

If you are paying for your permit by *American Express, Discover, MasterCard or Visa* you may fax your application.

The credit card information section must be filled in and signed.

Our FAX number is 651-266-9124.

If paying by check, please mail the application and the check to us.

*Effective April 3, 2021, a 2.49% service fee will be charged for all credit or debit card transactions and will appear as a separate transaction on your card statement. This fee is charged by the service provider the Department of Safety and Inspections uses to handle credit card transactions. The City will not receive any of the service fees. If paying online, applicants will also have the option to pay by e-check. There is no service fee for this payment type.

Effective: 04/03/2021

INSTRUCTIONS FOR FENCE PLAN REVIEW/PERMITS

NOTE: The City of Saint Paul no longer requires an inspection for fences less than 7 feet in height, unless the fence is barbed wire or encloses a swimming pool. Also, the City of Saint Paul does not settle property line disputes. It is the applicant's responsibility to ensure the fence is properly located.

FEES:

\$41.00 for the first 200 lineal feet or fraction thereof erected and \$13.00 for each additional 100 lineal feet or fraction thereof.

REQUIREMENTS:

A site plan drawing must be submitted indicating the following information:

- 1) All lot dimensions.**
- 2) Location of the dwelling unit and/or other structures.**
- 3) Street and alley locations.**
- 4) Location and height of fence segments.**

**NOTES: Corner Lots must be indicated.
There are special requirements for obscuring fences at intersections.**

**Barbed Wire fence requires a Certificate of Insurance.
Please call 651-266-8989 for specific insurance details.**

Any questions, please contact Plan Examiners, call 651-266-9007

When applicable, contact Building Inspectors between 7:30 AM - 9:00 AM,
Monday – Friday for inspections requests.
Phone number is 651-266-9002.

Additional information may be obtained by calling 651-266-8989,
Monday - Friday, 7:30 AM - 4:30 PM.

Visit our Web Site at www.stpaul.gov/dsi