

For City-led Saint Paul Public Works transportation planning projects and studies, the City commits to engaging in the following public process:

PLAN OR STUDY INITIATION

Lead: Public Works project manager

Purpose: Formally begin work on funded plan, direct request from elected officials, or staff initiation.

DRAFT SCOPE OF WORK AND WORKPLAN

Lead: Public Works project manager

Purpose: Move forward with direct request from elected officials or staff initiation.

STAFF REPORT

Lead: Public Works project manager

Participant: Public

Purpose: Staff report posted on Transportation Committee webpages to ensure stakeholders are aware of the program in timely manner

TRANSPORTATION COMMITTEE INPUT

Lead: Transportation Committee members, public

Purpose: Receive feedback to ensure that the scope of work is in-line with Saint Paul transportation priorities; advise on typology of public and Transportation Committee participation in plan or study process.

PROJECT WEBPAGES

Participant: Mayor's Office, Councilmembers, District Councils, Interested Parties (through Gov Delivery), general public (through website)

Purpose: Communicate the public input, additional consideration, and action on Public Works transportation planning projects (update throughout process)

PUBLIC PARTICIPATION

Lead: Public Works project manager

Participant: Public

Purpose: Inform, advise and consent, involve or development of project/program.

TRANSPORTATION STAFF TEAM MEETING

Lead: Public Works, Planning and Economic Development, Parks and Recreation staff

Purpose: Determine whether projects hit "trigger point" of size or deviation from original scope or other and need to return to Transportation Committee.

TRANSPORTATION COMMITTEE PARTICIPATION

Lead: Transportation Committee members

Purpose: Inform, advise and consent, involve or development of project/program.