

2003 Annual Report



***New Headquarters
367 Grove Street***



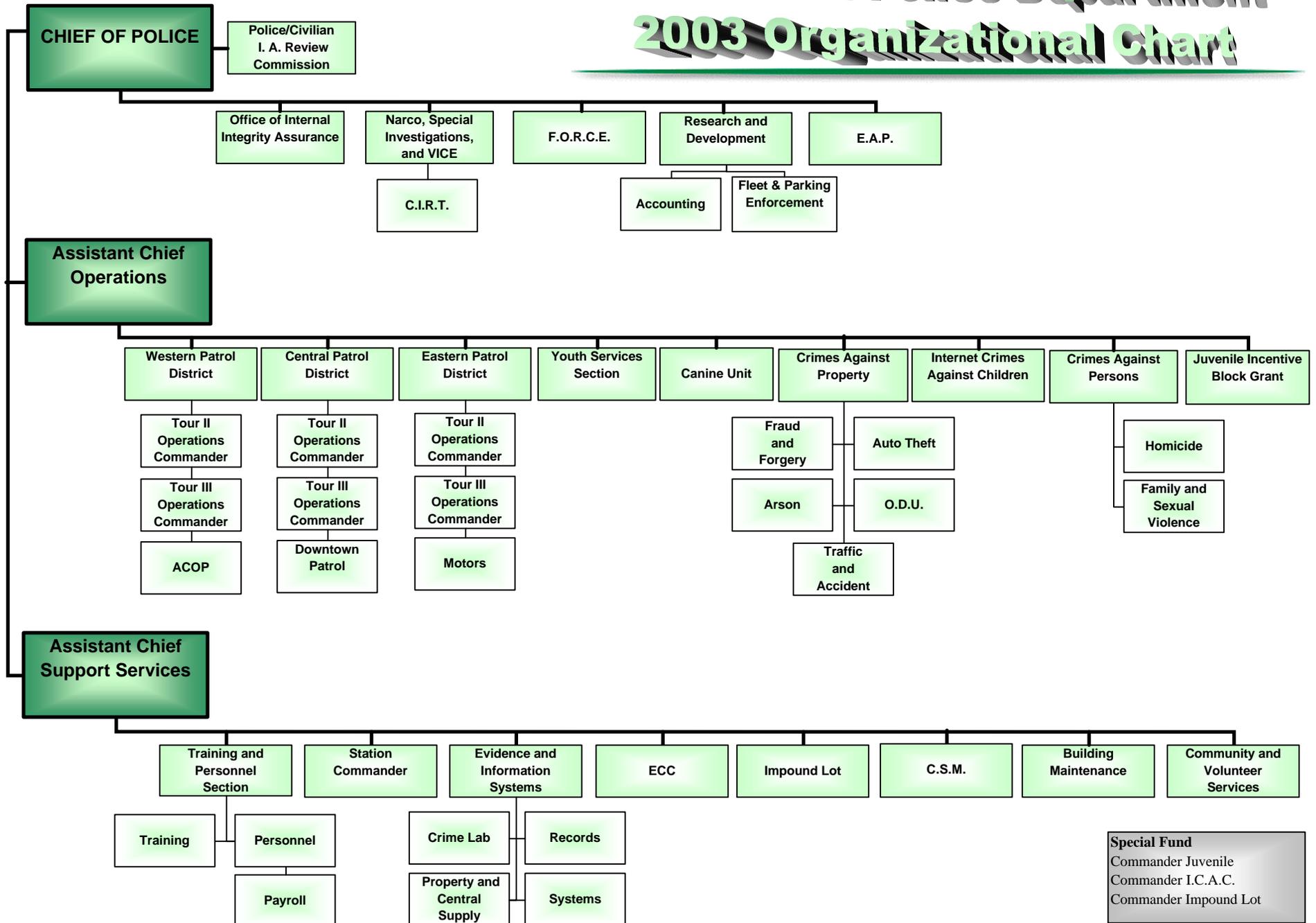
***Former Headquarters
100 East 11th Street***

Saint Paul Police Department

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Saint Paul Police Department 2003 Organizational Chart



OFFICE OF THE CHIEF

On behalf of William K. Finney, Chief from 1992 – 2004, I, John M. Harrington, took the oath to serve and protect the residents and visitors of Saint Paul as the Chief of Police in July of 2004.

I would like to take this opportunity to thank Chief Finney for his ability to lead this exemplary police department, a model of true community policing. Under Finney's model leadership, Saint Paul continues to experience a reduction in crime and quality of life complaints. There has been a revived interest to move back to the homes of Saint Paul and reinvest in local properties and neighborhoods. Saint Paul is a great city because of its great people, prominent leadership and commitment to public safety.



Chief William K. Finney

Chief Finney called upon his officers and personnel to be more responsive to and reflective of our community. From this calling, the Saint Paul Police Department has committed personnel who are encouraged to seek excellence in their profession and interaction with the public.

The residents of Saint Paul have also done their part to actively assist the police department just as we assist the residents. Saint Paul has a vibrant and active neighborhood and business community. District councils representatives, block club members and neighborhood watch groups have vested time and energy to contribute to the safety, security and general well-being of the city and its residents.

Finney's tenure has established a police department that is more responsive to and reflective of the community it serves. Inevitable challenges remain, but this administration has seeded strong roots that will allow the department to tackle any obstacle. As we enter our 150th year as a police department, we build upon the strong traditions and past leadership that have made this department, the city and its residents great.

Sincerely,

John M. Harrington
CHIEF OF POLICE

OFFICE OF INTERNAL INTEGRITY ASSURANCE and POLICE CIVILIAN INTERNAL AFFAIRS REVIEW COMMITTEE (PCIARC): Office of the Chief

In 2003, the PCIARC held 10 meetings and reviewed 98 cases. The board sustained 16 allegations of police misconduct, unfounded 79, 29 were not sustained, and 106 were exonerated. Sixteen firearm discharge cases were reviewed and all were found to be justified.

