

**2022 Proposed Budget  
Office of Financial Services**

**Fiscal Summary**

	<u>2020 Actual</u>	<u>2021 Adopted</u>	<u>2022 Proposed</u>	<u>Change</u>	<u>% Change</u>	<u>2021 Adopted FTE</u>	<u>2022 Proposed FTE</u>
<b>Spending</b>							
100: General Fund	4,857,042	4,184,409	4,067,098	(117,311)	-2.8%	28.95	28.75
200: City Grants	835,510	988,883	400,000	(588,883)	-59.6%	1.00	1.00
211: General Govt Special Projects	1,619,563	2,563,147	2,072,045	(491,102)	-19.2%	-	
215: Assessments	4,096,137	7,156,874	8,116,572	959,698	13.4%	-	
700: Internal Borrowing	770,880	8,613,194	8,260,030	(353,164)	-4.1%	-	
710: Central Service Internal	6,628,962	7,609,105	8,157,576	548,471	7.2%	20.25	20.25
731: Fleet Services	9,649,564	13,406,076	12,786,085	(619,991)	-4.6%	32.00	32.00
<b>Total</b>	<b>28,457,658</b>	<b>44,521,688</b>	<b>43,859,406</b>	<b>(662,282)</b>	<b>-1.5%</b>	<b>82.20</b>	<b>82.00</b>
<b>Financing</b>							
100: General Fund	452,770	529,323	591,281	61,958	11.7%		
200: City Grants	1,008,884	988,883	400,000	(588,883)	-59.6%		
211: General Govt Special Projects	1,712,188	2,563,147	2,072,045	(491,102)	-19.2%		
215: Assessments	4,687,859	7,156,874	8,116,572	959,698	13.4%		
700: Internal Borrowing	784,318	8,613,194	8,260,030	(353,164)	-4.1%		
710: Central Service Internal	7,793,095	7,609,105	8,157,576	548,471	7.2%		
731: Fleet Services	10,151,750	13,406,076	12,786,085	(619,991)	-4.6%		
<b>Total</b>	<b>26,590,864</b>	<b>40,866,602</b>	<b>40,383,589</b>	<b>(483,013)</b>	<b>-1.2%</b>		

## **Budget Changes Summary**

The 2022 OFS General Fund budget includes adjustments to the personnel budget in the Business Support and Accounting divisions, including the reduction of 0.2 FTE of an existing ERP Business Analyst, and backfilling an Accountant IV position vacancy with an Accountant III position. The General Fund budget also includes new ongoing revenue generated through process improvement in the way the department makes payments. The 2022 General Fund budget also includes a transfer to the Fleet special fund for operations and maintenance for Highland Bridge vehicles. The 2022 budget also includes ongoing maintenance funding for COVID related HVAC upgrades, as well as the planned removal of one-time funding for Tenant Protections in the Office of Financial Empowerment. The 2022 OFS special fund budget includes planned reductions of one-time investments, grant updates, and other current service level adjustments.

ARP Funding: The 2022 OFS budget includes ARP administrative staff (13 FTEs) each year for the term of the grant. The FTE counts and budgets on these pages do not include this funding: please see the American Rescue Plan Act State and Local Fiscal Recovery Funds section for additional information.

# Spending Reports

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: FINANCIAL SERVICES  
Fund: CITY GENERAL FUND

