND COMMUNICATIONS					
31115	INFORMATION SERVICES (SPECIAL)	148,406	151,913	170,816	179,924	9,108
	Department Total	148,406	151,913	170,816	179,924	9,108
	<u>Financing by Major Object</u>					
	TAXES					
	LICENSES AND PERMITS					
	INTERGOVERNMENTAL REVENUE					
	FEES, SALES AND SERVICES	148,406	151,913	170,816	179,924	9,108
	ENTERPRISE AND UTILITY REVENUES					
	MISCELLANEOUS REVENUE					
	TRANSFERS					
	FUND BALANCES					
	Total Financing by Object	148,406	151,913	170,816	179,924	9,108





# Personnel Reports

**City of Saint Paul**  
**Personnel Summary by Fund, Department, Division and Activity**

**GENERAL FUND**

Department	Activity	2006 Adopted FTE	2007 Adopted FTE	2008 Adopted FTE	2009 Mayor's Proposed FTE	Change from 2008 Adopted
Division						
06	TECHNOLOGY AND COMMUNICATIONS					
0601	ADMINISTRATION DIVISION					
	01001 DIRECTOR'S OFFICE	3.8	3.8	1.8	1.8	0.0
	01002 WEB SERVICES			2.0	2.0	0.0
	01005 GIS SERVICES			2.0	3.0	1.0
	01020 MARKETING & COMMUNICATIONS		1.0	1.0	1.0	0.0
	<b>Division Total</b>	<b>3.8</b>	<b>4.8</b>	<b>6.8</b>	<b>7.8</b>	<b>1.0</b>
0610	INFORMATION SERVICES					
	01115 INFORMATION SERVICES	60.7	66.5	65.7	66.7	1.0
	<b>Division Total</b>	<b>60.7</b>	<b>66.5</b>	<b>65.7</b>	<b>66.7</b>	<b>1.0</b>
	<b>Department Total</b>	<b>64.5</b>	<b>71.3</b>	<b>72.5</b>	<b>74.5</b>	<b>2.0</b>

**City of Saint Paul**  
**Personnel Summary by Fund, Department, Division and Activity**

Fund Number: **164 INFO SERVICES INTERNAL SERVICES FND**

Page 1

**SPECIAL FUNDS**

Department		2006	2007	2008	2009	Change from
Division	Activity	Adopted FTE	Adopted FTE	Adopted FTE	Mayor's Proposed FTE	2008 Adopted
06	TECHNOLOGY AND COMMUNICATIONS					
0680	ENTERPRISE TECHNOLOGY					
	11110 ENTERPRISE RESOURCE PLANNING				1.7	1.7
Division Total		0.0	0.0	0.0	1.7	1.7
Department Total		0.0	0.0	0.0	1.7	1.7

**City of Saint Paul**  
**Personnel Summary by Fund, Department, Division and Activity**

Fund Number: **166 MEDIA SERVICES SPEC REV FUND**

Page 1

**SPECIAL FUNDS**

Department		2006	2007	2008	2009	Change from
Division	Activity	Adopted FTE	Adopted FTE	Adopted FTE	Mayor's Proposed FTE	2008 Adopted
06	TECHNOLOGY AND COMMUNICATIONS					
0602	CABLE TV					
	31121 CATV IMPLEMENTATION/ANNUAL OPERATNS	8.0	8.0	5.9	5.9	0.0
	31123 I-NET	0.2	0.2	0.2	0.2	0.0
	<b>Division Total</b>	<b>8.2</b>	<b>8.2</b>	<b>6.1</b>	<b>6.1</b>	<b>0.0</b>
	<b>Department Total</b>	<b>8.2</b>	<b>8.2</b>	<b>6.1</b>	<b>6.1</b>	<b>0.0</b>