In addition, the PCIARC held three community meetings in different areas of the city. These meetings were all a part of the continuing effort of the department and the PCIARC to make proper decisions, educate the public of the board's role, and address any resident concerns regarding police misconduct.

The appointment of one commissioner in 2003, Paulette Swindeman, brought the commission to full-strength.

F.O.R.C.E. UNIT: Office of the Chief

The F.O.R.C.E. unit (Focusing Our Resources on Community Empowerment) is staffed by one commander, three sergeants, twenty-six officers, three crime prevention coordinators and one environmental health inspector. Utilizing this complement, the F.O.R.C.E. unit employs two strategies to build a collaborative partnership between the police department and its citizens to reduce crime in the city.

The first strategy is crime prevention. Two crime prevention officers and three crime prevention coordinators work with citizens, neighborhood groups and district councils to organize block clubs throughout the city. They also manage the following programs:

- **Crime Free, Multi-Housing Program** - A partnership between the police department, rental property owners, managers, and tenants to keep drugs and illegal activity out of rental properties.
- **Excessive Consumption of Police Services Ordinance** - A program to track nuisance properties that experience excessive calls for police services.
- **Graffiti Inc.** - A program to identify graffiti vandals, assisting with investigations, cleaning up graffiti, and working to redirect the youth responsible.
- **C.P.T.E.D. (Crime Prevention Through Environmental Design)** - A program that institutes a theory that planners, designers, architects, landscapers, and law enforcement can cooperatively create a "safe" environment from the beginning.

The second strategy of the F.O.R.C.E. Unit is to target street-level narcotic activity. This is accomplished with the help of the community through officer/resident meetings and residents actively reporting suspicious activity in their neighborhood. Officers employ investigative and enforcement strategies to combat crime/drug issues in problem neighborhoods. During the course of this work, a housing inspector is assigned to the F.O.R.C.E. unit to ensure our residents are living in safe environments.

By employing these collaborative strategies, the F.O.R.C.E. unit has been able to bring effective long-term solutions to reoccurring neighborhood crime and nuisance problems.

The F.O.R.C.E. unit contributed to the organization of 23 new block clubs, handled 164 excessive consumption cases, attended 244 meetings, addressed 559 problem property complaints, conducted 69 search warrants, 1365 consent searches, went to 559 problem property complaints, arrested 431 suspects, seized 1,440 grams of cocaine, 5,592 grams of methamphetamine, 42 firearms, and \$86,519.

NARCOTICS UNIT: Office of the Chief

This narcotics unit continues to investigate cases targeting mid to upper level narcotic dealers. Investigators also work in cooperation with other federal agencies to address drug trafficking in Saint Paul.

The Minnesota National Guard Counter Drug Program partnered with the Saint Paul Police in 2003 by loaning a criminal intelligence analyst. The analyst assisted the narcotics unit with on-going criminal investigations. A noted increase in methamphetamine sales and consumption has demanded increased investigative efforts.

In 2003, the narcotics unit investigated 10 methamphetamine labs, had 1,117 hold book cases, conducted 128 search warrants, performed 29 consent searches, assisted other agencies 237 times, and seized 430 vehicles, 64 firearms, and \$210,314.

VICE UNIT: Office of the Chief

The unit is staffed by four sergeants and one officer. Duties include prostitution, gambling, and liquor compliance enforcement.

Due to citizens complaints in 2003, the vice unit increased enforcement on prostitution related offenses. Three additional officers were assigned for a two-month period to address this issue. This increased effort resulted in 100 vice related arrests. A sustained reduction in street level prostitution activity resulted. The unit continues to work with Breaking Free, an organization that addresses consequences and provides support to prostitutes, searching for better solutions to reduce street-level prostitution.

The vice unit teamed with the Ramsey County Tobacco Coalition to curb the underage use of tobacco. During the first six months of 2003, the vice unit issued 392 tags for underage tobacco usage.

Numerous sexual conduct complaints have been reported at Saint Paul's Crosby Park. Several vice details resulted in 31 arrests.

In 2003, the vice unit conducted 42 john sweeps, 67 jane sweeps, addressed 23 vice-related complaints, arrested 318 suspects, 246 of which were prostitution related offenses.

APS UNIT: Office of the Chief

The Automated Pawn System (APS) supervisor is responsible for monitoring all pawn shop transactions. S/he is also responsible for training district personnel for on-line access to the APS system in an attempt to increase investigative efficiency. APS also conducts compliance inspections at pawn shops to ensure conformance with regulations.

There were 51,229 APS transactions in 2003, 150 cases were investigated, and 310 items confiscated valuing \$120,560. District officers queried APS records 446 times and 308 queries were requested from out-of-city agencies. APS also monitored 380 second-hand store transactions.

SPECIAL INVESTIGATIONS UNIT: Office of the Chief

The central focus of special investigations lies in the combined areas of intelligence gathering and the investigation of organized crime. Additionally, this unit provides assistance and investigative support to outside agencies as well as investigative and technical assistance to units inside the department. Many of these specialized investigations resulted in numerous arrests, state and federal indictments, seizures of large sums of money, guns, and vehicles.

Special investigations personnel are also assigned to federal task forces to include the FBI Fugitive Task Force, the FBI Organized Crime Drug Task Force, the FBI Joint Terrorism Task Force and the DEA Drug Task Force. The unit also houses the Asian Gang Task Force which works closely with Crimes Against Persons and the Minnesota Gang Strike Force. The special investigations unit works closely with federal agencies in homeland security and dignitary protection issues.

Major cases worked in 2003 include: A string of bar robberies that occurred metro wide where a group of seven were federally indicted, a continued investigation into the 1970 homicide of Officer James Sackett, an undercover drug operation at 1247 St. Anthony (Operation High Tower), an investigation of a Nigerian fraud case, and the arrest of a burglar responsible for numerous commercial burglaries.

The unit started to publish a biweekly intelligence bulletins on terrorism issues for the department. The FBI Fugitive Task Force participated in the arrest of 82 fugitives that include the arrest of a high profile bank robber and abductor in Red Wing (this case was featured on America's Most Wanted three times) and two suspects in a high profile criminal sexual conduct case.



