



**SAINT PAUL LONG-RANGE CAPITAL IMPROVEMENT BUDGET
COMMITTEE MEETING**

**Monday, April 12, 2021 at 3:30pm
Meeting held remotely**

The chair has determined, due to the emergency declared by the Governor of Minnesota and the Mayor regarding the COVID-19 health pandemic, that it is not practical nor prudent for the Capital Improvement Budget (CIB) Committee to meet in-person or pursuant to Minnesota Statutes, Section 13D.02. In light of the COVID-19 health pandemic, it is not feasible for any member of CIB Committee to be present at the regular location, and all members of the CIB Committee will attend this meeting by electronic means. It is also not feasible for members of the public to attend the meeting at its regular location due to the health pandemic and emergency. Accordingly, no meeting will be held in the 4th Floor Conference Room of the George Latimer Central Library at 90 West 4th Street in the City of Saint Paul. Members of the public may monitor this meeting via Microsoft Teams. Public comment and materials can be submitted to madeline.mitchell@ci.stpaul.mn.us. Any comments and materials submitted by 3:30pm of the meeting day will be provided to the CIB Committee for their review.

Meeting Minutes:

Attendance			
Members present:	Amy Huerta, Devin Driscoll, Jack Fei, Darren Tobolt, Raymond Hess, Elsa Vega Perez		
Members excused:			
Members absent:	Patrick McQuillan		
Visitors and City staff present:	<table style="width: 100%; border: none;"> <tr> <td style="width: 50%; vertical-align: top;"> Madeline Mitchell – OFS Alice Messer – Parks Beth Ulrich – PED Nicolle Goodman – PED Julie Hostak – PED Travis Bistodeau – DSI Nick Boettcher – PED Zong Vang - PED Jane McClure – Press Jim Erchul – Dayton’s Bluff Neighborhood Housing Services Anne Dejoy – East Side Neighborhood Development Company Jason Peterson – NeighborWorks Home Partners Kerry Antrim – District 6 Planning Council Samantha Larson Beth Hyser </td> <td style="width: 50%; vertical-align: top; border: none;"> Anne Weber – Public Works Mark Strom - OFS Kristin Guild - PED </td> </tr> </table>	Madeline Mitchell – OFS Alice Messer – Parks Beth Ulrich – PED Nicolle Goodman – PED Julie Hostak – PED Travis Bistodeau – DSI Nick Boettcher – PED Zong Vang - PED Jane McClure – Press Jim Erchul – Dayton’s Bluff Neighborhood Housing Services Anne Dejoy – East Side Neighborhood Development Company Jason Peterson – NeighborWorks Home Partners Kerry Antrim – District 6 Planning Council Samantha Larson Beth Hyser	Anne Weber – Public Works Mark Strom - OFS Kristin Guild - PED
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1. **Call to order** – The meeting was called to order by at 3:32 p.m. by Chair Tobolt.
2. **Approval of April agenda and March meeting minutes** – Hess moved to approve the agenda for the April 12, 2021 meeting. Vega Perez seconded. Hess moved to approve the minutes from the March 8, 2021 meeting. Vega Perez seconded. The agenda and minutes were approved.
3. **Action Items**

OFS

AO 21-18: Amending the 2021 Capital Improvement Budget to allocate funding for community projects to the appropriate departments, as recommended by the Capital Improvement Budget Committee.

- Huerta moved to approve the resolution. Hess seconded.
- Madeline Mitchell presented the administrative order. This order allocates funding for community projects to department budgets. The specific allocations were recommended and approved by the CIB Committee in 2020 and have not changed. This is a technical order to move the funding into appropriate accounts.
- Tobolt thanked the committee for bringing the first round of community projects together and getting them through the process.
- The motion passed unanimously, and the resolution was approved.

Public Works

RES PH 21-56: Amending the financing and spending plans in the Department of Public Works Capital Budget to add Ramsey County funding for multiple traffic signal improvement projects.

- Huerta moved to approve the resolution. Fei seconded.
- Anne Weber explained that there are several traffic signal improvement projects either underway or completed in coordination with Ramsey County. This project adds funding from Ramsey County into the Payne Avenue Signal Interconnect, Como Avenue Signal Interconnect, Cleveland and Randolph Signal Reconstruction, Lexington at Concordia, and St. Anthony Signal Reconstruction projects.
- The motion passed unanimously, and the resolution was approved.

RES PH 21-78: Amending the financing and spending plans in the Department of Public Works Capital and Operating Budgets for the 2021 Sidewalk Reconstruction Program, the 2021 Jefferson/St Paul Avenue Pedestrian Improvement Project and the 2021 Griggs/Scheffer Phase II Project.

- Hess moved to approve the resolution. Vega Perez seconded.
- Anne Weber explained that this resolution adds \$582k in funding from downtown assessments into the 2021 Sidewalk Program and transfers existing funding from the City's operating budget into the capital budget for pedestrian improvements and the Seal/Territorial project. The Seal/Territorial project was one of the community projects approved in the 2020 CIB cycle and included in the previously mentioned AO. This resolution moves that funding into the project budget.
- Tobolt asked about the \$1.15M from the operating budget. Weber said that there has been funding in the operating budget for bike and pedestrian improvements for the past few years which later gets moved into the capital budget so the projects can be completed. Weber explained the pedestrian improvements are being done in conjunction with existing mill and overlay projects on these streets.
- The motion passed unanimously, and the resolution was approved.



RES PH 21-86: Amending the financing and spending plans in the Department of Public Works Capital and Operating Budgets for the 2021 Bikeway Improvement Program.

- Hess moved to approve the resolution. Fei seconded.
- Anne Weber explained that the 2021 budget included General Fund and STAR funding for the bikeway improvement program. This resolution transfers funding from the operating side into the bikeway improvement program.
- Vega Perez asked if this was new money. Weber said it is just a moving funding from the General to the capital side so it can be spent.
- Tobolt asked if the funding has been programmed for specific locations yet. Weber said plans are being developed.
- The motion passed unanimously, and the resolution was approved.

4. 2021 CDBG Process

- Beth Ulrich from PED presented the overview of the CDBG program and funds, explaining it is an annual grant allocated on a formula basis by HUD to help governments develop viable urban communities.
- The following people presented information on their organizations:
 - o Jim Erchul - Dayton's Bluff Neighborhood Housing Services
 - o Anne Dejoy - East Side Neighborhood Development Company
 - o Jason Peterson - NeighborWorks Home Partners
 - o Kerry Antrim - District 6 Planning Council
 - o Nicolle Goodman - Department of Planning and Economic Development
 - o Travis Bistodeau - Department of Safety and Inspection
 - o Alice Messer - Department of Parks and Recreation

5. Other Business

- The committee expressed an interest in hearing from organizations that received CDBG funding in the past but did not apply this year, specifically West Side organizations.

6. Adjournment

- There being no further business, the meeting was adjourned by general consent.

Committee Staff:

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