

City of St. Paul Department of Public Works
ROW Permits in Heritage Preservation Districts Policy
February 5, 2014

The Heritage Preservation Commission (HPC) serves as an advisory body to the Mayor and the City Council on municipal heritage preservation matters. It was created by city ordinance in 1976 to protect and promote the heritage of the City of Saint Paul. Heritage Preservation Districts (Districts) have been established in St. Paul. Within those Districts are roadways and/or buildings that require unique preservation. The policy contained herein seeks to address requirements related to utility excavations, construction, and restoration within the right-of-way (ROW).

- A map of Heritage Preservation Districts can be found at <http://www.ci.stpaul.mn.us/index.aspx?NID=4080>. Those Districts are:
 - Como Shops
 - Dayton's Bluff Heritage Preservation District
 - Historic Hill Heritage Preservation District
 - Irvine Park Heritage Preservation District
 - Jackson Street Shops
 - Jacob Schmidt Brewing Company heritage Preservation District
 - Lowertown Heritage Preservation District
 - Summit Avenue West Heritage Preservation District
 - University-Raymond Commercial Heritage Preservation District

Utility Permit Applicants are responsible for becoming familiar with these Districts.

- Within each of the Districts there may be historic elements within the ROW that require unique preservation/restoration techniques. Those elements include, but are not necessarily limited to, historic pavers in the street, alley or sidewalks, granite curb, sidewalk elements, granite catch basin covers etc. **These elements shall be replaced in kind.**
- In addition, when new above ground facilities are proposed in the ROW within a District, those facilities will be subject to review by the HPC.
- As part of an Excavation Permit Application, the applicant shall identify any impacts to existing historic elements and/or installation of above ground facilities in the ROW within the above referenced Districts. Public Works staff will then assist the Applicant in necessary steps for approval of the proposed work. Depending on the type and extent of work, the applicant may have to apply for an additional permit through City's Heritage Preservation Commission.
- Permit review and approval by City HPC may take several weeks. If advance notice is not provided by applicant, any associated project delays, and costs incurred resulting from said delays, shall be the sole responsibility of the Applicant.

Approved: Paul St Martin
Paul St. Martin, P.E.

2-5-14
Date

Traffic Engineer
Public Works Traffic & Lighting Division ROW Management Section
800 City Hall Annex
25 West 4th Street
St. Paul, MN 55102
651.266.6118