

City Attorney's Office

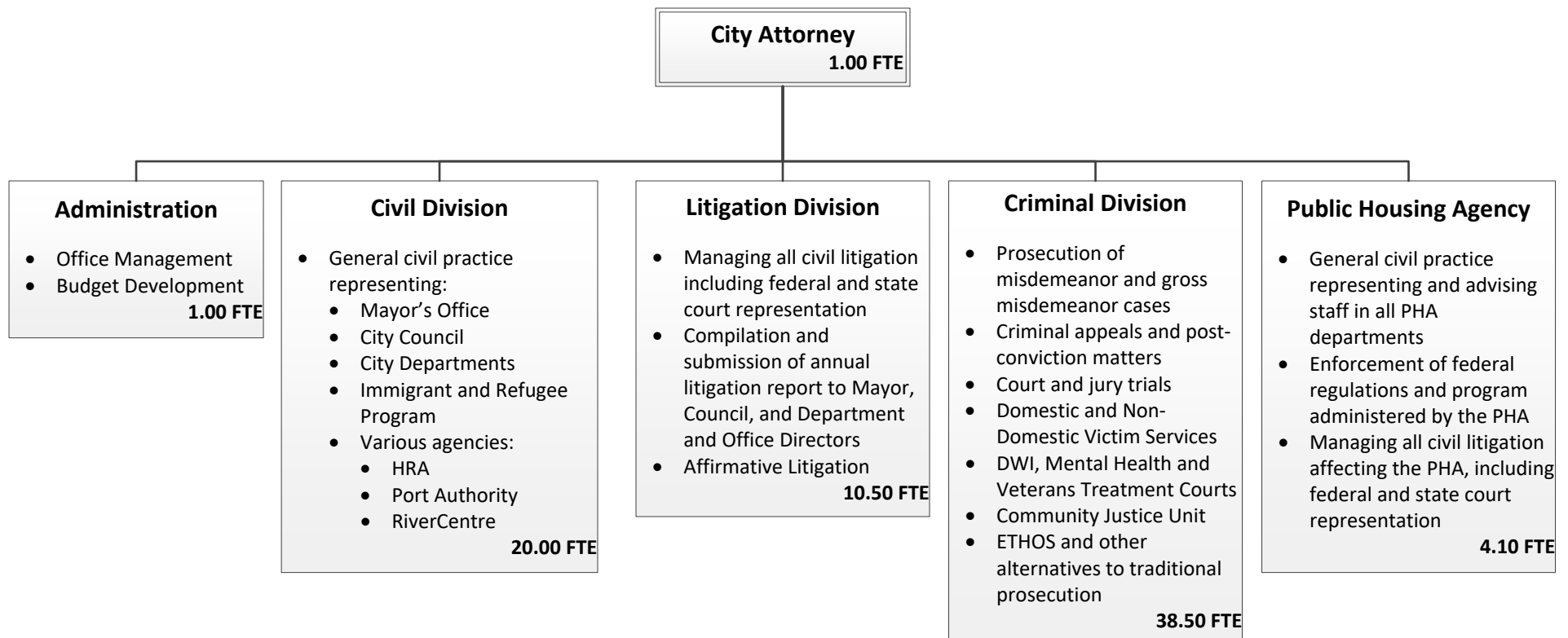
Mission: We seek justice through law, balancing accountability and equity and building prosperity while protecting the interests of the entire Saint Paul community.

Respect: We maintain an inclusive culture that honors the rights and experiences of all, encourages dialogue, and fosters patience and humanity.

Integrity: We act with courage and conviction and speak truth. We are accountable and faithful to the rule of law and professional ethics.

Service to Community: We work to benefit the community by connecting and engaging with each other and all of Saint Paul.

Excellence: We strive for perpetual improvement, scholarship and intellectual curiosity, proactive collaborative solutions, in order to produce better results for the city.



(Total 75.10 FTE)

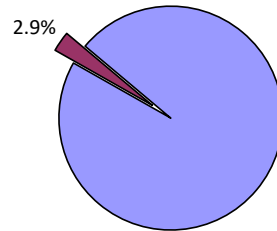
2021 Adopted Budget City Attorney's Office

Department Description

We seek justice through law, balancing accountability and equity, and building prosperity while protecting the interests of the entire Saint Paul community.

