

MINUTES
Hancock Recreation Center
1610 Hubbard Ave.
Thursday, February 9, 2017
6:30-8:00 p.m. - meeting

MEMBERS PRESENT: Susan Bishop, Rafael Espinosa, Clara Haycraft, Dan Marckel, Melvin Robinson, Andy Trcka,

MEMBERS ABSENT: John Mountain, Emily Shively, SuChann Yang

STAFF PRESENT: Mike Hahm, Tom Russell, Stacy Gillings, Joan Phillips

GUESTS: Jonathan Palmer, Hallie Q. Brown Community Center

1. AGENDA, MINUTES, INTRODUCTIONS, ANNOUNCEMENTS

- The meeting was called to order by Chair Trcka at 6:31 p.m.
- The agenda, minutes, introductions and announcements were considered after the Department Highlight.
- A motion to approve the agenda was made by Commissioner Bishop and seconded by Commissioner Espinosa. The vote was 4 to 0 in favor with five commissioners absent (Marckel, Mountain, Shively, Yang).
- A motion to approve the January 2017 minutes was made by Commissioner Robinson and seconded by Commissioner Bishop. The vote was 4 to 0 in favor with five commissioners absent (Marckel, Mountain, Shively, Yang).
- Commissioner Marckel arrived after votes were complete.

2. PUBLIC COMMENT PERIOD

- No one reserved the right to speak.

3. DEPARTMENT HIGHLIGHT

- A. Large Special Events – Stacy Gillings
- Stacy Gillings, Program Supervisor, presented the Commission with information on 2017 large special events and highlighted events that are new this year.

4. ACTION ITEMS

- A. Res 17-01 - Hallie Q. Brown Lease Agreement – Tom Russell
- Tom Russell, Manager of Administration, Finance and Planning for Parks and Recreation presented information on the history and content of the agreement and recommended approval of the resolution with the understanding that modest adjustments may be made without any substantive change to the agreement in principle as the agreement moves forward in process to the Saint Paul City Council.
 - Jonathan Palmer, Executive Director of the Hallie Q. Brown Community Center, presented the Commission with information on the organization and expressed support for the agreement.



- Commissioner Bishop made a motion to approve the resolution. Commissioner Espinosa seconded the motion. The vote was 5-0 with three commissioners absent (Mountain, Shively, Yang).

5. DISCUSSION ITEMS

- A. Finalize 2017 Work Plan
 - The 2017 work plan was finalized without any major changes and will be entered into the public record noting that modifications will be made as needed.
- B. Great River Passage Division: Work Plan and Priorities
 - Mary deLaittre, Great River Passage Manager, presented at the November 2016 meeting at which the request was made to distribute the work plan as it was developed. The work plan in current form was distributed electronically to the commissioners for review.
- C. Como Dockside Evaluation Process
 - The contract with Dockside requires a formal evaluation on an annual basis with the Como Regional Park Advisory Committee that was completed in December 2016. Materials provided by Dockside as part of the review process were distributed for review. Commissioner Marckel provided a report on the process.

6. DIRECTOR'S REPORT

- A. Review City's Legislative Agenda; CIP Metro Parks & Capital Budget (including out years)
 - Follow up materials are to be distributed to the commissioners.
- B. Res 16-08 Victoria Park Renaming
 - Director Hahm reported that the item was carried over from the December meeting at the request of the Commission; no progress of note to report has been made. Chair Trcka and Commissioners Marckel discussed the request for a more robust community process and requested that either Commissioner Shively and/or Alice Messer provide an update at a subsequent meeting as they are able on progress made to achieve that goal.
- C. Westgate Site
 - Director Hahm reported that additional information on potential acquisition of the site will be made available as the item comes before the Housing and Redevelopment Authority (HRA).
- D. Parks Asset Management – Joint Meeting with CIB Committee
 - Director Hahm encouraged attendance at the February 13, 2017 CIB Committee meeting at which a status report will be provided by Amaresco on the capital and deferred maintenance needs assessment. The final report is expected in April 2017.

7. SUBCOMMITTEE AND TASK FORCE REPORTS

- A. Como Regional Park Committee – Commissioner Marckel
 - Commissioner Marckel reported that Tyler McKean will staff the committee; no meeting was held over the past month.
- B. Transportation Committee of the Planning Commission – Chair Trcka
 - Chair Trcka provided brief reports on status of the Grand Round and Capital City plans incorporation into the Bike Plan, the trail along 35E, the upcoming construction of the Pelham Bike Blvd., the ten million dollar grant award the City of Saint Paul received for the Grand Round project, the High Bridge redecking project and the Gold Line transit proposal.
- C. Scheffer Design Advisory Committee – Commissioner Robinson
 - Commissioner Robinson reported on status of engagement around the project with Parks and Recreation staff, citizens, those involved in athletics and Ramsey County to address community concerns and encouraged attendance by all at the final presentation of plans for the redesign on February 16.

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- D. Community Engagement Reports
 - Nothing additional.
- E. Other Reports
 - Nothing additional.

8. ADJOURNMENT

- The meeting adjourned at 8:06 p.m.