



# FORWARD TOGETHER

A PATHWAY FOR ALL OF US



## 2021 Budget

City of Saint Paul, Minnesota  
Mayor Melvin Carter





City of Saint Paul  
2021 Adopted Budget

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## Content and Other Publications

### Information Included

This publication contains information on City of Saint Paul operating and debt service budgets. Operating budgets include the general fund and special funds. The capital improvement budget (CIB) is included in a separate document. The Housing and Redevelopment Authority (HRA), Water Utility, RiverCentre, Library Agency and Port Authority budgets are not included because they are separate entities.

### Purpose

The goal of this report is to provide taxpayers with an easy-to-use guide to City spending. We have tried to answer the question “Where does the money go?” by providing tables and graphs to display this information. As a staff, we always struggle with what level of detail to show. If we show too little detail, our publications will not answer the questions people most commonly ask. If we show too much detail, the budget documents become extremely large and expensive to print. Poring through them can be daunting, tedious and time consuming. We hope that this summary will help make taxpayers aware of where the City’s resources come from and where they go. We hope this information will help taxpayers see how state revenues and decisions on property tax classification affect local property taxes. They will understand better how the property tax base affects property taxes. They will also see how difficult it is for decision makers to cut the budget without including some of the services taxpayers tell us they hold most dear, such as police, fire, libraries and parks. These services are such a large portion of the budget, they are difficult to ignore. We believe heightened taxpayer awareness of City programs will increase the quality of public debates on spending and taxes and, ultimately, the quality of public policy.

### Budgets, Not Spending

Unless otherwise noted, the numbers in this document are *budget* amounts, not actual spending. Actual spending amounts for past years can be found in a publication called the Comprehensive Annual Financial Report (CAFR). See the following information.

### Other Publications and Information

The Office of Financial Services (OFS) publishes this summary document each year to display the Mayor’s proposed budget. However, to keep printing costs down, it is only available on a limited-distribution basis. All of these publications are available for viewing in Saint Paul Public Libraries, in the Government Documents Section, or by calling the Office of Financial Services at 651-266-8800. Our website is [www.stpaul.gov](http://www.stpaul.gov). Some budget documents are available on this website.

Saint Paul’s budget is now available as part of the Open Budget initiative. Open Budget Saint Paul provides a guided view through the budget and provides a transparent look at how public funds are allocated. The Open Budget Saint Paul website is [www.budget.stpaul.gov](http://www.budget.stpaul.gov).

Other publications are listed below. Most of them are also available in Saint Paul Public Libraries. We encourage you to use library copies whenever possible to obtain information, but if you cannot, we have listed publications and contact persons for you.

- ❖ Comprehensive Annual Financial Report (CAFR)  
*Contact Dolly Lee at 651-266-8819*
- ❖ General Obligation Debt Overlapping on the Saint Paul Tax Base: Debt report from 2013 to 2017 and projected from 2018 to 2022  
*Contact Michael Solomon at 651-266-8837*
- ❖ Housing and Redevelopment Authority (HRA) Annual Budget and the Comprehensive Annual Financial Report  
*Contact Rhonda Gillquist at 651-266-6631*
- ❖ Public Library Agency  
*Contact Catherine Penkert at 651-266-7070*
- ❖ Port Authority Financial Statements and the Report of Independent Public Accountants  
*Contact Todd Hurley at 651-204-6215*
- ❖ Regional Water Services  
*Contact Lori Lee 651-266-6317*
- ❖ RiverCentre  
*Contact Cindy Dupont at 651-265-4916*

## Description of Saint Paul's Form of Government

The City Charter provides for a municipal corporation governed by an elected chief executive, the Mayor, and an elected legislative body, the City Council. The form of government is commonly referred to as “strong Mayor-Council”. Elections are held in November of odd-numbered years, with a four-year term for the Mayor and four-year terms for Council members. Each of the seven Council members is elected from a separate ward. The seven wards are approximately equal in population.

The Mayor recommends appointments for department/office directors and members of boards and commissions for Council approval and is responsible for the direction and control of departments and offices. The Mayor recommends policies and budgets to the City Council. The Mayor exercises all powers and performs all executive duties given by the city charter, city ordinances and state laws. The Mayor has the authority to veto Council actions. The Council can override the Mayor's veto with a minimum of five votes.

The Council is the legislative body, setting policies by enacting ordinances and resolutions. It can monitor and maintain liaisons with community groups to assure adequate citizen participation. The Council analyzes, adopts and monitors the city budget. Council members prepare and promote the City's legislative program. They serve on boards and commissions of certain intergovernmental agencies.

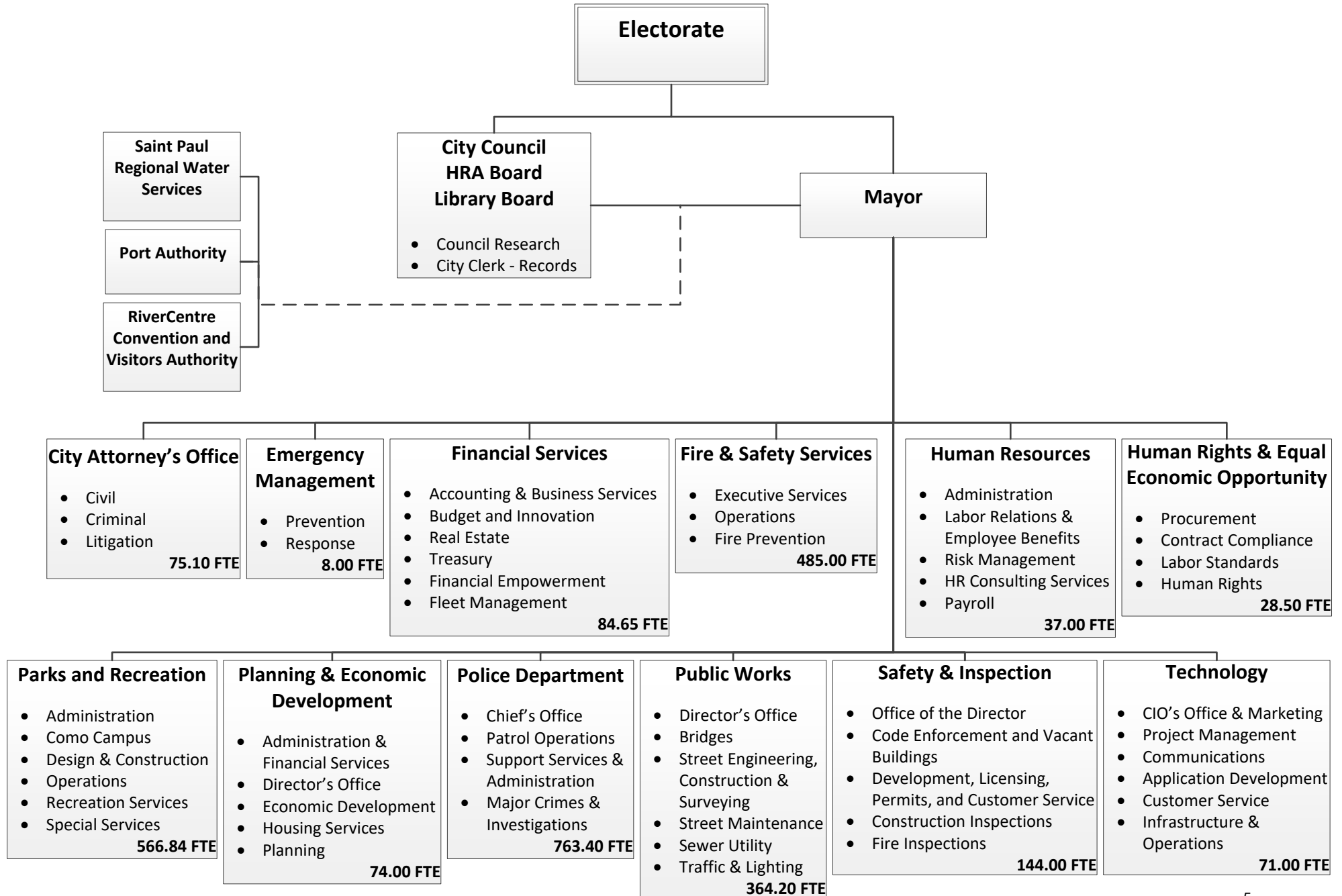
Elected Officials			Appointed Officials		
Office	Name	Term Expires	Department/Office	Director's Name	Term Expires
Mayor	Melvin Carter III	01-01-2022	Chief Equity Officer	Toni Newborn	*
			Chief Innovation Officer	Matt Larson	*
			Chief Resilience Officer	Russ Stark	*
<b>Council Members:</b>			City Attorney	Lyndsey Olson	*
Ward 1	Dai Thao	01-01-2024	City Clerk	Shari Moore	*
Ward 2	Rebecca Noecker	01-01-2024	Deputy Mayor	Jamie Tincher	*
Ward 3	Chris Tolbert	01-01-2024	Emergency Management	Rick Schute	*
Ward 4	Mitra Jalali	01-01-2024	Financial Services	John McCarthy	*
Ward 5	Amy Brendmoen	01-01-2024	Fire and Safety Services	Butch Inks	2025
Ward 6	Nelsie Yang	01-01-2024	Human Rights and Equal		
Ward 7	Jane Prince	01-01-2024	Economic Opportunity	Valerie Jensen	*
			Human Resources	Toni Newborn	*
			Parks and Recreation	Michael Hahm	*
			Planning and Economic Development	Nicolle Goodman	*
			Police	Todd Axtell	2022
			Public Libraries	Catherine Penkert	*
			Public Works	Sean Kershaw	*
			Safety and Inspection	Ricardo Cervantes	*
			Technology	Sharon Kennedy Vickers	*
			Regional Water Services	Steve Schneider	**

\* Serves at the pleasure of the Mayor

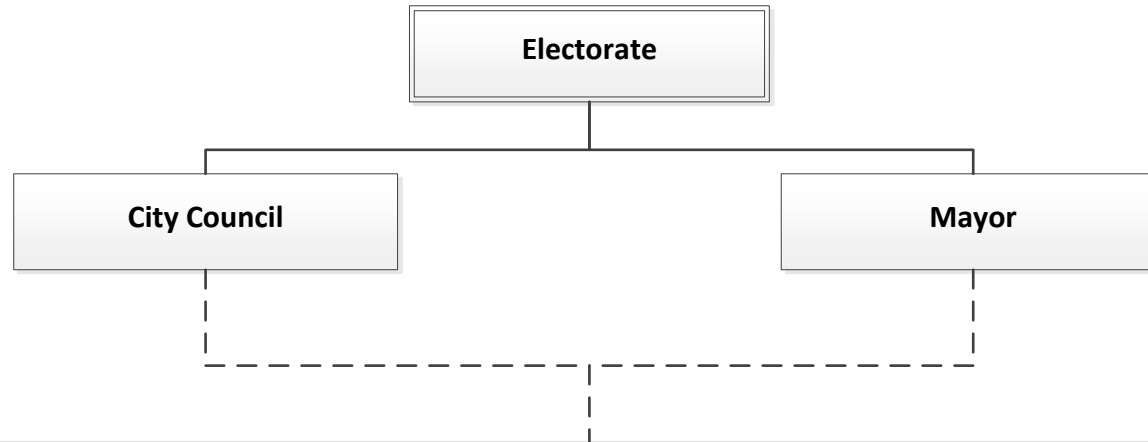
\*\* Serves at the pleasure of the Board of Commissioners

# City of Saint Paul, Minnesota

(Form of Government: "Strong" Mayor, with Seven Councilmembers Elected by Ward)



# City-Appointed Boards & Commissions



- |   |  |   |
|---|--|---|
| <ul style="list-style-type: none"> <li>• Advisory Committee On Aging</li> <li>• Advisory Committee On People with Disabilities</li> <li>• Board of Water Commissioners</li> <li>• Board of Zoning Appeals</li> <li>• Business Review Council</li> <li>• Capital Improvement Budget Committee</li> <li>• Capitol Area Architectural Planning Board</li> <li>• City-County Workforce Innovation Board</li> <li>• Civil Service Commission</li> <li>• Climate Justice Advisory Board</li> <li>• Community Action Partnership</li> <li>• Cultural STAR Board</li> </ul> | <ul style="list-style-type: none"> <li>• Fuel Burner Installers Board of Examiners</li> <li>• Heritage Preservation Commission</li> <li>• Human Rights &amp; Equal Economic Opportunity Commission</li> <li>• Labor Standards Advisory Committee</li> <li>• Minnesota Landmarks Board of Directors</li> <li>• Mississippi Watershed Management Organization</li> <li>• Neighborhood Sales Tax Revitalization Board (STAR Program)</li> <li>• Our Fair Carousel Board</li> <li>• Parks and Recreation Commission</li> <li>• Planning Commission</li> <li>• Plumbers Board of Examiners</li> <li>• Police Civilian Internal Affairs Review Commission</li> </ul> | <ul style="list-style-type: none"> <li>• Refrigeration Equipment Installers Board of Examiners</li> <li>• Saint Paul Neighborhood Network Board of Directors</li> <li>• Saint Paul Port Authority</li> <li>• Saint Paul Public Housing Agency</li> <li>• Saint Paul-Ramsey County Food and Nutrition Commission</li> <li>• Saint Paul-Ramsey County Health Services Advisory Committee</li> <li>• Steamfitter and Piping System Installers Board of Examiners</li> <li>• Transportation Committee</li> <li>• Truth in Sale of Housing Board of Evaluators</li> <li>• Visit Saint Paul Board of Directors</li> <li>• Warm Air Heating and Ventilation Installers Board of Examiners</li> <li>• Workforce Innovation Board</li> </ul> |
|---|--|---|



## **Budget Process**

The budget process is designed to conform with Minnesota law, the City charter and the legislative code. The process to develop the budget commences in February.

### ***January - March***

The budget for the following year is finalized during this time. This includes preparing, printing and distributing books reflecting the adopted budget. The accounting section of the Office of Financial Services prepares the annual financial report for the previous year. During this time, the “base budget” for the upcoming year is identified.

### ***April - June***

Forms, instructions, printouts and the Mayor’s guidelines are distributed to departments. These tools are used to plan for and develop operating budgets. Department management and staff identify objectives, performance indicators and the resources needed to accomplish goals. Services are reviewed to determine purpose, need and cost-saving ideas.

Department requests for the following year’s budget are submitted to the Office of Financial Services in June. After that, each department’s budget is analyzed by the OFS budget staff. The Mayor meets with the department directors to discuss their needs and to ensure that budgets meet the service level and taxing objectives that have been established for the City.

### ***July - September***

The budget staff finalizes the Mayor’s recommendations and produces the Mayor’s proposed budget. The Mayor submits the recommended budget to the City Council in August.

In August and/or September, the City Council begins reviewing the Mayor’s proposed budget. The Council holds meetings with department directors, management and staff to obtain a clear understanding of the department’s goals, service priorities and objectives that are represented in the proposed budget. As required by state law, the City Council sets the maximum property tax levy no later than September 30. Governmental units can adjust budgets, resulting in property taxes that are less than or equal to, but not more than, the maximum levy.

### ***October - December***

The City Council holds public hearings on the budget. Ramsey County mails property tax statements to property owners indicating the maximum amount of property taxes that the owner will be required to pay. These statements also indicate when the budget and property tax public hearings will be held. State law requires the City to hold a meeting to give residents the opportunity to comment on the information in their notices. This meeting is held in early December. The City Council then adopts a budget and tax levy for the City. The adopted budget represents changes made by the City Council to the Mayor’s proposed budget. The Mayor has line-item veto authority over the Council-adopted budget.

# CITY OF SAINT PAUL BUDGET CYCLE

	2020												2021		
	JAN	FEB	MAR	APR	MAY	JUN	JUL	AUG	SEP	OCT	NOV	DEC	JAN	FEB	MAR
Establish base budget and prepare instructions															
Distribute Mayor's guidelines															
Distribute forms and instructions															
Departments prepare requested budgets within base															
Deadline for department data entry															
Deadline for budget forms submission to Mayor															
Budget Office analysis of Department requests															
Meetings with Departments and Budget staff															
Meetings with the Mayor and Departments															
Finalize Mayor's recommendations & prepare budget books															
Present Mayor's proposed budget to Council															
Council reviews Mayor's proposed budget															
Council sets maximum tax levies															
Public Truth in Taxation hearing															
Adopt City budgets, certify tax levies & ratify															
Transfer budget information to the Finance system															

# **City and Library Agency Composite Summary**

## **Overview of Combined City and Library Agency Budgets**

With the creation of the independent Saint Paul Public Library Agency beginning with the 2004 budget year, detailed information about library budgets and activities is now presented in a separate document, and is generally excluded from the City budget information contained in this publication.

The information provided in this section is intended to give a high-level overview of the combined City and Library Agency budgets and permit overall year-to-year comparisons to be made more easily. Detailed information about the Library Agency budget will be made available in a separate publication published by the Agency.

**Property Tax Levy and State Aid: City, Library Agency and Port Authority Combined  
2020 Adopted vs. 2021 Adopted**

**Property Tax Levy\***

	<u>2020 Adopted</u>	<u>2021 Adopted</u>	<u>Amount Change</u>	<u>Pct. Change</u>	<u>Pct of City 20 Total</u>	<u>Pct of City 21 Total</u>
City of Saint Paul						
General Fund	126,389,708	126,124,931	(264,777)	-0.2%	77.5%	77.3%
General Debt Service	17,121,513	18,521,513	1,400,000	8.2%	10.5%	11.4%
Saint Paul Public Library Agency	19,558,690	18,423,467	(1,135,223)	-5.8%	12.0%	11.3%
<b>Total (City and Library combined)</b>	<b>163,069,911</b>	<b>163,069,911</b>	<b>-</b>	<b>0.0%</b>	<b>100.0%</b>	<b>100.0%</b>
Port Authority	2,111,700	2,111,700	-	0.0%		
<b>Overall Levy (City, Library &amp; Port)</b>	<b>165,181,611</b>	<b>165,181,611</b>	<b>-</b>	<b>0.0%</b>		

\* This is the total property tax levy used to determine tax rates. Actual financing available to support the budget is less, due to a 3% "shrinkage" allowance for delinquent taxes. In 2021 this has been increased from 2% to account for current economic conditions.

**Local Government Aid Financing**

	<u>2020 Adopted</u>	<u>2021 Adopted</u>	<u>Amount Change</u>	<u>Pct. Change</u>	<u>Pct. of 20 Total</u>	<u>Pct. of 21 Total</u>
City of Saint Paul						
General Fund	69,276,338	70,914,877	1,638,539	2.4%	100.0%	100.0%
General Debt Service	-	-	-	N.A.	0.0%	0.0%
Saint Paul Public Library Agency*	-	17,000	17,000	N.A.	0.0%	0.0%
<b>Total (City and Library combined)</b>	<b>69,276,338</b>	<b>70,931,877</b>	<b>1,655,539</b>	<b>2.4%</b>	<b>100.0%</b>	<b>100.0%</b>

## Composite Summary - Total Budget

City of Saint Paul: All Funds			
Composite Plan	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
City General Fund	306,027,411	320,037,911	313,405,109
Library General Fund (a)	18,415,765	19,561,931	18,302,177
General Fund Subtotal:	<u>324,443,176</u>	<u>339,599,842</u>	<u>331,707,287</u>
Less Transfers	<u>(10,891,148)</u>	<u>(12,038,766)</u>	<u>(11,977,376)</u>
<b>Net General Fund Subtotal:</b>	<u>313,552,028</u>	<u>327,561,076</u>	<u>319,729,911</u>
City Special Funds	281,000,852	309,565,420	305,199,506
Library Special Funds (a)	1,487,418	1,290,559	2,113,034
Special Fund Subtotal:	<u>282,488,269</u>	<u>310,855,979</u>	<u>307,312,540</u>
Less Transfers	<u>(73,267,472)</u>	<u>(49,998,027)</u>	<u>(51,716,497)</u>
<b>Net Special Fund Subtotal:</b>	<u>209,220,797</u>	<u>260,857,952</u>	<u>255,596,042</u>
City Debt Service Funds	167,451,342	79,740,083	87,032,601
Less Subsequent Year Debt	<u>0</u>	<u>(13,762,867)</u>	<u>(13,016,492)</u>
Debt Service Subtotal	<u>167,451,342</u>	<u>65,977,216</u>	<u>74,016,109</u>
Less Transfers	<u>(40,962,274)</u>	<u>(17,991,242)</u>	<u>(16,106,504)</u>
<b>Net Debt Service Subtotal:</b>	<u>126,489,067</u>	<u>47,985,974</u>	<u>57,909,605</u>
<b>Net Spending Total:</b>	<u><u>649,261,892</u></u>	<u><u>636,405,002</u></u>	<u><u>633,235,558</u></u>
City Capital Improvements	50,340,000	61,089,000	68,994,709
Capital Improvements Subtotal:	<u>50,340,000</u>	<u>61,089,000</u>	<u>68,994,709</u>

## Composite Summary - Workforce

City of Saint Paul and Saint Paul Public Library Agency Full Time Equivalents (FTEs)			
Department	2019 Adopted Budget	2020 Adopted Budget	2021 Adopted Budget
Attorney	71.20	74.80	75.10
Council	28.50	28.50	28.50
Debt Service Fund	2.45	2.45	2.45
Emergency Management	8.60	8.00	8.00
Financial Services	81.35	85.35	82.20
Fire and Safety Services	496.00	490.00	485.00
General Government Accounts	0.00	0.00	0.00
StP-RC Health	24.90	20.63	16.29
HREEO	31.00	32.40	28.50
Human Resources	40.00	40.00	37.00
Library Agency	177.10	177.09	161.75
Mayor's Office	15.00	15.00	14.00
Parks and Recreation	560.80	585.77	566.84
Planning and Economic Development	75.30	76.00	74.00
Police	785.90	780.40	763.40
Public Works	367.40	369.90	364.20
Safety and Inspection	153.00	150.80	144.00
Office of Technology	76.00	76.20	71.00
Total	<u>2,994.50</u>	<u>3,013.29</u>	<u>2,922.23</u>
Total City and Library General Fund	<u>2,273.47</u>	<u>2,291.27</u>	<u>2,217.20</u>
Total City and Library Special Fund	<u>721.02</u>	<u>722.02</u>	<u>705.03</u>

## Composite Spending - By Department

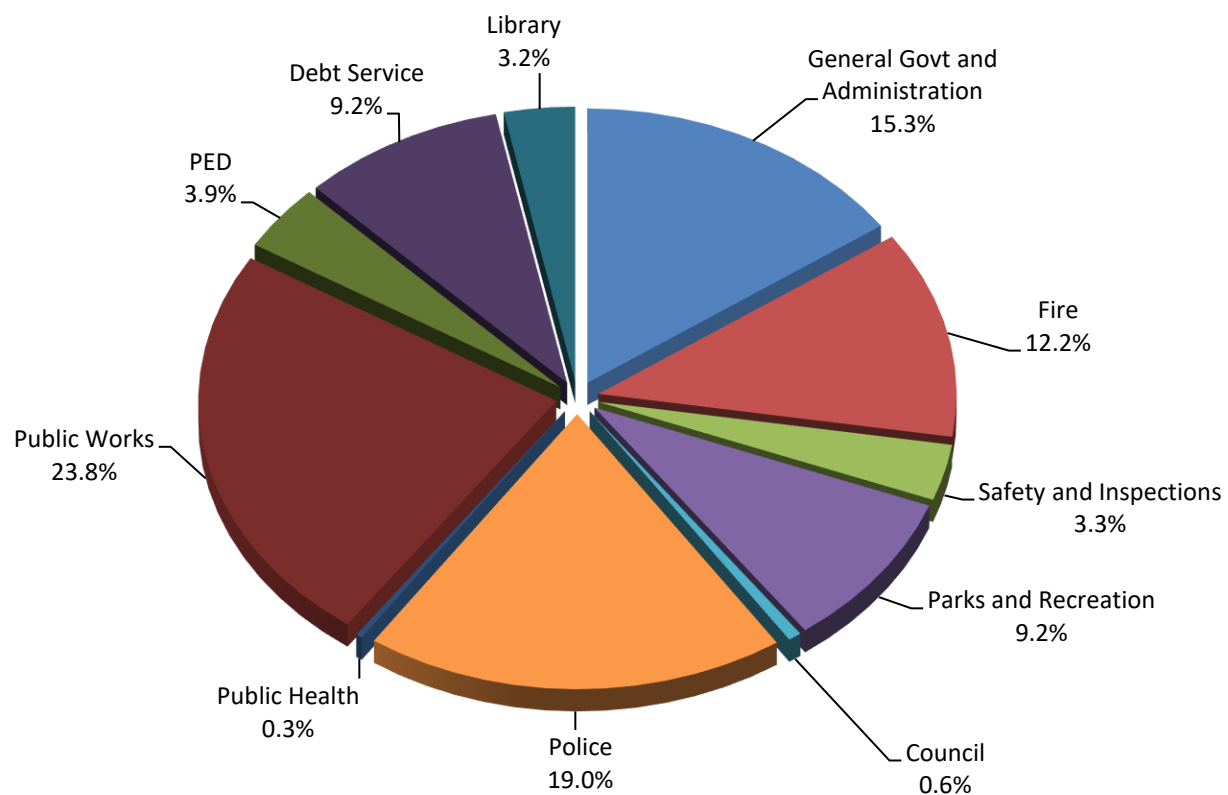
2021 Adopted Budget (By Department and Fund Type)						
Department	General Funds	Special Funds	Total All Budgets	Less Transfers	Less Subsequent Year Debt	Net Total All Budgets
Attorney	9,140,520	2,739,931	11,880,451	(208,171)		11,672,280
Council	3,821,912	0	3,821,912			3,821,912
Debt Service	0	87,032,601	87,032,601	(16,106,504)	(13,016,492)	57,909,605
Emergency Management	479,855	1,503,901	1,983,756	(339)		1,983,417
Financial Services	4,184,409	40,337,279	44,521,688	(4,074,052)		40,447,636
Fire and Safety Services	68,052,502	9,192,891	77,245,393	(91,200)		77,154,193
General Government Accounts	11,557,141	3,009,995	14,567,137	(1,265,877)		13,301,260
StP-RC Health	0	1,886,093	1,886,093			1,886,093
HREEO	3,375,131	730,334	4,105,465	(524,690)		3,580,775
Human Resources	4,975,635	4,913,570	9,889,205	(5,353)		9,883,852
Libraries (a)	18,302,177	2,113,034	20,415,211	(43,420)		20,371,791
Mayor's Office	2,089,775	354,770	2,444,545	(170,772)		2,273,773
Parks and Recreation	39,563,374	27,130,271	66,693,645	(8,206,977)		58,486,668
Planning and Economic Development	0	48,785,992	48,785,992	(23,853,533)		24,932,459
Police	104,781,781	17,277,885	122,059,666	(1,631,701)		120,427,965
Public Works	28,816,044	145,456,842	174,272,886	(23,577,050)		150,695,836
Safety and Inspection	20,050,602	826,624	20,877,225	(32,618)		20,844,607
Technology	12,516,429	1,053,128	13,569,557	(8,120)		13,561,437
Total	331,707,287	394,345,141	726,052,428	(79,800,377)	(13,016,492)	633,235,558

(a) Saint Paul Library became independent (the Library Agency) effective in 2004 and is no longer a part of the City of Saint Paul's operating budget. Information is included here in the Composite Summary section for reference. The Saint Paul Public Library also publishes its own budget book each year.



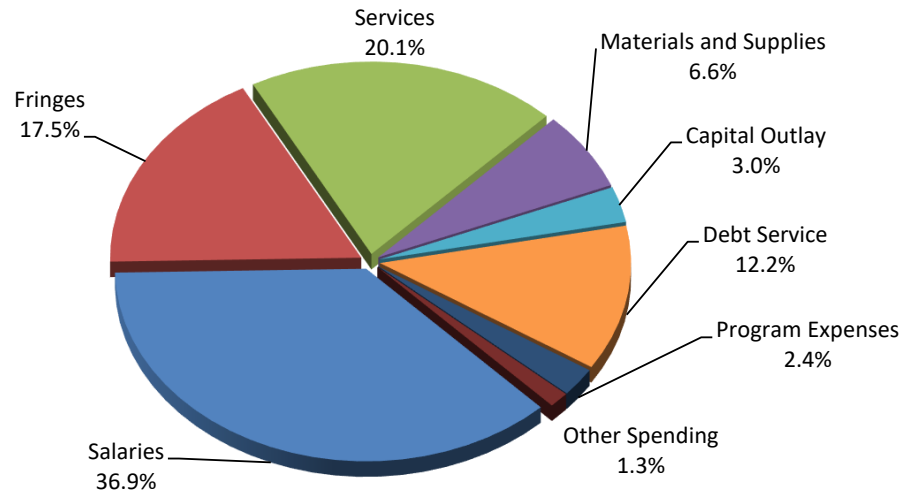
## Composite Spending - By Department

### 2021 Adopted Budget



## Composite Summary - Spending

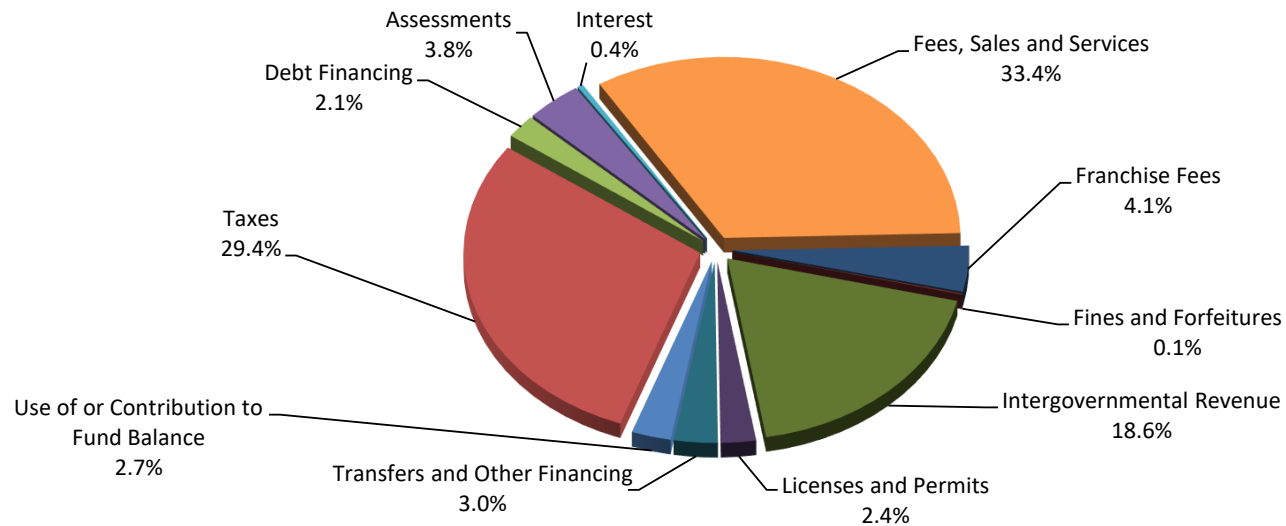
Adopted Spending Summary (2021 Spending by Major Account)					
Object	City and Library General Fund	City and Library Special Funds	City and Library Total	Less Transfers and Subsequent Year Debt	City and Library Net Total*
Salaries	179,884,852	53,759,605	233,644,457		233,644,457
Fringes	84,024,746	26,574,665	110,599,411		110,599,411
Services	33,965,326	93,182,523	127,147,849		127,147,849
Materials and Supplies	17,624,734	24,167,374	41,792,108		41,792,108
Capital Outlay	786,472	18,385,713	19,172,185		19,172,185
Debt Service	155,711	90,457,933	90,613,644	(13,016,492)	77,597,152
Program Expenses	1,539,571	13,511,730	15,051,301		15,051,301
Other Spending	13,725,875	74,305,598	88,031,473	(79,800,377)	8,231,096
<b>TOTAL</b>	<b>331,707,287</b>	<b>394,345,141</b>	<b>726,052,429</b>	<b>(92,816,869)</b>	<b>633,235,558</b>
<p>* Total spending and financing by major account contains transfers to and from the city's component units, including the Saint Paul Housing &amp; Redevelopment Authority, Rivercentre Convention &amp; Visitor's Authority, and Saint Paul Regional Water Services. Component unit budgets are not otherwise recorded in this book. As such, total spending and financing net of transfers do not balance.</p>					



## Composite Summary - Financing

Adopted Financing Summary (2021 Revenue By Source)					
Source	City and Library General Fund	City and Library Special Funds	City and Library Total	Less Transfers and Subsequent Year Debt	City and Library Net Total*
Use of or Contribution to Fund Balance		29,516,923	29,516,923	(13,016,492)	16,500,431
Taxes	144,221,275	37,098,513	181,319,788		181,319,788
Assessments	-	23,455,828	23,455,828		23,455,828
Fees, Sales and Services	42,372,995	163,851,260	206,224,255		206,224,255
Franchise Fees	25,528,490	-	25,528,490		25,528,490
Fines and Forfeitures	51,500	600,472	651,972		651,972
Intergovernmental Revenue	86,087,146	28,904,239	114,991,385		114,991,385
Debt Financing		13,298,122	13,298,122		13,298,122
Interest	1,064,608	1,282,098	2,346,706		2,346,706
Licenses and Permits	12,421,872	2,684,277	15,106,149		15,106,149
Transfers and Other Financing	19,959,401	93,653,410	113,612,811	(95,358,592)	18,254,219
<b>TOTAL</b>	<b>331,707,287</b>	<b>394,345,141</b>	<b>726,052,429</b>	<b>(108,375,084)</b>	<b>617,677,345</b>

\* Total spending and financing by major account contains transfers to and from the city's component units, including the Saint Paul Housing & Redevelopment Authority, Rivercentre Convention & Visitor's Authority, and Saint Paul Regional Water Services. Component unit budgets are not otherwise recorded in this book. As such, total spending and financing net of transfers do not balance.





# **City General Fund**

**Purpose:** The General Fund is the principal financial support for such basic services as the police and fire departments, parks and recreation, and general government operations (e.g., Mayor and City Council, human resources, finance, and other internal services). The major revenue sources for this fund are property taxes, local government aid, franchise fees, and other general revenues. The tables and graphs on the following pages detail the General Fund's adopted 2021 spending and revenue plan.

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## Budget Highlights, Issues and Challenges

**COVID-19 Pandemic:** The COVID-19 pandemic has impacted nearly all aspects of daily life, and the City of Saint Paul budget is no exception. On the revenue side, both the changes to behavior and spending patterns resulting from social distancing requirements, as well as the economic fall out of the pandemic, have significantly impacted City revenues in 2020. It is assumed these impacts will continue into 2021. Nearly all of the major general fund revenues are projected to be negatively impacted. More specific information is included throughout this document.

As a result of these revenue impacts, major spending reductions have been implemented in 2021. \$7.9 million of General Fund spending has been cut compared to the 2020 adopted budget across all departments. Over 74 vacant FTEs have been removed from the General Fund budget. No cost of living adjustments to employee salaries are included in 2021. While these impacts to staff and service delivery are significant, this budget does not require any layoffs.

The estimates reflected in the 2021 budget represent the best possible projections given current information. A significant level of uncertainty remains about how the pandemic will continue to impact City services and revenues. The City's Office of Financial Services will be monitoring revenues and spending closely throughout 2021 and is prepared to work with City leadership to adjust budgets as needed.

**Current Service Level Adjustments:** Current service level adjustments are indicated throughout this document in the summary sections for each department. Current service level

changes include adjustments in spending and revenue that maintain a department's ability to continue the same operations as the previous year. In a typical year, growth in the cost of service delivery is largely driven by inflationary pressures on wages and benefits, such as cost of living allowances built into union contracts, and the rising costs of employee health care.

**Property Tax Base:** Saint Paul has a local property tax base that largely consists of residential properties, including both owner-occupied and rental units. In total, about 70% of the City's taxable market value is in residential properties. Historically, as the home to many tax-exempt educational, medical, and state government institutions, about 22% of the City's property has been exempted entirely from paying property taxes.

**State Budget Decisions and LGA:** Local Government Aid (LGA) is a significant revenue source for the City's General Fund, accounting for 23% of General Fund revenues (21% when combined with the Library). While the total share of the City budget dependent on state payments has dropped significantly since 2003, the future of state LGA remains a key variable in the City's ability to provide basic services. Starting in late 2008, the State unallotted or otherwise cut Saint Paul's LGA by more than \$45 million over a four-year period. This caused a series of budget challenges, and reductions to important city services. Recent increases in LGA are a good step toward renewing a more balanced and predictable state/local fiscal relationship, which will help make local budget planning and service delivery more predictable for the residents of Saint Paul.

**Cost Pressures:** The costs the City bears as an employer (wages, benefits, workers' compensation, etc.) impact the cost

of service delivery. The City must continue to find ways to prudently and responsibly manage these costs in order to maintain service delivery as well as ensure the integrity of the City's finances. The largest General Fund expense is employee wages and benefits – 80% of all City General Fund spending is for personnel costs. The cost of other goods and services also continues to rise, putting pressure on department budgets. Due to the extreme economic and financial impacts of the pandemic, general fund spending is reduced by \$7.9 million in the City and Library General Funds.

**Maintaining Adequate Financial Reserves:** From 1994 - 2005, the City spent from its General Fund balance to finance a share of the annual operating budget, which decreased the fund balance from its peak of 31% of subsequent year spending in 1998 to just under 15% in 2005. In 2006, the City enacted a fund balance policy mandating that the General Fund's balance be at least 15% of combined General Fund and Library operating spending. Despite significant mid-year LGA cuts in 2008, 2009, 2010, and 2011, the City continues to comply with the adopted fund balance policy – including solving a 2011 mid-year budget deficit of over \$15 million without using fund balance.

The 2021 adopted budget maintains compliance with the City fund balance policy. A combination of ongoing and one-time solutions to the current financial crisis are used to balance the budget in 2021. The City's long-term assumption is that the impacted revenues will start to see a more robust recovery starting in 2022, allowing the City to replace one-time revenues and solutions used in 2021 with ongoing revenue sources in 2022 and beyond. The 2021 budget does not tap into general fund reserves as a revenue source.

## Revenue Highlights

The major revenue sources for this fund are:

- ❖ Property Taxes – 39% (42% including the Library)
- ❖ Local Government Aid – 23% (21% including the Library)
- ❖ Franchise fees – 8%
- ❖ Other revenues, aids, and user fees – 30%

**Local Government Aid (LGA):** Local Government Aid has been generally lower and less predictable since state aid cuts began in 2003. Saint Paul benefitted from a significant restoration of LGA in 2014 of \$10.1 million, followed by small annual increases from 2014 through 2017. The 2018 budget included a \$2.5 million increase in LGA, based on the omnibus tax bill approved by the Governor and Legislature at the end of the 2017 legislative session. Saint Paul will see a \$1.7 million LGA increase in 2021.

Even after these increases, LGA is \$35 million less than Saint Paul's need as calculated by the formula in state law.

**Property Tax Levy:** The adopted budget does not increase the property tax levy for 2021. The total 2021 levy is \$165 million. 76% of the levy will finance General Fund operations and 11% is for the Library Agency. The remainder is used for City debt service or is levied on behalf of the Saint Paul Port Authority.

The 2021 adopted budget assumes 3% property tax non-payment due to current economic conditions. This is increased from a 2% assumption in the 2020 adopted budget.

**Major General Fund Revenues:** The COVID-19 pandemic is expected to have significant impacts on 2021 general fund financing. Social distancing, economic conditions, or a combination of these factors will negatively impact revenues in fiscal year 2020, and many of those impacts are expected to continue into 2021. More specifics on the expected revenue losses are included in the Major General Fund Revenues section of this document.

## General Fund Budget

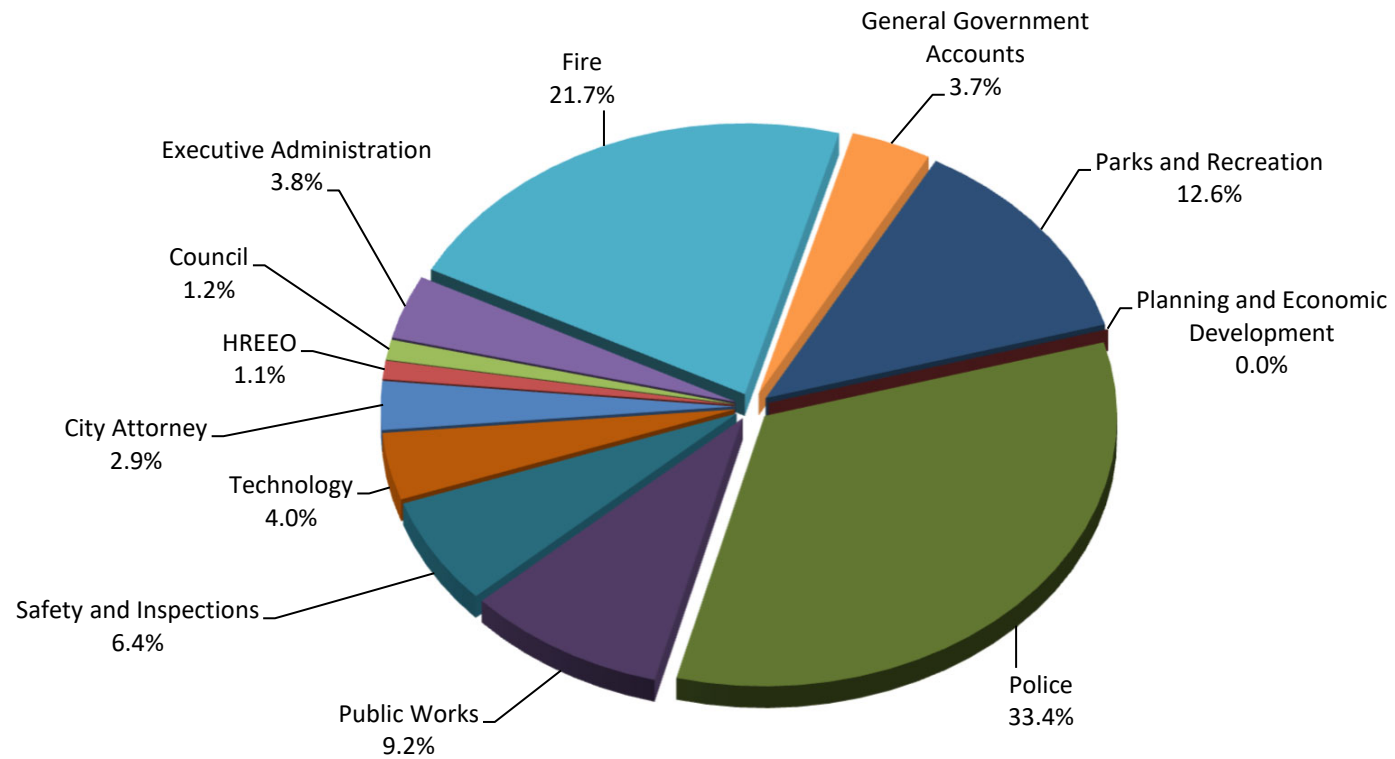
General Fund Spending (By Department)			
Department/Office	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
City Attorney	9,024,633	9,678,728	9,140,520
Council	3,527,242	3,870,748	3,821,912
Emergency Management	460,182	545,493	479,855
Financial Services	3,398,179	4,504,625	4,184,409
Fire and Safety Services	66,593,714	68,488,933	68,052,502
General Government Accounts	11,372,889	11,714,574	11,557,141
HREEO	2,956,005	3,705,517	3,375,131
Human Resources	4,401,760	5,104,796	4,975,635
Mayor's Office	1,893,618	2,373,286	2,089,775
Parks and Recreation	38,479,216	40,541,157	39,563,374
Planning and Economic Development	82,485	82,486	0
Police	100,607,420	105,539,797	104,781,781
Public Works	31,785,252	30,489,546	28,816,044
Safety and Inspection	19,574,127	21,198,039	20,050,602
Technology	11,870,690	12,200,188	12,516,429
Total	306,027,411	320,037,911	313,405,109



**General Fund Budget**

**2021**

**Adopted Spending by Department**



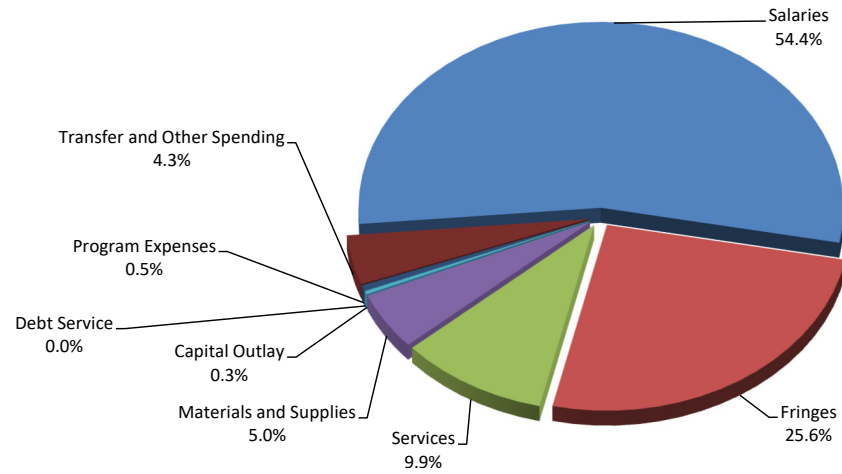
## General Fund Budget

General Fund Spending (By Major Account)			
Object	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Salaries	165,394,312	174,547,852	170,493,497
Fringes	73,820,996	81,392,898	80,131,814
Services	38,252,483	32,894,642	31,017,734
Materials and Supplies	15,254,913	14,706,580	15,694,460
Capital Outlay	307,415	1,066,472	786,472
Debt Service	7,609	149,979	129,606
Program Expenses	1,317,524	1,789,571	1,539,571
Transfer and Other Spending	11,672,159	13,489,917	13,611,955
Total	306,027,411	320,037,911	313,405,109

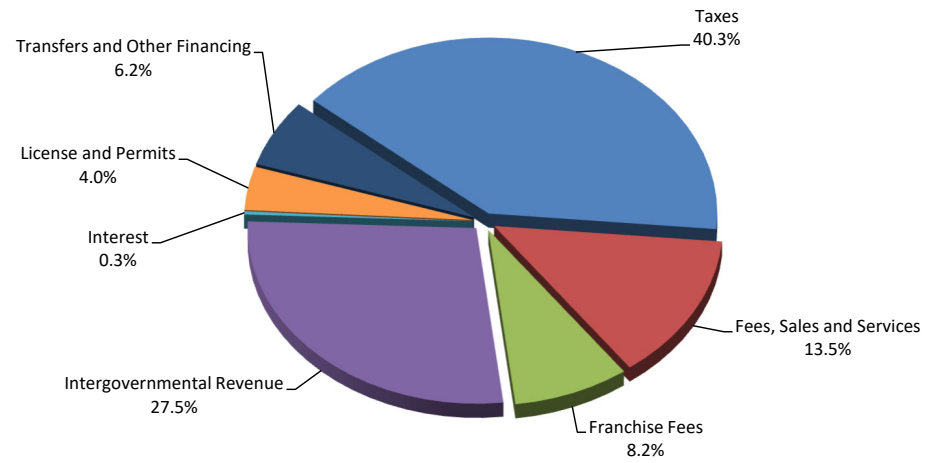
General Fund Financing (Revenue By Source)			
Source	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Taxes	122,601,057	129,415,364	126,331,098
Fees, Sales and Services	42,841,671	45,633,308	42,372,995
Franchise Fees	27,702,499	26,901,331	25,528,490
Fines and Forfeitures	72,895	71,500	51,500
Intergovernmental Revenue	83,685,433	85,083,607	86,070,146
Assessments	64,658	-	-
Interest	4,536,050	2,790,034	1,064,608
License and Permits	12,043,868	12,710,785	12,421,872
Transfers and Other Financing	16,722,878	17,431,982	19,564,399
Total	310,271,007	320,037,911	313,405,108

## General Fund Budget

### 2021 Adopted Spending By Major Object



### 2021 Adopted Revenue By Source





# **City Special Funds**

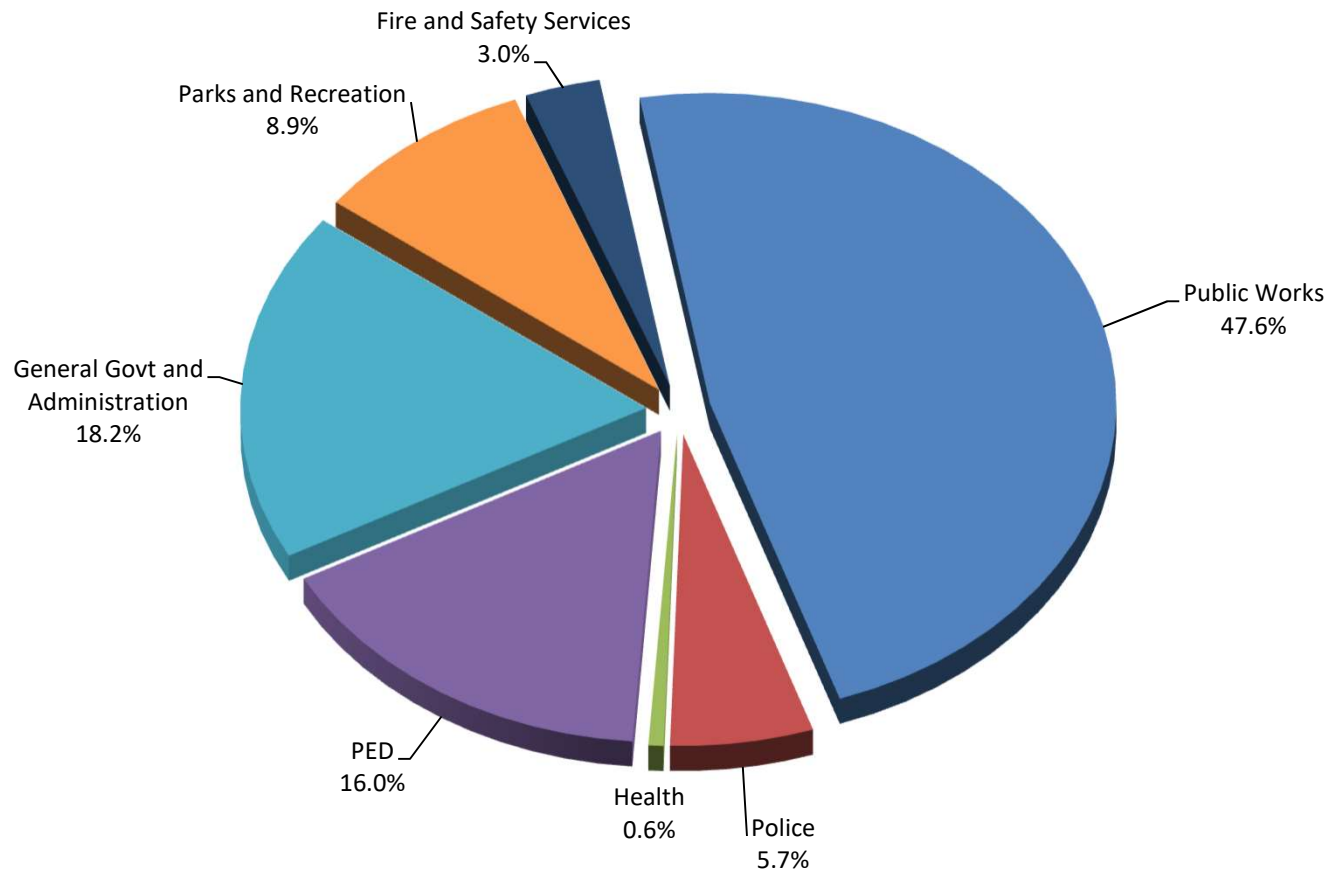
## Special Fund Budgets

Special Fund Spending (By Department)			
Department	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
City Attorney	1,902,785	2,225,605	2,739,931
Council	4,164	0	0
Emergency Management	803,160	1,572,935	1,503,901
Financial Services	25,848,697	38,201,031	40,337,279
Fire and Safety Services	6,229,839	9,736,595	9,192,891
General Government Accounts	7,157,194	7,630,437	3,009,995
StP-RC Health	2,158,790	2,276,787	1,886,093
HREEO	1,280,975	1,359,375	730,334
Human Resources	3,191,471	4,913,720	4,913,570
Mayor's Office	280,782	1,021,228	354,770
Parks and Recreation	23,281,496	27,062,146	27,130,271
Planning and Economic Development	55,894,065	58,125,202	48,785,992
Police	17,973,107	20,458,676	17,277,885
Public Works	133,349,055	132,161,718	145,456,842
Safety and Inspection	413,476	1,478,966	826,624
Technology	1,231,796	1,341,000	1,053,128
Total	281,000,852	309,565,421	305,199,506

Special fund budgets are designed to track revenues and expenditures for specific designated purposes. Special fund budgets are not supported by property taxes. Rather, special fund spending is supported by user fees, assessments and grants, which are typically restricted in some way. The restrictions require accounting in separate funds, which include operating funds, project funds, debt service funds and trust funds.

# Special Fund Budgets

## 2021 Adopted Spending by Department



General Government and Administration includes the City Attorney's Office, Emergency Management, Financial Services, General Government Accounts, HREEO, Human Resources, Mayor's Office, Safety and Inspection, and Technology.

## Special Fund Budgets

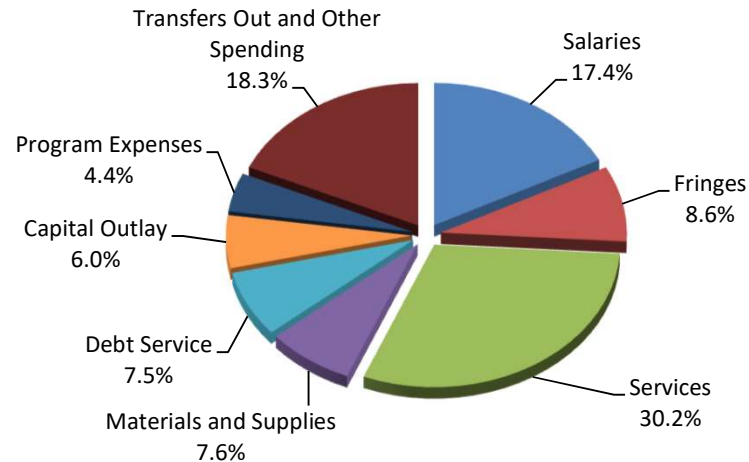
Special Fund Spending (By Major Account)			
Object	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Salaries	47,183,731	54,294,467	53,113,193
Fringes	20,422,969	26,206,624	26,323,067
Services	76,205,146	95,938,569	91,960,714
Materials and Supplies	20,265,080	24,657,440	23,275,182
Debt Service	14,984,644	20,390,940	22,730,813
Capital Outlay	9,252,839	17,341,326	18,385,713
Program Expenses	15,473,168	15,420,281	13,511,730
Transfers Out and Other Spending	<u>77,213,275</u>	<u>55,315,773</u>	<u>55,899,094</u>
Total	281,000,852	309,565,421	305,199,506

Special Fund Financing (Revenue By Source)			
Source	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Use of/Contribution to Fund Balance	168,045	13,440,504	13,678,603
Taxes	22,152,864	21,795,835	19,092,045
License and Permits	2,414,868	2,677,989	2,684,277
Intergovernmental Revenue	21,432,174	29,602,310	25,639,214
Fees, Sales and Services	140,136,773	165,146,486	163,630,259
Fines and Forfeitures	670,923	556,122	556,122
Debt Financing	13,439,996	12,020,356	13,298,122
Interest	1,419,826	413,269	390,894
Assessments	25,081,548	18,456,033	20,755,828
Transfers In and Other Financing	<u>57,291,871</u>	<u>45,456,518</u>	<u>45,474,143</u>
Total	284,208,888	309,565,421	305,199,506

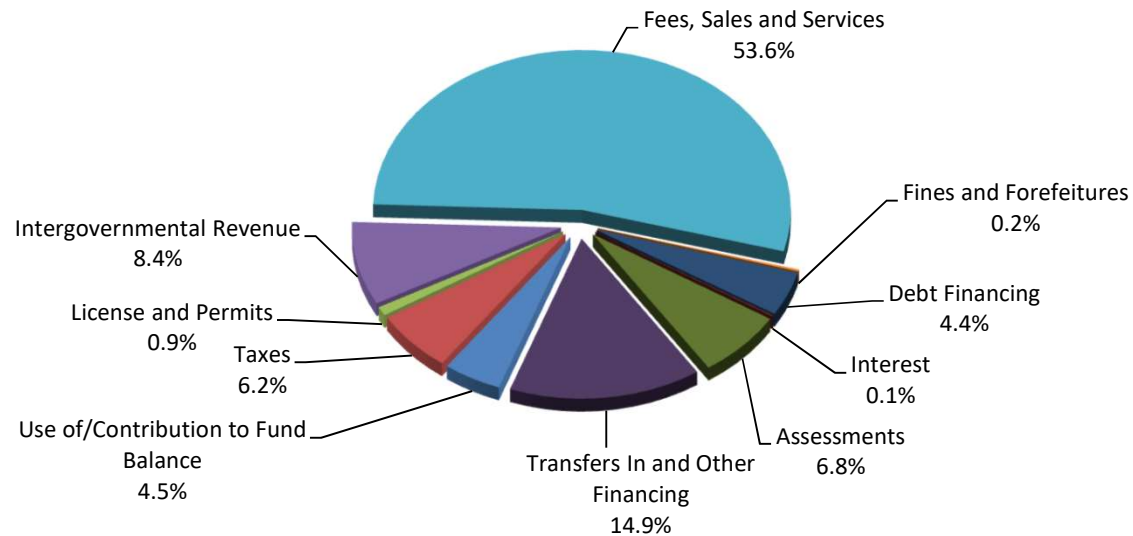


## Special Fund Budgets

### 2021 Adopted Spending By Major Object



### 2021 Adopted Revenue By Source





# **City Debt Service**

## Debt Service Funds

Debt Service Spending (By Major Account)			
Object	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Salaries	192,932	242,149	253,556
Fringes	59,643	82,730	80,046
Services	202,886	232,116	547,206
Materials and Supplies	2,150	18,169	18,169
Additional Expenses	3,759,675	2,300,000	2,300,000
Debt Service	122,271,781	58,873,677	67,727,120
Other Spending Uses	<u>40,962,275</u>	<u>17,991,242</u>	<u>16,106,504</u>
Debt Service Fund Subtotal	167,451,342	79,740,083	87,032,601
Less Intrafund Transfers	<u>(23,905,494)</u>	<u>(8,165,708)</u>	<u>(5,436,706)</u>
Total	143,545,848	71,574,375	81,595,895

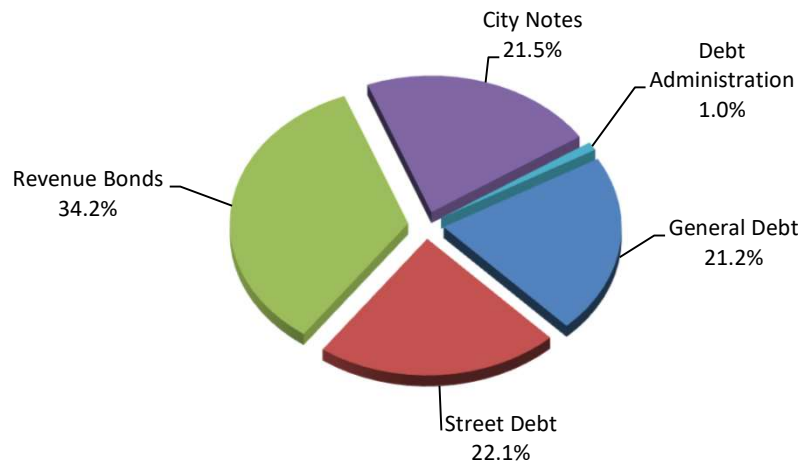
  

Debt Service Financing (Revenue By Source)			
Source	2019 Actual	2020 Adopted Budget	2021 Adopted Budget
Use of Fund Balance	-	14,617,676	15,339,355 <sup>(1)</sup>
Taxes	14,942,235	16,819,583	18,006,468
Assessments	2,932,183	2,800,000	2,700,000
Fees, Sales and Services	214,364	100,000	100,000
Intergovernmental Revenue	3,079,094	2,959,435	2,947,330
Interest	1,769,978	566,026	876,771
Miscellaneous Revenue	3,146,799	2,788,526	2,871,060
Other Financing Sources	<u>140,040,545</u>	<u>39,088,837</u>	<u>44,191,617</u>
Debt Service Fund Subtotal	166,125,198	79,740,083	87,032,601
Less Intrafund Transfers	<u>(23,905,494)</u>	<u>(8,165,708)</u>	<u>(5,436,706)</u>
Total	142,219,704	71,574,375	81,595,895

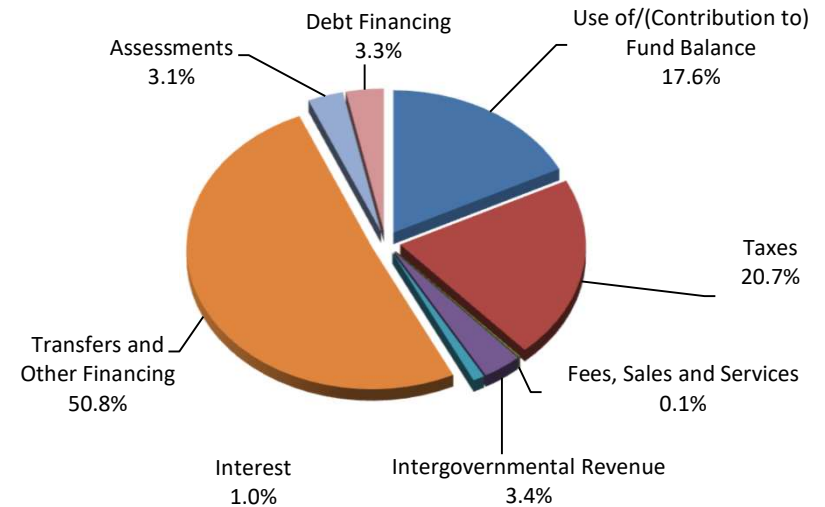
<sup>(1)</sup> The City's general debt service budget provides for the principal and interest payments on its general obligation bond issues. The budget consists of two sets of appropriations: 1) an amount needed to meet the budget year debt service obligations, and 2) an amount needed to meet the obligations of the first half of the following year. Therefore, the amount appropriated for general debt service exceeds the amount actually spent in the budget year. This additional amount remains in fund balance to use as a financing source for the subsequent year's debt service payments.

## Debt Service Funds

### 2021 Spending by Major Category



### 2021 Financing by Major Source



## Allocation of Outstanding Debt by Type

As of March 11, 2020

### General Obligation Debt

General Obligation Tax Levy	\$	143,845,000
General Obligation Levy (Library)		11,420,000
General Obligation Special Assessment		84,770,000
General Obligation Tax Increment		17,365,000
General Obligation Utility Revenue		661,000
	\$	<u>258,061,000</u>

### Revenue Debt

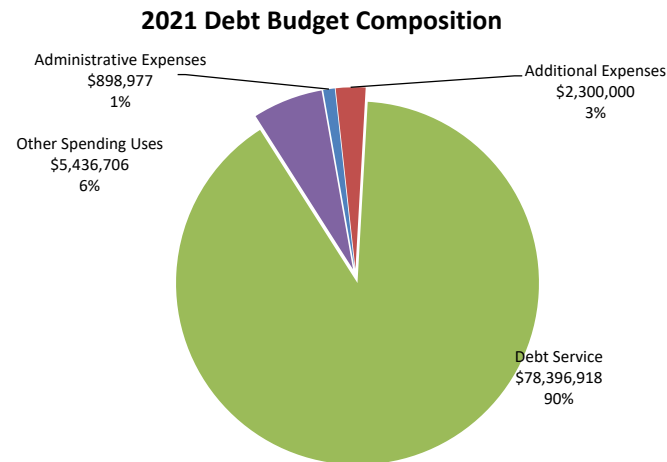
Lease Appropriation	\$	991,131
Water Revenue		33,209,000
Sewer Revenue		85,795,000
Sales Tax		97,340,000
Recycling and Solid Waste		3,876,000
	\$	<u>221,211,131</u>

## 2021 Adopted Budget

### Debt Service

#### Department Description:

The Debt Management section of the Office of Financial Services sells debt instruments at the lowest possible cost, manages the City's existing debt, researches and implements alternative financing scenarios for major capital projects to ensure savings, and facilitates all facets of the bond sale and post-sale compliance processes. Staff work with other City personnel to ensure elected officials are aware of all options for financing various projects, including the costs and benefits associated with each.



#### Department Goals

- Develop and implement financing alternatives for the City.
- Issue City debt instruments to finance projects at the lowest borrowing cost.
- Ensure accurate and timely post-sale debt portfolio management.
- Increase transparency about the City's debt obligations.

#### Recent Accomplishments

- Coordinated rating agency processes resulting in reaffirmation of the City's AAA bond rating.
- Successfully managed City's \$500 million debt portfolio consisting of general obligation and revenue bonds.
- Successfully sold general obligation bonds, sewer revenue bonds and revenue notes totaling roughly \$64.9 million in 2020, utilizing various financing tools.
- Refinanced more than \$17.6 million of general obligation street improvement special assessment bonds and sewer revenue bonds generating an estimated total of \$3.4 million present value savings.
- Accurately paid existing debt on time and in full, and complied with ongoing disclosure and arbitrage requirements in a highly regulated market.
- Maintained investor relations including a roadshow for the spring bond sale the on City's investor relations website ([www.stpaulbonds.com](http://www.stpaulbonds.com)).

#### Department Facts

- Total City Debt Budget: \$ 87,032,601
- Total FTEs: 2.45
- AAA bond rating from Standard & Poor's and Fitch Ratings.
- "Very Strong" financial management rating from Standard & Poor's.
- More than 70% of general obligation debt is retired in 10 years; nearly 100% in 20 years.