**City of Saint Paul**  
**Personnel Summary by Fund, Department, Division and Activity**

Fund Number: **626 CITY-WIDE DATA PROCESSING**

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**SPECIAL FUNDS**

Department		2006	2007	2008	2009	Change from
Division	Activity	Adopted FTE	Adopted FTE	Adopted FTE	Mayor's Proposed FTE	2008 Adopted
06	TECHNOLOGY AND COMMUNICATIONS					
0610	INFORMATION SERVICES					
	31115 INFORMATION SERVICES (SPECIAL)	2.0	2.0	2.0	2.0	0.0
Division Total		2.0	2.0	2.0	2.0	0.0
Department Total		2.0	2.0	2.0	2.0	0.0



# Appendix

## Glossary

**Activity:** An activity is a subunit of a fund. Each fund contains one or more activities, a specific and distinguishable budgetary unit of work or service. Activities are detailed levels of budget spending authority created to accomplish the approved objectives of the fund.

**Activity Manager:** Each activity manager shares in the authorities and responsibilities of the fund manager outlined below. In addition, each activity manager's responsibilities include attaining the performance objectives assigned to their activity, approving spending payments and directing the day-to-day operations of their activity.

**Activity Number:** A five (5)-digit number which uniquely identifies the activity. The first digit indicates the fund type, while the second digit indicates the department.

### Fund type:

- 0 General Fund
- 1 Internal Service Funds
- 2 Enterprise Funds
- 3 Special Revenue Funds
- 4 Special Assessment Funds
- 5 Trust and Agency Funds
- 6 Permanent Improvement Revolving Funds
- 7, 9 Bond Funds (includes Capital Improvement Bond Funds)
- 8 Debt Service Funds

### Department:

- 1 City Council
- 2 Safety and Inspections
- 3 Executive Administration (includes: Affirmative Action, Financial Services, Human Resources, Human Rights, Labor Relations, and Mayor's Office)
- 4 City Attorney
- 6 Technology and Communications
- 7 Public Works
- 8 Parks and Recreation
- 9 Police Department
- 10 Fire and Safety Services
- 11 Libraries
- 12 Public Health
- 13 Planning and Economic Development
- 15 Water Department
- 16 Human Rights and Equal Economic Opportunity
- 19 Debt Service

For example, Risk Watch (35115) is a special revenue fund activity in the Department of Fire and Safety Services. Similarly, Director's Office (02000) is a general fund activity in the Public Works Department. See *Fund Number*.

**Allocation:** A portion of a lump-sum appropriation which is designated for expenditure by specific organizational units or for special purposes. See *Appropriation*.

**Appropriation:** An expenditure authorized by the city council for a specified amount and time.

**Assessed Valuation:** The value that is established for real estate or other property by a government for use as a basis for levying property taxes.

**Bond:** A written promise to pay a specific sum of money (called the principal amount or face value) at a specified future date (called the maturity date) along with periodic interest at a specified rate.

**Budget Document:** The written record of the comprehensive financial plan the mayor presents to the city council for review, revision if deemed appropriate, and adoption.

**Capital Allocation:** Assignment of available capital (dollars) to specific uses.

**Capital Expenditure:** Actual spending of capital (dollars) for capital improvement projects.

**Capital Improvement:** The purchase or construction of durable/fixed assets. Examples include streets, bridges, parks or buildings.

**Capital Improvement Budget (CIB):** A plan for capital expenditures (physical development of the city) to be incurred each year, over a fixed number of years, in order to meet capital needs arising from the long-term work program.

**Capital Outlay:** Equipment, machinery, vehicles or furniture items included in the operating budget. See *Capital Improvement Budget*.

**Capital Projects Fund:** A fund established to account for all financial resources used for the construction or acquisition of major capital facilities, except those financed by special assessment, proprietary or fiduciary funds.

**CIB:** Acronym for capital improvement budget.

**CMMS:** Acronym for Computerized Maintenance Management System.

**Debt Service Fund:** A fund established to account for the financial resources used for the payment of long-term general obligation debt principal, interest, and related costs.

**Division:** An organizational subunit of a department in the general fund. Each department has one or more divisions, which are responsible for one or more activities.

**ERP:** Acronym for Enterprise Resource Planning, a document and information management system.

**ETI:** Acronym for Enterprise Technology Initiative. This is an activity in the Technology department in which spending and financing for city-wide technology improvements are budgeted.