2003 Cops and Kids Program

SURFACE PARKING & FLEET UNIT: Office of the Chief

The surface parking and fleet unit consists of fourteen parking enforcement officers (PEOs), a police officer and a sergeant. The parking enforcement officers enforce parking-related state statutes and city ordinances. One of the job requirements to be a parking enforcement officer is to be enrolled in school for law enforcement. These civilians are attending school and working to become future St. Paul Police Officers.

In 2003, 127,999 parking citations were issued compared to 110,943 citations in 2002. The unit is in the process of developing an automated ticket writing system. The new ticket writing system will be implemented in 2004.

The fleet unit is responsible for purchasing, maintaining, and selling police vehicles. The fleet consists of a several hundred marked squads, unmarked squads, and specialty vehicles (ie: the armored special emergency response vehicle (SERV), the emergency command post, and the bomb truck).



***2003 National Night Out
(Saint Paul Police Sergeant, Kent Hrbek, Crime Dog)***

RESEARCH & DEVELOPMENT UNIT: Office of the Chief

The research and development unit addresses a large number of departmental and community requests for crime information and reports. The unit also manages departmental grant activity, maintains and recommends department policies and procedures, gathers, designs, and creates the annual crime statistics report and annual report.

The unit also conducts monthly crime awareness meetings, called StatMap, to present crime trends that identify problems or areas of concern for district commanders and staff. These

meetings serve as a means to develop solutions to on-going problems and promote proactive policing efforts to the community it serves.

Computerized mapping is managed and updated weekly by the research and development unit to allow personnel to quickly obtain and view crime data in specified areas. This information enables command staff to quickly identify areas of concern and allocate the appropriate resources to address these problems.

The 'crime analysis' portion of the Saint Paul Police Department website continues to be a source of knowledge for inquiring parties to obtain crime maps, statistics, demographics, definitions, answers to frequently asked questions, links and district council crime statistics. Accessing this information can be done by visiting our website at www.ci.stpaul.mn.us/police and clicking on the 'Crime Analysis' button.

The research and development unit applied for a grant and was issued monies in 2003 to create an "interactive crime mapping site" for police personnel and the public it serves. Development of this project will begin in 2004. The public can anticipate a new component to the department's website that will provide the ability for multiple users to create queries and produce interactive maps and reports for specified areas or the entire city.

ACCOUNTING UNIT: Office of the Chief

The accounting unit provides planning and budget support to the division and units within the Saint Paul Police Department and is responsible for the accounting management functions. The accounting unit is also responsible for the coordination of the department's annual operating budget request, grant accounting, supervision of the internal expenditures and controls and maintaining liaisons with the City of Saint Paul's Office of Financial Services.

OPERATIONS DIVISION

The operations division of the Saint Paul Police includes the uniformed patrol officers who are the heart and soul of the organization. They serve as the front-line in the ongoing battle against crime in Saint Paul. The division features a diverse mix of law enforcement approaches, such as regular street officers, canine officers, beat patrol officers, motorcycle officers, school resource officers and special anti-crime initiatives such as *Operation Sunrise* and the *Weed and Seed* program. Police officers are everywhere in your community – driving down the street in a squad car, playing basketball at the local recreation center, conducting traffic enforcement on a motorcycle and greeting neighbors while on horseback.

In addition to enforcing criminal laws in your neighborhood, the operations division is responsible for the detection and apprehension of criminals, recovery of stolen and lost property, deterrence of crime and the delivery of services for the welfare and safety of the community. Police investigators spend their work days pursuing those who have victimized others. Our investigators specialize in specific areas – such as homicide and assault investigation, juvenile crimes, auto thefts, and check fraud, among others. Investigators who are assigned to the district offices (western, central, and eastern) focus primarily on property crimes, such as burglaries, in their assigned areas.

WESTERN DISTRICT: Operations

In 2003, the western district identified areas of concern and employed proactive efforts to deter criminal activity throughout its district.

The western district created an asset forfeiture detail in the Summit University and Frogtown areas to reduce crime in the federally recognized weed and seed sites through a cooperative effort with the U.S. Attorney's Office.

The detail's goal was to recover guns, narcotics and stolen merchandise from criminals operating within, and/or, bringing to, both federal sites. The 2003 federal asset forfeiture program was an overwhelming success. The three-month detail resulted in the recovery of 180 pounds of marijuana and 5 pounds of cocaine as well as 15 federal and 21 county charges.

Two firearms and numerous stolen items were recovered as part of this detail. Also, a major Saint Paul and Minneapolis car jacking ring was dismantled during the detail. As noted by Senior Commander Harrington,

“Our neighborhoods are a safer place to be because of our officers efforts.”

2003 St. Paul Robbery Reduction Efforts:

During the summer months of 2003, St. Paul and the surrounding cities of Minneapolis, Crystal, Golden Valley, Little Canada, Moundsview, Oakdale, and West St. Paul were faced with a rash of bar and business robberies. The combined number of robberies committed by the suspects was a staggering 71, encompassing four different counties.

Western district officers and investigators obtained information, identified suspects, and conducted a surveillance that resulted in the arrest of the primary suspect. Six additional suspects were arrested as a result of the initial arrest, which enabled the department to solve 38 robberies in Saint Paul and the surrounding cities.

CENTRAL DISTRICT: Operations

In late 2003 the central district found a new home. This district was moved from its home at Rice and Arlington to the new headquarters building at 367 Grove Street.

Even though we have physically moved from the old Rice Street location, central officers are still there providing service with an extremely popular foot beat and dedicated patrol officers that patrol the neighborhood around the clock.

Other highlights for the year include numerous community and civic events that the central district hosted for 2003. Some of those highlights included the Taste of Minnesota, Cinco De Mayo, Mellaleuca, the Winter Carnival, and many more.

