

How to Join the Meeting – Westgate Park

Park at Westgate - Berry Street &
Myrtle Ave, Saint Paul MN

Saint Paul Parks and Recreation,
Division of Design and Construction

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An aerial photograph of a residential and commercial area. A green rectangular box highlights a specific plot of land. The text 'Park Site 1.5 acres' is written inside the box. The surrounding area includes houses, trees, parking lots, and commercial buildings.

Park Site
1.5 acres

Meeting Expectations

Presentation will be brief to allow time for live questions

To help the meeting run smoothly, please:

- Keep yourself on mute until the question period
- If you have questions during the presentation, please type them into the meeting chat
- I will break every few minutes to check the chat, review questions, and answer briefly before moving along

Minneapolis

Sharon St SE

Myrtle Ave

Park Site
717 Berry St
1.5 acres

Emerald Street

Saint Paul

Berry Street

Curfew Street





YOU WILL HAVE MORE FUNCTIONS
IN THE MEETING IF YOU
DOWNLOAD THE APP





**How do you want to join
your Teams meeting?**

YOU CAN JOIN USING YOUR
BROWSER – IF YOU DO THIS, YOU
MUST ALLOW TEAMS ACCESS TO
YOUR MICROPHONE AND CAMERA

**Download the Windows app**
Use the desktop app for the best experience.

**Use Teams on Microsoft Edge**
No download or installation required.

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PLEASE SHARE YOUR NAME IN THIS
WINDOW, OR YOUR EMAIL ADDRESS

You're joining a Teams meeting

How should we introduce you?

Enter name

Join now

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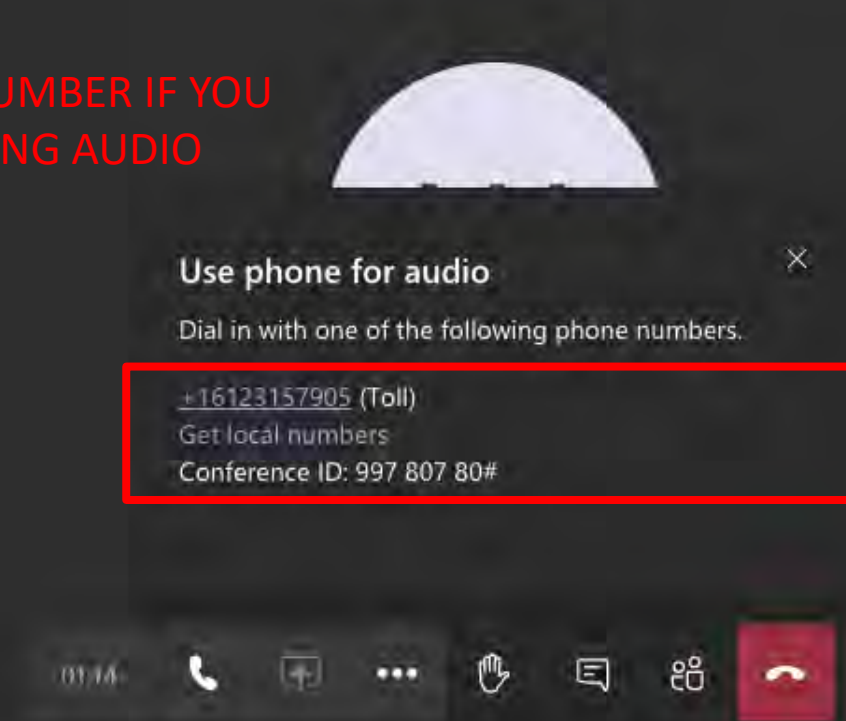
IF YOU JOIN EARLY, YOU WILL SEE THIS.
PLEASE WAIT.

When the meeting starts, we'll let people know you're waiting.

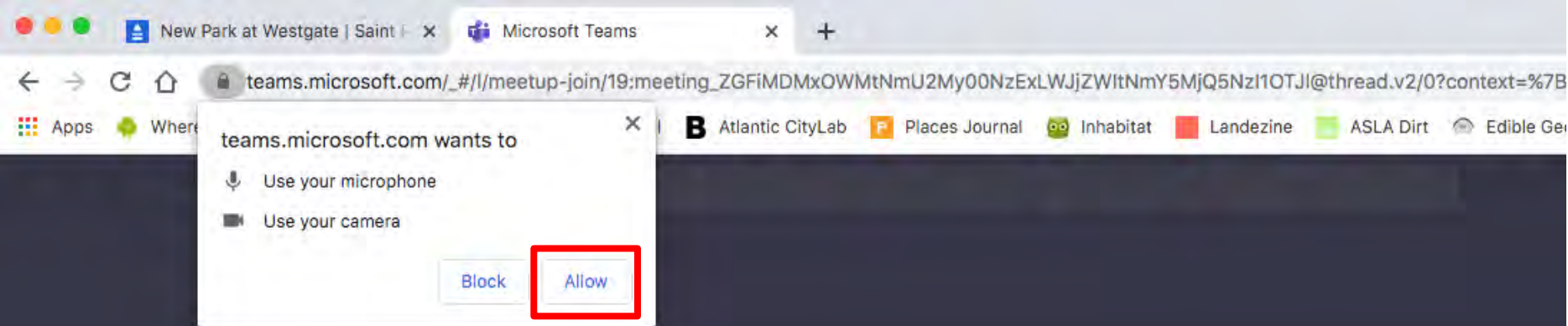
If you're the organizer or the invite came from your work or school, please sign in.

IF YOU DO NOT HAVE A MICROPHONE
ON YOUR COMPUTER, OR YOU DO NOT
ENABLE IT, YOU WILL SEE THIS OPTION:

CALL IN USING THIS NUMBER IF YOU
WANT TO HEAR MEETING AUDIO



Hixson, Liz (CI-StPaul) ...



IF YOU SEE A MESSAGE LIKE THIS PLEASE
ALLOW / ACCEPT.

DOING THIS MEANS YOU DO NOT HAVE
TO CALL IN (shown on previous slide)

**Select Allow to let Microsoft Teams use your mic and
camera for calls and meetings on this browser.**

When you do, we'll turn your devices on for a moment to set them up.

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00:10



Leave

Show conversation

DURING THE MEETING YOU CAN USE THE COMMENT
OR RAISE HAND FEATURE TO ASK A QUESTION.

DURING THE PRESENTATION, PLEASE KEEP YOUR
CAMERA AND MICROPHONE OFF UNLESS YOU ARE
ACKNOWLEDGED AND ASKED TO SPEAK

Westgate Design Update



IF YOU SEE THI SCREEN, YOU ARE SUCCESSFULLY IN
THE MEETING

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