## Glossary – Continued

*Encumbrances:* Legal commitment of appropriated funds (in the form of purchase orders or contracts) to purchase goods or services to be delivered or performed at a future date. They cease to be encumbrances when paid or when the actual liability is created.

*Enterprise Fund:* A fund established to account for city operations that are financed and operated in a manner similar to private business enterprises. The intent is that the costs (expenses, including depreciation) of providing goods and services on a continuing basis be financed or recovered primarily through user charges.

*Expenditures:* Total charges incurred, whether paid or unpaid, including the provision for retirement of debt not reported as a liability of the fund from which it will be retired, and capital outlays (for governmental funds and fiduciary funds, except non-expendable trust funds) *Expenses:* Charges incurred, whether paid or unpaid, for operation, maintenance, interest, and other charges which benefit the current fiscal period (for proprietary funds and non-expendable trust funds). See *Expenditures*.

*FMS or FM-80:* Reference to the City of Saint Paul's financial management computer system.

*FORCE:* Acronym for focusing our resources on community empowerment. This is a unit within the Police Department dedicated to combat problems, at the neighborhood level, of street level narcotics, problem properties and disruptive behavior.

*Fiduciary Fund:* A fund established to account for resources held for the benefit of parties outside the government.

*Financing Plan:* Identifies sources of revenues that support the spending plan.

*Full Time Equivalent (FTE):* A personnel position which is financed for the equivalent of 80 hours per pay period, for 26.1 pay periods (a typical year), or 2,088 hours in a year. This is roughly equivalent to 40 hours per week for 52 weeks. For example, a .5 FTE would represent 20 hours per week for 52 weeks, or 40 hours per week for 26 weeks. A 1.0 FTE is a general reference to a position normally working for a year.

*Fund:* Each individual fund is a separate accounting entity having its own assets, liabilities, revenues and expenditures or expenses. City financial resources are allocated to, and accounted for, in individual funds based on legal, donor, or administrative restrictions or requirements. The individual funds are organized by fund type. See *Fund Type*.

*Fund Balance:* An equity account reflecting the excess of accumulated assets over accumulated liabilities and reserves (monies set aside for specific purposes).

*Fund Manager:* Fund managers are accountable to and receive authority from their department director and division manager, and ultimately from the mayor, the city council, and city residents/taxpayers. Each fund manager is responsible for correctly preparing and submitting the portion of the city's financial plan that is provided by their fund. This includes a properly completed budget request consisting of performance, spending and financing plans. Fund managers are responsible for monitoring the collection of receipts, authorizing spending payments, cash flow planning, and service delivery in accordance with the adopted plan. Fund managers are also responsible for forecasting significant performance, spending or financing variances, determining their cause, creating a solution, and reporting such information to their department director and the director of the office of financial services. See *Performance Plan*, *Spending Plan*, and *Financing Plan*.

*Fund Number:* A three-digit number which uniquely identifies the fund. For example, the general fund is fund number 001, parks and recreation grant fund is 860 and the fire clothing trust fund is 736. There is no significance to the sequence of numbers. See *Activity Number*.

*Fund Type:* A classification of funds by similar purpose. The fund types are: governmental (general, special revenue, debt service, capital project, special assessment), proprietary (enterprise, internal service), and fiduciary (trust and agency funds). Although the city hall annex operating fund and the public works engineering fund are separate funds, they are the same fund type (internal service). See each fund type for its definition. Also see *Fund*.

*GIS:* Acronym for geographic based information systems.

*General Fund:* The fund used to account for all financial resources not specifically earmarked for other purposes. The general fund is the primary operating fund for the City of Saint Paul.

*Governmental Funds:* All funds other than fiduciary and proprietary funds. Includes the general fund, special revenue funds, capital projects funds, debt service funds and special assessment funds. The measurement focus is on spending or financial flow rather than on net income. See *Fiduciary Funds* and *Proprietary Funds*.

*Internal Service Fund:* A fund established to account for the financing of goods or services provided by one city department to other city departments, divisions or funds on a cost-reimbursement basis.

