

2022 Proposed Budget
Office of Technology and Communications

Fiscal Summary

	<u>2020 Actual</u>	<u>2021 Adopted</u>	<u>2022 Proposed</u>	<u>Change</u>	<u>% Change</u>	<u>2021 Adopted FTE</u>	<u>2022 Proposed FTE</u>
Spending							
100: General Fund	11,868,691	12,516,429	10,611,566	(1,904,863)	-15.2%	71.00	71.00
200: City Grants	20,572	18,628	18,628	-	0.0%	-	-
211: General Government Special Projects	940,404	1,034,500	1,034,500	-	0.0%	-	-
710: Central Service Fund	-	-	2,857,114	2,857,114	-	-	-
Total	12,829,667	13,569,557	14,521,808	952,251	7.0%	71.00	71.00
Financing							
100: General Fund	3,533,023	2,686,532	2,116,654	(569,878)	-21.2%		
200: City Grants	200,000	18,628	18,628	-	0.0%		
211: General Government Special Projects	1,085,985	1,034,500	1,034,500	-	0.0%		
710: Central Service Fund	-	-	2,857,114	2,857,114	-		
Total	4,819,008	3,739,660	6,026,896	2,287,236	61.2%		

Budget Changes Summary

The Office of Technology and Communications (OTC) 2022 General Fund budget removes many citywide technology service expenses and shifts them to a newly-created centralized cost center in a special fund. This change includes expenses for physical assets such as personal computers and phones, as well as enterprise software programs and maintenance of physical technology infrastructure. This approach will allow the City to plan for citywide technology needs centrally, rather than dispersed among various departments. OTC's budget also includes a net increase in other current service level adjustments, including salary and benefit costs.

Revenue adjustments include the removal of personal computer replacement revenue, as well as decreases in internal service and telecast fees.

Special fund changes include the creation of the new centralized cost center for citywide technology services, which contains funding and revenue for personal computer and phones expenses, enterprise software expenses, and maintenance and utility costs.

Spending Reports

CITY OF SAINT PAUL
Spending Plan by Department

Department: **TECHNOLOGY AND COMMUNICATIONS**
Fund: **CITY GENERAL FUND**

Budget Year: **2022**

	2019 Actuals	2020 Actuals	2021 Adopted	2022 Mayor's Proposed	Change From 2021 Adopted
Spending by Major Account					
EMPLOYEE EXPENSE	7,827,539	8,459,630	8,636,113	8,826,073	189,960
SERVICES	3,627,935	1,934,227	1,224,541	1,109,241	(115,300)
MATERIALS AND SUPPLIES	405,873	1,465,799	2,647,455	666,635	(1,980,820)
ADDITIONAL EXPENSES	346		200	200	
OTHER FINANCING USES	8,997	9,035	8,120	9,417	1,297
Total Spending by Major Account	11,870,690	11,868,691	12,516,429	10,611,566	(1,904,863)
Spending by Accounting Unit					
10016100 APPLICATION DEVELOPMENT & SUPPC	480,268	343,345	871,306	734,627	(136,679)
10016200 COMMUNICATIONS SECTION	113,714	62,328	11,757	11,757	
10016300 TECHNOLOGY ADMINISTRATION	8,773,515	8,912,699	9,012,684	9,182,718	170,034
10016305 INFRASTRUCTURE AND OPERATIONS	2,132,122	2,315,136	2,491,108	305,656	(2,185,452)
10016320 TECHNOLOGY SERVICES NON CITY	220,384	100,105	(1)	(1)	
10016325 IT SECURITY				238,813	238,813
10016400 MARKETING	150,686	135,078	129,575	137,996	8,421
Total Spending by Accounting Unit	11,870,690	11,868,691	12,516,429	10,611,566	(1,904,863)

**CITY OF SAINT PAUL
Spending Plan by Department**

Department: TECHNOLOGY AND COMMUNICATIONS
Fund: CITY GRANTS

Budget Year: 2022

		2019 Actuals	2020 Actuals	2021 Adopted	2022 Mayor's Proposed	Change From 2021 Adopted
Spending by Major Account						
SERVICES			20,572	18,628	18,628	
	Total Spending by Major Account		20,572	18,628	18,628	
Spending by Accounting Unit						
20016315	TECHNOLOGY INITIATIVES GRANTS		20,572	18,628	18,628	
	Total Spending by Accounting Unit		20,572	18,628	18,628	

CITY OF SAINT PAUL
Spending Plan by Department

Department: **TECHNOLOGY AND COMMUNICATIONS**
Fund: **GENERAL GOVT SPECIAL PROJECTS**

Budget Year: **2022**

	2019 Actuals	2020 Actuals	2021 Adopted	2022 Mayor's Proposed	Change From 2021 Adopted
Spending by Major Account					
SERVICES	966,188	896,517	965,750	965,750	
MATERIALS AND SUPPLIES	127,608	43,887	68,750	68,750	
OTHER FINANCING USES	138,000				
Total Spending by Major Account	1,231,796	940,404	1,034,500	1,034,500	
Spending by Accounting Unit					
21116210 COUNCIL CHAMBER TECHNOLOGY	39,208	23,771	69,000	69,000	
21116215 PEG GRANTS	1,192,588	916,633	965,500	965,500	
Total Spending by Accounting Unit	1,231,796	940,404	1,034,500	1,034,500	

