



City of Saint Paul
Mayor Melvin Carter

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SAINT PAUL LONG-RANGE CAPITAL IMPROVEMENT BUDGET COMMITTEE MEETING

Monday, December 14, 2020 at 3:30 p.m.

Meeting held remotely

The chair has determined, due to the emergency declared by the Governor of Minnesota and the Mayor regarding the COVID-19 health pandemic, that it is not practical nor prudent for the Capital Improvement Budget (CIB) Committee to meet in-person or pursuant to Minnesota Statutes, Section 13D.02. In light of the COVID-19 health pandemic, it is not feasible for any member of CIB Committee to be present at the regular location, and all members of the CIB Committee will attend this meeting by telephone.

It is also not feasible for members of the public to attend the meeting at its regular location due to the health pandemic and emergency. Accordingly, no meeting will be held in the 4th Floor Conference Room of the George Latimer Central Library at 90 West 4th Street in the City of Saint Paul.

Members of the public are able to monitor this meeting via phone. Public comment and materials can be submitted to madeline.mitchell@ci.stpaul.mn.us Any comments and materials submitted by 3:30pm of the meeting day will be provided to the CIB Committee for their review.

MEETING MINUTES

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|----------------------------------|---|
| Members Present: | Devin Driscoll, Jack Fei, Amy Huerta, Darren Tobolt, Patrick McQuillan, Raymond Hess, |
| Members Excused: | Elsa Vega Perez |
| Members Absent: | Samakab Hussein, Mary Morse Marti |
| Visitors and City Staff Present: | Madeline Mitchell Anne Weber Alice Messer |



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1. Call to order – The meeting was called to order by at 3:40 p.m. by Chair Tobolt.
2. Approval of December agenda and November meeting minutes. Fei moved to approve the agenda for the December 14, 2020 meeting. Hess seconded. Huerta moved to approve the minutes from the November 9, 2020 meeting. Driscoll seconded. The agenda and minutes were approved.

3. Action Items

Public Works

RES PH 20-247: Amending the financing and spending plans in the Department of Public Works Capital and Operating Budgets for the 2020 Bikeway Improvements Program.

- Driscoll moved to approve the resolution. Huerta seconded.
- Anne Weber presented the resolution to the committee. The resolution transfers funding from the capital budget back to the general fund.
- Fei asked if \$100,000 will be spent for 2020 after all of the transfers are complete. Weber confirmed. Fei asked if this project would appear during the 2021 department process. Weber confirmed it will show up as a program in the Public Works five-year plan.
- The motion passed and the resolution was approved.

Parks

RES PH 20-276: Amending the financing and spending plan in the Department of Parks and Recreation in the amount of \$1,003,137 to reflect Metropolitan Council Regional Parks Bonding Program funding, and giving permission for the proper city officials to enter into an agreement with the Metropolitan Council, which includes an indemnification clause.

- Huerta moved to approve the resolution. Driscoll seconded.
- Alice Messer presented the resolution to the committee, explaining the legislature passed a bonding bill allocating funding. This resolution accepts those funds.
- Driscoll asked for more details on the Lower Landing Improvements. Messer explained that the \$36,000 will match other funding received and will be put towards an off-leash dog park.
- The motion passed and the resolution was approved.

RES PH 20-283: Amending the financing and spending plan in the Department of Parks and Recreation in the amount of \$6,900 for improvements to Margaret Park.

- Hess moved to approve the resolution. Fei seconded.
- Alice Messer presented the resolution to the committee. The resolution funds repairs to the mural on the retaining wall and improvements to the memorial garden and benches around that. These are in response to requests from Ward 7. The mural has already been repaired and this resolution transfers funding to cover the repairs.
- Tobolt said he is happy to see any improvements to Margaret Park.
- The motion passed and the resolution was approved.

RES PH 20-285: Amending the financing and spending plan in the Department of Parks and Recreation in the amount of \$77,800 to reflect funds received from the Lower Phalen Creek Project for staff design services for the Wakan Tipi project.

- Hess moved to approve the resolution. Driscoll seconded.
- Alice Messer presented the resolution to the committee. This resolution is to accept funds from Lower Phalen Creek for design time spent on the project. There was previous funding for this

project but additional time spent on construction documents and design requires additional funding. These are private funds raised to support the project. There will be additional funding coming before the committee in the future.

- The motion passed and the resolution was approved.

4. CIB Elections

- Huerta nominated Elsa Vega Perez for the position of Vice-Chair. While Vega Perez was not able to attend the meeting, Tobolt had communicated with her and confirmed her interest in the position. Tobolt closed the nominations. Tobolt expressed that he is excited to serve with Vega Perez, noting her experience, connection to the community, and excitement about the community input. The committee voted unanimously to appoint Elsa Vega Perez as Vice-Chair.
- Fei asked when the next election is. Huerta and Tobolt said it will be at the end of 2021.

5. Other business

- Mitchell asked the committee to review the 2020 attendance file and confirm it was correct. Any changes must be sent by the end of the week. Otherwise, the stipends will be paid according to the current version of the file.
- Mitchell provided an update on the 2021 Community Projects process. The slate of projects approved by the City Council as part of the 2021 budget adoption was the same as the list recommended by the committee to the Mayor. Funding will be officially allocated via administrative order in early 2021, wrapping up the second year of the new process. In 2021, the Committee will review department projects again (as in 2019.) City staff will be working with departments in the next couple months to start up that process.
- Fei noted that we hear mainly from Public Works and Parks and asked whether other departments can participate in the funding process. Mitchell explained that any department with capital projects can participate, but Parks and Public Works have the most capital assets.

6. Adjournment

There being no further business, the meeting was adjourned by general consent.

Staff:

Madeline Mitchell (651-266-8803), madeline.mitchell@ci.stpaul.mn.us