During 2003, central district officers continued their excellent relationships with area block club groups. Officers attended over 250 block club meetings for the year working with the community on long term problem solving in the areas that matter the most to them.

Finally, in 2003, central district was heavily involved with a weed and seed project at 175 Charles, Rivertown Commons. Officers were assigned to this apartment complex in pairs working a variety of hours. Officers worked at educating the residents on many subjects including domestic violence and crime prevention. Officers also provided for an increased patrol presence, concentrating on quality of life issues. It was a very successful project.

EASTERN DISTRICT: Operations

The goal of the eastern district is to improve the quality of the life for residents and businesses that are located on the eastside. To accomplish this goal, heavy, targeted, and highly visible patrol efforts are utilized to prevent crime, disrupt criminal activity, and reduce the number of quality of life and part I crime incidents.

The East Consolidated (ECON) Weed and Seed operation began in March 2003 and was primarily directed at methamphetamine drug trade in the ECON area (approximately one square mile, located just east of I35 and north of I94).

During the course of the ten-month operation, 120 people were arrested, 79 of them for at least one felony level offense. Twenty-four (24) arrests were made for possession, sale or manufacture of methamphetamine; fifteen (15) people were arrested for possession or intent to sell crack or cocaine and seven (7) people were arrested for possession of marijuana with intent to sell. Twenty-two (22) search warrants were executed. Drug seizures came to 9 lbs. 3 oz. of methamphetamine, 51 grams of crack or cocaine and 120 lbs of marijuana. Money seizures amounted to \$64,733. Four cases have been submitted to the U.S. Attorney's Office for charges. The remaining cases have been referred to the Ramsey County Attorney's Office and St. Paul City Attorney's Office.

In addition to the above results, investigations led to the identification of suspects in an eastside commercial burglary, at least one of whom was involved in a series of out-of-state and metro area burglaries.

Drug investigations led to suspects involved in a series of burglaries on the west side of St. Paul. This information was passed on to the appropriate investigative units. The investigations also led to the recovery of six stolen vehicles.

An off-duty uniform detail was formed in May at Edgerton Hi-Rise. Officers patrolled both in and outside the building and surrounding property. Officers dealt with quality of life complaints, drug activities, and other various criminal activities. Over fifty (50) contacts were established and several felony arrests resulted. As a result, hi-rise residents gained a feeling of safety and developed relationships with officers.

The eastern district command staff encourages officers to use a directed patrol approach to address crime problems in the community. A monthly newsletter based on crime statistics, mapping, and investigative data are used to direct each officer's attention to problem areas and hot spots in the areas they serve. Officers focus their efforts and utilize their ingenuity to solve problems and reduce crime.

ACOP: Operations

ACOP (A Community Outreach Program) Unit's main objective is to improve the working relationship between the public housing community and the Saint Paul Police Department and to expand the police services available to these residents. The four major public housing communities of Saint Paul are targeted and served: McDonough, Mt. Airy, Rossevelt, and Dunedin.

ACOP personnel consist of one sergeant, six officers, and two community liaison officers. The sergeant supervises all personnel, prepares reports and budgets, hosts, coordinates, and participates in special events, meetings, training, and details. The sergeant works directly with the drug elimination program coordinator from public housing to ensure PHA is updated on all actions and events initiated by ACOP.

ACOP officers respond to 911 calls and other calls in Neighborhood Service Areas (NSA), develop and support youth outreach initiatives, work with Resident Council/Store Front programs, and address neighborhood and family issues. Officers are encouraged to develop relationships with the people they serve. Foot beats and bicycle patrols are utilized as well.

Community liaison officers (CLO) act as public relations personnel for the community. CLOs translate and interpret languages, review and write reports, and receive and log requests from the public. CLOs also issue parking tags, tow vehicles, refuel and inspect patrol vehicles, pick-up and deliver reports, evidence, and information, as well as supply and maintain the ACOP office.

ACOP is actively involved in National Night Out, book drives, youth programs, Wilder Foundation, MORE program, CLEO program, training, and special events for PHA.

ICAC UNIT: Operations

The Saint Paul Police Department's Internet Crimes Against Children Task Force (ICAC) is one of forty-five such task forces around the country which are funded by the Office of Juvenile Justice for Delinquency Prevention. The mission of the task force is to vigorously pursue those that are exploiting children for sexual purposes and those involved in the manufacturing and distribution of child pornography via the Internet. ICAC members also work to educate law enforcement on specialized investigative techniques and legal issues related to these types of investigations and through training, raise the awareness level of the public on the scope of the problem and how they can protect their children. The task force

consists of eight other agencies in Minnesota along with working relationships with the FBI, ICE, US Postal Investigators, US Attorneys Office, and several county attorney offices. In 2003, the task force opened 137 cases, closed 87 through various means, and did 128 forensic exams on computers. Training was received by 161 police officers on ICAC investigations and 422 citizens attended some type of training on Internet safety. The following agencies participated with the task force: Woodbury Police Department, Hennepin County Sheriffs Department, Minneapolis Police Department, Anoka County Sheriff's Department, Mankato Department of Public Safety, Fergus Falls Police Department, Hutchinson Police Department, and the Crow Wing County Sheriff's Department.

JUVENILE: Operations

The Juvenile Unit serves three major functions:

- Crime investigations with juvenile suspects. All juvenile crime with the exception of homicide, sex crimes, and burglary are investigated in the Juvenile unit. Responsibilities include follow-up investigation, charging for prosecution, and the keeping of juvenile records.
- The school resource officer (SRO) program provides officers to many Saint Paul middle and high schools. SRO's are responsible for enforcement, security, teaching, and counseling students to build a positive rapport with the students and staff.
- The missing persons unit is the final component of the juvenile unit. Most missing persons and runaways are juveniles. Follow-up investigations are performed to locate missing persons and runaways

The juvenile unit continues to partner with the juvenile court oversight committee - judges, prosecutors, public defenders, probation officers, detention staff, human services and mental health professionals to ensure efficient operation of the juvenile justice system while providing quality services to juveniles and the community.