Budget Year: 2022

	2019 Actuals	2020 Actuals	2021 Adopted	2022 Mayor's Proposed	Change From 2021 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	3,040,712	3,310,777	3,620,783	3,615,770	(5,013)
SERVICES	302,600	244,988	498,606	194,870	(303,736)
MATERIALS AND SUPPLIES	51,680	35,124	61,809	79,587	17,778
CAPITAL OUTLAY		1,262,762			
OTHER FINANCING USES	3,186	3,392	3,211	176,871	173,660
<b>Total Spending by Major Account</b>	<b>3,398,179</b>	<b>4,857,042</b>	<b>4,184,409</b>	<b>4,067,098</b>	<b>(117,311)</b>
<b>Spending by Accounting Unit</b>					
10013100 FINANCIAL SERVICES	2,447,104	3,736,918	2,666,491	2,852,185	185,694
10013110 ERP OPERATIONS	660,263	625,344	683,207	641,931	(41,275)
10013120 INTEREST POOL			200,000		(200,000)
10013200 FINANCIAL EMPOWERMENT	240,813	494,780	569,711	507,982	(61,729)
10013205 GOVT RESPONSIVENESS PROGRAM			20,000	20,000	
10013210 PROMOTE ST PAUL CITY FUNDING	50,000		45,000	45,000	
<b>Total Spending by Accounting Unit</b>	<b>3,398,179</b>	<b>4,857,042</b>	<b>4,184,409</b>	<b>4,067,098</b>	<b>(117,311)</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **FINANCIAL SERVICES**  
Fund: **CITY GRANTS**

Budget Year: **2022**

	<b>2019 Actuals</b>	<b>2020 Actuals</b>	<b>2021 Adopted</b>	<b>2022 Mayor's Proposed</b>	<b>Change From 2021 Adopted</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE		100,473	103,771	115,621	11,850
SERVICES	54,751	337,676	885,112	284,379	(600,733)
MATERIALS AND SUPPLIES	2,852	2,474			
PROGRAM EXPENSE		86,638			
ADDITIONAL EXPENSES	993	308,250			
<b>Total Spending by Major Account</b>	<b>58,596</b>	<b>835,510</b>	<b>988,883</b>	<b>400,000</b>	<b>(588,883)</b>
<b>Spending by Accounting Unit</b>					
20013700 OFS FINANCIAL EMPOWERMENT GRAN	57,038	835,510	988,883	400,000	(588,883)
20013800 INNOVATION INITIATIVES	1,559				
<b>Total Spending by Accounting Unit</b>	<b>58,596</b>	<b>835,510</b>	<b>988,883</b>	<b>400,000</b>	<b>(588,883)</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **FINANCIAL SERVICES**  
Fund: **GENERAL GOVT SPECIAL PROJECTS**

Budget Year: **2022**

	<b>2019 Actuals</b>	<b>2020 Actuals</b>	<b>2021 Adopted</b>	<b>2022 Mayor's Proposed</b>	<b>Change From 2021 Adopted</b>
<b>Spending by Major Account</b>					
SERVICES		573,995	634,245	556,620	(77,625)
ADDITIONAL EXPENSES	2,365,004	1,045,568	1,928,902	1,515,425	(413,477)
<b>Total Spending by Major Account</b>	<b>2,365,004</b>	<b>1,619,563</b>	<b>2,563,147</b>	<b>2,072,045</b>	<b>(491,102)</b>
<b>Spending by Accounting Unit</b>					
21113210 SOCCER STADIUM SITE OPERATIONS		556,620	556,620	556,620	
21113215 VISIT SAINT PAUL CITY FUNDING	2,365,004	1,045,568	1,928,902	1,515,425	(413,477)
21113220 RETURNING HOME ST. PAUL		17,375	77,625		(77,625)
<b>Total Spending by Accounting Unit</b>	<b>2,365,004</b>	<b>1,619,563</b>	<b>2,563,147</b>	<b>2,072,045</b>	<b>(491,102)</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **FINANCIAL SERVICES**  
Fund: **ASSESSMENT FINANCING**

