



**Vacant Building \$5,000.00 Performance Deposit**

Today's Date: \_\_\_\_\_

Vacant Building Address: \_\_\_\_\_

Depositor's Name: \_\_\_\_\_  
(Please print clearly and legibly)

Depositor's Address: \_\_\_\_\_  
(Street Address)  
\_\_\_\_\_  
(City, State, Zip)

Depositor's Daytime Phone \_\_\_\_\_ (Include Area Code)      Depositor's Fax Number: \_\_\_\_\_ (Include Area Code)

When your project is completed and approved, your \$5,000.00 performance deposit, plus interest, will be refunded to you.

I understand that all items listed on the inspection report must be corrected within six (6) months and where applicable (Category 3 Building), a \$5,000.00 performance deposit (cash or bond) must be made before a permit will be issued. **It may be possible to get an additional six (6) months to complete project if work is proceeding expeditiously and is more than 50% complete or if unforeseen conditions have had a significant schedule impact on the completion of work.**

I also understand that this property shall not be occupied until ALL code corrections are made and written authorization to occupy is obtained.

Please indicate below the address your refund check should be sent to:

Name: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
Street Address: \_\_\_\_\_  
City, State, Zip: \_\_\_\_\_

**Make checks payable to: City of Saint Paul**

**If paying by credit card, complete the following information:**

*A 2.49% service fee will be charged for all credit or debit card transactions and will appear as a separate transaction on your card statement. This fee is charged by the service provider DSI uses to handle credit card transactions. The City does not receive any of the fees.*

**Signature of Cardholder (required for all charges):**

<input type="checkbox"/> AMEX <input type="checkbox"/> Discover <input type="checkbox"/> MasterCard <input type="checkbox"/> Visa										Security Code ▶		Expiration Month/Year ▶								
Enter Account Number ▶▶																				