In 2003, the juvenile unit cleared a backlog of over 800 missing persons cases. The unit also focused efforts to address the FBI's National Crime Incident Center (NCIC) validation audit issues.

Juvenile Sergeant Mary Sass and central district Officer Shelia Lambie received MAWP Officer of the Year Award for Community Service for Cops and Kid Hospital Program.

Juvenile staff attended many community meetings and forums. Meeting and forums attended include: (1) Frogtown Youth Crime Prevention Forum to provide information about crime trends and available programs for youth, (2) Wilder Foundation's Bush Group Home to address police response issues and juvenile unit procedures, (2) Council on Crime and Justice's Racial Disparities Initiative for information on disproportionate representation of people of color in the justice system, (3) MIJJ meeting in regards to a Supreme Court ruling on unequal treatment of youth in different parts of the state regarding extended juvenile jurisdiction (EJJ) designation and disproportionate representation of minority youth in the juvenile justice system.

K-9 UNIT: Operations

The training grounds and canine office is located at 1900 Rice Street. Officers in the unit have duties typical of other Saint Paul Police officers. Canine officer duties include: patrol on foot and squad car, conducting building and article searches, conducting tracks for suspects and missing persons, explosive and narcotic searches, providing back-up to district officers and departmental units, equipment security at crime scenes, and miscellaneous assignments by command staff.

The K-9 unit placed second in 2003 for 'Top Department Team' competition in Atlantic City, New Jersey. Officers also earned individual awards in obedience, agility, suspect search, evidence search and recovery, and criminal apprehension.

CRIMES AGAINST PERSONS: Operations

The crime against persons division is divided into two units, homicide and family and sexual violence.

The two major functions of the homicide unit are to investigate homicides and assaults. This includes investigating terroristic threats, firearm violations, officer involved shootings, coercion, questionable deaths, rioting, attempted suicides, impersonating police officers, kidnapping, assaults on department personnel, harassment, stalking, and abduction.

The Saint Paul Police handled 20 homicide cases in 2003. The persistent efforts and analytical skills of homicide unit personnel contributed to Saint Paul's exceptional 95% clearance rate in 2003 (19 of 20 homicide cases cleared by arrest).

The family and sexual violence unit is tasked with the investigation of all reported cases of criminal sexual assault, interfamilial physical assaults of persons under 18 years of age, indecent exposure, and obscene phone calls.

CRIMES AGAINST PROPERTY: Operations

The crimes against property (CAPROP) unit includes the following: auto theft, arson, fraud and forgery, ordinance disposal unit (ODU), and traffic and accident unit. The year 2003 resulted in a decrease in most crimes against property part I offenses.

The auto theft unit continues to report significant decreases in Saint Paul auto thefts. Auto thefts have declined 7.4% from 2001 to 2002 and 4% from 2002 to 2003. Its participation in an auto theft grant and use of a bait car to apprehend auto theft suspects has proved effective in reducing auto thefts.

The arson unit consists of a Saint Paul Police sergeant who partners with the Saint Paul Fire Department to conduct arson investigations. Consolidated investigative efforts have contributed to a 14% reduction in arsons in the past two years, from 2001 to 2003.

Identity theft and fraud have recently become an increasing concern nationwide. The fraud and forgery unit investigates check forgery, credit card fraud, embezzlement and identify theft cases. With the intent of becoming more effective in reducing fraudulent and forgery issues, the fraud and forgery unit participates in the Minnesota Financial Crime Task Force. The unit was successful in charging twelve (12) suspects in a fraudulent check ring scam.

The ordinance disposal unit (ODU) addresses all concerns of explosives, military ordnance, incendiary devices, explosive chemicals and fireworks. The bomb squad is one of four certified bomb squads in the state and assisted twenty-four agencies with ordinance disposal issues in 2003. The ODU also assisted the U.S. Secret Service with numerous dignitary visits.

TRAFFIC and ACCIDENT UNIT: Operations

The traffic and accident unit is comprised of five persons. Three investigators are “on-call”, examine, and investigate fatal accidents, serious injury accidents, and police and other city-owned vehicle accidents. Investigators are responsible for forensic mapping of accidents that require reconstruction. Investigators also conduct investigative interviews of persons in custody for felony level offenses such as fleeing, DUI, criminal vehicular homicide, and injury.

Two police officers from traffic and accident are assigned to special duties, one as a DUI officer and the other as a school patrol officer. The DUI officer works closely with the city attorneys office to charge DUI offenders. This officer also submits the proper forms to the Commissioner of Public Safety and impounds license plates for DUI offenses.

The school patrol officer coordinates with the Saint Paul schools to ensure adequate staffing for school intersection crossings. The officer is also responsible for educating school patrol students and issues citations to drivers violating bus stop ordinances. This officer consults with the city traffic engineer to establish safe routes for student that walk to school.

The unit participates in the Safe & Sober campaign and Operation Nightcap, an operation that detects impaired drivers, speeding violations, and non-compliance with seat-belt laws. The unit was recognized by the State of Minnesota for outstanding efforts in the Safe & Sober campaign efforts.

Other professional organizations the traffic and accident unit is involved in include: Metro Traffic Advisory Panel, Minnesota Criminal Justice System DUI Task Force, Midwest Association of Technical Accident Investigators, and the National Association of Professional Accident Reconstruction Specialists.

TRAFFIC ENFORCEMENT UNIT: Operations

The traffic enforcement unit is comprised of approximately 21 persons. Approximately one-half of the officers are specifically trained to operate the department’s Harley Davidson motorcycles. The remaining personnel operate daily in unmarked traffic cars.

Traffic enforcement officers patrol the entire city and are dedicated to enforce state and local traffic laws. Officers are also assigned special dignitary escorts, parades, and events. Traffic car officers specialize in speed, commercial vehicle laws, and DUI enforcement. The traffic and enforcement unit continues to be recognized for its efforts in the Minnesota Safe & Sober campaign as one of the highest enforcers of DUI laws and seatbelt compliance.

