



NOTICE OF PROPOSED SALE

Any owner or representative of the owner who intends to make Available for Sale any Affordable Housing Building shall notify the Director of the Department of Planning and Economic Development by filling out and submitting this form in accordance with **Chapter 193, Section 193.06 – Notice of Proposed Sale.**

CURRENT OWNER INFORMATION

Name: _____
Address: _____
DBA if applicable: _____
Phone number: _____ E-mail Address: _____

BUSINESS DETAIL

Company Name: _____
Address: _____
Phone number: _____ E-mail Address: _____

AFFORDABLE HOUSING BUILDING INFORMATION

Property Address: _____
City: _____ State: _____ ZIP: _____
Is the building owner-occupied? Yes No

Affordable Housing Building Information:

80% AMI Maximum* Rent Limits, 2020

Efficiency	\$1,448
1 BR.....	\$1,552
2 BR	\$1,862
3 BR	\$2,151
4 BR	\$2,400
5 BR	\$2,648
6 BR	\$2,895

*80% rent limits are published annually by the Metropolitan Council and the US Department of Housing and Urban Development and can change each year.

Total number of dwelling units at property:

Total number of Affordable Housing Dwelling Units at property:

**Units rented for less than 80% of Area Median Income (AMI) rent limits are considered affordable*

LIST OF AFFORDABLE UNITS

Unit Type (ex. Efficiency, 1 br, 2br, etc.)	Number of units per type	Rent at or below the 80% AMI rent limit
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No
		<input type="checkbox"/> Yes <input type="checkbox"/> No

ATTESTATION

I have provided written Notice of Proposed Sale to all residents of an Affordable Housing Dwelling Unit, as required by Section 193.06 Yes No

SUBMISSION INSTRUCTIONS

This form can be completed online at StPaul.gov/SAFE

1 Attachments: The Notice of Proposed Sale to Tenants shall be delivered at the same time the notice is delivered to the City, no later than 90 days prior to the earliest date building made available for sale. Please include all notices provided to residents of an Affordable Housing Dwelling Unit with the submission of this form.

2 If submitting by mail, please address to the Director of the Department of Planning and Economic Development:

Nicolle Goodman
ATTN: Advance Notice
25 W 4th Street Suite 1300
Saint Paul, MN 55102

3 If hand delivering, please deliver to the Director of the Department of Planning and Economic Development:

Nicolle Goodman
ATTN: Advance Notice
25 W 4th Street Suite 1300
Saint Paul, MN 55102