# Spending Reports

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: FINANCIAL SERVICES**  
**Fund: GENERAL DEBT ADMINISTRATION**

**Budget Year: 2021**

		2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>						
EMPLOYEE EXPENSE		249,618	252,574	324,879	333,602	8,723
SERVICES		182,682	161,667	219,666	236,356	16,690
MATERIALS AND SUPPLIES		2,200	2,150	18,169	18,169	
DEBT SERVICE		506	5,503	312,500	312,500	
OTHER FINANCING USES		13,279,034	8,671,743	462	407	(55)
<b>Total Spending by Major Account</b>		<b>13,714,041</b>	<b>9,093,637</b>	<b>875,676</b>	<b>901,034</b>	<b>25,358</b>
<b>Spending by Accounting Unit</b>						
30013190	GENERAL DEBT ADMINISTRATION	13,714,041	9,093,637	875,676	901,034	25,358
<b>Total Spending by Accounting Unit</b>		<b>13,714,041</b>	<b>9,093,637</b>	<b>875,676</b>	<b>901,034</b>	<b>25,358</b>



# CITY OF SAINT PAUL

## Spending Plan by Department

Department: FINANCIAL SERVICES  
Fund: CIB DEBT SERVICE

Budget Year: 2021

		2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>						
SERVICES		2,645	8,149	5,500	105,350	99,850
DEBT SERVICE		11,963,814	12,645,188	13,282,644	13,085,839	(196,805)
OTHER FINANCING USES			1,684,718			
<b>Total Spending by Major Account</b>		<b>11,966,459</b>	<b>14,338,056</b>	<b>13,288,144</b>	<b>13,191,189</b>	<b>(96,955)</b>
<b>Spending by Accounting Unit</b>						
300902008A	2008A GO CIB DEBT SERVICE	396,728				
300902009A	2009A GO CIB DEBT SERVICE	536,206	269,352			
300902010B	2010B GO CIB DEBT SERVICE	356,308	357,598	177,775		(177,775)
300902010F	2010F GO CIB BAB POOLS DEBT	514,300	509,165	508,096	500,860	(7,236)
300902010G	2010G GO CIB RZED PAYNE MARYLD	799,808	793,345	780,846	776,505	(4,341)
300902011A	2011A GO CIB DEBT SERVICE	1,294,338	1,303,687	1,289,894	645,819	(644,075)
300902012A	2012A GO CIB DEBT SERVICE	707,100	697,952	697,700	711,250	13,550
300902013B	2013B GO CIB DEBT SERVICE	719,350	721,021	716,925	717,275	350
300902013E	2013E GO CIB BALL PARK DEBT	544,582	546,163	540,670	540,772	102
300902014A	2014A GO CIB DEBT SERVICE	1,292,813	1,293,371	1,281,613	1,285,013	3,400
300902015A	2015A GO CIB DEBT SERVICE	1,177,150	1,171,888	1,175,138	1,185,563	10,425
300902016A	2016A GO CIB DEBT SERVICE	1,209,613	1,216,529	1,215,100	1,222,100	7,000
300902016E	2016E GO VAR PURP DEBT SVC	1,158,287	2,846,808	456,157	461,407	5,250
300902017A	2017A GO CIB DEBT SERVICE	1,259,781	1,218,805	1,216,750	1,217,125	375
300902018A	2018A GO CIB DEBT SERVICE	96	1,392,035	1,267,100	1,263,850	(3,250)
300902019D	2019D GO CIB DEBT SERVICE		335	1,771,880	1,320,150	(451,730)
300902020A	2020A GO CIB DEBT SERVICE				1,151,000	1,151,000
30090900	DESIGNATED FOR FUTURE DEBT			192,500	192,500	
<b>Total Spending by Accounting Unit</b>		<b>11,966,459</b>	<b>14,338,056</b>	<b>13,288,144</b>	<b>13,191,189</b>	<b>(96,955)</b>

# CITY OF SAINT PAUL

## Spending Plan by Department

Department: **FINANCIAL SERVICES**  
Fund: **GO SA DEBT SERVICE**

Budget Year: **2021**

		2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>						
SERVICES		14,427	10,260	4,350	202,850	198,500
ADDITIONAL EXPENSES		3,223				
DEBT SERVICE		45,250,397	16,260,194	9,715,109	18,997,620	9,282,511
OTHER FINANCING USES		36,132,717	4,423,968			
<b>Total Spending by Major Account</b>		<b>81,400,763</b>	<b>20,694,422</b>	<b>9,719,459</b>	<b>19,200,470</b>	<b>9,481,011</b>
<b>Spending by Accounting Unit</b>						
30091190	CLOSED BOND ASSESSMENTS	2,502	532,424			
300912008B	2008B GO SA STREET IMPR DEBT	7,651,625				
300912009B	2009B GO SA STREET IMPR DEBT	781,551	6,690,156			
300912010C	2010C GO SA STREET IMPR DEBT	1,357,717				
300912011B	2011B GO SA STREET IMPR DEBT	885,003	887,503		7,756,558	7,756,558
300912012B	2012B GO SA STREET IMPR DEBT	681,114	673,149	670,900		(670,900)
300912013C	2013C GO SA STREET IMPR DEBT	769,453	761,315	755,263	744,438	(10,825)
300912014B	2014B GO SA STREET IMPR DEBT	2,604,129	2,582,506	2,561,063	2,541,813	(19,250)
300912015C	2015C GO SA STREET IMPR DEBT	20,205,580				
300912016C	2016C GO SA STREET IMPR DEBT	9,316,447				
300912016F	2016F SA STREET REF DEBT SVC	7,742,507	4,961,053	1,262,975	1,493,850	230,875
300912017D	2017D GO SA STREET IMPR DEBT	1,164,611	741,206			
300912018B	2018B GO SA STREET IMPR DEBT	28,238,522	2,066,704	2,016,800	2,016,675	(125)
300912018E	2018E GO SA STREET RECONSTRUCTI		798,096			
300912019G	2019G GO SA STREET RECONSTRUCTI		231	662,666	550,778	(111,888)
300912019H	2019H GO STREET REF DEBT		61	1,196,639	1,265,032	68,393
300912019I	2019I TAXABLE GO SA STREET IMPR RE		19	176,486	198,540	22,054
300912020B	2020B GO SA STREET IMPR DEBT				626,575	626,575
300912020F	2020F GO SA STREET RECONSTRUCTI				1,589,544	1,589,544
300919000	DESIGNATED FOR FUTURE DEBT			416,667	416,667	
<b>Total Spending by Accounting Unit</b>		<b>81,400,763</b>	<b>20,694,422</b>	<b>9,719,459</b>	<b>19,200,470</b>	<b>9,481,011</b>

# CITY OF SAINT PAUL

## Spending Plan by Department

Department: FINANCIAL SERVICES  
Fund: LIBRARY DEBT SERVICE

Budget Year: 2021

		2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>						
SERVICES		472	1,038	300	300	
DEBT SERVICE		1,804,483	1,756,733	1,688,984	1,592,484	(96,500)
<b>Total Spending by Major Account</b>		<b>1,804,955</b>	<b>1,757,771</b>	<b>1,689,284</b>	<b>1,592,784</b>	<b>(96,500)</b>
<b>Spending by Accounting Unit</b>						
300922010H	2010H GO LIB RZED TAXABLE DEBT	192,375	192,723	192,452	192,452	
300922014C	2014C GO LIBRARY DEBT	1,612,580	1,565,048	1,496,832	1,400,332	(96,500)
<b>Total Spending by Accounting Unit</b>		<b>1,804,955</b>	<b>1,757,771</b>	<b>1,689,284</b>	<b>1,592,784</b>	<b>(96,500)</b>

# CITY OF SAINT PAUL

## Spending Plan by Department

Department: FINANCIAL SERVICES  
Fund: OTHER GO DEBT SERVICE

Budget Year: 2021

		2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>						
SERVICES		4,157	1,989	1,600	1,600	
DEBT SERVICE		11,410,171	13,064,767	3,586,620	3,679,591	92,971
OTHER FINANCING USES			9,303,523			
<b>Total Spending by Major Account</b>		<b>11,414,329</b>	<b>22,370,279</b>	<b>3,588,220</b>	<b>3,681,191</b>	<b>92,971</b>
<b>Spending by Accounting Unit</b>						
300942008C	2008C GO PS DEBT SERVICE	7,926,517				
300942009D	2009D GO PS TAX EXEMPT DEBT	562,001	566,606	568,763	559,950	(8,813)
300942009E	2009E GO PS TAXABLE DEBT SVC	540,549	9,573,747			
300942011H	2011H PUBLIC SAFETY DEBT SVC	1,094,351	1,086,832	1,078,425	1,074,250	(4,175)
300942017B	2017B GO PS DEBT SERVICE	1,290,911	1,631,849	1,631,382	1,630,882	(500)
300942019E	2019E GO PS DEBT SERVICE		9,511,244	309,650	309,650	
300942020C	2020C GO TAX INCREMENT DEBT SERV				106,459	106,459
<b>Total Spending by Accounting Unit</b>		<b>11,414,329</b>	<b>22,370,279</b>	<b>3,588,220</b>	<b>3,681,191</b>	<b>92,971</b>

# CITY OF SAINT PAUL

## Spending Plan by Department

Department: FINANCIAL SERVICES  
Fund: REVENUE DEBT SERVICE

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>					
SERVICES	3,500	10,194			
ADDITIONAL EXPENSES	3,491,715	3,759,675	2,300,000	2,300,000	
DEBT SERVICE	12,627,153	73,243,588	11,325,871	11,386,569	60,698
OTHER FINANCING USES	86,829,745	16,567,566	17,990,780	16,106,097	(1,884,683)
<b>Total Spending by Major Account</b>	<b>102,952,113</b>	<b>93,581,023</b>	<b>31,616,651</b>	<b>29,792,666</b>	<b>(1,823,985)</b>
<b>Spending by Accounting Unit</b>					
300952009Z 2009 SALES TAX REV REFUNDNG DS	24,890,995	48,028,071			
300952014F 2014F 8 80 TAXABLE DEBT SVC	15,129,732	1,106,689	1,103,176	1,105,906	2,730
300952014G 2014G 8 80 TAX EXEMPT DEBT SVC	14,022,188	1,392,375	1,392,375	1,392,375	
300952014N 2014N REV REF NOTE DEBT SVC	2,697,055	2,696,304	2,700,000	2,700,750	750
300952016G 2016G SALES TAX EXEMPT DEBT SV	23,209,813	10,307,626			
300952016H 2016H SALES TAXABLE REFUND	23,002,329	10,678,641			
300952019A 2019A SALES TAX REV REFUNDING DS		14,875,006	23,448,163	21,655,210	(1,792,953)
300952019B 2019B SALES TAX REV REFUNDING DS		987,676	1,245,987	2,513,475	1,267,488
300952019C 2019C SALES TAX TE REV REFUNDING		3,508,636	1,726,950	424,950	(1,302,000)
<b>Total Spending by Accounting Unit</b>	<b>102,952,113</b>	<b>93,581,023</b>	<b>31,616,651</b>	<b>29,792,666</b>	<b>(1,823,985)</b>

# CITY OF SAINT PAUL

## Spending Plan by Department

Department: FINANCIAL SERVICES  
Fund: GO NOTES DEBT SERVICE

Budget Year: 2021

		2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>						
SERVICES		7,113	9,279	700	750	50
DEBT SERVICE		2,772,418	3,578,490	2,980,275	3,436,250	455,975
<b>Total Spending by Major Account</b>		<b>2,779,530</b>	<b>3,587,769</b>	<b>2,980,975</b>	<b>3,437,000</b>	<b>456,025</b>
<b>Spending by Accounting Unit</b>						
300962008X	2008 GO NOTE DSI IMPR LEASE DS	112,405				
300962009F	2009F GO COMET NOTE DEBT SVC	1,798,468	1,782,971			
300962012D	2012D GO COMET NOTE DEBT SVC	868,658	858,659	858,000	864,000	6,000
300962018A	2018A GO CAPITAL NOTES		946,139	915,200	913,700	(1,500)
300962019D	2019D GO CAPITAL NOTES DEBT SERV			1,207,775	1,045,500	(162,275)
300962020A	2020A GO CAPITAL NOTES DEBT SERV				613,800	613,800
<b>Total Spending by Accounting Unit</b>		<b>2,779,530</b>	<b>3,587,769</b>	<b>2,980,975</b>	<b>3,437,000</b>	<b>456,025</b>

# CITY OF SAINT PAUL

## Spending Plan by Department

Department: FINANCIAL SERVICES  
Fund: REVENUE NOTE DEBT SERVICE

Budget Year: 2021

		2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>						
DEBT SERVICE		438,316	1,322,622	1,323,444	1,323,925	481
<b>Total Spending by Major Account</b>		<b>438,316</b>	<b>1,322,622</b>	<b>1,323,444</b>	<b>1,323,925</b>	<b>481</b>
<b>Spending by Accounting Unit</b>						
300972015N	HAMLINEU BPARK LEASE DEBT	111,511	112,310	113,166	113,497	331
300972017N	-2017N RECYCLING CART REV NOTE	326,805	327,165	327,317	327,263	(54)
300972018N	TRASH CART NOTE		883,147	882,961	883,165	204
<b>Total Spending by Accounting Unit</b>		<b>438,316</b>	<b>1,322,622</b>	<b>1,323,444</b>	<b>1,323,925</b>	<b>481</b>

# CITY OF SAINT PAUL

## Spending Plan by Department

Department: FINANCIAL SERVICES  
Fund: OTHER DEBT SERVICE

Budget Year: 2021

		2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>						
SERVICES		316	310			
DEBT SERVICE		1,090,330	394,697	14,658,230	13,912,342	(745,888)
OTHER FINANCING USES		7,905,996	310,756			
<b>Total Spending by Major Account</b>		<b>8,996,643</b>	<b>705,763</b>	<b>14,658,230</b>	<b>13,912,342</b>	<b>(745,888)</b>
<b>Spending by Accounting Unit</b>						
300981999Z	1999 ARENA STATE LOAN DEBT SVC	4,750,000				
300982000Z	2000 PEDESTRIAN CONNECTION DS	393,988	395,007	390,363	390,850	487
300982011L	2011 PS VEHICLE LEASE DS	667,887				
300982012L	2012 PS VEHICLE LEASE DS	209,668				
300982013L	2013 PS VEHICLE LEASE DS	4,867				
300982014L	2014 PS VEHICLE LEASE DEBT	273,574				
300982015L	2015 PS VEHICLE LEASE DS	696,658				
300989000	DESIGNATED FOR FUTURE BONDS	2,000,000	310,756	505,000	505,000	
300989100	DESIGNATED FOR SUBSEQUENT YEAR			13,762,867	13,016,492	(746,375)
<b>Total Spending by Accounting Unit</b>		<b>8,996,643</b>	<b>705,763</b>	<b>14,658,230</b>	<b>13,912,342</b>	<b>(745,888)</b>



# Financing Reports

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **FINANCIAL SERVICES**  
Fund: **CITY DEBT**

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing for Major Account</b>					
BUDGET ADJUSTMENTS	-	-	14,617,676	15,339,355	721,679
TAXES	14,008,380	14,942,235	16,819,583	18,006,468	1,186,885
INTERGOVERNMENTAL REVENUE	3,183,402	3,079,094	2,959,435	2,947,330	(12,105)
FEES SALES AND SERVICES	131,344	214,364	100,000	100,000	-
ASSESSMENTS	3,394,889	2,932,183	2,800,000	2,700,000	(100,000)
INTEREST EARNINGS	583,574	1,769,978	566,026	876,771	310,745
MISCELLANEOUS REVENUE	8,998,159	3,146,799	2,788,526	2,871,060	82,534
TRANSFERS IN OTHER FINANCING	197,215,330	140,040,545	39,088,837	44,191,617	5,102,780
<b>TOTAL BY MAJOR ACCOUNT GROUP</b>	<b>227,515,079</b>	<b>166,125,198</b>	<b>79,740,083</b>	<b>87,032,601</b>	<b>7,292,518</b>

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: FINANCIAL SERVICES  
Fund: CITY DEBT

Budget Year: 2021

		2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Accounting Unit</b>						
30013190	GENERAL DEBT ADMINISTRATION	489,847	1,289,347	875,676	901,034	25,358
30090900	DESIGNATED FOR FUTURE DEBT	-	-	192,500	192,500	-
30091190	CLOSED BOND ASSESSMENTS	371,374	274,563	-	-	-
30091900	DESIGNATED FOR FUTURE DEBT	-	-	416,667	416,667	-
300989000	DESIGNATED FOR FUTURE DEBT	1,709,659	882,204	505,000	505,000	-
300989100	DESIGNATED FOR SUBSEQUENT YEAR	-	-	13,762,867	13,016,492	(746,375)
300902005A	2005 GO CIB DEBT SERVICE	1,170,400	-	-	-	-
300902006A	2006 GO CIB DEBT SERVICE	698,000	-	-	-	-
300902008A	2008 GO CIB DEBT SERVICE	(2,558)	-	-	-	-
300902009A	2009 GO CIB DEBT SERVICE	1,161,344	540,186	-	-	-
300902010B	2010 GO CIB DEBT SERVICE	2,590,633	496,916	177,775	-	(177,775)
300902010F	2010F BUILD AMERICA BONDS	297,429	420,321	508,096	500,860	(7,236)
300902010G	2010G RZED PAYNE MARLD REC CT	796,035	483,340	780,846	776,505	(4,341)
300902011A	2011A GO CIB DEBT SERVICE	2,033,099	3,149,389	1,289,894	645,819	(644,075)
300902012A	2012A GO CIB DEBT SERVICE	692,405	1,056,041	697,700	711,250	13,550
300902013B	2013B GO CIB DEBT SERVICE	803,796	1,437,918	716,925	717,275	350
300902013E	2013E GO CIB BALL PARK DEBT	594,053	888,283	540,670	540,772	102
300902014A	2014A GO CIB DEBT SERVICE	2,603,726	1,290,985	1,281,613	1,285,013	3,400
300902015A	2015A GO CIB DEBT SERVICE	1,175,187	1,168,730	1,175,138	1,185,563	10,425
300902016A	2016A GO CIB DEBT SERVICE	1,142,138	1,511,274	1,215,100	1,222,100	7,000
300902016E	2016E GO VAR PURP DEBT SVC	1,541,053	1,258,135	456,157	461,407	5,250
300902017A	2017A GO CIB DEBT SERVICE	1,463,172	1,560,220	1,216,750	1,217,125	375
300902018A	2018A GO CIB DEBT SERVICE	212,293	1,376,007	1,267,100	1,263,850	(3,250)
300902019D	2019D GO CIB DEBT SERVICE	-	1,343,902	1,771,880	1,320,150	(451,730)
300902020A	2020A GO CIB DEBT SERVICE	-	-	-	1,151,000	1,151,000
300912004B	2004B GO SA STREET IMPR DEBT	44,273	-	-	-	-
300912005B	2005B GO SA STREET IMPR DEBT	24,566	-	-	-	-
300912006B	2006B GO SA STREET IMPR DEBT	108,380	-	-	-	-
300912007D	2007D GO SA STREET IMPR DEBT	67,137	-	-	-	-
300912008B	2008B GO SA STREET IMPR DEBT	7,994,855	356,251	-	-	-
300912009B	2009B GO SA STREET IMPR DEBT	82,739	7,824,738	-	-	-
300912010C	2010C GO SA STREET IMPR DEBT	101,545	-	-	-	-
300912011B	2011B GO SA STREET IMPR DEBT	565,315	1,062,787	0	7,756,558	7,756,558
300912012B	2012B GO SA STREET IMPR DEBT	157,439	143,463	670,900	-	(670,900)
300912013C	2013C GO SA STREET IMPR DEBT	308,957	721,376	755,263	744,438	(10,825)
300912014B	2014B GO SA STREET IMPR DEBT	5,314,592	1,984,518	2,561,063	2,541,813	(19,250)

# CITY OF SAINT PAUL

## Financing Plan by Department

**Department:** FINANCIAL SERVICES  
**Fund:** CITY DEBT

**Budget Year:** 2021

		2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
300912015C	2015C GO SA STREET IMPR DEBT	20,545,180	5,267	-	-	-
300912016C	2016C GO SA STRETT IMPR DEBT	9,157,122	85,199	-	-	-
300912016F	2016F SA STREET REF DEBT SVC	174,613	181,096	1,262,975	1,493,850	230,875
300912017D	2017D GO SA STREET IMPR DEBT	1,157,402	684,806	0	-	(0)
300912018B	2018B GO SA STREET IMPR DEBT	29,175,251	2,644,898	2,016,800	2,016,675	(125)
300912018E	2018E GO SA STREET RECONSTRUCTION DEBT	647,468	263,642	(0)	-	0
300912019G	2019G GO SA STREET RECONSTRUCTION DEBT	-	589,498	662,666	550,778	(111,888)
300912019H	2019H GO STREET REF DEBT	-	276,073	1,196,639	1,265,032	68,393
300912019I	2019I TAXABLE GO SA STREET IMP REF DEBT	-	91,865	176,486	198,540	22,054
300912020B	2020B GO SA STREET IMPR DEBT	-	-	-	626,575	626,575
300912020F	2020F GO SA STREET RECONSTRUCTION DEBT	-	-	-	1,589,544	1,589,544
300922010H	2010H GO LIB RZED TAXABLE DEBT	413,548	90,149	192,452	192,452	-
300922014C	2014C GO LIBRARY DEBT SERVICE	3,031,982	1,757,462	1,496,832	1,400,332	(96,500)
300942008C	2008C GO PS DEBT SERVICE	8,962,752	-	-	-	-
300942009D	2009D GO PS TAX EXEMPT DEBT	647,152	566,825	568,763	559,950	(8,813)
30094900	DESIGNATED FOR FUTURE DEBT					-
300942009E	2009E GO PS TAXABLE DEBT SVC	458,718	9,572,544	-	-	-
300952007AR	2007A SALES TAX RESERVE TE DS					-
300952007BR	2007B SALES TAX RESERVE TAXABLE					-
300942011H	2011H PUBLIC SAFETY DEBT SVC	3,056,474	1,085,112	1,078,425	1,074,250	(4,175)
300942017B	2017B GO PS DEBT SERVICE	900,922	1,436,356	1,631,382	1,630,882	(500)
300942019E	2019E GO PS DEBT SERVICE	-	9,494,809	309,650	309,650	-
300942020C	2020C GO TAX INCREMENT DEBT SERVICE	-	-	-	106,459	106,459
300952007A	2007A SALES TAX TAX EXEMPT DS	21,250,000	-	-	-	-
300952009Z	2009 SALES TAX REV REFUNDING DS	25,175,353	7,364,525	-	-	-
300952014F	2014F 8 80 TAXABLE DEBT SVC	15,129,732	-	1,103,176	1,105,906	2,730
300952014G	2014G 8 80 TAX EXEMPT DEBT SVC	14,022,188	-	1,392,375	1,392,375	-
300952014N	2014N REV REF NOTE DEBT SVC	2,701,313	2,700,750	2,700,000	2,700,750	750
300952016G	2016G SALES TAX EXEMPT DEBT SV	12,629,813	-	-	-	-
300952016H	2016H SALES TAXABLE REFUND	12,332,329	-	-	-	-
300952019A	2019A SALES TAX REV REFUNDING DS	-	67,043,572	23,448,163	21,655,210	(1,792,953)
300952019B	2019B SALES TAX REV REFUNDING DS	-	8,530,000	1,245,987	2,513,475	1,267,488
300952019C	2019C SALES TAX TE REV REFUNDING DS	-	13,682,249	1,726,950	424,950	(1,302,000)
300962008X	2008 GO NOTE DSI IMPR LEASE DS	112,403	-	-	-	-
300962009F	2009F GO COMET NOTE DEBT SVC	1,819,343	1,884,834	-	-	-
300962012D	2012D GO COMET NOTE DEBT SVC	875,617	898,085	858,000	864,000	6,000
300962018A	2018A GO CAPITAL NOTES	-	953,303	915,200	913,700	(1,500)

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department:** FINANCIAL SERVICES  
**Fund:** CITY DEBT

**Budget Year: 2021**

		2018	2019	2020	2021	Change From
		Actuals	Actuals	Adopted	Adopted	2020
						Adopted
300962019D	2019D GO CAPITAL NOTES DEBT SERVICE	-	-	1,207,775	1,045,500	(162,275)
300962020A	2020A GO CAPITAL NOTES DEBT SERVICE	-	-	-	613,800	613,800
300972015N	HAMLIN LEASE DEBT SERVICE	111,511	112,310	113,166	113,497	331
300972017N	2017N RECYCLING CART REV NOTE	326,805	327,165	327,317	327,263	(54)
300972018N	TRASH CART NOTE	-	883,147	882,961	883,165	204
300981999Z	1999 ARENA STATE LOAN DEBT SVC	4,750,000	-	-	-	-
300982000Z	2000 PEDESTRIAN CONNECTION DS	396,804	398,763	390,363	390,850	487
300982010L	2010 POLICE VEHICLE LEASE DS	667,887	-	-	-	-
300982015L	2015 PS VEHICLE LEASE DS	572,513	-	-	-	-
<b>TOTAL FOR DEPARTMENT</b>		<b>227,515,079</b>	<b>166,125,198</b>	<b>79,740,083</b>	<b>87,032,601</b>	<b>7,292,518</b>

# **Major City General Fund Revenues**

# Property Taxes

Property tax revenues account for about 42% of general revenues. In any given year several factors affect how much an individual property owner pays in city property taxes, including the following:

- City spending and financing needs.
- Size of the tax base.
- Composition of the tax base.

## City Spending and Financing Needs

Property taxes are the primary revenue source that the Mayor and City Council control. The state establishes guidelines by which property taxes are administered, including how the tax burden is spread among different types of properties, but local elected officials have discretion over how much total property tax revenue to collect. As a result, city spending pressures and the availability of other funding, like state aid and local fees, often dictate the size of the property tax levy in any given year.

Saint Paul Taxable Market Value	
Payable in 2019	\$24,813,956,200
Payable in 2020	\$26,433,023,300
Payable in 2021 (est.)	\$28,820,056,700

Saint Paul Tax Capacity	
Payable in 2019	\$305,708,468
Payable in 2020	\$322,743,625
Payable in 2021 (est.)	\$352,286,641

## Property Tax Base

The size of the property tax base is a function of taxable market value and the composition of the tax base. Yearly changes in market values are attributable to many factors, the most important of which is the demand for both residential and commercial property. As property values change, the size of the tax base also changes proportionately. A larger base allows for a broader distribution of the tax burden, which results in a lower tax rate.

## Tax Base and Class Rates

The composition of the tax base determines the relative distribution of the tax levy among taxpayers. The State of Minnesota has established a class rate system which allocates different shares of property tax burden based on the use of a property (see chart). Apartments, residential homes, and commercial/industrial properties all have a different class rate. A higher class rate will result in a relatively higher share of tax capacity. Based on the class rate structure, one dollar of commercial/industrial property value has a greater relative tax capacity than one dollar of residential property value.

Minnesota Property Tax Class Rates <i>Payable in 2021</i>	
Property Type	Class Rate
Residential Homestead	
Up to \$500,000	1.00%
Over \$500,000	1.25%
Apartments (4 or more units)	1.25%
Commercial/Industrial	
Up to \$150,000	1.50%
Over \$150,000	2.00%

# Property Taxes

## 2021 Adopted Budget and Levy

The 2021 adopted City levy is \$165.1 million which is an increase of 0% from 2020. Of the adopted levy, \$163 million will fund city activities. \$126.1 million will go to the City's general fund, \$18.5 million for debt service, and \$18.4 million will fund the Saint Paul Public Library Agency. The City also levies taxes on behalf of the Saint Paul Port Authority, whose adopted 2021 levy is \$2.1 million.

## Tax Dollars and the Services They Buy

Taxpayers often wonder what happens to the property taxes they pay. Here is an example for a typical home in Saint Paul in 2021:

The property tax bill is a combined statement covering the City of Saint Paul, School District 625, Ramsey County, and other "special taxing districts" such as the Metropolitan Council and local watershed districts. In 2021, a home with a taxable value of \$215,800 could expect a total property tax bill of \$3,077.

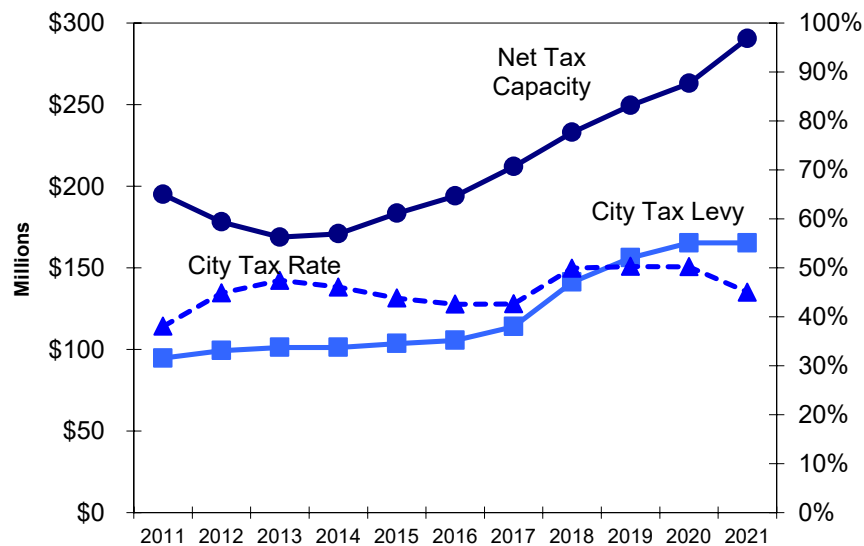
Approximately 29% of the total property tax payment for taxes payable in 2021 pays for City services – \$891 in this example.

For this particular home, the property tax payment of \$891 to the City would include the following amounts for key city services:

- \$246 per year for police services
- \$160 per year for fire and emergency medical services
- \$93 per year to operate and maintain the parks and recreation system
- \$43 per year to operate and buy materials for the Saint Paul Public Libraries
- \$100 per year for capital debt service—the cost of building new park and library facilities, playgrounds, and street construction

Property taxes cover only a small part of the total cost of services. In total, property taxes support only about 25% of the City's total spending and cover about 42% of the combined City and Library General Fund budgets. In comparison, the City's total adopted 2021 property tax levy for all City purposes—approximately \$165.1 million—is less than the combined Police and Fire department budgets of \$197.6 million.

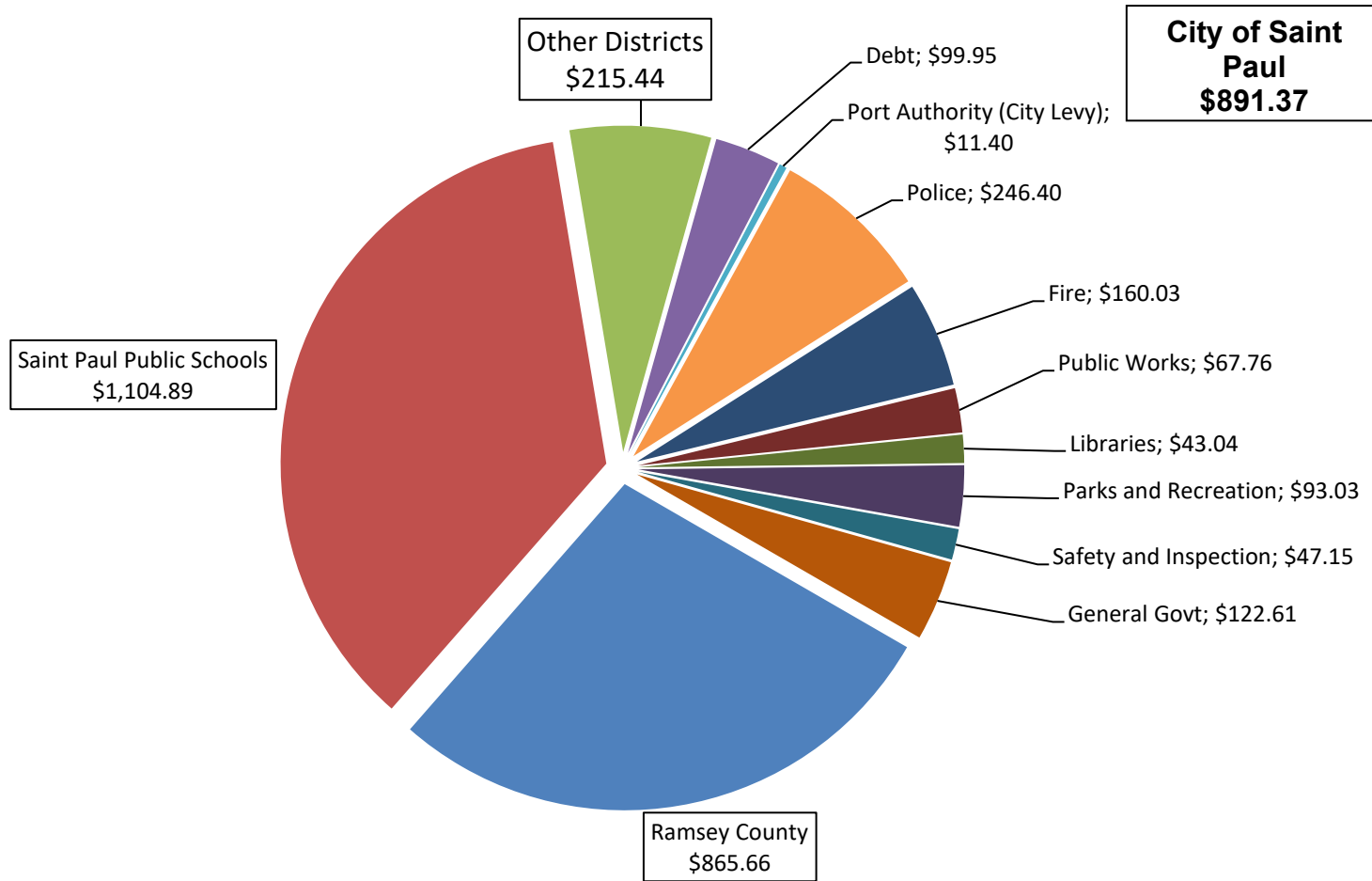
**City of Saint Paul Property Tax Levy, Tax Rates and Net Tax Capacity, 2011-2021**





# Estimated 2021 Saint Paul Property Taxes

2021 Tax Rates Applied to a Typical Home Valued at \$215,800

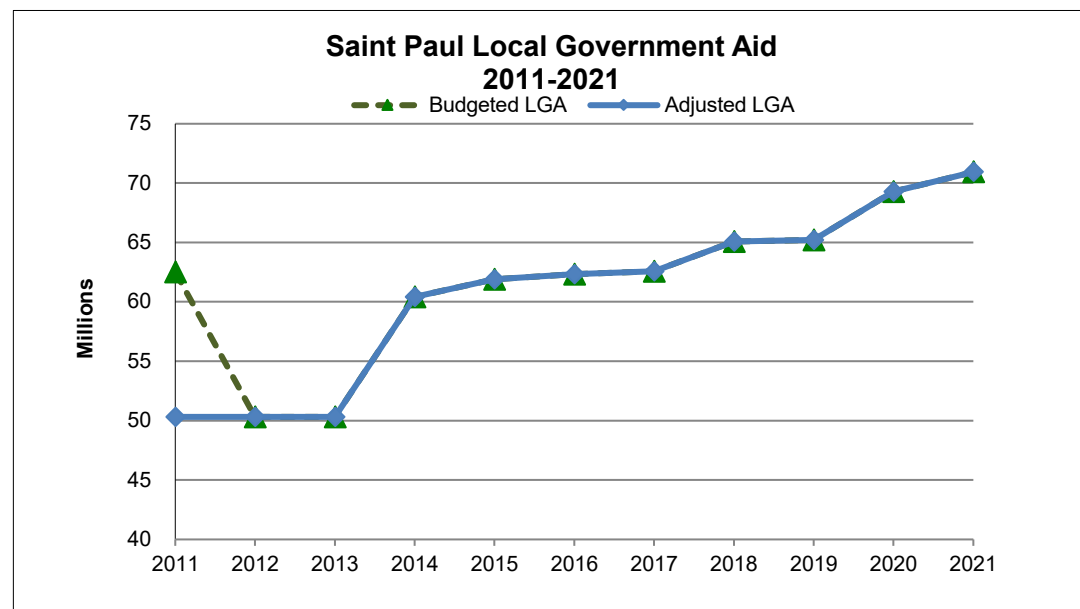


## Local Government Aid (LGA)

Local Government Aid was initiated in 1971 as part of the “Minnesota Miracle”, and was intended to provide property tax relief to Minnesota cities. The state provides Local Government Aid to cities throughout Minnesota based on a “need/capacity” formula that compares each city’s tax base to an estimated level of spending needs based on local conditions. Cities which will not have enough local revenue capacity to meet their spending needs under this formula receive Local Government Aid.

For many years, LGA grew annually indexed to inflation. In 2003, the Governor and legislature approved changes to the funding formula and levels that greatly limited Saint Paul’s LGA. LGA has continued to remain a volatile revenue source since 2003 and was reduced midyear in 2008, 2009, 2010 and 2011. After a significant restoration in 2014 of \$10.1 million, LGA grew at or below the rate of inflation through 2017. The 2018 budget included a \$2.5 million increase in LGA. The governor and legislature approved an increase to the LGA appropriation during the 2019 session, which resulted in an additional \$4 million of LGA funding for Saint Paul in that year. In 2021, Saint Paul's LGA allocation will increase by \$1.7 million.

Saint Paul Local Government Aid 2011-2021		
	LGA Funding	Change
<b>2011</b>	62,505,032	24.2%
<b>2011*</b>	50,320,488	-19.5%
<b>2012</b>	50,320,488	0.0%
<b>2013</b>	50,320,488	0.0%
<b>2014</b>	60,422,253	20.1%
<b>2015</b>	61,887,988	2.4%
<b>2016</b>	62,337,589	0.7%
<b>2017</b>	62,562,185	0.4%
<b>2018</b>	65,071,602	4.0%
<b>2019</b>	65,217,748	0.2%
<b>2020</b>	69,276,338	6.2%
<b>2021</b>	70,931,877	2.4%



\*Adjusted LGA revenues

\*\* In 2010 and 2011, the City's state aid was also reduced by a cut in Market Value Homestead Credit.

## Franchise Fees

Utilities pay the City of Saint Paul a fee for use of City streets and right-of-ways in delivering services to the residents and businesses of Saint Paul. This fee represents usage charges for City-owned assets that utilities may use or disrupt in the process of constructing, installing, and maintaining their distribution and delivery systems.

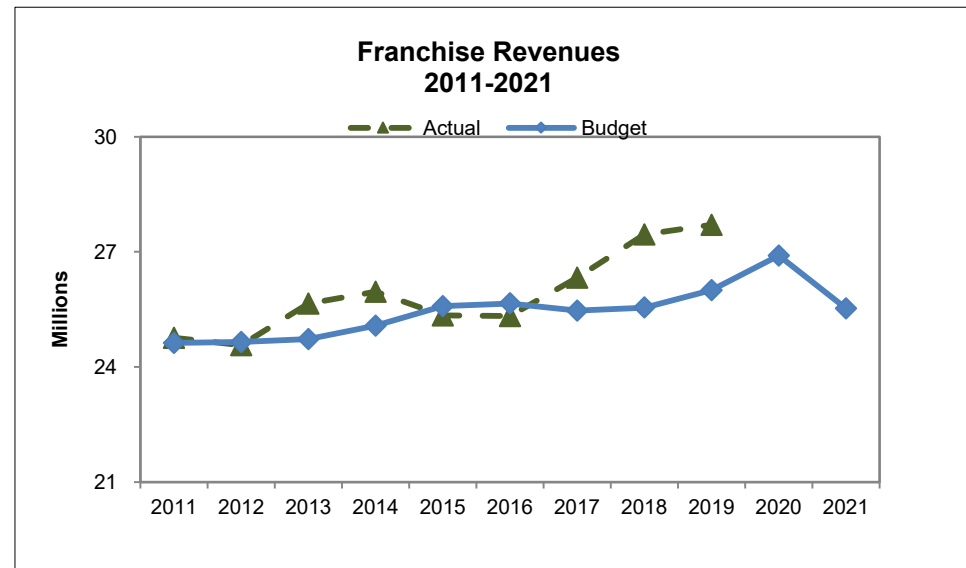
Under state law, utilities may pass on their fees to utility customers on monthly bills. For each utility, the franchise fee is based on a negotiated formula adopted by City Council ordinance. Most of this revenue goes to the General Fund, but some franchise revenue supports debt service or specific City programs.

Revenue decreases are projected in 2021 as electricity sales are assumed to continue to be negatively impacted by the pandemic.

### Saint Paul Franchise Agreements:

- **Xcel Energy** supplies natural gas and electrical service to Saint Paul homes and businesses.
- **Comcast and Century Link** provide cable television to Saint Paul homes and businesses.
- **District Cooling**, part of District Energy, supplies cooled water for air conditioning in most of downtown Saint Paul.
- **District Energy** provides heat to much of downtown Saint Paul and electricity to Xcel Energy.

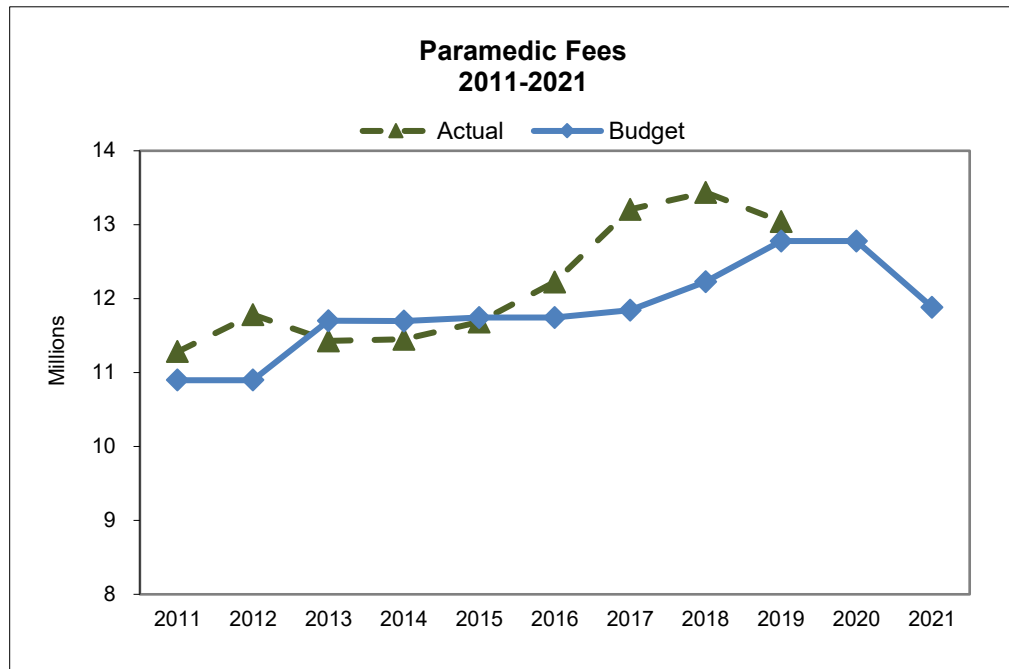
	Budget	Actual
2011	24,629,518	24,758,457
2012	24,654,518	24,568,433
2013	24,729,518	25,654,850
2014	25,079,518	25,957,526
2015	25,584,650	25,341,386
2016	25,656,218	25,324,225
2017	25,466,879	26,329,251
2018	25,546,879	27,450,651
2019	26,001,331	27,702,499
2020	26,901,331	N/A
2021 Adopted	25,528,490	N/A



## Paramedic Fees

The Saint Paul Fire Department's paramedics and emergency medical technicians respond to more than 36,000 emergency calls each year. Most of their calls require ambulance trips to hospitals from fires, accidents or other incidents. For these transportation and life support services, the Fire Department charges a series of fees. Most of these fees are paid through insurance and are based on the prices of private providers and other municipalities. Medicare and Medicaid reimburse for paramedic services at a fixed rate below that of most providers, which can reduce the collected fee per run.

Paramedic fees support the General Fund operations of Fire and Safety Services. Projected 2021 revenue losses are based on decreased paramedic run volume.



	Budget	Actual
2011	10,900,000	11,284,205
2012	10,900,000	11,782,655
2013	11,700,000	11,428,650
2014	11,694,962	11,449,963
2015	11,744,962	11,686,052
2016	11,744,962	12,226,901
2017	11,844,962	13,209,033
2018	12,229,438	13,438,514
2019	12,779,438	13,042,774
2020	12,779,438	N/A
2021 Adopted	11,884,877	N/A

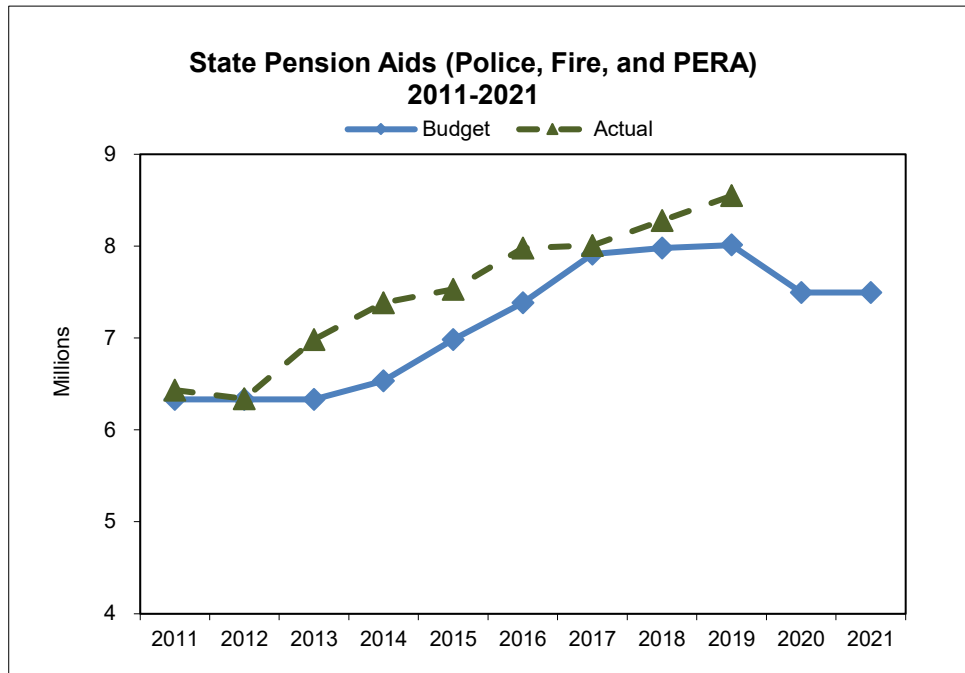
## State Pension Aids

The state distributes aid to Police and Fire retirement programs in counties and municipalities based on fire and auto insurance premiums collected in the state. Taxes paid by insurers on those premiums are used to supplement police and fire pension contributions. Saint Paul receives aid for Police and Fire pensions based on a number of factors:

- the number of full-time firefighters and sworn police officers Saint Paul employs
- the uncovered liabilities (if any) of the police and fire pension funds
- the premiums collected by insurance companies in Minnesota

Only fire and auto insurance premiums are used to calculate pension aid.

State aid is also given to support PERA, the pension fund that includes non-public safety City employees.



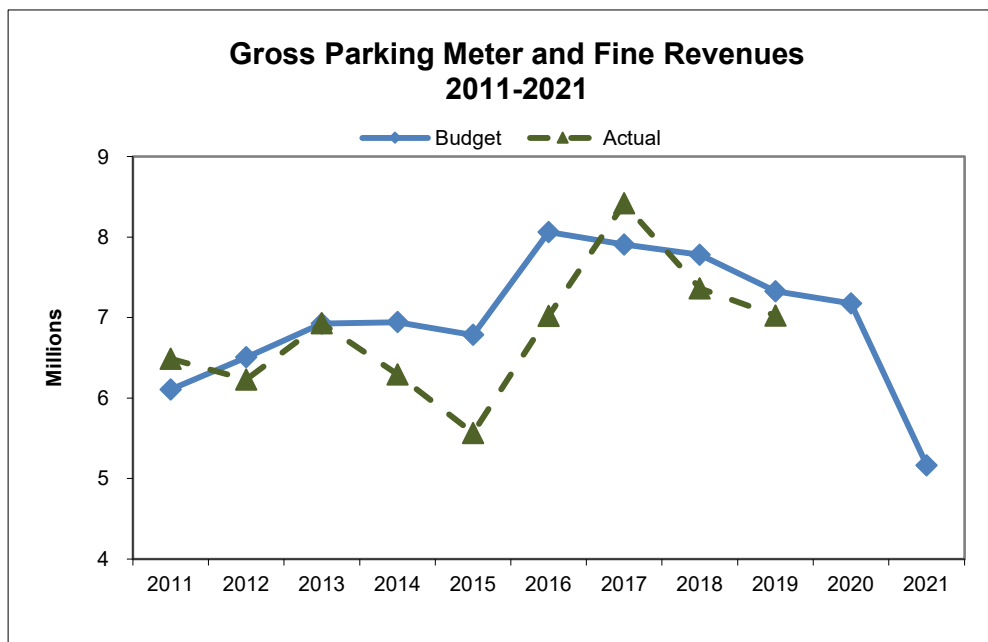
	Budget	Actual
2011	6,333,132	6,433,722
2012	6,333,132	6,338,457
2013	6,333,132	6,982,099
2014	6,533,134	7,382,706
2015	6,982,099	7,527,738
2016	7,382,706	7,978,237
2017	7,912,706	8,005,373
2018	7,978,237	8,276,838
2019	8,013,098	8,549,091
2020	7,495,586	N/A
2021 Adopted	7,495,586	N/A

## Parking Meters and Fines

Parking meters and fines include revenues from parking meter collections, fines from parking and traffic enforcement, as well as fees collected through the City's continuance for dismissal program. The City operates over 2,000 metered parking spaces in areas around Saint Paul, and Saint Paul Police enforce both parking rules and the state's traffic laws on Saint Paul streets and highways.

The parking fine projections for 2021 assume continued impact from the pandemic on traffic and parking fines, and that the City will collect 72% of the 2020 budgeted amount in 2021. Additionally, revenue generated from parking meters has declined in 2020 due to social distancing requirements and event cancellations. It is assumed this trend continues into 2021, and parking meter revenues are expected to decrease by \$1 million as a result.

The City permanently lowered continuance for dismissal fees in November of 2019. This has impacted 2020 revenue, and as a result the 2021 budget assumes a \$192,000 decrease in continuance for dismissal revenue.



	Budget	Actual
2011	6,106,783	6,488,799
2012	6,505,758	6,228,829
2013	6,926,580	6,928,761
2014	6,943,080	6,293,814
2015	6,783,810	5,565,342
2016	8,061,794	7,019,173
2017	7,907,809	8,418,293
2018	7,780,496	7,361,518
2019	7,326,646	7,025,113
2020	7,176,646	N/A
2021 Adopted	5,165,484	N/A

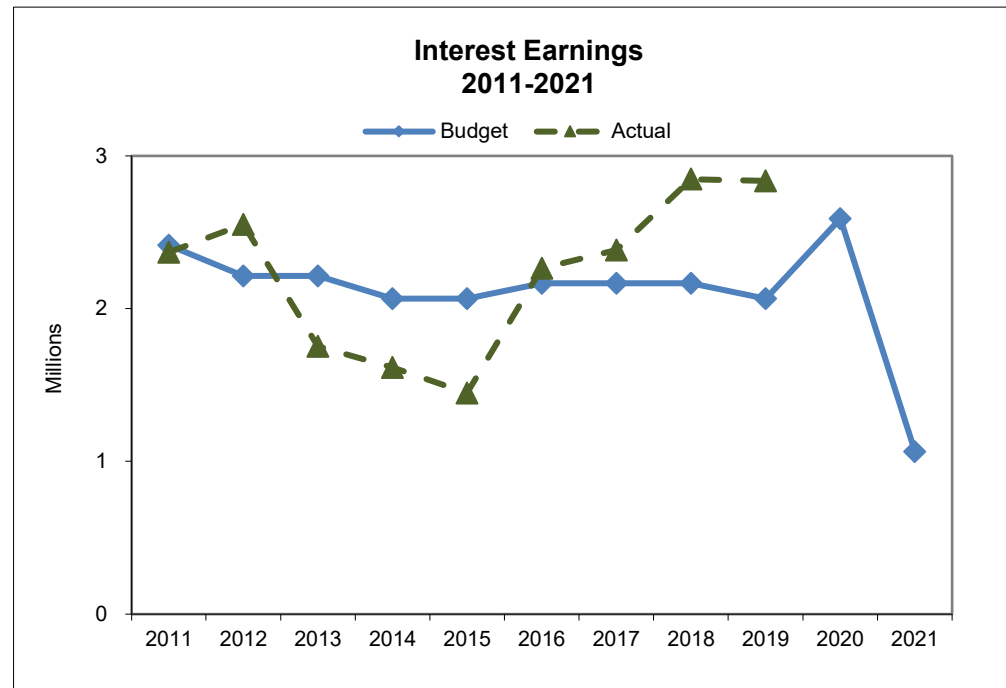
## Interest Earnings

The City's investment pool earns annual returns based on two key factors: the investment balance of the pool (total amount invested), and the performance of the market. Interest earnings in certain Special Funds have also been awarded to the General Fund in past years.

The City's Investment Policy sets guidelines and restrictions on investments based on the duration of those investments and their relative risk. Investment objectives are **safety, liquidity, return, and loss avoidance**. The investment pool is in compliance with the City's Investment Policy and State statutes. State law restricts the types of securities in which municipal governments may invest.

Earnings reductions are assumed in 2021 due to COVID related economic and market impacts.

	Budget	Actual
2011	2,415,034	2,370,093
2012	2,215,034	2,552,191
2013	2,215,034	1,752,840
2014	2,065,034	1,614,972
2015	2,065,034	1,448,131
2016	2,165,034	2,264,481
2017	2,165,034	2,383,159
2018	2,165,034	2,848,061
2019	2,065,034	2,836,127
2020	2,590,034	N/A
2021 Adopted*	1,064,608	N/A



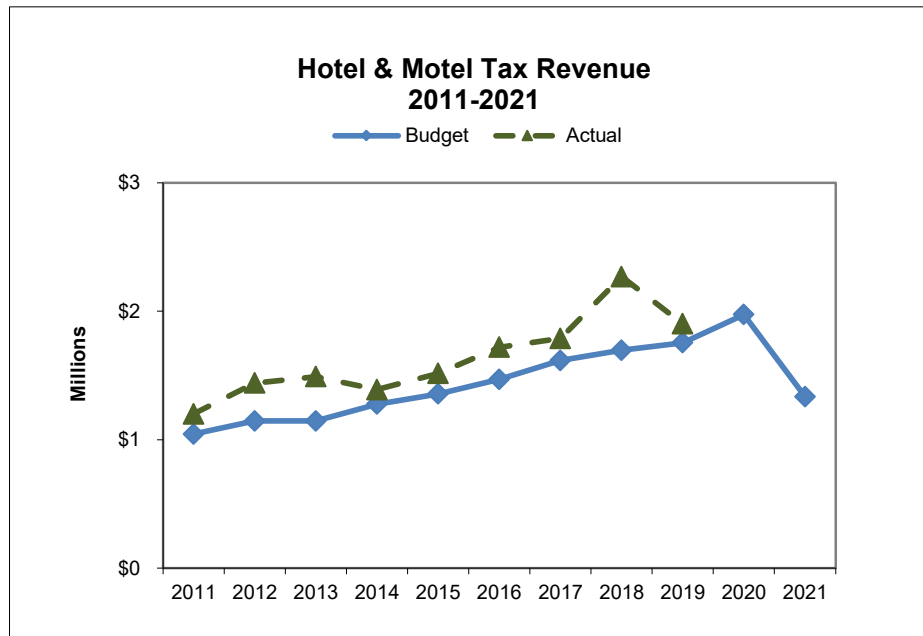
\*Starting in 2021, this amount includes all General Fund interest earnings. A portion of this revenue was previously reflected in the Office of Financial Services General Fund budget.

## Hotel & Motel Tax

Through 2019, the City has changed a 6% tax on most room charges in Saint Paul, in addition to the state sales tax. For hotels and motels under 50 rooms, the tax is 3%. During the 2019 legislative session, Saint Paul was granted authority to increase this tax to 7%.

The receipts from the hotel and motel tax are divided among the City's General and Debt Service Funds as well as the RiverCentre Convention and Visitors Authority (RCVA) and other City promotional efforts. Most of the revenue from the Hotel & Motel Tax is spent on efforts to promote the City as a destination for conventions and tourism, and to pay debt on visitor destinations like the RiverCentre.

This revenue was significantly impacted in 2020 as hotel occupancy decreased dramatically due to the COVID pandemic. These impacts are anticipated to linger into 2021.



	Budget	Actual
<b>2011</b>	1,043,400	1,199,831
<b>*2012</b>	1,145,900	1,440,985
<b>2013</b>	1,145,900	1,490,362
<b>2014</b>	1,276,250	1,390,077
<b>2015</b>	1,356,400	1,515,120
<b>2016</b>	1,469,010	1,719,686
<b>2017</b>	1,615,800	1,787,319
<b>2018</b>	1,695,800	2,268,537
<b>2019</b>	1,754,050	1,901,642
<b>2020</b>	1,973,450	N/A
<b>2021 Adopted</b>	1,334,915	N/A

\* Beginning in 2012, the City of Saint Paul transitioned to a new chart of accounts leading to an impact on the distribution of Hotel & Motel Tax.



# **Department Summaries**

# City Attorney's Office

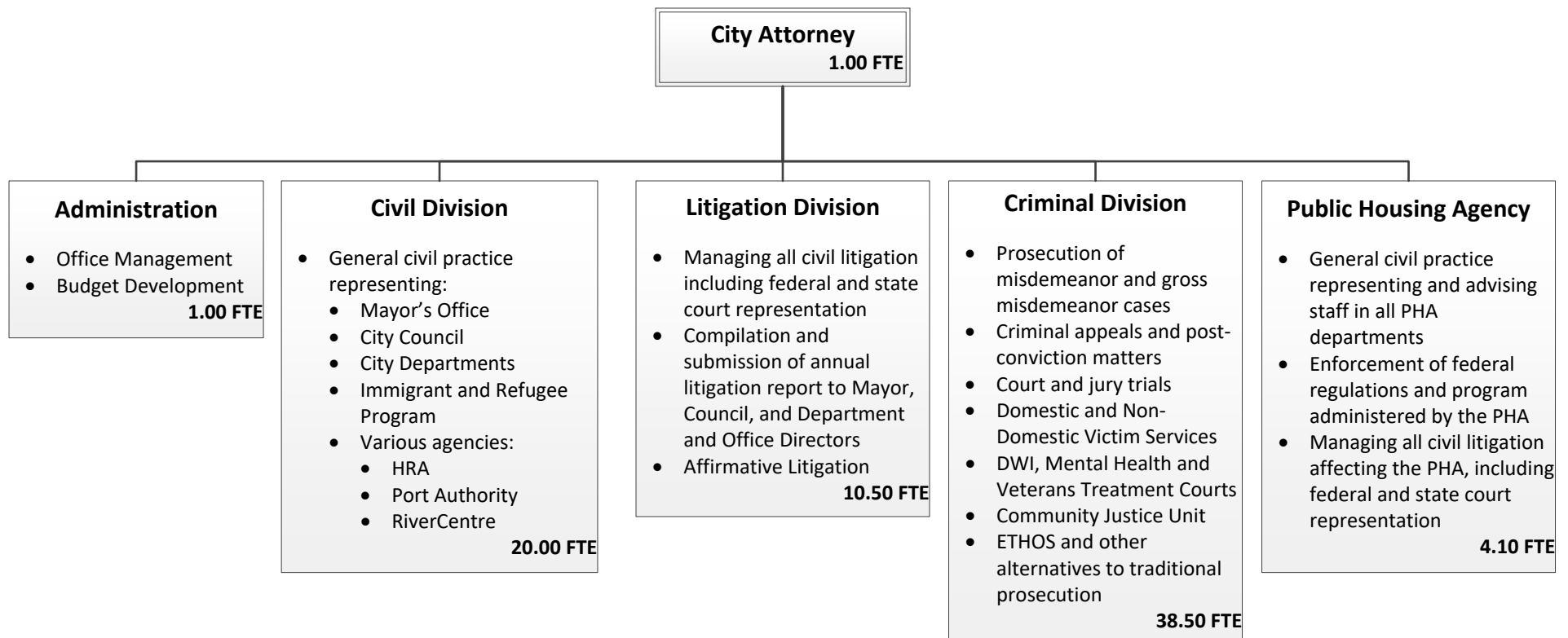
**Mission:** We seek justice through law, balancing accountability and equity and building prosperity while protecting the interests of the entire Saint Paul community.

**Respect:** We maintain an inclusive culture that honors the rights and experiences of all, encourages dialogue, and fosters patience and humanity.

**Integrity:** We act with courage and conviction and speak truth. We are accountable and faithful to the rule of law and professional ethics.

**Service to Community:** We work to benefit the community by connecting and engaging with each other and all of Saint Paul.

**Excellence:** We strive for perpetual improvement, scholarship and intellectual curiosity, proactive collaborative solutions, in order to produce better results for the city.



(Total 75.10 FTE)

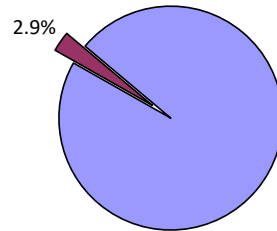
## 2021 Adopted Budget City Attorney's Office

### Department Description

We seek justice through law, balancing accountability and equity, and building prosperity while protecting the interests of the entire Saint Paul community.

- \* Respect: We maintain an inclusive culture that honors the rights and experiences of all, encourages dialogue, and fosters patience and humanity.
- \* Integrity: We act with courage and conviction, speaking truth; being accountable and faithful to the rule of law and professional ethics.
- \* Service to Community: We work to benefit the community by connecting and engaging with each other and all of Saint Paul.
- \* Excellence: We strive for perpetual improvement, scholarship and intellectual curiosity, proactive collaborative solutions, producing better results for the city.

### **City Attorney's Portion of General Fund Spending**



### Department Facts

- Total General Fund Budget: \$ 9,140,520
- Total Special Fund Budget: \$ 2,739,931
- Total FTEs: 75.10
- The Criminal Division handles over 13,000 misdemeanor and gross misdemeanor cases per year.
- The Litigation Division defends the City, HRA and SPRWS against approx. 80 civil lawsuits each year, with many cases spanning 2-3 years. The number of new lawsuits initiated against the City is lower than average, with 23 new lawsuits in 2019 and 19 new lawsuits in 2020.
- The Litigation Division resolved 27 civil lawsuits in 2019. Of those lawsuits, 67% were resolved by obtaining favorable judgments or dismissals on behalf of the City, HRA or SPRWS without any payments. To date, the City has prevailed in 68% of the 31 cases resolved in 2020.
- Legal settlements and judgments paid in 2019 total \$778,992. This is a 28% decrease from the previous year. To date, litigation payments made in 2020 total \$977,456. This includes a payment of \$791,706 in customer refunds and attorney's fees to resolve a class action challenging water rates charged from 2012-2017.
- The Litigation Division filed amicus briefs in support of ACLU action challenging state's prohibition on voting by persons on supervised release/probation due to felony conviction; and an amicus in support of injunction to prohibit private armed security at polling places on election day.

### Department Goals

- Innovative Legal Solutions
- Inclusion
- Sustainable Legal Process
- Access to Justice

### Recent Accomplishments

- Developing ETHOS (Engaging community, Taking responsibility, Healing, Overcoming obstacles, Sustainable solutions) a community justice program that will offer an alternative way of prosecuting first-time nonviolent offenses by focusing on healing the offender, the victim and the community through restorative justice practices and compassionate accountability.
- Offered alternatives to conviction for low-risk offenders via the St. Paul Diversion Calendar.
- Collaborated with Blueprint for Safety partners to improve protections for domestic violence victims with mental health concerns.
- Increased outreach and services for crime victims from underserved communities.
- Leveraged our expertise in domestic violence and elder abuse to provide local and national training, including being featured on Dept. of Justice website.
- Leading changes in racial, economic and other disparities in the criminal justice system.
- Active participation in Mental Health Court, DWI Court, and Veterans Treatment Court staffing teams and the Treatment Courts Steering/Planning Committee.
- Celebrated 6 years of achieving positive outcomes through the Veteran's Treatment Court.
- Implementing strategic and focused efforts, including enhanced community outreach, through the Criminal Division's Community Justice Unit with a focus on racial equity, criminal justice reform and advancing alternatives to traditional prosecution.
- Successful opening of Allianz Field and ongoing negotiations for Ford Site.
- Passage of Saint Paul Minimum Wage Ordinance
- Created immigration legal defense fund in cooperation with Ramsey County and initiated Immigrant and Refugee Program.
- Assisted in preparing the newly-approved 2040 Comprehensive Plan.
- Advised on roll out and operation of Coordinated Collection and preparation for potential repeal of ordinance.

**2021 Adopted Budget  
City Attorney's Office**

**Fiscal Summary**

	<b>2019 Actual</b>	<b>2020 Adopted</b>	<b>2021 Adopted</b>	<b>Change</b>	<b>% Change</b>	<b>2020 Adopted FTE</b>	<b>2021 Adopted FTE</b>
<b>Spending</b>							
100: General Fund	9,024,633	9,678,728	9,140,520	(538,208)	-5.6%	62.90	61.65
200: City Grants	157,297	194,100	401,546	207,446	106.9%	1.70	2.00
710: Central Service Fund	1,745,488	2,031,505	2,338,385	306,880	15.1%	10.20	11.45
<b>Total</b>	<b>10,927,418</b>	<b>11,904,333</b>	<b>11,880,451</b>	<b>(23,882)</b>	<b>-0.2%</b>	<b>74.80</b>	<b>75.10</b>
<b>Financing</b>							
100: General Fund	79,713	243,441	245,239	1,798	0.7%		
200: City Grants	140,330	194,100	401,546	207,446	106.9%		
710: Central Service Fund	1,848,000	2,031,505	2,338,385	306,880	15.1%		
<b>Total</b>	<b>2,068,043</b>	<b>2,469,046</b>	<b>2,985,170</b>	<b>516,124</b>	<b>20.9%</b>		

**Budget Changes Summary**

The 2021 City Attorney's Office General Fund adopted budget includes permanently moving 1.25 FTEs into Fund 710, the City Attorney's Central Service Fund. This includes 0.25 FTE of one Senior Attorney's time and 1.0 FTE of another Senior Attorney's time. They are being moved to the Central Service Fund to increase their work on Planning and Economic Development (PED) and Housing and Redevelopment Authority (HRA) grants. Additional spending changes in the General Fund include current service level adjustments such as changes in salary and benefits costs.

The 2021 City Attorney's Office Grants Fund budget includes an increase of 0.3 FTE for a Victim Witness Advocate funded by CAO's Victims of Crime Act (VOCA) grant. In addition, the City Attorney's Office has received a new grant from the US Department of Justice for gone-on-arrival domestic violence cases.

The 2021 City Attorney's Office Central Service Fund budget includes the addition of 1.25 FTEs from the General Fund, described above. Additional funding is coming from PED/HRA grants to fund these attorneys.

		Change from 2020 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Current Service Level Adjustments</u></b>				
Current service level adjustments include changes to spending and revenue and other personnel cost changes, particularly a decrease in wage and benefit costs as senior staff retire and are replaced by junior staff.				
Current service level adjustments		(286,736)	1,798	-
Subtotal:		<u>(286,736)</u>	<u>1,798</u>	<u>-</u>
<b><u>Mayor's Proposed Changes</u></b>				
<b>Staffing Adjustment</b>				
The 2021 budget shifts 1.25 FTE of Senior Attorney time out of the General Fund and into the City Attorney's Central Service Fund to work on Planning and Economic Development (PED) and Housing and Redevelopment Authority (HRA) grants.				
Senior Attorneys		(251,472)	-	(1.25)
Subtotal:		<u>(251,472)</u>	<u>-</u>	<u>(1.25)</u>
<b>Fund 100 Budget Changes Total</b>		<u><u>(538,208)</u></u>	<u><u>1,798</u></u>	<u><u>(1.25)</u></u>

**200: City Grants****City Attorney's Office**

The City Attorney's Office receives a grant from the Minnesota Department of Public Safety Office of Justice Program (OJP) to provide support for direct services to crime victims. They also receive a grant from the Minnesota Department of Public Safety (DPS) to support the implementation of the city's restorative justice program. This year they are also receiving a grant from the United States Department of Justice (DOJ) to enhance prosecution response for "gone-on-arrival" (GOA) domestic violence cases.

		Change from 2020 Adopted		
		Spending	Financing	FTE
<b><u>Current Service Level Adjustments</u></b>				
Current service level adjustments include changes to spending, revenue, and other personnel cost changes. The staffing adjustments reflect one FTE whose time was increased from 0.7 FTE to 1.0 FTE based on available funds in the OJP crime victim services grant.				
Current service level adjustments		8,280	43,530	-
Staffing adjustment		35,250	-	0.30
	Subtotal:	43,530	43,530	0.30
<b><u>Adopted Changes</u></b>				
<b>Gone-on-arrival (GOA) grant from the US Department of Justice</b>				
The 2021 budget includes a grant from the US DOJ Bureau of Justice Assistance to enhance prosecution response to domestic violence cases in which the perpetrator is "gone on arrival" (GOA) when law enforcement arrives to the crime scene. This grant will expand services to victims of domestic violence, expedite prosecution of these offenders, and enhance the City Attorney's Office's ability to share and analyze data in their existing case management technology.				
GOA grant from US DOJ		163,916	163,916	-
	Subtotal:	163,916	163,916	-
<b>Fund 200 Budget Changes Total</b>		207,446	207,446	0.30

**710: Central Service Fund****City Attorney's Office**

Attorneys and support staff who support outside agencies and certain special fund departments are budgeted here. Agencies and departments are charged for the cost of services received.