*LGA:* Acronym for local government aid. See *State Aids*.

*LLEBG:* Acronym for local law enforcement block grant, which is a federal grant program.

*MSA:* Acronym for municipal state aids. See *State Aids*.

*Object Code:* A four-digit code assigned to a specific type of receipt or expenditure. A major object code is a grouping of expenditures or receipts on the

## Glossary – Continued

basis of the types of goods or services purchased or rendered. For example, personal services, materials, supplies, and equipment are major object codes.

*Operating Budget:* The annual operating budget is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled.

*Operating Transfer In/Out:* Interfund transfers are legally authorized transfers between a fund receiving revenue and a fund where resources are expended.

*PED:* Acronym for the planning and economic development department.

*Performance Plan:* A fund manager's estimate of the service level desired by the mayor, city council, and residents of the city. Includes mission statement, objectives and performance indicators.

*Permanent Fund:* A fund established to account for the custody and administration of assets held in a trust capacity. The assets held in a trust fund must be spent or invested in accordance with the conditions of the trust. Expendable trust funds are similar to governmental funds in that the measurement focus is on spending or financial flow rather than on net income. Non-expendable trust funds are similar to proprietary funds, with the measurement focus on determination of net income. See *Agency Fund* and *Fiduciary Fund*.

*PIR:* Acronym for public improvement revolving (fund).

*Proprietary Funds:* Any fund which attempts to determine net income. Measurement focus is on cost of services similar to private sector for-profit organizations. This category includes enterprise and internal service funds.

*Recoverable Expenditure:* An expenditure made for, or on behalf of, another governmental unit, fund, or department, private individual, firm, or corporation which will, subsequently, be recovered in cash or its equivalent.

*Retained Earnings:* An equity account reflecting the accumulated earnings of an enterprise or internal service fund which are not reserved for any specific purpose.

*Special Assessment:* Charges which the local government collects from property owners to pay for specific services or capital improvement projects such as streets, sewers, etc., which benefit a particular piece of real estate.

*Special Revenue Fund:* A fund established to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, and capital projects) that are legally restricted to expenditures for specified functions or activities.

*Spending Plan:* Provides a unit or subunit of an organization with spending authority to pay for the resources required to effectively accomplish the performance plan.

*STAR:* Acronym for sales tax revitalization program. This is also referred to sometimes as cultural sales tax revenue.

*State Aids:* The following are the major types of intergovernmental revenues received by the City of Saint Paul from the State of Minnesota:

*Local Government Aid (LGA):* Begun in 1971, this program was designed to provide indirect property tax relief through the redistribution of income tax and sales tax revenues collected at the state level to local units of government. The amount of funding received by local units of government is based on a distribution formula determined by the Minnesota State Legislature. The distribution formula is based on "need" as well as "capacity". The 2001 State Legislature rolled the Homestead and Agricultural Credit Aid into Local Government Aid.

*Market Value Homestead Credit (MVHC).* The MVHC program reduces the property tax owed on a homestead property by 0.4% of the homestead's market value, up to a maximum per property of \$304. The maximum credit of \$304 occurs at a market value of \$76,000. For homesteads with market values over \$76,000, the credit is reduced by 0.09% of the excess market value. Homesteads with market value of \$413,778 and higher do not receive any credit. On each homeowner's property tax bill, the market value homestead credit is allocated to the local taxing districts according to the share of the total tax rate that each taxing district represents.

*Municipal State Aids (MSA).* This program is financed by motor vehicle related taxes collected at the state level. The state gasoline tax is the largest revenue source and the dollars collected are constitutionally dedicated for expenses related to MSA routes. The revenues are redistributed back to municipalities of 5,000 or more residents to be used for construction and maintenance of their MSA designated routes.

*Tax Increment District:* A tax increment district is a designated geographical area where a city is undertaking redevelopment or development activity. Any increase in assessed valuation due to new development activity is captured by the district. Property taxes levied against those captured values are used to finance the public improvement costs incurred to induce the private development activity. Public improvement costs can be financed by issuing bonds or by a pay-as-you-go plan.