The traffic enforcement unit also has two police motorcycle instructors that host a highly noted two-week training session for Saint Paul officers and outside agencies. Some local agencies that have participated include: Minneapolis, Minneapolis Park Police, Bloomington, Eagan, North Saint Paul, Edina, Elk River, Inver Grove Heights, Northfield, Richfield, Lakeville, and Prior Lake.

SUPPORT SERVICES DIVISION

The support services division mission is to support the live operation of the department's support services that include records and property maintenance, crime lab and impound lot, training, payroll, and personnel operations, building and radio maintenance, target range, systems support, emergency command center, station commander's office, communications, and health and wellness.

Support services personnel provide both internal and public support. Just as Saint Paul officers address the needs of the public, the support services division personnel address the needs of the officers so they can better serve the public.

TRAINING UNIT: Support Services

One of the focus areas for training in 2003 was comprehensive Weapons of Mass Destruction (WMD) training at all levels of the department. Using monies from a 2003 federal grant managed by the Saint Paul Fire Department, the training unit developed and

implemented a multi-tiered approach to educating Saint Paul officers and employees. This training elevated the level of knowledge, skills, and abilities in terms of WMD concepts and response throughout the Saint Paul Police Department. During the first phase, all employees took part in a self-study program, *Emergency Response to Terrorism*, developed by the National Fire Academy (NFA) of the United States Fire Administration. Approximately 700 Saint Paul Police Department employees took this course and passed the exam thereby becoming certified by the NFA.

An intensive WMD in-service training in concepts, protective equipment, planning, response, and safety followed. The training unit developed and implemented a professional and instructional in-service course in the fall of 2003. Lastly, the training unit also established important relationships with personnel from the State of Minnesota, Division of Emergency Management that became crucial as it moved into the third phase of WMD training: high-level training in WMD response, instruction, and incident management. A large number of Saint Paul officers attended expert-level schools throughout the country on WMD and terrorism throughout 2003 and into 2004. Senior-level WMD workshops have been hosted at SPPD, and additional workshops are scheduled.

The training unit proposed and managed the implementation of the Taser X-26 project beginning in July 2003. Training and deployment begins the first part of 2004.

The project consisted of purchasing 100 Taser X-26 units, training 126 officers, creating and maintaining a database to track taser usage and storage, coordinate repair and replacement of tasers, and assist in the implementation of a taser policy.

PERSONNEL UNIT: Support Services

The personnel unit is responsible for maintaining, organizing, and updating the employee personnel records for approximately 800 employees. The personnel unit organized and planned the officer/civilian employee of the year ceremony and two medal of valor ceremonies. While planning these events, the personnel unit was simultaneously involved in planning their move to the new Griffin Building in December of 2003. In addition, the unit organized the monthly commendation review board meetings, and prepared all awards and certificates. The personnel unit provides all department identification cards and assigns card key access for the department security system.

PAYROLL UNIT: Support Services

The payroll unit is responsible for paying approximately 800 employees. The unit also records and updates vacation time, sick time, holiday pay, overtime, and maintains medical record files. During 2003, the payroll unit began the task of identifying a new payroll computer system. In late 2003, the Time Trak Company was selected to build the new payroll system. The payroll staff has worked with Time Trak to build a payroll system to fit the unique needs of the police department. Along with this project, the payroll unit processes the paperwork for injured on duty claims, communicable disease exposure reports, promotions, new hires, layoff, resignations/retirements, merit increases, retroactive pay, and annual contract wage percentages.

IMPOUND LOT: Support Services

The Saint Paul Police Department impound lot's mission is to maintain inventory of vehicles impounded at the lot. All vehicles that are not recovered are disposed. The impound lot also provides assistance to Public Works during snow emergencies and operates a snow lot. The impound lot's objective is to provide a better and more efficient service to the city, the residents of Saint Paul, and the Saint Paul Police Department.

In 2003, the impound lot impounded 14,000 vehicles. The impound lot also replaced an outdated computer system, produced successful liaisons with private businesses, and cultivated relationships with the Minneapolis impound lot, the Chicago Police auto pound and the Milwaukee Police impound in an effort to produce a written procedure manual for this operation.

VOLUNTEER SERVICES UNIT: Support Services

In an effort to serve the residents of Saint Paul better, the volunteer services unit's primary objective in 2003 was the expansion of the police reserve program. An aggressive recruiting campaign and interview process took place resulting in over 100 interviews of qualified candidates. Of those who were interviewed, 40 were chosen to attend our training academy. This class of 40 new volunteers was the largest in over 15 years. Because of this new addition to our program, we were able to visit over 60 National Night Out neighborhood block parties and assisted with crowd and traffic control at over 180 community events.

The volunteer services unit also includes the chaplain program, the police band, and Explorer Post 454. In all, the volunteers have donated over 50,000 hours to the department and the community at large.

Personnel

2003 Personnel Distribution

<i>FTEs</i>	<i>Chiefs Office</i>	<i>Support Services</i>	<i>Operations</i>	<i>General Fund</i>	<i>Special Fund</i>	<i>Inact</i>	<i>Grand Total</i>	<i>Out of Title</i>
Chief	1	0	0	1	0	0	1	0
Assistant Chief	0	1	1	2	0	0	2	0
Commander	3	3	14	20	5	1	26	0
Lieutenant	0	0	0	0	0	1	1	0
Sergeant	24	9	88	121	8	0	129	0
Police Officer	40	10	306	356	30	3	393	0
Total Sworn	13	177	9	139	49.5	1	189.5	6
Total Non-Sworn	68	23	409	500	43	5	552	0
Grand Total	81	200	418	639	92.5	6	741.5	6

* General Fund is a total: Chief's Office, Support Services Division, and Operations Division.