		<b>Change from 2020 Adopted</b>		
		<b><u>Spending</u></b>	<b><u>Financing</u></b>	<b><u>FTE</u></b>
<b><u>Current Service Level Adjustments</u></b>				
Current service level adjustments include inflationary increases due to salary and benefit costs, and adjustments of transfers to reflect updated revenue estimates.				
Current service level adjustments		55,408	55,408	-
	Subtotal:	55,408	55,408	-
<b><u>Mayor's Proposed Changes</u></b>				
<b>Staffing Adjustment</b>				
The 2021 budget shifts 1.25 FTE of Senior Attorney time out of the General Fund and into the City Attorney's Central Service Fund to work on Planning and Economic Development (PED) and Housing and Redevelopment Authority (HRA) grants. These positions are funded by a transfer from the HRA.				
Senior Attorneys		251,472	251,472	1.25
	Subtotal:	251,472	251,472	1.25
<b>Fund 710 Budget Changes Total</b>		<b>306,880</b>	<b>306,880</b>	<b>1.25</b>

# Spending Reports



**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: CITY ATTORNEY  
Fund: CITY GENERAL FUND

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	7,896,575	8,312,351	9,207,279	8,669,547	(537,732)
SERVICES	321,067	585,754	425,793	425,793	
MATERIALS AND SUPPLIES	54,322	119,808	38,596	38,596	
OTHER FINANCING USES	100,000	6,720	7,060	6,584	(476)
<b>Total Spending by Major Account</b>	<b>8,371,963</b>	<b>9,024,633</b>	<b>9,678,728</b>	<b>9,140,520</b>	<b>(538,208)</b>
<b>Spending by Accounting Unit</b>					
10012100 CITY ATTORNEY GENERAL OPS	8,371,963	9,024,633	9,678,728	9,140,520	(538,208)
<b>Total Spending by Accounting Unit</b>	<b>8,371,963</b>	<b>9,024,633</b>	<b>9,678,728</b>	<b>9,140,520</b>	<b>(538,208)</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: CITY ATTORNEY  
Fund: CITY GRANTS

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	140,264	106,221	142,944	316,147	173,204
SERVICES	33,766	26,385	51,156	85,399	34,243
MATERIALS AND SUPPLIES	26,997	24,691			
CAPITAL OUTLAY	10				
<b>Total Spending by Major Account</b>	<b>201,036</b>	<b>157,297</b>	<b>194,100</b>	<b>401,546</b>	<b>207,447</b>
<b>Spending by Accounting Unit</b>					
20012800 CRIME VICTIM SERVICES INITIATIVE	201,036	157,297	144,100	164,880	20,781
20012900 CITY ATTORNEY GRANTS			50,000	236,666	186,666
<b>Total Spending by Accounting Unit</b>	<b>201,036</b>	<b>157,297</b>	<b>194,100</b>	<b>401,546</b>	<b>207,447</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: CITY ATTORNEY  
Fund: CENTRAL SERVICE FUND

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	1,207,093	1,582,960	1,734,908	1,989,293	254,385
SERVICES	78,709	98,929	107,797	119,886	12,088
MATERIALS AND SUPPLIES	17,175	17,996	27,620	27,620	
OTHER FINANCING USES	44,982	45,603	161,180	201,587	40,407
<b>Total Spending by Major Account</b>	<b>1,347,959</b>	<b>1,745,488</b>	<b>2,031,505</b>	<b>2,338,385</b>	<b>306,880</b>
<b>Spending by Accounting Unit</b>					
71012200 CITY ATTY OUTSIDE SERVICES	1,347,959	1,745,488	2,031,505	2,338,385	306,880
<b>Total Spending by Accounting Unit</b>	<b>1,347,959</b>	<b>1,745,488</b>	<b>2,031,505</b>	<b>2,338,385</b>	<b>306,880</b>

# Financing Reports

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: CITY ATTORNEY  
Fund: CITY GENERAL FUND

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	38,450	30,865	47,000	30,000	(17,000)
CHARGES FOR SERVICES	17,307	14,164	36,300	14,859	(21,441)
MISCELLANEOUS REVENUE	10,000	(9,940)			
OTHER FINANCING SOURCES	44,982	44,624	160,141	200,380	40,239
<b>Total Financing by Major Account</b>	<b>110,739</b>	<b>79,713</b>	<b>243,441</b>	<b>245,239</b>	<b>1,798</b>
<b>Financing by Accounting Unit</b>					
10012100 CITY ATTORNEY GENERAL OPS	110,739	79,713	243,441	245,239	1,798
<b>Total Financing by Accounting Unit</b>	<b>110,739</b>	<b>79,713</b>	<b>243,441</b>	<b>245,239</b>	<b>1,798</b>

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: CITY ATTORNEY  
Fund: CITY GRANTS

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	206,363	140,330	189,767	353,683	163,916
OTHER FINANCING SOURCES			4,333	47,863	43,530
<b>Total Financing by Major Account</b>	<b>206,363</b>	<b>140,330</b>	<b>194,100</b>	<b>401,546</b>	<b>207,446</b>
<b>Financing by Accounting Unit</b>					
20012800 CRIME VICTIM SERVICES INITIATIVE	206,363	140,330	144,100	164,880	20,780
20012900 CITY ATTORNEY GRANTS			50,000	236,666	186,666
<b>Total Financing by Accounting Unit</b>	<b>206,363</b>	<b>140,330</b>	<b>194,100</b>	<b>401,546</b>	<b>207,446</b>

# CITY OF SAINT PAUL

## Financing Plan by Department

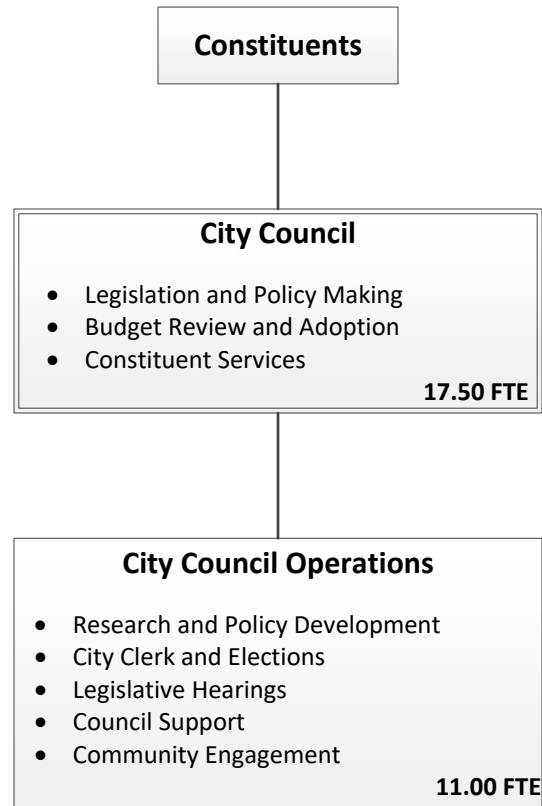
Department: CITY ATTORNEY  
Fund: CENTRAL SERVICE FUND

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	1,342,436	1,846,029	2,031,505	2,338,385	306,880
MISCELLANEOUS REVENUE	5,634	1,971			
<b>Total Financing by Major Account</b>	<b>1,348,070</b>	<b>1,848,000</b>	<b>2,031,505</b>	<b>2,338,385</b>	<b>306,880</b>
<b>Financing by Accounting Unit</b>					
71012200 CITY ATTY OUTSIDE SERVICES	1,348,070	1,848,000	2,031,505	2,338,385	306,880
<b>Total Financing by Accounting Unit</b>	<b>1,348,070</b>	<b>1,848,000</b>	<b>2,031,505</b>	<b>2,338,385</b>	<b>306,880</b>

# City Council

**Mission:** *The City Council makes legislative, policy, budget approval, and performance auditing decisions for the City of Saint Paul. The seven Councilmembers also serve as the Housing and Redevelopment Authority, the Board of Health, and the Library Board.*



(Total 28.50 FTE)



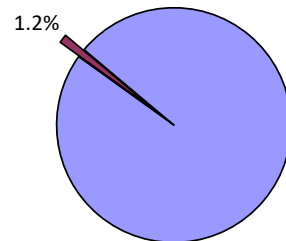
## 2021 Adopted Budget City Council

### Department Description:

The City Council makes legislative, policy, budget, and performance auditing decisions for the City of Saint Paul. The seven Councilmembers also serve as the Housing and Redevelopment Authority, the Library Board, and the Board of Health.

The City Clerk is responsible for maintaining and preserving the records of the City Council from 1854 to the present.

### **City Council's Portion of General Fund Spending**



### Department Facts

- Total General Fund Budget: \$ 3,821,912
- Total Special Fund Budget: \$ -
- Total FTEs: 28.50
- There are seven part-time Councilmembers representing the seven wards of the City.
- Councilmembers are elected by wards to serve four-year terms.
- The current term ends on December 31st, 2023.

### Recent Accomplishments

- Considered over 2,300 legislative items annually as part of the weekly City Council meetings.
- Legislative hearing officers conducted hearings on approximately 1,100 matters, including assessments, license applications, nuisance issues, water and organized garbage collection appeals.
- The District Council Coordinator provided project management and technical assistance support to the 17 district council organizations funded through the City's Community engagement program.
- Established an Audit Committee and dedicated funding support in 2021.
- Engaged the community throughout the budget process by holding a public hearing in response to the Mayor's proposed budget in September. A second and final public hearing on the budget was held December 2nd. New this year a budget survey was developed and collected 159 responses. The Council budget email address received over 135 emails from the community on the 2021 budget.

**2021 Adopted Budget  
City Council**

**Fiscal Summary**

	<u>2019 Actual</u>	<u>2020 Adopted</u>	<u>2021 Adopted</u>	<u>Change</u>	<u>% Change</u>	<u>2020 Adopted FTE</u>	<u>2021 Adopted FTE</u>
<b>Spending</b>							
100: General Fund	3,527,242	3,870,748	3,821,912	(48,836)	-1.3%	28.50	28.50
211: General Govt Special Projects	4,164						
<b>Total</b>	<b>3,531,406</b>	<b>3,870,748</b>	<b>3,821,912</b>	<b>(48,836)</b>	<b>-1.3%</b>	<b>28.50</b>	<b>28.50</b>
<b>Financing</b>							
100: General Fund	381,314	377,055	375,555	(1,500)	-0.4%		
211: General Govt Special Projects	23,000						
<b>Total</b>	<b>404,314</b>	<b>377,055</b>	<b>375,555</b>	<b>(1,500)</b>	<b>-0.4%</b>		

**Budget Changes Summary**

The Saint Paul City Council operations budget will continue to support the work of the City's legislative body in 2021. The changes in the 2021 budget are due to current service level adjustments.

		Change from 2020 Adopted		
		Spending	Financing	FTE
<u>Current Service Level Adjustments</u>		(48,836)	(1,500)	-
Subtotal:		(48,836)	(1,500)	-
Fund 100 Budget Changes Total		(48,836)	(1,500)	-

# Spending Reports

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: CITY COUNCIL  
Fund: CITY GENERAL FUND

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	3,276,406	3,378,507	3,623,627	3,571,164	(52,463)
SERVICES	105,722	97,451	186,721	191,848	5,127
MATERIALS AND SUPPLIES	55,260	51,284	59,700	58,200	(1,500)
ADDITIONAL EXPENSES			700	700	
<b>Total Spending by Major Account</b>	<b>3,437,387</b>	<b>3,527,242</b>	<b>3,870,748</b>	<b>3,821,912</b>	<b>(48,836)</b>
<b>Spending by Accounting Unit</b>					
10010100 CITY COUNCIL LEGISLATIVE	3,270,168	3,348,466	3,665,611	3,618,968	(46,643)
10010105 RECORDS MANAGEMENT	167,219	178,776	205,137	202,945	(2,192)
<b>Total Spending by Accounting Unit</b>	<b>3,437,387</b>	<b>3,527,242</b>	<b>3,870,748</b>	<b>3,821,912</b>	<b>(48,836)</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: CITY COUNCIL  
Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>					
SERVICES		4,030			
MATERIALS AND SUPPLIES		134			
<b>Total Spending by Major Account</b>		<b>4,164</b>			
<b>Spending by Accounting Unit</b>					
21110225 COUNCIL SPECIAL PROJECTS		4,164			
<b>Total Spending by Accounting Unit</b>		<b>4,164</b>			

# Financing Reports

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: CITY COUNCIL  
Fund: CITY GENERAL FUND

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>					
LICENSE AND PERMIT	960	600			
CHARGES FOR SERVICES	113,346	113,159	109,500	108,000	(1,500)
OTHER FINANCING SOURCES	267,555	267,555	267,555	267,555	
<b>Total Financing by Major Account</b>	<b>381,861</b>	<b>381,314</b>	<b>377,055</b>	<b>375,555</b>	<b>(1,500)</b>
<b>Financing by Accounting Unit</b>					
10010100 CITY COUNCIL LEGISLATIVE	381,861	381,314	377,055	375,555	(1,500)
<b>Total Financing by Accounting Unit</b>	<b>381,861</b>	<b>381,314</b>	<b>377,055</b>	<b>375,555</b>	<b>(1,500)</b>



# CITY OF SAINT PAUL

## Financing Plan by Department

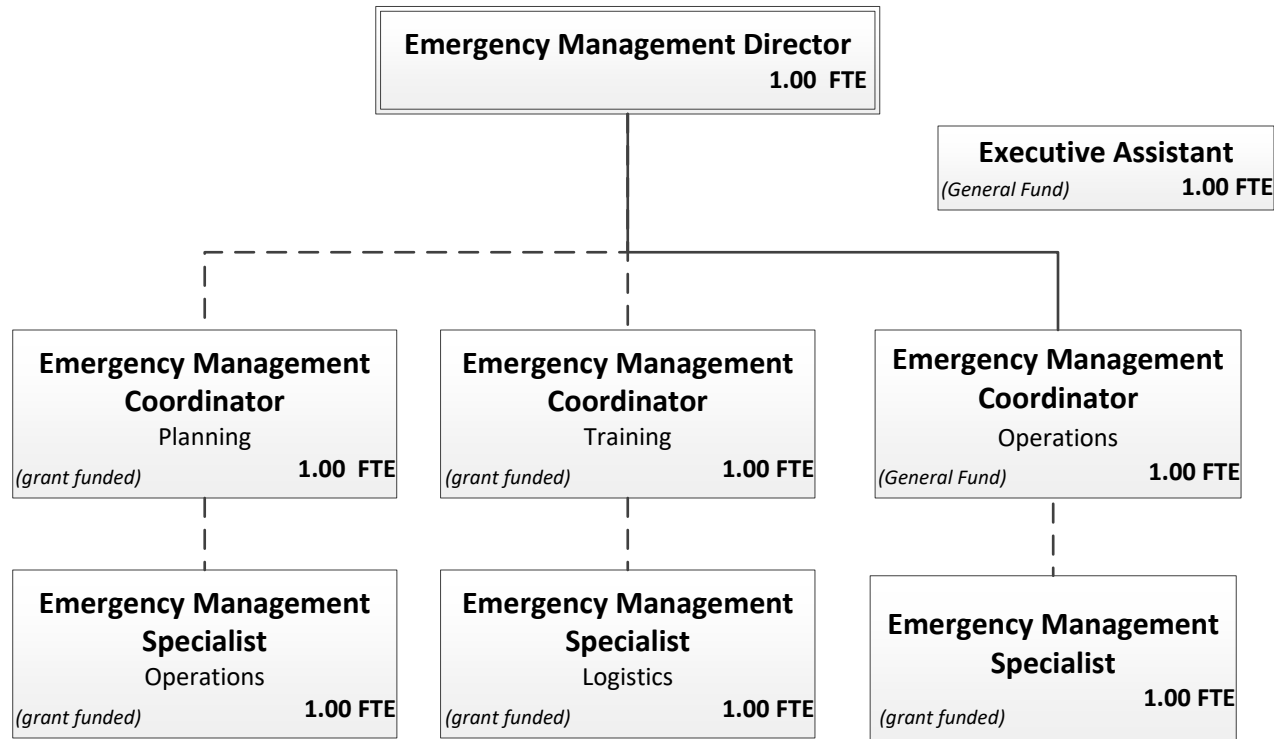
Department: CITY COUNCIL  
Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2021

		2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>						
MISCELLANEOUS REVENUE			23,000			
<b>Total Financing by Major Account</b>			<b>23,000</b>			
<b>Financing by Accounting Unit</b>						
21110225 COUNCIL SPECIAL PROJECTS			23,000			
<b>Total Financing by Accounting Unit</b>			<b>23,000</b>			

# Emergency Management Organization

**Mission:** To save lives, preserve property, and protect the environment during emergencies and disasters through coordinated prevention, protection, preparation, response and recovery actions.



--- Dashed line shows grant-funded

(Total 8.00 FTE)

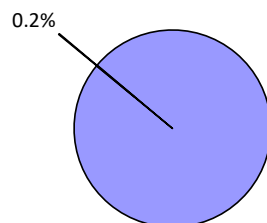
## 2021 Adopted Budget

### Emergency Management Office

#### Department Description:

Emergency Management creates the framework within which communities reduce vulnerability to hazards and cope with disasters. The Department helps create a safe community through building resilience and preparedness for emergencies. Emergency Management maintains all emergency functions to prevent, protect against, mitigate, prepare for, respond to, and recover from consequences and damage resulting from natural, technological, man-made, and terrorism-related emergencies and disasters. Emergency Management is charged with developing plans, procedures, training and exercises for preparing city forces to respond and protect the community. Emergency Management also provides the system, plan, and protocols for multi-agency coordination during large-scale events and incidents. The department provides critical services to other city departments through the creation of plans, obtaining and managing grants, and providing equipment. The department also maintains and operates the city Emergency Operations Center, as well as all plans required by the state and federal laws.

#### **Emergency Management's Portion of General Fund Spending**



#### Department Facts

- Total General Fund Budget: \$ 479,855
- Total Special Fund Budget: \$ 1,503,901
- Total FTEs: 8.00
- The department continues to manage the extensive requirements for Emergency Management. The federal grant programs are administered by the Department of Emergency Management in order to support building and sustaining capabilities within the City of Saint Paul and the Twin Cities region.
- The department manages 47 specific planning requirements from the State of Minnesota. The City's Emergency Operations Plan must address over 100 specific items, including state and federal laws, rules and regulations.
- The department General Fund budget contributes to resources, training, and staff salaries for building capabilities and preparedness throughout the city. Additionally, the budgeted funds are combined with significant Federal and State grant funds to enable Emergency Management functions to be properly staffed, supported and maintained.

#### Department Goals

- Goal 1 - Implement a Community Focused Emergency Management Program.
- Goal 2 - Perform effective grants management and financial administration.
- Goal 3 - Maintain and improve emergency management facilities and infrastructure.
- Goal 4 - Maintain and improve levels of core capabilities performance.
- Goal 5 - Achieve and maintain emergency management accreditation program (EMAP) compliance.

#### Recent Accomplishments

- Led multi-departmental citywide response to COVID-19. Activated the City's Emergency Operations Center for 222 consecutive days. Assisted in developing better processes to perform City Business and account for employees, service needs and community needs.
- Provided logistical support citywide for PPE, sanitization supplies and homeless.
- Multi-agency coordination for numerous incidents and planned events including Winter Carnival, Civil unrest and election support.
- Organized and provided emergency shelter support to homeless, transportation to unsheltered individuals during encampment clearings and worked with vendor to provide mid-day and warm evening meals to various encampments.
- Training and Exercises:
  - o Conducted Multi-Agency Tabletop exercise dealing with Rail Emergencies and Hazardous Materials Response involving --- 58 stakeholders representing --- city, county, state, federal and private agencies.

**2021 Adopted Budget  
Office of Emergency Management**

**Fiscal Summary**

	<u>2019 Actual</u>	<u>2020 Adopted</u>	<u>2021 Adopted</u>	<u>Change</u>	<u>% Change</u>	<u>2020 Adopted FTE</u>	<u>2021 Adopted FTE</u>
<b>Spending</b>							
100: General Fund	460,182	545,493	479,855	(65,638)	-12.0%	3.00	3.00
200: City Grants	803,160	1,572,935	1,503,901	(69,034)	-4.4%	5.00	5.00
<b>Total</b>	<b>1,263,342</b>	<b>2,118,428</b>	<b>1,983,756</b>	<b>(134,672)</b>	<b>-6.4%</b>	<b>8.00</b>	<b>8.00</b>
<b>Financing</b>							
100: General Fund	7,520	100,000	-	(100,000)	-100.0%		
200: City Grants	705,243	1,572,935	1,503,901	(69,034)	-4.4%		
<b>Total</b>	<b>712,763</b>	<b>1,672,935</b>	<b>1,503,901</b>	<b>(169,034)</b>	<b>-10.1%</b>		

**Budget Changes Summary**

The Emergency Management 2021 General Fund budget does not include any staffing adjustments. The primary change is the planned reduction of \$100,000 in one-time funding for the downtown Fusion Center. Additionally, \$15,000 was added to fund siren maintenance. This was offset by a net increase in other current service level adjustments, including salary and benefit costs.

Revenue adjustments reflect the removal of the internal \$100,000 transfer from the HRA Parking Fund to the downtown Fusion Center. This one-time investment was designed to support positions to staff a joint communications center to support safety and security in downtown Saint Paul and was managed through the Downtown Alliance.

Special fund changes include a reduction in the Urban Area Security Initiative grant, which was offset by reductions in salaries, benefits, and consulting fees.

**100: General Fund****Office of Emergency Management****Change from 2020 Adopted****Spending      Financing      FTE****Current Service Level Adjustments**

Current service level adjustments include inflationary increases due to salary and benefit costs, and adjustments of line item budgets to track with recent spending trends.

Current service level adjustments

19,362

-

-

Subtotal:

19,362

-

-

**Mayor's Proposed Changes****Planned Reductions**

The 2021 budget removes one-time funding for a Downtown Fusion Center. This investment was designed to support positions to staff a joint communications center to support safety and security in downtown Saint Paul. It was managed through the Downtown Alliance and used funding from the HRA Parking Fund.

Public service grant to the Downtown Alliance funded by HRA Parking Fund

(100,000)

(100,000)

-

Subtotal:

(100,000)

(100,000)

-

**Adopted Changes****Community Warning Siren System Maintenance**

The department is responsible for operating and maintaining Saint Paul's community warning system. The 2021 adopted budget provides additional funding for the sustainment of City-owned sirens.

Siren system maintenance

15,000

-

-

Subtotal:

15,000

-

-

**Fund 100 Budget Changes Total**

(65,638)

(100,000)

-

**200: City Grants****Office of Emergency Management**

Emergency Management has been successful in obtaining a number of grants to help promote emergency preparedness in Saint Paul.

		Change from 2020 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Current Service Level Adjustments</u></b>				
<b>Grant Changes</b>				
The department receives several grants. Homeland Security, Urban Area Security Initiatives (UASI), Emergency Management Performance Grant (EMPG), and Metropolitan Medical Response System (MMRS) are among those that typically recur, greatly enhancing the City's preparedness capabilities. These totals reflect the net changes in grant spending and revenue.				
Net grant adjustments		(69,034)	(69,034)	-
	Subtotal:	<u>(69,034)</u>	<u>(69,034)</u>	<u>-</u>
<b>Fund 200 Budget Changes Total</b>		<u><u>(69,034)</u></u>	<u><u>(69,034)</u></u>	<u><u>-</u></u>

# Spending Reports

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: EMERGENCY MANAGEMENT  
Fund: CITY GENERAL FUND

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	333,713	380,060	392,876	412,237	19,362
SERVICES	41,292	44,438	40,870	55,870	15,000
MATERIALS AND SUPPLIES	25,855	35,341	11,409	11,409	
PROGRAM EXPENSE			100,000		(100,000)
OTHER FINANCING USES		343	338	339	1
<b>Total Spending by Major Account</b>	<b>400,860</b>	<b>460,182</b>	<b>545,493</b>	<b>479,855</b>	<b>(65,637)</b>
<b>Spending by Accounting Unit</b>					
10021100 EMERGENCY MANAGEMENT	400,860	460,182	545,493	479,855	(65,637)
<b>Total Spending by Accounting Unit</b>	<b>400,860</b>	<b>460,182</b>	<b>545,493</b>	<b>479,855</b>	<b>(65,637)</b>



**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **EMERGENCY MANAGEMENT**  
Fund: **CITY GRANTS**

Budget Year: **2021**

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	499,758	555,969	546,282	525,151	(21,131)
SERVICES	232,757	109,915	418,347	358,766	(59,581)
MATERIALS AND SUPPLIES	293,444	137,276	533,306	544,984	11,678
CAPITAL OUTLAY	554,718		75,000	75,000	
<b>Total Spending by Major Account</b>	<b>1,580,677</b>	<b>803,160</b>	<b>1,572,935</b>	<b>1,503,901</b>	<b>(69,034)</b>
<b>Spending by Accounting Unit</b>					
20021820 URBAN AREA SECURITY INITIATIVE	1,167,079	716,573	1,495,552	1,431,361	(64,191)
20021825 METRO MEDICAL RESPONSE SYSTEM	50,255	25,696	77,383	70,540	(6,843)
20021835 EMERGENCY MGMT PERFORMANCE	29,966	30,000		2,000	2,000
20021840 HOMELAND SECURITY	180,000				
20021845 EMER MGMT PORT SECURITY	110,634	7,722			
20021850 PRE DISASTER MITIGATION GRANT	42,743	20,878			
20021855 RAMSEY COUNTY		2,291			
<b>Total Spending by Accounting Unit</b>	<b>1,580,677</b>	<b>803,160</b>	<b>1,572,935</b>	<b>1,503,901</b>	<b>(69,034)</b>

# Financing Reports

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: **EMERGENCY MANAGEMENT**  
Fund: **CITY GENERAL FUND**

Budget Year: **2021**

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE		428			
CHARGES FOR SERVICES		7,093			
OTHER FINANCING SOURCES			100,000		(100,000)
<b>Total Financing by Major Account</b>		<b>7,520</b>	<b>100,000</b>		<b>(100,000)</b>
<b>Financing by Accounting Unit</b>					
10021100 EMERGENCY MANAGEMENT		7,520	100,000		(100,000)
<b>Total Financing by Accounting Unit</b>		<b>7,520</b>	<b>100,000</b>		<b>(100,000)</b>

# CITY OF SAINT PAUL

## Financing Plan by Department

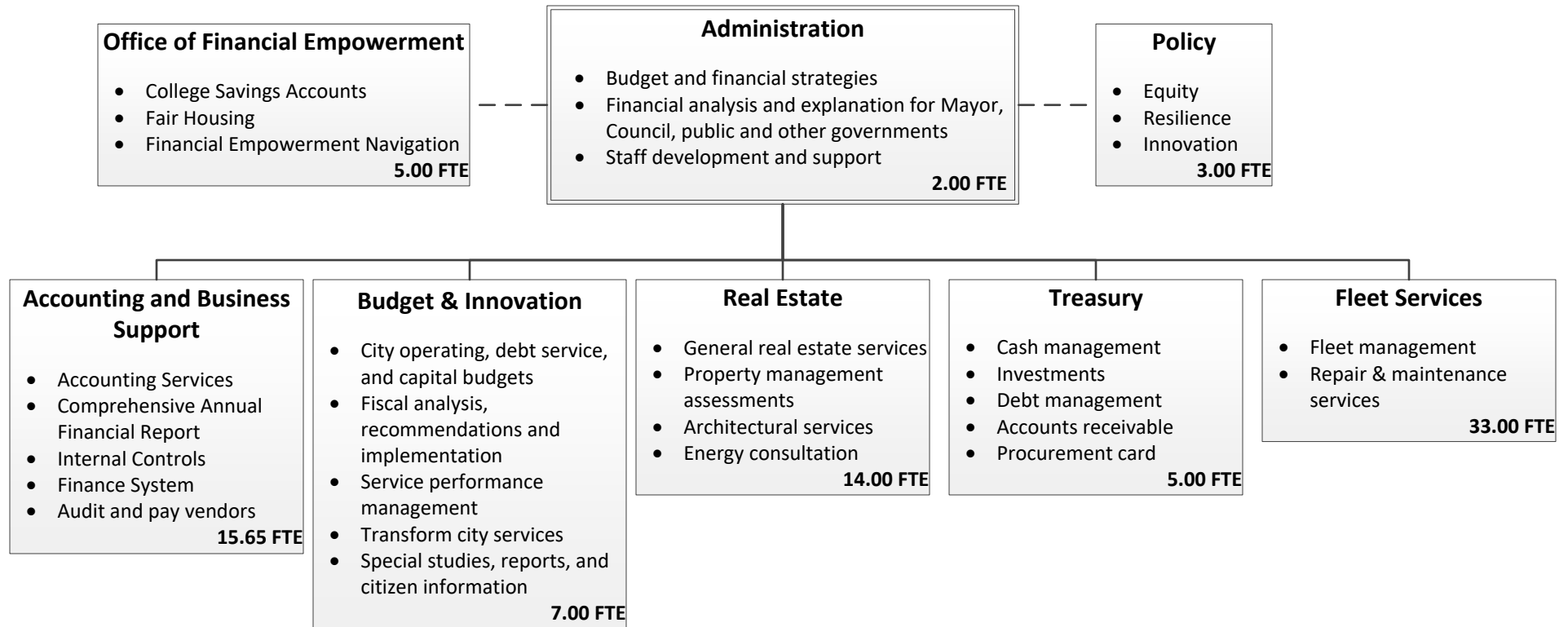
Department: **EMERGENCY MANAGEMENT**  
Fund: **CITY GRANTS**

Budget Year: 2021

		2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>						
INTERGOVERNMENTAL REVENUE		1,677,385	705,243	1,495,552	1,433,361	(62,191)
OTHER FINANCING SOURCES				77,383	70,540	(6,843)
<b>Total Financing by Major Account</b>		<b>1,677,385</b>	<b>705,243</b>	<b>1,572,935</b>	<b>1,503,901</b>	<b>(69,034)</b>
<b>Financing by Accounting Unit</b>						
20021820	URBAN AREA SECURITY INITIATIVE	1,317,002	648,686	1,495,552	1,431,361	(64,191)
20021825	METRO MEDICAL RESPONSE SYSTEM			77,383	70,540	(6,843)
20021835	EMERGENCY MGMT PERFORMANCE	40,279	6,722		2,000	2,000
20021840	HOMELAND SECURITY	180,000				
20021845	EMER MGMT PORT SECURITY	110,634	7,722			
20021850	PRE DISASTER MITIGATION GRANT	29,470	39,822			
20021855	RAMSEY COUNTY		2,291			
<b>Total Financing by Accounting Unit</b>		<b>1,677,385</b>	<b>705,243</b>	<b>1,572,935</b>	<b>1,503,901</b>	<b>(69,034)</b>

# Financial Services

**Mission:** Manage the City's financial resources and assets to ensure taxpayers' confidence, the organization's effectiveness and the City's fiscal integrity.



**(Total 84.65 FTE)**

2.45 FTE included in this total are budgeted in Debt Service

## 2021 Adopted Budget Office of Financial Services

### Department Description:

The Office of Financial Services (OFS) plays a vital role in supporting city operations.

**Budget and Innovation** prepares, implements and monitors annual operating, debt service and capital budgets; provides fiscal analysis and projections for the Mayor and City Council; champions new ideas to improve results for Saint Paul by providing coaching, management consulting, and guidance via innovation strategies, tools, and initiatives.

**Accounting and Business Support** ensures that all financial transactions and accounting practices conform to generally accepted accounting principles, state law, and city administrative code and policies; provides business support related to the implementation, administration and maintenance of the City's financial management system.

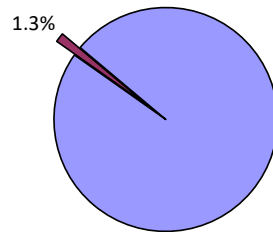
**Treasury** manages the City's cash resources and invests funds to earn a market rate of return; manages the City's debt portfolio to ensure competitive interest rates and timely repayment; and administers the City's accounts receivable and procurement card functions.

**Real Estate Management Services** provides property acquisition and disposal services, property management, facility design, space planning, and construction management; facilitates energy conservation efforts; and processes assessment approvals, billings, and collections.

**Fleet Management** maintains the physical health of the city fleet vehicles through provision of repair, maintenance, management, acquisition, and disposal services.

**Office of Financial Empowerment (OFE)** improves financial health and community wealth for city residents by advancing economic justice strategies, including: college savings accounts, guaranteed income, fair housing, fine and fee justice, and financial capability programming.

### **Financial Services' Portion of General Fund Spending**



### Department Facts

- Total General Fund Budget: \$ 4,184,409
- Total Special Fund Budget: \$ 40,337,279
- Total FTEs: 82.2
- Saint Paul's operating, capital and debt service budgets total over \$690 million.
- Saint Paul is one of 424 municipalities nationally with a AAA bond rating from S&P.
- OFS manages over \$300 million of cash balances and \$500 million debt portfolio.
- OFS processed over \$439 million in vendor payments in 2019.
- OFS annually processes \$35m+ in assessment and service charges against 83,000 parcels of land.

### Department Goals

- Provide effective financial operations support citywide
- Ensure City budgets are well managed and forward-looking
- Ensure City's debt is well-managed
- Engage the public through accessible information and meaningful outreach
- Provide excellent customer service to Mayor's Office and other City departments
- Effectively manage citywide assets
- OFS reflects the diversity of the city we serve.

### Recent Accomplishments

- Received the Government Finance Officers Association (GFOA) Certificate of Achievement for excellence in reporting for the 42nd consecutive year.
- Maintained the City's AAA bond rating from Standard and Poor's and Fitch Ratings.
- Continued implementation of the City's redesigned capital improvement budgeting process, which focuses on equity and inclusion, strategic investments, and fiscal responsibility.
- Implemented state of the art fleet vehicle tracking solution; upgraded citywide fuel dispensing hardware at 8 fuel sites; successfully began first stage of fleet vehicle electrification project.
- Installed new LED lighting and other energy-saving building improvements in city libraries, fire stations and some parks facilities and grounds under the \$5 Million Green Energy Loan Program.
- In response to COVID-19, managed the selection, purchase and installation of air purification equipment in all city buildings housing staff or providing services to the public.
- Completed 50+ renovation, capital maintenance and space planning projects in facilities.
- Upgraded and continued optimization of the City's ERP system to a new cloud based version with greater functionality.
- In 2020, OFE enrolled 3,000+ babies in CollegeBound Saint Paul, passed a tenant protection policy agenda impacting 150,000 Saint Paul renters, and launched and enrolled 150 families in the People's Prosperity Guaranteed Income program.

**2021 Adopted Budget  
Office of Financial Services**

**Fiscal Summary**

	<b>2019 Actual</b>	<b>2020 Adopted</b>	<b>2021 Adopted</b>	<b>Change</b>	<b>% Change</b>	<b>2020 Adopted FTE</b>	<b>2021 Adopted FTE</b>
<b>Spending</b>							
100: General Fund	3,398,179	4,504,625	4,184,409	(320,216)	-7.1%	31.80	28.95
200: City Grants	58,596	763,174	988,883	225,709	29.6%	-	1.00
211: General Govt Special Projects	2,365,004	3,420,670	2,563,147	(857,523)	-25.1%	-	-
215: Assessments	4,422,221	6,673,173	7,156,874	483,701	7.2%	1.00	-
700: Internal Borrowing	2,413,845	8,512,599	8,613,194	100,595	1.2%	-	-
710: Central Service Internal	7,296,522	7,085,651	7,609,105	523,454	7.4%	20.55	20.25
731: Fleet Services	9,292,509	11,745,764	13,406,076	1,660,312	14.1%	32.00	32.00
<b>Total</b>	<b>29,246,876</b>	<b>42,705,655</b>	<b>44,521,688</b>	<b>1,816,033</b>	<b>4.3%</b>	<b>85.35</b>	<b>82.20</b>
<b>Financing</b>							
100: General Fund	434,775	547,609	529,323	(18,286)	-3.3%		
200: City Grants	98,801	763,174	988,883	225,709	29.6%		
211: General Govt Special Projects	2,365,004	3,420,670	2,563,147	(857,523)	-25.1%		
215: Assessments	6,631,563	6,673,173	7,156,874	483,701	7.2%		
700: Internal Borrowing	732,816	8,512,599	8,613,194	100,595	1.2%		
710: Central Service Internal	7,741,795	7,085,651	7,609,105	523,454	7.4%		
731: Fleet Services	11,033,450	11,745,764	13,406,076	1,660,312	14.1%		
<b>Total</b>	<b>29,038,204</b>	<b>38,748,640</b>	<b>40,866,602</b>	<b>2,117,962</b>	<b>5.5%</b>		

**Budget Changes Summary**

The 2021 OFS General Fund budget includes the permanent reduction of 4.15 FTEs: 1 vacant Deputy Director, 1 vacant Cash Analyst, 1 vacant Senior Innovation Analyst, 1 vacant Innovation Manager, and a partial reduction (0.15 FTE) of an Accountant IV. The General Fund budget also includes a reduction in non-salary spending and a reduction in database expenses for CollegeBound Saint Paul in the Office of Financial Empowerment. Other General Fund changes include shifting 1.3 FTE in accounting from a special fund to the General Fund. This change is budget neutral, as revenue from the special funds these accounting services support is also transferred to the General Fund. The 2021 budget also includes one-time funding for Tenant Protections in the Office of Financial Empowerment.

The 2021 OFS special fund budget includes a decrease in estimated hotel/motel tax collections based on COVID-related impacts. It includes planned reductions of one-time investments, grant updates, and current service level adjustments. Changes to the 2021 grant budget recognize an amendment to the 2020 budget converting professional services funding for a Financial Capability Program Manager position in the Office of Financial Empowerment to a full time employee (1.0 FTE). The 2021 budget also includes financing for fleet vehicles and equipment.

		Change from 2020 Adopted		
		Spending	Financing	FTE
<b><u>Current Service Level Adjustments</u></b>				
Current service level adjustments include shifting 1.3 FTE in accounting from special funds to the General Fund. This change is budget neutral, as revenue from the special funds these accounting services support is also transferred to the General Fund.				
Staffing adjustment		182,488	182,488	1.30
Other current service level adjustments		129,284	(200,774)	-
	Subtotal:	311,772	(18,286)	1.30
<b><u>Mayor's Proposed Changes</u></b>				
<b>Planned Reduction</b>				
The 2020 budget included one-time funding for the Office of Financial Empowerment to accelerate scaling the BankON accreditation process. The 2021 budget removes this one-time item.				
General professional services		(30,000)	-	-
	Subtotal:	(30,000)	-	-
<b>Staffing Adjustment</b>				
The 2021 budget removes 4.15 FTEs: 1 vacant Deputy Director, 1 vacant Cash Analyst, 1 vacant Senior Innovation Analyst, 1 vacant Innovation Manager, and a partial reduction (0.15 FTE) of an Accountant IV.				
Staffing adjustment		(592,860)	-	(4.15)
	Subtotal:	(592,860)	-	(4.15)
<b>Non-Staffing Adjustment</b>				
The 2021 budget includes reductions in services and materials budgets for the department, including the Office of Financial Empowerment.				
General professional services		(48,020)	-	-
Database expenses for CollegeBound Saint Paul in the Office of Financial Empowerment		(36,108)	-	-
	Subtotal:	(84,128)	-	-
<b><u>Adopted Changes</u></b>				
<b>Tenant Protections</b>				
The 2021 budget includes one-time funding for the Office of Financial Empowerment related to the new tenant protections ordinance.				
General Professional Services in the Office of Financial Empowerment		75,000	-	-
	Subtotal:	75,000	-	-
<b>Fund 100 Budget Changes Total</b>		(320,216)	(18,286)	(2.85)



**200: City Grants****Office of Financial Services**

Budgets for grants administered by OFS are included in the City Grants Fund.

		Change from 2020 Adopted		
		Spending	Financing	FTE
<b><u>Current Service Level Adjustments</u></b>				
Current service level adjustments include changes to grant-funded spending and revenue and also recognize an amendment to the 2020 budget converting professional services funding for a Financial Capability Program Manager position in the Office of Financial Empowerment to a full time employee (1.0 FTE)				
Grant adjustments		(659,403)	(659,403)	-
Financial Capability Program Manager		-	-	1.00
	Subtotal:	(659,403)	(659,403)	1.00
<b><u>Adopted Changes</u></b>				
<b>Grant Adjustments</b>				
Multiple grants funded in the 2020 budget will carry remaining balances and spending authority into the 2021 budget.				
Office of Financial Empowerment (OFE) grants		885,112	885,112	-
	Subtotal:	885,112	885,112	-
<b>Fund 200 Budget Changes Total</b>		<b>225,709</b>	<b>225,709</b>	<b>1.00</b>

**211: General Govt Special Projects****Office of Financial Services**

OFS budgets the portion of revenues from the tax on hotel and motel rooms that is transferred to Visit Saint Paul in the General Govt Special Projects Fund.

		<b>Change from 2020 Adopted</b>		
		<b><u>Spending</u></b>	<b><u>Financing</u></b>	<b><u>FTE</u></b>
<b><u>Current Service Level Adjustments</u></b>				
The 2021 budget includes a decrease in estimated hotel/motel tax collections based on impacts of the COVID pandemic.				
Hotel/motel tax		(825,148)	(825,148)	-
	Subtotal:	(825,148)	(825,148)	-
<b><u>Mayor's Proposed Changes</u></b>				
<b>Planned Reduction</b>				
The 2020 budget included one-time resources from the Parking Fund for the Official of Financial Empowerment's implementation of the Returning Home pilot. The 2021 budget removes these one-time resources.				
Returning Home pilot funding		(110,000)	(110,000)	-
	Subtotal:	(110,000)	(110,000)	-
<b><u>Adopted Changes</u></b>				
<b>Returning Home Pilot</b>				
Unused funding for the Returning Home pilot for the Office of Financial Empowerment will carry forward into the 2021 budget.				
Returning Home pilot		77,625	77,625	-
	Subtotal:	77,625	77,625	-
<b>Fund 211 Budget Changes Total</b>		<b>(857,523)</b>	<b>(857,523)</b>	<b>-</b>

**215: Assessments****Office of Financial Services**

The Assessment Fund serves as a repository for summary nuisance abatement, certificates of occupancy, and street construction assessments. Property owners are assessed for improvements that benefit their property.

		<b>Change from 2020 Adopted</b>		
		<b><u>Spending</u></b>	<b><u>Financing</u></b>	<b><u>FTE</u></b>
<b><u>Current Service Level Adjustments</u></b>				
Current service level adjustments include shifting 1 FTE in accounting from Fund 215 to the General Fund. This change is budget neutral, as revenue from the special fund these accounting services support is also transferred to the General Fund.				
Staffing adjustment		(138,607)	-	(1.00)
Transfer to the General Fund		138,607	-	-
Other current service level adjustments		483,701	483,701	-
	Subtotal:	483,701	483,701	(1.00)
<b>Fund 215 Budget Changes Total</b>		<b>483,701</b>	<b>483,701</b>	<b>(1.00)</b>

**700: Internal Borrowing****Office of Financial Services**

Budgets for projects funded through internal borrowing.

		<b>Change from 2020 Adopted</b>		
		<b><u>Spending</u></b>	<b><u>Financing</u></b>	<b><u>FTE</u></b>
<b><u>Current Service Level Adjustments</u></b>				
The 2021 budget includes internal loans for the Robert Pira Trail. Other minor adjustments to internal loans are also included.				
Current Service Level Adjustments		100,595	100,595	-
	Subtotal:	100,595	100,595	-
<b>Fund 700 Budget Changes Total</b>		<b>100,595</b>	<b>100,595</b>	<b>-</b>

**710: Central Service Internal****Office of Financial Services**

Budget for OFS's Real Estate division and portions of the Business Support and Treasury sections are housed in the Central Services Internal Fund.

		Change from 2020 Adopted		
		Spending	Financing	FTE
<b><u>Current Service Level Adjustments</u></b>				
Current service level adjustments include shifting 0.3 FTE in accounting from Fund 710 to the General Fund. This change is budget neutral, as revenue from the special fund these accounting services support is also transferred to the General Fund.				
Staffing adjustment		(43,882)	-	(0.30)
Transfer to the General Fund		43,882	-	-
Other current service level changes		155,606	173,454	-
	Subtotal:	155,606	173,454	(0.30)
<b><u>Mayor's Proposed Changes</u></b>				
<b>Staffing adjustment</b>				
The 2021 budget includes shifting one Accounting Technician III from the General Fund to the Central Service Internal Fund and shifting one Cash Analyst from the Central Service Internal Fund to the General Fund, resulting in an small decrease in personnel spending in the General Fund.				
Accounting Technician III from General Fund		120,185	-	1.00
Cash Analyst to General Fund		(102,337)	-	(1.00)
	Subtotal:	17,848	-	-
<b><u>Adopted Changes</u></b>				
<b>Chief Equity Officer adjustments</b>				
The 2021 budget includes a one-time reclassification of a portion of the Chief Equity Officer employee expenses to be used for equity training purposes.				
Chief Equity Officer employee expenses		(92,223)	-	-
General professional services		92,223	-	-
	Subtotal:	-	-	-
<b>Project Carryforward</b>				
Unspent funds for safety improvement project in City Hall Annex will carry forward into the 2021 budget.				
General professional services		350,000	350,000	-
	Subtotal:	350,000	350,000	-
<b>Fund 710 Budget Changes Total</b>		<b>523,454</b>	<b>523,454</b>	<b>(0.30)</b>

**731: Fleet Services****Office of Financial Services**

Budget for citywide centralized Fleet Services.

		Change from 2020 Adopted		
		Spending	Financing	FTE
<u>Current Service Level Adjustments</u>		275,312	275,312	-
Subtotal:		275,312	275,312	-
<u>Adopted Changes</u>				
<b>Fleet Capital</b>				
The 2021 budget includes financing for new fleet vehicles and equipment funded by new debt issuance.				
Fleet equipment		1,357,121	-	-
Cost of debt issuance		27,879	-	-
Debt issuance		-	1,385,000	-
Subtotal:		1,385,000	1,385,000	-
<b>Fund 731 Budget Changes Total</b>		1,660,312	1,660,312	-

# Spending Reports

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **FINANCIAL SERVICES**  
Fund: **CITY GENERAL FUND**

Budget Year: **2021**

	<b>2018 Actuals</b>	<b>2019 Actuals</b>	<b>2020 Adopted</b>	<b>2021 Adopted</b>	<b>Change From 2020 Adopted</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	3,097,826	3,040,712	3,901,690	3,620,783	(280,907)
SERVICES	609,382	302,600	501,626	498,606	(3,020)
MATERIALS AND SUPPLIES	16,137	51,680	97,917	61,809	(36,108)
OTHER FINANCING USES		3,186	3,392	3,211	(181)
<b>Total Spending by Major Account</b>	<b>3,723,345</b>	<b>3,398,179</b>	<b>4,504,625</b>	<b>4,184,409</b>	<b>(320,216)</b>
<b>Spending by Accounting Unit</b>					
10013100 FINANCIAL SERVICES	2,506,149	2,447,104	2,795,289	2,666,491	(128,798)
10013110 ERP OPERATIONS	944,448	660,263	889,142	683,207	(205,936)
10013120 INTEREST POOL	237,748		200,000	200,000	
10013200 FINANCIAL EMPOWERMENT		240,813	555,193	569,711	14,518
10013205 GOVT RESPONSIVENESS PROGRAM			20,000	20,000	
10013210 PROMOTE ST PAUL CITY FUNDING	35,000	50,000	45,000	45,000	
<b>Total Spending by Accounting Unit</b>	<b>3,723,345</b>	<b>3,398,179</b>	<b>4,504,625</b>	<b>4,184,409</b>	<b>(320,216)</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: FINANCIAL SERVICES  
Fund: CITY GRANTS

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE				103,771	103,771
SERVICES	116,108	54,751	763,174	885,112	121,938
MATERIALS AND SUPPLIES	408	2,852			
ADDITIONAL EXPENSES		993			
<b>Total Spending by Major Account</b>	<b>116,516</b>	<b>58,596</b>	<b>763,174</b>	<b>988,883</b>	<b>225,709</b>
<b>Spending by Accounting Unit</b>					
20013700 OFS FINANCIAL EMPOWERMENT GRAN	49,658	57,038	763,174	988,883	225,709
20013800 INNOVATION INITIATIVES	66,858	1,559			
<b>Total Spending by Accounting Unit</b>	<b>116,516</b>	<b>58,596</b>	<b>763,174</b>	<b>988,883</b>	<b>225,709</b>



**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: FINANCIAL SERVICES  
Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>					
SERVICES			666,620	634,245	(32,375)
ADDITIONAL EXPENSES	2,153,352	2,365,004	2,754,050	1,928,902	(825,148)
<b>Total Spending by Major Account</b>	<b>2,153,352</b>	<b>2,365,004</b>	<b>3,420,670</b>	<b>2,563,147</b>	<b>(857,523)</b>
<b>Spending by Accounting Unit</b>					
21113210 SOCCER STADIUM SITE OPERATIONS			556,620	556,620	
21113215 VISIT SAINT PAUL CITY FUNDING	2,153,352	2,365,004	2,754,050	1,928,902	(825,148)
21113220 RETURNING HOME ST. PAUL			110,000	77,625	(32,375)
<b>Total Spending by Accounting Unit</b>	<b>2,153,352</b>	<b>2,365,004</b>	<b>3,420,670</b>	<b>2,563,147</b>	<b>(857,523)</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: FINANCIAL SERVICES  
Fund: ASSESSMENT FINANCING

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	132,423	136,668	141,758	165	(141,593)
SERVICES	2,248,347	2,164,993	2,085,679	2,912,529	826,850
MATERIALS AND SUPPLIES			3,500	3,500	
PROGRAM EXPENSE			1,700,000	1,250,000	(450,000)
OTHER FINANCING USES	2,873,286	2,120,560	2,742,235	2,990,680	248,445
<b>Total Spending by Major Account</b>	<b>5,254,055</b>	<b>4,422,221</b>	<b>6,673,173</b>	<b>7,156,874</b>	<b>483,701</b>
<b>Spending by Accounting Unit</b>					
21513300 LOCAL IMPROVEMENT ASMTS	5,254,055	4,422,189	6,673,173	7,156,874	483,701
21513310 DISEASED TREE ASSESSMENTS		18			
21513315 DOWNTOWN FACADE PROGRAM		13			
<b>Total Spending by Accounting Unit</b>	<b>5,254,055</b>	<b>4,422,221</b>	<b>6,673,173</b>	<b>7,156,874</b>	<b>483,701</b>

# CITY OF SAINT PAUL

## Spending Plan by Department

Department: FINANCIAL SERVICES  
Fund: INTERNAL BORROWING

Budget Year: 2021

		2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>						
SERVICES		1,271	1,672			
DEBT SERVICE		106,023	2,236,975	8,350,074	8,450,669	100,595
OTHER FINANCING USES		162,525	175,198	162,525	162,525	
<b>Total Spending by Major Account</b>		<b>269,819</b>	<b>2,413,845</b>	<b>8,512,599</b>	<b>8,613,194</b>	<b>100,595</b>
<b>Spending by Accounting Unit</b>						
70013701	WEST MIDWAY TIF LOAN	250,000	250,000	250,000	250,000	
70013705	FRIENDS OF SPPL LOAN	1				
70013706	ENERGY INITIATIVE LOANS	19,818	14,345	987,599	992,194	4,595
70013710	SNELLING MIDWAY REMEDIATION		768,500	875,000	107,000	(768,000)
70013712	GREEN ENERGY LOANS			5,000,000	5,000,000	
70013713	ROBERT PIRAM TRAIL			1,400,000	1,400,000	
70013714	Changsha China Friendship Garden		240,000			
70013716	Snelling-Midway District Stormwater		1,141,000		864,000	864,000
<b>Total Spending by Accounting Unit</b>		<b>269,819</b>	<b>2,413,845</b>	<b>8,512,599</b>	<b>8,613,194</b>	<b>100,595</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: FINANCIAL SERVICES  
Fund: CENTRAL SERVICE FUND

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	1,606,735	2,034,119	2,662,157	2,591,945	(70,212)
SERVICES	1,976,434	2,041,562	2,848,533	3,366,182	517,649
MATERIALS AND SUPPLIES	353,938	345,909	407,638	432,138	24,500
PROGRAM EXPENSE	500	315	10,100	10,100	
ADDITIONAL EXPENSES	306				
CAPITAL OUTLAY	1,129,318	237,822	113,036	113,036	
DEBT SERVICE	525,985		180,000	188,000	8,000
OTHER FINANCING USES	2,077,167	2,636,795	864,187	907,705	43,518
<b>Total Spending by Major Account</b>	<b>7,670,384</b>	<b>7,296,522</b>	<b>7,085,651</b>	<b>7,609,105</b>	<b>523,455</b>
<b>Spending by Accounting Unit</b>					
71013205 ERP MAINTENANCE	3,467,881	3,414,569	2,531,250	2,531,250	
71013305 TREASURY FISCAL SERVICE	619,392	747,356	803,073	812,703	9,631
71013405 DESIGN GROUP	298,021	357,309	472,721	482,660	9,939
71013410 CITY HALL ANNEX	2,195,545	1,404,817	1,529,124	2,002,435	473,311
71013415 RE ADMIN AND SERVICE FEES	939,036	906,334	1,053,746	1,081,794	28,048
71013420 ENERGY INITIATIVES COORDINATOR	147,197	169,187	165,287	165,173	(114)
71013425 ENERGY INITIATIVE PROJECTS	3,311				
71013430 CHIEF OFFICERS		296,950	530,449	533,090	2,640
<b>Total Spending by Accounting Unit</b>	<b>7,670,384</b>	<b>7,296,522</b>	<b>7,085,651</b>	<b>7,609,105</b>	<b>523,455</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **FINANCIAL SERVICES**  
Fund: **FLEET SERVICES**

Budget Year: **2021**

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	2,179,587	3,207,183	3,298,911	3,679,383	380,472
SERVICES	859,516	1,078,917	2,616,747	2,575,002	(41,746)
MATERIALS AND SUPPLIES	2,279,187	2,442,577	2,787,482	2,787,482	
CAPITAL OUTLAY	183,994	1,733,902	2,387,570	3,661,374	1,273,804
DEBT SERVICE	908,570	833,357	644,505	692,903	48,398
OTHER FINANCING USES	1,108,883	(3,427)	10,548	9,932	(616)
<b>Total Spending by Major Account</b>	<b>7,519,738</b>	<b>9,292,509</b>	<b>11,745,764</b>	<b>13,406,076</b>	<b>1,660,312</b>
<b>Spending by Accounting Unit</b>					
73113700 FLEET SERVICES	7,519,738	9,292,509	11,745,764	13,406,076	1,660,312
<b>Total Spending by Accounting Unit</b>	<b>7,519,738</b>	<b>9,292,509</b>	<b>11,745,764</b>	<b>13,406,076</b>	<b>1,660,312</b>

# Financing Reports

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: FINANCIAL SERVICES  
Fund: CITY GENERAL FUND

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>					
TAXES	155,000	155,000	155,000	155,000	
CHARGES FOR SERVICES	75,620	78,207	50,700	50,700	
INVESTMENT EARNINGS	237,748	200,000	200,000		(200,000)
MISCELLANEOUS REVENUE	20	1,569	20,000	20,000	
OTHER FINANCING SOURCES			121,909	303,623	181,714
<b>Total Financing by Major Account</b>	<b>468,389</b>	<b>434,775</b>	<b>547,609</b>	<b>529,323</b>	<b>(18,286)</b>
<b>Financing by Accounting Unit</b>					
10013100 FINANCIAL SERVICES	75,640	78,872	50,700	233,188	182,488
10013110 ERP OPERATIONS					
10013120 INTEREST POOL	237,748	200,000	200,000		(200,000)
10013200 FINANCIAL EMPOWERMENT		903	121,909	121,135	(774)
10013205 GOVT RESPONSIVENESS PROGRAM			20,000	20,000	
10013210 PROMOTE ST PAUL CITY FUNDING	155,000	155,000	155,000	155,000	
<b>Total Financing by Accounting Unit</b>	<b>468,389</b>	<b>434,775</b>	<b>547,609</b>	<b>529,323</b>	<b>(18,286)</b>

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: **FINANCIAL SERVICES**  
Fund: **CITY GRANTS**

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE			650,000	988,883	338,883
MISCELLANEOUS REVENUE	81,000	98,801	113,174		(113,174)
<b>Total Financing by Major Account</b>	<b>81,000</b>	<b>98,801</b>	<b>763,174</b>	<b>988,883</b>	<b>225,709</b>
<b>Financing by Accounting Unit</b>					
20013700 OFS FINANCIAL EMPOWERMENT GRAN	81,000	98,801	763,174	988,883	225,709
<b>Total Financing by Accounting Unit</b>	<b>81,000</b>	<b>98,801</b>	<b>763,174</b>	<b>988,883</b>	<b>225,709</b>



# CITY OF SAINT PAUL

## Financing Plan by Department

Department: **FINANCIAL SERVICES**  
Fund: **GENERAL GOVT SPECIAL PROJECTS**

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>					
TAXES	2,426,837	2,365,004	2,754,050	1,928,902	(825,148)
MISCELLANEOUS REVENUE			556,620	556,620	
OTHER FINANCING SOURCES			110,000	77,625	(32,375)
<b>Total Financing by Major Account</b>	<b>2,426,837</b>	<b>2,365,004</b>	<b>3,420,670</b>	<b>2,563,147</b>	<b>(857,523)</b>
<b>Financing by Accounting Unit</b>					
21113210 SOCCER STADIUM SITE OPERATIONS			556,620	556,620	
21113215 VISIT SAINT PAUL CITY FUNDING	2,426,837	2,365,004	2,754,050	1,928,902	(825,148)
21113220 RETURNING HOME ST. PAUL			110,000	77,625	(32,375)
<b>Total Financing by Accounting Unit</b>	<b>2,426,837</b>	<b>2,365,004</b>	<b>3,420,670</b>	<b>2,563,147</b>	<b>(857,523)</b>

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: **FINANCIAL SERVICES**  
Fund: **ASSESSMENT FINANCING**

Budget Year: **2021**

		2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>						
ASSESSMENTS		6,954,942	6,648,544	6,715,000	6,190,000	(525,000)
MISCELLANEOUS REVENUE		(34,085)	(16,981)	(30,000)	(20,000)	10,000
OTHER FINANCING SOURCES				(11,827)	986,874	998,701
<b>Total Financing by Major Account</b>		<b>6,920,857</b>	<b>6,631,563</b>	<b>6,673,173</b>	<b>7,156,874</b>	<b>483,701</b>
<b>Financing by Accounting Unit</b>						
21513300	LOCAL IMPROVEMENT ASMTS	6,811,279	6,529,971	6,673,173	7,156,874	483,701
21513310	DISEASED TREE ASSESSMENTS	11,101	8,698			
21513315	DOWNTOWN FACADE PROGRAM	67,336	62,610			
21513320	FIRE PROTECTION SYSTEMS	31,141	30,285			
<b>Total Financing by Accounting Unit</b>		<b>6,920,857</b>	<b>6,631,563</b>	<b>6,673,173</b>	<b>7,156,874</b>	<b>483,701</b>

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: **FINANCIAL SERVICES**  
Fund: **INTERNAL BORROWING**

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	250,000	250,000	250,000	250,000	
INVESTMENT EARNINGS	111,562	9,954	24,417		(24,417)
OTHER FINANCING SOURCES	1,511,721	472,862	8,238,181	8,363,194	125,013
<b>Total Financing by Major Account</b>	<b>1,873,283</b>	<b>732,816</b>	<b>8,512,599</b>	<b>8,613,194</b>	<b>100,595</b>
<b>Financing by Accounting Unit</b>					
70013701 WEST MIDWAY TIF LOAN	325,644	262,500	250,000	250,000	
70013704 LOWERTOWN BALLPARK LOAN	236,842	152,282			
70013705 FRIENDS OF SPPL LOAN	1,038,608				
70013706 ENERGY INITIATIVE LOANS	47,915	40,387	987,599	992,194	4,595
70013709 OTC PHONES	224,275	192,306			
70013710 SNELLING MIDWAY REMEDIATION		87,708	875,000	107,000	(768,000)
70013712 GREEN ENERGY LOANS			5,000,000	5,000,000	
70013713 ROBERT PIRAM TRAIL			1,400,000	1,400,000	
70013714 Changsha China Friendship Garden					
70013715 CHA Exterior Restoration					
70013716 Snelling-Midway District Stormwater		(2,367)		864,000	864,000
<b>Total Financing by Accounting Unit</b>	<b>1,873,283</b>	<b>732,816</b>	<b>8,512,599</b>	<b>8,613,194</b>	<b>100,595</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **FINANCIAL SERVICES**  
Fund: **CENTRAL SERVICE FUND**

Budget Year: **2021**

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>					
LICENSE AND PERMIT	10,200	7,200	15,000	15,000	
CHARGES FOR SERVICES	6,856,560	7,007,457	6,768,624	6,729,123	(39,501)
MISCELLANEOUS REVENUE	7,475	76,074			
OTHER FINANCING SOURCES	408,187	651,064	302,027	864,982	562,955
<b>Total Financing by Major Account</b>	<b>7,282,422</b>	<b>7,741,795</b>	<b>7,085,651</b>	<b>7,609,105</b>	<b>523,454</b>
<b>Financing by Accounting Unit</b>					
71013205 ERP MAINTENANCE	3,489,564	3,338,000	2,531,250	2,531,250	
71013305 TREASURY FISCAL SERVICE	605,630	680,208	803,073	812,703	9,630
71013405 DESIGN GROUP	236,453	202,633	472,721	482,660	9,939
71013410 CITY HALL ANNEX	2,023,930	2,060,865	1,529,125	2,002,435	473,310
71013415 RE ADMIN AND SERVICE FEES	777,273	768,178	1,053,746	1,081,794	28,048
71013420 ENERGY INITIATIVES COORDINATOR	149,572	170,849	165,287	165,173	(114)
71013430 CHIEF OFFICERS		521,063	530,449	533,090	2,641
<b>Total Financing by Accounting Unit</b>	<b>7,282,422</b>	<b>7,741,795</b>	<b>7,085,651</b>	<b>7,609,105</b>	<b>523,454</b>

# CITY OF SAINT PAUL

## Financing Plan by Department

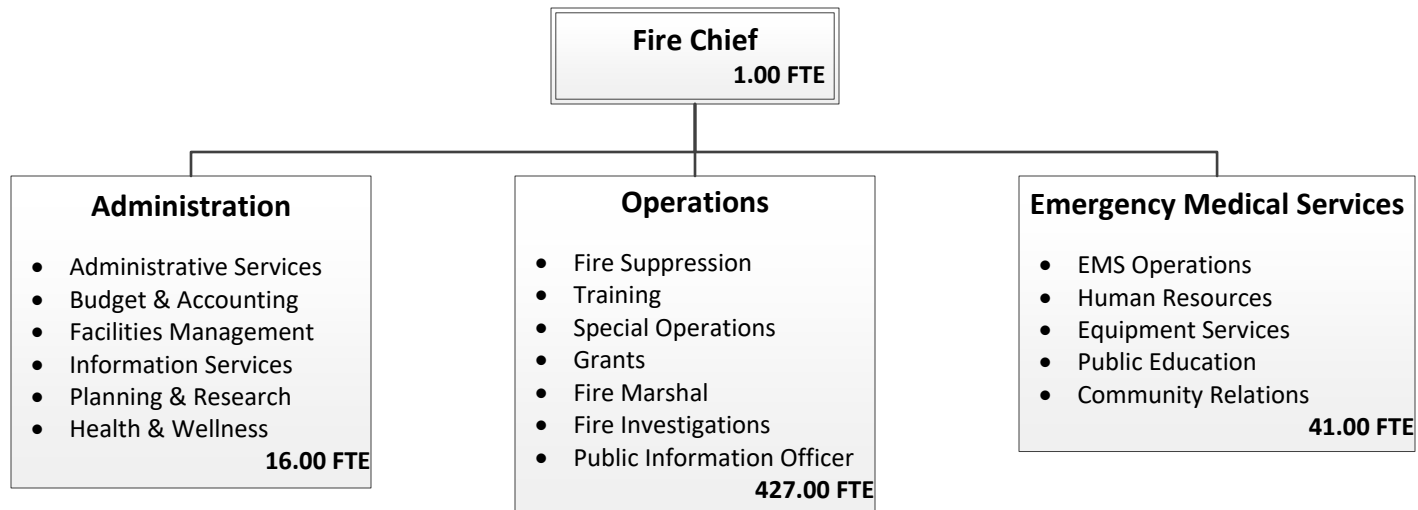
Department: **FINANCIAL SERVICES**  
Fund: **FLEET SERVICES**

Budget Year: **2021**

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	153,803				
CHARGES FOR SERVICES	5,899,195	6,741,961	7,938,755	8,320,818	382,063
MISCELLANEOUS REVENUE	67,656	31,108	114,250	7,500	(106,750)
OTHER FINANCING SOURCES	2,630,859	4,260,381	3,692,758	5,077,758	1,385,000
<b>Total Financing by Major Account</b>	<b>8,751,513</b>	<b>11,033,450</b>	<b>11,745,763</b>	<b>13,406,076</b>	<b>1,660,313</b>
<b>Financing by Accounting Unit</b>					
73113700 FLEET SERVICES	8,751,513	11,033,450	11,745,763	13,406,076	1,660,313
<b>Total Financing by Accounting Unit</b>	<b>8,751,513</b>	<b>11,033,450</b>	<b>11,745,763</b>	<b>13,406,076</b>	<b>1,660,313</b>

# Fire Department

**Mission:** We protect the people of Saint Paul with public education, fire suppression, rescue, and emergency medical services. We partner with the community to mitigate risks and respond to all calls for services with skill, dedication, and compassion.



(Total 485.00 FTE)

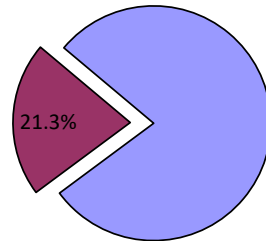
## 2021 Adopted Budget Fire Department

### Department Description:

The Saint Paul Fire Department protects the people of Saint Paul with public education, fire suppression, rescue, and emergency medical services. We partner with the community to mitigate risks and respond to all calls for service with skill, dedication, and compassion.

- Operations: manages fire suppression, hazardous materials response, special operations, training, public information, fire investigations, and grants.
- EMS: manages all emergency medical services, community relations, public education, human resources, and equipment services.
- Executive Services: manages all administrative services, including budget and accounting, information services, and facility management.

### **Fire & Safety's Portion of General Fund Spending**



### Department Facts

- Total General Fund Budget: \$ 68,052,502
- Total Special Fund Budget: \$ 9,192,891
- Total FTEs: 485.00
- 2019 total emergency responses: 50,092 (Fire 10,487 and EMS 38,914)
- 2019 total dollar loss (due to fire) \$5,599,668
- 2019 total dollar loss (due to arson) \$1,253,009
- 2019 total property amount saved in excess of \$614,455,598
- 7 arson arrests in 2019
- 847 structure fires in 2019

### Department Goals

- Provide all hazards response to fire, rescue, EMS, and hazardous materials incidents.
- Prevent fires - especially home fires - through public education and outreach efforts.
- Close service gaps through infrastructure improvements and deployment changes.
- Identify and eliminate racial inequities in services, policies, and workforce composition.

### Recent Accomplishments

- Achieved the highest staffing levels while reducing the cost of overtime.
- Applied for, received, and accepted the 2018 SAFER Grant to hire 9 additional firefighters for 3 years.
- Implemented the ALS Inter-Facility transports in October 2020 to have the ability to transport additional patients and generate revenue for the City.
- The Fire Department had an instrumental role providing staffing and assistance in the EOC during the COVID-19 pandemic response and the civil unrest.
- During civil unrest from May 28 - 31, 2020, we responded to 97 calls for fire type responses of which 75 were for fires and 579 medical responses. The response model created resulted in saving \$74,196,900 in property.
- Assisted the City in the implementation and distribution of the Bridge Fund with the use of our new recruits.
- Completed a firefighter recruit academy and graduated 40 new firefighters during the pandemic.
- Entered into agreements with Fort Snelling and the City of Lauderdale to provide fire protection and hazardous materials response services to generate additional revenue for the City.
- Converted Fire Station 51 into a daytime safe space for the unsheltered homeless using some CARES funding and working jointly with the Listening House and Ramsey County.
- Held a District Chief test and promoted 6 new District Chiefs.
- Held a Fire Equipment Operator test and promoted 7 new Fire Equipment Operators.
- Took possession of new Ladder 8 which will provide services to the businesses and residents in the greater downtown area.

**2021 Adopted Budget  
Fire Department**

**Fiscal Summary**

	<b>2019 Actual</b>	<b>2020 Adopted</b>	<b>2021 Adopted</b>	<b>Change</b>	<b>% Change</b>	<b>2020 Adopted FTE</b>	<b>2021 Adopted FTE</b>
<b>Spending</b>							
100: General Fund	66,593,714	68,488,933	68,052,502	(436,431)	-0.6%	473.00	468.00
200: City Grants	501,124	2,266,485	1,718,950	(547,535)	-24.2%	-	-
222: Fire Responsive Services	1,844,766	3,253,985	3,249,353	(4,632)	-0.1%	1.00	1.00
722: Equipment Service Fire & Police	3,883,949	4,216,125	4,224,588	8,463	0.2%	16.00	16.00
<b>Total</b>	<b>72,823,553</b>	<b>78,225,528</b>	<b>77,245,393</b>	<b>(980,135)</b>	<b>-1.3%</b>	<b>490.00</b>	<b>485.00</b>
<b>Financing</b>							
100: General Fund	16,366,161	15,583,316	16,387,107	803,791	5.2%		
200: City Grants	393,590	2,266,485	1,718,950	(547,535)	-24.2%		
222: Fire Responsive Services	3,933,012	3,253,985	3,249,353	(4,632)	-0.1%		
722: Equipment Service Fire & Police	3,601,713	4,216,125	4,224,588	8,463	0.2%		
<b>Total</b>	<b>24,294,476</b>	<b>25,319,911</b>	<b>25,579,998</b>	<b>260,087</b>	<b>1.0%</b>		

**Budget Changes Summary**

The Fire Department's 2021 General Fund budget includes the reduction of 5 FTEs: 1 vacant Health and Wellness Coordinator, 2 Fire Arson Investigators, 1 EMS Coordinator, and 1 Community Relations Chief. For positions eliminated that are currently filled, incumbents will not be laid off but will move to a different, lower title within the department. The 2021 General Fund budget also includes the reduction of a \$250,000 investment in community mental health contracts, as well as the planned reduction of the supplemental one-time \$130,000 investment in community mental health contracts funded by the Parking Fund during the Council phase of the 2020 budget. The 2021 budget shifts 3 Firefighter positions to Fire District Chiefs. These shifts are covered by a matching decrease in overtime expenses, so total FTE count remains the same.

