**ACTION MINUTES OF THE HERITAGE PRESERVATION**
**EDUCATION & OUTREACH COMMITTEE**
**CITY OF SAINT PAUL, MINNESOTA**
**Online *MS Teams* Meeting**
**March 8, 2021**

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**Present:** Barbara Bezat, Joseph Peroutka (3:50), Teresa Kimker(4:37)
**Absent:** Steve George
**Staff Present**: George Gause, Allison Suhan-Eggers, Christine Boulware
**Number of Public in Call:** 0

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**I. Call to Order** 3:40pm

**II. HPC Videos**
Staff discussed the 'HP in Saint Paul' video and list of other possible videos.

*Two minutes to watch something seems like a good length.*
*Focus on a fun look at process and procedure.*
*Could ask community people to be involved in videos.*
*Could spin this into a larger web presence or interactive map.*
*Perhaps a video of a restoration project.*
*A hidden treasures of Saint Paul video would be good.*
*We need to inject humor and delight without it's just going to be dry.*
*We need to make sure these videos are inclusive.*
*We will need commissioners to help with the scripts and research.*
*These need to stay simple videos and not deep dives.*

**III. HPC Notice Letter**
Staff shared the draft HPC notice letter and discussed the public information page.

*I think the questions are good for the public.*
*Include information on how to sign up for ENS.*
*I like how questions are answered simply and we're not complicating the answers.*

**IV. Adjourn** 4:45pm

- End -