Budget Year: **2022**

	2019 Actuals	2020 Actuals	2021 Adopted	2022 Mayor's Proposed	Change From 2021 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	136,668	140,709	165		(165)
SERVICES	2,164,993	1,925,329	2,912,529	2,895,497	(17,032)
MATERIALS AND SUPPLIES			3,500	3,500	
PROGRAM EXPENSE			1,250,000	2,665,000	1,415,000
OTHER FINANCING USES	2,120,560	2,030,098	2,990,680	2,552,575	(438,105)
<b>Total Spending by Major Account</b>	<b>4,422,221</b>	<b>4,096,137</b>	<b>7,156,874</b>	<b>8,116,572</b>	<b>959,698</b>
<b>Spending by Accounting Unit</b>					
21513300 LOCAL IMPROVEMENT ASMTS	4,422,189	4,096,137	7,156,874	6,701,572	(455,302)
21513305 SPECIAL SERVICE DISTRICT				1,415,000	1,415,000
21513310 DISEASED TREE ASSESSMENTS	18				
21513315 DOWNTOWN FACADE PROGRAM	13				
<b>Total Spending by Accounting Unit</b>	<b>4,422,221</b>	<b>4,096,137</b>	<b>7,156,874</b>	<b>8,116,572</b>	<b>959,698</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **FINANCIAL SERVICES**  
Fund: **INTERNAL BORROWING**

Budget Year: **2022**

	<b>2019 Actuals</b>	<b>2020 Actuals</b>	<b>2021 Adopted</b>	<b>2022 Mayor's Proposed</b>	<b>Change From 2021 Adopted</b>
<b>Spending by Major Account</b>					
SERVICES	1,672	2,214			
DEBT SERVICE	2,236,975	606,141	8,450,669	8,260,030	(190,639)
OTHER FINANCING USES	175,198	162,525	162,525		(162,525)
<b>Total Spending by Major Account</b>	<b>2,413,845</b>	<b>770,880</b>	<b>8,613,194</b>	<b>8,260,030</b>	<b>(353,164)</b>
<b>Spending by Accounting Unit</b>					
70013701 WEST MIDWAY TIF LOAN	250,000	250,000	250,000		(250,000)
70013706 ENERGY INITIATIVE LOANS	14,345	2,214	992,194	996,030	3,836
70013710 SNELLING MIDWAY REMEDIATION	768,500		107,000		(107,000)
70013712 GREEN ENERGY LOANS			5,000,000	5,000,000	
70013713 ROBERT PIRAM TRAIL			1,400,000	1,400,000	
70013714 Changsha China Friendship Garden	240,000				
70013715 CHA Exterior Restoration		500,000			
70013716 Snelling-Midway District Stormwater	1,141,000	18,666	864,000	864,000	
<b>Total Spending by Accounting Unit</b>	<b>2,413,845</b>	<b>770,880</b>	<b>8,613,194</b>	<b>8,260,030</b>	<b>(353,164)</b>



**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: **FINANCIAL SERVICES**  
Fund: **CENTRAL SERVICE FUND**

Budget Year: **2022**

	<b>2019 Actuals</b>	<b>2020 Actuals</b>	<b>2021 Adopted</b>	<b>2022 Mayor's Proposed</b>	<b>Change From 2021 Adopted</b>
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	2,034,119	2,342,700	2,591,945	2,801,329	209,384
SERVICES	2,041,562	2,844,366	3,366,182	3,698,783	332,601
MATERIALS AND SUPPLIES	345,909	340,924	432,138	407,638	(24,500)
PROGRAM EXPENSE	315		10,100	10,100	
CAPITAL OUTLAY	237,822	233,356	113,036	113,036	
DEBT SERVICE			188,000	188,000	
OTHER FINANCING USES	2,636,795	867,616	907,705	938,690	30,985
<b>Total Spending by Major Account</b>	<b>7,296,522</b>	<b>6,628,962</b>	<b>7,609,105</b>	<b>8,157,576</b>	<b>548,471</b>
<b>Spending by Accounting Unit</b>					
71013205 ERP MAINTENANCE	3,414,569	1,644,664	2,531,250	2,531,250	
71013305 TREASURY FISCAL SERVICE	747,356	606,222	812,703	828,302	15,599
71013405 DESIGN GROUP	357,309	457,057	482,660	526,028	43,368
71013410 CITY HALL ANNEX	1,404,817	2,331,669	2,002,435	2,433,753	431,318
71013415 RE ADMIN AND SERVICE FEES	906,334	945,309	1,081,794	1,110,950	29,156
71013420 ENERGY INITIATIVES COORDINATOR	169,187	167,674	165,173	167,608	2,435
71013430 CHIEF OFFICERS	296,950	476,367	533,090	559,684	26,594
<b>Total Spending by Accounting Unit</b>	<b>7,296,522</b>	<b>6,628,962</b>	<b>7,609,105</b>	<b>8,157,576</b>	<b>548,471</b>