General Fund revenue increases include the sale of Fire Station 51 for \$1,414,000, increased revenue from a contract with the City of Lauderdale for \$75,000, and a new stream of revenue from Advance Life Support (ALS) interfacility transports for \$350,000. Additional revenue adjustments, most of which are COVID-related, include a reduction of \$894,561 in paramedic fee revenue, an increase of \$356,800 in Basic Life Support (BLS) transport revenue, an increase of \$14,283 in paramedic standby revenue, a decrease of \$89,744 in Fire Department false alarm fee revenue, an increase of \$3,951 in fire watch standby revenue, and a decrease of \$295,938 in fire protection services revenue.

Special fund changes for 2021 include grant updates and current service level adjustments.



**100: General Fund****Fire Department**

Change from 2020 Adopted		
Spending	Financing	FTE

**Current Service Level Adjustments**

Current service level adjustments include inflationary increases due to wage and benefit growth, adjustments of line item and personnel budgets to track with recent spending, and the planned removal of one-time resources from the 2020 budget for a contract with community mental health providers.

Current service level adjustments	689,569	-	-
Community mental health providers contract	(130,000)	(130,000)	-
Subtotal:	559,569	(130,000)	-

**Mayor's Proposed Changes****Staffing Adjustment**

The 2021 budget removes 5 FTEs: 1 vacant Health and Wellness Coordinator, 2 Fire Arson Investigators, 1 EMS Coordinator, and 1 Community Relations Chief. For positions eliminated that are currently filled, incumbents will not be laid off but will move to a different, lower title within the department.

Staffing adjustment	(746,000)	-	(5.00)
Subtotal:	(746,000)	-	(5.00)

**Non-Staffing Adjustment**

The 2021 budget includes the reduction of resources for the Fire Department to partner with community mental health providers.

Community mental health providers contract	(250,000)	-	-
Subtotal:	(250,000)	-	-

		Change from 2020 Adopted		
		Spending	Financing	FTE
New Revenues				
The 2021 budget includes new revenue from the sale of Fire Station 51, a contract with the City of Lauderdale, and Advance Life Support (ALS) interfacility transports.				
Sale of Fire Station 51		-	1,414,000	-
City of Lauderdale contract		-	75,000	-
ALS transport revenue		-	350,000	-
	Subtotal:	-	1,839,000	-
Revenue Updates				
Adjustments to existing revenues are included in the 2021 budget, most of which are COVID-related.				
Paramedic fee revenue		-	(894,561)	
BLS transports revenue		-	356,800	
Paramedic standby revenue		-	14,283	
Fire false alarm fee revenue		-	(89,744)	
Fire watch standby revenue		-	3,951	
Fire protection services revenue		-	(295,938)	
	Subtotal:	-	(905,209)	-
Adopted Changes				
Staffing adjustment				
The 2021 budget shifts 3 Firefighter positions to Fire District Chiefs. These shifts are covered by a matching decrease in overtime expenses. Total FTE count remains the same.				
Staffing shift		67,283		-
Overtime expenses		(67,283)		
	Subtotal:	-	-	-
Fund 100 Budget Changes Total		(436,431)	803,791	(5.00)

**200: City Grants****Fire Department**

The department receives grants from the Federal Emergency Management Agency (FEMA) and the Department of Homeland Security, used to assist firefighters with specialized equipment.

		<b>Change from 2020 Adopted</b>		
		<b><u>Spending</u></b>	<b><u>Financing</u></b>	<b><u>FTE</u></b>
<b><u>Current Service Level Adjustments</u></b>				
Current service level adjustments include changes to grant-funded spending and revenue.				
Grant adjustments		(1,298,929)	(1,298,929)	-
	Subtotal:	(1,298,929)	(1,298,929)	-
<b><u>Adopted Changes</u></b>				
<b>Grant Adjustments</b>				
Multiple grants funded in the 2020 budget will carry remaining balances and spending authority into the 2021 budget.				
Assistance to Firefighter Grant (AFG)		363,760	363,760	-
Hazardous Materials Emergency Response Team (Haz Mat ERT) grant		21,016	21,016	
Minnesota Board of Firefighter Training and Education (MBFTE) Minnesota Air Rescue Team (MART) grant		266,618	266,618	
Minnesota Board of Firefighter Training and Education (MBFTE) Fire Service Advisory Committee (FSAC)		100,000	100,000	
	Subtotal:	751,394	751,394	-
<b>Fund 200 Budget Changes Total</b>		<b>(547,535)</b>	<b>(547,535)</b>	<b>-</b>

**222: Fire Responsive Services****Fire Department**

The Fire Special Revenue budgets fund the EMS Academy, basic life support (BLS) Transports, firefighting equipment, training, and public safety vehicles.

Change from 2020 Adopted		
Spending	Financing	FTE
(4,632)	(4,632)	-
Subtotal:	(4,632)	-
Fund 222 Budget Changes Total	(4,632)	-

**722: Equipment Service Fire & Police****Fire Department**

Operations of the Public Safety Garage, which provides maintenance for both Police and Fire, are budgeted in this fund.

Change from 2020 Adopted		
Spending	Financing	FTE
8,463	8,463	-
Subtotal:	8,463	-
Fund 722 Budget Changes Total	8,463	-

# Spending Reports

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: FIRE AND SAFETY SERVICES  
Fund: CITY GENERAL FUND

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	57,751,876	60,779,111	62,838,969	62,807,761	(31,207)
SERVICES	2,740,639	3,192,944	2,975,697	2,605,277	(370,420)
MATERIALS AND SUPPLIES	2,781,010	2,531,072	2,526,936	2,496,936	(30,000)
ADDITIONAL EXPENSES	17,598	15,842	25,000	25,000	
CAPITAL OUTLAY	96,886	10,083	56,197	56,197	
OTHER FINANCING USES	10,118	64,662	66,134	61,331	(4,803)
<b>Total Spending by Major Account</b>	<b>63,398,126</b>	<b>66,593,714</b>	<b>68,488,933</b>	<b>68,052,502</b>	<b>(436,431)</b>
<b>Spending by Accounting Unit</b>					
10022100 FIRE ADMINISTRATION	1,439,694	1,766,177	1,529,738	1,474,086	(55,652)
10022105 FIRE EXECUTIVE SERVICES	53,682	41,615	74,059	64,059	(10,000)
10022110 FIRE HEALTH AND SAFETY	307,469	166,742	217,297	217,297	
10022115 FIRE STATION MAINTENANCE	1,227,428	1,296,899	1,331,937	1,317,031	(14,907)
10022120 FIREFIGHTER CLOTHING	285,975	291,435	319,952	319,952	
10022200 FIRE PLANS AND TRAINING	679,359	635,028	706,812	651,412	(55,400)
10022205 EMERGENCY MEDICAL SERVICE FIRE	2,142,780	1,958,188	2,177,528	2,162,322	(15,206)
10022210 FIRE FIGHTING AND PARAMEDICS	56,789,224	59,821,601	60,910,600	60,487,739	(422,862)
10022215 HAZARDOUS MATERIALS RESPONSE	154,884	68,674	94,460	94,460	
10022220 BLS		211,853	752,199	890,667	138,468
10022300 FIRE PREVENTION	317,632	335,503	374,349	373,478	(871)
<b>Total Spending by Accounting Unit</b>	<b>63,398,126</b>	<b>66,593,714</b>	<b>68,488,933</b>	<b>68,052,502</b>	<b>(436,431)</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: FIRE AND SAFETY SERVICES  
Fund: CITY GRANTS

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	60,692	168,660	1,766,759	1,286,770	(479,989)
SERVICES	280,319	241,786	204,859	185,289	(19,570)
MATERIALS AND SUPPLIES	41,645	72,778	161,932	103,226	(58,706)
CAPITAL OUTLAY	5,150	17,900	132,935	143,665	10,730
<b>Total Spending by Major Account</b>	<b>387,807</b>	<b>501,124</b>	<b>2,266,485</b>	<b>1,718,950</b>	<b>(547,535)</b>
<b>Spending by Accounting Unit</b>					
20022800 ASSISTANCE TO FIREFIGHTER	186,390	69,022	465,549	363,760	(101,789)
20022810 SAFER STAFF ADEQ FIRE EM RESP			1,470,861	967,556	(503,305)
20022815 HAZ MAT - ERT	14,314	133,881	104,559	21,016	(83,543)
20022890 HOMELAND SECURITY FIRE	48,397	38,080			
20022900 FIRE DEPARTMENT PRIVATE GRANTS	10,000				
20022950 MBFTE	128,706	260,142	225,516	366,618	141,102
<b>Total Spending by Accounting Unit</b>	<b>387,807</b>	<b>501,124</b>	<b>2,266,485</b>	<b>1,718,950</b>	<b>(547,535)</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: FIRE AND SAFETY SERVICES  
Fund: FIRE RESPONSIVE SERVICES

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	274,041	209,833	383,754	382,862	(892)
SERVICES	123,803	157,983	279,251	275,782	(3,469)
MATERIALS AND SUPPLIES	218,365	32,719	206,669	206,669	
ADDITIONAL EXPENSES	1,146,225	949,786	1,083,000	1,083,000	
CAPITAL OUTLAY	2,508,137	479,438	1,300,000	1,300,000	
DEBT SERVICE	10,099	13,728			
OTHER FINANCING USES		1,278	1,311	1,040	(271)
<b>Total Spending by Major Account</b>	<b>4,280,670</b>	<b>1,844,766</b>	<b>3,253,985</b>	<b>3,249,353</b>	<b>(4,632)</b>
<b>Spending by Accounting Unit</b>					
22222130 FIRE BADGE AND EMBLEM	2,000	2,000	2,000	2,000	
22222135 FIRE PRIVATE DONATIONS	4,000				
22222140 FIRE TRAINING			23,200	23,200	
22222145 EMS ACADEMY	62,703	61,466	201,705	201,705	
22222150 BLS TRANSPORTS	334,702	284,687	433,739	432,848	(892)
22222155 FIRE FIGHTING EQUIPMENT	2,731,040	546,826	1,490,340	1,486,600	(3,740)
22222160 PARAMEDIC FEDERAL REIMBURSE	1,146,225	949,786	1,083,000	1,083,000	
22222305 FIRE RISK WATCH			20,000	20,000	
<b>Total Spending by Accounting Unit</b>	<b>4,280,670</b>	<b>1,844,766</b>	<b>3,253,985</b>	<b>3,249,353</b>	<b>(4,632)</b>



**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: FIRE AND SAFETY SERVICES  
Fund: EQUIPMENT SERVICE FIRE POLICE

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	1,460,545	1,534,084	1,703,611	1,715,040	11,429
SERVICES	335,049	334,514	221,889	218,513	(3,375)
MATERIALS AND SUPPLIES	1,930,189	1,948,690	2,224,650	2,224,650	
CAPITAL OUTLAY	31,572	32,759	37,556	37,556	
DEBT SERVICE	5,459	5,459			
OTHER FINANCING USES	20,613	28,442	28,420	28,829	409
<b>Total Spending by Major Account</b>	<b>3,783,427</b>	<b>3,883,949</b>	<b>4,216,125</b>	<b>4,224,588</b>	<b>8,463</b>
<b>Spending by Accounting Unit</b>					
72222160 FIRE POLICE VEHICLE MAINT	3,783,427	3,883,949	4,216,125	4,224,588	8,463
<b>Total Spending by Accounting Unit</b>	<b>3,783,427</b>	<b>3,883,949</b>	<b>4,216,125</b>	<b>4,224,588</b>	<b>8,463</b>

# Financing Reports

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: FIRE AND SAFETY SERVICES  
Fund: CITY GENERAL FUND

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	1,146,225	2,190,273	1,283,000	1,283,000	
CHARGES FOR SERVICES	14,117,222	13,987,123	14,158,316	13,678,107	(480,209)
MISCELLANEOUS REVENUE	295,980	188,765	4,000	4,000	
OTHER FINANCING SOURCES	7,000		138,000	1,422,000	1,284,000
<b>Total Financing by Major Account</b>	<b>15,566,428</b>	<b>16,366,161</b>	<b>15,583,316</b>	<b>16,387,107</b>	<b>803,791</b>
<b>Financing by Accounting Unit</b>					
10022100 FIRE ADMINISTRATION	15,199	3,902	101,244	1,425,500	1,324,256
10022110 FIRE HEALTH AND SAFETY		125			
10022115 FIRE STATION MAINTENANCE	11,225	12,312			
10022200 FIRE PLANS AND TRAINING	7,000	(3,041)			
10022205 EMERGENCY MEDICAL SERVICE FIRE	14,584,814	15,233,067	14,062,438	13,167,877	(894,561)
10022210 FIRE FIGHTING AND PARAMEDICS	697,570	779,507	778,102	441,447	(336,655)
10022215 HAZARDOUS MATERIALS RESPONSE	235,180	99,207	135,000	135,000	
10022220 BLS		228,352	500,000	856,800	356,800
10022225 ALS INTERFACILITY TRANSPORTS				350,000	350,000
10022300 FIRE PREVENTION	15,439	12,731	6,532	10,483	3,951
<b>Total Financing by Accounting Unit</b>	<b>15,566,428</b>	<b>16,366,161</b>	<b>15,583,316</b>	<b>16,387,107</b>	<b>803,791</b>

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: FIRE AND SAFETY SERVICES  
Fund: CITY GRANTS

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	323,311	133,448	1,936,410	1,331,316	(605,094)
MISCELLANEOUS REVENUE	128,706	260,142	330,075	387,634	57,559
<b>Total Financing by Major Account</b>	<b>452,016</b>	<b>393,590</b>	<b>2,266,485</b>	<b>1,718,950</b>	<b>(547,535)</b>
<b>Financing by Accounting Unit</b>					
20022800 ASSISTANCE TO FIREFIGHTER	260,599	(20,375)	465,549	363,760	(101,789)
20022810 SAFER STAFF ADEQ FIRE EM RESP			1,470,861	967,556	(503,305)
20022815 HAZ MAT - ERT	14,314	133,593	104,559	21,016	(83,543)
20022890 HOMELAND SECURITY FIRE	48,397	20,230			
20022950 MBFTE	128,706	260,142	225,516	366,618	141,102
<b>Total Financing by Accounting Unit</b>	<b>452,016</b>	<b>393,590</b>	<b>2,266,485</b>	<b>1,718,950</b>	<b>(547,535)</b>

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: FIRE AND SAFETY SERVICES  
Fund: FIRE RESPONSIVE SERVICES

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	1,146,225	949,786	1,083,000	1,083,000	
CHARGES FOR SERVICES	494,720	440,510	590,156	589,265	(891)
MISCELLANEOUS REVENUE	19,683	19,972	90,488	90,488	
OTHER FINANCING SOURCES	3,316,500	2,522,743	1,490,340	1,486,600	(3,740)
<b>Total Financing by Major Account</b>	<b>4,977,129</b>	<b>3,933,012</b>	<b>3,253,984</b>	<b>3,249,353</b>	<b>(4,631)</b>
<b>Financing by Accounting Unit</b>					
22222130 FIRE BADGE AND EMBLEM	690	248	2,000	2,000	
22222135 FIRE PRIVATE DONATIONS	4,575				
22222140 FIRE TRAINING			23,200	23,200	
22222145 EMS ACADEMY			201,705	201,705	
22222150 BLS TRANSPORTS	494,031	440,262	433,739	432,848	(891)
22222155 FIRE FIGHTING EQUIPMENT	3,331,258	2,542,675	1,490,340	1,486,600	(3,740)
22222160 PARAMEDIC FEDERAL REIMBURSE	1,146,225	949,786	1,083,000	1,083,000	
22222305 FIRE RISK WATCH	350	40	20,000	20,000	
<b>Total Financing by Accounting Unit</b>	<b>4,977,129</b>	<b>3,933,012</b>	<b>3,253,984</b>	<b>3,249,353</b>	<b>(4,631)</b>

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: FIRE AND SAFETY SERVICES  
Fund: EQUIPMENT SERVICE FIRE POLICE

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>					
LICENSE AND PERMIT	6,850	4,300	180,000	180,000	
CHARGES FOR SERVICES	3,321,719	3,595,612	4,036,125	4,044,588	8,463
MISCELLANEOUS REVENUE	6,081	1,801			
<b>Total Financing by Major Account</b>	<b>3,334,650</b>	<b>3,601,713</b>	<b>4,216,125</b>	<b>4,224,588</b>	<b>8,463</b>
<b>Financing by Accounting Unit</b>					
72222160 FIRE POLICE VEHICLE MAINT	3,334,650	3,601,713	4,216,125	4,224,588	8,463
<b>Total Financing by Accounting Unit</b>	<b>3,334,650</b>	<b>3,601,713</b>	<b>4,216,125</b>	<b>4,224,588</b>	<b>8,463</b>

# General Government Accounts

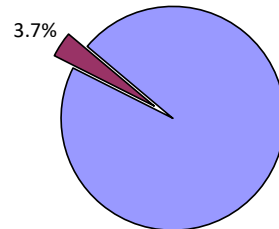
***Mission:*** *To budget for services provided on a city-wide basis and not directly associated with a specific department or office.*

## 2021 Adopted Budget General Government Accounts

### Department Description:

General Government Accounts represent spending activities that exist across the City, but are not necessarily assignable to a specific department. Functions include the City's share of employee benefits; citywide tort liability costs; city elections; outside legal services; the civic organization partnership program; district councils; support for financial forms and reports used by all city departments; the citywide financial audit; maintenance and upkeep of City Hall; costs of the Charter Commission and Capital Improvement Budget Committee; and resources for citywide innovation and technology investment.

### **General Government Accounts' Portion of General Fund Spending**



### Department Facts

- Total General Fund Budget: \$ 11,557,141
- Total Special Fund Budget: \$ 3,009,995
- Total FTEs: 0.00
- Annually receive an "unqualified" opinion on the city financial audit.
- Support 17 citizen participation districts.
- The city occupies 32.2% of the City Hall - Courthouse facility.

### Department Goals

- Support city-wide functions and initiatives through the proper allocation of resources.
- Ensure that the city-wide fringe benefit budgets fully account for the cost of employee benefits.

### Recent Accomplishments

- Managed workers' compensation costs within allocated budgets.
- Working with the City's labor union representatives, city staff have continued to actively manage employee benefit costs.
- Allocations for citywide technology needs provided a financial foundation for investments such as the City's enterprise resource management system and other innovative technology and process improvement projects.



**2021 Adopted Budget  
General Government Accounts**

**Fiscal Summary**

	<b>2019 Actual</b>	<b>2020 Adopted</b>	<b>2021 Adopted</b>	<b>Change</b>	<b>% Change</b>	<b>2020 Adopted FTE</b>	<b>2021 Adopted FTE</b>
<b>Spending</b>							
100: General Fund	11,372,889	11,714,574	11,557,141	(157,433)	-1.3%	-	-
200: City Grants	2,557,362	4,000,000	285,851	(3,714,149)	-	-	-
211: General Govt Special Projects	1,098,796	365,500	265,500	(100,000)	-27.4%	-	-
710: Central Service Fund	3,501,037	3,264,937	2,458,644	(806,293)	-24.7%	-	-
<b>Total</b>	<b>18,530,084</b>	<b>19,345,011</b>	<b>14,567,136</b>	<b>(4,777,875)</b>	<b>-24.7%</b>	-	-
<b>Financing</b>							
Citywide General Revenues*	246,376,918	254,632,285	249,281,596	(5,350,689)	-2.1%		
100: General Fund	2,285,776	1,776,027	1,852,061	76,034	4.3%		
200: City Grants	220,529	4,000,000	285,851	(3,714,149)	-		
211: General Govt Special Projects	-	365,500	265,500	(100,000)	-27.4%		
710: Central Service Fund	3,014,544	3,264,937	2,458,644	(806,293)	-24.7%		
<b>Total</b>	<b>5,520,849</b>	<b>9,406,464</b>	<b>4,862,056</b>	<b>(4,544,408)</b>	<b>-48.3%</b>		

\*More information on citywide revenues can be found in the "Major General Fund Revenues" section.

**Budget Changes Summary**

The budget includes several changes to major general revenues, which are recorded in General Government Accounts. The majority of these changes are in anticipation of the continued economic impacts and response efforts to the COVID-19 pandemic. Changes to property taxes, Local Government Aid (LGA), franchise fees, and hotel/motel taxes (among others) are all included in the budget for 2021. See the "Major General Fund Revenues" section for more detail.

The special fund budget makes several investments in the City's technology infrastructure in various City departments and funds continued maintenance of the City's wide area network and local area network. The 2021 budget also includes funding of \$250,000 towards citywide service redesign work.

The General Government Accounts budget also includes General Fund support for city assessments on tax exempt properties, which are paid for by the City.

**100: General Fund****General Government Accounts**

		Change from 2020 Adopted		
		Spending	Financing	FTE
<b><u>Current Service Level Adjustments</u></b>				
Current service level adjustments include a decrease to City paid assessments for tax exempt properties, updated elections contract estimates, updates to state pension aid revenue, and the planned removal of one-time funding for 2020 Census outreach activities.				
City paid assessments for tax exempt properties		(50,040)	-	-
Elections contract adjustment		163,735	-	-
Pension aid adjustment		-	(10,000)	-
One-time 2020 Census outreach		(30,000)	-	-
Additional current service level adjustments		(27,761)	-	-
	Subtotal:	55,934	(10,000)	-
<b><u>Mayor's Proposed Changes</u></b>				
<b>Contingency</b>				
The 2021 budget includes contingency funding for additional Public Works and Parks operating and maintenance costs on the Ford Site Redevelopment/Highland Bridge.				
Contingency		200,000	-	-
	Subtotal:	200,000	-	-
<b>Special Service District</b>				
The 2021 budget includes funding for the City's estimated contribution towards a Downtown special service district.				
Special service district		90,000	-	-
	Subtotal:	90,000	-	-
<b>2021 Budget Solutions</b>				
The 2021 budget utilizes available balances in the Citywide Technology and Innovation Fund to relieve pressure on General Fund department budgets by reducing citywide rates for internal charges.				
Citywide Technology and Innovation Fund internal charges		(589,401)	-	-
	Subtotal:	(589,401)	-	-
<b><u>Adopted Changes</u></b>				
<b>Contingency</b>				
The 2021 budget includes contingency funding for Parks and Recreation rec center hours and Library staffing. Funding is dependent on overall General Fund revenue performance. Contingency funding for Parks is reflected in this section and contingency funding for the Library Agency is reflected in the Library's General Fund.				
Rec center hours contingency		86,034	86,034	-
	Subtotal:	86,034	86,034	-
<b>Fund 100 Budget Changes Total</b>		(157,433)	76,034	-

**200: City Grants****General Government Accounts**

Budgets for grants administered by General Government Accounts are included in the City Grants Fund.

		Change from 2020 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Current Service Level Adjustments</u></b>				
Current service level adjustments include changes to flood related grant-funded spending and revenue.				
Grant adjustments		(4,000,000)	(4,000,000)	-
	Subtotal:	(4,000,000)	(4,000,000)	-
<b><u>Adopted Changes</u></b>				
<b>Grant Adjustments</b>				
Flood-related funding from the State and Federal government will carry remaining balances and spending authority into the 2021 budget.				
Flood-related grants		285,851	285,851	-
	Subtotal:	285,851	285,851	-
<b>Fund 200 Budget Changes Total</b>		<u>(3,714,149)</u>	<u>(3,714,149)</u>	<u>-</u>

**211: General Govt Special Projects****General Government Accounts**

Spending and revenue associated with citywide benefits administration are budgeted in the Special Projects Fund.

		Change from 2020 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Current Service Level Adjustments</u></b>				
		(100,000)	(100,000)	-
	Subtotal:	(100,000)	(100,000)	-
<b>Fund 211 Budget Changes Total</b>		<u>(100,000)</u>	<u>(100,000)</u>	<u>-</u>

**710: Central Service Fund****General Government Accounts**

Spending and revenue associated with citywide technology and innovations projects are budgeted in the Central Service Fund.

		Change from 2020 Adopted		
		Spending	Financing	FTE
<b><u>Current Service Level Adjustments</u></b>				
Current service level adjustments in the General Government Accounts special fund reflect the removal of one-time expenses for city technology and innovation projects funded in 2020.				
Current service level adjustments		(1,816,555)	(1,816,555)	-
Subtotal:		(1,816,555)	(1,816,555)	-
<b><u>Mayor's Proposed Changes</u></b>				
<b>Citywide Technology and Innovation Rate Reduction</b>				
The 2021 budget utilizes available balances in the Citywide Technology and Innovation Fund to relieve pressure on General Fund department budgets by reducing citywide rates for internal charges.				
Citywide Technology and Innovation Fund internal charges		-	(857,237)	-
Available balances		-	857,237	-
Subtotal:		-	-	-
<b>Citywide Technology and Innovation Investments</b>				
The General Government Accounts special fund includes budget authority for several citywide technology projects, including the ongoing costs of maintaining the recently replaced wide area network (WAN) and local area network (LAN). The 2021 budget also includes funding for service redesign projects.				
New citywide technology and innovation projects		250,000	250,000	-
Subtotal:		250,000	250,000	-
<b><u>Adopted Changes</u></b>				
<b>Carry Forward for Projects</b>				
Funding for various citywide technology and innovation projects funded in 2020 will carry forward to 2021.				
Project costs		760,262	760,262	-
Subtotal:		760,262	760,262	-
<b>Fund 710 Budget Changes Total</b>		<b>(806,293)</b>	<b>(806,293)</b>	<b>-</b>

# Spending Reports

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **GENERAL GOVERNMENT**  
Fund: **CITY GENERAL FUND**

Budget Year: **2021**

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	1,569,626	1,349,445	1,668,379	1,667,495	(884)
SERVICES	7,819,982	7,261,484	6,873,107	6,370,524	(502,583)
MATERIALS AND SUPPLIES	2,143	5,704	24,442	24,442	
PROGRAM EXPENSE	786,500	1,124,978	1,096,267	1,096,267	
ADDITIONAL EXPENSES	1,136,122	570,334	1,052,002	1,398,036	346,034
OTHER FINANCING USES	780,377	1,060,944	1,000,377	1,000,377	
<b>Total Spending by Major Account</b>	<b>12,094,751</b>	<b>11,372,889</b>	<b>11,714,574</b>	<b>11,557,141</b>	<b>(157,433)</b>
<b>Spending by Accounting Unit</b>					
10017100 GF GENERAL REVENUES		252,651			
10017200 CHARTER COMMISSION	43		10,024	9,988	(35)
10017205 COUNCIL PUBLICATIONS	32,005	66,141	65,000	65,000	
10017210 ELECTIONS	767,502	981,462	862,000	1,025,735	163,735
10017220 CIVIC ORGRANIZATION PROGRAM	161,041	180,751	220,002	220,002	
10017310 MUNICIPAL MEMBERSHIPS	145,783	166,795	137,485	137,485	
10017400 OUTSIDE COUNSEL	33,722	204,928	230,000	230,000	
10017405 TORT LIABILITY	1,087,000	414,583	719,500	719,500	
10017500 CONTINGENT RESERVE	893		110,000	366,034	256,034
10017505 CIB COMMITTEE PER DIEM	4,475	4,725	13,034	13,034	
10017510 FINANCIAL FORMS PRINTING	1,818	2,527	50,927	50,927	
10017515 STATE AUDITOR FEES	199,398	214,827	242,784	242,784	
10017520 EMPL PARKING OFFCL BUSINESS	187,937	201,425	185,000	185,000	
10017525 PUBLIC IMPROVEMENT AID	60,000	60,000	60,000	60,000	
10017530 PUBLIC SAFETY FLEET SUPPORT	710,377	1,000,944	940,377	940,377	
10017535 INNOVATIONS AND TECHNOLOGY	2,864,863	2,953,009	2,551,128	1,934,850	(616,278)
10017541 DISTRICT COUNCIL COMMUNITY ENGA	724,320	972,039	993,427	993,427	
10017542 DISTRICT COUNCIL INNOVATION FUND	60,261	127,939	102,840	102,840	
10017550 EXEMPT PROPERTY ASSESSMENTS	2,175,094	680,501	1,119,031	1,158,991	39,960
10017555 CHCH BLDG MAINT CITY SHARE	1,253,334	1,243,792	1,379,920	1,379,920	
10017560 ENVIRONMENTAL CLEANUP	23,936	23,868	48,000	48,000	
10017600 EMPLOYEE INSURANCE	218,270	271,246	200,000	200,000	
10017605 RETIREE INSURANCE	120,222	(67,452)			
10017615 FICA PERA HRA PENSION	1,296,720	1,387,898	1,400,000	1,400,000	
10017620 SEVERANCE PAY CONTRIBUTION	(73,976)				
10017640 WORKERS COMP-SMALL OFFICES	39,711	28,291	59,835	58,986	(849)
10017645 TORT CLAIMS			2,500	2,500	
10017650 SURETY BOND PREMIUMS			11,760	11,760	
<b>Total Spending by Accounting Unit</b>	<b>12,094,751</b>	<b>11,372,889</b>	<b>11,714,574</b>	<b>11,557,141</b>	<b>(157,433)</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **GENERAL GOVERNMENT**  
Fund: **CITY GRANTS**

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE		627,876			
SERVICES	48,943	1,722,476	4,000,000	285,851	(3,714,149)
MATERIALS AND SUPPLIES		207,010			
<b>Total Spending by Major Account</b>	<b>48,943</b>	<b>2,557,362</b>	<b>4,000,000</b>	<b>285,851</b>	<b>(3,714,149)</b>
<b>Spending by Accounting Unit</b>					
20017800 CITY WIDE EMERGENCY EVENTS	48,943	2,557,362	4,000,000	285,851	(3,714,149)
<b>Total Spending by Accounting Unit</b>	<b>48,943</b>	<b>2,557,362</b>	<b>4,000,000</b>	<b>285,851</b>	<b>(3,714,149)</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **GENERAL GOVERNMENT**  
Fund: **GENERAL GOVT SPECIAL PROJECTS**

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	166				
SERVICES	27,438	3,750			
OTHER FINANCING USES	415,000	1,095,046	365,500	265,500	(100,000)
<b>Total Spending by Major Account</b>	<b>442,603</b>	<b>1,098,796</b>	<b>365,500</b>	<b>265,500</b>	<b>(100,000)</b>
<b>Spending by Accounting Unit</b>					
21117100 BENEFITS ADMINISTRATION	442,603	1,098,796	365,500	265,500	(100,000)
<b>Total Spending by Accounting Unit</b>	<b>442,603</b>	<b>1,098,796</b>	<b>365,500</b>	<b>265,500</b>	<b>(100,000)</b>



**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **GENERAL GOVERNMENT**  
Fund: **CENTRAL SERVICE FUND**

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	(1,362)				
SERVICES	1,173,351	1,165,332	1,341,917	1,588,117	246,200
MATERIALS AND SUPPLIES	714,410	730,599	1,051,750	639,062	(412,688)
ADDITIONAL EXPENSES	1,484		310,000		(310,000)
CAPITAL OUTLAY	841,189	591,870	70,644		(70,644)
DEBT SERVICE	816,717	807,633	231,466	231,465	(1)
OTHER FINANCING USES	2,070,556	205,603	259,160		(259,160)
<b>Total Spending by Major Account</b>	<b>5,616,344</b>	<b>3,501,037</b>	<b>3,264,937</b>	<b>2,458,644</b>	<b>(806,293)</b>
<b>Spending by Accounting Unit</b>					
71017505 INNOVATIONS TECHNOLOGY	3,680,232	1,636,670	2,603,147	1,867,499	(735,648)
71017510 TECHNOLOGY CAPITAL LEASE	1,925,665	1,536,585	302,110	231,465	(70,645)
71017515 CITY PHONE SERVICE	10,447	327,782	359,680	359,680	
<b>Total Spending by Accounting Unit</b>	<b>5,616,344</b>	<b>3,501,037</b>	<b>3,264,937</b>	<b>2,458,644</b>	<b>(806,293)</b>

# Financing Reports

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: GENERAL GOVERNMENT  
Fund: CITY GENERAL FUND

Budget Year: 2021

		2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>						
TAXES		137,414,777	147,811,062	153,811,695	149,704,588	(4,107,107)
LICENSE AND PERMIT		3,063,844	3,063,844	3,063,844	3,063,844	
INTERGOVERNMENTAL REVENUE		75,812,853	74,487,949	77,556,465	78,685,004	1,128,539
CHARGES FOR SERVICES		13,457,360	14,441,934	14,634,257	14,395,372	(238,885)
INVESTMENT EARNINGS		2,007,758	4,337,863	2,590,034	1,064,608	(1,525,426)
MISCELLANEOUS REVENUE		1,973,630	1,839,030	1,621,006	1,672,540	51,534
OTHER FINANCING SOURCES		1,236,535	2,681,011	3,131,011	2,547,701	(583,310)
<b>Total Financing by Major Account</b>		<b>234,966,756</b>	<b>248,662,694</b>	<b>256,408,312</b>	<b>251,133,657</b>	<b>(5,274,655)</b>
<b>Financing by Accounting Unit</b>						
10017100	GF GENERAL REVENUES	232,535,456	246,376,918	254,632,285	249,281,596	(5,350,689)
10017400	OUTSIDE COUNSEL		13,592			
10017500	CONTINGENT RESERVE				86,034	86,034
10017520	EMPL PARKING OFFCL BUSINESS	90,311	94,617	85,000	85,000	
10017540	CITIZEN PART DIST COUNCILS	18,486				
10017541	DISTRICT COUNCIL COMMUNITY ENGA		18,486	18,486	18,486	
10017555	CHCH BLDG MAINT CITY SHARE	111				
10017600	EMPLOYEE INSURANCE	235,832				
10017605	RETIREE INSURANCE	263,174	253,671	272,541	262,541	(10,000)
10017615	FICA PERA HRA PENSION	1,823,387	1,905,410	1,400,000	1,400,000	
<b>Total Financing by Accounting Unit</b>		<b>234,966,756</b>	<b>248,662,694</b>	<b>256,408,312</b>	<b>251,133,657</b>	<b>(5,274,655)</b>

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: GENERAL GOVERNMENT  
Fund: CITY GRANTS

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE		220,529	4,000,000	285,851	(3,714,149)
<b>Total Financing by Major Account</b>		<b>220,529</b>	<b>4,000,000</b>	<b>285,851</b>	<b>(3,714,149)</b>
<b>Financing by Accounting Unit</b>					
20017800 CITY WIDE EMERGENCY EVENTS		220,529	4,000,000	285,851	(3,714,149)
<b>Total Financing by Accounting Unit</b>		<b>220,529</b>	<b>4,000,000</b>	<b>285,851</b>	<b>(3,714,149)</b>

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: GENERAL GOVERNMENT  
Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	616,168		365,500	265,500	(100,000)
MISCELLANEOUS REVENUE	1,161,325				
OTHER FINANCING SOURCES					
<b>Total Financing by Major Account</b>	<b>1,777,493</b>		<b>365,500</b>	<b>265,500</b>	<b>(100,000)</b>
<b>Financing by Accounting Unit</b>					
21117100 BENEFITS ADMINISTRATION	1,777,493		365,500	265,500	(100,000)
<b>Total Financing by Accounting Unit</b>	<b>1,777,493</b>		<b>365,500</b>	<b>265,500</b>	<b>(100,000)</b>

# CITY OF SAINT PAUL

## Financing Plan by Department

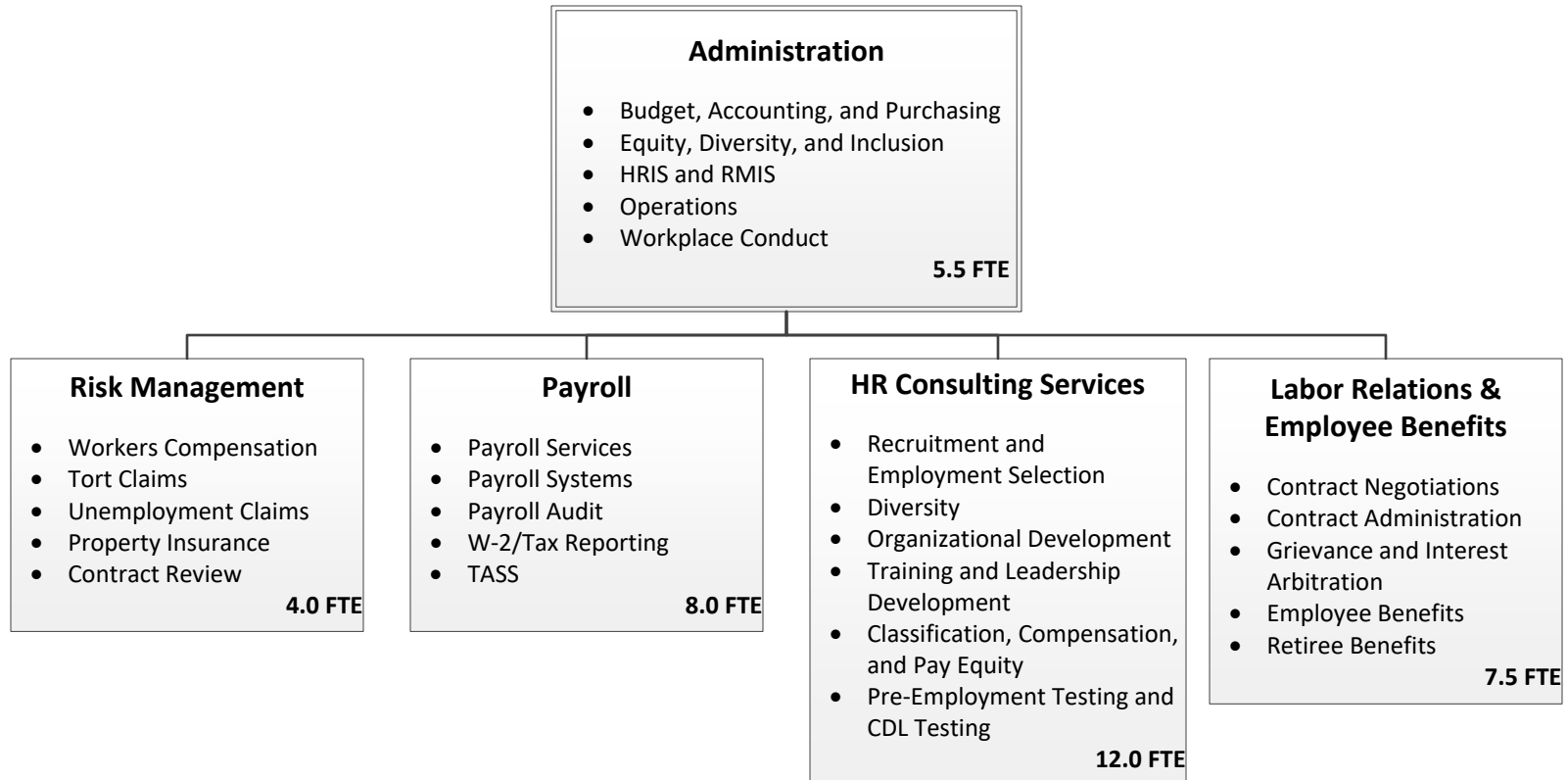
Department: **GENERAL GOVERNMENT**  
Fund: **CENTRAL SERVICE FUND**

Budget Year: **2021**

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	2,530,029	2,702,894	2,702,287	1,842,940	(859,347)
MISCELLANEOUS REVENUE	6				
OTHER FINANCING SOURCES	100,000	311,650	562,650	615,705	53,055
<b>Total Financing by Major Account</b>	<b>2,630,034</b>	<b>3,014,544</b>	<b>3,264,937</b>	<b>2,458,645</b>	<b>(806,292)</b>
<b>Financing by Accounting Unit</b>					
71017505 INNOVATIONS TECHNOLOGY	1,574,230	1,784,919	2,603,147	1,867,499	(735,648)
71017510 TECHNOLOGY CAPITAL LEASE	866,273	865,593	302,110	231,466	(70,644)
71017515 CITY PHONE SERVICE	189,532	364,032	359,680	359,680	
<b>Total Financing by Accounting Unit</b>	<b>2,630,034</b>	<b>3,014,544</b>	<b>3,264,937</b>	<b>2,458,645</b>	<b>(806,292)</b>

# Human Resources

**Mission:** Be a strategic leader and partner, promoting organizational and individual effectiveness.



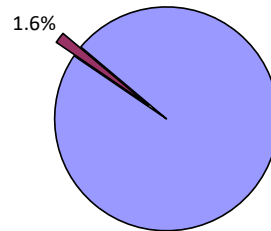
(Total 37.00 FTE)

## 2021 Adopted Budget Human Resources

### Department Description:

**Mission Statement:** To attract, develop, and retain an inclusive, high performing, and respectful workforce through integrated and strategic systems, policies, and procedures. Human Resources plays a vital role in providing strategic organizational service and support to all City departments and Saint Paul Regional Water Services. HR's major functions include: **Consulting Services** - recruit qualified and diverse candidates; administer and conduct the Civil Service employment testing process; administer the City's classification and compensation system including job study and analysis; determine appropriate compensation based on comparable worth; and advocacy work in Civil Service Commission hearings; **Employee Benefits** - administer employee and retiree benefits; ensure compliance with the Affordable Care Act and other benefit legislation; **Labor Relations** - negotiate and administer collective bargaining agreements with employee unions; represent management in arbitrations, labor management committees, policy development and grievance handling; assist managers on employee issues; **Payroll** - administer the City's payroll and payroll deduction system for all City employees; ensure accurate and timely payroll processing including withholding and deductions; ensure that necessary employee information is maintained and submitted in accordance with regulatory standards; **Risk Management** - provide assistance to all City and Saint Paul Regional Water Services risk management programs; measure, analyze and report risks; administer the workers' compensation, property insurance, unemployment insurance, safety, and tort liability programs.

### **Human Resources' Portion of General Fund Spending**



### Department Facts

- Total General Fund Budget: \$ 4,975,635
- Total Special Fund Budget: \$ 4,913,570
- Total FTEs: 37.00

#### 2020 Workload Metrics

- Job Postings: 130
- Applicants Processed: 7,143
- Job Studies/Position Audits Completed: 19
- Workers compensation claims opened: 693
- Tort claims opened: 195
- Workplace Conduct Complaints Processed: 32
- Arbitrations conducted: 4
- Grievances conducted: 35
- Short-term Disability claims processed: 60
- FMLA Leaves administered: 711, including the new EFMLA
- Set up benefits for 93 new retirees, processed 182 terminations and 113 new hires
- Payroll processed 4,992 W2 forms, 545 hires/rehires, and 697 terminations

### Department Goals

- Build an equitable and inclusive workforce.
- Provide excellent customer service to City departments and potential employees.
- Utilize technology effectively and efficiently to achieve department objectives.

### Recent Accomplishments

- Continue to exceed the self-insured employer ranking from the State of Minnesota's Department of Labor & Industry for the seventh consecutive year
- Went online to the Department of Labor's CAMPUS system
- Handled all 300 reports of COVID from City employees in addition to all normal workers compensation claims
- Handled the increase in unemployment reports due to COVID
- HR Taskforce created to address COVID related questions, leave options, policy changes, and provide guidance to employees
- Created a COVID Information for Employees website for most up to date information related to benefit options and resources available
- Dedicated staff hours to assist Fire HR and Mayor's Office Community Resource Line
- SharePoint migration
- Implemented paperless onboarding module for Parks
- Provided virtual Welcome to Saint Paul Orientation
- Began implementation of LaborSoft
- Retrained three new Workplace Conduct Investigators
- Built and ran virtual open enrollment meetings



**2021 Adopted Budget  
Office of Human Resources**

**Fiscal Summary**

	<b>2019 Actual</b>	<b>2020 Adopted</b>	<b>2021 Adopted</b>	<b>Change</b>	<b>% Change</b>	<b>2020 Adopted FTE</b>	<b>2021 Adopted FTE</b>
<b>Spending</b>							
100: General Fund	4,401,760	5,104,796	4,975,635	(129,161)	-2.5%	40.00	37.00
710: Central Service Fund	3,191,471	4,913,720	4,913,570	(150)	0.0%	-	-
<b>Total</b>	<b>7,593,231</b>	<b>10,018,516</b>	<b>9,889,205</b>	<b>(129,311)</b>	<b>-1.3%</b>	<b>40.00</b>	<b>37.00</b>
<b>Financing</b>							
100: General Fund	365,651	316,100	266,100	(50,000)	-15.8%		
710: Central Service Fund	3,132,652	4,913,720	4,913,570	(150)	0.0%		
<b>Total</b>	<b>3,498,303</b>	<b>5,229,820</b>	<b>5,179,670</b>	<b>(50,150)</b>	<b>-1.0%</b>		

**Budget Changes Summary**

The Human Resources 2021 General Fund budget includes the permanent reduction of three vacant FTEs: one HR Consultant I, one Payroll Specialist, and one Office Assistant II. It also includes a \$63,498 investment into training resources for staff professional development. Current service level adjustments reflecting an increase in salary and benefit costs are also included.

Revenue adjustments continue with planned technical changes for the spending and financing budgets for benefits administration.

		Change from 2020 Adopted		
		Spending	Financing	FTE
<b><u>Current Service Level Adjustments</u></b>				
Current service level adjustments for the 2021 budget reflect inflationary increases due to salary and benefits costs, adjustments of line-item budgets to track with recent spending, and a planned technical change in benefits administration financing.				
Current service level adjustments		37,462	(50,000)	-
Subtotal:		37,462	(50,000)	-
<b><u>Mayor's Proposed Changes</u></b>				
<b>Reorganization and Efficiencies</b>				
The 2021 proposed budget eliminated several vacant positions and made reinvestments towards staff training and professional development.				
Remove vacant Human Resources Consultant I		(100,405)	-	(1.00)
Remove vacant Office Assistant II		(66,086)	-	(1.00)
Remove vacant Payroll Specialist		(93,630)	-	(1.00)
Investment in staff training and professional development		63,498	-	-
Subtotal:		(196,623)	-	(3.00)
<b><u>Adopted Changes</u></b>				
<b>Interdepartmental reorganization</b>				
Funds dedicated to the City's training program focused on the development of racial equity goals, and addressing disparities in policies and services will now be located in and administered by the Human Resources department. There is an equal corresponding decrease in the Human Rights & Equal Economic Opportunity budget.				
Move equity funding from Human Rights & Equal Economic Opportunity		30,000	-	-
<b>Reorganization and Efficiencies</b>				
The Human Resources Director will also serve as the Chief Equity Officer on a one-time basis in 2021. The adopted budget repurposes half of the Human Resources Director's salary and benefits towards staff development and equity training. There are similar savings and investments in the Office of Financial Services budget.				
Repurpose Human Resources Director salary and benefits to staff development and equity training		93,400	-	-
Negative salary adjustment to offset repurposed funds		(93,400)	-	-
Subtotal:		30,000	-	-
<b>Fund 100 Budget Changes Total</b>		<b>(129,161)</b>	<b>(50,000)</b>	<b>(3.00)</b>

**710: Central Service Fund****Office of Human Resources**

This fund includes Workers' Compensation, Property Insurance, Flexible Spending Account reserves, and Tort Claims.

		Change from 2020 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Current Service Level Adjustments</u></b>		(150)	(150)	-
<b><u>Mayor's Proposed Changes</u></b>				
<b>Administrative Fee Reduction</b>				
The 2021 proposed budget utilizes available balances on a one-time basis in the Property Insurance and Workers' Compensation funds to relieve pressure on general fund department budgets. An accompanying reduction in administrative fees is spread across departments.				
Use of Property Insurance available balance		-	250,000	-
Reduction in Property Insurance administrative fees		-	(250,000)	-
Use of Workers' Compensation available balance		-	250,000	-
Reduction in Workers' Compensation administrative fees		-	(250,000)	-
	Subtotal:	(150)	(150)	-
<b>Fund 710 Budget Changes Total</b>		(150)	(150)	-

# Spending Reports

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: HUMAN RESOURCES  
Fund: CITY GENERAL FUND

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	3,909,245	3,967,096	4,601,673	4,331,288	(270,386)
SERVICES	529,881	389,905	438,193	561,593	123,400
MATERIALS AND SUPPLIES	60,808	40,441	60,699	78,884	18,185
OTHER FINANCING USES		4,317	4,231	3,870	(361)
<b>Total Spending by Major Account</b>	<b>4,499,934</b>	<b>4,401,760</b>	<b>5,104,796</b>	<b>4,975,635</b>	<b>(129,162)</b>
<b>Spending by Accounting Unit</b>					
10014100 HUMAN RESOURCES	4,499,934	4,401,760	5,104,796	4,975,635	(129,162)
<b>Total Spending by Accounting Unit</b>	<b>4,499,934</b>	<b>4,401,760</b>	<b>5,104,796</b>	<b>4,975,635</b>	<b>(129,162)</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: HUMAN RESOURCES  
Fund: CENTRAL SERVICE FUND

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	2,460,847	2,199,403	3,289,000	3,289,000	
SERVICES	841,844	898,316	1,315,546	1,315,587	41
MATERIALS AND SUPPLIES	234	79,775			
ADDITIONAL EXPENSES	30,513	12,233	307,500	307,500	
OTHER FINANCING USES		1,743	1,674	1,483	(191)
<b>Total Spending by Major Account</b>	<b>3,333,438</b>	<b>3,191,471</b>	<b>4,913,720</b>	<b>4,913,570</b>	<b>(150)</b>
<b>Spending by Accounting Unit</b>					
71014200 WORKERS COMPENSATION	2,585,258	2,143,308	3,155,720	3,155,570	(150)
71014210 TORT CLAIMS			10,000	10,000	
71014220 PROPERTY INSURANCE	748,180	1,048,163	1,500,000	1,500,000	
71014230 FLEX SPEND ACCOUNT RESERVE			248,000	248,000	
<b>Total Spending by Accounting Unit</b>	<b>3,333,438</b>	<b>3,191,471</b>	<b>4,913,720</b>	<b>4,913,570</b>	<b>(150)</b>

# Financing Reports

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: HUMAN RESOURCES  
Fund: CITY GENERAL FUND

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	37,398	61			
MISCELLANEOUS REVENUE	5,673	90	600	600	
OTHER FINANCING SOURCES	415,000	365,500	315,500	265,500	(50,000)
<b>Total Financing by Major Account</b>	<b>458,070</b>	<b>365,651</b>	<b>316,100</b>	<b>266,100</b>	<b>(50,000)</b>
<b>Financing by Accounting Unit</b>					
10014100 HUMAN RESOURCES	458,070	365,651	316,100	266,100	(50,000)
<b>Total Financing by Accounting Unit</b>	<b>458,070</b>	<b>365,651</b>	<b>316,100</b>	<b>266,100</b>	<b>(50,000)</b>



# CITY OF SAINT PAUL

## Financing Plan by Department

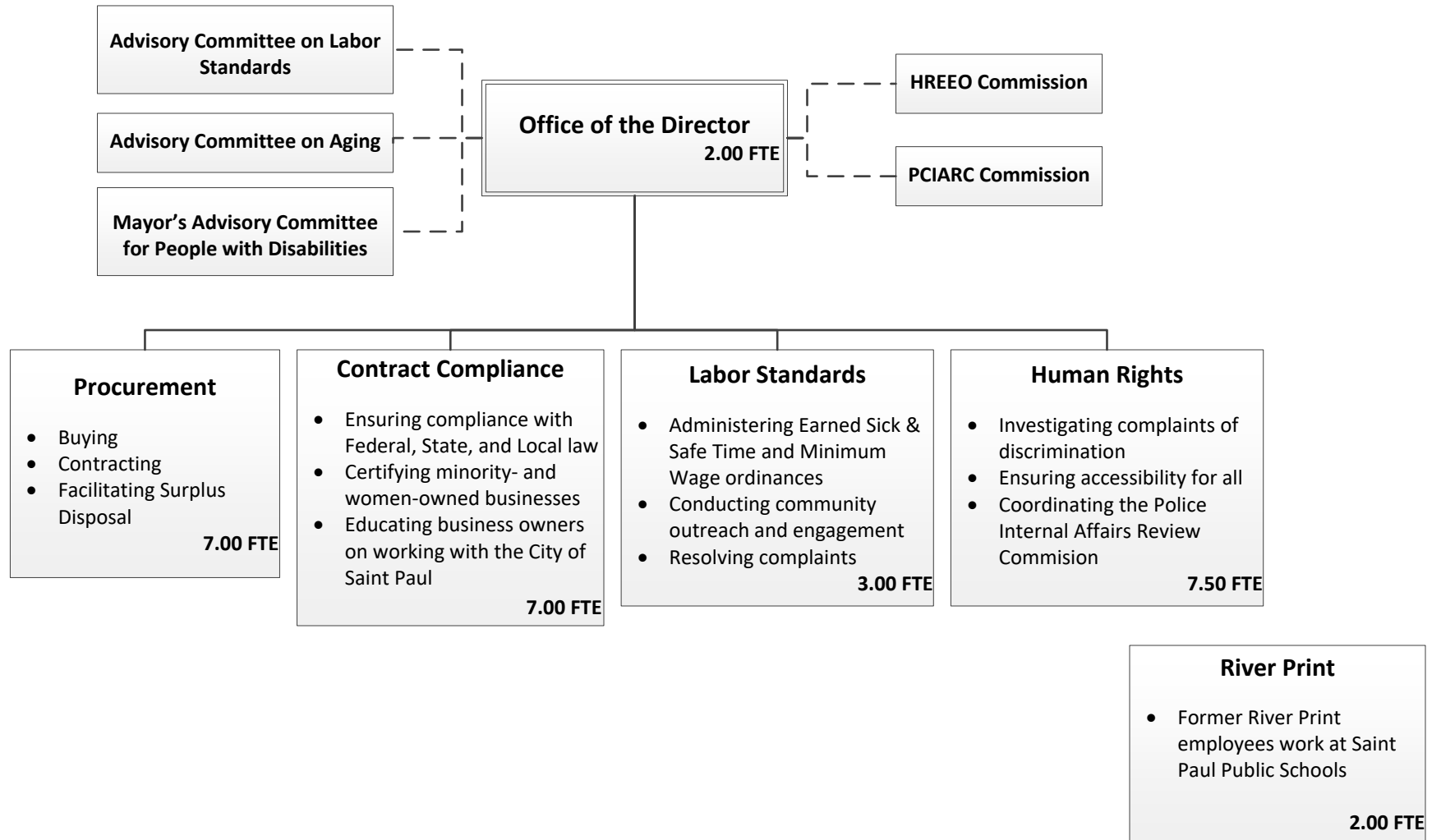
Department: HUMAN RESOURCES  
Fund: CENTRAL SERVICE FUND

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	1,353,212	2,121,559	4,054,720	3,554,720	(500,000)
MISCELLANEOUS REVENUE	470,749	1,011,093	849,000	848,850	(150)
OTHER FINANCING SOURCES			10,000	510,000	500,000
<b>Total Financing by Major Account</b>	<b>1,823,961</b>	<b>3,132,652</b>	<b>4,913,720</b>	<b>4,913,570</b>	<b>(150)</b>
<b>Financing by Accounting Unit</b>					
71014200 WORKERS COMPENSATION	1,322,790	2,456,064	3,155,720	3,155,570	(150)
71014210 TORT CLAIMS			10,000	10,000	
71014220 PROPERTY INSURANCE	501,171	676,588	1,500,000	1,500,000	
71014230 FLEX SPEND ACCOUNT RESERVE			248,000	248,000	
<b>Total Financing by Accounting Unit</b>	<b>1,823,961</b>	<b>3,132,652</b>	<b>4,913,720</b>	<b>4,913,570</b>	<b>(150)</b>

# Human Rights and Equal Economic Opportunity

**Mission:** HREEO champions justice and equity by confronting issues of discrimination and providing innovative avenues for accessibility and economic opportunities for all residents and businesses.



(Total 28.50 FTE)

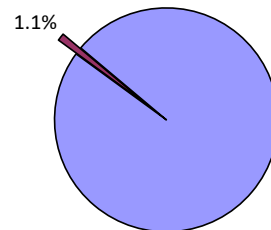
**2021 Adopted Budget**  
**Department of Human Rights and Equal Economic Opportunity**

**Department Description:**

The Department of Human Rights and Equal Economic Opportunity (HREEO) mission is serving Saint Paul residents and businesses by advancing justice and equity through advocacy and enforcement. HREEO's major functions include:

- Procurement (Contract & Analysis Services)
- Contract Compliance & Business Development
- Commissions
- Human Rights/Labor Standards

**Human Rights and Equal  
Economic Opportunity's  
Portion of General Fund  
Spending**



**Department Facts**

- Total General Fund Budget: \$ 3,375,131
- Total Special Fund Budget: \$ 730,334
- Total FTEs: 28.50
- The HREEO Department is home to five public commissions and committees: the HREEO Commission; the Mayor's Advisory for People with Disabilities; the Police Civilian Internal Affairs Review Commission; the Advisory Committee on Aging; and the Labor Standards Advisory Committee.
- The Procurement division processed and managed 100 solicitation events, 921 contracts, 5,569 purchase orders, and more than \$169 million in contract dollars.
- Human Rights investigators opened 104 new cases and collected \$83,260 in settlements for individuals filing complaints. The majority (65 percent) of cases were related to allegations of employment discrimination.
- Over 1,127,300 work hours in construction projects were monitored for minority and female workforce inclusion and prevailing wage requirements.

**Strategic Directions**

- Champion justice and equity by confronting issues of discrimination and providing innovative avenues for accessibility and economic opportunities for residents and businesses.
- Be a thought leader to cultivate anti-discriminatory practices through creative partnerships and effective community engagement.
- Analyze the current marketplace for underutilization of small, women and minority-owned business enterprises in accordance with the Vendor Outreach Program.

**Recent Accomplishments**

- HREEO's Procurement and Contract Compliance divisions hosted the fourth annual Procurement Fair specifically to present vendor opportunities and engage businesses, especially small, women and minority-owned businesses (SWMBE's) about upcoming opportunities to do business with the city.
- River Print closed successfully while keeping the work and the employees within the City limits.
- The Vendor Outreach Program continues to promote business inclusion. In 2017 more than \$27 million was awarded to small businesses including more than \$16 million to women-owned businesses and \$11 million to minority-owned businesses.
- The Police Civilian Internal Affairs Review Commission (PCIARC) reviewed 42 cases including 70 officers and 77 total allegations.
- The Labor Standards Team enforcing the Earned Sick and Safe Time ordinance received 45 questions, 15 oral complaints, and 38 written complaints. Of the complaints, five were dismissed, four are under investigation and 16 have been resolved.

**2021 Adopted Budget**  
**Department of Human Rights and Equal Economic Opportunity**

**Fiscal Summary**

	<b>2019 Actual</b>	<b>2020 Adopted</b>	<b>2021 Adopted</b>	<b>Change</b>	<b>% Change</b>	<b>2020 Adopted FTE</b>	<b>2021 Adopted FTE</b>
<b>Spending</b>							
100: General Fund	2,956,005	3,705,517	3,375,131	(330,386)	-8.9%	28.12	24.98
200: Grant Fund	-	-	9,375	9,375	-	-	-
211: General Govt Special Projects	119,773	177,267	549,152	371,885	209.8%	1.28	1.52
610: River Print	1,161,203	1,182,108	171,806	(1,010,302)	-85.5%	3.00	2.00
<b>Total</b>	<b>4,236,981</b>	<b>5,064,892</b>	<b>4,105,464</b>	<b>(959,428)</b>	<b>-18.9%</b>	<b>32.40</b>	<b>28.50</b>
<b>Financing</b>							
100: General Fund	663,826	794,966	1,009,571	214,605	27.0%		
200: Grant Fund	-	-	9,375	9,375	-		
211: General Govt Special Projects	195,274	177,267	549,152	371,885	209.8%		
610: River Print	1,246,040	1,182,108	171,806	(1,010,302)	-85.5%		
<b>Total</b>	<b>2,105,140</b>	<b>2,154,341</b>	<b>1,739,904</b>	<b>(414,437)</b>	<b>-19.2%</b>		

**Budget Changes Summary**

The Human Rights & Equal Economic Opportunity 2021 General Fund budget includes the permanent reduction of 2.9 vacant FTEs. This includes two full-time positions: a Labor Standards Investigator II and a Buyer I, and two part-time positions: a Human Rights Specialist (0.5 FTE) and a Compliance Specialist (0.4 FTE). It also permanently moves the remaining 0.24 FTE of a full-time Compliance Specialist position into a special fund and reflects an outgoing transfer to cover the cost of two River Print employees now working for Saint Paul Public Schools. Additionally, an investment of \$61,465 was made to cover future salary needs. Current service level adjustments reflecting an increase in salary and benefit costs are also included.

Revenue adjustments include a transfer of \$350,000 from the Minority Business Development Resources fund to the General Fund. This is a one-time use of available fund balance to meet 2021 General Fund expenses. The Minority Business Development program previously operated out of a special fund until 2019 when it moved to the General Fund. The balance remained in a special fund, which makes this transfer possible. This was offset by \$75,395 of projected COVID-related revenue losses and the removal of a one-time 2020 transfer of \$60,000 from the HRA Parking Fund for \$15 minimum wage outreach and education initiatives.

Special fund changes reflect the \$350,000 one-time use of fund balance from the Minority Business Development Resources fund, the transfer of 0.24 FTE Compliance Specialist, and other adjustments. Lastly, River Print ceased operations at the end of 2020 and all expenses and revenues were removed.

		Change from 2020 Adopted		
		Spending	Financing	FTE
<b><u>Current Service Level Adjustments</u></b>				
Current service level adjustments include inflationary increases due to salary and benefit costs, adjustments of line-item budgets to track with recent spending trends, and the removal of one-time resources for minimum wage outreach from the 2020 budget.				
Current service level adjustments		7,557	-	-
Removal of one-time minimum wage outreach funding		(60,000)	(60,000)	-
Subtotal:		(52,443)	(60,000)	-
<b><u>Mayor's Proposed Changes</u></b>				
<b>Reorganization and Efficiencies</b>				
The 2021 budget eliminated several vacant positions and made reinvestments towards future salary needs. It also permanently moved the remaining 0.24 FTE of a full-time Compliance Specialist position into a special fund.				
Remove vacant Labor Standards Investigator II		(97,879)	-	(1.00)
Remove vacant Buyer I		(91,530)	-	(1.00)
Remove vacant Human Rights Specialist		(60,788)	-	(0.50)
Remove vacant Compliance Specialist		(39,582)	-	(0.40)
Move Compliance Specialist to a special fund		(19,629)	-	(0.24)
Investment in future salary needs		61,465	-	-
<b>Revenue Updates</b>				
The 2021 budget reduced revenues in procurement services for City departments and Human Rights affirmative action plan fees due to anticipated decreases related to the COVID-19 pandemic.				
Procurement revenue fees		-	(68,755)	-
Human Rights affirmative action plan fees		-	(6,640)	-
<b>Minority Business Development Resources Transfer</b>				
The 2021 budget utilizes available balances in the Minority Business Development Resources fund to relieve pressure on General Fund departments.				
Transfer from Minority Business Development Resources fund		-	350,000	-
Subtotal:		(247,943)	274,605	(3.14)

**100: General Fund****Department of Human Rights and Equal Economic Opportunity**

		Change from 2020 Adopted		
		Spending	Financing	FTE
<b><u>Adopted Changes</u></b>				
<b>Interdepartmental reorganization</b>				
Funds dedicated to the City's training program focused on the development of racial equity goals, and addressing disparities in policies and services will now be located in and administered by the Human Resources department. There is an equal corresponding increase in the Human Resources budget.				
Move equity funding to Human Resources		(30,000)	-	-
<b>Closure of River Print</b>				
River Print ceased operations at the end of 2020 and the City of Saint Paul entered into a Joint Powers Agreement with Saint Paul Public Schools (SPPS) and Board of Water Commissioners of Saint Paul to transfer print and print-related services and equipment to SPPS. The City will fund the remaining River Print employees that continue work at the SPPS print shop.				
Transfer to special fund to cover River Print employees		171,806	-	-
Negative salary adjustment to offset employee costs		(171,806)	-	-
Subtotal:		(30,000)	-	-
<b>Fund 100 Budget Changes Total</b>		<u>(330,386)</u>	<u>214,605</u>	<u>(3.14)</u>

**200: Grant Fund****Department of Human Rights and Equal Economic Opportunity**

This fund includes a grant for the Police Civilian Internal Affairs Review Commission.

		Change from 2020 Adopted		
		Spending	Financing	FTE
<b><u>Adopted Changes</u></b>				
<b>Grant Adjustments</b>				
In 2020 HREEO was awarded a Police Civilian Internal Affairs Review Commission (PCIARC) grant from the Saint Paul & Minnesota Foundation. This will be used to fund community outreach and engagement activities to increase awareness of the PCIARC in undeserved communities in Saint Paul, particularly those with limited and non-English speaking populations. The remaining PCIARC grant balance will carry forward into the 2021 budget.				
Police Civilian Internal Affairs Review Commission grant		9,375	9,375	-
Subtotal:		<u>9,375</u>	<u>9,375</u>	<u>-</u>
<b>Fund 200 Budget Changes Total</b>		<u>9,375</u>	<u>9,375</u>	<u>-</u>

**211: General Govt Special Projects****Department of Human Rights and Equal Economic Opportunity**

This fund includes housing complaint investigations and equal employment opportunity investigations.

		Change from 2020 Adopted		
		Spending	Financing	FTE
<b><u>Current Service Level Adjustments</u></b>				
Current service level adjustments include inflationary increases due to salary and benefit costs and adjustments of line item budgets to track with recent spending trends.				
Current service level adjustments		(54)	(54)	-
Increase in Central Service costs from 0.24 FTE Compliance Specialist addition		2,310	2,310	-
Subtotal:		2,256	2,256	-
<b><u>Mayor's Proposed Changes</u></b>				
<b>Minority Business Development Resources Transfer</b>				
The 2021 budget utilizes available balances in the Minority Business Development Resources fund to relieve pressure on General Fund departments. Funds will be transferred to the General Fund to cover eligible expenses.				
Transfer to General Fund		350,000	350,000	-
<b>Reorganization and Efficiencies</b>				
The 2021 budget moves 0.24 FTE of a full-time Compliance Specialist position from the General Fund into fund 211.				
0.24 FTE Compliance Specialist		19,629	19,629	0.24
Subtotal:		369,629	369,629	0.24
<b>Fund 211 Budget Changes Total</b>		<b>371,885</b>	<b>371,885</b>	<b>0.24</b>

**610: River Print****Department of Human Rights and Equal Economic Opportunity**

River Print is an enterprise fund that provides all printing, mailing, and graphics services for the City and County.