**CITY OF SAINT PAUL
Spending Plan by Department**

Department: TECHNOLOGY AND COMMUNICATIONS
Fund: CENTRAL SERVICE FUND

Budget Year: 2022

	2019 Actuals	2020 Actuals	2021 Adopted	2022 Mayor's Proposed	Change From 2021 Adopted
Spending by Major Account					
SERVICES				2,409,987	2,409,987
MATERIALS AND SUPPLIES				447,127	447,127
Total Spending by Major Account				2,857,114	2,857,114
Spending by Accounting Unit					
71016100 WORKSTATION TECHNOLOGY				2,383,457	2,383,457
71016200 ENTERPRISE TECHNOLOGY				473,657	473,657
Total Spending by Accounting Unit				2,857,114	2,857,114

Financing Reports

CITY OF SAINT PAUL
Financing Plan by Department

Department: **TECHNOLOGY AND COMMUNICATIONS**
Fund: **CITY GENERAL FUND**

Budget Year: **2022**

	2019 Actuals	2020 Actuals	2021 Adopted	2022 Mayor's Proposed	Change From 2021 Adopted
Financing by Major Account					
TAXES	2,337,493	2,696,438	2,000,000	2,000,000	
CHARGES FOR SERVICES	527,381	585,373	564,067	9,500	(554,567)
MISCELLANEOUS REVENUE	4,760	8,100	12,000	12,000	
OTHER FINANCING SOURCES	228,355	243,112	110,465	95,154	(15,311)
Total Financing by Major Account	3,097,989	3,533,023	2,686,532	2,116,654	(569,878)
Financing by Accounting Unit					
10016200 COMMUNICATIONS SECTION	2,343,814	2,714,502	2,024,500	2,021,500	(3,000)
10016205 INSTITUTIONAL NETWORK			32,500		(32,500)
10016300 TECHNOLOGY ADMINISTRATION	156,133	170,742	71,597	95,154	23,557
10016305 INFRASTRUCTURE AND OPERATIONS	598,042	647,779	557,935		(557,935)
Total Financing by Accounting Unit	3,097,989	3,533,023	2,686,532	2,116,654	(569,878)

CITY OF SAINT PAUL
Financing Plan by Department

Department: **TECHNOLOGY AND COMMUNICATIONS**
Fund: **CITY GRANTS**

Budget Year: **2022**

	2019 Actuals	2020 Actuals	2021 Adopted	2022 Mayor's Proposed	Change From 2021 Adopted
Financing by Major Account					
MISCELLANEOUS REVENUE	50,000	200,000			
OTHER FINANCING SOURCES			18,628	18,628	
Total Financing by Major Account	50,000	200,000	18,628	18,628	
Financing by Accounting Unit					
20016315 TECHNOLOGY INITIATIVES GRANTS	50,000	200,000	18,628	18,628	
Total Financing by Accounting Unit	50,000	200,000	18,628	18,628	

CITY OF SAINT PAUL
Financing Plan by Department

Department: TECHNOLOGY AND COMMUNICATIONS
Fund: GENERAL GOVT SPECIAL PROJECTS

Budget Year: 2022

	2019 Actuals	2020 Actuals	2021 Adopted	2022 Mayor's Proposed	Change From 2021 Adopted
Financing by Major Account					
MISCELLANEOUS REVENUE	1,165,754	1,085,985	1,034,500	1,034,500	
OTHER FINANCING SOURCES	138,000				
Total Financing by Major Account	1,303,754	1,085,985	1,034,500	1,034,500	
Financing by Accounting Unit					
21116210 COUNCIL CHAMBER TECHNOLOGY	172,500	34,500	69,000	69,000	
21116215 PEG GRANTS	1,131,254	1,051,485	965,500	965,500	
Total Financing by Accounting Unit	1,303,754	1,085,985	1,034,500	1,034,500	

CITY OF SAINT PAUL
Financing Plan by Department

Department: **TECHNOLOGY AND COMMUNICATIONS**
Fund: **CENTRAL SERVICE FUND**

Budget Year: **2022**

	2019 Actuals	2020 Actuals	2021 Adopted	2022 Mayor's Proposed	Change From 2021 Adopted
Financing by Major Account					
CHARGES FOR SERVICES				293,496	293,496
OTHER FINANCING SOURCES				2,563,618	2,563,618
Total Financing by Major Account				2,857,115	2,857,115
Financing by Accounting Unit					
71016100 WORKSTATION TECHNOLOGY				2,383,458	2,383,458
71016200 ENTERPRISE TECHNOLOGY				473,657	473,657
Total Financing by Accounting Unit				2,857,115	2,857,115