**CITY OF SAINT PAUL**  
**Spending Plan by Department**

Department: FINANCIAL SERVICES  
Fund: FLEET SERVICES

Budget Year: 2022

	2019 Actuals	2020 Actuals	2021 Adopted	2022 Mayor's Proposed	Change From 2021 Adopted
<b>Spending by Major Account</b>					
EMPLOYEE EXPENSE	3,207,183	3,072,762	3,679,383	3,698,283	18,900
SERVICES	1,078,917	989,325	2,575,002	2,588,144	13,143
MATERIALS AND SUPPLIES	2,442,577	2,336,699	2,787,482	2,787,482	
ADDITIONAL EXPENSES		8			
CAPITAL OUTLAY	1,733,902	2,527,236	3,661,374	2,855,253	(806,121)
DEBT SERVICE	833,357	709,089	692,903	845,361	152,458
OTHER FINANCING USES	(3,427)	14,446	9,932	11,561	1,629
<b>Total Spending by Major Account</b>	<b>9,292,509</b>	<b>9,649,564</b>	<b>13,406,076</b>	<b>12,786,085</b>	<b>(619,991)</b>
<b>Spending by Accounting Unit</b>					
73113700 FLEET SERVICES	9,292,509	9,649,564	13,406,076	12,786,085	(619,991)
<b>Total Spending by Accounting Unit</b>	<b>9,292,509</b>	<b>9,649,564</b>	<b>13,406,076</b>	<b>12,786,085</b>	<b>(619,991)</b>

# Financing Reports

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: FINANCIAL SERVICES  
Fund: CITY GENERAL FUND

Budget Year: 2022

	2019 Actuals	2020 Actuals	2021 Adopted	2022 Mayor's Proposed	Change From 2021 Adopted
<b>Financing by Major Account</b>					
TAXES	155,000	67,163	155,000	155,000	
CHARGES FOR SERVICES	78,207	56,933	50,700	109,700	59,000
INVESTMENT EARNINGS	200,000	200,000			
MISCELLANEOUS REVENUE	1,569	6,765	20,000	20,000	
OTHER FINANCING SOURCES		121,908	303,623	306,581	2,958
<b>Total Financing by Major Account</b>	<b>434,775</b>	<b>452,770</b>	<b>529,323</b>	<b>591,281</b>	<b>61,958</b>
<b>Financing by Accounting Unit</b>					
10013100 FINANCIAL SERVICES	78,872	57,633	233,188	292,969	59,781
10013110 ERP OPERATIONS					
10013120 INTEREST POOL	200,000	200,000			
10013200 FINANCIAL EMPOWERMENT	903	127,973	121,135	123,312	2,177
10013205 GOVT RESPONSIVENESS PROGRAM			20,000	20,000	
10013210 PROMOTE ST PAUL CITY FUNDING	155,000	67,163	155,000	155,000	
<b>Total Financing by Accounting Unit</b>	<b>434,775</b>	<b>452,770</b>	<b>529,323</b>	<b>591,281</b>	<b>61,958</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: FINANCIAL SERVICES  
Fund: CITY GRANTS

Budget Year: 2022

	2019 Actuals	2020 Actuals	2021 Adopted	2022 Mayor's Proposed	Change From 2021 Adopted
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE		545,884	988,883	400,000	(588,883)
MISCELLANEOUS REVENUE	98,801	463,000			
<b>Total Financing by Major Account</b>	<b>98,801</b>	<b>1,008,884</b>	<b>988,883</b>	<b>400,000</b>	<b>(588,883)</b>
<b>Financing by Accounting Unit</b>					
20013700 OFS FINANCIAL EMPOWERMENT GRAN	98,801	1,008,884	988,883	400,000	(588,883)
<b>Total Financing by Accounting Unit</b>	<b>98,801</b>	<b>1,008,884</b>	<b>988,883</b>	<b>400,000</b>	<b>(588,883)</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **FINANCIAL SERVICES**  
Fund: **GENERAL GOVT SPECIAL PROJECTS**