		Change from 2020 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Adopted Changes</u></b>				
<b>Closure of River Print</b>				
River Print ceased operations at the end of 2020 and the City of Saint Paul entered into a Joint Powers Agreement with Saint Paul Public Schools (SPPS) and Board of Water Commissioners of Saint Paul to transfer print and print-related services and equipment to SPPS. The City will fund the remaining River Print employees that continue work at the SPPS print shop.				
River Print closure		(1,182,108)	(1,182,108)	(1.00)
Transfer from General Fund to cover River Print employees		171,806	171,806	-
	Subtotal:	(1,010,302)	(1,010,302)	(1.00)
<b>Fund 610 Budget Changes Total</b>		<u>(1,010,302)</u>	<u>(1,010,302)</u>	<u>(1.00)</u>



# Spending Reports

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: HUMAN RIGHTS EQUAL ECON OPP  
Fund: CITY GENERAL FUND

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	2,132,779	2,525,776	3,102,311	2,720,241	(382,070)
SERVICES	82,207	149,759	238,970	111,001	(127,969)
MATERIALS AND SUPPLIES	33,861	85,554	68,054	76,023	7,969
PROGRAM EXPENSE		192,546	293,304	293,304	
ADDITIONAL EXPENSES		200			
OTHER FINANCING USES		2,170	2,878	174,562	171,684
<b>Total Spending by Major Account</b>	<b>2,248,847</b>	<b>2,956,005</b>	<b>3,705,517</b>	<b>3,375,131</b>	<b>(330,386)</b>
<b>Spending by Accounting Unit</b>					
10015100 HREEO ADMINISTRATION	155,711	126,859	142,729	342,210	199,481
10015110 LABOR STANDARDS			403,167	302,293	(100,875)
10015200 CONTRACT COMPLIANCE	449,333	570,203	496,793	377,478	(119,315)
10015300 PROCUREMENT CAS	907,314	834,961	1,019,010	774,888	(244,122)
10015400 HUMAN RIGHTS	656,741	702,904	764,232	721,921	(42,311)
10015500 HREEO SPECIAL PROJECTS	19,691	24,579	30,000		(30,000)
10015600 PCIARC	60,057	94,351	99,148	115,860	16,713
10015700 MINORITY BUSINESS DEVELOPMENT		588,145	750,438	740,481	(9,956)
10015800 HREEO CENSUS FUNDING		14,002			
<b>Total Spending by Accounting Unit</b>	<b>2,248,847</b>	<b>2,956,005</b>	<b>3,705,517</b>	<b>3,375,131</b>	<b>(330,386)</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: HUMAN RIGHTS EQUAL ECON OPP  
Fund: CITY GRANTS

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>					
SERVICES				8,577	8,577
MATERIALS AND SUPPLIES				798	798
<b>Total Spending by Major Account</b>				<b>9,375</b>	<b>9,375</b>
<b>Spending by Accounting Unit</b>					
20015100 PCIARC GRANTS				9,375	9,375
<b>Total Spending by Accounting Unit</b>				<b>9,375</b>	<b>9,375</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: HUMAN RIGHTS EQUAL ECON OPP  
Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	461,034	53,331	138,578	162,427	23,849
SERVICES	146,330	47,715	22,546	20,847	(1,699)
MATERIALS AND SUPPLIES	59,612	15,983	16,000	15,750	(250)
PROGRAM EXPENSE	113,118	2,000			
ADDITIONAL EXPENSES	3,591				
OTHER FINANCING USES		743	143	350,128	349,985
<b>Total Spending by Major Account</b>	<b>783,684</b>	<b>119,773</b>	<b>177,267</b>	<b>549,152</b>	<b>371,885</b>
<b>Spending by Accounting Unit</b>					
21115210 PED MINORITY BUSINESS DEVEL	569,197	2,000		350,000	350,000
21115220 CERT PROGRAM	99,947	52,922	105,992	127,740	21,748
21115405 EQUAL EMPLOYMENT OPPORTUNITY	37,684	23,860	31,985	32,123	138
21115410 HUD WORKSHARE AGREEMENT	76,857	40,990	39,290	39,290	(1)
<b>Total Spending by Accounting Unit</b>	<b>783,684</b>	<b>119,773</b>	<b>177,267</b>	<b>549,152</b>	<b>371,885</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: HUMAN RIGHTS EQUAL ECON OPP  
Fund: RIVER PRINT

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	255,900	269,339	259,084	171,806	(87,278)
SERVICES	623,553	738,598	633,042		(633,042)
MATERIALS AND SUPPLIES	228,973	152,651	289,390		(289,390)
OTHER FINANCING USES		614	592		(592)
<b>Total Spending by Major Account</b>	<b>1,108,425</b>	<b>1,161,203</b>	<b>1,182,108</b>	<b>171,806</b>	<b>(1,010,302)</b>
<b>Spending by Accounting Unit</b>					
61015310 PRINT CENTRAL	1,108,425	1,161,203	1,182,108	171,806	(1,010,302)
<b>Total Spending by Accounting Unit</b>	<b>1,108,425</b>	<b>1,161,203</b>	<b>1,182,108</b>	<b>171,806</b>	<b>(1,010,302)</b>

# Financing Reports

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: HUMAN RIGHTS EQUAL ECON OPP  
Fund: CITY GENERAL FUND

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	141,831	121,860	195,000	119,605	(75,395)
MISCELLANEOUS REVENUE	1,192	2,000			
OTHER FINANCING SOURCES	115,148	539,966	599,966	889,966	290,000
<b>Total Financing by Major Account</b>	<b>258,170</b>	<b>663,826</b>	<b>794,966</b>	<b>1,009,571</b>	<b>214,605</b>
<b>Financing by Accounting Unit</b>					
10015200 CONTRACT COMPLIANCE			60,000		(60,000)
10015300 PROCUREMENT CAS	237,775	106,125	171,000	102,245	(68,755)
10015400 HUMAN RIGHTS	20,395	17,735	24,000	17,360	(6,640)
10015700 MINORITY BUSINESS DEVELOPMENT		539,966	539,966	889,966	350,000
<b>Total Financing by Accounting Unit</b>	<b>258,170</b>	<b>663,826</b>	<b>794,966</b>	<b>1,009,571</b>	<b>214,605</b>

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: HUMAN RIGHTS EQUAL ECON OPP  
Fund: CITY GRANTS

Budget Year: 2021

		2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>						
MISCELLANEOUS REVENUE					9,375	9,375
<b>Total Financing by Major Account</b>					<b>9,375</b>	<b>9,375</b>
<b>Financing by Accounting Unit</b>						
20015100 PCIARC GRANTS					9,375	9,375
<b>Total Financing by Accounting Unit</b>					<b>9,375</b>	<b>9,375</b>



# CITY OF SAINT PAUL

## Financing Plan by Department

Department: HUMAN RIGHTS EQUAL ECON OPP  
Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	28,500	109,270	71,275	71,413	138
CHARGES FOR SERVICES	189,436	87,254	105,992	127,739	21,747
MISCELLANEOUS REVENUE	(1,500)	(1,250)			
OTHER FINANCING SOURCES	833,806			350,000	350,000
<b>Total Financing by Major Account</b>	<b>1,050,242</b>	<b>195,274</b>	<b>177,267</b>	<b>549,152</b>	<b>371,885</b>
<b>Financing by Accounting Unit</b>					
21115210 PED MINORITY BUSINESS DEVEL	852,968			350,000	350,000
21115220 CERT PROGRAM	168,324	86,004	105,992	127,739	21,747
21115405 EQUAL EMPLOYMENT OPPORTUNITY	28,500	38,370	31,985	32,123	138
21115410 HUD WORKSHARE AGREEMENT	450	70,900	39,290	39,290	
<b>Total Financing by Accounting Unit</b>	<b>1,050,242</b>	<b>195,274</b>	<b>177,267</b>	<b>549,152</b>	<b>371,885</b>

# CITY OF SAINT PAUL

## Financing Plan by Department

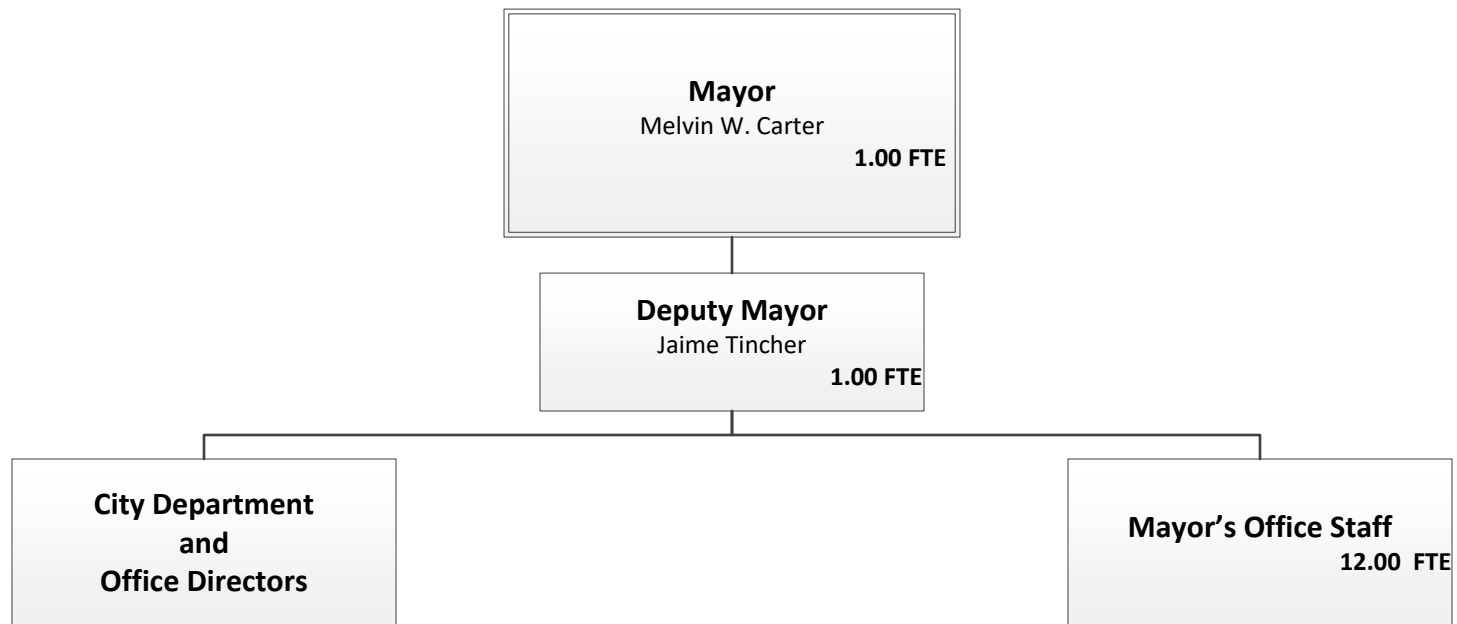
Department: HUMAN RIGHTS EQUAL ECON OPP  
Fund: RIVER PRINT

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	1,225,009	1,244,836	1,182,108		(1,182,108)
MISCELLANEOUS REVENUE	1,183	1,204			
OTHER FINANCING SOURCES				171,806	171,806
<b>Total Financing by Major Account</b>	<b>1,226,192</b>	<b>1,246,040</b>	<b>1,182,108</b>	<b>171,806</b>	<b>(1,010,302)</b>
<b>Financing by Accounting Unit</b>					
61015310 PRINT CENTRAL	1,226,192	1,246,040	1,182,108	171,806	(1,010,302)
<b>Total Financing by Accounting Unit</b>	<b>1,226,192</b>	<b>1,246,040</b>	<b>1,182,108</b>	<b>171,806</b>	<b>(1,010,302)</b>

# Mayor's Office

**Mission:** To direct the operation of the city and assure that city government helps create a Saint Paul that works for all of us.



(Total 14.00 FTE)

## 2021 Adopted Budget

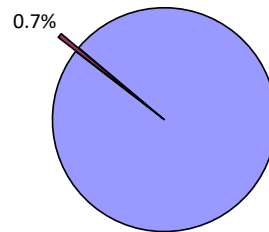
### Mayor's Office

#### Department Description

The mission of the Mayor's Office is to build a Saint Paul that works for all of us. The Mayor's Office oversees the operations of all City Departments and Offices to meet the needs of our residents, businesses and visitors.

- Sets strategic vision for the City and directs departments and offices to meet goals accordingly.
- Represents the City before external public and private organizations such as the U.S. Congress, Minnesota Legislature, Ramsey County Board, Saint Paul Schools, etc.
- Pursues public and private partnerships to enhance service delivery to residents, businesses and visitors.
- Provides effective and timely constituent service to all Saint Paul residents, businesses and visitors.
- Works to ensure that all residents, businesses and visitors are safe, welcomed and included.

#### **Mayor's Office Portion of General Fund Spending**



#### Department Facts

- |                              |    |           |
|------------------------------|----|-----------|
| • Total General Fund Budget: | \$ | 2,089,775 |
| • Total Special Fund Budget: | \$ | 354,770   |
| • Total FTEs:                |    | 14.00     |
- Minnesota's Capital City has a population of more than 300,000.
  - Saint Paul is home to a diverse group of residents who speak over 125 languages & dialects.
  - Saint Paul features more than 170 parks and open spaces.
  - Saint Paul has more city shoreline on the Mississippi River than any other city.
  - The City has 52,000+ theater seats, three world class museums & vibrant grass roots arts.

#### Department Goals

- Building a Saint Paul that works for all of us
- Embedding the values of equity, innovation and resilience in all city operations and policies
- Creating responsible, balanced budgets that showcase the values of the administration, and provide strong financial footing for the City

#### Recent Accomplishments

- Passing a \$15 minimum wage ordinance
- Launching the Office of Financial Empowerment
- Launching College Bound Saint Paul
- Tripling free programming at recreation centers eliminating library late fines
- Establishing a \$10 million affordable housing trust
- Creating the first-ever dedicated bikeway funding

**2021 Adopted Budget  
Mayor's Office**

**Fiscal Summary**

	<b>2019 Actual</b>	<b>2020 Adopted</b>	<b>2021 Adopted</b>	<b>Change</b>	<b>% Change</b>	<b>2020 Adopted FTE</b>	<b>2021 Adopted FTE</b>
<b>Spending</b>							
100: General Fund	1,893,618	2,373,286	2,089,775	(283,511)	-11.9%	14.00	13.00
200: City Grants	280,782	1,021,228	354,770	(666,458)	-65.3%	1.00	1.00
<b>Total</b>	<b>2,174,400</b>	<b>3,394,514</b>	<b>2,444,545</b>	<b>(949,969)</b>	<b>-28.0%</b>	<b>15.00</b>	<b>14.00</b>
<b>Financing</b>							
100: General Fund	207,434	222,863	222,863	-	0.0%		
200: City Grants	337,928	1,021,228	354,770	(666,458)	-65.3%		
<b>Total</b>	<b>545,362</b>	<b>1,244,091</b>	<b>577,633</b>	<b>(666,458)</b>	<b>-53.6%</b>		

**Budget Changes Summary**

The Mayor's Office will continue to lead the city's ongoing response to the COVID-19 public health emergency, as well as the financial crisis Saint Paul residents and businesses face by prioritizing equity, innovation, and resilience.

In response to the tragic killing of George Floyd, and the civil unrest that followed, the Mayor's Office will continue to support healing in our community through the vital work of rebuilding our neighborhoods, and transforming the economic and justice systems in our city.

The Mayor's Office will continue to collaborate with city department and community partners on the Community-First Public Safety Plan, address the housing crisis, serve our residents who are unsheltered, explore a guaranteed income pilot program and connect our community to opportunities to support each other through the Neighbors Helping Neighbors volunteer program.

The 2021 budget for the Mayor's Office reflects the elimination of a Mayor's Office staff position in 2020 from the General Fund, reductions in travel, training, intern, and general supply budgets, a reduction of the salary budget to recognize an anticipated leave of absence, and a reduction in the City of Saint Paul's contribution to the Healing Streets initiative.

The special fund budget for the Mayor's Office includes the removal of one-time funding from the parking fund for electric vehicle charging stations, the addition of a \$50,000 grant from Living Cities to fund the work of the Chief Equity Officer, and small updates to the VISTA program grant.

		Change from 2020 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Current Service Level Adjustments</u></b>				
Current service level adjustments for the 2021 budget include inflationary changes due to salary and benefit costs, and adjustments of line items to better reflect department needs and efficiencies.				
Current service level adjustments		(48,324)	-	-
Subtotal:		(48,324)	-	-
<b><u>Mayor's Proposed Changes</u></b>				
<b>2021 Budget Solutions</b>				
The 2021 budget for the Mayor's Office reflects the elimination of a Mayor's Office staff position in 2020 from the General Fund, reductions in travel, training, intern, and general supply budgets, and a reduction of the salary budget to recognize an anticipated leave of absence. The 2021 budget also recognizes one-time savings from a grant to help cover costs related to the work of the Chief Equity Officer, of which the Mayor's Office contributes 25%.				
Vacant Assistant Mayor 1 position		(32,743)	-	(1.00)
Intern budget		(15,001)	-	-
Travel, training, general supplies		(10,875)	-	-
Leave of absence		(14,387)	-	-
One-time Chief Equity Officer grant adjustment		(12,181)	-	-
Subtotal:		(85,187)	-	(1.00)
<b><u>Adopted Changes</u></b>				
<b>Healing Streets</b>				
The 2020 budget added funding for Saint Paul's contribution to the Healing Streets initiative, which takes a public health approach to violence prevention, in partnership with Ramsey County. The 2021 budget reduces the City's contribution.				
Healing Streets contribution		(150,000)	-	-
Subtotal:		(150,000)	-	-
<b>Fund 100 Budget Changes Total</b>		<b>(283,511)</b>	<b>-</b>	<b>(1.00)</b>

**200: City Grants****Mayor's Office**

The Mayor's Office City Grants fund includes grants for energy and education initiatives led by Mayor's Office Staff.

		Change from 2020 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Current Service Level Adjustments</u></b>				
Current service level adjustments for the 2021 budget include inflationary increases due to salary and benefit costs, and adjustments of line items to better reflect department needs and efficiencies.				
Current service level adjustments		24,542	24,542	-
Subtotal:		24,542	24,542	-
<b><u>Mayor's Proposed Changes</u></b>				
<b>Electric Vehicle Charging Hubs</b>				
The 2020 budget included one-time funding from the parking fund for electric vehicle charging stations. The 2021 budget removes this one-time item.				
Electric vehicle charging hubs		(750,000)	(750,000)	-
Subtotal:		(750,000)	(750,000)	-
<b>McKnight Living Cities Grant</b>				
The 2021 budget recognizes one-time grant resources from the McKnight Foundation to support the work of the Chief Equity Officer.				
McKnight Living Cities Grant		50,000	50,000	-
Subtotal:		50,000	50,000	-
<b><u>Adopted Changes</u></b>				
<b>Update VISTA Grant</b>				
The 2021 adopted budget reflects updates to the Saint Paul VISTA program grant balances. This is a grant from the Corporation for National and Community Services (CNCS) and cost-sharing with participating VISTA sites.				
Update VISTA Grant		9,000	9,000	-
Subtotal:		9,000	9,000	-
<b>Fund 200 Budget Changes Total</b>		(666,458)	(666,458)	-

# Spending Reports



**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: MAYOR  
Fund: CITY GENERAL FUND

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	1,701,123	1,597,899	1,832,474	1,721,678	(110,796)
SERVICES	154,884	147,622	94,634	86,134	(8,500)
MATERIALS AND SUPPLIES	15,770	17,930	13,566	11,191	(2,375)
PROGRAM EXPENSE			300,000	150,000	(150,000)
ADDITIONAL EXPENSES	83				
OTHER FINANCING USES		130,167	132,612	120,772	(11,840)
<b>Total Spending by Major Account</b>	<b>1,871,860</b>	<b>1,893,618</b>	<b>2,373,286</b>	<b>2,089,775</b>	<b>(283,511)</b>
<b>Spending by Accounting Unit</b>					
10011100 MAYORS OFFICE	1,871,860	1,893,618	2,373,286	2,089,775	(283,511)
<b>Total Spending by Accounting Unit</b>	<b>1,871,860</b>	<b>1,893,618</b>	<b>2,373,286</b>	<b>2,089,775</b>	<b>(283,511)</b>

# CITY OF SAINT PAUL

## Spending Plan by Department

Department: MAYOR  
Fund: CITY GRANTS

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	250,385	222,925	258,168	273,710	15,541
SERVICES	70,553	55,450	759,260	27,260	(732,000)
MATERIALS AND SUPPLIES	791	2,407	3,800	3,800	
OTHER FINANCING USES				50,000	50,000
<b>Total Spending by Major Account</b>	<b>321,728</b>	<b>280,782</b>	<b>1,021,228</b>	<b>354,770</b>	<b>(666,459)</b>
<b>Spending by Accounting Unit</b>					
20011800 EDUCATION INITIATIVE	264,728	238,612	271,228	304,770	33,541
20011810 ENERGY INITIATIVES	50,000	42,170			
20011811 MAYOR'S INITIATIVES	7,000		750,000	50,000	(700,000)
<b>Total Spending by Accounting Unit</b>	<b>321,728</b>	<b>280,782</b>	<b>1,021,228</b>	<b>354,770</b>	<b>(666,459)</b>

# Financing Reports

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: MAYOR  
Fund: CITY GENERAL FUND

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>					
MISCELLANEOUS REVENUE	20,675	6,021	6,450	6,450	
OTHER FINANCING SOURCES	216,413	201,413	216,413	216,413	
<b>Total Financing by Major Account</b>	<b>237,088</b>	<b>207,434</b>	<b>222,863</b>	<b>222,863</b>	
<b>Financing by Accounting Unit</b>					
10011100 MAYORS OFFICE	237,088	207,434	222,863	222,863	
<b>Total Financing by Accounting Unit</b>	<b>237,088</b>	<b>207,434</b>	<b>222,863</b>	<b>222,863</b>	

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: MAYOR  
Fund: CITY GRANTS

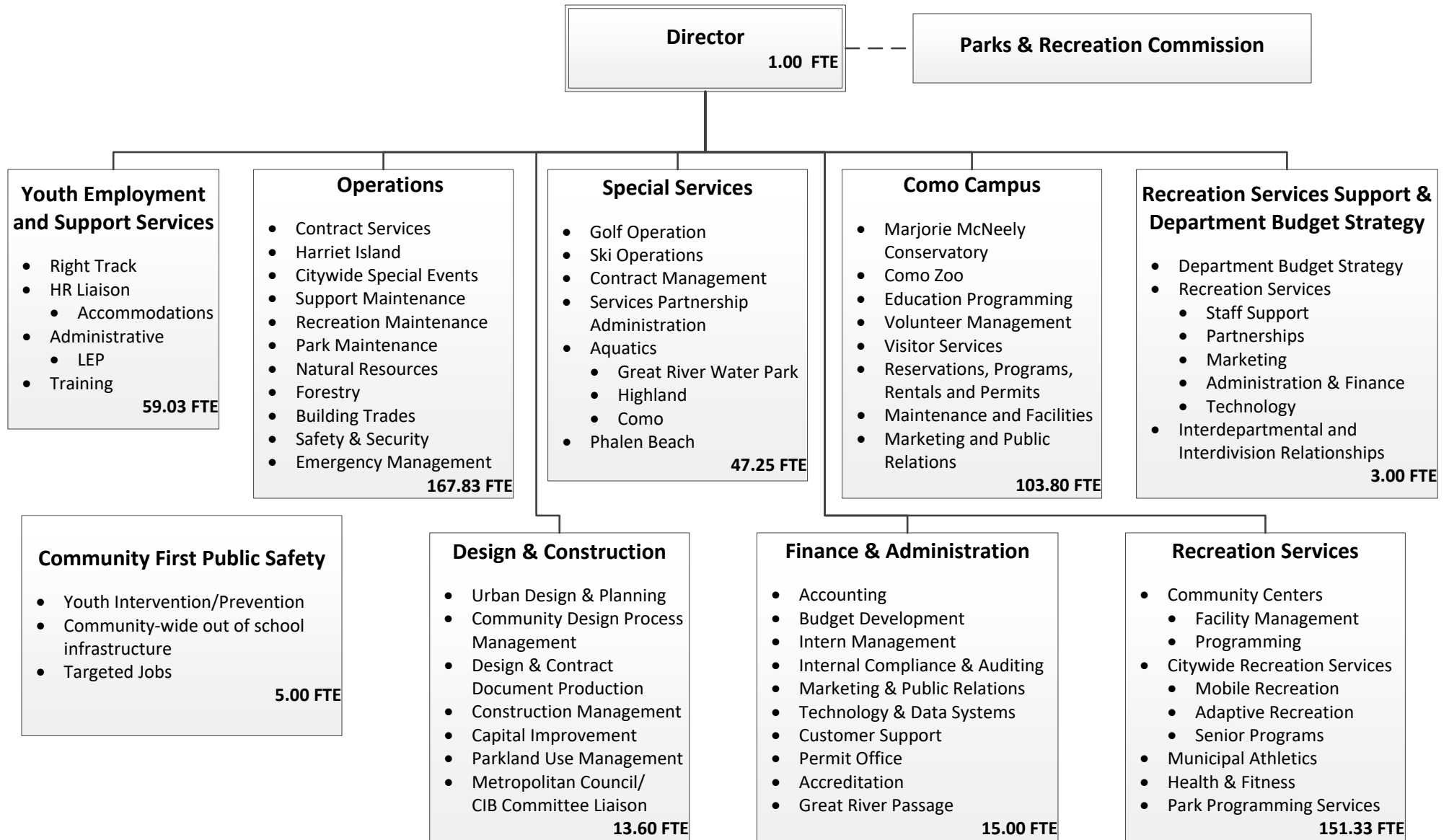
Budget Year: 2021

		2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>						
INTERGOVERNMENTAL REVENUE		195,101	250,900	198,000	221,000	23,000
MISCELLANEOUS REVENUE		141,105	87,028	73,228	81,500	8,272
OTHER FINANCING SOURCES				750,000	52,270	(697,730)
<b>Total Financing by Major Account</b>		<b>336,205</b>	<b>337,928</b>	<b>1,021,228</b>	<b>354,770</b>	<b>(666,458)</b>
<b>Financing by Accounting Unit</b>						
20011800	EDUCATION INITIATIVE	292,055	287,928	271,228	304,770	33,542
20011810	ENERGY INITIATIVES	44,150	50,000			
20011811	MAYOR'S INITIATIVES			750,000	50,000	(700,000)
<b>Total Financing by Accounting Unit</b>		<b>336,205</b>	<b>337,928</b>	<b>1,021,228</b>	<b>354,770</b>	<b>(666,458)</b>

# Parks and Recreation

**Mission:** To help make Saint Paul the most livable city in America, Saint Paul Parks and Recreation will facilitate the creation of active lifestyles, vibrant places and a vital environment.

**Vision:** Saint Paul Parks and Recreation will make Saint Paul the most livable city in America by: responding creatively to change, innovating with every decision, and connecting the entire city.



(Total 566.84 FTE)

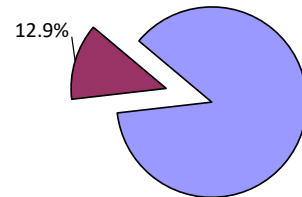
## 2021 Adopted Budget

### Parks and Recreation

#### Department Description:

Saint Paul Parks and Recreation is a nationally accredited and gold medal award-winning organization that manages over 170 parks and open spaces, AZA-accredited Como Park Zoo and Conservatory, 26 city-operated recreation centers, more than 100 miles of trails, an indoor and two outdoor aquatic facilities, a public beach, a variety of premium sports facilities, municipal golf courses, and Great River Passage – which is the new identity for all proposed public development along Saint Paul’s more than 17 miles of Mississippi riverfront. Saint Paul Parks and Recreation is recognized by the Trust for Public Land as the #1 Urban Park System in the USA in 2015 and #2 in 2016, 2017, 2018 and 2019 and #3 in 2020. For more information, visit [www.stpaul.gov/parks](http://www.stpaul.gov/parks).

#### Parks and Recreation's Portion of General Fund Spending



#### Department Facts

- Total General Fund Budget: \$ 39,563,374
- Total Special Fund Budget: \$ 27,130,271
- Total FTEs: 566.84
- Nationally accredited Parks and Recreation agency and AZA accredited Zoo.
- Named #3 Park System in America by the Trust for Public Land.
- Host more than 14 million visitors annually at parks and facilities.
- More than 20,000 youth participate in classes, camps and sports each year.
- Offer more than 3,600 classes and activities annually.
- Volunteers contribute more than 100,000 hours each year.
- Issue more than 1,500 picnic and park-use permits each year.
- Partner with more than 115 different non-city agencies.

#### Department Goals

- Promote active lifestyles.
- Create and maintain vibrant places.
- Create, maintain and protect a vital environment.

#### Recent Accomplishments

- Celebrated the grand opening of the new Frogtown Community Center.
- Completed work on Midway Peace Park.
- Fully renovated play areas at Frogtown Community Center, Western Sculpture Park, Eastview Recreation Center and Midway Peace Park.
- Opened the Robert Pira Regional Trail, a bicycle and pedestrian trail that will fill several important gaps in the region’s trail system.
- Launched several virtual and modified programming options for youth and families during the COVID-19 pandemic.
- Completed the Cultural Landscape Study at Indian Mounds Regional Park.
- Matched more than 800 youth to jobs through a modified Right Track program.
- Began design on new parkland at the Highland Bridge property (formerly Ford Site).
- Continued construction on Como Harbor, a new \$20M Seal and Sea Lion habitat at Como Park Zoo and Conservatory which is slated to open this year.
- Continued to provide programming, services, and facilities adjusted for COVID-19 that met the needs of the community within the established resources and public health guidelines.
- Launched the new *Awakenings Intervention* program as part of the department's Community First Public Safety division to help directly address inequities in the community, specifically amongst traumatized youth.

**2021 Adopted Budget  
Parks and Recreation**

**Fiscal Summary**

	<b>2019 Actual</b>	<b>2020 Adopted</b>	<b>2021 Adopted</b>	<b>Change</b>	<b>% Change</b>	<b>2020 Adopted FTE</b>	<b>2021 Adopted FTE</b>
<b>Spending</b>							
100: General Fund	38,479,216	40,541,157	39,563,374	(977,783)	-2.4%	377.51	358.58
200: City Grants	3,914,696	4,249,860	4,296,909	47,049	1.1%	60.23	60.23
228: Charitable Gambling	-	25,000	25,000	-	0.0%	-	-
260: Parks and Rec Special Projects	4,361,119	4,763,204	4,800,928	37,724	0.8%	31.39	31.39
261: Como Campus	6,150,536	6,807,376	7,142,196	334,820	4.9%	59.37	59.37
262: Parkland Replacement	5,034	200,000	200,000	-	0.0%	-	-
263: Lowertown Ballpark	914,893	927,407	927,407	-	0.0%	-	-
560: Parks Memorials	222	2,000	2,000	-	0.0%	-	-
660: Parks Special Services	3,346,960	4,301,100	4,299,312	(1,788)	0.0%	24.22	24.22
760: Parks Supply and Maintenance	4,588,036	5,786,198	5,436,519	(349,679)	-6.0%	33.05	33.05
<b>Total</b>	<b>61,760,712</b>	<b>67,603,302</b>	<b>66,693,645</b>	<b>(909,657)</b>	<b>-1.3%</b>	<b>585.77</b>	<b>566.84</b>
<b>Financing</b>							
100: General Fund	4,110,867	3,663,082	2,852,465	(810,617)	-22.1%		
200: City Grants	4,851,270	4,249,860	4,296,909	47,049	1.1%		
228: Charitable Gambling	16,834	25,000	25,000	-	0.0%		
260: Parks and Rec Special Projects	3,969,756	4,763,204	4,800,928	37,724	0.8%		
261: Como Campus	5,788,001	6,807,376	7,142,196	334,820	4.9%		
262: Parkland Replacement	377,897	200,000	200,000	-	0.0%		
263: Lowertown Ballpark	1,008,083	927,407	927,407	-	0.0%		
560: Parks Memorials	3,846	2,000	2,000	-	0.0%		
660: Parks Special Services	3,137,482	4,301,100	4,299,312	(1,788)	0.0%		
760: Parks Supply and Maintenance	3,738,865	5,786,198	5,436,519	(349,679)	-6.0%		
<b>Total</b>	<b>27,002,899</b>	<b>30,725,227</b>	<b>29,982,736</b>	<b>(742,491)</b>	<b>-2.4%</b>		



# Budget Changes Summary

The 2021 budget for Parks and Recreation includes continued commitments to essential Parks and Recreation services, investments in the new Community First Public Safety Initiative Awakenings Intervention Program, and a variety of service adjustments to reduce the budget in various areas of the department. The budget recognizes a new partnership with a local food service vendor for concessions at aquatics facilities, and cost savings by reducing business hours at aquatics facilities to only provide access and service during peak use time for open swim and swimming lessons. The closure of indoor aquatics facilities during the summer season is also included.

The 2021 budget also recognizes that 2020 is the planned last year of funding for holiday lights and hanging flower baskets.

Additional cost savings will be created by reducing hours at recreation centers to respond to participation and usage trends. City-funded youth sports programming will be focused on ages 8 and under and local partnerships will be leveraged to improve access for youth older than 8. The 2021 budget includes reductions in winter ice rink maintenance at underused rinks, as well as a reduction of weekend recreation center facility maintenance.

An increase in projected Como Park Zoo and Conservatory admission donations by requesting additional voluntary donations from those that have the means will help the Parks and Recreation department maintain a barrier-free admission policy. The Parks and Recreation department will work closely with the Como Friends to prioritize its annual gift to increase operating support. Transferring administrative duties to remaining accounting staff will result in a reduction of staffing at Como Park Zoo and Conservatory.

The 2021 budget for General Government Accounts includes \$86,034 in contingency funding for rec center hours. This funding is dependent on overall General Fund revenue performance and will be made available to the Parks and Recreation department if mid-year projections are favorable.

100: General Fund		Parks and Recreation		
		Change from 2020 Adopted		
		Spending	Financing	FTE
<u>Current Service Level Adjustments</u>				
Current service level adjustments include inflationary increases due to salary and benefits costs, adjustments of line item and personnel budgets to track with recent spending, adjustments in revenue projections, the restoration of a one-time personnel reduction, and the removal of one-time resources from the 2020 budget.				
Removal of one-time funding for holiday lights	(100,000)			
Removal of one-time funding for hanging flower baskets	(30,000)			
Restoration of one-time removal of Great River Passage staff	88,995			1.00
Other current service level adjustments	(66,810)	79,135		
Subtotal:	(107,815)	79,135		1.00

		Change from 2020 Adopted		
		Spending	Financing	FTE
<b><u>Mayor's Proposed Changes</u></b>				
<b>2021 Budget Solutions</b>				
<p>The 2021 proposed budget reduced hours at recreation centers to respond to participation usage and trends. City-funded youth sports programming will be focused on ages 8 and under and local partnerships will be leveraged to improve access for youth older than 8. The budget also recognizes a new partnership with a local food service vendor for concessions at aquatics facilities, the closure of indoor aquatics facilities during the summer, and cost savings by reducing business hours at aquatics facilities to only provide access and service during peak use time for open swim and swimming lessons. Partial funding for aquatics and recreation programming was restored in the adopted budget, as noted below. Additional cost savings will be created through reductions in winter ice rink maintenance at underused rinks, as well as a reduction of weekend recreation center facility maintenance.</p> <p>An increase in projected Como Park Zoo and Conservatory admission donations by requesting additional voluntary donations from those that have the means will help the Parks and Recreation department maintain a barrier-free admission policy. The Parks and Recreation department will work closely with the Como Friends to prioritize its annual gift to increase operating support. Transferring administrative duties to remaining accounting staff will result in a reduction of staffing at Como Park Zoo and Conservatory.</p>				
Reduction of rec center hours and tot times	(209,154)	-	(4.48)	
Focus youth athletics on ages 8 and under	(212,500)	(109,410)	(2.90)	
Transfer administrative duties to accounting staff	(61,163)	-	(1.00)	
Como Friends donation	-	200,000	-	
Como voluntary donation	-	100,000	-	
Concessions at aquatics facilities	(152,440)	-	(2.70)	
Summer aquatics (indoor closure and hours reduction)	(589,000)	(315,000)	(15.00)	
Facility and rink maintenance	(114,440)	-	(2.05)	
Subtotal:	(1,338,697)	(124,410)	(28.13)	
<b>Awakenings Intervention Program</b>				
<p>The 2021 budget includes investments in the Awakenings Intervention program, designed to help directly address inequities in the community, specifically amongst youth experiencing trauma.</p>				
Personnel	258,828	-	5.00	
Services	69,500	-	-	
Subtotal:	328,328	-	5.00	

		Change from 2020 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b>Revenue Reductions</b>				
Revenue generated from various Parks and Recreation activities declined significantly in 2020 due to closures, admission restrictions, and social distancing requirements related to the COVID-19 pandemic. The 2021 budget assumes this trend will continue and revenue budgets have been adjusted accordingly.				
General Fund revenues		-	(765,342)	-
	Subtotal:	-	(765,342)	-
<b><u>Adopted Changes</u></b>				
<b>Restoration of Proposed Reductions</b>				
The 2021 proposed budget reduced funding for aquatics and recreation programming. The 2020 adopted budget has restored partial funding for these items.				
Aquatics (lap swim and aerobics)		88,856	-	2.00
Recreation programming		51,545	-	1.20
	Subtotal:	140,401	-	3.20
<b>Fund 100 Budget Changes Total</b>		<u>(977,783)</u>	<u>(810,617)</u>	<u>(18.93)</u>

**200: City Grants**

**Parks and Recreation**

Budgets for the Parks department's major grant-funded activities are contained in the City Grants fund. Ongoing grant programs include the Right Track Program, Como Circulator, regional park maintenance, and arts and gardening grants.

		Change from 2020 Adopted		
		Spending	Financing	FTE
<b><u>Current Service Level Adjustments</u></b>				
Current service level adjustments include inflationary increases due to salary and benefits costs, adjustments of line item and personnel budgets to track with recent spending, adjustments in revenue projections.				
Current service level adjustments		47,049	47,049	-
Subtotal:		47,049	47,049	-
<b>Fund 200 Budget Changes Total</b>		47,049	47,049	-

**228: Charitable Gambling****Parks and Recreation**

This fund tracks proceeds received and expenses incurred to provide fee assistance support to youth programs.

		Change from 2020 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
No Changes from 2020 Adopted Budget		-	-	-
	Subtotal:	-	-	-
Fund 228 Budget Changes Total		-	-	-

**260: Parks and Rec Special Projects****Parks and Recreation**

The Parks and Recreation Special Projects Fund includes fee supported recreation programs.

		Change from 2020 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Current Service Level Adjustments</u></b>				
Current service level adjustments include inflationary increases due to salary and benefits costs, adjustments of line item and personnel budgets to track with recent spending, adjustments in revenue projections.				
Curent service level adjustments		37,724	37,724	-
	Subtotal:	37,724	37,724	-
Fund 260 Budget Changes Total		37,724	37,724	-

**261: Como Campus****Parks and Recreation**

This fund includes operating costs for Como Zoo and Conservatory.

		Change from 2020 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Current Service Level Adjustments</u></b>				
Current service level adjustments include inflationary increases due to salary and benefits costs, adjustments of line item and personnel budgets to track with recent spending, adjustments in revenue projections.				
Curent service level adjustments		34,820	34,820	-
	Subtotal:	34,820	34,820	-
<b><u>Mayor's Proposed Changes</u></b>				
<b>Como Revenue Increases</b>				
An increase in projected Como Park Zoo and Conservatory admission donations by requestion additional voluntary donations from those that have the means will help the Parks and Recreation department maintain a barrier-free admission policy. The Parks and Recreation department will work closely with the Como Friends to prioritize its annual gift to increase operating support. These revenues will be transferred to the General Fund to support Como operations as noted above.				
Voluntary donation revenue		200,000	200,000	-
Como Friends annual gift		100,000	100,000	-
	Subtotal:	300,000	300,000	-
<b>Fund 261 Budget Changes Total</b>		<u>334,820</u>	<u>334,820</u>	<u>-</u>

**262: Parkland Replacement****Parks and Recreation**

This fund accounts for Parkland Easement revenues from outside agencies and the tracking of land purchases.

		Change from 2020 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b>No Changes from 2020 Adopted Budget</b>				
	Subtotal:	-	-	-
<b>Fund 262 Budget Changes Total</b>		<u>-</u>	<u>-</u>	<u>-</u>

**263: Lowertown Ballpark****Parks and Recreation**

This fund accounts for the City's operating and maintenance obligations related to the new baseball stadium in Lowertown.

		Change from 2020 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
No Changes from 2020 Adopted Budget		-	-	-
	Subtotal:	-	-	-
Fund 263 Budget Changes Total		-	-	-

**560: Parks Memorials****Parks and Recreation**

Parks and Recreation's permanent funds include two trust funds dedicated to maintaining amenities at the Como Conservatory: the Japanese Garden, and the Hiller and Lois Hoffman Memorial.

		Change from 2020 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
No Changes from 2020 Adopted Budget		-	-	-
	Subtotal:	-	-	-
Fund 560 Budget Changes Total		-	-	-

**660: Parks Special Services**

**Parks and Recreation**

Operating budgets for the City's golf courses under City management, winter ski program, concessions, and citywide special events reside in the Parks Special Services Fund.

		Change from 2020 Adopted		
		Spending	Financing	FTE
<b><u>Current Service Level Adjustments</u></b>				
Current service level adjustments include inflationary increases due to salary and benefits costs, adjustments of line item and personnel budgets to track with recent spending, adjustments in revenue projections.				
Curent service level adjustments		(1,788)	(1,788)	-
Subtotal:		(1,788)	(1,788)	-
<b>Fund 660 Budget Changes Total</b>		(1,788)	(1,788)	-



**760: Parks Supply and Maintenance****Parks and Recreation**

This fund is responsible for summary nuisance abatement (including, sidewalk snow removal, grass mowing, and trash hauling) when property owners fail to comply with city codes. Costs for grounds maintenance on HRA owned property, Forestry support, landscape design for capital projects, and the Parks fleet and equipment storeroom are also budgeted in this fund.

		<b>Change from 2020 Adopted</b>		
		<b><u>Spending</u></b>	<b><u>Financing</u></b>	<b><u>FTE</u></b>
<b><u>Current Service Level Adjustments</u></b>				
Current service level adjustments include inflationary increases due to salary and benefits costs, adjustments of line item and personnel budgets to track with recent spending, adjustments in revenue projections.				
Curent service level adjustments		67,564	67,564	-
	Subtotal:	<u>67,564</u>	<u>67,564</u>	<u>-</u>
<b><u>Mayor's Proposed Changes</u></b>				
<b>Revenue and Transfer Reductions</b>				
The 2021 budget includes reduced revenue projections in the forestry and summary abatement funds. Transfers to the General Fund from these accounts has been reduced to accomodate the lower anticipated revenue.				
Summary abatement revenue		(217,607)	(217,607)	-
Forestry revenue		(199,636)	(199,636)	-
	Subtotal:	<u>(417,243)</u>	<u>(417,243)</u>	<u>-</u>
<b>Fund 760 Budget Changes Total</b>		<u><u>(349,679)</u></u>	<u><u>(349,679)</u></u>	<u><u>-</u></u>

# Spending Reports

# CITY OF SAINT PAUL

## Spending Plan by Department

Department: **PARKS AND RECREATION**  
Fund: **CITY GENERAL FUND**

Budget Year: **2021**

		2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>						
EMPLOYEE EXPENSE		25,962,984	27,239,262	30,766,293	30,096,421	(669,872)
SERVICES		3,823,142	4,708,643	3,046,656	2,788,468	(258,188)
MATERIALS AND SUPPLIES		3,919,239	4,183,985	4,084,183	4,036,117	(48,066)
ADDITIONAL EXPENSES		49,753	35,003	62,000	62,000	
CAPITAL OUTLAY		12,674	83,148	30,275	30,275	
DEBT SERVICE		25,425	7,561	66,937	66,937	
OTHER FINANCING USES		1,581,536	2,221,614	2,484,813	2,483,156	(1,657)
<b>Total Spending by Major Account</b>		<b>35,374,753</b>	<b>38,479,216</b>	<b>40,541,157</b>	<b>39,563,374</b>	<b>(977,783)</b>
<b>Spending by Accounting Unit</b>						
10041100	PARKS AND REC ADMINISTRATION	2,235,918	2,481,958	2,945,982	2,833,883	(112,099)
10041101	PARK COMMISSION	3,866	3,063	5,043	5,043	
10041102	PARKS AND REC SUPPORT SERVICES	676,266	485,763	839,828	1,656,818	816,990
10041103	WINTER ACTIVITY BRIGHT LITES	95,000	95,000	100,000		(100,000)
10041105	PARKS AND REC UTILITIES	3,298,034	3,230,964	3,179,936	3,198,990	19,054
10041106	WELLSTONE CENTER SHARED COSTS	319,829	316,794	320,164	320,164	
10041110	PARK SECURITY	176,065	195,070	224,055	226,784	2,729
10041111	PARKS SAFETY	127,271	131,947	132,128	131,391	(737)
10041199	GF PARKS AND REC HISTORY	5,774				
10041200	COMO CONSERVATORY	666,495	704,685	722,616	774,008	51,392
10041202	COMO ZOO	1,707,933	1,847,011	2,033,904	2,059,548	25,643
10041203	COMO PK ZOO AND CONSER CAMPUS	939,014	790,747	1,105,774	1,043,636	(62,138)
10041300	DESIGN CENTER	156,409	158,669	158,669	158,669	
10041301	DESIGN	100,000	96,200			
10041400	PARKS AND REC BLDG MAINT	2,808,007	3,045,142	3,440,911	3,463,586	22,676
10041401	ZOO AND CONSERVATORY HEATING	515,818	601,312	556,097	542,763	(13,335)
10041402	PARKS GROUND MAINTENANCE	1,897,446	2,196,384	2,409,427	2,423,688	14,261
10041403	PARKS PERMITS MANAGEMENT	187,798	29,924	42,676	35,945	(6,731)
10041404	SMALL SPECIALIZED EQUIP MNCTE	930,163	1,143,733	1,011,891	1,010,973	(918)
10041405	PARKS AND REC MNTCE SUPPORT	918,778	1,219,025	1,198,892	1,165,704	(33,188)
10041406	REC CTR CUSTODIAL AND MAINT	1,759,280	1,859,982	2,076,654	2,059,114	(17,540)
10041407	TREE MAINTENANCE	41,753	20,056	36,894	36,685	(209)
10041408	CITY PARKS TREE MAINTENANCE	328,857	622,507	348,260	346,079	(2,182)
10041409	ENVIRONMENTAL PLANNING	118,244	53,068	118,790	121,343	2,553
10041411	LIGHT RAIL TRANSIT	102,447	86,578	117,746	117,617	(129)
10041412	ROW STREET TREE MAINTENANCE	2,803,625	2,794,297	2,902,761	2,903,600	839
10041413	EAB MANAGEMENT ROW	1,036,528	1,883,724	1,234,006	1,222,663	(11,343)
10041414	ROW GROUND MAINTENANCE	225,275	1,048			
10041415	ROW SOLID WASTE REMOVAL	295,603	3,698			
10041416	ROW BEAUTIFICATION	84,893	66,412	96,144	64,080	(32,064)
10041420	HARRIET ISLAND SUBSIDY	152,891	292,657	324,923	324,033	(890)
10041500	RECREATION ADMIN AND SUPPORT	535,192	650,475	633,213	479,069	(154,144)
10041501	SOUTH SERVICE AREA	2,544,724	2,652,335	2,709,235	2,490,707	(218,528)
10041502	NORTH SERVICE AREA	2,239,807	2,202,441	2,039,103	1,883,522	(155,581)
10041503	CITYWIDE TEAM	567,354	704,670	731,579	826,022	94,443
10041505	ADAPTIVE PROGRAMS	255,708	250,270	277,148	295,802	18,654
10041506	MUNI ATHLETIC PROGRAMS	474,097	500,199	680,044	345,908	(334,137)
10041507	REC CHECK PROGRAM	163,001	587,539	1,115,138	1,080,180	(34,958)
10041509	NORTHWEST RECREATION AREA-GF	1,700,313	1,766,901	2,188,846	1,987,476	(201,370)
10041610	SKI	253,811	297,008	226,741	202,132	(24,609)
10041615	MIDWAY STADIUM	144,172	142,272	104,977	111,716	6,739
10041620	SEASONAL SWIMNG BEACHES POOLS	1,089,148	1,351,283	1,330,158	687,703	(642,456)

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: PARKS AND RECREATION**  
**Fund: CITY GENERAL FUND**

**Budget Year: 2021**

		<b>2018</b>	<b>2019</b>	<b>2020</b>	<b>2021</b>	<b>Change From</b>
		<b>Actuals</b>	<b>Actuals</b>	<b>Adopted</b>	<b>Adopted</b>	<b>2020</b>
						<b>Adopted</b>
<hr/>						
<b>Spending by Accounting Unit</b>						
10041625	OXFORD INDOOR SWIMMING POOL	603,303	879,528	750,560	765,982	15,422
10041700	GREAT RIVER PASSAGE	88,842	36,878	70,241	160,349	90,108
<b>Total Spending by Accounting Unit</b>		<b>35,374,753</b>	<b>38,479,216</b>	<b>40,541,157</b>	<b>39,563,374</b>	<b>(977,783)</b>

# CITY OF SAINT PAUL

## Spending Plan by Department

Department: **PARKS AND RECREATION**  
Fund: **CITY GRANTS**

Budget Year: **2021**

		<b>2018 Actuals</b>	<b>2019 Actuals</b>	<b>2020 Adopted</b>	<b>2021 Adopted</b>	<b>Change From 2020 Adopted</b>
<b>Spending by Major Account</b>						
EMPLOYEE EXPENSE		1,953,410	2,071,242	2,262,838	2,350,147	87,309
SERVICES		1,201,416	1,239,633	1,564,887	1,562,091	(2,796)
MATERIALS AND SUPPLIES		275,337	361,469	318,773	281,308	(37,465)
ADDITIONAL EXPENSES		3,250	2,500			
CAPITAL OUTLAY		219,692	136,491			
OTHER FINANCING USES		223,362	103,362	103,362	103,362	
<b>Total Spending by Major Account</b>		<b>3,876,466</b>	<b>3,914,696</b>	<b>4,249,860</b>	<b>4,296,908</b>	<b>47,048</b>
<b>Spending by Accounting Unit</b>						
20041801	YOUTH JOB CORP	1,085,051	971,037	1,310,649	1,311,898	1,249
20041810	COMO BUS CIRCULATOR	182,748	163,431	125,000	125,000	
20041815	COMO CAMPUS GRANTS	1,605,081	1,759,024	1,732,673	1,738,525	5,852
20041822	PARKS ENVIRONMENTAL GRANTS	586,813	493,519	435,462	476,058	40,596
20041840	RECREATION GRANTS		16,003	197,852	197,852	
20041845	ARTS AND COMMUNITY GARDENING	154,468	194,458	175,811	176,027	215
20041846	GREAT RIVER PASSAGE DIVISION	262,304	317,223	272,413	271,549	(864)
<b>Total Spending by Accounting Unit</b>		<b>3,876,466</b>	<b>3,914,696</b>	<b>4,249,860</b>	<b>4,296,908</b>	<b>47,048</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **PARKS AND RECREATION**  
Fund: **CHARITABLE GAMBLING**

Budget Year: **2021**

		2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>						
SERVICES				25,000	25,000	
<b>Total Spending by Major Account</b>				<b>25,000</b>	<b>25,000</b>	
<b>Spending by Accounting Unit</b>						
22841100	ATHLETIC FEE ASSISTANCE			25,000	25,000	
<b>Total Spending by Accounting Unit</b>				<b>25,000</b>	<b>25,000</b>	

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **PARKS AND RECREATION**  
Fund: **STREET MAINTENANCE PROGRAM**

Budget Year: **2021**

		2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>						
EMPLOYEE EXPENSE		5,188	(400)			
SERVICES		(690)				
MATERIALS AND SUPPLIES			400			
<b>Total Spending by Major Account</b>		<b>4,498</b>				
<b>Spending by Accounting Unit</b>						
23041400	STREET TREE MAINTENANCE	144				
23041401	EAB MGMT ROW	1,303				
23041402	ROW GROUND MAINTENANCE	3,740				
23041403	ROW SOLID WASTE REMOVAL					
23041404	ROW BEAUTIFICATION	(690)				
<b>Total Spending by Accounting Unit</b>		<b>4,498</b>				

# CITY OF SAINT PAUL

## Spending Plan by Department

Department: **PARKS AND RECREATION**  
Fund: **PARKS AND REC SPECIAL PROJECTS**

Budget Year: **2021**

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	1,652,727	1,605,042	2,040,939	2,046,162	5,223
SERVICES	1,371,682	1,178,199	985,104	1,015,681	30,577
MATERIALS AND SUPPLIES	641,532	558,167	726,875	728,234	1,359
ADDITIONAL EXPENSES	6,926	6,615			
CAPITAL OUTLAY			1,000	1,000	
OTHER FINANCING USES	1,006,635	1,013,095	1,009,286	1,009,853	567
<b>Total Spending by Major Account</b>	<b>4,679,503</b>	<b>4,361,119</b>	<b>4,763,204</b>	<b>4,800,929</b>	<b>37,726</b>
<b>Spending by Accounting Unit</b>					
26041100 PRIVATE DONATIONS	9,000	9,000	10,000	10,000	
26041105 METZGER MEMORIAL POPS FUND	1,297	42			
26041110 SPONSORSHIPS	33,621	4,306	36,809	36,809	
26041130 REGIONAL PARK MAINTENANCE	1,633,305	1,533,735	1,581,548	1,583,033	1,486
26041199 SF PARKS AND REC HISTORY	10,046	26,862			
26041402 SKYGATE SCULPTURE MAINT FUND	79	101			
26041403 PARK AMENITY DONATION FUND	5,801	18,866	45,433	45,433	
26041404 SCHULTZ SCULPTURE MAINT FUND	6,992	7,770	10,000	10,000	
26041410 ASSESSABLE TREE REMOVALS	23,603	32,164	100,000	100,000	
26041500 RECREATION SERVICE MGMT	113,509	98,402	82,572	82,572	
26041501 SOUTH SERVICE AREA	1,206,169	1,147,704	1,058,188	1,069,439	11,251
26041502 NORTH SERVICE AREA	439,864	457,583	522,536	539,601	17,065
26041505 CITYWIDE TEAM	99,629	66,455	97,900	97,900	
26041509 NORTHWEST RECREATION AREA-SF	588,807	563,279	524,744	533,797	9,053
26041510 CITYWIDE RECREATION ACTIVITIES	66,915	29,372	71,322	71,322	
26041515 ADAPTIVE RECREATION ACTIVITIES	53,016	31,335	55,127	55,185	58
26041520 SENIOR RECREATION PROGRAMS	5,750	2,262	27,176	27,176	
26041530 MUNICIPAL ATHL PROG FACILIT	171,978	168,047	183,081	193,973	10,892
26041531 BASEBALL ATHLETIC ASSOCIATION	35,728	105,645	176,660	176,660	
26041532 FOOTBALL ATHLETIC ASSOCIATION	1,493	5,832	9,500	9,500	
26041533 SOFTBALL ATHLETIC ASSOCIATION	105,835	3,441			
26041534 BASKETBALL ATHLETIC ASSOC	4,863	852			
26041535 HOCKEY ATHLETIC ASSOCIATION	4,191	426			
26041540 R AND A BATTING CAGES	7,773	19,476	170,608	158,528	(12,080)
26041555 TWINS	50,240	27,328			
26041605 MIDWAY STADIUM		834			
<b>Total Spending by Accounting Unit</b>	<b>4,679,503</b>	<b>4,361,119</b>	<b>4,763,204</b>	<b>4,800,929</b>	<b>37,726</b>



# CITY OF SAINT PAUL

## Spending Plan by Department

Department: **PARKS AND RECREATION**

Fund: **COMO CAMPUS**

Budget Year: **2021**

		2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>						
EMPLOYEE EXPENSE		3,206,545	3,484,401	3,899,792	3,951,272	51,480
SERVICES		173,048	202,616	254,168	236,419	(17,749)
MATERIALS AND SUPPLIES		325,647	323,066	311,733	313,296	1,563
ADDITIONAL EXPENSES		800				
OTHER FINANCING USES		2,127,716	2,140,452	2,341,683	2,641,208	299,525
<b>Total Spending by Major Account</b>		<b>5,833,755</b>	<b>6,150,536</b>	<b>6,807,376</b>	<b>7,142,195</b>	<b>334,819</b>
<b>Spending by Accounting Unit</b>						
26141200	COMO CAMPUS CONSERVATION	500		6,619	6,619	
26141205	COMO VISITOR AND ED RES CNTR	504,664	644,276	700,862	701,578	715
26141210	COMO CAMPUS SUPPORT	2,194,889	2,166,612	2,606,391	2,906,391	300,001
26141215	COMO CONSERVATORY SUPPORT	549,190	599,308	707,712	709,189	1,477
26141220	COMO ZOO SUPPORT	882,245	896,890	889,396	886,276	(3,120)
26141225	ZOO ANIMAL FUND	9,102	7,916	30,292	30,292	
26141230	ZOO CONSERVATORY EDUC PROG	375,853	446,426	436,310	465,527	29,217
26141240	COMO VOLUNTEER SERVICES	182,392	182,309	193,257	193,810	552
26141242	COMO CAMPUS MAINTENANCE	566,682	620,371	636,995	643,133	6,139
26141244	COMO RENTALS	285,500	309,101	301,881	302,240	359
26141246	COMO MARKETING	282,738	277,326	297,661	297,141	(520)
<b>Total Spending by Accounting Unit</b>		<b>5,833,755</b>	<b>6,150,536</b>	<b>6,807,376</b>	<b>7,142,195</b>	<b>334,819</b>

# CITY OF SAINT PAUL

## Spending Plan by Department

Department: **PARKS AND RECREATION**  
Fund: **PARKLAND REPLACEMENT**

Budget Year: 2021

		2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>						
SERVICES		3,638	5,034			
CAPITAL OUTLAY				200,000	200,000	
OTHER FINANCING USES		343,191				
<b>Total Spending by Major Account</b>		<b>346,829</b>	<b>5,034</b>	<b>200,000</b>	<b>200,000</b>	
<b>Spending by Accounting Unit</b>						
26241100	PARK LAND REPLACEMENT		1	200,000	200,000	
26241101	DIST 1 BATTLE CREEK HIGHWOOD	546	723			
26241102	DIST 2 THE GREATER EAST SIDE	55	86			
26241103	DIST 3 WEST SIDE CITIZENS ORG	92	126			
26241104	DIST 4 DAYTONS BLUFF	211	273			
26241105	DIST 5 PAYNE PHALEN PLNG CNCL	169	228			
26241108	DIST 8 SUMMIT UNIVERSITY	96	246			
26241109	DIST 9 FORT ROAD W 7TH	538	694			
26241110	DIST 10 COMO PARK	6	12			
26241111	DIST 11 HAMLINE MIDWAY	81	115			
26241112	DIST 12 ST ANTHONY PARK	323,946	674			
26241113	DIST 13 LEXINGTON HAMLINE	218	408			
26241114	DIST 14 MACALESTER GROVELAMD	99	143			
26241115	DIST 15 HIGHLAND PARK	236	482			
26241116	DIST 16 SUMMIT HILL ASSOC	76	104			
26241117	DIST 17 CAPITAL RIVER COUNCIL	20,460	720			
<b>Total Spending by Accounting Unit</b>		<b>346,829</b>	<b>5,034</b>	<b>200,000</b>	<b>200,000</b>	

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **PARKS AND RECREATION**  
Fund: **PARKS MEMORIALS**

Budget Year: **2021**

		2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>						
SERVICES		172	222			
MATERIALS AND SUPPLIES				2,000	2,000	
<b>Total Spending by Major Account</b>		<b>172</b>	<b>222</b>	<b>2,000</b>	<b>2,000</b>	
<b>Spending by Accounting Unit</b>						
56041200	JAPANESE GARDEN	145	186	1,700	1,700	
56041201	HILLER LOIS HOFFMAN MEMORIAL	28	36	300	300	
<b>Total Spending by Accounting Unit</b>		<b>172</b>	<b>222</b>	<b>2,000</b>	<b>2,000</b>	

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: PARKS AND RECREATION**  
**Fund: PARKS SPECIAL SERVICES**

**Budget Year: 2021**

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending for Major Account</b>					
EMPLOYEE EXPENSE	1,516,183	1,454,083	1,765,451	1,764,977	(474)
SERVICES	432,890	358,232	332,592	332,762	170
MATERIALS AND SUPPLIES	546,787	516,562	534,274	533,274	(1,000)
ADDITIONAL EXPENSES	139,966	987	137,500	137,500	-
CAPITAL OUTLAY	153,338	149,244	-	-	-
DEBT SERVICE	-	-	573,750	573,750	-
OTHER FINANCING USES	765,264	867,852	957,533	957,050	(483)
<b>Total Spending by Major Account</b>	<b>3,554,429</b>	<b>3,346,960</b>	<b>4,301,100</b>	<b>4,299,313</b>	<b>(1,787)</b>
<b>Spending by Accounting Unit</b>					
66041199 PARKS SPEC SERVICES HISTORY	(5,392)	-	-	-	-
66041410 CITYWIDE SPECIAL EVENTS	695,205	667,338	733,813	732,937	(876)
66041600 PARKS SPECIAL SERVICES ADMIN	287,300	289,035	293,579	284,828	(8,751)
66041610 GOLF ADMINISTRATION	315,807	234,203	302,942	302,791	(151)
66041611 COMO GOLF COURSE	(7,264)	5,559	-	-	-
66041612 HIGHLAND 18 GOLF COURSE	1,675,397	1,662,179	1,330,882	1,337,469	6,587
66041613 HIGHLAND 9 GOLF COURSE	220,459	172,396	607,827	609,230	1,403
66041614 PHALEN GOLF COURSE	(7,874)	41,885	-	-	-
66041620 WATERGATE MARINA	30,895	35,207	36,500	36,500	-
66041621 CITY HOUSE - RED RIVER KITCHEN	6,700	310	40,000	40,000	-
66041622 MINI GOLF	-	-	10,000	10,000	-
66041640 COMO LAKESIDE	186,927	20,207	200,156	200,156	-
66041650 POOL CONCESSIONS	156,269	218,642	171,652	171,652	0
660952005Z 2005 REC FACILITY DEBT SVC	-	-	573,750	573,750	-
<b>Total Spending by Accounting Unit</b>	<b>3,554,429</b>	<b>3,346,960</b>	<b>4,301,100</b>	<b>4,299,313</b>	<b>(1,787)</b>

# CITY OF SAINT PAUL

## Spending Plan by Department

Department: **PARKS AND RECREATION**

Fund: **PARKS SUPPLY AND MAINTENANCE**

Budget Year: **2021**

		2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>						
EMPLOYEE EXPENSE		2,638,225	3,000,257	3,381,271	3,472,280	91,010
SERVICES		567,518	559,244	750,294	745,216	(5,078)
MATERIALS AND SUPPLIES		565,698	334,108	512,898	496,020	(16,878)
CAPITAL OUTLAY		117,887	123,602	24,045	22,965	(1,080)
OTHER FINANCING USES		429,959	570,825	1,117,691	700,037	(417,654)
<b>Total Spending by Major Account</b>		<b>4,319,288</b>	<b>4,588,036</b>	<b>5,786,198</b>	<b>5,436,518</b>	<b>(349,680)</b>
<b>Spending by Accounting Unit</b>						
76041300	PARKS AND REC INTERNAL PROJ	1,711,800	1,923,484	2,203,896	2,261,291	57,395
76041400	COMO SHOP STOREHOUSE	322,578	328,159	412,445	412,534	88
76041401	PED PROPERTY MAINTENANCE	616,244	648,866	707,313	713,328	6,015
76041402	PARKS REC SUMMARY ABATEMENT	1,020,379	1,142,640	1,575,744	1,352,879	(222,865)
76041403	CONTRACTED SERVICES	124,920	131,790	124,730	133,848	9,118
76041404	REFUSE HAULING EQUIP REPLACE	140,106	148,222	191,003	191,208	205
76041405	FORESTRY SUPPORT	383,261	264,876	571,067	371,431	(199,636)
<b>Total Spending by Accounting Unit</b>		<b>4,319,288</b>	<b>4,588,036</b>	<b>5,786,198</b>	<b>5,436,518</b>	<b>(349,680)</b>

## CITY OF SAINT PAUL

### Spending Plan by Department

**Department: PARKS AND RECREATION**  
**Fund: LOWERTOWN BALLPARK**

**Budget Year: 2021**

		2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>						
SERVICES		70,594	61,340	54,526	54,526	
ADDITIONAL EXPENSES		560,118	560,570	560,570	560,570	
OTHER FINANCING USES		359,628	292,983	312,311	312,311	
<b>Total Spending by Major Account</b>		<b>990,339</b>	<b>914,893</b>	<b>927,407</b>	<b>927,407</b>	
<b>Spending by Accounting Unit</b>						
26341605	BALLPARK OPERATIONS	990,339	914,893	927,407	927,407	
<b>Total Spending by Accounting Unit</b>		<b>990,339</b>	<b>914,893</b>	<b>927,407</b>	<b>927,407</b>	

# Financing Reports

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: **PARKS AND RECREATION**  
Fund: **CITY GENERAL FUND**

Budget Year: **2021**

		2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>						
CHARGES FOR SERVICES		1,353,039	1,307,951	1,628,318	899,944	(728,374)
MISCELLANEOUS REVENUE		50,254	35,527	34,000	69,000	35,000
OTHER FINANCING SOURCES		1,504,443	2,767,388	2,000,764	1,883,521	(117,243)
<b>Total Financing by Major Account</b>		<b>2,907,736</b>	<b>4,110,867</b>	<b>3,663,082</b>	<b>2,852,465</b>	<b>(810,617)</b>
<b>Financing by Accounting Unit</b>						
10041100	PARKS AND REC ADMINISTRATION	175,865	175,283	392,194	174,587	(217,607)
10041102	PARKS AND REC SUPPORT SERVICES	203,119	254,902	203,684	203,684	
10041105	PARKS AND REC UTILITIES	72,350	2,519			
10041106	WELLSTONE CENTER SHARED COSTS	33,095	33,095	33,095	33,095	
10041110	PARK SECURITY	32,261	41,270	41,270	41,270	
10041199	GF PARKS AND REC HISTORY	9,009				
10041200	COMO CONSERVATORY	34,000	34,000	34,000	34,000	
10041202	COMO ZOO		40		300,000	300,000
10041203	COMO PK ZOO AND CONSER CAMPUS			100,000	100,000	
10041300	DESIGN CENTER	50,000	50,000	50,000	50,000	
10041400	PARKS AND REC BLDG MAINT	54,015	81,549	46,000	81,000	35,000
10041401	ZOO AND CONSERVATORY HEATING	73,231	72,832	72,832	72,832	
10041402	PARKS GROUND MAINTENANCE	125,538	131,918	60,538	104,673	44,135
10041403	PARKS PERMITS MANAGEMENT	232,902	232,812	256,600	229,100	(27,500)
10041404	SMALL SPECIALIZED EQUIP MNCTE	39,502	41,286	31,863	31,863	
10041405	PARKS AND REC MNTCE SUPPORT			20,000	20,000	
10041406	REC CTR CUSTODIAL AND MAINT	217				
10041407	TREE MAINTENANCE	6,689	6,689	12,689	12,689	
10041408	CITY PARKS TREE MAINTENANCE	275,000	275,000	275,000	275,000	
10041409	ENVIRONMENTAL PLANNING	34,803	34,803	34,803	34,803	
10041411	LIGHT RAIL TRANSIT	60				
10041412	ROW STREET TREE MAINTENANCE	885				
10041413	EAB MANAGEMENT ROW		1,175,546	199,636		(199,636)
10041416	ROW BEAUTIFICATION	1,045				
10041420	HARRIET ISLAND SUBSIDY	194,902	159,317	348,925	169,925	(179,000)
10041500	RECREATION ADMIN AND SUPPORT	60	60			
10041501	SOUTH SERVICE AREA	60				
10041502	NORTH SERVICE AREA			20,000	20,000	
10041503	CITYWIDE TEAM		54,000			
10041506	MUNI ATHLETIC PROGRAMS	79,913	87,459	109,410		(109,410)
10041507	REC CHECK PROGRAM					
10041610	SKI	152,467	174,444	177,666	174,444	(3,222)
10041620	SEASONAL SWIMNG BEACHES POOLS	547,383	500,336	597,129	363,000	(234,129)



**CITY OF SAINT PAUL**  
**Financing Plan by Department**

**Department: PARKS AND RECREATION**  
**Fund: CITY GENERAL FUND**

**Budget Year: 2021**

		<b>2018 Actuals</b>	<b>2019 Actuals</b>	<b>2020 Adopted</b>	<b>2021 Adopted</b>	<b>Change From 2020 Adopted</b>
<b>Financing by Accounting Unit</b>						
10041625	OXFORD INDOOR SWIMMING POOL	479,365	491,706	545,748	326,500	(219,248)
10041700	GREAT RIVER PASSAGE	-	-	-	-	-
<b>Total Financing by Accounting Unit</b>		<b>2,907,736</b>	<b>4,110,867</b>	<b>3,663,082</b>	<b>2,852,465</b>	<b>(810,617)</b>

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: **PARKS AND RECREATION**  
Fund: **CITY GRANTS**

Budget Year: **2021**

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>					
TAXES	16,000				
INTERGOVERNMENTAL REVENUE	1,840,674	3,057,256	2,302,413	2,302,728	315
CHARGES FOR SERVICES	2,579	2,532	177,983	177,983	
MISCELLANEOUS REVENUE	392,302	1,224,150	980,146	1,026,880	46,734
OTHER FINANCING SOURCES	738,669	567,332	789,318	789,318	
<b>Total Financing by Major Account</b>	<b>2,990,223</b>	<b>4,851,270</b>	<b>4,249,860</b>	<b>4,296,909</b>	<b>47,049</b>
<b>Financing by Accounting Unit</b>					
20041801 YOUTH JOB CORP	1,042,835	916,724	1,310,649	1,311,898	1,249
20041810 COMO BUS CIRCULATOR			125,000	125,000	
20041815 COMO CAMPUS GRANTS	1,272,261	2,890,064	1,732,673	1,738,525	5,852
20041822 PARKS ENVIRONMENTAL GRANTS	467,286	578,507	435,462	476,058	40,596
20041834 YOUTHPRIZE PARKS	1,000				
20041840 RECREATION GRANTS	31,475	18,017	197,852	197,852	
20041845 ARTS AND COMMUNITY GARDENING	130,407	117,958	175,811	176,027	216
20041846 GREAT RIVER PASSAGE DIVISION	44,960	330,000	272,413	271,549	(864)
<b>Total Financing by Accounting Unit</b>	<b>2,990,223</b>	<b>4,851,270</b>	<b>4,249,860</b>	<b>4,296,909</b>	<b>47,049</b>

