

***FEES LISTED BELOW MAY APPLY TO YOUR EVENT, IN ADDITION TO
THE RATES LISTED ABOVE***

LARGE GROUP FEES (100-999): An additional fee will be charged for large groups of 100 -999 people to cover the cost of extra trash removal and clean up.

Number of People:	100 - 250	251 - 500	501-750	751 - 999
Basic Rate	\$100	\$150	\$300	\$550
<i>Tax Exempt Rate</i>	<i>\$92.92</i>	<i>\$139.37</i>	<i>\$278.75</i>	<i>\$511.03</i>

Note: The use of tents and/or inflatables are not allowed in park

RENTAL AND RATE INFORMATION:

- Prices include Minnesota sales tax in the amount of 7.625%.
- Non-Profit/Tax Exempt rates are available on facility rental fees as listed below to groups who provide proper documentation of such status **at the time the permit is issued**. The large group, tent, large game and inflatable fee prices are not discounted except for the reduction of fees due to tax exempt status.
- For groups that are non-profit but not tax exempt, sales tax will be added back into non-profit/tax exempt fees listed.
- The rates listed are for groups of 99 or less. If the rental is for a group of 100 or more, there are additional fees (refer to the large group fees).

**ADDITIONAL DEPARTMENT OF PARKS & RECREATION FACILITIES
AVAILABLE FOR RENTAL**

CLARENCE W. WIGINGTON PAVILION ON HARRIET ISLAND

200 Justus Ohage Boulevard, 55107

The pavilion is located on Harriet Island across the Mississippi River from downtown Saint Paul. It is a beautiful 5,000 sq. ft., heated, accessible building with free parking. The pavilion is a year-round rental facility. Reservations are taken from City of Saint Paul residents the first business day of the month 13 months in advance of the event date and non-residents may apply the first business day of the month 12 months in advance.

For information on this facility, please call 651-292-7010 or visit our web site at www.stpaul.gov/parks.

COMO LAKESIDE PAVILION

1360 No. Lexington Parkway, 55108

This rental facility consists of two areas: a mezzanine level that overlooks the main floor and a 3rd floor banquet/meeting hall. The mezzanine level seats approximately 50 people; the 3rd floor banquet hall seats 160-200 depending on seating set-up. Tables and chairs are included with the rental of these two rooms. A promenade area is also available for rental.

For more information on this facility, rental fees, and availability, please visit www.stpaul.gov/parks

COMO ZOO PICNIC PAVILION - LANCER CATERING

This picnic pavilion is available from May through September, seven days per week. All events at this picnic pavilion are catered by Lancer Catering. Located directly within Como Zoo, the picnic pavilion offers a private setting for group events for up to 500 people, and allows you to get right back to the action when you have completed your picnic. **For more information on this facility, rental fees, and availability, please contact Lancer Catering at 651-487-8282.**

OUTDOOR WEDDING SITES

The City of Saint Paul has many park locations to choose from for outdoor wedding ceremony sites. The most popular sites are: Irvine, Kellogg, Mears, Phalen, Rice, Summit Overlook to name a few.

For more information, please call 651-632-5111 or visit our web site at www.stpaul.gov/parks.

For information on weddings at the Marjorie McNeely Conservatory and Japanese Garden at Como Park, please call 651-487-8250.

PHALEN PARK CLUBHOUSE - BANQUET ROOM

1615 Phalen Drive, 55106

This cozy banquet room seats 225. It has carpeted floors, wood paneling on walls, and windows that overlook the golf course. Amenities include a dance floor, wet bar with cooler, and A/V equipment (microphone, TV, VCR, overhead, screen, and a flip chart). **For more information on this facility, please call 651-778-0413 or visit our web site at <http://www.golfstpaul.org>.**

RECREATION CENTER MEETING ROOMS

Several recreation centers throughout the City of Saint Paul have meeting rooms available for rental. **For recreation center locations and telephone numbers, please call Parks Administration at 651-266-6400 or visit our web site at www.stpaul.gov/parks.**