Budget Year: **2022**

	2019 Actuals	2020 Actuals	2021 Adopted	2022 Mayor's Proposed	Change From 2021 Adopted
<b>Financing by Major Account</b>					
TAXES	2,365,004	1,045,568	1,928,902	1,515,425	(413,477)
MISCELLANEOUS REVENUE		556,620	556,620	556,620	
OTHER FINANCING SOURCES		110,000	77,625		(77,625)
<b>Total Financing by Major Account</b>	<b>2,365,004</b>	<b>1,712,188</b>	<b>2,563,147</b>	<b>2,072,045</b>	<b>(491,102)</b>
<b>Financing by Accounting Unit</b>					
21113210 SOCCER STADIUM SITE OPERATIONS		556,620	556,620	556,620	
21113215 VISIT SAINT PAUL CITY FUNDING	2,365,004	1,045,568	1,928,902	1,515,425	(413,477)
21113220 RETURNING HOME ST. PAUL		110,000	77,625		(77,625)
<b>Total Financing by Accounting Unit</b>	<b>2,365,004</b>	<b>1,712,188</b>	<b>2,563,147</b>	<b>2,072,045</b>	<b>(491,102)</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **FINANCIAL SERVICES**  
Fund: **ASSESSMENT FINANCING**

Budget Year: **2022**

	2019 Actuals	2020 Actuals	2021 Adopted	2022 Mayor's Proposed	Change From 2021 Adopted
<b>Financing by Major Account</b>					
ASSESSMENTS	6,648,544	4,698,435	6,190,000	6,930,000	740,000
MISCELLANEOUS REVENUE	(16,981)	(10,576)	(20,000)	(15,000)	5,000
OTHER FINANCING SOURCES			986,874	1,201,572	214,698
<b>Total Financing by Major Account</b>	<b>6,631,563</b>	<b>4,687,859</b>	<b>7,156,874</b>	<b>8,116,572</b>	<b>959,698</b>
<b>Financing by Accounting Unit</b>					
21513300 LOCAL IMPROVEMENT ASMTS	6,529,971	4,278,709	7,156,874	6,701,572	(455,302)
21513305 SPECIAL SERVICE DISTRICT				1,415,000	1,415,000
21513310 DISEASED TREE ASSESSMENTS	8,698	409,150			
21513315 DOWNTOWN FACADE PROGRAM	62,610				
21513320 FIRE PROTECTION SYSTEMS	30,285				
<b>Total Financing by Accounting Unit</b>	<b>6,631,563</b>	<b>4,687,859</b>	<b>7,156,874</b>	<b>8,116,572</b>	<b>959,698</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **FINANCIAL SERVICES**  
Fund: **INTERNAL BORROWING**

Budget Year: **2022**

	<b>2019 Actuals</b>	<b>2020 Actuals</b>	<b>2021 Adopted</b>	<b>2022 Mayor's Proposed</b>	<b>Change From 2021 Adopted</b>
<b>Financing by Major Account</b>					
CHARGES FOR SERVICES	250,000	250,000	250,000		(250,000)
INVESTMENT EARNINGS	9,954	16,551			
OTHER FINANCING SOURCES	472,862	517,768	8,363,194	8,260,030	(103,164)
<b>Total Financing by Major Account</b>	<b>732,816</b>	<b>784,318</b>	<b>8,613,194</b>	<b>8,260,030</b>	<b>(353,164)</b>
<b>Financing by Accounting Unit</b>					
70013701 WEST MIDWAY TIF LOAN	262,500	262,500	250,000		(250,000)
70013704 LOWERTOWN BALLPARK LOAN	152,282	99,548			
70013706 ENERGY INITIATIVE LOANS	40,387	27,888	992,194	996,030	3,836
70013709 OTC PHONES	192,306	216,183			
70013710 SNELLING MIDWAY REMEDIATION	87,708	46,472	107,000		(107,000)
70013712 GREEN ENERGY LOANS			5,000,000	5,000,000	
70013713 ROBERT PIRAM TRAIL			1,400,000	1,400,000	
70013714 Changsha China Friendship Garden		131,728			
70013715 CHA Exterior Restoration					
70013716 Snelling-Midway District Stormwater	(2,367)		864,000	864,000	
<b>Total Financing by Accounting Unit</b>	<b>732,816</b>	<b>784,318</b>	<b>8,613,194</b>	<b>8,260,030</b>	<b>(353,164)</b>