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: **PARKS AND RECREATION**  
Fund: **CHARITABLE GAMBLING**

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>					
TAXES	2,195	16,834	20,000	20,000	
OTHER FINANCING SOURCES			5,000	5,000	
<b>Total Financing by Major Account</b>	<b>2,195</b>	<b>16,834</b>	<b>25,000</b>	<b>25,000</b>	
<b>Financing by Accounting Unit</b>					
22841100 ATHLETIC FEE ASSISTANCE	2,195	16,834	25,000	25,000	
<b>Total Financing by Accounting Unit</b>	<b>2,195</b>	<b>16,834</b>	<b>25,000</b>	<b>25,000</b>	

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **PARKS AND RECREATION**  
Fund: **STREET MAINTENANCE PROGRAM**

Budget Year: **2021**

		2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>						
ASSESSMENTS		4,582				
<b>Total Financing by Major Account</b>		<b>4,582</b>				
<b>Financing by Accounting Unit</b>						
23041400	STREET TREE MAINTENANCE	3,135				
23041401	EAB MGMT ROW	784				
23041402	ROW GROUND MAINTENANCE	328				
23041403	ROW SOLID WASTE REMOVAL	266				
23041404	ROW BEAUTIFICATION	68				
<b>Total Financing by Accounting Unit</b>		<b>4,582</b>				

# CITY OF SAINT PAUL

## Financing Plan by Department

**Department: PARKS AND RECREATION**  
**Fund: PARKS AND REC SPECIAL PROJECTS**

**Budget Year: 2021**

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	1,338,172	1,350,181	1,581,548	1,583,033	1,485
CHARGES FOR SERVICES	2,187,553	2,279,782	2,896,342	2,932,581	36,239
INVESTMENT EARNINGS	349	2,451			
MISCELLANEOUS REVENUE	196,104	234,960	104,742	104,742	
OTHER FINANCING SOURCES	97,963	102,381	180,572	180,572	
<b>Total Financing by Major Account</b>	<b>3,820,141</b>	<b>3,969,756</b>	<b>4,763,204</b>	<b>4,800,928</b>	<b>37,724</b>
<b>Financing by Accounting Unit</b>					
26041100 PRIVATE DONATIONS			10,000	10,000	
26041105 METZGER MEMORIAL POPS FUND	2,039	3,572			
26041110 SPONSORSHIPS	22,096	37,844	36,809	36,809	
26041130 REGIONAL PARK MAINTENANCE	1,338,172	1,350,181	1,581,548	1,583,033	1,485
26041402 SKYGATE SCULPTURE MAINT FUND	296	1,751			
26041403 PARK AMENITY DONATION FUND	23,963	44,600	45,433	45,433	
26041404 SCHULTZ SCULPTURE MAINT FUND	8,521	8,711	10,000	10,000	
26041410 ASSESSABLE TREE REMOVALS	15,391	19,809	100,000	100,000	
26041500 RECREATION SERVICE MGMT	82,572	82,572	82,572	82,572	
26041501 SOUTH SERVICE AREA	952,591	937,887	1,058,188	1,069,439	11,251
26041502 NORTH SERVICE AREA	281,203	322,651	522,536	539,601	17,065
26041505 CITYWIDE TEAM	5,495	3,092	97,900	97,900	
26041509 NORTHWEST RECREATION AREA-SF	481,224	559,452	524,744	533,797	9,053
26041510 CITYWIDE RECREATION ACTIVITIES	82,444	76,687	71,322	71,322	
26041515 ADAPTIVE RECREATION ACTIVITIES	29,982	29,097	55,127	55,185	58
26041520 SENIOR RECREATION PROGRAMS	95		27,176	27,176	
26041530 MUNICIPAL ATHL PROG FACILIT	283	1,563	183,081	193,973	10,892
26041531 BASEBALL ATHLETIC ASSOCIATION	14,790	191,047	176,660	176,660	
26041532 FOOTBALL ATHLETIC ASSOCIATION	101,049	123,660	9,500	9,500	
26041533 SOFTBALL ATHLETIC ASSOCIATION	160,222				
26041534 BASKETBALL ATHLETIC ASSOC	8,139				
26041535 HOCKEY ATHLETIC ASSOCIATION	35,561				
26041540 R AND A BATTING CAGES	71,561	65,578	170,608	158,528	(12,080)
26041555 TWINS	102,452	110,000			
<b>Total Financing by Accounting Unit</b>	<b>3,820,141</b>	<b>3,969,756</b>	<b>4,763,204</b>	<b>4,800,928</b>	<b>37,724</b>

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: **PARKS AND RECREATION**  
Fund: **COMO CAMPUS**

Budget Year: **2021**

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	1,515,498	1,449,334	1,921,086	1,958,473	37,387
MISCELLANEOUS REVENUE	1,907,842	1,890,660	2,338,283	2,635,716	297,433
OTHER FINANCING SOURCES	2,448,007	2,448,007	2,548,007	2,548,007	
<b>Total Financing by Major Account</b>	<b>5,871,347</b>	<b>5,788,001</b>	<b>6,807,376</b>	<b>7,142,196</b>	<b>334,820</b>
<b>Financing by Accounting Unit</b>					
26141200 COMO CAMPUS CONSERVATION	6,619	6,619	6,619	6,619	
26141205 COMO VISITOR AND ED RES CNTR	463,521	423,087	700,862	701,578	716
26141210 COMO CAMPUS SUPPORT	2,202,049	2,166,355	2,606,391	2,906,391	300,000
26141215 COMO CONSERVATORY SUPPORT	697,761	680,866	707,712	709,189	1,477
26141220 COMO ZOO SUPPORT	797,421	798,101	889,396	886,276	(3,120)
26141225 ZOO ANIMAL FUND	20,580	15,656	30,292	30,292	
26141230 ZOO CONSERVATORY EDUC PROG	420,789	453,240	436,310	465,527	29,217
26141240 COMO VOLUNTEER SERVICES	181,991	181,991	193,257	193,810	553
26141242 COMO CAMPUS MAINTENANCE	577,937	565,857	636,995	643,133	6,138
26141244 COMO RENTALS	305,539	305,570	301,881	302,240	359
26141246 COMO MARKETING	197,140	190,659	297,661	297,141	(520)
<b>Total Financing by Accounting Unit</b>	<b>5,871,347</b>	<b>5,788,001</b>	<b>6,807,376</b>	<b>7,142,196</b>	<b>334,820</b>

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: **PARKS AND RECREATION**  
Fund: **PARKLAND REPLACEMENT**

Budget Year: 2021

		2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>						
CHARGES FOR SERVICES		2,100	2,100			
INVESTMENT EARNINGS		16,287	82,903			
MISCELLANEOUS REVENUE		595,997	292,894	200,000	200,000	
<b>Total Financing by Major Account</b>		<b>614,384</b>	<b>377,897</b>	<b>200,000</b>	<b>200,000</b>	
<b>Financing by Accounting Unit</b>						
26241100	PARK LAND REPLACEMENT	12,536	9,121	200,000	200,000	
26241101	DIST 1 BATTLE CREEK HIGHWOOD	4,812	37,615			
26241102	DIST 2 THE GREATER EAST SIDE	3,081	10,896			
26241103	DIST 3 WEST SIDE CITIZENS ORG	439	10,842			
26241104	DIST 4 DAYTONS BLUFF	2,132	4,730			
26241105	DIST 5 PAYNE PHALEN PLNG CNCL	1,641	9,930			
26241106	DIST 6 PLANNING COUNCIL	416	2,757			
26241107	DIST 7 PLANNING COUNCIL	(194)	3,483			
26241108	DIST 8 SUMMIT UNIVERSITY	61,033	38,489			
26241109	DIST 9 FORT ROAD W 7TH	2,428	12,755			
26241110	DIST 10 COMO PARK	2,415	1,387			
26241111	DIST 11 HAMLINE MIDWAY	15,469	1,981			
26241112	DIST 12 ST ANTHONY PARK	340,146	55,993			
26241113	DIST 13 LEXINGTON HAMLINE	64,159	13,602			
26241114	DIST 14 MACALESTER GROVELAMD	3,566	10,035			
26241115	DIST 15 HIGHLAND PARK	5,766	101,632			
26241116	DIST 16 SUMMIT HILL ASSOC	365	6,557			
26241117	DIST 17 CAPITAL RIVER COUNCIL	94,176	46,092			
<b>Total Financing by Accounting Unit</b>		<b>614,384</b>	<b>377,897</b>	<b>200,000</b>	<b>200,000</b>	

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: **PARKS AND RECREATION**  
Fund: **PARKS MEMORIALS**

Budget Year: **2021**

		2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>						
INVESTMENT EARNINGS		978	3,846	2,000	2,000	
<b>Total Financing by Major Account</b>		<b>978</b>	<b>3,846</b>	<b>2,000</b>	<b>2,000</b>	
<b>Financing by Accounting Unit</b>						
56041200	JAPANESE GARDEN	821	3,230	1,700	1,700	
56041201	HILLER LOIS HOFFMAN MEMORIAL	157	616	300	300	
<b>Total Financing by Accounting Unit</b>		<b>978</b>	<b>3,846</b>	<b>2,000</b>	<b>2,000</b>	



**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **PARKS AND RECREATION**  
Fund: **PARKS SPECIAL SERVICES**

Budget Year: **2021**

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing for Major Account</b>					
CHARGES FOR SERVICES	2,592,931	2,756,471	3,298,484	3,296,696	(1,788)
INVESTMENT EARNINGS	5,229	-	-	-	-
MISCELLANEOUS REVENUE	44,669	2,144	50,000	50,000	-
OTHER FINANCING SOURCES	378,867	378,867	952,617	952,617	-
<b>Total Financing by Major Account</b>	<b>3,021,695</b>	<b>3,137,482</b>	<b>4,301,101</b>	<b>4,299,313</b>	<b>(1,788)</b>
<b>Financing by Accounting Unit</b>					
66041410 CITYWIDE SPECIAL EVENTS	693,705	628,881	733,813	732,937	(876)
66041600 PARKS SPECIAL SERVICES ADMIN	311,888	245,546	293,579	284,828	(8,751)
66041610 GOLF ADMINISTRATION	242,653	244,306	302,942	302,791	(151)
66041612 HIGHLAND 18 GOLF COURSE	1,218,347	1,400,764	1,330,882	1,337,469	6,587
66041613 HIGHLAND 9 GOLF COURSE	309,754	353,582	607,827	609,230	1,403
66041620 WATERGATE MARINA	34,839	12,434	36,500	36,500	-
60041621 CITY HOUSE-RED RIVER KITCHEN	29,802	28,610	40,000	40,000	-
66041622 MINI GOLF			10,000	10,000	-
66041640 COMO LAKESIDE	17,313	67,992	200,156	200,156	-
66041650 POOL CONCESSIONS	158,166	154,974	171,652	171,652	-
660952005Z 2005 REC FACILITY DEBT SVC	5,229	-	573,750	573,750	-
<b>Total Financing by Accounting Unit</b>	<b>3,021,695</b>	<b>3,137,091</b>	<b>4,301,101</b>	<b>4,299,313</b>	<b>(1,788)</b>

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: **PARKS AND RECREATION**  
Fund: **PARKS SUPPLY AND MAINTENANCE**

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	1,048	6,482			
CHARGES FOR SERVICES	4,089,687	3,671,281	5,275,446	4,925,767	(349,679)
MISCELLANEOUS REVENUE	24,067	16,102	71,544	71,544	
OTHER FINANCING SOURCES	165,000	45,000	439,208	439,208	
<b>Total Financing by Major Account</b>	<b>4,279,801</b>	<b>3,738,865</b>	<b>5,786,198</b>	<b>5,436,519</b>	<b>(349,679)</b>
<b>Financing by Accounting Unit</b>					
76041300 PARKS AND REC INTERNAL PROJ	1,936,407	1,867,681	2,203,896	2,261,291	57,395
76041400 COMO SHOP STOREHOUSE	323,526	251,594	412,445	412,534	89
76041401 PED PROPERTY MAINTENANCE	463,104	546,030	707,313	713,328	6,015
76041402 PARKS REC SUMMARY ABATEMENT	693,713	520,756	1,575,744	1,352,879	(222,865)
76041403 CONTRACTED SERVICES	285,989	259,873	124,730	133,848	9,118
76041404 REFUSE HAULING EQUIP REPLACE	204,269	139,675	191,003	191,208	205
76041405 FORESTRY SUPPORT	372,793	153,255	571,067	371,431	(199,636)
<b>Total Financing by Accounting Unit</b>	<b>4,279,801</b>	<b>3,738,865</b>	<b>5,786,198</b>	<b>5,436,519</b>	<b>(349,679)</b>

# CITY OF SAINT PAUL

## Financing Plan by Department

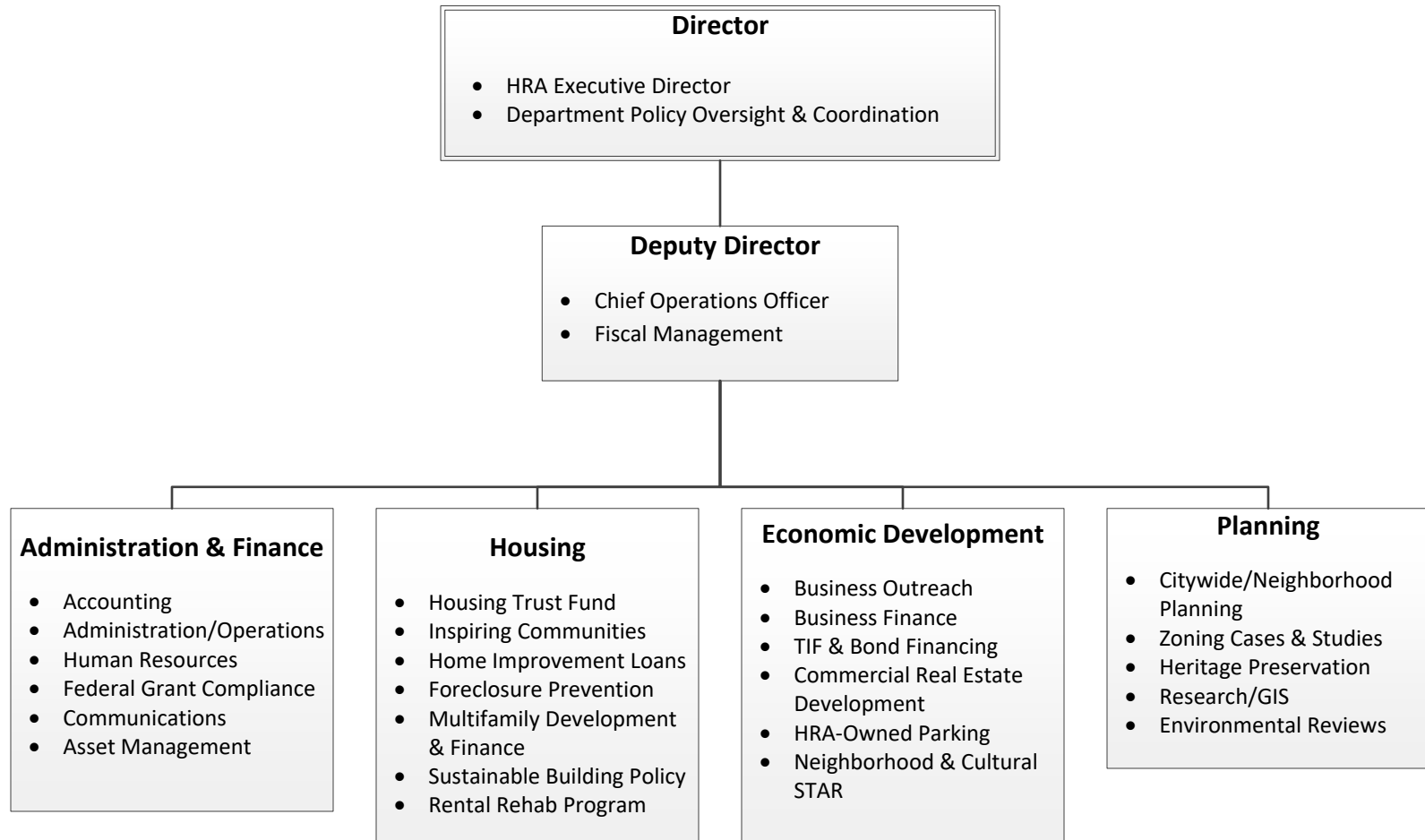
Department: **PARKS AND RECREATION**  
Fund: **LOWERTOWN BALLPARK**

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	421,628	423,424	422,881	422,881	
INVESTMENT EARNINGS	3,734	6,959			
MISCELLANEOUS REVENUE	590,617	430,673	542,500	542,500	
OTHER FINANCING SOURCES	61,340	147,026	(37,974)	(37,974)	
<b>Total Financing by Major Account</b>	<b>1,077,319</b>	<b>1,008,083</b>	<b>927,407</b>	<b>927,407</b>	
<b>Financing by Accounting Unit</b>					
26341605 BALLPARK OPERATIONS	1,077,319	1,008,083	927,407	927,407	
<b>Total Financing by Accounting Unit</b>	<b>1,077,319</b>	<b>1,008,083</b>	<b>927,407</b>	<b>927,407</b>	

# Planning and Economic Development

**Mission:** Building community wealth through business, housing, jobs, planning, financial and cultural assets.



(Total 74.00 FTE)

## 2021 Adopted Budget

### Planning and Economic Development

#### **Department Description:**

PED's mission is to build community wealth through business, jobs, housing, planning, financial and cultural assets.

#### **Department Facts**

• Total General Fund Budget:	\$	-
• Total Special Fund Budget:	\$	48,785,992
• Total FTEs:		74.00

- Works with community members and elected officials to establish the regulatory framework and land use policy for all private investment in Saint Paul.
- Provides staffing services to the Saint Paul Housing and Redevelopment Authority (HRA). This includes managing HRA investments in affordable housing, business and job growth, and HRA assets.
- Finances investments in affordable housing and business expansion with both City and HRA resources. City investment resources include Housing and Urban Development (HUD) grants and STAR Sales Tax Revitalization program investments. HRA investment dollars include HRA levy dollars, conduit revenue bond fees, and revenues from property sales.
- Staffs four citizen advisory boards: Planning Commission, Heritage Preservation Commission, Neighborhood STAR board, and Cultural STAR board.
- Oversees regulatory compliance for HUD CDBG, HOME and ESG formula allocation grants.
- 2021 PED operations budget is \$11.792 million.
- 2021 HRA budget is \$58.712 million.

#### **Department Goals**

- Establish a community-driven policy framework for private sector investments that further Saint Paul's equity and economic justice priorities.
- Increase and improve the stock of housing in order to meet the continuum of housing needs and build community wealth.
- Expand access to opportunity and housing choice to remove barriers and ensure safe, stable housing for all.
- Stimulate business and job growth through strategic investments in entrepreneurship and key growth sectors to ensure residents have access to living wage jobs.
- Support equitable real estate development focused on community benefit and community ownership.

#### **Recent Accomplishments**

- Disbursed \$8.69m in COVID pandemic relief grants to 598 small businesses and business organizations, 86 cultural organizations, and 1,265 low-income families.
- Established a policy framework to support community wealth building with the Saint Paul for All: 2040 Comprehensive Plan.
- Planning and Heritage Preservation Commissions began addressing bias and structural racism in codes and practices including definition of family and zoning signature requirements.
- Updated Residential Multifamily Zoning districts to increase density, including a bonus for affordable dwelling units.
- Launched the Families First Housing Pilot program providing a \$300 monthly rent supplement to very low-income families with elementary-age children enrolled in a participating Saint Paul Public School
- Preserved 1,138 units of Naturally Occurring Affordable Housing through the 4d Property Tax Incentive Program.
- Raised over \$2.66 m in philanthropic contributions to the Bridge Fund and Families First programs.
- Construction began on the 122-acre former Ford site: \$1 billion of development with 25 acres of public open space and 3800 new housing units (including 380 units affordable to households earning 30% Area Median Income and 380 affordable to households earning 50% and 60% AMI or below).

**2021 Adopted Budget**  
**Planning and Economic Development**

**Fiscal Summary**

	<b>2019 Actual</b>	<b>2020 Adopted</b>	<b>2021 Adopted</b>	<b>Change</b>	<b>% Change</b>	<b>2020 Adopted FTE</b>	<b>2021 Adopted FTE</b>
<b>Spending</b>							
100: City General Fund	82,485	82,486	-	(82,486)	-100.0%	-	-
200: City Grants	3,514,200	-	-	-	0.0%	-	-
282: City HUD Grants	9,493,397	10,650,434	10,190,330	(460,104)	-4.3%	-	-
285: City Sales Tax	32,704,785	35,265,370	26,703,298	(8,562,072)	-24.3%	-	-
780: PED Administration	10,181,683	12,209,398	11,892,364	(317,034)	-2.6%	76.00	74.00
<b>Total</b>	<b>55,976,550</b>	<b>58,207,688</b>	<b>48,785,992</b>	<b>(9,421,696)</b>	<b>-16.2%</b>	<b>76.00</b>	<b>74.00</b>
<b>Financing</b>							
100: City General Fund		-		-	0.0%		
200: City Grants	3,417,611	-	-	-	0.0%		
282: City HUD Grants	8,324,448	10,650,434	10,190,330	(460,104)	-4.3%		
285: City Sales Tax	32,446,988	35,265,370	26,703,298	(8,562,072)	-24.3%		
780: PED Administration	10,345,847	12,209,398	11,892,364	(317,034)	-2.6%		
<b>Total</b>	<b>54,534,894</b>	<b>58,125,202</b>	<b>48,785,992</b>	<b>(9,339,210)</b>	<b>-16.1%</b>		

## Budget Changes Summary

The 2021 Planning and Economic Development (PED) adopted General Fund budget eliminates a contract for building-energy benchmarking and brings that work in-house to DSI or Real Estate.

The PED Administration Fund budget includes the reduction of 2 vacant FTEs: a Loan Servicing Supervisor and a Grants Manager. The Administration Fund budget also reduces spending through a reduced intern budget, lesser membership support to local organizations, and reduced materials. Additional spending is added for community engagement programs for place-based development strategies and a citywide wetlands inventory plan. The 2021 budget includes carry forward funds of \$100,000, unspent in 2020, for PED business process documentation and streamlining.

\$300,000 of HRA revenue in the PED Administration Fund budget is replaced by grant revenue by charging additional staff time to Federal grants and increasing administration fees for pass-through redevelopment grants.

The 2021 adopted budget also includes adjustments to the Sales Tax Revitalization (STAR) program. The forecast for Sales Tax revenue in 2021 is reduced by \$1,875,000 due to the impact of the COVID-19 pandemic on people's spending and the overall economy. 2020 has already seen a significant dip in sales tax revenue due to the pandemic. Because of the reduction of revenue, the budget for the Neighborhood STAR program is reduced by \$757,134 and the Cultural STAR budget is reduced by \$439,402 in 2021. Additionally, \$1,000,000 is set aside for the Rivercentre Convention and Visitors Authority to offset revenue losses due to COVID in 2021.

In the Housing and Redevelopment Authority budget, there are investments in business assistance, especially for businesses impacted by the civil unrest. The budget also includes business technical assistance and training targeting small businesses owned by people of color as well as investment in a Black, Indigenous, and people of color (BIPOC) developer growth program, providing funds for capital and predevelopment costs. Funds are also added for supportive housing for unsheltered residents. NOTE: The HRA budget is not part of the City of Saint Paul's budget. Please reference the adopted budget of the Housing and Redevelopment Authority of the City of Saint Paul for more information.

**100: City General Fund****Planning and Economic Development****Change from 2020 Adopted****Spending****Financing****FTE****Mayor's Proposed Changes****Building Benchmarking**

The 2021 budget eliminates funding for a building-energy benchmarking contract and brings that work in-house to DSI or Real Estate.

Staffing shift to consulting

(82,486)

-

-

Subtotal:

(82,486)

-

-

**Fund 100 Budget Changes Total**

(82,486)

-

-

**200: City Grants****Planning and Economic Development**

The City Grants fund has included state and federal planning and development grants administered by PED.

**Change from 2020 Adopted****Spending****Financing****FTE****No Change from 2020 Adopted**

-

-

-

Subtotal:

-

-

-

**Fund 200 Budget Changes Total**

-

-

-



**282: City HUD Grants****Planning and Economic Development**

The Community Development Block Grant (CDBG) program is administered in this fund. Because the annual grant period runs from June to May, program estimates are initially proposed and adopted. Once the final grant award is known, projects are finalized via separate action.

		<b>Change from 2020 Adopted</b>		
		<b><u>Spending</u></b>	<b><u>Financing</u></b>	<b><u>FTE</u></b>
<b><u>Mayor's Proposed Changes</u></b>				
<b>Federal Grants</b>				
The 2021 budget reflects current federal grant allocations from the U.S. Department of Housing and Urban Development.				
Community Development Block Grant (CDBG)		(221,144)	(221,144)	-
Emergency Solutions Grant		15,468	15,468	-
HOME Program Grant		(254,428)	(254,428)	-
	Subtotal:	(460,104)	(460,104)	-
<b>Fund 282 Budget Changes Total</b>		<b>(460,104)</b>	<b>(460,104)</b>	<b>-</b>

**285: City Sales Tax****Planning and Economic Development**

City sales tax includes annual half cent sales tax revenue and administration of the Neighborhood and Cultural STAR programs.

		Change from 2020 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Mayor's Proposed Changes</u></b>				
<b>STAR Program</b>				
Based on updated estimates for sales tax collections, the budget for the Sales Tax Revitalization (STAR) programs will change in 2021. The budget decreases STAR funds for general debt service, and reduces Neighborhood STAR and Cultural STAR funds. Further budget adjustments to the Neighborhood program reflects the flow of funds from debt service to STAR programs.				
General Debt Service	(1,875,000)	(1,875,000)	-	
Neighborhood STAR program	(718,733)	(718,733)	-	
Cultural STAR adjustments	(439,402)	(439,402)	-	
Other Neighborhood STAR adjustments	(3,722,937)	(3,722,937)	-	
Subtotal:	(6,756,072)	(6,756,072)	-	

**Economic Development**

The 2021 proposed budget included the reduction of a transfer from CVZ projects to Public Works pedestrian safety. It also included ongoing reductions to the budgets for pay-go economic development funds, the reduction of one-time City Capital projects funding from 2020, and ongoing reductions of City Capital projects funding.

Pedestrian safety	(350,000)	(350,000)		
Pay-go economic development funds	(250,000)	(250,000)		
City Capital projects one-time funding	(950,000)	(950,000)		
City Capital projects ongoing funding	(300,000)	(300,000)		
Subtotal:	(1,850,000)	(1,850,000)	-	

**285: City Sales Tax****Planning and Economic Development**

City sales tax includes annual half cent sales tax revenue and administration of the Neighborhood and Cultural STAR programs.

		Change from 2020 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Adopted Changes</u></b>				
<b>Economic Development</b>				
The 2021 adopted budget increases funding for Public Works pedestrian safety and reduces the Year Round STAR budget.				
Pedestrian safety		82,401	82,401	
Neighborhood STAR program		(38,401)	(38,401)	-
	Subtotal:	<u>44,000</u>	<u>44,000</u>	<u>-</u>
<b>Fund 285 Budget Changes Total</b>		<u><u>(8,562,072)</u></u>	<u><u>(8,562,072)</u></u>	<u><u>-</u></u>

**780: PED Administration****Planning and Economic Development**

PED operations are budgeted in the PED Administration fund.

		Change from 2020 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Current Service Level Adjustments</u></b>				
PED's current service level changes include inflationary adjustments for wage and benefit growth as well as other spending and revenue changes.				
Current service level adjustments		(3,550)	(3,550)	
Subtotal:		(3,550)	(3,550)	-
<b><u>Mayor's Proposed Changes</u></b>				
<b>Staffing Adjustment</b>				
The 2021 budget takes out 2 FTE's, a Loan Servicing Supervisor and a Grants Manager.				
Loan Servicing Supervisor		(113,927)	(113,927)	(1.00)
Grants Manager		(129,557)	(129,557)	(1.00)
Subtotal:		(243,484)	(243,484)	(2.00)
<b>Cost Reduction</b>				
The 2021 budget reduces PED's postage and intern budget. It also reduces the membership dues budget for GreaterMSP and East Metro Strong.				
Postage		(15,000)	(15,000)	
Interns		(100,000)	(100,000)	
Membership Fees		(95,000)	(95,000)	
Subtotal:		(210,000)	(210,000)	-
<b>Community Engagement and Wetland Planning</b>				
The 2021 budget includes resources for community engagement programs for place-based development strategies and a citywide wetlands inventory plan.				
Community Engagement		25,000	25,000	-
Citywide Wetlands Plan		15,000	15,000	
Subtotal:		40,000	40,000	-

**780: PED Administration****Planning and Economic Development**

PED operations are budgeted in the PED Administration fund.

		Change from 2020 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Adopted Changes</u></b>				
<b>Carryover one-time funds for Business Process Documentation</b>				
The 2021 budget includes carrying over one-time funds that were allocated and unspent in 2020 to hire a consultant to document and streamline PED's business processes. These funds are carried over into 2021.				
Consultant		100,000	100,000	-
Subtotal:		<u>100,000</u>	<u>100,000</u>	<u>-</u>
<b>Fund 780 Budget Changes Total</b>		<u>(317,034)</u>	<u>(317,034)</u>	<u>(2.00)</u>

# Spending Reports

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: PLANNING ECONOMIC DEVELOPMENT  
Fund: CITY GENERAL FUND

Budget Year: 2021

		2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<hr/>						
<b>Spending by Major Account</b>						
SERVICES			82,485	82,486		(82,486)
	<b>Total Spending by Major Account</b>		<b>82,485</b>	<b>82,486</b>		<b>(82,486)</b>
<hr/>						
<b>Spending by Accounting Unit</b>						
10051100	PED ADMINISTRATION		82,485	82,486		(82,486)
	<b>Total Spending by Accounting Unit</b>		<b>82,485</b>	<b>82,486</b>		<b>(82,486)</b>
<hr/>						

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: PLANNING ECONOMIC DEVELOPMENT  
Fund: CITY GRANTS

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>					
SERVICES	26,631	60,984			
PROGRAM EXPENSE	4,894,141	3,453,217			
<b>Total Spending by Major Account</b>	<b>4,920,771</b>	<b>3,514,200</b>			
<b>Spending by Accounting Unit</b>					
20051860 PED PLANNING GRANTS	132,419	11,937			
20051870 PED DEVELOPMENT GRANTS	4,769,566	3,437,948			
20051890 PED ADVANCE GRANTS	18,787	64,315			
<b>Total Spending by Accounting Unit</b>	<b>4,920,771</b>	<b>3,514,200</b>			



**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: PLANNING ECONOMIC DEVELOPMENT  
Fund: CITY HUD GRANTS

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>					
SERVICES	1,222,184	1,565,672	1,782,686	1,669,597	(113,089)
PROGRAM EXPENSE	9,482,890	5,349,411	8,867,748	8,520,733	(347,015)
DEBT SERVICE		1,750,000			
OTHER FINANCING USES	792,618	828,314			
<b>Total Spending by Major Account</b>	<b>11,497,692</b>	<b>9,493,397</b>	<b>10,650,434</b>	<b>10,190,330</b>	<b>(460,104)</b>
<b>Spending by Accounting Unit</b>					
28251810 EMERGENCY SOLUTIONS GRANT	716,890	382,248	578,890	594,358	15,468
28251820 COMMUNITY DEVELOP BLOCK GRANT	8,554,293	6,508,243	7,321,144	7,100,000	(221,144)
28251830 NEIGHBORHOOD STABLIZATION PROG	171,662	1,800,665			
28251840 HOME PROGRAM	2,054,847	802,240	2,750,400	2,495,972	(254,428)
<b>Total Spending by Accounting Unit</b>	<b>11,497,692</b>	<b>9,493,397</b>	<b>10,650,434</b>	<b>10,190,330</b>	<b>(460,104)</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **PLANNING ECONOMIC DEVELOPMENT**  
Fund: **CITY SALES TAX**

Budget Year: **2021**

		<b>2018 Actuals</b>	<b>2019 Actuals</b>	<b>2020 Adopted</b>	<b>2021 Adopted</b>	<b>Change From 2020 Adopted</b>
<b>Spending by Major Account</b>						
SERVICES		468,891	436,361	490,000	572,401	82,401
PROGRAM EXPENSE		4,014,421	4,894,720	3,542,433	2,430,897	(1,111,536)
OTHER FINANCING USES		25,129,492	27,373,703	31,232,937	23,700,000	(7,532,937)
<b>Total Spending by Major Account</b>		<b>29,612,804</b>	<b>32,704,785</b>	<b>35,265,370</b>	<b>26,703,298</b>	<b>(8,562,072)</b>
<b>Spending by Accounting Unit</b>						
28551100	CITY SALES TAX REVENUE	18,426,924	19,557,706	18,750,000	16,875,000	(1,875,000)
28551200	NEIGHBORHOOD STAR PROGRAM	5,857,145	6,329,138	9,621,993	5,141,922	(4,480,071)
28551220	CITY CAPITAL FUNDING	1,783,686	1,525,000	1,525,000	1,525,000	
28551230	HRA DESIGNATED PROJECTS	28,600				
28551240	HOUSING TRUST	235,236	85,764			
28551300	CULTURAL STAR PROGRAM	2,286,478	1,889,177	1,918,377	1,478,975	(439,402)
28551400	PAY GO ECON DEVELOPMENT	994,735	3,318,000	3,450,000	1,682,401	(1,767,599)
<b>Total Spending by Accounting Unit</b>		<b>29,612,804</b>	<b>32,704,785</b>	<b>35,265,370</b>	<b>26,703,298</b>	<b>(8,562,072)</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **PLANNING ECONOMIC DEVELOPMENT**  
Fund: **PED ADMINISTRATION**

Budget Year: **2021**

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	7,305,649	8,213,804	9,730,619	9,478,576	(252,042)
SERVICES	1,626,527	1,744,024	2,172,735	2,148,504	(24,231)
MATERIALS AND SUPPLIES	35,867	28,598	89,250	81,750	(7,500)
ADDITIONAL EXPENSES	1,224				
CAPITAL OUTLAY	31,726	16,086	30,000	30,000	
OTHER FINANCING USES	154,736	179,171	186,794	153,533	(33,261)
<b>Total Spending by Major Account</b>	<b>9,155,729</b>	<b>10,181,683</b>	<b>12,209,398</b>	<b>11,892,364</b>	<b>(317,034)</b>
<b>Spending by Accounting Unit</b>					
78051100 PED OPERATIONS	9,155,729	10,181,683	12,209,398	11,892,364	(317,034)
<b>Total Spending by Accounting Unit</b>	<b>9,155,729</b>	<b>10,181,683</b>	<b>12,209,398</b>	<b>11,892,364</b>	<b>(317,034)</b>

# Financing Reports

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: **PLANNING ECONOMIC DEVELOPMENT**  
Fund: **CITY GRANTS**

Budget Year: 2021

		2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>						
INTERGOVERNMENTAL REVENUE		5,002,775	3,416,611			
INVESTMENT EARNINGS		202				
MISCELLANEOUS REVENUE		963	1,000			
<b>Total Financing by Major Account</b>		<b>5,003,940</b>	<b>3,417,611</b>			
<b>Financing by Accounting Unit</b>						
20051860	PED PLANNING GRANTS	216,709	11,937			
20051870	PED DEVELOPMENT GRANTS	4,786,066	3,404,673			
20051890	PED ADVANCE GRANTS	1,165	1,000			
<b>Total Financing by Accounting Unit</b>		<b>5,003,940</b>	<b>3,417,611</b>			

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: **PLANNING ECONOMIC DEVELOPMENT**  
Fund: **CITY HUD GRANTS**

Budget Year: 2021

		2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>						
INTERGOVERNMENTAL REVENUE		10,141,991	6,446,388	9,091,193	9,382,898	291,705
CHARGES FOR SERVICES		1,709,148	1,664,136			
INVESTMENT EARNINGS		250,595	58,100			
MISCELLANEOUS REVENUE		131,717	34,747	1,559,241	807,432	(751,809)
OTHER FINANCING SOURCES		98,956	121,076			
<b>Total Financing by Major Account</b>		<b>12,332,407</b>	<b>8,324,448</b>	<b>10,650,434</b>	<b>10,190,330</b>	<b>(460,104)</b>
<b>Financing by Accounting Unit</b>						
28251810	EMERGENCY SOLUTIONS GRANT	716,890	382,248	578,890	594,358	15,468
28251820	COMMUNITY DEVELOP BLOCK GRANT	8,549,740	6,113,134	7,321,144	7,100,000	(221,144)
28251830	NEIGHBORHOOD STABLIZATION PROG	86,335	167,459			
28251840	HOME PROGRAM	2,979,442	1,661,607	2,750,400	2,495,972	(254,428)
<b>Total Financing by Accounting Unit</b>		<b>12,332,407</b>	<b>8,324,448</b>	<b>10,650,434</b>	<b>10,190,330</b>	<b>(460,104)</b>

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: PLANNING ECONOMIC DEVELOPMENT  
Fund: CITY SALES TAX

Budget Year: 2021

		2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>						
TAXES		18,757,724	19,464,749	18,750,000	16,875,000	(1,875,000)
CHARGES FOR SERVICES		922,691	422,635	351,706	402,434	50,728
INVESTMENT EARNINGS		212,612	844,864	293,752	295,794	2,042
OTHER FINANCING SOURCES		11,098,696	11,714,740	15,869,912	9,130,070	(6,739,842)
<b>Total Financing by Major Account</b>		<b>30,991,722</b>	<b>32,446,988</b>	<b>35,265,370</b>	<b>26,703,298</b>	<b>(8,562,072)</b>
<b>Financing by Accounting Unit</b>						
28551100	CITY SALES TAX REVENUE	18,757,724	19,464,749	18,750,000	16,875,000	(1,875,000)
28551200	NEIGHBORHOOD STAR PROGRAM	8,864,948	7,020,022	9,621,993	5,141,922	(4,480,071)
28551220	CITY CAPITAL FUNDING			1,525,000	1,525,000	
28551300	CULTURAL STAR PROGRAM	1,835,073	1,896,044	1,918,377	1,478,975	(439,402)
28551400	PAY GO ECON DEVELOPMENT	1,533,977	4,066,173	3,450,000	1,682,401	(1,767,599)
<b>Total Financing by Accounting Unit</b>		<b>30,991,722</b>	<b>32,446,988</b>	<b>35,265,370</b>	<b>26,703,298</b>	<b>(8,562,072)</b>

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: **PLANNING ECONOMIC DEVELOPMENT**  
Fund: **PED ADMINISTRATION**

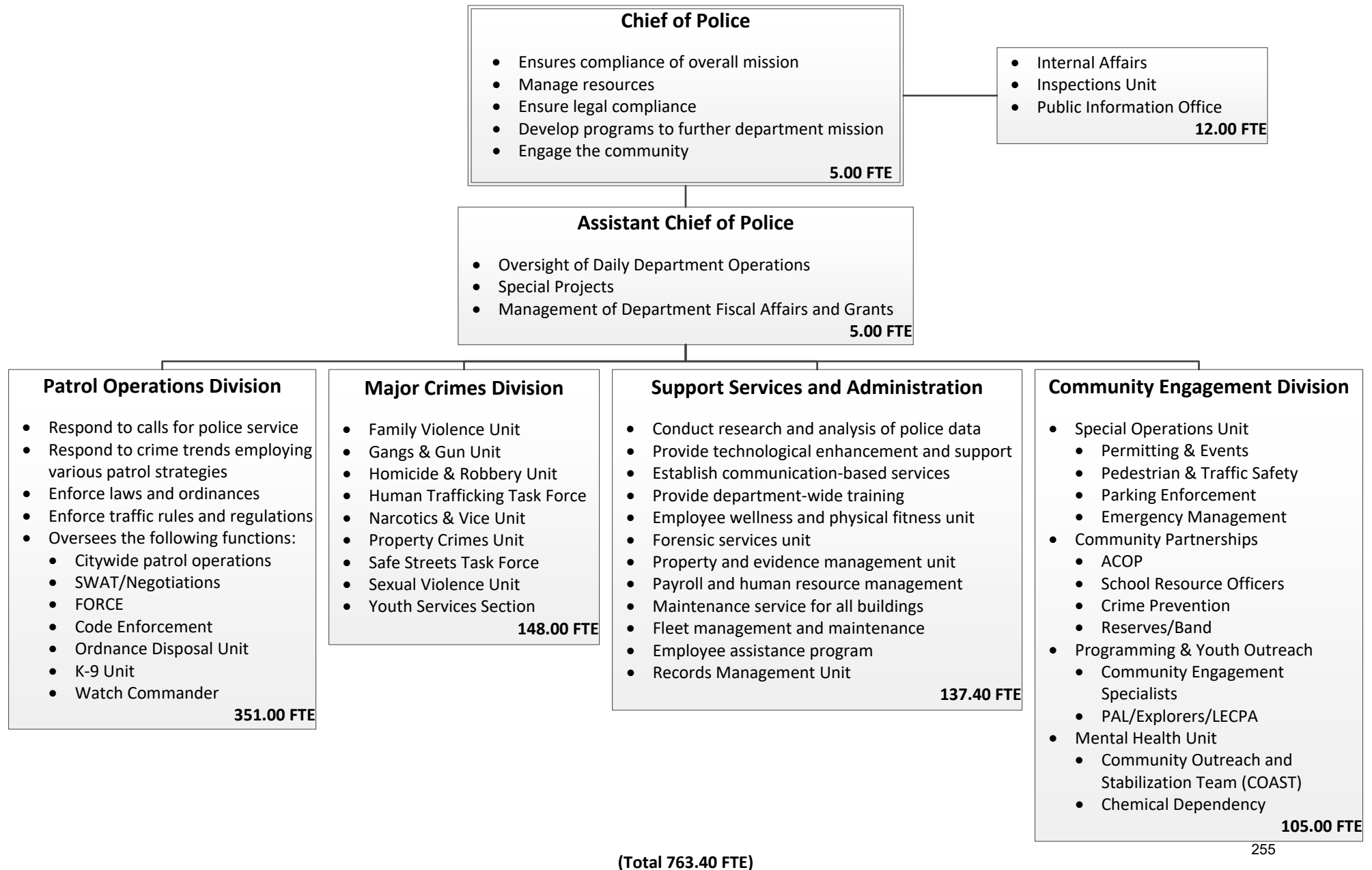
Budget Year: **2021**

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	8,873,903	10,165,314	10,480,586	10,830,997	350,411
MISCELLANEOUS REVENUE	34,246	10,533			
OTHER FINANCING SOURCES	448,671	170,000	1,728,812	1,061,367	(667,445)
<b>Total Financing by Major Account</b>	<b>9,356,821</b>	<b>10,345,847</b>	<b>12,209,398</b>	<b>11,892,364</b>	<b>(317,034)</b>
<b>Financing by Accounting Unit</b>					
78051100 PED OPERATIONS	9,356,821	10,345,847	12,209,398	11,892,364	(317,034)
<b>Total Financing by Accounting Unit</b>	<b>9,356,821</b>	<b>10,345,847</b>	<b>12,209,398</b>	<b>11,892,364</b>	<b>(317,034)</b>



# Saint Paul Police Department

**Mission:** The Saint Paul Police Department is committed to providing Trusted Service with Respect. We seek to become an outstanding employer and partner engaged with our employees and the diverse communities that we serve. We strive to contribute to Saint Paul's vitality and prosperity by promoting safety and security with technical excellence, leadership and comprehensive professionalism. We are focused on strengthening partnerships to address the causes and outcomes of crimes in order to continue to be a strong asset to the city and a leader among law enforcement agencies nationwide.



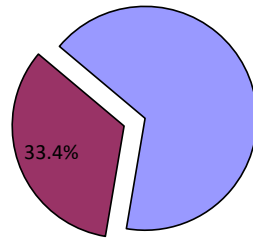
## 2021 Adopted Budget Police Department

### Department Description:

The Saint Paul Police Department is committed to providing, "Trusted Service with Respect" - every day, without exception.

We are focused on being an outstanding police agency providing trusted service with respect in all we do. We seek to become an outstanding agency and community partner through engaging with our employees and the diverse communities that we serve. We are committed to quality training, high professional standards, accountability and achievement.

### **Police's Portion of General Fund Spending**



### Department Facts

- Total General Fund Budget: \$ 104,781,781
- Total Special Fund Budget: \$ 17,277,885
- Total FTEs: 763.40
- In 2020 the Department recorded 34 homicides and 220 people injured by gunfire.
- The Department had a 6.3% increase in 911 calls in 2020 (75,445) compared to 2018 (70,833) and a 27.1% increase compared to 2014 (57,428).
- In 2020, the total Part 1 offenses were 15,111, which is an increase of 15.5% from 13,080 in 2019.
- The 2021 budget includes 620 sworn officers.
- With a population of 308,096, the number of full-time sworn officers per 1,000 inhabitants in Saint Paul is 2.01, based on 620 sworn officers. This is down from 2.04 in 2020. The national average is 2.40.
- 2020 had 2,326 shots fired, an increase of 107.5% from 2019 of 1,121.

### Department Goals

- Improve health and safety in all Saint Paul neighborhoods by:
  - Reducing gun violence.
  - Focusing policing initiatives on equity-based values.
  - Reducing crime through traditional and non-traditional policing initiatives.
- Increase trust through engagement with the community we serve.
- Diversify the Police Department's workforce to reflect our community.

### Recent Accomplishments

- Achieved a homicide clearance rate of more than 90%, which is significantly higher than the national average.
- Graduated the most diverse academy class in the history of the police department in late 2019, and those officers started patrolling the streets in 2020.
- Expanded an already robust training program to include Moral Courage and Ethical Policing is Courageous (EPIC) training.
- Expanded our Community Outreach and Stability Unit to include licensed alcohol and drug counselors.
- Recovered more than 550 guns, many of which were in the hands of people who were not legally allowed to possess them.
- Debuted a brand new community engagement tool in the form of a Bike Truck (with a basketball hoop and video games) paid for by the Otto Bremer Trust.
- Took aggressive action to keep officers healthy so they could keep Saint Paul safe.
- Generated nearly 300,000 case numbers, served countless people in need and helped thousands of crime victims achieve justice.

## 2021 Adopted Budget

### Police Department

#### Fiscal Summary

	2019 Actual	2020 Adopted	2021 Adopted	Change	% Change	2020 Adopted FTE	2021 Adopted FTE
<b>Spending</b>							
100: General Fund	100,607,420	105,539,797	104,781,781	(758,016)	-0.7%	716.25	708.75
200: Grants	3,118,804	4,877,876	4,878,447	571	0.0%	2.55	2.55
225: Police Special Projects	11,713,736	12,758,992	9,662,902	(3,096,090)	-24.3%	46.20	36.70
623: Impound Lot	3,140,567	2,821,807	2,736,536	(85,271)	-3.0%	15.40	15.40
<b>Total</b>	<b>118,580,527</b>	<b>125,998,472</b>	<b>122,059,666</b>	<b>(3,938,806)</b>	<b>-3.1%</b>	<b>780.40</b>	<b>763.40</b>
<b>Financing</b>							
100: General Fund	1,889,621	2,483,892	2,052,896	(430,996)	-17.4%		
200: Grants	2,460,667	4,877,877	4,878,447	571	0.0%		
225: Police Special Projects	10,472,809	12,758,992	9,662,903	(3,096,090)	-24.3%		
623: Impound Lot	2,656,647	2,821,807	2,736,536	(85,271)	-3.0%		
<b>Total</b>	<b>17,479,744</b>	<b>22,942,568</b>	<b>19,330,782</b>	<b>(3,611,786)</b>	<b>-15.7%</b>		

#### Budget Changes Summary

The Police Department's 2021 General Fund budget includes the reduction of 17 vacant FTEs: 7 School Resource Officers, 3 Sergeants, 3 Parking Enforcement Officers, and 4 civilian support positions. 9.5 FTEs are shifted from special funds into the General Fund, for a total General Fund decrease of 7.5 FTEs from 2020 to 2021. These changes decrease Police sworn authorization from 630 to 620. The three sergeant positions managed technology needs for the department, and are being replaced with three additional civilian positions funded in the Office of Technology and Communications.

The General Fund budget includes a net decrease of \$1,741,200 to the Police personnel budget to account for projected savings from current and expected vacant positions. The General Fund budget also reflects inflationary adjustments, including \$1.8 million increased spending in 2021 for the cost of 2020 pay increases. Since the 2020 budget included only a partial year of these costs, the 2021 budget is increased to reflect the full, annual amount of the increases.

Special fund changes in 2021 include shifting 9.5 FTEs from the Police Special Projects Fund to the General Fund, including 7 School Resource Officers. The Saint Paul Public School District ended its contract with the Police Department for School Resource Officers, eliminating these roles and the associated funding.

**100: General Fund****Police Department**

		Change from 2020 Adopted		
		Spending	Financing	FTE
<b><u>Current Service Level Adjustments</u></b>				
Current service level adjustments in the General Fund relate to Police wage and benefit contracts, and the shift of several positions from special funds to the General Fund, including 7 School Resource Officer positions that were then eliminated.				
Positions shifted from the Police Special Projects Fund		1,093,106	-	9.50
Current service level adjustments		1,854,927	-	-
	Subtotal:	2,948,033	-	9.50
<b><u>Mayor's Proposed Changes</u></b>				
<b>Staffing Adjustments</b>				
17 vacant positions are permanently eliminated in the General Fund: 7 Officers, 3 Sergeants, 3 Parking Enforcement Officers, and 4 civilian support positions. An increase to the expected .				
Vacant sworn positions		(1,412,997)	-	(10.00)
Vacant civilian positions		(551,852)	-	(7.00)
Attrition increase		(1,741,200)	-	-
	Subtotal:	(3,706,049)	-	(17.00)
<b>Revenue Adjustments</b>				
Revenue adjustments reflect permanent reductions in transfers from special funds and a County lease payment.				
Eliminate Impound Lot transfer		-	(108,417)	-
Eliminate Automated Pawn transfer		-	(197,579)	-
Eliminate Ramsey County lease payment		-	(125,000)	-
	Subtotal:	-	(430,996)	-
<b>Fund 100 Budget Changes Total</b>		<b>(758,016)</b>	<b>(430,996)</b>	<b>(7.50)</b>

**200: Grants****Police Department**

The Police department uses extensive grant funding to assist with technology needs as well as to increase resources in areas of rapidly evolving need. Examples include Internet Crimes Against Children, Port Security, squad car cameras, and various Homeland Security grants.

Change from 2020 Adopted		
<u>Spending</u>	<u>Financing</u>	<u>FTE</u>

**Current Service Level Adjustments**

Several grants are experiencing planned shifts which results in a slight increase in spending in this fund.

St. Paul Intervention - Blaze	25,842	25,842	-
Public Safety Partnership and Community Policing	(181,980)	(181,980)	(1.55)
State and Community Highway Safety	71,366	71,366	0.55
Criminal and Juvenile Mental Health	85,343	85,343	1.00

Subtotal:	571	571	-
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**Fund 200 Budget Changes Total**

571	571	-
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**225: Police Special Projects****Police Department**

Police budgets in the Special Projects Fund include training, the Emergency Communication Center, Wild security services, and the School Resource Officer program.

Change from 2020 Adopted		
<u>Spending</u>	<u>Financing</u>	<u>FTE</u>

**Current Service Level Adjustments**

The Saint Paul Public School District ended its contract with the Police Department for School Resource Officers, eliminating these roles and the associated funding. Other current service level adjustments include planned reductions in revenue supported programs.

School Resource Officer shift to General Fund	(920,955)	(920,955)	(7.00)
RMS Wireless Services decrease of one-time spending	(385,000)	(385,000)	-
Enhanced 911 System	(299,056)	(299,056)	-
VCET Forfeitures	(200,000)	(200,000)	-
Other current service level adjustments	(925,037)	(925,037)	(0.50)

Subtotal:	(2,730,048)	(2,730,048)	(7.50)
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**Mayor's Proposed Changes****Revenue Adjustment**

The 2021 budget reduces revenue from pawn shop fees, and eliminates the automated pawn transfer to the General Fund.

Automated pawn adjustments	(197,579)	(197,579)	-
Subtotal:	(197,579)	(197,579)	-

**Emergency Communications Center**

The joint-venture between the City and Ramsey County for the Emergency Communications Center (ECC) allowed City employees to remain on the City payroll. When City staff leave employment, their replacements become Ramsey County employees resulting in a reduction in the City's staffing totals. This adjustment has no impact on service levels.

ECC staff - planned shift to Ramsey County	(168,463)	(168,463)	(2.00)
Subtotal:	(168,463)	(168,463)	(2.00)

**Fund 225 Budget Changes Total**

(3,096,090)	(3,096,090)	(9.50)
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**623: Impound Lot****Police Department**

The Impound Lot is an enterprise fund that manages the City's vehicle impound lot and snow lot.

Change from 2020 Adopted			
	Spending	Financing	FTE
<b><u>Current Service Level Adjustments</u></b>	23,146	23,146	-
Subtotal:	23,146	23,146	-
<b><u>Mayor's Proposed Changes</u></b>			
<b>Revenue Adjustment</b>			
The 2021 budget reduces revenue from towing charges, and eliminates the Impound Lot transfer to the General Fund.			
Towing revenue adjustments	(108,417)	(108,417)	-
Subtotal:	(108,417)	(108,417)	-
<b>Fund 623 Budget Changes Total</b>	(85,271)	(85,271)	-

# Spending Reports

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: POLICE  
Fund: CITY GENERAL FUND

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	83,491,939	88,305,653	93,667,606	93,054,746	(612,861)
SERVICES	7,757,266	7,520,069	7,795,434	7,757,095	(38,339)
MATERIALS AND SUPPLIES	2,703,409	3,693,594	2,716,403	2,716,403	
ADDITIONAL EXPENSES	59,680	130,830	100,000	100,000	
CAPITAL OUTLAY		5,213			
DEBT SERVICE	10,571				
OTHER FINANCING USES	867,548	952,061	1,260,354	1,153,537	(106,817)
<b>Total Spending by Major Account</b>	<b>94,890,414</b>	<b>100,607,420</b>	<b>105,539,797</b>	<b>104,781,781</b>	<b>(758,016)</b>
<b>Spending by Accounting Unit</b>					
10023100 OFFICE OF THE CHIEF	3,355,258	4,064,406	4,294,501	4,668,621	374,120
10023200 PATROL OPERATIONS	50,789,377	49,074,186	54,360,110	53,865,105	(495,005)
10023300 MAJOR CRIMES AND INVESTIGATION	19,583,654	18,896,349	19,820,618	18,663,449	(1,157,169)
10023400 SUPPORT SERVICES AND ADMIN	21,162,125	21,785,805	20,387,365	19,362,455	(1,024,910)
10023500 COMMUNITY ENGAGEMENT		6,786,673	6,677,205	8,222,152	1,544,948
<b>Total Spending by Accounting Unit</b>	<b>94,890,414</b>	<b>100,607,420</b>	<b>105,539,797</b>	<b>104,781,781</b>	<b>(758,016)</b>



**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: POLICE  
Fund: CITY GRANTS

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	1,553,262	1,867,500	1,961,128	1,961,699	570
SERVICES	722,143	711,491	1,625,721	1,625,721	
MATERIALS AND SUPPLIES	468,807	312,947	818,288	818,288	
ADDITIONAL EXPENSES	31,981	38,836	149,838	149,838	
CAPITAL OUTLAY	168,184	188,030	322,901	322,901	
<b>Total Spending by Major Account</b>	<b>2,944,377</b>	<b>3,118,804</b>	<b>4,877,876</b>	<b>4,878,447</b>	<b>570</b>
<b>Spending by Accounting Unit</b>					
20023802 PD PRIVATE FOUNDATION GRANTS	112,513	(49,162)	213,679	213,679	
20023807 BREMER ST PAUL POLICE FOUNDATI	25,563	279,144	437,920	437,920	
20023808 100 CLUB VIA POLICE FOUNDATION			835	835	
20023809 ST PAUL POLICE FOUNDATION	304,333	99,812	413,088	413,088	
20023810 MN DEPARTMENT OF COMMERCE	290,285	154,750	279,218	279,218	
20023812 SEX TRAFFICKING INVEST STATE	33,498				
20023813 MN DEED	129,861	273,217	323,068	323,068	
20023814 RAMSEY COUNTY MN DEPT PUB SFTY	129,906	118,262	169,891	169,891	
20023815 MN DEPT OF NATURAL RESOURCES	7,465	14,117	16,900	16,900	
20023816 MN DEPT PUB SFTY-JUSTICE OFFIC	163,755	349,101	103,236	103,236	
20023817 PATHWAY TO POLICING REIMBURSEME		59,432			
20023832 COVERDELL FORENSIC SCIENCES		30,250			
20023833 SERVE MINNESOTA	283,349	610,871	382,890	382,890	
20023840 ST PAUL INTERVENTION - BLAZE	101,182	121,815	297,082	322,923	25,842
20023841 PUB SFTY PTNRSP AND COMM POLNG	399,891	124,078	181,980		(181,980)
20023862 STATE AND COMMUNITY HWY SAFETY	333,313	435,707	133,719	205,085	71,366
20023870 BYRNE JAG PROGRAM 2010		24,973	499,458	499,458	
20023875 BYRNE JAG PROGRAM 2015	146,652				
20023877 BYRNE JAG PROGRAM 2016	31,981	223,093			
20023878 CRIMINAL AND JUVENILE MENTAL H	67,441	47,681	531,762	617,105	85,343
20023893 POLICE PORT SECURITY GRANT	306,869	67,544	761,250	761,250	
20023894 HOMELAND SECURITY GRANT PROGRM	76,522	134,121	131,901	131,901	
<b>Total Spending by Accounting Unit</b>	<b>2,944,377</b>	<b>3,118,804</b>	<b>4,877,876</b>	<b>4,878,447</b>	<b>570</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: POLICE  
Fund: POLICE SPECIAL PROJECTS

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	7,226,529	8,204,811	6,996,669	5,894,398	(1,102,271)
SERVICES	1,005,641	928,147	1,864,090	743,274	(1,120,816)
MATERIALS AND SUPPLIES	855,651	1,170,719	1,698,829	1,021,799	(677,030)
ADDITIONAL EXPENSES	(52)				
CAPITAL OUTLAY	795,543	946,161	1,530,000	1,530,000	
DEBT SERVICE	10,099	3,220			
OTHER FINANCING USES	572,952	460,679	669,404	473,431	(195,973)
<b>Total Spending by Major Account</b>	<b>10,466,362</b>	<b>11,713,736</b>	<b>12,758,992</b>	<b>9,662,902</b>	<b>(3,096,090)</b>
<b>Spending by Accounting Unit</b>					
22523110 POLICE DEPT TRAINING ACTIVITY	759,911	860,511	894,490	848,331	(46,159)
22523111 INTERGOVERNMENTAL TRANSFERS	467,376	509,393	549,048	554,566	5,518
22523116 POLICE MEMORIALS	1,276	329	10,000		(10,000)
22523120 CANINE BOARDING				1,000	1,000
22523130 SPECIAL INVESTIGATIONS	158,307	157,407	200,788	150,000	(50,788)
22523131 TC SAFE ST VIOL GANG TASK FORC			1,500	1,500	
22523132 VCET FORFEITURES	162,830	322,735	275,000	75,000	(200,000)
22523133 FEDERAL FORFEITURES	90,491	345,616	828,205	310,000	(518,205)
22523210 POLICE OFFICERS CLOTHING	502,052	579,732	653,287	612,293	(40,994)
22523211 NAO RESERVE OFFICERS CLOTHING		1,189	8,452		(8,452)
22523220 SPECIAL POLICE ASSIGNMENTS	942,423	1,281,003	734,837	736,246	1,409
22523221 RIVER CENTER SECURITY SERVICES	604,409	1,487,304	536,532	537,673	1,142
22523310 SCHOOL RESOURCE OFFICER PROG	811,853	813,464	920,955		(920,955)
22523311 AUTOMATED PAWN SYSTEM	307,410	122,228	311,639	119,591	(192,048)
22523410 FALSE ALARMS	453,902	548,696	551,959	553,806	1,847
22523411 POLICE PARKING LOT	26,197	24,703	90,156	45,000	(45,156)
22523412 COMMUNICATION SERVICES			26,435		(26,435)
22523413 RMS WIRELESS SERVICES	5,974	46,652	544,917		(544,917)
22523414 POLICE VEHICLE LEASE PURCHASES	606,656	950,176	1,100,000	1,100,000	
22523415 USE OF UNCLAIMED PROP	217,097	40,826	300,000	300,000	
22523420 AMBASSADOR PROGRAM	110,100	150,000	455,760	455,760	
22523430 EMERGENCY COM CENTER CONSOLID	3,794,599	3,466,176	3,429,099	3,260,637	(168,463)
22523431 ENHANCED 911 SYSTEM	438,069	124	299,056		(299,056)
22523899 POLICE INACTIVE GRANTS	5,428	5,472	36,877	1,500	(35,377)
<b>Total Spending by Accounting Unit</b>	<b>10,466,362</b>	<b>11,713,736</b>	<b>12,758,992</b>	<b>9,662,902</b>	<b>(3,096,090)</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: POLICE  
Fund: IMPOUND LOT

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	1,363,242	1,656,513	1,488,439	1,514,762	26,323
SERVICES	1,116,770	1,449,695	1,177,537	1,174,541	(2,995)
MATERIALS AND SUPPLIES	30,188	32,397	42,500	42,500	
OTHER FINANCING USES	1,990	1,961	113,332	4,733	(108,599)
<b>Total Spending by Major Account</b>	<b>2,512,190</b>	<b>3,140,567</b>	<b>2,821,807</b>	<b>2,736,536</b>	<b>(85,271)</b>
<b>Spending by Accounting Unit</b>					
62323405 VEHICLE IMPOUND LOT	2,512,190	3,140,567	2,821,807	2,736,536	(85,271)
<b>Total Spending by Accounting Unit</b>	<b>2,512,190</b>	<b>3,140,567</b>	<b>2,821,807</b>	<b>2,736,536</b>	<b>(85,271)</b>

# Financing Reports

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: POLICE  
Fund: CITY GENERAL FUND

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	125,000		125,000		(125,000)
CHARGES FOR SERVICES	1,093,726	1,194,473	1,504,031	1,504,031	
FINE AND FORFEITURE	6,514	8,025	6,500	6,500	
MISCELLANEOUS REVENUE	257,975	270,717	111,800	111,800	
OTHER FINANCING SOURCES	502,597	416,406	736,561	430,565	(305,996)
<b>Total Financing by Major Account</b>	<b>1,985,812</b>	<b>1,889,621</b>	<b>2,483,892</b>	<b>2,052,896</b>	<b>(430,996)</b>
<b>Financing by Accounting Unit</b>					
10023100 OFFICE OF THE CHIEF	303,859	396,219	495,982	387,565	(108,417)
10023200 PATROL OPERATIONS	906,290	816,405	869,256	164,800	(704,456)
10023300 MAJOR CRIMES AND INVESTIGATION	311,272	82,590	291,579	54,000	(237,579)
10023400 SUPPORT SERVICES AND ADMIN	464,390	404,220	827,075	693,075	(134,000)
10023500 COMMUNITY ENGAGEMENT		190,187		753,456	753,456
<b>Total Financing by Accounting Unit</b>	<b>1,985,812</b>	<b>1,889,621</b>	<b>2,483,892</b>	<b>2,052,896</b>	<b>(430,996)</b>

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: POLICE  
Fund: CITY GRANTS

Budget Year: 2021

		2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>						
INTERGOVERNMENTAL REVENUE		2,298,201	1,880,698	3,812,355	3,812,925	570
CHARGES FOR SERVICES		23,764				
INVESTMENT EARNINGS		1,866				
MISCELLANEOUS REVENUE		456,407	579,969	1,064,687	1,064,687	
OTHER FINANCING SOURCES				835	835	
<b>Total Financing by Major Account</b>		<b>2,780,238</b>	<b>2,460,667</b>	<b>4,877,877</b>	<b>4,878,447</b>	<b>570</b>
<b>Financing by Accounting Unit</b>						
20023802	PD PRIVATE FOUNDATION GRANTS	31,064	240,740	213,679	213,679	
20023807	BREMER ST PAUL POLICE FOUNDATI	349,311	225,000	437,920	437,920	
20023808	100 CLUB VIA POLICE FOUNDATION			835	835	
20023809	ST PAUL POLICE FOUNDATION	99,796	114,229	413,088	413,088	
20023810	MN DEPARTMENT OF COMMERCE	277,449	119,417	279,218	279,218	
20023812	SEX TRAFFICKING INVEST STATE	25,395				
20023813	MN DEED	124,085	234,803	323,068	323,068	
20023814	RAMSEY COUNTY MN DEPT PUB SFTY	121,142	69,186	169,891	169,891	
20023815	MN DEPT OF NATURAL RESOURCES	7,720		16,900	16,900	
20023816	MN DEPT PUB SFTY-JUSTICE OFFIC	145,061	360,339	103,236	103,236	
20023817	PATHWAY TO POLICING REIMBURSEME		59,432			
20023832	COVERDELL FORENSIC SCIENCES		30,250			
20023833	SERVE MINNESOTA	291,732	562,357	382,890	382,890	
20023840	ST PAUL INTERVENTION - BLAZE	47,054	98,146	297,082	322,923	25,841
20023841	PUB SFTY PTNRSP AND COMM POLNG	399,889	(399,766)	181,980		(181,980)
20023862	STATE AND COMMUNITY HWY SAFETY	333,314	498,790	133,719	205,085	71,366
20023870	BYRNE JAG PROGRAM 2010			499,458	499,458	
20023875	BYRNE JAG PROGRAM 2015	130,208	38,777			
20023877	BYRNE JAG PROGRAM 2016	(5)	255,074			
20023878	CRIMINAL AND JUVENILE MENTAL H	67,441	5,605	531,762	617,105	85,343
20023893	POLICE PORT SECURITY GRANT	306,869	(237,289)	761,250	761,250	
20023894	HOMELAND SECURITY GRANT PROGRM	22,714	185,577	131,901	131,901	
<b>Total Financing by Accounting Unit</b>		<b>2,780,238</b>	<b>2,460,667</b>	<b>4,877,877</b>	<b>4,878,447</b>	<b>570</b>

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: POLICE  
Fund: POLICE SPECIAL PROJECTS

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>					
LICENSE AND PERMIT	325,109	291,176	525,337	527,184	1,847
INTERGOVERNMENTAL REVENUE	568,460	613,942	584,000	612,413	28,413
CHARGES FOR SERVICES	7,402,615	7,156,628	6,098,052	4,925,565	(1,172,487)
FINE AND FORFEITURE	765,240	581,683	556,122	556,122	
INVESTMENT EARNINGS	5,672	60,855	10,000	10,000	
MISCELLANEOUS REVENUE			881,525	856,066	(25,459)
OTHER FINANCING SOURCES	2,083,291	1,768,525	4,103,956	2,175,553	(1,928,403)
<b>Total Financing by Major Account</b>	<b>11,150,387</b>	<b>10,472,809</b>	<b>12,758,992</b>	<b>9,662,903</b>	<b>(3,096,089)</b>
<b>Financing by Accounting Unit</b>					
22523110 POLICE DEPT TRAINING ACTIVITY	892,198	862,801	894,490	848,331	(46,159)
22523111 INTERGOVERNMENTAL TRANSFERS	351,118	491,782	549,048	554,566	5,518
22523116 POLICE MEMORIALS			10,000		(10,000)
22523120 CANINE BOARDING		910		1,000	1,000
22523130 SPECIAL INVESTIGATIONS	458,253	(104,128)	200,788	150,000	(50,788)
22523131 TC SAFE ST VIOL GANG TASK FORC			1,500	1,500	
22523132 VCET FORFEITURES	135,338	73,924	275,000	75,000	(200,000)
22523133 FEDERAL FORFEITURES	170,601	618,681	828,205	310,000	(518,205)
22523210 POLICE OFFICERS CLOTHING	603,992	598,990	653,287	612,293	(40,994)
22523211 NAO RESERVE OFFICERS CLOTHING			8,452		(8,452)
22523220 SPECIAL POLICE ASSIGNMENTS	1,260,454	1,286,171	734,837	736,246	1,409
22523221 RIVER CENTER SECURITY SERVICES	604,409	1,350,892	536,532	537,673	1,141
22523310 SCHOOL RESOURCE OFFICER PROG	797,974	800,000	920,955		(920,955)
22523311 AUTOMATED PAWN SYSTEM	77,644	71,934	311,639	119,591	(192,048)
22523410 FALSE ALARMS	328,972	342,933	551,959	553,806	1,847
22523411 POLICE PARKING LOT	43,038	43,920	90,156	45,000	(45,156)
22523412 COMMUNICATION SERVICES			26,435		(26,435)
22523413 RMS WIRELESS SERVICES		385,000	544,917		(544,917)
22523414 POLICE VEHICLE LEASE PURCHASES	1,221,799	912,035	1,100,000	1,100,000	
22523415 USE OF UNCLAIMED PROP			300,000	300,000	
22523420 AMBASSADOR PROGRAM	150,000	150,000	455,760	455,760	
22523430 EMERGENCY COM CENTER CONSOLID	3,897,056	2,583,218	3,429,099	3,260,637	(168,462)
22523431 ENHANCED 911 SYSTEM	154,561	2,305	299,056		(299,056)
22523899 POLICE INACTIVE GRANTS	2,980	1,442	36,877	1,500	(35,377)
<b>Total Financing by Accounting Unit</b>	<b>11,150,387</b>	<b>10,472,809</b>	<b>12,758,992</b>	<b>9,662,903</b>	<b>(3,096,089)</b>

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: POLICE  
Fund: IMPOUND LOT

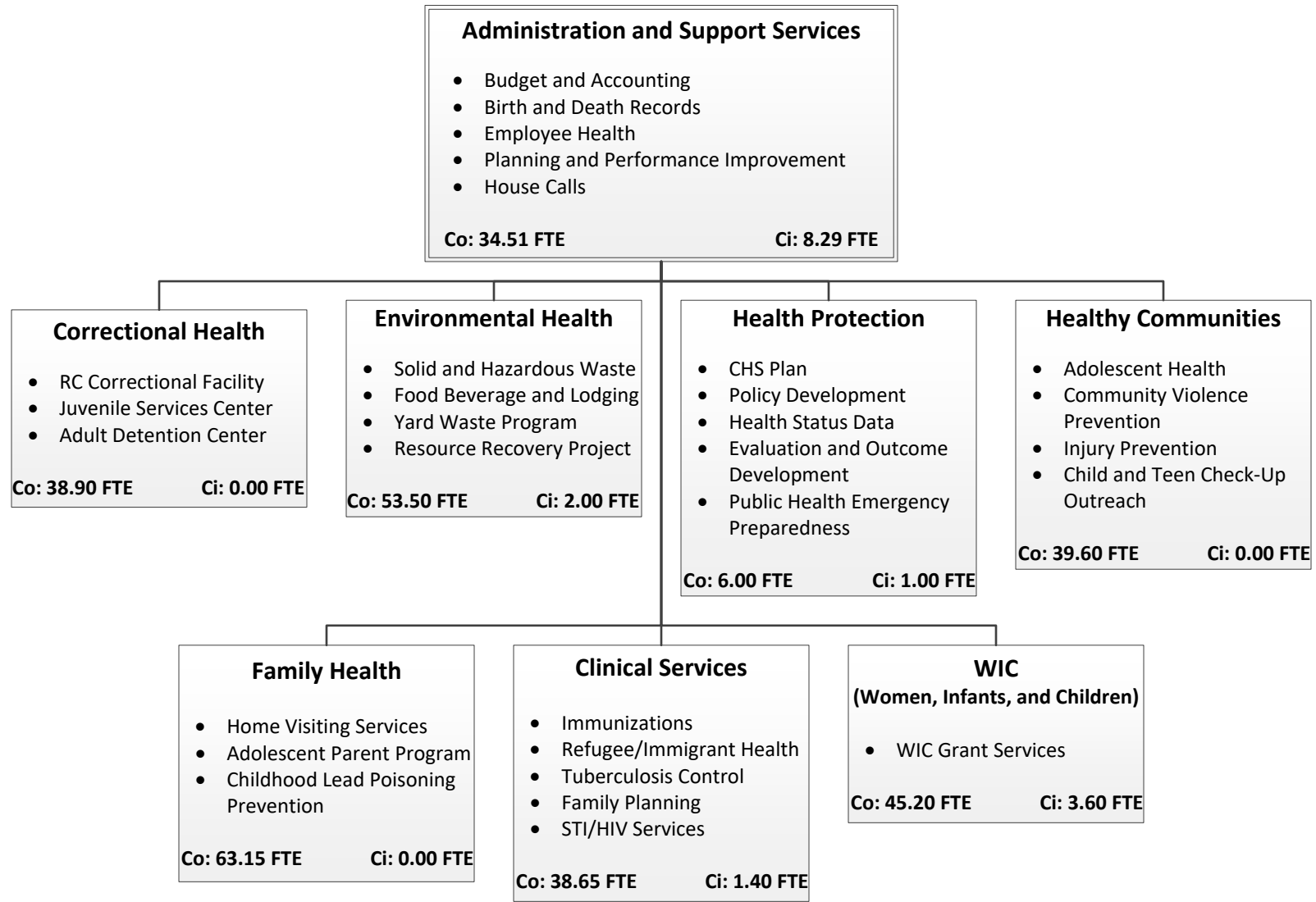
Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	2,299,987	2,565,933	2,821,807	2,736,536	(85,271)
FINE AND FORFEITURE	48,834	89,240			
MISCELLANEOUS REVENUE	6,570	1,474			
<b>Total Financing by Major Account</b>	<b>2,355,391</b>	<b>2,656,647</b>	<b>2,821,807</b>	<b>2,736,536</b>	<b>(85,271)</b>
<b>Financing by Accounting Unit</b>					
62323405 VEHICLE IMPOUND LOT	2,355,391	2,656,647	2,821,807	2,736,536	(85,271)
<b>Total Financing by Accounting Unit</b>	<b>2,355,391</b>	<b>2,656,647</b>	<b>2,821,807</b>	<b>2,736,536</b>	<b>(85,271)</b>



# Saint Paul-Ramsey County Public Health

*Ramsey County Mission: A county of excellence working with you to enhance our quality of life.*



(Total 335.8 FTE)  
County: 319.51 City: 16.29

**2021 Adopted Budget**  
**Public Health**

**Department Description:**

In 1997, the City's public health function was merged, through a joint powers agreement, with Ramsey County's public health function, creating Saint Paul-Ramsey County Public Health. The administration of this function now resides with the County. As resignations or retirements of City staff occur, the positions are filled by the County, and the City budget shows a decline in FTEs and dollars associated with paying their salary and benefits. All costs are reimbursed by Ramsey County and the County is responsible for the portion of the tax levy that covers these expenses. The City of Saint Paul does not levy for public health services.