** Grand Total is a total of: General Fund, Special Fund, and Inactive.

Demographics

2003 Demographic by Employees

	DEPT. TOTAL	SWORN TOTAL
Employees	773	552
Females	235	98
African-American	53	32
Asian-American	35	16
Hispanic-American	31	23
Native-American	6	6
Disabled	34	na

Internal Affairs

2003 Complaints and Dispositions

Classification	Disposition							Total
	Unfounded	Exonerated	Not Sustained	Sustained	Policy Failure	Complaint Withdrawn	Awaiting Disposition	
Excessive Force	7	25	1	1	0	2	1	37
Discrimination	0	0	0	0	0	0	0	0
Harrassment	1	0	0	0	0	1	0	2
Work Place Conduct	0	0	0	1	0	0	0	1
Improper Conduct	6	5	5	30	1	8	1	56
Improper Procedure	9	10	4	26	0	3	0	52
Poor Public Relations	2	4	8	3	0	4	0	21
Missed Court	1	1	0	5	0	0	0	7
TOTAL	26	45	18	66	1	18	2	176

* 71 complaints initiated by the command staff

* 255 employee's listed as principals (accused)

* 2 cases awaiting disposition

PCIARC

Police-Civilian Internal Affairs Review Commission

2002 Case Review:	
Meetings Held:	10
Cases Reviewed:	98

	Number	% of Total
Charges:		
Forced	73	50.0%
Non-Forced	157	107.5%

Dispositions:		
Unfounded	79	54.1%
Exonerated	106	72.6%
Not Sustained	29	19.9%
Sustained	16	11.0%

Firearm Case Review:	
Justified	16
Unjustified	0

* Internal affairs information provided by Internal Affairs unit.

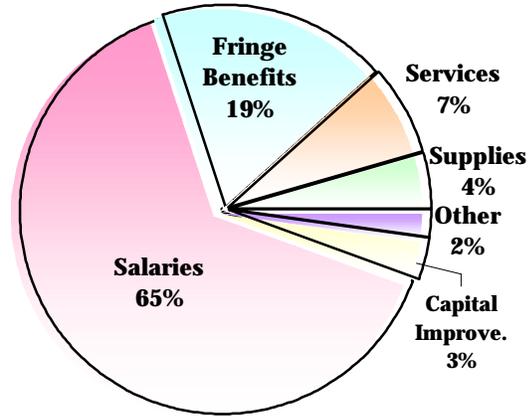
** PCIARC information provied by PCIARC personnel.

Budget

Saint Paul Police 2003 Budget

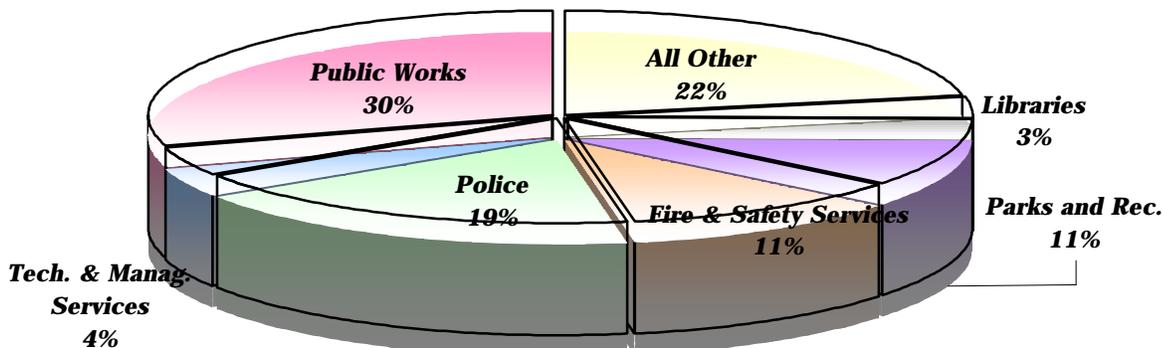
General and Special Funds	
General Fund	57,873,482
Special Fund	12,254,634
Total	70,128,116

Spending by Object	
Salaries	45,184,507
Fringe Benefits	12,878,116
Services	5,074,190
Supplies	3,057,844
Other	1,661,595
Capital Improvements	2,271,864
Total	70,128,116



Saint Paul Citywide General and Special Funds Budget Breakdown

Department	General	Special	Debt Services	Capital Budget	Total	% of Total
Attorney	5,004,436	794,553	0	0	5,798,989	1%
Citizen Services	3,899,024	958,572	0	0	4,857,596	1%
Council	2,218,107	65,434	0	0	2,283,541	0%
Debt Services	0	0	55,919,975	0	55,919,975	11%
Financial Services Office	1,676,549	8,159,415	0	0	9,835,964	2%
Fire and Safety Services	41,143,912	3,060,207	0	0	44,204,119	9%
General Government Accounts	7,195,012	0	0	12,649,000	19,844,012	4%
Human Resources	2,895,086	0	0	0	2,895,086	1%
Human Rights	782,610	47,809	0	0	830,419	0%
Libraries	11,548,871	1,241,561	0	3,297,000	16,087,432	3%
License, Inspec. Envir. Protection	1,267,186	9,626,162	0	0	10,893,348	2%
Mayor's Office	1,382,816	20,000	0	0	1,402,816	0%
Parks and Recreation	22,741,942	15,879,050	0	11,528,000	50,148,992	10%
Planning and Economic Develop.	1,233,344	22,406,728	0	17,450,000	41,090,072	8%
Police	57,873,482	12,254,634	0	0	70,128,116	14%
Public Works	6,258,961	107,130,911	0	34,134,000	147,523,872	29%
St. Paul-Ramsey County Health	0	4,207,390	0	0	4,207,390	1%
Tech. and Management Services	8,317,695	8,279,711	0	0	16,597,406	3%
Total	175,439,033	194,132,137	55,919,975	79,058,000	504,549,145	100%