- * Respect: We maintain an inclusive culture that honors the rights and experiences of all, encourages dialogue, and fosters patience and humanity.
- * Integrity: We act with courage and conviction, speaking truth; being accountable and faithful to the rule of law and professional ethics.
- * Service to Community: We work to benefit the community by connecting and engaging with each other and all of Saint Paul.
- * Excellence: We strive for perpetual improvement, scholarship and intellectual curiosity, proactive collaborative solutions, producing better results for the city.

City Attorney's Portion of General Fund Spending



Department Facts

- Total General Fund Budget: \$ 9,140,520
- Total Special Fund Budget: \$ 2,739,931
- Total FTEs: 75.10
- The Criminal Division handles over 13,000 misdemeanor and gross misdemeanor cases per year.
- The Litigation Division defends the City, HRA and SPRWS against approx. 80 civil lawsuits each year, with many cases spanning 2-3 years. The number of new lawsuits initiated against the City is lower than average, with 23 new lawsuits in 2019 and 19 new lawsuits in 2020.
- The Litigation Division resolved 27 civil lawsuits in 2019. Of those lawsuits, 67% were resolved by obtaining favorable judgments or dismissals on behalf of the City, HRA or SPRWS without any payments. To date, the City has prevailed in 68% of the 31 cases resolved in 2020.
- Legal settlements and judgments paid in 2019 total \$778,992. This is a 28% decrease from the previous year. To date, litigation payments made in 2020 total \$977,456. This includes a payment of \$791,706 in customer refunds and attorney's fees to resolve a class action challenging water rates charged from 2012-2017.
- The Litigation Division filed amicus briefs in support of ACLU action challenging state's prohibition on voting by persons on supervised release/probation due to felony conviction; and an amicus in support of injunction to prohibit private armed security at polling places on election day.

Department Goals

- Innovative Legal Solutions
- Inclusion
- Sustainable Legal Process
- Access to Justice

Recent Accomplishments

- Developing ETHOS (Engaging community, Taking responsibility, Healing, Overcoming obstacles, Sustainable solutions) a community justice program that will offer an alternative way of prosecuting first-time nonviolent offenses by focusing on healing the offender, the victim and the community through restorative justice practices and compassionate accountability.
- Offered alternatives to conviction for low-risk offenders via the St. Paul Diversion Calendar.
- Collaborated with Blueprint for Safety partners to improve protections for domestic violence victims with mental health concerns.
- Increased outreach and services for crime victims from underserved communities.
- Leveraged our expertise in domestic violence and elder abuse to provide local and national training, including being featured on Dept. of Justice website.
- Leading changes in racial, economic and other disparities in the criminal justice system.
- Active participation in Mental Health Court, DWI Court, and Veterans Treatment Court staffing teams and the Treatment Courts Steering/Planning Committee.
- Celebrated 6 years of achieving positive outcomes through the Veteran's Treatment Court.
- Implementing strategic and focused efforts, including enhanced community outreach, through the Criminal Division's Community Justice Unit with a focus on racial equity, criminal justice reform and advancing alternatives to traditional prosecution.
- Successful opening of Allianz Field and ongoing negotiations for Ford Site.
- Passage of Saint Paul Minimum Wage Ordinance
- Created immigration legal defense fund in cooperation with Ramsey County and initiated Immigrant and Refugee Program.
- Assisted in preparing the newly-approved 2040 Comprehensive Plan.
- Advised on roll out and operation of Coordinated Collection and preparation for potential repeal of ordinance.

**2021 Adopted Budget
City Attorney's Office**

Fiscal Summary

	2019 Actual	2020 Adopted	2021 Adopted	Change	% Change	2020 Adopted FTE	2021 Adopted FTE
Spending							
100: General Fund	9,024,633	9,678,728	9,140,520	(538,208)	-5.6%	62.90	61.65
200: City Grants	157,297	194,100	401,546	207,446	106.9%	1.70	2.00
710: Central Service Fund	1,745,488	2,031,505	2,338,385	306,880	15.1%	10.20	11.45
Total	10,927,418	11,904,333	11,880,451	(23,882)	-0.2%	74.80	75.10
Financing							
100: General Fund	79,713	243,441	245,239	1,798	0.7%		
200: City Grants	140,330	194,100	401,546	207,446	106.9%		
710: Central Service Fund	1,848,000	2,031,505	2,338,385	306,880	15.1%		
Total	2,068,043	2,469,046	2,985,170	516,124	20.9%		

Budget Changes Summary

The 2021 City Attorney's Office General Fund adopted budget includes permanently moving 1.25 FTEs into Fund 710, the City Attorney's Central Service Fund. This includes 0.25 FTE of one Senior Attorney's time and 1.0 FTE of another Senior Attorney's time. They are being moved to the Central Service Fund to increase their work on Planning and Economic Development (PED) and Housing and Redevelopment Authority (HRA) grants. Additional spending changes in the General Fund include current service level adjustments such as changes in salary and benefits costs.