**Department Facts**

• Total General Fund Budget:	\$	-
• Total Special Fund Budget:	\$	1,886,093
• Total FTEs:		16.29

**Department Goals**

- Provide leadership as a prevention strategist - working to promote health and racial equity
- Assure an adequate public health infrastructure.
- Promote healthy communities and healthy behaviors.
- Prevent the spread of infectious diseases.
- Protect against environmental hazards.
- Prepare for and respond to disasters.
- Assure the quality and accessibility of health services.

**Recent Accomplishments**

- 49,944 birth and death certificates provided
- 24,663 low income mothers, infants, and children were provided with nutrition counseling and monthly vouchers for nutritious foods
- 8,687 clinical service visits provided
- 1,851 immunizations provided at public health clinics to prevent infectious diseases
- 8,682 laboratory tests performed

**2021 Adopted Budget  
Public Health**

**Fiscal Summary**

	<u>2019 Actual</u>	<u>2020 Adopted</u>	<u>2021 Adopted</u>	<u>Change</u>	<u>% Change</u>	<u>2020 Adopted FTE</u>	<u>2021 Adopted FTE</u>
<b>Spending</b>							
250: Public Health	2,158,790	2,276,787	1,886,093	(390,694)	-17.2%	20.63	16.29
<b>Total</b>	<b>2,158,790</b>	<b>2,276,787</b>	<b>1,886,093</b>	<b>(390,694)</b>	<b>-17.2%</b>	<b>20.63</b>	<b>16.29</b>
<b>Financing</b>							
250: Public Health	2,287,509	2,276,787	1,886,093	(390,694)	-17.2%		
<b>Total</b>	<b>2,287,509</b>	<b>2,276,787</b>	<b>1,886,093</b>	<b>(390,694)</b>	<b>-17.2%</b>		

**Budget Changes Summary**

In 1997, the City's Public Health department merged with Ramsey County's through a joint powers agreement. The administration of public health services now resides with the County. As resignations or retirements of City staff occur, the positions are filled by County personnel. As City employees resign or retire, the City budget shows a decline in FTEs and dollars associated with paying their salary and benefits. All salary and benefit costs are reimbursed by Ramsey County and the County is responsible for the portion of the property tax levy that covers these expenses. The 2021 adopted budget decreased by \$390,694 compared to the 2020 adopted budget.

**250: Public Health**

The Public Health Fund includes salary and fringe benefit costs for the City's remaining Public Health employees. These costs are reimbursed by Ramsey County.

		<u>Change from 2020 Adopted</u>		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Current Service Level Adjustments</u></b>				
Personnel shifts to Ramsey County Public Health		(390,694)	(390,694)	(4.34)
	Subtotal:	(390,694)	(390,694)	(4.34)
<b>Fund 250 Budget Changes Total</b>		<u>(390,694)</u>	<u>(390,694)</u>	<u>(4.34)</u>

# Spending Reports

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: PUBLIC HEALTH  
Fund: PUBLIC HEALTH

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	2,559,809	2,154,737	2,265,493	1,874,596	(390,897)
SERVICES	4,169	3,878	11,294	11,498	203
MATERIALS AND SUPPLIES	250	175			
<b>Total Spending by Major Account</b>	<b>2,564,227</b>	<b>2,158,790</b>	<b>2,276,787</b>	<b>1,886,093</b>	<b>(390,694)</b>
<b>Spending by Accounting Unit</b>					
25040200 PUBLIC HEALTH SUPPORT SERVICES	557,093	651,795	613,498	712,614	99,116
25040201 PUBLIC HEALTH COMMUNICATIONS	104,794	109,203	111,236	111,090	(146)
25040202 PUBLIC HEALTH MAINTENANCE	139,120	82,831	81,450	79,243	(2,207)
25040205 HEALTH LABORATORY	260,364	210,453	217,820	185,762	(32,058)
25040210 HEALTH LAB SPECIAL	114,970	80,354	124,991	1,688	(123,302)
25040215 BIRTH AND DEATH RECORDS	129,616	63,612	79,949	156	(79,793)
25040220 COMMUNICABLE DISEASE CONTROL	338,815	358,552	282,653	281,259	(1,394)
25040225 FAMILIES IN CRISIS			875	875	
25040230 FAMILY PLANNING	45,635	45,970	76,892	474	(76,418)
25040235 WIC SUPPLEMENTAL FOOD	633,615	386,137	428,521	356,615	(71,906)
25040240 LEAD BASED PAINT HAZZARD	240,208	169,882	258,902	156,318	(102,584)
<b>Total Spending by Accounting Unit</b>	<b>2,564,227</b>	<b>2,158,790</b>	<b>2,276,787</b>	<b>1,886,093</b>	<b>(390,694)</b>

# Financing Reports

# CITY OF SAINT PAUL

## Financing Plan by Department

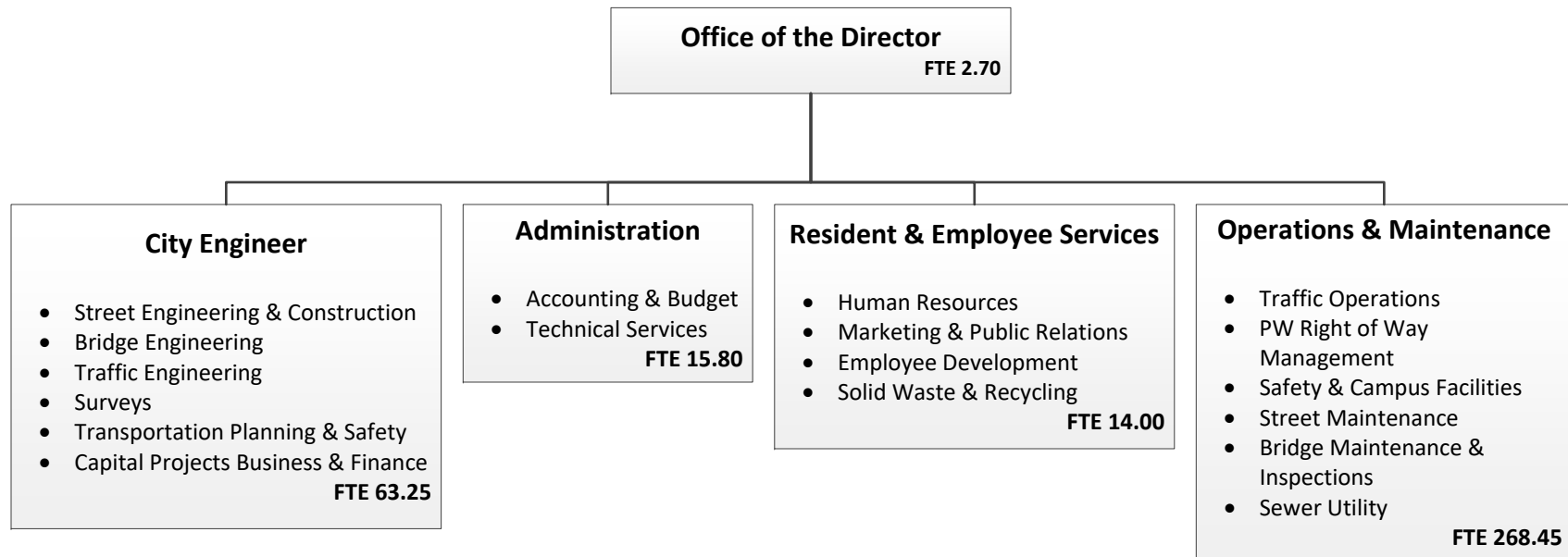
Department: PUBLIC HEALTH  
Fund: PUBLIC HEALTH

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	2,400,228	2,287,509	2,276,787	1,886,094	(390,693)
MISCELLANEOUS REVENUE	140				
<b>Total Financing by Major Account</b>	<b>2,400,368</b>	<b>2,287,509</b>	<b>2,276,787</b>	<b>1,886,094</b>	<b>(390,693)</b>
<b>Financing by Accounting Unit</b>					
25040200 PUBLIC HEALTH SUPPORT SERVICES	529,276	661,136	613,498	712,614	99,116
25040201 PUBLIC HEALTH COMMUNICATIONS	90,590	112,183	111,236	111,090	(146)
25040202 PUBLIC HEALTH MAINTENANCE	133,533	84,551	81,450	79,243	(2,207)
25040205 HEALTH LABORATORY	234,459	223,489	217,820	185,762	(32,058)
25040210 HEALTH LAB SPECIAL	113,533	93,410	124,991	1,688	(123,303)
25040215 BIRTH AND DEATH RECORDS	124,015	73,961	79,949	156	(79,793)
25040220 COMMUNICABLE DISEASE CONTROL	313,303	366,749	282,653	281,259	(1,394)
25040225 FAMILIES IN CRISIS			875	875	
25040230 FAMILY PLANNING	44,068	52,253	76,892	474	(76,418)
25040235 WIC SUPPLEMENTAL FOOD	594,429	432,905	428,521	356,615	(71,906)
25040240 LEAD BASED PAINT HAZZARD	223,163	186,871	258,902	156,318	(102,584)
<b>Total Financing by Accounting Unit</b>	<b>2,400,368</b>	<b>2,287,509</b>	<b>2,276,787</b>	<b>1,886,094</b>	<b>(390,693)</b>

# Public Works

**Mission:** To build, maintain and improve our infrastructure and services to ensure a safe and liveable Capital City.



(Total 364.20 FTE)

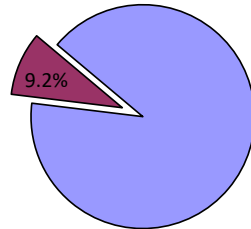


## 2021 Adopted Budget Public Works Department

### Department Description:

Public Works provides essential services to the people of Saint Paul in a prompt, courteous, safe, efficient, and cost-effective manner. Through its dedicated employees, Public Works designs, builds, maintains, and operates public infrastructure in a manner that respects the environment and preserves these assets for future generations. This infrastructure includes: streets, bridges, sidewalks, alleys, sewers, traffic signals, public lighting, pavement marking, signs, parking meters, surveys, and recycling/solid waste.

### **Public Works' Portion of General Fund Spending**



### Department Facts

• Total General Fund Budget:	\$	28,816,044
• Total Special Fund Budget:	\$	145,456,842
• Total FTEs:		364.20

Public Works services:

- 866 miles of streets.
- 806 miles of sanitary sewer.
- 450 miles of storm sewer.
- 1,018 miles of sidewalk.
- 67 city-owned bridges.
- 33,801 street light poles.
- 437 signalized intersections.

### Department Goals

- Customer Focused.
- Knowledge Management.
- Use Data to Drive Decisions.
- Innovate.
- Create a Culture of Respect.

### Recent Accomplishments

- Engineering: Entered year two of a three-year program to improve street and sidewalk conditions throughout downtown; completed a multimodal rehabilitation of Ayd Mill Road; completed the Summit Avenue Bridge over Ayd Mill Road; added 5.25 miles of new separated bicycle or multiuse trail facilities; and an engineering staff member recognized as the APWA-MN Chapter's "Employee of the Year".
- Operations: completed citywide speed limit reduction signage; managed 144 small cell installations; COVID-19 sidewalk café permits established and managed; worked to advance plans on the Twin Cities Electric Vehicle Mobility Network; identified new snow emergency ordinance language to improve operations and resolve existing risks in current language.
- Went live with the Sewers Record Center project.
- Developed the Public Works Communications Suite for Snow Emergencies with OTC.
- Secured over \$50 million in funding secured for replacing the Kellogg/3rd Street Bridge.

**2021 Adopted Budget  
Public Works**

**Fiscal Summary**

	<b>2019 Actual</b>	<b>2020 Adopted</b>	<b>2021 Adopted</b>	<b>Change</b>	<b>% Change</b>	<b>2020 Adopted FTE</b>	<b>2021 Adopted FTE</b>
<b>Spending</b>							
100: General Fund	31,785,252	30,489,546	28,816,044	(1,673,502)	-5.5%	117.79	112.09
200: City Grants	300,169	250,000	992,865	742,865	-	-	-
230: Street Maintenance Program	20,400,225	26,634,733	26,147,995	(486,738)	-1.8%	82.95	82.90
231: Street Lighting District	276,017	389,641	389,570	(71)	0.0%	-	-
241: Recycling and Solid Waste	11,729,184	12,264,456	12,512,814	248,358	2.0%	7.00	7.00
640: Sewer	84,070,345	70,659,219	83,154,123	12,494,904	17.7%	66.51	66.51
730: Public Works Administration	3,087,070	3,566,572	3,649,008	82,436	2.3%	22.70	22.70
731: Fleet Services	-	-	-	-	-	-	-
732: Engineering Fund	7,609,057	11,094,504	11,305,692	211,188	1.9%	65.95	66.00
733: Asphalt Plant	3,376,128	3,996,783	3,999,827	3,044	0.1%	4.30	4.30
734: Traffic Warehouse	2,500,860	3,305,810	3,304,947	(863)	0.0%	2.70	2.70
<b>Total</b>	<b>165,134,306</b>	<b>162,651,265</b>	<b>174,272,886</b>	<b>11,621,621</b>	<b>7.1%</b>	<b>369.90</b>	<b>364.20</b>
<b>Financing</b>							
100: General Fund	17,749,978	17,851,168	18,251,715	400,547	2.2%		
200: City Grants	269,069	250,000	992,865	742,865	-		
230: Street Maintenance Program	19,999,199	26,634,732	26,147,996	(486,738)	-1.8%		
231: Street Lighting District	219,993	389,641	389,570	(71)	0.0%		
241: Recycling and Solid Waste	9,917,749	12,264,456	12,512,814	248,358	2.0%		
640: Sewer	94,698,212	70,659,219	83,154,123	12,494,904	17.7%		
730: Public Works Administration	3,519,969	3,566,572	3,649,008	82,436	2.3%		
731: Fleet Services	11,971	-	-	-	-		
732: Engineering Fund	4,862,672	11,094,506	11,305,692	211,188	1.9%		
733: Asphalt Plant	3,665,842	3,996,783	3,999,827	3,044	0.1%		
734: Traffic Warehouse	2,423,366	3,305,810	3,304,947	(863)	0.0%		
<b>Total</b>	<b>157,338,022</b>	<b>150,012,887</b>	<b>163,708,557</b>	<b>13,695,670</b>	<b>9.1%</b>		

## Budget Changes Summary

The 2021 adopted budget eliminates vacant positions including 0.2 FTE Office Assistant, 1 FTE Principal City Planner, hours for Parks Workers, 0.5 FTE Electrical Inspector, 2 FTE Electricians, and 1 FTE Painter, and scales back the Mill and Overlay program. General Funds are invested in new modems for the City's smart meters, and increased costs for traffic signal electricity. The budget includes one-time revenues from the Sewer Fund and Public Works Administration Fund to support eligible costs, and \$1.5 million of the 2021 Mill and Overlay Program is paid for with Capital Improvement Bond proceeds. One-time revenues to fund parking meter upgrade projects in 2020 are removed in the 2021 budget.

Due to the COVID-19 pandemic, parking meter revenues are projected to decrease approximately \$1 million as compared to the 2020 adopted budget.

Special fund changes include reducing the 2021 Mill and Overlay program in the Street Maintenance Program Fund. The Solid Waste Fund includes small rate increases for the Organized Trash and Recycling programs to offset additional costs for those services. The Sewer Utility includes a volume rate increase of 3.5%, consistent with established long-term rate planning.

The General Fund and special funds also include current service level adjustments to wages, benefits, and other operational costs.

### 100: General Fund

### Public Works

	Change from 2020 Adopted		
	Spending	Financing	FTE
<b><u>Current Service Level Adjustments</u></b>			
Remove one-time spending and financing items	(505,000)	(425,000)	-
All other current service level adjustments	(232,655)	-	-
Subtotal:	(737,655)	(425,000)	-
<b><u>Mayor's Proposed Changes</u></b>			
<b>2021 Budget Solutions</b>			
The budget eliminates vacant positions and makes other reductions including a scaled-back Mill and Overlay program. It transfers one-time Sewer Fund and Public Works Administration Fund revenue, and uses Capital Improvement Bond proceeds for a portion of the Mill and Overlay Program.			
General fund spending reductions	(1,353,155)	-	(5.70)
Mill and Overlay Transfer	-	1,500,000	-
One-time Public Works Administration Fund support	-	150,000	-
One-time Sewer Fund support	-	150,000	-
<b>Investments</b>			
The 2021 budget invests in new modems for the City's smart meters, and adds funding for the increased costs of electricity for traffic signals.			
City Smart Meter Modems	85,000	-	-
Increased Traffic Signal Electricity	70,000	-	-
<b>Parking meter revenue reduction</b>			
Revenue generated from parking meters declined significantly in 2020 due to social distancing requirements and event cancellations. The 2021 budget assumes this trend continues and reduces parking meter revenues accordingly.			
Parking meter revenues	-	(1,019,162)	-
Subtotal:	(1,198,155)	780,839	(5.70)

		Change from 2020 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Adopted Changes</u></b>				
<b>Mill and Overlay</b>				
The adopted budget restores reductions made in the Mayor's Proposed budget to the Mill and Overlay program. This work is funded with one-time Capital Improvement Budget (CIB) resources, specifically prior year balances and interest earnings.				
Restored Mill and Overlay Program funded with one-time balances		344,709	344,709	-
<b>Parking meter revenue reduction</b>				
As the pandemic continues, parking revenues are expected to see further declines as events and in-person gatherings that would typically generate activity at City meters continue to be limited.				
Parking meter revenues		-	(300,000)	-
<b>Bike and Pedestrian Funding Shift</b>				
The adopted budget moves a portion of Bike and Pedestrian Safety spending from the General Fund to the STAR budget. Total program funding does not change.				
Spending shift		(82,401)	-	-
Subtotal:		<u>262,308</u>	<u>44,709</u>	<u>-</u>
<b>Fund 100 Budget Changes Total</b>		<u>(1,673,502)</u>	<u>400,547</u>	<u>(5.70)</u>

**200: City Grants****Public Works**

Budgets for grants administered by Public Works are included in the City Grants Fund.

		Change from 2020 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Current Service Level Adjustments</u></b>				
Remove one-time adjustments		(250,000)	(250,000)	-
	Subtotal:	<u>(250,000)</u>	<u>(250,000)</u>	<u>-</u>
<b><u>Adopted Changes</u></b>				
The adopted budget updates multi-year grant budgets to align them with available spending and planned activity in 2021.				
Grant budget updates		992,865	992,865	-
	Subtotal:	<u>992,865</u>	<u>992,865</u>	<u>-</u>
<b>Fund 200 Budget Changes Total</b>		<u><u>742,865</u></u>	<u><u>742,865</u></u>	<u><u>-</u></u>

**230: Street Maintenance Program****Public Works**

The Street Maintenance Program Fund (formerly the Right of Way Fund) includes fee-based street services. The fund supports: street lighting, sweeping, and repair.

		Change from 2020 Adopted		
		Spending	Financing	FTE
<b><u>Current Service Level Adjustments</u></b>				
Current service level adjustments include the removal of one-time spending and financing for Arlington Mill and Overlay, adjustments to FTEs in the Right of Way Permits and Inspections area, and other adjustments.				
Remove one-time spending and financing for Arlington Mill and Overlay		(407,665)	(407,665)	-
All other current service level adjustments		(111,535)	24,659	(0.05)
Subtotal:		(519,200)	(383,006)	(0.05)
<b><u>Mayor's Proposed Changes</u></b>				
<b>Street Maintenance Service Program</b>				
The adopted budget reduces the Mill and Overlay program within the Street Maintenance Service Program, reflecting service reduction and revenue loss from the General Fund and service charges from rate payers. Other annual minor program adjustments are also reflected.				
Mill and overlay reductions and other updates to the Street Maintenance Service Program		(656,956)	(793,148)	-
Subtotal:		(656,956)	(793,148)	-
<b><u>Adopted Changes</u></b>				
<b>Mill and Overlay</b>				
The adopted budget restores reductions made in the Mayor's Proposed budget to the Mill and Overlay program. This work is funded with one-time Capital Improvement Budget (CIB) resources, specifically prior year balances and interest earnings. These changes reflect the restoration of service and the associated revenue from both the General Fund and charges for service from rate payers.				
Restored Mill and Overlay program and associated funding		689,418	689,418	-
Subtotal:		689,418	689,418	-
<b>Fund 230 Budget Changes Total</b>		<b>(486,738)</b>	<b>(486,738)</b>	<b>(0.05)</b>

**231: Street Lighting District****Public Works**

Costs associated with installing above standard lighting upon request by neighborhoods. Costs for this service are 100% assessed to the benefitting properties.

	Change from 2020 Adopted		
	<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>	(71)	(71)	-
Subtotal:	(71)	(71)	-
<b>Fund 231 Budget Changes Total</b>	(71)	(71)	-

**241: Recycling and Solid Waste****Public Works**

The Recycling and Solid Waste Fund includes the budget for the Eureka recycling contract and the City's Organized Trash Collection program.

	Change from 2020 Adopted		
	<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>			
Current service level adjustments include minor annual adjustments to programs and to properly account for bad debt and other program administration. It also includes a minor adjustment to the Ramsey County SCORE grant.			
Current service level adjustments	203,026	(146,552)	-
Subtotal:	203,026	(146,552)	-
<u>Mayor's Proposed Changes</u>			
<b>Solid Waste Program Updates</b>			
The budget increases revenue in the Recycling and Solid Waste fund for the Recycling Program due to a small recycling fee increase to align with program costs. The budget also increases revenue for the Organized Trash Program as the program updates the number of participating units to reflect a more accurate count. In addition to the current service level adjustments above, the budget includes increased costs for the Eureka contract and funding for new organized trash collection carts.			
Increased recycling fee	-	204,857	-
Updated units for Organized Trash Program	-	190,053	-
Increased Eureka recycling contract cost	32,333	-	-
Updated needs for organized collection carts	13,000	-	-
Subtotal:	45,333	394,910	-
<b>Fund 241 Budget Changes Total</b>	248,358	248,358	-

**640: Sewer****Public Works**

The Sewer Fund includes operating and capital maintenance budgets for the City's sanitary and storm water sewer systems.

	Change from 2020 Adopted		
	Spending	Financing	FTE
<b><u>Current Service Level Adjustments</u></b>			
Adjustments include technical changes to remove a previously budgeted contribution to fund balance, one-time grant-related entries, and updates to costs for current levels of sewer services. The budget includes intrafund transfers allow for proper accounting of bond proceeds in the fund.			
Remove contribution to fund balance	-	588,613	-
Remove one-time entries related to Metropolitan Council Environmental Services (MECS) grant	250,000	250,000	-
Other current service level changes	(70,528)	-	-
Intrafund Transfers	9,283,706	9,283,706	-
Subtotal:	9,463,178	10,122,319	-
<b><u>Mayor's Proposed Changes</u></b>			
<b>Rate Changes to Support Ongoing System Needs</b>			
The Sewer Utility is a one billion dollar asset that requires regular investment to ensure the City's sewer infrastructure is properly maintained. The budget includes a volume rate increase of 3.5% for both sanitary and storm water sewer fees. A special sewer improvement charge for the Riverview Lift Station and the associated work is also included.			
Sanitary Sewer rate increase	-	1,446,747	-
Storm Sewer rate increase	-	587,198	-
Ongoing system needs	2,543,086	-	-
Riverview Lift Station	338,640	338,640	-
Subtotal:	2,881,726	2,372,585	-
<b>Additional Citywide Sweep Support</b>			
As part of the 2021 budget solution, the Sewer Fund transfers funds on a one-time basis to support annual sweeping efforts. Citywide sweeping benefits the sewer utility by keeping leaves and debris out of the sewer system.			
Citywide Sweep	150,000	-	-
Subtotal:	150,000	-	-
<b>Fund 640 Budget Changes Total</b>	<b>12,494,904</b>	<b>12,494,904</b>	<b>-</b>



**730: Public Works Administration****Public Works**

The Public Works Administration Fund includes department administrative functions, including the director's office, public relations, technology, and accounting.

		Change from 2020 Adopted		
		Spending	Financing	FTE
<b><u>Current Service Level Adjustments</u></b>				
There are no changes to services in the Public Works Administration Fund in 2021. However, available balances are used on a one-time basis to alleviate General Fund pressures.				
Use of available balances		150,000	150,000	-
Other current service level adjustments		(67,564)	(67,564)	-
	Subtotal:	82,436	82,436	-
<b>Fund 730 Budget Changes Total</b>		82,436	82,436	-

**732: Engineering Fund****Public Works**

The Engineering Fund includes budgets for engineering staff responsible for planning, design, and construction management of major capital projects.

		Change from 2020 Adopted		
		Spending	Financing	FTE
<b><u>Current Service Level Adjustments</u></b>				
Adjustments include FTE changes within various areas of the fund including transportation planning, technical services, and survey projects, and other adjustments.				
Current service level adjustments		211,188	211,188	0.05
	Subtotal:	211,188	211,188	0.05
<b>Fund 732 Budget Changes Total</b>		211,188	211,188	0.05

**733: Asphalt Plant****Public Works**

The Asphalt Plant Fund includes the budget associated with running the City's Asphalt Plant.

		Change from 2020 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>		3,044	3,044	-
Subtotal:		<u>3,044</u>	<u>3,044</u>	<u>-</u>
Fund 733 Budget Changes Total		<u>3,044</u>	<u>3,044</u>	<u>-</u>

**734: Traffic Warehouse****Public Works**

The Traffic Warehouse Fund includes the budget for maintaining and storing Public Works Traffic equipment and vehicles.

		Change from 2020 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Current Service Level Adjustments</u>		(863)	(863)	
Subtotal:		<u>(863)</u>	<u>(863)</u>	<u>-</u>
Fund 734 Budget Changes Total		<u>(863)</u>	<u>(863)</u>	<u>-</u>

# Spending Reports

# CITY OF SAINT PAUL

## Spending Plan by Department

Department: **PUBLIC WORKS**  
Fund: **CITY GENERAL FUND**

Budget Year: **2021**

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	13,297,835	13,720,060	13,459,148	12,397,858	(1,061,290)
SERVICES	7,989,927	7,607,360	5,942,478	5,499,268	(443,210)
MATERIALS AND SUPPLIES	3,902,280	3,848,605	2,994,862	3,213,952	219,090
ADDITIONAL EXPENSES	500,699	88,230	91,813	91,813	
CAPITAL OUTLAY	727,674	168,626	935,000	655,000	(280,000)
DEBT SERVICE			83,042	62,619	(20,423)
OTHER FINANCING USES	4,546,497	6,352,370	6,983,203	6,895,534	(87,669)
<b>Total Spending by Major Account</b>	<b>30,964,911</b>	<b>31,785,252</b>	<b>30,489,546</b>	<b>28,816,044</b>	<b>(1,673,502)</b>
<b>Spending by Accounting Unit</b>					
10031100 OFFICE OF DIRECTOR PW	957,391	8,325			
10031101 MAPS RECORDS AND PERMITS	155,158	155,158	117,721	117,721	
10031200 TRANSPORTATION PLANNING	333,990	342,269	346,790	218,434	(128,357)
10031201 STREET ENGINEERING	32,494	58,660	176,191	172,647	(3,544)
10031202 TRAFFIC ENGINEERING	452,067	618,438	910,353	722,549	(187,804)
10031203 BRIDGE ENGINEERING	78,264	77,354	112,196	100,015	(12,181)
10031204 CONSTRUCTION INSPECTION	38,731	43,622	110,525	113,370	2,846
10031205 SURVEY SECTION	197,668	178,575	207,651	189,076	(18,575)
10031300 PARKING METER REPAIR AND MAINT	1,460,954	990,501	1,208,626	1,094,395	(114,231)
10031301 TRAFFIC SIGNS & MARKINGS	1,830,985	1,818,025	2,354,925	2,046,047	(308,879)
10031302 TRAFFIC SIGNALS	3,216,581	2,824,887	3,034,282	2,496,753	(537,529)
10031308 TRAFFIC BUILDING	325,201	147,067	161,827	154,186	(7,641)
10031500 RIGHT OF WAY MANAGEMENT	9,673,290	4,748,196	5,466,511	5,135,216	(331,295)
10031510 BRIDGE MAINTENANCE	1,586,102	1,715,910	1,783,524	1,763,231	(20,294)
10031530 WINTER STREET MAINTENANCE	6,517,309	8,371,962	4,384,045	4,393,832	9,787
10031540 SUMMER STREET MAINTENANCE	4,108,726	4,438,233	4,209,787	4,176,273	(33,514)
10031800 SMP ASSESSMENT SUBSIDY		5,248,070	5,904,591	5,922,300	17,709
<b>Total Spending by Accounting Unit</b>	<b>30,964,911</b>	<b>31,785,252</b>	<b>30,489,546</b>	<b>28,816,044</b>	<b>(1,673,502)</b>

CITY OF SAINT PAUL  
Spending Plan by Department

Department: PUBLIC WORKS  
Fund: CITY GRANTS

Budget Year: 2021

		2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
Spending by Major Account						
EMPLOYEE EXPENSE		18,841			125,000	125,000
SERVICES			258,119	250,000	867,865	617,865
MATERIALS AND SUPPLIES			42,049			
Total Spending by Major Account		18,841	300,169	250,000	992,865	742,865
Spending by Accounting Unit						
20031800	PUBLIC WORKS GRANTS		300,169	250,000	992,865	742,865
20031801	PW OPERATING GRANTS	18,841				
Total Spending by Accounting Unit		18,841	300,169	250,000	992,865	742,865

# CITY OF SAINT PAUL

## Spending Plan by Department

Department: PUBLIC WORKS

Fund: STREET MAINTENANCE PROGRAM

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	6,320,481	6,878,313	9,239,641	9,147,043	(92,598)
SERVICES	4,738,184	5,525,904	10,771,442	10,343,837	(427,606)
MATERIALS AND SUPPLIES	4,770,433	4,565,662	4,623,531	4,658,325	34,794
ADDITIONAL EXPENSES	18,327	778	4,100	4,100	
CAPITAL OUTLAY		135,835			
OTHER FINANCING USES	2,470,642	3,293,734	1,996,018	1,994,690	(1,328)
<b>Total Spending by Major Account</b>	<b>18,318,068</b>	<b>20,400,225</b>	<b>26,634,733</b>	<b>26,147,995</b>	<b>(486,738)</b>
<b>Spending by Accounting Unit</b>					
23031303 STREET LIGHTING MAINTENANCE	5,938,582	5,585,488	6,679,030	6,435,704	(243,326)
23031305 RESIDENTIAL PKNG PRMT PROGRAM	153,382	137,355	147,521	148,474	953
23031306 GSOC AND GIS	362,033	383,827	401,327	420,592	19,265
23031307 ROW PERMITS AND INSPECTION	1,881,983	1,638,369	1,977,410	1,981,851	4,441
23031502 STREET MAINT FIELD OPERATIONS	53				
23031525 UNIMPROVED STREETS CLASS V					
23031550 SIDEWALK MAINTENANCE	485,387				
23031551 BRUSHING AND SEAL COATING	3,495,073	4,280,851	4,346,125	4,390,226	44,101
23031552 MILL AND OVERLAY	2,818,302	3,921,681	8,416,040	8,042,516	(373,524)
23031553 SWEEPING	3,183,274	4,452,653	4,667,280	4,728,633	61,352
<b>Total Spending by Accounting Unit</b>	<b>18,318,068</b>	<b>20,400,225</b>	<b>26,634,733</b>	<b>26,147,995</b>	<b>(486,738)</b>

CITY OF SAINT PAUL  
Spending Plan by Department

Department: PUBLIC WORKS  
Fund: STREET LIGHTING DISTRICTS

Budget Year: 2021

		2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>						
SERVICES		75,531	128,931	174,508	174,452	(56)
MATERIALS AND SUPPLIES		56,339	146,949	215,000	215,000	
OTHER FINANCING USES			137	133	118	(15)
<b>Total Spending by Major Account</b>		<b>131,870</b>	<b>276,017</b>	<b>389,641</b>	<b>389,570</b>	<b>(71)</b>
<b>Spending by Accounting Unit</b>						
23131300	STREET LIGHTING DISTRICTS	131,870	276,017	389,641	389,570	(71)
<b>Total Spending by Accounting Unit</b>		<b>131,870</b>	<b>276,017</b>	<b>389,641</b>	<b>389,570</b>	<b>(71)</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

**Department: PUBLIC WORKS**  
**Fund: RECYCLING AND SOLID WASTE**

**Budget Year: 2021**

		2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<hr/>						
<b>Spending by Major Account</b>						
EMPLOYEE EXPENSE		366,216	513,498	655,456	663,617	8,161
SERVICES		6,598,953	9,266,106	9,869,660	10,020,013	150,352
MATERIALS AND SUPPLIES		3,496,551	397,394	98,423	187,165	88,742
DEBT SERVICE		27,000				
OTHER FINANCING USES		665,805	1,552,186	1,640,917	1,642,020	1,103
<b>Total Spending by Major Account</b>		<b>11,154,525</b>	<b>11,729,184</b>	<b>12,264,456</b>	<b>12,512,814</b>	<b>248,358</b>
<hr/>						
<b>Spending by Accounting Unit</b>						
24131400	RECYCLING	6,232,507	6,747,339	6,916,067	7,132,289	216,222
24131410	ORGANIZED TRASH COLLECTION	4,922,018	4,981,845	5,348,389	5,380,525	32,136
<b>Total Spending by Accounting Unit</b>		<b>11,154,525</b>	<b>11,729,184</b>	<b>12,264,456</b>	<b>12,512,814</b>	<b>248,358</b>
<hr/>						



# CITY OF SAINT PAUL

## Spending Plan by Department

Department: PUBLIC WORKS  
Fund: SEWER UTILITY

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending for Major Account</b>					
EMPLOYEE EXPENSE	4,967,033	4,876,604	7,134,340	7,161,371	27,030
SERVICES	36,833,115	35,437,623	37,195,407	38,386,957	1,191,550
MATERIALS AND SUPPLIES	673,417	353,741	590,402	588,233	(2,169)
PROGRAM EXPENSE	1,947,853	1,773,505	1,300,000	1,300,000	
ADDITIONAL EXPENSES	5,072	7,500	8,353	8,353	-
CAPITAL OUTLAY	9,500,091	4,175,893	10,586,635	10,403,804	(182,831)
DEBT SERVICE	9,387,914	9,334,272	10,411,145	12,594,026	2,182,881
OTHER FINANCING USES	30,577,770	28,111,207	3,432,937	12,711,380	9,278,443
<b>Total Spending by Major Account</b>	<b>93,892,265</b>	<b>84,070,345</b>	<b>70,659,219</b>	<b>83,154,123</b>	<b>12,494,904</b>

### Spending by Accounting Unit

64031700	MAJOR SEWER SERVICE OBLIGATION	60,444,914	51,436,201	33,218,665	42,637,712	9,419,047
64031701	SEWER MAINTENANCE	6,148,792	5,564,071	7,837,451	7,779,631	(57,820)
64031702	SEWER SYSTEM MANAGEMENT	1,481,328	1,457,144	1,765,163	1,790,890	25,727
64031703	REGIONAL ISSUES MANDATES MGMT	471,498	424,389	512,871	518,523	5,651
64031704	SEWER INFRASTRUCTURE MGMT	306,689	264,884	452,152	442,753	(9,399)
64031705	STORM SEWER SYSTEM CHARGE	1,388,231	1,388,533	1,438,928	1,595,443	156,515
64031706	INFLOW AND INFILTRATION	282,124	31,194	80,440	330,440	250,000
64031710	STORMWATER DISCHARGE MANAGMT	917,921	1,053,215	1,065,677	1,064,179	(1,498)
64031711	GOPHER STATE -ONE CALL	16,837	-	(633)	-	633
64031712	PRIVATE SEWER CONNECT REPAIR P	1,958,659	1,805,808	1,400,000	1,400,000	
64031713	SEWER INSPECTION PROGRAM	1,718,190	1,435,448	1,582,473	1,601,890	19,417
64031900	MAJOR SEWER REPAIR CONSTRUCTION	62,883	120			
64031910	STORM WATER QUALITY IMPROVE	-				
64031920	SEWER TUNNEL REHABILITATION	4,458	5,035			
64031930	SEWER REHABILITATION	182	30,585			
64031950	SEWER CAPITAL MAIN	1,885,583	2,047,578	11,466,468	11,283,637	(182,831)
64031960	RIVERVIEW LIFT STATION		(608)		338,640	338,640
64031970	SNELLING MIDWAY STORMWATER MGMT DISTRICT		1,141,000	115,000	360,597	245,597
640652014	2014 REV BOND PROCEEDS	94,467	-			
640652015	2015 REV BOND PROCEEDS	214,996	-			
640652016	2016B REV BOND PROCEEDS	447,608				
640952006	2006 REV BOND RESERVE					
640952006	2006C REV BOND DEBT SERVICE					

# CITY OF SAINT PAUL

## Spending Plan by Department

Department: PUBLIC WORKS  
Fund: SEWER UTILITY

Budget Year: 2021

		2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
640952008	2008 REV BOND DEBT SERVICE					
640952008	2008 REV BOND RESERVE					
640952009	2009 SEWER REV DEBT SERVICE					
640952009	2009 REV BOND RESERVE					
640952009	2009 REV REFUND DEBT SERVICE	598,823	-	-		
640952010	2010 REV BOND DEBT SERVICE	617,503	613,551	630,075	630,075	
640952011	2011 REV BOND DEBT SERVICE	661,008	664,119	662,589	662,589	
640952012	2012 REV BOND DEBT SERVICE	627,152	647,749	640,019	640,019	
640952013	2013 REV BOND DEBT SERVICE	911,388	900,439	929,856	929,856	
640952014	2014 REV BOND DEBT SERVICE	377,387	575,018	582,325	582,325	
640952015	2015 REV BOND DEBT SERVICE	593,031	590,221	596,262	596,262	
640952016	2016 REV BOND DEBT SERVICE	515,714	516,158	540,038	540,038	
940959100	SEWER SUBSEQUENT YR DEBT SVC			880,000	880,000	
640652016	2016 REV BOND PROCEEDS					
640952016	2016 REV BOND DEBT SERVICE	2,549,417	2,525,518	2,638,275	2,638,275	
640952017	2017 REV BOND DEBT SERVICE	546,514	541,905	545,144	545,144	
640652017	2017 REV BOND PROCEEDS	5,495,576	-			
640652018	2018D REV BOND DEBT SERVICE	21,774	526,665	551,513	551,513	
640652018	2018D REV BOND PROCEEDS	2,531,622	5,491,348			
640952019	2019F REV BOND DEBT SERVICE		20,199	528,468	528,468	
640652019F	2019F REVENUE BOND PROCEEDS		2,372,856	-		
640952020	2020D REVENUE BOND DEBT SERVICE				1,585,225	1,585,225
640952020	2020E FORD REVENUE BOND DEBT SERVICE				700,000	700,000
<b>Total Spending by Accounting Unit</b>		<b>93,892,265</b>	<b>84,070,345</b>	<b>70,659,219</b>	<b>83,154,123</b>	<b>12,494,904</b>

# CITY OF SAINT PAUL

## Spending Plan by Department

Department: PUBLIC WORKS

Fund: PUBLIC WORKS ADMINISTRATION

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	2,039,319	2,387,894	2,637,609	2,657,322	19,713
SERVICES	446,260	460,441	557,695	559,763	2,068
MATERIALS AND SUPPLIES	32,557	28,034	147,640	147,774	134
CAPITAL OUTLAY	3,221	2,501			
OTHER FINANCING USES	218,095	208,200	223,628	284,149	60,521
<b>Total Spending by Major Account</b>	<b>2,739,452</b>	<b>3,087,070</b>	<b>3,566,572</b>	<b>3,649,008</b>	<b>82,436</b>
<b>Spending by Accounting Unit</b>					
73031100 PUBLIC WORKS DIRECTOR OFFICE	528,378	608,361	629,776	776,513	146,737
73031101 PW MARKETING AND PUBLIC REL	192,062	204,673	206,625	207,336	711
73031102 PW ACCOUNTING AND PAYROLL	742,245	990,747	1,149,940	1,139,594	(10,346)
73031103 PW OFFICE ADMINISTRATION	187,547	139,172	248,322	261,548	13,226
73031104 PW COMPUTER SERVICES	169,284	154,676	202,059	118,808	(83,251)
73031105 PW SAFETY SERVICES	126,852	156,764	179,049	178,539	(510)
73031106 PW RESIDENTIAL AND EMPL SVCS	540,748	562,927	624,217	644,357	20,141
73031110 PW DALE STREET CAMPUS MAINT	252,336	269,749	326,584	322,313	(4,271)
<b>Total Spending by Accounting Unit</b>	<b>2,739,452</b>	<b>3,087,070</b>	<b>3,566,572</b>	<b>3,649,008</b>	<b>82,436</b>

CITY OF SAINT PAUL  
Spending Plan by Department

Department: PUBLIC WORKS  
Fund: FLEET SERVICES

Budget Year: 2021

		2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>						
EMPLOYEE EXPENSE		(48,482)				
CAPITAL OUTLAY		1,241,592				
OTHER FINANCING USES		(1,241,592)				
<b>Total Spending by Major Account</b>		<b>(48,482)</b>				
<b>Spending by Accounting Unit</b>						
73131600	PW EQUIP SERVICES SECTION	(48,482)				
73131601	PW MOTOR VEHICLE BUDGET					
<b>Total Spending by Accounting Unit</b>		<b>(48,482)</b>				

# CITY OF SAINT PAUL

## Spending Plan by Department

Department: **PUBLIC WORKS**  
Fund: **PW ENGINEERING SERVICES**

Budget Year: **2021**

		2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>						
EMPLOYEE EXPENSE		5,735,132	5,473,310	7,809,282	7,980,840	171,558
SERVICES		2,345,421	1,910,328	2,706,788	2,752,710	45,922
MATERIALS AND SUPPLIES		252,939	146,249	296,841	279,349	(17,492)
ADDITIONAL EXPENSES		2,415		1,834	1,834	
CAPITAL OUTLAY		(79,359)	29,039	230,004	244,412	14,408
OTHER FINANCING USES		153,156	50,130	49,755	46,547	(3,208)
<b>Total Spending by Major Account</b>		<b>8,409,705</b>	<b>7,609,057</b>	<b>11,094,504</b>	<b>11,305,692</b>	<b>211,188</b>
<b>Spending by Accounting Unit</b>						
73231200	PW MUN ENGINEERING ADMIN	434,788	(1,485,513)			
73231204	TRANSPORTATION PLANNING PROJ	490,434	520,986	694,912	741,535	46,623
73231205	PW PROJECT PLAN AND PROGRAM	435,968	441,190	543,736	527,442	(16,293)
73231206	PW TECHNICAL SERVICES	872,787	809,593	1,113,421	1,661,547	548,126
73231207	PW MAPS AND RECORDS	276,536	340,940	362,762	364,964	2,201
73231209	PW SIDEWALK ENGINEERING	228,697	335,329	269,996	263,464	(6,532)
73231210	STREET DESIGN PROJECTS	1,006,334	1,397,376	1,513,684	1,554,866	41,182
73231211	TRAFFIC AND LIGHTING ENG PROJ	874,586	1,035,543	1,032,487	1,043,557	11,070
73231212	SEWER DESIGN PROJECTS	835,438	811,440	994,991	1,040,683	45,693
73231213	BRIDGE DESIGN PROJECTS	506,333	720,077	932,745	939,728	6,983
73231214	CONSTRUCTION PROJECTS	934,505	920,016	1,670,414	1,669,661	(753)
73231215	SURVEY SECTION PROJECTS	1,513,300	1,762,081	1,965,358	1,498,245	(467,113)
<b>Total Spending by Accounting Unit</b>		<b>8,409,705</b>	<b>7,609,057</b>	<b>11,094,504</b>	<b>11,305,692</b>	<b>211,188</b>

## CITY OF SAINT PAUL

### Spending Plan by Department

**Department: PUBLIC WORKS**  
**Fund: ASPHALT PLANT**

**Budget Year: 2021**

		2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>						
	EMPLOYEE EXPENSE	398,155	432,079	434,131	437,292	3,161
	SERVICES	224,660	251,480	196,693	193,316	(3,377)
	MATERIALS AND SUPPLIES	2,103,683	2,674,540	3,064,424	3,067,762	3,338
	PROGRAM EXPENSE	714				
	CAPITAL OUTLAY	7,557	177,037	300,000	300,000	
	OTHER FINANCING USES		(159,007)	1,535	1,457	(78)
	<b>Total Spending by Major Account</b>	<b>2,734,768</b>	<b>3,376,128</b>	<b>3,996,783</b>	<b>3,999,827</b>	<b>3,044</b>
<b>Spending by Accounting Unit</b>						
73331500	ASPHALT PAVING PLANT	2,734,768	3,376,128	3,996,783	3,999,827	3,044
	<b>Total Spending by Accounting Unit</b>	<b>2,734,768</b>	<b>3,376,128</b>	<b>3,996,783</b>	<b>3,999,827</b>	<b>3,044</b>

## CITY OF SAINT PAUL

### Spending Plan by Department

**Department: PUBLIC WORKS**  
**Fund: TRAFFIC WAREHOUSE**

**Budget Year: 2021**

		2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>						
	EMPLOYEE EXPENSE	217,579	243,789	264,764	264,190	(574)
	SERVICES	425,853	325,539	283,728	283,927	198
	MATERIALS AND SUPPLIES	1,931,882	1,930,200	2,755,022	2,754,676	(346)
	ADDITIONAL EXPENSES			1,000	1,000	
	CAPITAL OUTLAY	1,628	79,228			
	OTHER FINANCING USES		(77,896)	1,296	1,155	(141)
	<b>Total Spending by Major Account</b>	<b>2,576,941</b>	<b>2,500,860</b>	<b>3,305,810</b>	<b>3,304,947</b>	<b>(863)</b>
<b>Spending by Accounting Unit</b>						
73431200	TRAFFIC WAREHOUSE	2,576,941	2,500,860	3,305,810	3,304,947	(863)
	<b>Total Spending by Accounting Unit</b>	<b>2,576,941</b>	<b>2,500,860</b>	<b>3,305,810</b>	<b>3,304,947</b>	<b>(863)</b>

# Financing Reports



# CITY OF SAINT PAUL

## Financing Plan by Department

Department: PUBLIC WORKS  
Fund: CITY GENERAL FUND

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	6,255,498	6,975,918	6,072,142	6,072,142	
CHARGES FOR SERVICES	8,320,941	6,053,515	6,896,736	5,577,574	(1,319,162)
ASSESSMENTS	1,073				
INVESTMENT EARNINGS	8,937	(1,814)			
MISCELLANEOUS REVENUE	319,798	393,237	80,000	80,000	
OTHER FINANCING SOURCES	3,266,743	4,329,122	4,802,290	6,521,999	1,719,709
<b>Total Financing by Major Account</b>	<b>18,172,991</b>	<b>17,749,978</b>	<b>17,851,168</b>	<b>18,251,715</b>	<b>400,547</b>
<b>Financing by Accounting Unit</b>					
10031100 OFFICE OF DIRECTOR PW	174,860	1,130,370	174,860	324,860	150,000
10031200 TRANSPORTATION PLANNING		138,700			
10031202 TRAFFIC ENGINEERING		250,000	150,000		(150,000)
10031300 PARKING METER REPAIR AND MAINT	5,949,327	5,396,820	5,421,646	3,902,484	(1,519,162)
10031301 TRAFFIC SIGNS & MARKINGS	1,539,676	1,122,194	1,677,489	1,677,489	
10031302 TRAFFIC SIGNALS	2,908,185	3,295,831	2,913,916	2,913,916	
10031308 TRAFFIC BUILDING	62				
10031500 RIGHT OF WAY MANAGEMENT	4,860,979	3,052,656	3,044,590	3,194,590	150,000
10031510 BRIDGE MAINTENANCE	332,563	473,264	378,807	378,807	
10031530 WINTER STREET MAINTENANCE	939,899	1,174,188	1,121,430	1,046,430	(75,000)
10031540 SUMMER STREET MAINTENANCE	1,467,441	1,715,955	2,968,430	2,968,430	
10031800 SMP ASSESSMENT SUBSIDY				1,844,709	1,844,709
<b>Total Financing by Accounting Unit</b>	<b>18,172,991</b>	<b>17,749,978</b>	<b>17,851,168</b>	<b>18,251,715</b>	<b>400,547</b>

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: **PUBLIC WORKS**  
Fund: **CITY GRANTS**

Budget Year: **2021**

		2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>						
INTERGOVERNMENTAL REVENUE				250,000		(250,000)
MISCELLANEOUS REVENUE			240,841			
OTHER FINANCING SOURCES			28,228		992,865	992,865
<b>Total Financing by Major Account</b>			<b>269,069</b>	<b>250,000</b>	<b>992,865</b>	<b>742,865</b>
<b>Financing by Accounting Unit</b>						
20031800	PUBLIC WORKS GRANTS		269,069	250,000	992,865	742,865
<b>Total Financing by Accounting Unit</b>			<b>269,069</b>	<b>250,000</b>	<b>992,865</b>	<b>742,865</b>

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: **PUBLIC WORKS**  
Fund: **STREET MAINTENANCE PROGRAM**

Budget Year: **2021**

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>					
LICENSE AND PERMIT	1,949,101	2,018,265	1,854,689	1,859,130	4,441
INTERGOVERNMENTAL REVENUE	294,610	416,726	1,556,472	1,348,807	(207,665)
CHARGES FOR SERVICES	2,004,839	1,550,402	12,744,371	12,215,887	(528,484)
ASSESSMENTS	8,295,716	10,171,992	4,954,292	4,776,668	(177,624)
MISCELLANEOUS REVENUE	82,517	141,920	100,000	100,000	
OTHER FINANCING SOURCES	3,310,115	5,699,894	5,424,908	5,847,504	422,596
<b>Total Financing by Major Account</b>	<b>15,936,898</b>	<b>19,999,199</b>	<b>26,634,732</b>	<b>26,147,996</b>	<b>(486,736)</b>
<b>Financing by Accounting Unit</b>					
23031300 TRAFFIC BUILDING MAINT	(80)				
23031301 SIGNS AND MARKINGS MAINT		135,283			
23031302 TRAFFIC SIGNAL MAINTENANCE		(156,515)			
23031303 STREET LIGHTING MAINTENANCE	4,927,770	4,888,172	6,679,029	6,435,704	(243,325)
23031305 RESIDENTIAL PKNG PRMT PROGRAM	137,274	199,809	147,521	148,474	953
23031306 GSOC AND GIS			401,327	420,592	19,265
23031307 ROW PERMITS AND INSPECTION	2,502,662	2,193,923	1,977,410	1,981,851	4,441
23031500 STREET MAINT ADMINISTRATION	2,478,794				
23031510 BRIDGE MAINTENANCE		(4,590)			
23031522 OUTLYING COM AND ARTRL CLSS II		98,614			
23031523 RESIDENTIAL STREETS CLASS III		21,279			
23031524 OILED & PAVED ALLEYS CLASS IV		(2,092)			
23031550 SIDEWALK MAINTENANCE	485,387				
23031551 BRUSHING AND SEAL COATING	624,349	2,849,287	4,346,125	4,390,226	44,101
23031552 MILL AND OVERLAY	1,235,620	4,212,241	8,416,040	8,042,516	(373,524)
23031553 SWEEPING	3,545,122	5,563,789	4,667,280	4,728,633	61,353
<b>Total Financing by Accounting Unit</b>	<b>15,936,898</b>	<b>19,999,199</b>	<b>26,634,732</b>	<b>26,147,996</b>	<b>(486,736)</b>

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: PUBLIC WORKS  
Fund: STREET LIGHTING DISTRICTS

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>					
ASSESSMENTS	251,677	219,993	389,641	389,570	(71)
<b>Total Financing by Major Account</b>	<b>251,677</b>	<b>219,993</b>	<b>389,641</b>	<b>389,570</b>	<b>(71)</b>
<b>Financing by Accounting Unit</b>					
23131300 STREET LIGHTING DISTRICTS	251,677	219,993	389,641	389,570	(71)
<b>Total Financing by Accounting Unit</b>	<b>251,677</b>	<b>219,993</b>	<b>389,641</b>	<b>389,570</b>	<b>(71)</b>

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: PUBLIC WORKS  
Fund: RECYCLING AND SOLID WASTE

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE	727,614	800,788	727,614	755,192	27,578
CHARGES FOR SERVICES	81	1,172,063	1,807,731	1,997,784	190,053
ASSESSMENTS	8,017,777	7,950,032	6,172,240	9,174,730	3,002,490
INVESTMENT EARNINGS			44,100	44,100	
MISCELLANEOUS REVENUE	96,390	(5,133)			
OTHER FINANCING SOURCES	4,000,000		3,512,771	541,008	(2,971,763)
<b>Total Financing by Major Account</b>	<b>12,841,863</b>	<b>9,917,749</b>	<b>12,264,456</b>	<b>12,512,814</b>	<b>248,358</b>
<b>Financing by Accounting Unit</b>					
24131400 RECYCLING	8,841,843	6,953,504	6,916,067	7,132,289	216,222
24131410 ORGANIZED TRASH COLLECTION	4,000,020	2,964,245	5,348,389	5,380,525	32,136
<b>Total Financing by Accounting Unit</b>	<b>12,841,863</b>	<b>9,917,749</b>	<b>12,264,456</b>	<b>12,512,814</b>	<b>248,358</b>

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: PUBLIC WORKS  
Fund: SEWER UTILITY

Budget Year: 2021

		2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing for Major Account</b>						
	LICENSE AND PERMIT	87,109	80,033	90,000	90,000	
	INTERGOVERNMENTAL REVENUE	72,711	933,596	72,711	72,711	
	CHARGES FOR SERVICES	60,410,513	62,335,560	63,066,261	65,438,846	2,372,585
	ASSESSMENTS	51,650	90,987	224,860	224,860	
	INVESTMENT EARNINGS	(145,370)	349,893	39,000	39,000	
	MISCELLANEOUS REVENUE	23,072	18,482	5,000	5,000	
	OTHER FINANCING SOURCES	38,745,226	30,889,662	7,161,387	17,283,706	10,122,319
	<b>Total Financing by Major Account</b>	<b>99,244,911</b>	<b>94,698,212</b>	<b>70,659,219</b>	<b>83,154,123</b>	<b>12,494,904</b>
<b>Financing by Accounting Unit</b>						
64031700	MAJOR SEWER SERVICE OBLIGATION	59,469,769	60,483,321	69,219,008	71,841,566	2,622,558
64031701	SEWER MAINTENANCE	102,768	98,267	135,211	135,211	
64031702	SEWER SYSTEM MANAGEMENT	29,131	645	1,000	1,000	
64031703	REGIONAL ISSUES MANDATES MGMT	1,882	569		-	
64031704	SEWER INFRASTRUCTURE MGMT	1,010	241			
64031706	INFLOW AND INFILTRATION	-		(250,000)		250,000
64031710	STORMWATER DISCHARGE MANAGEMT	3,319	11,691			
64031712	PRIVATE SEWER CONNECT REPAIR P	2,034,928	1,990,317	1,400,000	1,400,000	
64031713	SEWER INSPECTION PROGRAM	1,383	363			
64031900	MAJOR SEWER REPAIR CONSTRUCTION					
64031910	STORM WATER QUALITY IMPROVEMENTS					
64031920	SEWER TUNNEL REHABILITATION					
64031930	SEWER REHABILITATION					
64031950	SEWER CAPITAL MAIN	7,745,474	8,585,940			
64031960	RIVERVIEW LIFT STATION		44,226		338,640	338,640
64031970	SNELLING MIDWAY STORMWATER MGMT DISTRICT		1,141,000	115,000	115,000	
640652014	2014 REV BOND PROCEEDS	1,125	-			
640652013	2013D REV BOND PROCEEDS		-			
640652015	2015 REV BOND PROCEEDS	182	-			
640952006	2006 REV BOND DEBT SERVICE	256,964	-			
640952006	2006 REV BOND RESERVE	160,359	-	(0)	-	
640952008	2008 REV BOND DEBT SERVICE	710,322	-			

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: PUBLIC WORKS  
Fund: SEWER UTILITY

Budget Year: 2021

		2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
640952008	2008 REV BOND RESERVE	1,206,433	-	0	-	
640952009	2009 REV BOND DEBT SERVICE	238,345	-			
640952009	2009 REV BOND RESERVE	501,246	-	(0)	-	
640952009I	2009 REV BOND DEBT SERVICE	971,430	(8,400)			
640952009I	2009 REV REFUND RESERVE	17,597	5,837	5,000	5,000	
640952010	2010 REV BOND DEBT SERVICE	1,457,667	1,945,196			
640952010	2010 REV BOND RESERVE	6,691	20,232	10,000	10,000	
640952011	2011 REV BOND DEBT SERVICE	1,602,140	2,061,346		658,364	658,364
640952011	2011 REV BOND RESERVE	6,597	21,246	7,500	7,500	
640952012	2012 REV BOND DEBT SERVICE	1,530,933	1,838,852			
640952012	2012 REV BOND RESERVE	11,743	20,744	7,500	7,500	
640952013	2013 REV BOND DEBT SERVICE	2,467,297	2,181,503		923,107	923,107
640952013	2013 REV BOND RESERVE	10,434	27,667	7,500	7,500	
640652013	2013D REV BOND PROCEEDS	1,329,041				
640952014	2014 REV BON DEBT SERVICE	1,709,851	899,319		577,125	577,125
640952014	2014 REV BOND RESERVE	6,008	19,814	1,000	1,000	
640952015	2015 REV BOND DEBT SERVICE	1,906,536	590,778		593,162	593,162
640952015	2015 REV BOND DEBT SERVICE	5,757	18,984	500	500	
640652016	2016 REV BOND PROCEEDS	1,204,438	419,868		539,038	539,038
640652016	2016 REV BOND PROCEEDS	248	-			
640652016	2016 REV BOND PROCEEDS	189,543	-			
640952016	2016 REV BOND RESERVE	5,231	17,249			
640952016	2016 REV BOND DEBT SERVICE	3,203,922	2,762,736		2,090,675	2,090,675
640652017	2017 REV BOND PROCEEDS	89,678	(442)			
640952017	2017 REV BOND DEBT SERVICE	1,090,396	548,433		545,244	545,244
640652018	2018D REV BOND PROCEEDS	7,957,092	180,440			
640952018D	2018D REV BOND DEBT SERVICE		548,778		548,013	548,013
640952019	2019F REV BOND DEBT SERVICE	-	(42)		529,400	529,400
640652019	2019F REVENUE BOND PROCEEDS	-	8,221,497			
640952020D	2020D REVENUE BOND DEBT SERVICE				1,585,222	1,585,222
640952020E	2020E FORD REVENUE BOND DEBT SERVICE				694,356	694,356
<b>Total Financing by Accounting Unit</b>		<b>99,244,911</b>	<b>94,698,212</b>	<b>70,659,219</b>	<b>83,154,123</b>	<b>12,494,904</b>

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: **PUBLIC WORKS**  
Fund: **PUBLIC WORKS ADMINISTRATION**

Budget Year: **2021**

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	3,371,852	3,516,940	3,597,055	3,321,154	(275,901)
MISCELLANEOUS REVENUE	10,758	3,029			
OTHER FINANCING SOURCES			(30,483)	327,854	358,337
<b>Total Financing by Major Account</b>	<b>3,382,610</b>	<b>3,519,969</b>	<b>3,566,572</b>	<b>3,649,008</b>	<b>82,436</b>
<b>Financing by Accounting Unit</b>					
73031100 PUBLIC WORKS DIRECTOR OFFICE	629,358	617,853	629,776	776,513	146,737
73031101 PW MARKETING AND PUBLIC REL	194,767	201,850	206,625	207,336	711
73031102 PW ACCOUNTING AND PAYROLL	1,067,142	1,154,835	1,149,940	1,139,594	(10,346)
73031103 PW OFFICE ADMINISTRATION	262,291	269,843	248,322	261,548	13,226
73031104 PW COMPUTER SERVICES	189,413	193,706	202,059	118,808	(83,251)
73031105 PW SAFETY SERVICES	161,229	171,588	179,049	178,539	(510)
73031106 PW RESIDENTIAL AND EMPL SVCS	577,265	596,027	624,217	644,357	20,140
73031110 PW DALE STREET CAMPUS MAINT	301,145	314,267	326,584	322,313	(4,271)
<b>Total Financing by Accounting Unit</b>	<b>3,382,610</b>	<b>3,519,969</b>	<b>3,566,572</b>	<b>3,649,008</b>	<b>82,436</b>



**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **PUBLIC WORKS**  
Fund: **FLEET SERVICES**

Budget Year: **2021**

Change From  
2020  
Adopted

2018  
Actuals

2019  
Actuals

2020  
Adopted

2021  
Adopted

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**Financing by Major Account**

CHARGES FOR SERVICES

11,971

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**Total Financing by Major Account**

**11,971**

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**Financing by Accounting Unit**

73131600 PW EQUIP SERVICES SECTION

11,971

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**Total Financing by Accounting Unit**

**11,971**

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: **PUBLIC WORKS**  
Fund: **PW ENGINEERING SERVICES**

Budget Year: **2021**

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>					
LICENSE AND PERMIT	23,339	13,894	12,963	12,963	
CHARGES FOR SERVICES	8,430,323	4,840,660	11,081,543	11,292,729	211,186
MISCELLANEOUS REVENUE	25,154	8,118			
<b>Total Financing by Major Account</b>	<b>8,478,817</b>	<b>4,862,672</b>	<b>11,094,506</b>	<b>11,305,692</b>	<b>211,186</b>
<b>Financing by Accounting Unit</b>					
73231200 PW MUN ENGINEERING ADMIN	622,402	(313,349)			
73231204 TRANSPORTATION PLANNING PROJ	4,096	10,428			
73231205 PW PROJECT PLAN AND PROGRAM	1,409	415			
73231206 PW TECHNICAL SERVICES	812,989	814,511	1,112,507	1,174,049	61,542
73231207 PW MAPS AND RECORDS	245,938	240,348	367,862	272,140	(95,722)
73231209 PW SIDEWALK ENGINEERING	256,395	325,952	623,238	306,288	(316,950)
73231210 STREET DESIGN PROJECTS	1,638,227	1,093,706	2,676,634	1,810,569	(866,065)
73231211 TRAFFIC AND LIGHTING ENG PROJ	1,053,664	422,873	523,982	597,038	73,056
73231212 SEWER DESIGN PROJECTS	535,775	125,552	1,947,500	1,463,569	(483,931)
73231213 BRIDGE DESIGN PROJECTS	1,641,634	668,211	192,334	1,932,175	1,739,841
73231214 CONSTRUCTION PROJECTS	696,046	537,399	1,875,312	2,589,043	713,731
73231215 SURVEY SECTION PROJECTS	970,241	936,627	1,775,137	1,160,821	(614,316)
<b>Total Financing by Accounting Unit</b>	<b>8,478,817</b>	<b>4,862,672</b>	<b>11,094,506</b>	<b>11,305,692</b>	<b>211,186</b>

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: PUBLIC WORKS  
Fund: ASPHALT PLANT

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	2,825,922	3,665,267	3,696,783	3,699,827	3,044
MISCELLANEOUS REVENUE	1,993	575			
OTHER FINANCING SOURCES			300,000	300,000	
<b>Total Financing by Major Account</b>	<b>2,827,915</b>	<b>3,665,842</b>	<b>3,996,783</b>	<b>3,999,827</b>	<b>3,044</b>
<b>Financing by Accounting Unit</b>					
73331500 ASPHALT PAVING PLANT	2,827,915	3,665,842	3,996,783	3,999,827	3,044
<b>Total Financing by Accounting Unit</b>	<b>2,827,915</b>	<b>3,665,842</b>	<b>3,996,783</b>	<b>3,999,827</b>	<b>3,044</b>

# CITY OF SAINT PAUL

## Financing Plan by Department

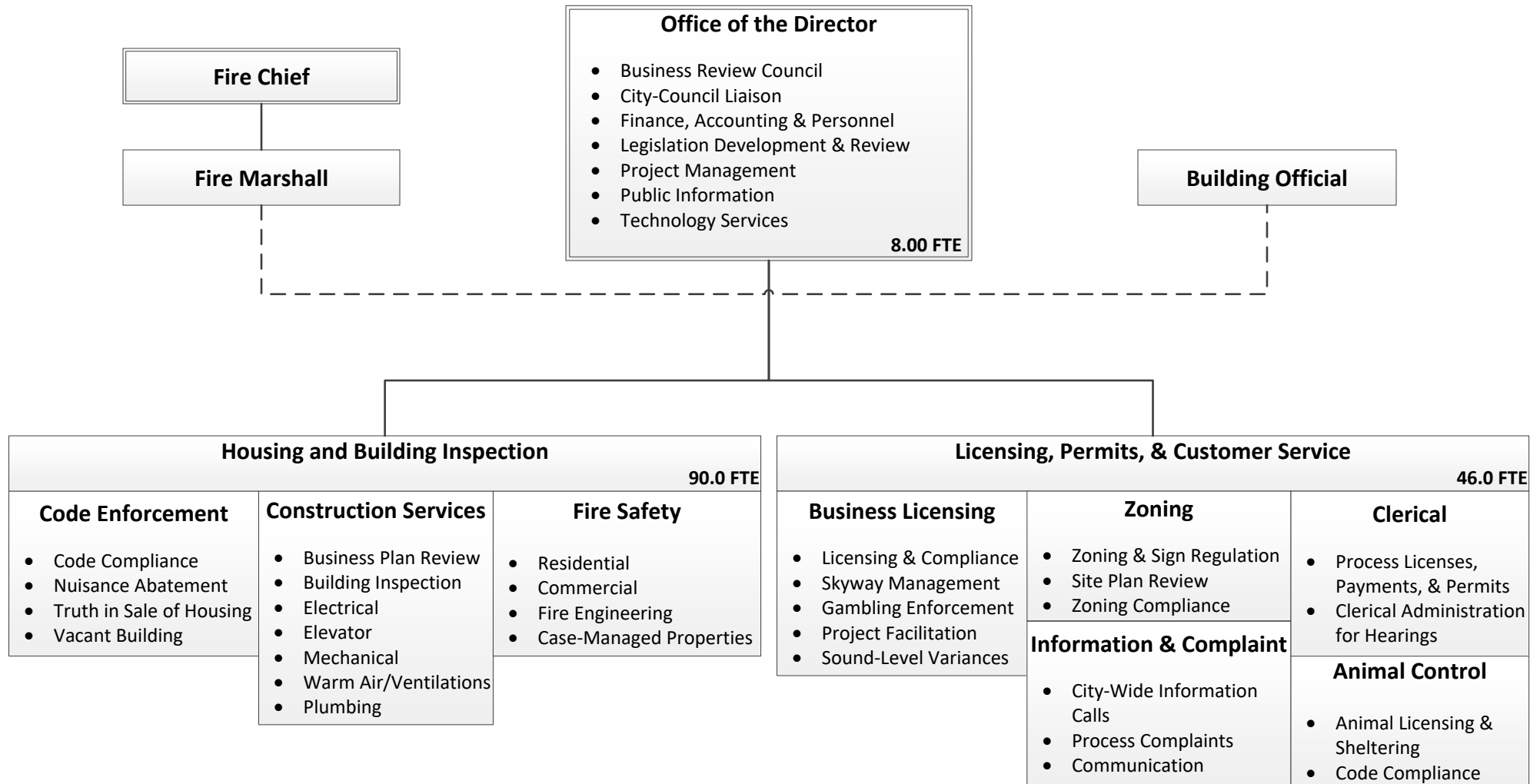
Department: PUBLIC WORKS  
Fund: TRAFFIC WAREHOUSE

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	2,976,336	2,158,716	3,105,810	3,104,947	(863)
MISCELLANEOUS REVENUE	962	264,650	200,000	200,000	
<b>Total Financing by Major Account</b>	<b>2,977,298</b>	<b>2,423,366</b>	<b>3,305,810</b>	<b>3,304,947</b>	<b>(863)</b>
<b>Financing by Accounting Unit</b>					
73431200 TRAFFIC WAREHOUSE	2,977,298	2,423,366	3,305,810	3,304,947	(863)
<b>Total Financing by Accounting Unit</b>	<b>2,977,298</b>	<b>2,423,366</b>	<b>3,305,810</b>	<b>3,304,947</b>	<b>(863)</b>

# Department of Safety and Inspections

**Mission:** To preserve and improve the quality of life in Saint Paul by protecting and promoting public health and safety for all.