**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **FINANCIAL SERVICES**  
Fund: **CENTRAL SERVICE FUND**

Budget Year: **2022**

	<b>2019 Actuals</b>	<b>2020 Actuals</b>	<b>2021 Adopted</b>	<b>2022 Mayor's Proposed</b>	<b>Change From 2021 Adopted</b>
<b>Financing by Major Account</b>					
LICENSE AND PERMIT	7,200	8,400	15,000	10,000	(5,000)
CHARGES FOR SERVICES	7,007,457	5,973,358	6,729,123	6,811,574	82,451
INVESTMENT EARNINGS		517,601			
MISCELLANEOUS REVENUE	76,074	63,569			
OTHER FINANCING SOURCES	651,064	1,230,167	864,982	1,336,001	471,019
<b>Total Financing by Major Account</b>	<b>7,741,795</b>	<b>7,793,095</b>	<b>7,609,105</b>	<b>8,157,575</b>	<b>548,470</b>
<b>Financing by Accounting Unit</b>					
71013205 ERP MAINTENANCE	3,338,000	2,542,650	2,531,250	2,531,250	
71013305 TREASURY FISCAL SERVICE	680,208	1,449,062	812,703	828,302	15,599
71013405 DESIGN GROUP	202,633	350,084	482,660	526,028	43,368
71013410 CITY HALL ANNEX	2,060,865	2,160,788	2,002,435	2,433,753	431,318
71013415 RE ADMIN AND SERVICE FEES	768,178	595,521	1,081,794	1,110,949	29,155
71013420 ENERGY INITIATIVES COORDINATOR	170,849	170,500	165,173	167,609	2,436
71013430 CHIEF OFFICERS	521,063	524,490	533,090	559,684	26,594
<b>Total Financing by Accounting Unit</b>	<b>7,741,795</b>	<b>7,793,095</b>	<b>7,609,105</b>	<b>8,157,575</b>	<b>548,470</b>

**CITY OF SAINT PAUL**  
**Financing Plan by Department**

Department: **FINANCIAL SERVICES**  
Fund: **FLEET SERVICES**

Budget Year: **2022**

	2019 Actuals	2020 Actuals	2021 Adopted	2022 Mayor's Proposed	Change From 2021 Adopted
<b>Financing by Major Account</b>					
INTERGOVERNMENTAL REVENUE		201,234			
CHARGES FOR SERVICES	6,741,961	6,470,092	8,320,818	8,361,464	40,646
MISCELLANEOUS REVENUE	31,108	166,150	7,500	7,500	
OTHER FINANCING SOURCES	4,260,381	3,314,274	5,077,758	4,417,121	(660,637)
<b>Total Financing by Major Account</b>	<b>11,033,450</b>	<b>10,151,750</b>	<b>13,406,076</b>	<b>12,786,085</b>	<b>(619,991)</b>
<b>Financing by Accounting Unit</b>					
73113700 FLEET SERVICES	11,033,450	10,151,750	13,406,076	12,786,085	(619,991)
<b>Total Financing by Accounting Unit</b>	<b>11,033,450</b>	<b>10,151,750</b>	<b>13,406,076</b>	<b>12,786,085</b>	<b>(619,991)</b>