



**City of Saint Paul**  
*Mayor Melvin Carter*

700 City Hall  
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## **SAINT PAUL LONG-RANGE CAPITAL IMPROVEMENT BUDGET COMMITTEE MEETING**

**Monday, August 8, 2020 at 3:30 p.m.**

### **Meeting held remotely**

The chair has determined, due to the emergency declared by the Governor of Minnesota and the Mayor regarding the COVID-19 health pandemic, that it is not practical nor prudent for the Capital Improvement Budget (CIB) Committee to meet in-person or pursuant to Minnesota Statutes, Section 13D.02. In light of the COVID-19 health pandemic, it is not feasible for any member of CIB Committee to be present at the regular location, and all members of the CIB Committee will attend this meeting by telephone.

It is also not feasible for members of the public to attend the meeting at its regular location due to the health pandemic and emergency. Accordingly, no meeting will be held in the 4<sup>th</sup> Floor Conference Room of the George Latimer Central Library at 90 West 4th Street in the City of Saint Paul.

Members of the public are able to monitor this meeting via phone. Public comment and materials can be submitted to [madeline.mitchell@ci.stpaul.mn.us](mailto:madeline.mitchell@ci.stpaul.mn.us) Any comments and materials submitted by 3:30pm of the meeting day will be provided to the CIB Committee for their review.

### **MEETING MINUTES**

Members Present:	Jack Fei, Amy Huerta, Patrick McQuillan, Mary Morse Marti, Darren Tobolt, Elsa Vega Perez
Members Excused:	Rebecca Airmet
Members Absent:	Devin Driscoll, Ray Hess, Samakab Hussein
Visitors and City Staff Present:	Madeline Mitchell Sarah Brown Barb Sporlein Alice Messer Noel Nix



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1. Call to order – The meeting was called to order by at 3:44 p.m.
2. Approval of August agenda and June meeting minutes  
Vega Perez moved to approve the agenda for the August 10, 2020 meeting and the minutes from the June 8, 2020 meeting. Tobolt seconded. The agenda and minutes were approved.

### 3. Action Items

#### Library

RES PH 20-168: Amending the financing and spending plan of the Saint Paul Public Library for the Hayden Heights and St. Anthony libraries.

- Barb Sporlein gave an overview of the resolution, explaining that it is related to two boiler projects funded in 2018 and 2019. Since funded, costs have gone up. Sarah Brown helped close out old projects to minimize request for contingency. The Library is seeking \$25,000 in available contingency to complete DDC control systems that accompany two boilers at Hayden Heights and St Anthony. There are cost savings if installed at the same time as the boilers.
- Huerta asked how much will be left in contingency. Brown said there will be just under \$50,000 remaining in 2020 contingency after the resolution.
- Huerta asked if there is approval to move forward with additional bond sales. Brown said things are on hold for the moment but there are discussions around the timing of 2021 CIB sales.
- Tobolt moved to approve the resolution. Vega Perez seconded. The resolution was approved.

#### Parks

RES PH 20-159: Amending the finance and spending budget in the Department of Parks and Recreation in the amount of \$25,000 to reflect grant funds received from the I.A. O'Shaughnessy Foundation from the Grant holder's fiscal agent Minnesota Landmark for the Rice Park Revitalization project.

- Alice Messer presented the resolution to the committee. The resolution is to accept grant funding for interactive art, lighting, and other displays at Rice Park. There has been a delay due to COVID but the artist is working again and the job is ready to be completed.
- Morse Marti moved to approve the resolution. Tobolt seconded. The resolution was approved.

RES PH 20-164: Approving the use of 2020 Neighborhood STAR Year-Round Program funds for completion of the 2019 Annual Court project at the West Minnehaha Recreation Center, and to amend the financing and spending plan in the Department of Parks and Recreation in the amount of \$4,606.50 for the project.

- Alice Messer presented the resolution to the committee, explaining that it is a request to accept \$4,000 from Ward 1 Neighborhood Star Funds to install fencing. Parks has used annual court restoration funds to make improvements to the West Minnehaha recreation center courts. The council office received a request for additional fencing along West Minnehaha to help keep balls in the court. Parks is supportive of the request.
- Fei moved to approve the resolution. Morse Marti seconded. The resolution was approved.

#### 4. Additional business

##### Update on 2020 CIB Process

- Madeline Mitchell gave an update on the current situation. Mitchell informed the committee that they would be receiving information on how to access the applications and scoresheets after the meeting. Mitchell showed the committee how the scoresheets work and reminded them of the timeline.
- Nix told the committee that the Mayor has been briefed on the process so far. Direction was received to work with the community to identify additional opportunities in the police grids that SPPD has identified as hot spots for shots fired and quality of life crimes. SPPD has a grid system with about 200 different squares where they try to maximize focus beyond neighborhood level. Four areas lead the city in terms of shots fired and quality of life crimes. In response to Mayor's request, City staff worked with community residents and/or district councils to do site visits to hottest spots within those grids:
  - Rice and Winnipeg - been in the news recently because of shots fired and homicide in front of convenience store
  - 5<sup>th</sup> and Minnesota – bus stop and quality of life crimes
  - Rice and Charles – known open air drug market and quality of life crimes
  - Hazelwood and Maryland on East Side – shots fired in this area near a fairly well trafficked convenience store.
  - Frogtown between Minnehaha, Western, University and Dale
- City staff visited these sites with police commanders, community members, the public works director, and the parks director to talk about crime and resident experiences as well as consider potential CPTED-focused investments. There are additional applications coming forward related to these discussions. The project types are very similar to things already submitted. We would be remiss, given the trends, if we did not try to focus on investments in those areas.
- Fei said it makes to retrofit projects to be more up to date with what's happened. Fei asked if cuts to the community proposal budget were anticipated. Mitchell said they were not. Fei asked how the committee will prioritize funding these projects with the amount allocated.
- Tobolt explained that the committee will rank projects and see how many can be funded. Then the committee will talk about how to arrange these projects for greatest impact.
- Nix said some data will be provided in terms of geographic locations for crime and bike/ped accidents and/or total numbers by grids.
- Fei asked what weight is put on community polls versus committee weighting. Nix explained it is up to the committee how much weight it wants to put on district council and community input. The process was planned to give the committee information to aid in final decisions. The Mayor and Council look at the committee's recommendations. Traditionally, a lot of deference is given to committee's recommendation, out of respect for the process. They Mayor and Council can make changes, but a lot of weight is put on the deliberative processes undertaken by these boards and commissions.
- Fei asked how to incorporate a public poll into decisions. Nix noted that it should be used as a data point, in the same way testimony at public hearing would be used in terms of making recommendation. It is a deliberative art more than a science.
- Nix added that specific feedback (for example: "I like this project, but it should be in another location") can be noted.
- Fei expressed concern about time allocated for each presentations. Morse Marti noted it is incumbent upon the committee to review the information ahead of time and that 5 minutes would be sufficient.

##### Update on Terms and Elections

- Huerta told the committee that typically elections happen annually, but have not happened recently. Huerta does not wish to continue as chair for another year and would like to hold elections. Huerta would like to request nominations at the next meeting. Vice-chair Airmet is also looking to pass on her position.
- Morse Marti believes she is terming out in a few months.
- Nix noted that ends of terms are listed in the appointing resolution.

- Morse Marti asked if she could help find members. Nix confirmed – the City would welcome suggestions from committee members.
  - Huerta suggested holding an election in October.
5. Adjournment  
There being no further business, the meeting was adjourned by general consent.

Staff:

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