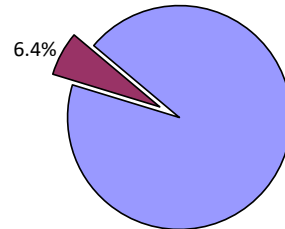
(Total 144.0 FTE)

**2021 Adopted Budget**  
**Department of Safety & Inspections**

**Department Description:**

The Department of Safety and Inspections (DSI) is a proactive, multi-disciplinary agency that builds and maintains a livable Saint Paul community through strong leadership, creative partnerships, teamwork, and effective regulatory strategies. DSI's responsibilities include: 1) Animal Control, 2) Construction Inspection, 3) Code Enforcement, 4) Fire Inspections, 5) Information and Complaint, 6) Business Licensing, 7) Construction Plan Review, 8) Site Plan Review, 9) Project Facilitation for new businesses and expansions, 10) Vacant Buildings, and 11) Zoning.

**Safety & Inspections' Portion of  
General Fund Spending**



**Department Facts**

• Total General Fund Budget:	\$	20,050,602
• Total Special Fund Budget:	\$	826,624
• Total FTEs:		144.00

In 2020 DSI (% increase/decrease over 2019 values) :

- Administered 29,966 construction permits (6.5% ↓ )
- Conducted 55,270 construction inspections (5% ↓)
- Issued 2,986 business licenses (28% ↓ )
- Conducted 12,879 Fire CofO inspections (8% ↓), issued 3,839 certificates (12% ↓)
- Conducted 30,053 code (11% ↓) and 13,159 vacant building inspections (14% ↓)
- Responded to 3,031 animal related complaints (30% ↓) and responded to 199 rodent control calls (40% ↓)
- Managed 97,396 calls to our Information & Complaint line in 2020 (25% ↑)

**Department Goals**

- Prevent life and property loss.
- Promote neighborhood safety and livability.
- Engage communities in effective communication, customer service and education.
- Promote sustainable and innovative solutions.
- Ensure equity in the delivery of our programs/services.
- Provide seamless services to help individuals operate businesses.

**Recent Accomplishments**

- Led the development, approval and implementation of more than 15 laws, rules, and procedure changes to support businesses through the pandemic/civil unrest, including: expedited license review, reduced skyway hours, payment deferment, reduced license fees, and license deactivation, foodhall, customer parking, and outdoor dining options.
- Redeployed staff to meet budget reductions and focus on supporting businesses through the pandemic/civil unrest, including; calling all licensed businesses impacted by governor/ mayor's orders, providing regular updates and education on new orders and resources, and working with numerous individual businesses to change their business operations.
- Leader in the City's pandemic and civil unrest communication and outreach to businesses and residents. DSI's PIO served in the EOC and led and coordinated press releases, press conferences, GovDelivery messages, and development of numerous communications.
- Identified and utilized new funding sources to greatly enhance the response to unsheltered homeless crisis, including the creation of additional shelter space and supports for encampments.
- Implemented Electronic Plan Review across multiple plan review functions within the Department, streamlining the development process for many customers.
- Completed and implemented the department's third Racial Equity Impact Assessment in Code Enforcement.

**2021 Adopted Budget**  
**Department of Safety and Inspections**

**Fiscal Summary**

	<b>2019 Actual</b>	<b>2020 Adopted</b>	<b>2021 Adopted</b>	<b>Change</b>	<b>% Change</b>	<b>2020 Adopted FTE</b>	<b>2021 Adopted FTE</b>
<b>Spending</b>							
100: General Fund	19,574,127	21,198,039	20,050,602	(1,147,437)	-5.4%	148.80	142.00
211: General Govt Special Projects	-	250,000	-	(250,000)	-100.0%	-	-
215: Assessment Financing	207,265	957,181	558,481	(398,700)	-41.7%	-	-
228: Charitable Gambling	206,210	271,785	268,143	(3,642)	-1.3%	2.00	2.00
<b>Total</b>	<b>19,987,602</b>	<b>22,677,005</b>	<b>20,877,225</b>	<b>(1,799,779)</b>	<b>-7.9%</b>	<b>150.80</b>	<b>144.00</b>
<b>Financing</b>							
100: General Fund	16,253,464	18,250,993	17,392,085	(858,908)	-4.7%		
211: General Govt Special Projects	-	250,000	-	(250,000)	-100.0%		
215: Assessment Financing	260,968	957,181	558,481	(398,700)	-41.7%		
228: Charitable Gambling	306,277	271,785	268,143	(3,642)	-1.3%		
<b>Total</b>	<b>16,820,709</b>	<b>19,729,959</b>	<b>18,218,709</b>	<b>(1,511,250)</b>	<b>-7.7%</b>		

## Budget Changes Summary

The 2021 Department of Safety and Inspections (DSI) adopted budget includes the reduction of 8 vacant FTEs. This includes 1 Customer Service Representative, 1 Customer Service Specialist, 1 Custodian Engineer I, 1 DSI Inspector I, 2 DSI Inspector IIs, and 2 Fire Safety Inspector IIs. It also includes the conversion of one contractor to a certified Plumbing Inspector and 0.2 of an FTE moving from OTC to DSI.

In addition, the budget includes the elimination of contingency dollars that were being held to pay for a Water Resource Coordinator and Senior City Planner for the Ford project.

The budget line for merchant service fees for credit card transactions is removed and these fees will be paid by DSI customers. In addition, elevator fees are increased across several different inspection subtypes. This increase in fees is expected to bring in an additional \$82,115 of revenue per year.

Updated projections for DSI General Fund revenues are also incorporated into the 2021 budget. Building permit revenues and plan review revenues are increased by \$308,145 due to extra anticipated work from the Ford development project. The budget for business license revenue is decreased by \$613,529 due to COVID concerns, and the budget for fire certificate of occupancy revenue is decreased by \$409,467. In addition, the budget for assessment revenues is decreased by \$205,145.

In the DSI General Government Special Projects fund, budget is reduced by \$250,000. The 2020 budget of \$250,000 was for a one-time project to pay for DSI's work on a One Shop experience for customers. This one-time investment and the associated revenue is removed in the 2021 budget.

In the DSI Charitable Gambling Fund, there is a small estimated decrease in projected revenue and a small reduction in internal service fund spending.



		Change from 2020 Adopted		
		Spending	Financing	FTE
<b><u>Current Service Level Adjustments</u></b>				
Current service level adjustments include moving 0.2 of an FTE that had temporarily been working for OTC back to the DSI budget and converting one long-time contractor to a certified Plumbing Inspector. Further adjustments include changes to spending and revenue and other personnel cost changes.				
Staffing realignment		9,058	-	1.20
Current service level adjustments		(135,805)	10,000	-
	Subtotal:	(126,747)	10,000	1.20

**Mayor's Proposed Changes****Staffing Adjustment**

The 2021 budget removes 8 FTEs: 1 Customer Service Representative, 1 Customer Service Specialist, 1 Custodian Engineer I, 1 DSI Inspector I, 2 DSI Inspector IIs, and 2 Fire Safety Inspector IIs.

Staffing reduction		(890,690)	-	(8.00)
	Subtotal:	(890,690)	-	(8.00)

**Shift Merchant Service Fees to Customer**

The 2021 budget includes a decrease of \$130,000 in the merchant service fees budget. These merchant service fees for credit card transactions will instead be paid by DSI customers.

Merchant service fees		(130,000)	-	-
	Subtotal:	(130,000)	-	-

**100: General Fund****Department of Safety and Inspections****Change from 2020 Adopted****Spending****Financing****FTE****DSI Revenues**

Revenue projections have been updated based on COVID, economic conditions, specific projects, and fee changes. Building permit revenues and plan review revenues are increased due to extra anticipated work in 2021 from the Ford development project. The revenue projections for business license fees, vacant building registration, fire certificate of occupancy, assessments, truth in sale of housing, examination fees, animal boarding, animal license fees, and business license penalties are all adjusted due to COVID and related economic conditions. These projections are based on the reduced revenues that were seen in 2020 and the likelihood that reduced revenues will continue. Elevator inspection fees are increased across several different inspection subtypes for 2021 which is expected to raise additional revenue.

Ford adjustments  
 COVID adjustments  
 Elevator inspection fees

- 308,145 -  
 - (1,409,168) -  
 - 82,115 -

Subtotal: - (1,018,908) -

**Adopted Changes****Business License Revenues**

Estimates for business license revenues were updated during the Council phase of the 2021 budget process. Revenues are expected to perform better than originally estimated in the 2021 proposed budget.

Business license revenues

- 150,000 -

Subtotal: - 150,000 -

**Fund 100 Budget Changes Total**

(1,147,437) (858,908) (6.80)

**211: General Govt Special Projects****Department of Safety and Inspections**

The General Govt Special Projects fund includes revenue and expenditures for DSI special projects.

		Change from 2020 Adopted		
		Spending	Financing	FTE
<b>Current Service Level Adjustments</b>				
The 2021 budget includes the planned reduction of one-time funding for the "One Shop" project which was included in the 2020 budget.				
Current service level adjustments		(250,000)	(250,000)	-
Subtotal:		(250,000)	(250,000)	-
<b>Fund 211 Budget Changes Total</b>		(250,000)	(250,000)	-

**215: Assessment Financing****Department of Safety and Inspections**

The Assessment fund includes revenues and expenditures for vacant building demolitions.

		Change from 2020 Adopted		
		Spending	Financing	FTE
<b>Adopted Changes</b>				
<b>Unspent CDBG funds</b>				
The 2021 budget rolls forward current remaining CDBG balances for vacant building demolitions. The budget is decreased because this carry forward amount is less than the carry forward amount in the 2020 budget.				
CDBG balance		(478,200)	(478,200)	-
Subtotal:		(478,200)	(478,200)	-
<b>CDBG funds</b>				
The 2021 budget includes an increase in 2021 CDBG funding for vacant building demolitions. This increase was in the Council Adopted CIB budget and this reconciles the budget to reflect that change.				
CDBG funding		79,500	79,500	-
Subtotal:		79,500	79,500	-
<b>Fund 215 Budget Changes Total</b>		(398,700)	(398,700)	-

**228: Charitable Gambling****Department of Safety and Inspections**

The Charitable Gambling fund includes DSI's gambling enforcement activities and revenues.

		Change from 2020 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Current Service Level Adjustments</u></b>				
Current service level adjustments include personnel cost changes, internal service adjustments, and other changes to spending and revenue.				
Current service level adjustments		(3,642)	(3,642)	-
Subtotal:		<u>(3,642)</u>	<u>(3,642)</u>	<u>-</u>
<b>Fund 228 Budget Changes Total</b>		<u><u>(3,642)</u></u>	<u><u>(3,642)</u></u>	<u><u>-</u></u>

# Spending Reports

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: SAFETY AND INSPECTION  
Fund: CITY GENERAL FUND

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	16,304,044	16,791,837	17,755,705	16,917,980	(837,725)
SERVICES	2,377,737	2,534,034	2,966,305	2,841,716	(124,589)
MATERIALS AND SUPPLIES	188,478	184,040	227,254	223,043	(4,211)
ADDITIONAL EXPENSES			179,464	250	(179,214)
CAPITAL OUTLAY	49,919	40,345	45,000	45,000	
DEBT SERVICE	53	48		50	50
OTHER FINANCING USES	118,556	23,822	24,311	22,563	(1,748)
<b>Total Spending by Major Account</b>	<b>19,038,787</b>	<b>19,574,127</b>	<b>21,198,039</b>	<b>20,050,602</b>	<b>(1,147,437)</b>
<b>Spending by Accounting Unit</b>					
10024100 DSI ADMINISTRATION	812,629	961,989	1,048,022	944,511	(103,510)
10024200 PROPERTY CODE ENFORCEMENT	1,569,270	1,459,436	1,528,800	1,306,534	(222,266)
10024205 VACANT BLDG CODE ENFORCEMENT	855,341	951,991	806,968	720,842	(86,126)
10024210 SUMMARY NUISANCE ABATEMENT	988,827	944,942	1,313,745	1,313,745	
10024215 TRUTH IN SALE OF HOUSING	100,733	114,206	121,324	126,962	5,638
10024300 CONSTRUCTION SVCS AND PERMITS	6,563,629	7,209,687	7,825,949	7,718,101	(107,848)
10024400 FIRE CERTIFICATE OF OCCUPANCY	2,901,118	2,834,117	3,094,611	2,809,348	(285,263)
10024500 BUSINESS AND TRADE LICENSE	1,447,761	1,350,643	1,321,008	1,259,293	(61,715)
10024505 ZONING	1,208,306	1,060,475	1,236,728	1,127,585	(109,143)
10024510 ANIMAL AND PEST CONTROL	1,028,577	1,132,790	1,111,190	1,017,352	(93,838)
10024520 INFORMATION & COMPLAINT	336,642	645,011	811,823	829,330	17,507
10024525 DSI CLERICAL SUPPORT	1,225,954	908,840	977,871	876,998	(100,873)
<b>Total Spending by Accounting Unit</b>	<b>19,038,787</b>	<b>19,574,127</b>	<b>21,198,039</b>	<b>20,050,602</b>	<b>(1,147,437)</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: SAFETY AND INSPECTION  
Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2021

		2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<hr/>						
<b>Spending by Major Account</b>						
SERVICES				250,000		(250,000)
	<b>Total Spending by Major Account</b>			<b>250,000</b>		<b>(250,000)</b>
<hr/>						
<b>Spending by Accounting Unit</b>						
21124100	DSI SPECIAL PROJECTS			250,000		(250,000)
	<b>Total Spending by Accounting Unit</b>			<b>250,000</b>		<b>(250,000)</b>
<hr/>						

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: SAFETY AND INSPECTION  
Fund: ASSESSMENT FINANCING

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	2,040	2,197			
SERVICES	247,347	205,068	957,181	558,481	(398,700)
<b>Total Spending by Major Account</b>	<b>249,387</b>	<b>207,265</b>	<b>957,181</b>	<b>558,481</b>	<b>(398,700)</b>
<b>Spending by Accounting Unit</b>					
21524250 NUISANCE BUILDINGS ABATEMENT	249,387	207,265	957,181	558,481	(398,700)
<b>Total Spending by Accounting Unit</b>	<b>249,387</b>	<b>207,265</b>	<b>957,181</b>	<b>558,481</b>	<b>(398,700)</b>



**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: SAFETY AND INSPECTION  
Fund: CHARITABLE GAMBLING

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	77,692	178,453	207,317	203,248	(4,069)
SERVICES	240,891	17,572	54,468	54,840	372
OTHER FINANCING USES	109,427	10,185	10,000	10,055	55
<b>Total Spending by Major Account</b>	<b>428,010</b>	<b>206,210</b>	<b>271,785</b>	<b>268,143</b>	<b>(3,642)</b>
<b>Spending by Accounting Unit</b>					
22824550 GAMBLING ENFORCEMENT	428,010	206,210	271,785	268,143	(3,642)
<b>Total Spending by Accounting Unit</b>	<b>428,010</b>	<b>206,210</b>	<b>271,785</b>	<b>268,143</b>	<b>(3,642)</b>

# Financing Reports

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **SAFETY AND INSPECTION**  
Fund: **CITY GENERAL FUND**

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>					
LICENSE AND PERMIT	9,783,074	8,979,424	9,646,941	9,358,028	(288,913)
CHARGES FOR SERVICES	5,709,177	4,994,751	5,815,586	5,460,736	(354,850)
FINE AND FORFEITURE	89,444	64,870	65,000	45,000	(20,000)
ASSESSMENTS	81,333	64,658			
MISCELLANEOUS REVENUE	6,070	27,037	400,000	400,000	
OTHER FINANCING SOURCES	2,682,221	2,122,725	2,323,466	2,128,321	(195,145)
<b>Total Financing by Major Account</b>	<b>18,351,319</b>	<b>16,253,464</b>	<b>18,250,993</b>	<b>17,392,085</b>	<b>(858,908)</b>
<b>Financing by Accounting Unit</b>					
10024100 DSI ADMINISTRATION	143,490	140,869	125,525	135,525	10,000
10024200 PROPERTY CODE ENFORCEMENT	62,450	29,177	36,000	36,000	
10024205 VACANT BLDG CODE ENFORCEMENT	554,782	494,127	616,434	545,407	(71,027)
10024210 SUMMARY NUISANCE ABATEMENT	2,346,382	1,883,728	2,405,145	2,200,000	(205,145)
10024215 TRUTH IN SALE OF HOUSING	165,960	163,855	154,500	129,500	(25,000)
10024300 CONSTRUCTION SVCS AND PERMITS	11,358,195	10,125,153	11,140,091	11,530,351	390,260
10024400 FIRE CERTIFICATE OF OCCUPANCY	1,616,629	1,471,625	1,637,869	1,228,402	(409,467)
10024500 BUSINESS AND TRADE LICENSE	1,420,901	1,235,926	1,411,114	907,585	(503,529)
10024505 ZONING	397,418	409,220	369,519	369,519	
10024510 ANIMAL AND PEST CONTROL	284,464	299,785	342,050	297,050	(45,000)
10024515 ENVIRONMENTAL HEALTH	648				
10024520 INFORMATION & COMPLAINT			12,746	12,746	
<b>Total Financing by Accounting Unit</b>	<b>18,351,319</b>	<b>16,253,464</b>	<b>18,250,993</b>	<b>17,392,085</b>	<b>(858,908)</b>

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: SAFETY AND INSPECTION  
Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2021

		2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>						
OTHER FINANCING SOURCES				250,000		(250,000)
<b>Total Financing by Major Account</b>				<b>250,000</b>		<b>(250,000)</b>
<b>Financing by Accounting Unit</b>						
21124100 DSI SPECIAL PROJECTS				250,000		(250,000)
<b>Total Financing by Accounting Unit</b>				<b>250,000</b>		<b>(250,000)</b>

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: SAFETY AND INSPECTION  
Fund: ASSESSMENT FINANCING

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>					
OTHER FINANCING SOURCES	220,243	260,968	957,181	558,481	(398,700)
<b>Total Financing by Major Account</b>	<b>220,243</b>	<b>260,968</b>	<b>957,181</b>	<b>558,481</b>	<b>(398,700)</b>
<b>Financing by Accounting Unit</b>					
21524250 NUISANCE BUILDINGS ABATEMENT	220,243	260,968	957,181	558,481	(398,700)
<b>Total Financing by Accounting Unit</b>	<b>220,243</b>	<b>260,968</b>	<b>957,181</b>	<b>558,481</b>	<b>(398,700)</b>

# CITY OF SAINT PAUL

## Financing Plan by Department

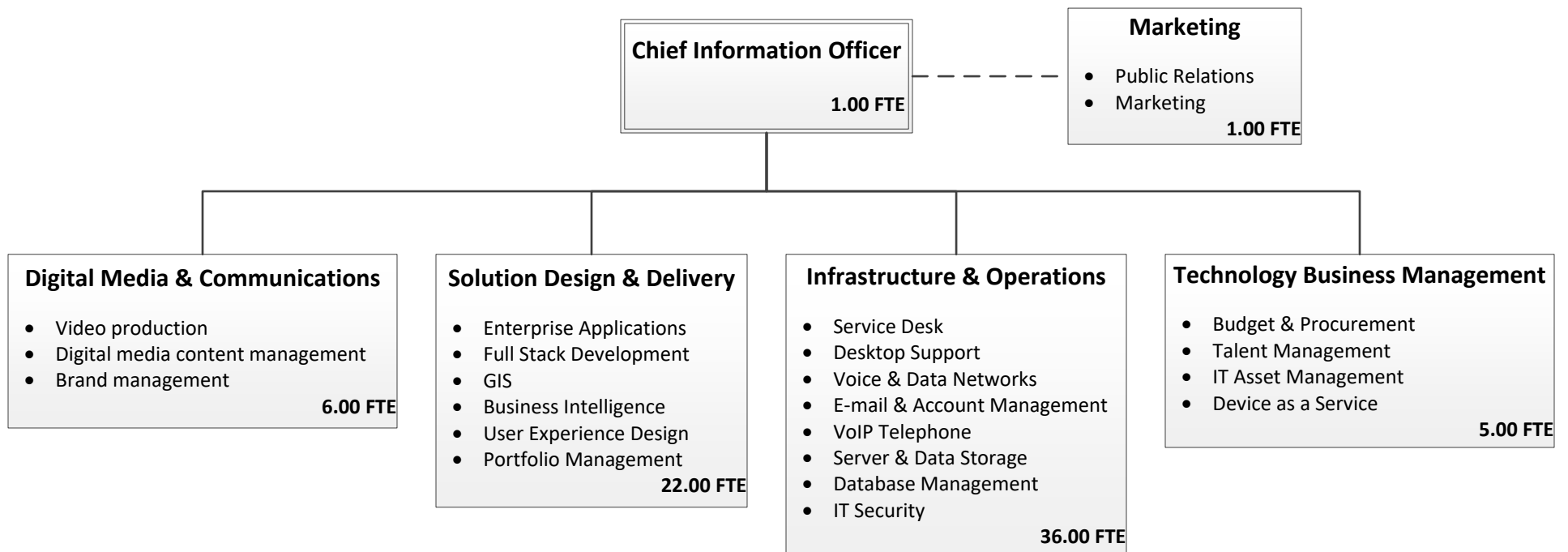
Department: SAFETY AND INSPECTION  
Fund: CHARITABLE GAMBLING

Budget Year: 2021

		2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>						
TAXES		270,112	306,277	271,785	268,143	(3,642)
<b>Total Financing by Major Account</b>		<b>270,112</b>	<b>306,277</b>	<b>271,785</b>	<b>268,143</b>	<b>(3,642)</b>
<b>Financing by Accounting Unit</b>						
22824550	GAMBLING ENFORCEMENT	270,112	306,277	271,785	268,143	(3,642)
<b>Total Financing by Accounting Unit</b>		<b>270,112</b>	<b>306,277</b>	<b>271,785</b>	<b>268,143</b>	<b>(3,642)</b>

# Office of Technology and Communication

**Mission:** To provide high quality, secure, cost-effective information technology that supports the business needs of the City, fosters innovation, and enhances the lives of the residents of Saint Paul, the most livable city in America.



(Total 71.00 FTE)

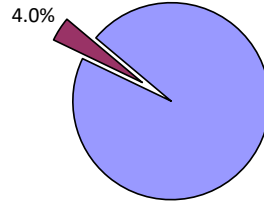
**2021 Adopted Budget**  
**Office of Technology and Communications**

**Department Description:**

The Office of Technology and Communications partners with city departments to leverage data and technology as a strategic asset to deliver upon Mayor Carter's vision for a more equitable, innovative, resilient, and safe city for all.

- Office of the CIO: Leads strategy development and alignment to ensure the City uses data and technology to strengthen communities, public safety, and the local economy
- Strategy, Measurement & Administration: Accountable for department planning, measurement, HR, finance, and enterprise data strategy.
- Strategic Partnership & Portfolio Management: Accountable for managing strategic partnerships with departments across the City, managing our portfolio of products and process improvement projects, and leading our transformation to Agile methodology for product development.
- Infrastructure & Operations: Responsible for the maintenance and security of servers, data centers, mobile technologies and networks in the enterprise.
- Strategic Product Management: Responsible for developing and supporting user-centered solutions co-created with our business partners.
- Communications: Responsible for creating inclusive and bi-directional communication plans to engage the community; also oversees and administers the cable communications franchise on behalf of the City and for recording and distributing the Channel 18 network, PSAs, Council meetings, and Ramsey County Commissioner meetings.

**Technology & Communication's  
Portion of General Fund  
Spending**



**Department Facts**

- Total General Fund Budget: \$ 12,516,429
- Total Special Fund Budget: \$ 1,053,128
- Total FTEs: 71.00
- Manage and support over 3,600 PCs supporting more than 3,500 staff in the City.
- www.stpaul.gov logged 6,106,512 page views in 2016. 95% were new visitors.
- 857,900 views of City Videos in 2018 (240,900 in 2017).
- Supported and managed local and wide area network for more than 100 locations.

**Department Goals**

- Enable digital transformation citywide by using data and technology to increase operational efficiency, share information with the public and improve both the quality of government services and community welfare;
- Build user-centered experiences for services provided by the City by increasing collaboration with internal and external users to more accurately define problems and co-create solutions;
- Mature the City's information security program to ensure we handle information in a manner that engenders trust, promotes transparency, and protects privacy;
- Leverage data as a strategic asset to inform policy and decision-making;
- Create an inclusive culture where all perspectives and ideas are valued and collaboration and creativity are fostered.

**Recent Accomplishments**

- Enterprise Resource Planning Upgrade (Infor)
- City Attorney and Civil Litigation Records Management Upgrade
- Council Chambers Upgrade
- Voice Over Internet Phone (VOIP) Implementation
- Enterprise Document Management
- Right Track Management System Redesign



**2021 Adopted Budget**  
**Office of Technology and Communications**

**Fiscal Summary**

	<b>2019 Actual</b>	<b>2020 Adopted</b>	<b>2021 Adopted</b>	<b>Change</b>	<b>% Change</b>	<b>2020 Adopted FTE</b>	<b>2021 Adopted FTE</b>
<b>Spending</b>							
100: General Fund	11,870,690	12,200,188	12,516,429	316,241	2.6%	76.20	71.00
200: City Grants	-	50,000	18,628	(31,372)	-62.7%	-	-
211: General Government Special Projects	1,231,796	1,291,000	1,034,500	(256,500)	-19.9%	-	-
<b>Total</b>	<b>13,102,486</b>	<b>13,541,188</b>	<b>13,569,557</b>	<b>28,369</b>	<b>0.2%</b>	<b>76.20</b>	<b>71.00</b>
<b>Financing</b>							
100: General Fund	3,097,989	3,195,114	2,686,532	(508,582)	-15.9%		
200: City Grants	50,000	50,000	18,628	(31,372)	-62.7%		
211: General Government Special Projects	1,303,754	1,291,000	1,034,500	(256,500)	-19.9%		
<b>Total</b>	<b>4,451,743</b>	<b>4,536,114</b>	<b>3,739,660</b>	<b>(796,454)</b>	<b>-17.6%</b>		

**Budget Changes Summary**

The Office of Technology and Communications 2021 General Fund budget includes the permanent reduction of eight vacant FTEs. This includes seven full-time positions: two Information Service (IS) Systems Consultants IV, two IS Systems Support Specialists III, an IS Info/Technical Analyst IV, an IS Info/Technical Analyst I, an IS Systems Consultant II, and two part-time positions: a Communication and Digital Media Manager (0.5 FTE) and a Capital City intern (0.5 FTE). It also shifts a part-time Project Manager IV (0.2 FTE) back to the Department of Safety and Inspections. In addition, three IS Systems Consultant I positions were added. These civilian positions replaced three sworn sergeant positions that managed technology needs for the Police Department. Savings were also accrued through administrative, technical training, and third-party technical support reductions. Current service level adjustments reflect an increase in salary and benefit costs. Lastly, an investment of \$667,984 was made in front-line, customer-facing technology solutions in 2021.

Revenue adjustments include an anticipated decrease in cable communication franchise fees due to the economic impacts of the COVID-19 pandemic.

Special fund changes include a reduction of \$256,500 in the Public, Educational, and Government Access revenue. The City of Saint Paul receives revenue from Comcast for the five public-access channels available to cable subscribers in Saint Paul. This revenue stream is anticipated to decrease as the use of cable TV continues to decline. Additionally, unspent CF Knight Foundation Grant funding was carried forward.

## Change from 2020 Adopted

	Spending	Financing	FTE
--	----------	-----------	-----

**Current Service Level Adjustments**

Current service level adjustments include inflationary increases due to salary and benefit costs, and adjustments of line item budgets to track with recent spending trends.

Current service level adjustments

256,999

-

-

Subtotal:

256,999

-

-

**Mayor's Proposed Changes****Personnel Reorganization and Efficiencies**

The 2021 budget eliminated nine vacant positions. It also permanently shifted a part-time Project Manager IV (0.2 FTE) back to the Department of Safety and Inspections. Lastly, three IS Systems Consultant I positions were added. These civilian positions replaced three sworn sergeant positions that managed technology needs for the Police Department.

Remove two vacant IS Systems Consultants IV

(325,896)

-

(2.00)

Remove two vacant IS Systems Support Specialists III

(199,254)

-

(2.00)

Remove vacant IS Info/Technical Analyst IV

(127,976)

-

(1.00)

Remove vacant IS Info/Technical Analyst I

(91,273)

-

(1.00)

Remove vacant IS Systems Consultant II

(135,176)

-

(1.00)

Remove vacant Communication and Digital Media Manager

(87,209)

-

(0.50)

Remove vacant Capital City intern

(35,630)

-

(0.50)

Shift part-time Project Manager IV (0.2 FTE) back to the Department of Safety and Inspections

(28,550)

-

(0.20)

Add three IS Systems Consultant I positions to support Police Department

298,881

-

3.00

**Other Reductions**

The 2021 budget includes various non-personnel reductions in General Fund spending, including software licenses, training and development funds, and outside counsel and technical support.

Eliminate Microsoft Dynamics

(30,000)

-

-

Eliminate outside counsel for cable franchise agreement negotiations

(4,000)

-

-

Eliminate intern funding

(8,739)

-

-

Administrative Reductions

(840)

-

-

Technical training reductions

(37,000)

-

-

Third-party technical support reductions

(10,000)

-

-

Eliminate marketing expense budget

(25,992)

-

-

		Change from 2020 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b>Investments</b>				
The 2021 budget invests in creating user-focused digital services that emphasize constituent relations, business-friendly online support, public engagement, and lifelong learning. In addition, investments are made to meet increasing costs for infrastructure maintenance and software licenses.				
Front-line, customer-facing technology solutions		667,984	-	-
Annual maintenance renewals for data center storage, service infrastructure, citywide network		69,912	-	-
Microsoft contract costs		140,000	-	-
Additional PC replacement fees		30,000	-	-
<b>Revenue Updates</b>				
The 2021 budget reduces revenues in internal service fees from City departments and cable franchise fees due to anticipated decreases related to the COVID-19 pandemic.				
Internal service revenue		-	(25,353)	-
Cable franchise fee revenue		-	(235,000)	-
	Subtotal:	<u>59,242</u>	<u>(260,353)</u>	<u>(5.20)</u>
<b><u>Adopted Changes</u></b>				
<b>Revenue Updates</b>				
The 2021 adopted budget further reduces revenues in internal service fees from City departments and cable franchise fees due to anticipated decreases related to the COVID-19 pandemic.				
Internal service revenue		-	(133,229)	-
Cable franchise fee revenue		-	(115,000)	-
	Subtotal:	<u>-</u>	<u>(248,229)</u>	<u>-</u>
<b>Fund 100 Budget Changes Total</b>		<u><u>316,241</u></u>	<u><u>(508,582)</u></u>	<u><u>(5.20)</u></u>

**200: City Grants****Office of Technology and Communications**

This fund includes a grant from the Knight Foundation for OTC's Tech For All Initiative

		Change from 2020 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Current Service Level Adjustments</u></b>				
Current service level adjustments include the planned removal of one-time grant-funded spending and revenue from the 2020 budget.				
CF Knight Foundation Grant		(50,000)	(50,000)	-
	Subtotal:	<u>(50,000)</u>	<u>(50,000)</u>	<u>-</u>
<b><u>Adopted Changes</u></b>				
<b>Grant Adjustments</b>				
The 2021 budget carries forward remaining balances and spending authority for the CF Knight Foundation Grant.				
CF Knight Foundation Grant		18,628	18,628	-
	Subtotal:	<u>18,628</u>	<u>18,628</u>	<u>-</u>
<b>Fund 200 Budget Changes Total</b>		<u><u>(31,372)</u></u>	<u><u>(31,372)</u></u>	<u><u>-</u></u>

**211: General Government Special Projects****Office of Technology and Communications**

This fund includes OTC's cable equipment replacement and Public, Educational, and Government (PEG) grants.

		Change from 2020 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<b><u>Mayor's Proposed Changes</u></b>				
<b>Revenue Updates</b>				
The City of Saint Paul receives revenue from Comcast for the five public-access channels available to cable subscribers in Saint Paul. This revenue stream is anticipated to decrease as the use of cable TV continues to decline.				
Public, Educational, and Government Access revenue		(256,500)	(256,500)	-
	Subtotal:	<u>(256,500)</u>	<u>(256,500)</u>	<u>-</u>
<b>Fund 211 Budget Changes Total</b>		<u><u>(256,500)</u></u>	<u><u>(256,500)</u></u>	<u><u>-</u></u>

# Spending Reports

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: TECHNOLOGY AND COMMUNICATIONS  
Fund: CITY GENERAL FUND

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	7,591,529	7,827,539	9,122,722	8,636,113	(486,608)
SERVICES	3,450,694	3,627,935	1,285,672	1,224,541	(61,131)
MATERIALS AND SUPPLIES	433,329	405,873	1,782,559	2,647,455	864,896
ADDITIONAL EXPENSES		346	200	200	
OTHER FINANCING USES		8,997	9,035	8,120	(915)
<b>Total Spending by Major Account</b>	<b>11,475,551</b>	<b>11,870,690</b>	<b>12,200,188</b>	<b>12,516,429</b>	<b>316,242</b>
<b>Spending by Accounting Unit</b>					
10016100 APPLICATION DEVELOPMENT & SUPPC	458,342	480,268	309,528	871,306	561,778
10016200 COMMUNICATIONS SECTION	136,423	113,714	62,834	11,757	(51,077)
10016300 TECHNOLOGY ADMINISTRATION	8,104,042	8,773,515	9,565,664	9,012,684	(552,980)
10016305 INFRASTRUCTURE AND OPERATIONS	2,427,068	2,132,122	2,100,810	2,491,108	390,298
10016320 TECHNOLOGY SERVICES NON CITY	217,673	220,384	6,791	(1)	(6,792)
10016400 MARKETING	132,003	150,686	154,561	129,575	(24,986)
<b>Total Spending by Accounting Unit</b>	<b>11,475,551</b>	<b>11,870,690</b>	<b>12,200,188</b>	<b>12,516,429</b>	<b>316,242</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: TECHNOLOGY AND COMMUNICATIONS  
Fund: CITY GRANTS

Budget Year: 2021

		2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>						
SERVICES				50,000	18,628	(31,372)
	<b>Total Spending by Major Account</b>			<b>50,000</b>	<b>18,628</b>	<b>(31,372)</b>
<b>Spending by Accounting Unit</b>						
20016315	TECHNOLOGY INITIATIVES GRANTS			50,000	18,628	(31,372)
	<b>Total Spending by Accounting Unit</b>			<b>50,000</b>	<b>18,628</b>	<b>(31,372)</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: TECHNOLOGY AND COMMUNICATIONS  
Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Spending by Major Account</b>					
SERVICES	1,132,859	966,188	1,194,000	965,750	(228,250)
MATERIALS AND SUPPLIES	6,180	127,608	97,000	68,750	(28,250)
CAPITAL OUTLAY	10,000				
OTHER FINANCING USES		138,000			
<b>Total Spending by Major Account</b>	<b>1,149,038</b>	<b>1,231,796</b>	<b>1,291,000</b>	<b>1,034,500</b>	<b>(256,500)</b>
<b>Spending by Accounting Unit</b>					
21116210 COUNCIL CHAMBER TECHNOLOGY	63,631	39,208	69,000	69,000	
21116215 PEG GRANTS	1,085,407	1,192,588	1,222,000	965,500	(256,500)
<b>Total Spending by Accounting Unit</b>	<b>1,149,038</b>	<b>1,231,796</b>	<b>1,291,000</b>	<b>1,034,500</b>	<b>(256,500)</b>



# Financing Reports

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: TECHNOLOGY AND COMMUNICATIONS  
Fund: CITY GENERAL FUND

Budget Year: 2021

		2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>						
TAXES		2,459,192	2,337,493	2,350,000	2,000,000	(350,000)
CHARGES FOR SERVICES		509,640	527,381	604,564	564,067	(40,497)
MISCELLANEOUS REVENUE		15,780	4,760	12,000	12,000	
OTHER FINANCING SOURCES		233,506	228,355	228,550	110,465	(118,085)
<b>Total Financing by Major Account</b>		<b>3,218,118</b>	<b>3,097,989</b>	<b>3,195,114</b>	<b>2,686,532</b>	<b>(508,582)</b>
<b>Financing by Accounting Unit</b>						
10016200	COMMUNICATIONS SECTION	2,484,240	2,343,814	2,374,500	2,024,500	(350,000)
10016205	INSTITUTIONAL NETWORK			32,500	32,500	
10016300	TECHNOLOGY ADMINISTRATION	140,476	156,133	190,072	71,597	(118,475)
10016305	INFRASTRUCTURE AND OPERATIONS	593,403	598,042	598,042	557,935	(40,107)
<b>Total Financing by Accounting Unit</b>		<b>3,218,118</b>	<b>3,097,989</b>	<b>3,195,114</b>	<b>2,686,532</b>	<b>(508,582)</b>

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: TECHNOLOGY AND COMMUNICATIONS  
Fund: CITY GRANTS

Budget Year: 2021

Change From  
2020  
Adopted

2018  
Actuals

2019  
Actuals

2020  
Adopted

2021  
Adopted

### Financing by Major Account

MISCELLANEOUS REVENUE  
OTHER FINANCING SOURCES

50,000

50,000

18,628

(31,372)

### Total Financing by Major Account

50,000

50,000

18,628

(31,372)

### Financing by Accounting Unit

20016315 TECHNOLOGY INITIATIVES GRANTS

50,000

50,000

18,628

(31,372)

### Total Financing by Accounting Unit

50,000

50,000

18,628

(31,372)

# CITY OF SAINT PAUL

## Financing Plan by Department

Department: TECHNOLOGY AND COMMUNICATIONS  
Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2021

	2018 Actuals	2019 Actuals	2020 Adopted	2021 Adopted	Change From 2020 Adopted
<b>Financing by Major Account</b>					
MISCELLANEOUS REVENUE	942,191	1,165,754	1,203,500	1,034,500	(169,000)
OTHER FINANCING SOURCES		138,000	87,500		(87,500)
<b>Total Financing by Major Account</b>	<b>942,191</b>	<b>1,303,754</b>	<b>1,291,000</b>	<b>1,034,500</b>	<b>(256,500)</b>
<b>Financing by Accounting Unit</b>					
21116210 COUNCIL CHAMBER TECHNOLOGY	34,500	172,500	69,000	69,000	
21116215 PEG GRANTS	907,691	1,131,254	1,222,000	965,500	(256,500)
<b>Total Financing by Accounting Unit</b>	<b>942,191</b>	<b>1,303,754</b>	<b>1,291,000</b>	<b>1,034,500</b>	<b>(256,500)</b>

# Appendix



## City of Saint Paul

### Signature Copy

Resolution: RES 20-1648

City Hall and Court  
House  
15 West Kellogg  
Boulevard  
Phone: 651-266-8560

File Number: RES 20-1648

Approved by the Mayor

Melvin Carter III

Date 12/10/2020

File Number: RES 20-1648

Approving the 2021 City Tax Levy.

WHEREAS, the Mayor, pursuant to the City Charter has proposed and recommended the 2021 budgets for the City of Saint Paul, and

WHEREAS, the proposed 2021 General Fund and General Debt Service budgets have been reviewed and approved or adjusted by the City Council, and

WHEREAS, the City is required under Laws of Minnesota 2002, Chapter 390, Sec. 37, to levy a tax at the Library Board's request, which the Library Board has made, and

WHEREAS, the property tax levies needed to finance those budgets have been determined, and

WHEREAS, the Port Authority of the City of Saint Paul requested a property tax levy to finance economic development budgets under Minnesota Statutes section 469.053, subd. 4 and 6,

NOW THEREFORE BE IT RESOLVED, that the City Council, in anticipation of adopting the General Fund, General Debt Service, and Library Agency budgets for the fiscal year 2021, and in accordance with section 10.04 of the City Charter, does hereby levy taxes on all taxable property within the Saint Paul corporate limits, to be collected totaling the amount set forth in the attached; and

BE IT FURTHER RESOLVED, that the City Council requests the City Clerk to forward this resolution to the Ramsey County Department of Property Records and Revenue in accordance with the applicable provisions of the City Charter and other laws, and

BE IT FINALLY RESOLVED, that the City Council requests the Office of Financial Services to complete and forward any state forms required identifying these adopted levies and corresponding special levies.

At a meeting of the City Council on 12/9/2020, this Resolution was Passed.

Yea: 7 Councilmember Brendmoen, Councilmember Thao, Councilmember Tolbert, Councilmember Noecker, Councilmember Prince, Councilmember Jalali, and Councilmember Yang

Nay: 0

Vote Attested by

Council Secretary Trudy Moloney

Date 12/9/2020

**City of Saint Paul Financial Analysis**

Attachment A

File ID Number:	RES 20-1648		
Budget Affected:	Operating Budget	Multiple Departments	Multiple Funds
Total Amount of Transaction:	n/a		
Funding Source:	Other	Please Specify:	Property Tax Levy
Charter Citation:	Laws of Minnesota 2002, Chapter 390, Sec. 37; Minnesota Statutes section 469.053, subd. 4 and 6; Section 10.04 of the Saint Paul City Charter		

**Fiscal Analysis**

Resolution approves the final pay 2021 City of Saint Paul Property Tax Levy at \$165,181,611. This includes City Operating and Debt Levies, Saint Paul Public Library Operating and Debt Levies, and the Saint Paul Port Authority levy. Details on the breakdown between these entities is shown below.

**Payable 2021 City of Saint Paul Property Tax Levy**

Description	Tax Levy	Tax Levy	%
	Payable in 2020	Payable in 2021	Change
City levy for city operations and shrinkage	126,389,708	126,124,931	-0.21%
City levy for Debt Service and shrinkage	17,121,513	18,521,513	8.18%
City levy for Library Agency and shrinkage	19,558,690	18,423,467	-5.80%
City Levy for City Government	163,069,911	163,069,911	0.00%
City levy for Port Authority levy per Mn. Stat. sec 469.053	2,111,700	2,111,700	0.00%
Total Levy	165,181,611	165,181,611	0.00%



## City of Saint Paul

### Signature Copy

Resolution: RES 20-1649

City Hall and Court  
House  
15 West Kellogg  
Boulevard  
Phone: 651-266-8560

File Number: RES 20-1649

pursuant to Minnesota Statutes section 471.6965 in the format prescribed by the Office of the State Auditor; and be it

FINALLY RESOLVED, that the Director of Financial Services is hereby authorized to prepare the final 2021 budgets in accordance with the actions taken herein and to equalize, balance or set the final department revenue sources and department appropriations as necessary.

At a meeting of the City Council on 12/9/2020, this Resolution was Passed.

**Yea:** 5 Councilmember Brendmoen, Councilmember Thao, Councilmember Tolbert, Councilmember Noecker, and Councilmember Prince

**Nay:** 2 Councilmember Jalali, and Councilmember Yang

**Vote Attested by**

**Council Secretary** Trudy Moloney

**Date** 12/9/2020

**Approved by the Mayor**

Melvin Carter III

**Date** 12/10/2020

File Number: RES 20-1649

Adopting the 2021 Budget.

WHEREAS, the Mayor has proposed budgets for the City of Saint Paul for the fiscal year beginning January 1, 2021, in accordance with the Saint Paul City Charter and Chapter 56 of the Administrative Code; and

WHEREAS, the City Council, after publication of the notice in the newspaper on November 30, 2020, participated in a public hearing on December 2, 2020, on the Mayor's Proposed 2021 budgets and property tax levy, as required by the City Charter and applicable state and federal laws; and

WHEREAS, the Council has revised the Mayor's proposed budgets as indicated in Attachment A; and

WHEREAS, to mitigate budget uncertainty, the 2021 Adopted Budget will include revenue and program services expenses in a contingency account (see the attached city contingency policy for more details), now therefore be it

RESOLVED, that in accordance with the procedures and requirements set forth in the City Charter and other laws applicable thereto, the Council of the City of Saint Paul does hereby adopt the 2021 budgets as proposed by the Mayor with such monetary changes, additions and deletions as are hereby adopted and which, along with total budgets, are set forth in Attachment A; and be it

FURTHER RESOLVED, that the expenditures in dollars as may be made by the offices, departments, bureaus, and agencies of city government during the fiscal year 2021 shall be, and are hereby approved, and adoption of these budgets shall constitute appropriations of the money amounts as set at the department budget total in the General Fund budget, the project total in the Capital Improvements Budget, and the fund budget total in all other cases; and be it

FURTHER RESOLVED, that the estimated financing set forth in the 2021 adopted budgets is hereby approved; and be it

FURTHER RESOLVED, that the Five Year Capital Program for 2021-2025 is hereby approved; and be it

FURTHER RESOLVED, that the adoption of the 2021 budget for the Community Development Block Grant Fund is a multi-year budget based on estimates for a grant which has a fiscal period that differs from the City's budget year (January 1 through December 31); the authority to implement this adopted multi-year budget commences only at the beginning of the grant period, and shall extend beyond December 31, 2021, through the end of the grant period and; during the year when the grant is accepted by the City Council, the budget will be amended to match the actual grant amount for the entire multi-year period; and be it

FURTHER RESOLVED, that the City Clerk is directed to publish the 2021 budget summary



RES 20-1649

**2021 Budget Balancing Status  
General Fund  
Resolution Attachment**

		Spending	Financing
1			
2	<b>Mayor's Proposed Budget...</b>		
3	General Fund	312,774,595	312,774,595
4	Mayor's Budget Total	312,774,595	312,774,595
5			
6	Gap: Excess / (Shortfall)	0	
7			
8			
9			
10	<b>Technical Changes to the Mayor's Budget...</b>		
11			
12	<b>Technical Changes to Adjust for Updates and Omissions:</b>		
13	All Departments	Budget Neutral	
14	Align department budgets to proper accounting units and account codes		
15	Emergency Management	15,000	
16	Fire	(4,948)	
17	Police	42,984	
18	General Government	163,735	
19	General Government		Budget Neutral
20	Update employee benefit offset accounts	171,806	
21	HREEO	(171,806)	
22	HREEO	(30,000)	
23	Human Resources	30,000	
24	Human Resources		Budget Neutral
25	Human Resources		Budget Neutral
26	Repurpose half of the HR Director employee expenses for HREquity training (\$5,400)		
27			
28			
29	<b>New or Amended Grant Budgets:</b>		
30			
31			
32			
33	<b>Revised Revenue and Budget Estimates:</b>		
34			
35	<b>General Revenue Adjustments</b>		
36			
37	DSI		150,000
38	General Government		615,000
39	OTC		(115,000)
40	OTC		(133,229)
41	Public Works		(300,000)
42			
43			
44			
45	Budget After Technical Changes	312,991,366	312,991,366
46	Gap: Excess / (Shortfall)	0	
47			
48			
49			
50	<b>Council Changes to the Proposed Budget:</b>		
51			
52	<b>Program Adjustments</b>		
53			
54	Financial Services	75,000	
55	Mayor's Office	(150,000)	
56	General Government		(17,000)
57	General Government	86,034	86,034
58	Parks	88,856	
59	Parks	51,545	
60	Public Works	(82,401)	
61	Public Works	344,709	344,709
62			
63	Budget After Policy Changes	313,405,109	313,405,109
64			
65	Gap: Excess / (Shortfall)	0	
66			

RES 20-1649

**2021 Budget Balancing Status  
Special Funds**

		Spending	Financing
67			
68			
69			
70			
71			
72	<b>Mayor's Proposed Budget...</b>		
73	Special Funds	291,093,433	291,093,433
74	Mayor's Budget Total	291,093,433	291,093,433
75			
76	Gap: Excess / (Shortfall)	0	
77			
78			
79	<b>Technical Changes to the Mayor's Budget...</b>		
80			
81	<b>Technical Changes to Adjust for Updates and Omissions:</b>		
82			
83	All Departments		Budget Neutral
84	Align department budgets to proper accounting units and account codes		
85	Financial Services	350,000	350,000
86	Financial Services	77,625	77,625
87	Financial Services	1,385,000	1,385,000
88	Financial Services		Budget Neutral
89	Financial Services		Budget Neutral
90	General Government	745,262	745,262
91	HREEO - RiverPrint	(1,181,219)	(1,181,219)
92	HREEO - RiverPrint	171,806	171,806
93	PED	100,000	100,000
94	PED		Budget Neutral
95	PED		Budget Neutral
96	Police	(108,417)	(108,417)
97	Police	(197,579)	(197,579)
98	Police	(9,950)	(9,950)
99	Public Works	9,283,706	9,283,706
100			
101			
102			
103			
104	<b>New or Amended Grant Budgets:</b>		
105			
106			
107			
108	CAO	32,905	32,905
109	CAO	163,916	163,916
110	DSI	79,500	79,500
111	DSI	(478,200)	(478,200)
112	Emergency Management	3,540	3,540
113	Emergency Management	2,000	2,000
114	Financial Services	885,112	885,112
115	Fire	21,016	21,016
116	Fire	266,618	266,618
117	Fire	100,000	100,000
118	Fire	363,760	363,760
119	General Government	285,851	285,851
120	HREEO	9,375	9,375
121	Mayor's Office	9,000	9,000
122	Public Works	125,000	125,000
123	Public Works	867,865	867,865
124	OTC	18,628	18,628
125	Public Works	536	536
126			
127	Budget After Technical Changes	304,466,089	304,466,089
128	Gap: Excess / (Shortfall)	0	
129			
130			
131			
132	<b>Council Changes to the Proposed Budget</b>		
133			
134	PED	82,401	
135	PED	(38,401)	
136	PED	(44,000)	
137	Public Works	689,418	
138	Public Works		344,709
139	Public Works		344,709
140			
141			
142			
143	Budget After Policy Changes	305,155,507	305,155,507
144			
145	Gap: Excess / (Shortfall)	0	
146			
147			

2021 Budget Balancing Status  
Debt

RES 20-1649

	Spending	Financing
148		
149 <b>Mayor's Proposed Budget...</b>		
150 Debt Service Funds	87,090,214	87,090,214
151 Mayor's Budget Total	87,090,214	87,090,214
152		
153 Gap: Excess / (Shortfall)	0	
154		
155 <b>Technical Changes to the Mayor's Budget...</b>		
156		
157 <b>Technical Changes to Adjust for Updates and Omissions:</b>		
158		
159 Debt Updating debt service to match final results from sale	(57,613)	(57,613)
160 Debt Updating property tax budget to match levy		Budget Neutral
161		
162		
163		
164 <b>Revised Revenue or Budget Estimates:</b>		
165		
166 No changes		
167		
168		
169		
170 Budget After Technical Changes	87,032,601	87,032,601
171		
172 Gap: Excess / (Shortfall)	0	
173		
174 <b>Program Changes Proposed by the Mayor...</b>		
175		
176 No changes		
177		
178		
179		
180 Budget After Policy Changes	87,032,601	87,032,601
181		
182 Gap: Excess / (Shortfall)	0	
183		
184 <b>Council Changes to the Proposed Budget</b>		
185		
186		
187		
188		
189		
190 Budget After Policy Changes	87,032,601	87,032,601
191		
192 Gap: Excess / (Shortfall)	0	
193		
194		

2021 Budget Balancing Status  
Capital Improvement Budget

RES 20-1649

	Spending	Financing
195		
196 <b>Mayor's Proposed Budget...</b>		
197 Capital Improvement Budget	67,350,000	67,350,000
198 Mayor's Budget Total	67,350,000	67,350,000
199		
200 Gap: Excess / (Shortfall)	0	
201		
202 <b>Technical Changes to the Mayor's Budget...</b>		
203		
204		
205		
206 Multiple Departments Align department budgets to proper budget codes		Budget Neutral
207		
208		
209		
210		
211 <b>Revised Revenue or Budget Estimates:</b>		
212 No changes		
213 Budget After Technical Changes	67,350,000	67,350,000
214		
215 Gap: Excess / (Shortfall)	0	
216		
217		
218 <b>Program Changes Proposed by the Mayor...</b>		
219		
220 Public Works Carryforward \$1.3m of bonding authority for Saint Paul Streets program	1,300,000	1,300,000
221		
222		
223		
224		
225 Budget After Policy Changes	68,650,000	68,650,000
226		
227 Gap: Excess / (Shortfall)	0	
228		
229		
230		
231		
232 <b>Council Changes to the Proposed Budget</b>		
233 General Government/OFS Repurpose CIB balances to restore Mill and Overlay funding		244,709
234 General Government/OFS Repurpose CIB interest earnings to restore Mill and Overlay funding		100,000
235 Public Works Restore Mill and Overlay funding (transfer to General Fund)	344,709	
236		
237		
238		
239		
240		
241		
242		
243		
244		
245 Budget After Policy Changes	68,994,709	68,994,709
246		
247 Gap: Excess / (Shortfall)	0	
248		
249		
250		
251		
252 <b>2020-2021 CIB Community Projects [non-add]</b>		
253 <i>Note: While these projects will be reflected in the 2021 adopted CIB budget, the budgets for these projects will also be approved via administrative order at the beginning of 2021 to allow technical accounting entries to be completed.</i>		
254		
255		
256 General Government 5% Contingency Allocation	50,000	50,000
257 General Government 1% Public Art Allocation	10,000	10,000
258 Parks Lewis Park	160,023	160,023
259 Parks Central Village Park Lighting	300,000	300,000
260 Parks Payne Avenue Skateboard Park Planning	32,000	32,000
261 Parks Lyton Park	99,287	99,287
262 Public Works Lighting on Charles and Rice	15,000	15,000
263 Public Works Lighting on Winnipeg and Rice	55,000	55,000
264 Public Works Lighting on Hazelwood	17,500	17,500
265 Public Works Lighting on Charles and Arundel	100,000	100,000
266 Public Works Speed Humps on Charles	20,000	20,000
267 Public Works Ped Infrastructure - Raymond Station and Seal Hi-Rise	141,190	141,190
268		
269		

## Glossary

**Account Code.** A five-digit code assigned to a specific type of receipt or expenditure. A major account code is a grouping of expenditures or receipts on the basis of the types of goods or services purchased or rendered. For example, personnel services, materials, supplies, and equipment are major account codes.

**Accounting Unit (AU):** An accounting unit is a subunit of a fund. Each fund contains one or more accounting units, a specific and distinguishable budgetary unit of work or service. Accounting units are detailed levels of budget spending authority created to accomplish the approved objectives of the fund.

**Accounting Unit Number:** An eight (8)-digit number which uniquely identifies the accounting unit. The first digit indicates the fund type, while the second digit indicates the department.

**Allocation:** A portion of a lump-sum appropriation which is designated for expenditure by specific organizational units or for special purposes. See *Appropriation*.

**Appropriation:** An expenditure authorized by the City Council for a specified amount and time.

**Assessed Valuation:** The value that is established for real estate or other property by a government for use as a basis for levying property taxes.

**Bond:** A written promise to pay a specific sum of money (called the principal amount or face value) at a specified future date (called the maturity date) along with periodic interest at a specified rate.

**Budget Document:** The written record of the comprehensive financial plan the mayor presents to the city council for review, revision if deemed appropriate, and adoption.

**Capital Allocation:** Assignment of available capital (dollars) to specific uses.

**Capital Expenditure:** Actual spending of capital (dollars) for capital improvement projects.

**Capital Improvement:** The purchase or construction of durable/fixed assets. Examples include streets, bridges, parks or buildings.

**Capital Improvement Budget (CIB):** A plan for capital expenditures (physical development of the city) to be incurred each year, over a fixed number of years, in order to meet capital needs arising from the long-term work program.

**Capital Outlay:** Equipment, machinery, vehicles or furniture items included in the operating budget. See *Capital Improvement Budget*.

**Capital Projects Fund:** A fund established to account for all financial resources used for the construction or acquisition of major capital facilities, except those financed by special assessment, proprietary or fiduciary funds.

**CIB:** Acronym for capital improvement budget.

**Debt Service Fund:** A fund established to account for the financial resources used for the payment of long-term general obligation debt principal, interest, and related costs.

**Division:** An organizational subunit of a department. Each department has one or more divisions, which are responsible for one or more activities.

**Encumbrances:** Legal commitment of appropriated funds (in the form of purchase orders or contracts) to purchase goods or services to be delivered or performed at a future date. They cease to be encumbrances when paid or when the actual liability is created.

**Enterprise Fund:** A fund established to account for city operations that are financed and operated in a manner similar to private business enterprises. The intent is that the costs (expenses, including depreciation) of providing goods and services on a continuing basis be financed or recovered primarily through user charges.

**ERP:** Acronym for Enterprise Resource Planning, a document and information management system. The City's ERP system is Infor.

**ETI:** Acronym for Enterprise Technology Initiative. This is an activity in the Technology department in which spending and financing for city-wide technology improvements are budgeted.

**Expenditures:** Total charges incurred, whether paid or unpaid, including the provision for retirement of debt not reported as a liability of the fund from which it will be retired, and capital outlays (for governmental funds and fiduciary funds, except non-expendable trust funds) .

**Expenses.** Charges incurred, whether paid or unpaid, for operation, maintenance, interest, and other charges which benefit the current fiscal period (for proprietary funds and non-expendable trust funds). See *Expenditures*.

**Fiduciary Fund:** A fund established to account for resources held for the benefit of parties outside the government.

**Financing Plan:** Identifies sources of revenues that support the spending plan.

**Full Time Equivalent (FTE):** A personnel position which is financed for the equivalent of 80 hours per pay period, for 26.1 pay periods (a typical year), or 2,088 hours in a year. This is roughly equivalent to 40 hours per week for 52 weeks. For example, a .5 FTE would represent 20 hours per week for 52 weeks, or 40 hours per week for 26 weeks. A 1.0 FTE is a general reference to a position normally working for a year.

**Fund:** Each individual fund is a separate accounting entity having its own assets, liabilities, revenues and expenditures or expenses. City financial resources are allocated to, and accounted for, in individual funds based on legal, donor, or

administrative restrictions or requirements.

**Fund Balance:** An equity account reflecting the excess of accumulated assets over accumulated liabilities and reserves (monies set aside for specific purposes).

**Fund Manager:** Fund managers are accountable to and receive authority from their department director and division manager, and ultimately from the mayor, the city council, and city residents/taxpayers. Each fund manager is responsible for correctly preparing and submitting the portion of the city's financial plan that is provided by their fund. This includes a properly completed budget request consisting of performance, spending and financing plans. Fund managers are responsible for monitoring the collection of receipts, authorizing spending payments, cash flow planning, and service delivery in accordance with the adopted plan. Fund managers are also responsible for forecasting significant performance, spending or financing variances, determining their cause, creating a solution, and reporting such information to their department director and the director of the office of financial services. See *Performance Plan*, *Spending Plan*, and *Financing Plan*.

**Fund Number:** A three-digit number which uniquely identifies the fund. For example, the General Fund is fund number 100, the city grants fund is 200, and the parks and recreation special projects is 260. There is no significance to the sequence of numbers. See *Activity Number*.

**Fund Type:** A classification of funds by similar purpose. The fund types are: governmental (general, special revenue, debt service, capital project, special assessment), proprietary (enterprise, internal service), and fiduciary (trust and agency funds). Although the city hall annex operating fund and the public works engineering fund are separate funds, they are the same fund type (internal service). See each fund type for its definition. Also see *Fund*.

**GIS:** Acronym for geographic based information systems.

**General Fund:** The fund used to account for all financial resources not specifically earmarked for other purposes. The General Fund is the primary operating fund for the City of Saint Paul.

**Governmental Funds:** All funds other than fiduciary and proprietary funds. Includes the general fund, special revenue funds, capital projects funds, debt service funds and special assessment funds. The measurement focus is on spending or financial flow rather than on net income. See *Fiduciary Funds* and *Proprietary Funds*.

**Internal Service Fund:** A fund established to account for the financing of goods or services provided by one city department to other city departments, divisions or funds on a cost-reimbursement basis.

**LGA:** Acronym for local government aid. See *State Aids*.

**MSA:** Acronym for municipal state aids. See *State Aids*.

**Operating Budget:** The annual operating budget is the primary means by which most of the financing, acquisition, spending and service delivery activities of a government are controlled.

**Operating Transfer In/Out:** Interfund transfers are legally authorized transfers between a fund receiving revenue and a fund where resources are expended.

**PED:** Acronym for the planning and economic development department.

**Permanent Fund:** A fund established to account for the custody and administration of assets held in a trust capacity. The assets held in a trust fund must be spent or invested in accordance with the conditions of the trust. Expendable trust funds are similar to governmental funds in that the measurement focus is on spending or financial flow rather than on net income. Non-expendable trust funds are similar to proprietary funds, with the measurement focus on determination of net income. See *Agency Fund* and *Fiduciary Fund*.

**Proprietary Funds:** Any fund which attempts to determine net income. Measurement focus is on cost of services similar to private sector for-profit organizations. This category includes enterprise and internal service funds.

**Recoverable Expenditure:** An expenditure made for, or on behalf of, another governmental unit, fund, or department, private individual, firm, or corporation which will, subsequently, be recovered in cash or its equivalent.

**Retained Earnings:** An equity account reflecting the accumulated earnings of an enterprise or internal service fund which are not reserved for any specific purpose.

**Special Assessment:** Charges which the local government collects from property owners to pay for specific services or capital improvement projects such as streets, sewers, etc., which benefit a particular piece of real estate.

**Special Revenue Fund:** A fund established to account for the proceeds of specific revenue sources (other than special assessments, expendable trusts, and capital projects) that are legally restricted to expenditures for specified functions or activities.

**Spending Plan:** Provides a unit or subunit of an organization with spending authority to pay for the resources required to effectively accomplish the performance plan.

**STAR:** Acronym for sales tax revitalization program.

**State Aids:** The following are the major types of intergovernmental revenues received by the City of Saint Paul from the State of Minnesota:

**Local Government Aid (LGA):** Begun in 1971, this program was designed to provide indirect property tax relief through the redistribution of income tax and sales tax revenues collected at the state level to local units of government.

The amount of funding received by local units of government is based on a distribution formula determined by the Minnesota State Legislature. The distribution formula is based on "need" as well as "capacity". The 2001 State Legislature rolled the Homestead and Agricultural Credit Aid into Local Government Aid.

*Municipal State Aids (MSA).* This program is financed by motor vehicle related taxes collected at the state level. The state gasoline tax is the largest revenue source and the dollars collected are constitutionally dedicated for expenses related to MSA routes. The revenues are redistributed back to municipalities of 5,000 or more residents to be used for construction and maintenance of their MSA designated routes.

*Tax Increment Financing (TIF) District:* A TIF district is a designated geographical area where a city is undertaking redevelopment or development activity. Any increase in assessed valuation due to new development activity is captured by the district. Property taxes levied against those captured values are used to finance the public improvement costs incurred to induce the private development activity. Public improvement costs can be financed by issuing bonds or by a pay-as-you-go plan.