The 2021 City Attorney's Office Grants Fund budget includes an increase of 0.3 FTE for a Victim Witness Advocate funded by CAO's Victims of Crime Act (VOCA) grant. In addition, the City Attorney's Office has received a new grant from the US Department of Justice for gone-on-arrival domestic violence cases.

The 2021 City Attorney's Office Central Service Fund budget includes the addition of 1.25 FTEs from the General Fund, described above. Additional funding is coming from PED/HRA grants to fund these attorneys.

		Change from 2020 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>				
Current service level adjustments include changes to spending and revenue and other personnel cost changes, particularly a decrease in wage and benefit costs as senior staff retire and are replaced by junior staff.				
Current service level adjustments		(286,736)	1,798	-
Subtotal:		<u>(286,736)</u>	<u>1,798</u>	<u>-</u>
<u>Mayor's Proposed Changes</u>				
Staffing Adjustment				
The 2021 budget shifts 1.25 FTE of Senior Attorney time out of the General Fund and into the City Attorney's Central Service Fund to work on Planning and Economic Development (PED) and Housing and Redevelopment Authority (HRA) grants.				
Senior Attorneys		(251,472)	-	(1.25)
Subtotal:		<u>(251,472)</u>	<u>-</u>	<u>(1.25)</u>
Fund 100 Budget Changes Total		<u><u>(538,208)</u></u>	<u><u>1,798</u></u>	<u><u>(1.25)</u></u>

200: City Grants**City Attorney's Office**

The City Attorney's Office receives a grant from the Minnesota Department of Public Safety Office of Justice Program (OJP) to provide support for direct services to crime victims. They also receive a grant from the Minnesota Department of Public Safety (DPS) to support the implementation of the city's restorative justice program. This year they are also receiving a grant from the United States Department of Justice (DOJ) to enhance prosecution response for "gone-on-arrival" (GOA) domestic violence cases.

		Change from 2020 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>				
Current service level adjustments include changes to spending, revenue, and other personnel cost changes. The staffing adjustments reflect one FTE whose time was increased from 0.7 FTE to 1.0 FTE based on available funds in the OJP crime victim services grant.				
Current service level adjustments		8,280	43,530	-
Staffing adjustment		35,250	-	0.30
	Subtotal:	<u>43,530</u>	<u>43,530</u>	<u>0.30</u>
<u>Adopted Changes</u>				
Gone-on-arrival (GOA) grant from the US Department of Justice				
The 2021 budget includes a grant from the US DOJ Bureau of Justice Assistance to enhance prosecution response to domestic violence cases in which the perpetrator is "gone on arrival" (GOA) when law enforcement arrives to the crime scene. This grant will expand services to victims of domestic violence, expedite prosecution of these offenders, and enhance the City Attorney's Office's ability to share and analyze data in their existing case management technology.				
GOA grant from US DOJ		163,916	163,916	-
	Subtotal:	<u>163,916</u>	<u>163,916</u>	<u>-</u>
Fund 200 Budget Changes Total		<u><u>207,446</u></u>	<u><u>207,446</u></u>	<u><u>0.30</u></u>

710: Central Service Fund**City Attorney's Office**

Attorneys and support staff who support outside agencies and certain special fund departments are budgeted here. Agencies and departments are charged for the cost of services received.

		Change from 2020 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>				
Current service level adjustments include inflationary increases due to salary and benefit costs, and adjustments of transfers to reflect updated revenue estimates.				
Current service level adjustments		55,408	55,408	-
	Subtotal:	55,408	55,408	-
<u>Mayor's Proposed Changes</u>				
Staffing Adjustment				
The 2021 budget shifts 1.25 FTE of Senior Attorney time out of the General Fund and into the City Attorney's Central Service Fund to work on Planning and Economic Development (PED) and Housing and Redevelopment Authority (HRA) grants. These positions are funded by a transfer from the HRA.				
Senior Attorneys		251,472	251,472	1.25
	Subtotal:	251,472	251,472	1.25
Fund 710 Budget Changes Total		306,880	306,880	1.25

