



CITY OF SAINT PAUL

Business Licensing
375 Jackson Street, Suite 220
Saint Paul, Minnesota 55101-1806

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Business Plan Addendum (Cigarette/Tobacco Sales)

BUSINESS ADDRESS: _____ **BUSINESS NAME:** _____

All applicants must provide details related to the business plan at the establishment for which a license is being requested. Please complete the following document and attach supporting documents as needed.

a. List hours of operation (Sunday – Saturday):

b. List/check-off the typical products to be sold in the establishment (use additional pages if necessary) and note any additional licenses you will be obtaining:

- | | | | |
|---|---|--|--|
| <input type="checkbox"/> Cigarettes | <input type="checkbox"/> Electronic cigarettes | <input type="checkbox"/> Pop or candy | <input type="checkbox"/> Clothing |
| <input type="checkbox"/> Cigarette wrapping paper | <input type="checkbox"/> Electronic cigarette parts | <input type="checkbox"/> Bottled water | <input type="checkbox"/> Household items |
| <input type="checkbox"/> Cigars | <input type="checkbox"/> Chewing tobacco | <input type="checkbox"/> Groceries | |
| <input type="checkbox"/> Other Products and Licenses: _____ | | | |

c. Will any food consumption be allowed on the premises? YES NO (circle one)

If yes, describe in detail what type of food service will be provided and/or consumption allowed. If applicable, provide a copy of your menu:

d. Will there be any seating in the establishment for customers/patrons? YES NO (circle one)

If yes, explain what the seating will be used for, and the anticipated length of time people will spend in the establishment.

e. Will any of the following occur on the premises:

- i. Sale of flavored tobacco products or e-cigarette “juice” other than mint, wintergreen and menthol? YES NO (circle one)
- ii. Sampling of tobacco products including e-cigarette “juice”? YES NO (circle one)

If yes to either of the questions under “e.” please provide the following additional information:

1. What is the estimated percentage of your total sales that will come from tobacco related products? _____

2. What will the minimum age be to enter the establishment? _____

Describe what actions will be taken to enforce the minimum age requirement:

3. Describe how the sampling will occur (e.g., at the counter, sitting in chairs, etc.) and how you will regulate the sampling, including the estimated length of time customers will be on the premises sampling product.

Print Name: _____ Signature: _____ Date: _____