2003 SPPD Adult Arrests

***2003 Juvenile arrest statistics were unavailable for 2003.**

Offense	Total	Gender		Age	
		Male	Female	18-29	30+
Homicide	15	12	3	12	3
Rape	55	54	1	37	18
Robbery	131	119	12	81	50
Agg Assault	459	361	98	254	205
Burglary	215	197	18	126	89
Theft	294	219	75	135	159
MV Theft	274	173	101	173	101
Arson	6	4	2	4	2
Total Part 1	1,449	1,139	310	822	627
Vandalism	165	142	23	96	69
Weapons	162	152	10	121	41
Narcotics	1,185	1,025	160	627	558
DUI	547	436	111	208	339
Other Assaults	516	476	40	249	267
Forgery/Counterfeit	176	91	85	83	93
Fraud	501	394	107	263	238
Stolen Property	62	51	11	34	28
Prostitution	255	130	125	42	213
Other Sex Offense	148	146	2	51	97
Bookmaking	0	0	0	0	0
Numbers & Lottery	0	0	0	0	0
All Other Gambling	0	0	0	0	0
Against Family	207	184	23	80	127
Liquor Laws	48	43	5	31	17
Disorderly Conduct	68	61	7	40	28
Vagrancy	0	0	0	0	0
Curfew/Loitering	0	0	0	0	0
Runaway	0	0	0	0	0
*Other Except Traffic	3,910	3,242	668	1,860	2,050
Traffic Offense	1,028	862	166	574	454
Total	10,427	8,574	1,853	5,181	5,246

* 1,000 Other Except Traffic Arrests for Adult Warrant Arrests, 2,169 for Adult Out-of-City Warrant Served.

2003 Arrests by Gender:

	Part I	Part II	Total
Male:	66.7%	82.2%	82.2%
Female:	33.3%	17.8%	17.8%

2003 Arrests by Age:

	Part I	Part II	Total
Under 18	---	---	---
18-29	66.7%	49.7%	49.7%
30+	33.3%	198.7%	50.3%

*Arrest Information provided by the systems unit.

Part I Offenses

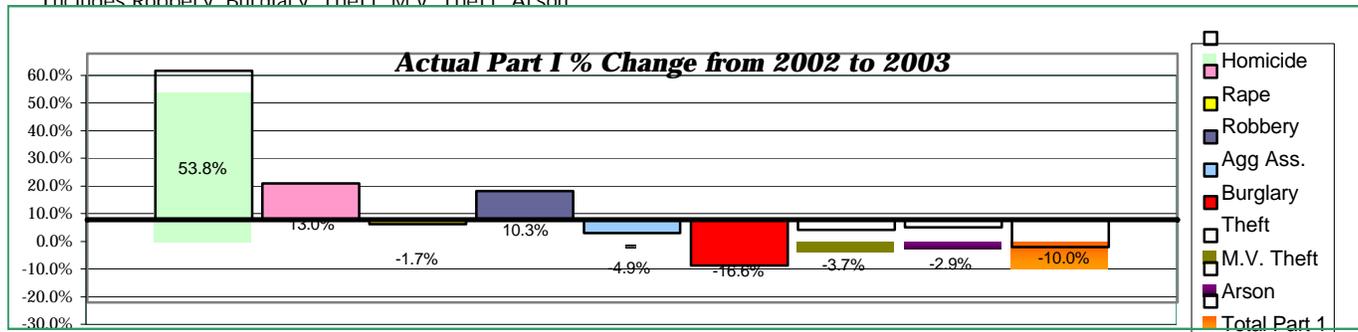
Part 1 ACTUAL	YEAR END TOTAL			Percent Change		
	2001	2002	2003	'01/'02	'01/'03	'02/'03
Homicide	9	13	20	44.4%	122.2%	53.8%
Rape	221	192	217	-13.1%	-1.8%	13.0%
Robbery	680	649	638	-4.6%	-6.2%	-1.7%
Agg. Assault	1,326	1,181	1,303	-10.9%	-1.7%	10.3%
Burglary	3,009	3,232	3,074	7.4%	2.2%	-4.9%
Residential	2,476	2,537	2,504	2.5%	1.1%	-1.3%
Commercial	533	695	570	30.4%	6.9%	-18.0%
Theft	11,457	10,041	8,376	-12.4%	-26.9%	-16.6%
M.V. Theft	2,344	2,171	2,090	-7.4%	-10.8%	-3.7%
Arson	236	208	202	-11.9%	-14.4%	-2.9%
Crimes Against Persons **	1,556	1,386	1,540	-10.9%	-1.0%	11.1%
Crimes Against Property***	17,726	16,301	14,380	-8.0%	-18.9%	-11.8%
Total Part 1	19,282	17,687	15,920	-8.3%	-17.4%	-10.0%

Part 1 REPORTED	YEAR END TOTAL			Percent Change		
	2001	2002	2003	'01/'02	'01/'03	'02/'03
Homicide *	11	16	20	45.5%	81.8%	25.0%
Rape	229	199	224	-13.1%	-2.2%	12.6%
Robbery	686	659	650	-3.9%	-5.2%	-1.4%
Agg. Assault	1,334	1,193	1,314	-10.6%	-1.5%	10.1%
Burglary	3,021	3,246	3,094	7.4%	2.4%	-4.7%
Residential	2,486	2,550	2,520	2.6%	1.4%	-1.2%
Commercial	535	696	574	30.1%	7.3%	-17.5%
Theft	11,508	10,087	8,421	-12.3%	-26.8%	-16.5%
M.V. Theft	2,496	2,312	2,229	-7.4%	-10.7%	-3.6%
Arson	237	209	202	-11.8%	-14.8%	-3.3%
Crimes Against Persons **	1,574	1,408	1,558	-10.5%	-1.0%	10.7%
Crimes Against Property***	17,948	16,513	14,596	-8.0%	-18.7%	-11.6%
Total Part 1	19,522	17,921	16,154	-8.2%	-17.3%	-9.9%

* Reported (NOT Actual) Homicide totals include justifiabiles; 2 in 2001, 3 in 2002, 0 in 2003.

** Includes Homicide, Rape, Agg. Assault.

*** Includes Robbery, Burglary, Theft, M.V. Theft, Arson.



Acknowledgements:

The Saint Paul Police Department appreciates the efforts of all persons who contributed to the successful completion of the 2003 Annual Report.