Spending Reports

CITY OF SAINT PAUL
Spending Plan by Department

Department: CITY ATTORNEY
Fund: CITY GENERAL FUND

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	7,896,575	8,312,351	9,207,279	8,669,547	(537,732)
SERVICES	321,067	585,754	425,793	425,793	
MATERIALS AND SUPPLIES	54,322	119,808	38,596	38,596	
OTHER FINANCING USES	100,000	6,720	7,060	6,584	(476)
Total Spending by Major Account	8,371,963	9,024,633	9,678,728	9,140,520	(538,208)
Spending by Accounting Unit					
10012100 CITY ATTORNEY GENERAL OPS	8,371,963	9,024,633	9,678,728	9,140,520	(538,208)
Total Spending by Accounting Unit	8,371,963	9,024,633	9,678,728	9,140,520	(538,208)

CITY OF SAINT PAUL
Spending Plan by Department

Department: CITY ATTORNEY
Fund: CITY GRANTS

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	140,264	106,221	142,944	316,147	173,204
SERVICES	33,766	26,385	51,156	85,399	34,243
MATERIALS AND SUPPLIES	26,997	24,691			
CAPITAL OUTLAY	10				
Total Spending by Major Account	201,036	157,297	194,100	401,546	207,447
Spending by Accounting Unit					
20012800 CRIME VICTIM SERVICES INITIATIVE	201,036	157,297	144,100	164,880	20,781
20012900 CITY ATTORNEY GRANTS			50,000	236,666	186,666
Total Spending by Accounting Unit	201,036	157,297	194,100	401,546	207,447

CITY OF SAINT PAUL
Spending Plan by Department

Department: CITY ATTORNEY
Fund: CENTRAL SERVICE FUND

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	1,207,093	1,582,960	1,734,908	1,989,293	254,385
SERVICES	78,709	98,929	107,797	119,886	12,088
MATERIALS AND SUPPLIES	17,175	17,996	27,620	27,620	
OTHER FINANCING USES	44,982	45,603	161,180	201,587	40,407
Total Spending by Major Account	1,347,959	1,745,488	2,031,505	2,338,385	306,880
Spending by Accounting Unit					
71012200 CITY ATTY OUTSIDE SERVICES	1,347,959	1,745,488	2,031,505	2,338,385	306,880
Total Spending by Accounting Unit	1,347,959	1,745,488	2,031,505	2,338,385	306,880

Financing Reports

CITY OF SAINT PAUL

Financing Plan by Department

Department: CITY ATTORNEY
Fund: CITY GENERAL FUND

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
Financing by Major Account					
INTERGOVERNMENTAL REVENUE	38,450	30,865	47,000	30,000	(17,000)
CHARGES FOR SERVICES	17,307	14,164	36,300	14,859	(21,441)
MISCELLANEOUS REVENUE	10,000	(9,940)			
OTHER FINANCING SOURCES	44,982	44,624	160,141	200,380	40,239
Total Financing by Major Account	110,739	79,713	243,441	245,239	1,798
Financing by Accounting Unit					
10012100 CITY ATTORNEY GENERAL OPS	110,739	79,713	243,441	245,239	1,798
Total Financing by Accounting Unit	110,739	79,713	243,441	245,239	1,798

CITY OF SAINT PAUL

Financing Plan by Department

Department: CITY ATTORNEY
Fund: CITY GRANTS

Budget Year: 2021

		2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
Financing by Major Account						
INTERGOVERNMENTAL REVENUE		206,363	140,330	189,767	353,683	163,916
OTHER FINANCING SOURCES				4,333	47,863	43,530
Total Financing by Major Account		206,363	140,330	194,100	401,546	207,446
Financing by Accounting Unit						
20012800	CRIME VICTIM SERVICES INITIATIVE	206,363	140,330	144,100	164,880	20,780
20012900	CITY ATTORNEY GRANTS			50,000	236,666	186,666
Total Financing by Accounting Unit		206,363	140,330	194,100	401,546	207,446

CITY OF SAINT PAUL

Financing Plan by Department

Department: CITY ATTORNEY
Fund: CENTRAL SERVICE FUND

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
Financing by Major Account					
CHARGES FOR SERVICES	1,342,436	1,846,029	2,031,505	2,338,385	306,880
MISCELLANEOUS REVENUE	5,634	1,971			
Total Financing by Major Account	1,348,070	1,848,000	2,031,505	2,338,385	306,880
Financing by Accounting Unit					
71012200 CITY ATTY OUTSIDE SERVICES	1,348,070	1,848,000	2,031,505	2,338,385	306,880
Total Financing by Accounting Unit	1,348,070	1,848,000	2,031,505	2,338,385	306,880