



## Police Civilian Internal Affairs Review Commission Minutes for October 6, 2021

- Meeting No. 9 of 11 for calendar year 2021
- Convened at Highland Park Community Center, 1978 Ford Pkwy, Saint Paul, MN 55116
- Called to Order at 6:04 p.m.
- Call to Adjourn at 8:46 p.m.

Present:	Record (Based on Individual Calendar Year):	
1.	Chair Travis Grundy	(P <u>9</u> , A <u>0</u> )
2.	Vice Chair Charles Deneen	(P <u>9</u> , A <u>0</u> )
3.	Commissioner Stefan Landreau Vellenga	(P <u>7</u> , A <u>2</u> )
4.	Commissioner Eric Forstrom	(P <u>9</u> , A <u>0</u> )
5.	Commissioner Alex Halverson	(P <u>7</u> , A <u>0</u> )
<b>Absent:</b>		
<b>HREEO Department Staff:</b>		
1.	Sierra Cumberland, Acting PCIARC Coordinator	
2.	Andrea Cox, HREEO Executive Administrative Assistant	
<b>SPPD Staff:</b>		
1.	Sergeant William Mayavski	
2.	Senior Commander Nicole Spears	
3.	Sergeant Kathy O'Reilly	

- I. **Call to Order**
- II. Approve Agenda
  - a. Motion to adjust meeting agenda to move directly into the private portion by Commissioner Forstrom
  - b. Seconded by Vice Chair Deneen  
Approved

- III. **Adjourn to Closed Door Session**
- IV. Case Review with Testimony

- V. **Resume Public Portion**
- VI. Approve August Meeting Minutes
  - a. Motion to approve August minutes by Commissioner Forstrom
  - b. Seconded by Vice Chair Deneen  
Approved

- VII. Approve September Meeting Minutes
  - a. Motion to approve by Vice Chair Deneen
  - b. Seconded by  
Approved
- VIII. SPPD Update
  - a. A new Police Academy with 66 recruits will be starting next week. Many recruits have completed the SPPD Law Enforcement Career Path Academy.
  - b. In service training was recently provided to SPPD by the Autism Society of Minnesota
  - c. SPPD is transitioning uniforms, to a navy blue from the lighter French blue. Community members will start seeing some of the new uniforms around immediately. The transition to the new uniforms will be complete by March 2022.
- IX. HREEO Department Report
  - a. HREEO staff have been recruiting candidates for current openings on the PCIARC. A candidate interview panel was recently completed- thank you to Chair Grundy and Vice Chair Deneen for their participation on the panel. HREEO is working to compile a list of candidates for the upcoming Saint Paul Civilian Police Academy, which will be planned in coordination with SPPD.
  - b. Director of Intergovernmental Relations Noel Nix is in communication with the Saint Paul NAACP to move forward with the NAACP PCIARC candidate recommendation.
  - c. The job posting for a permanent PCIARC Coordinator has now closed. Coordinator Cumberland participated in the rating process for PCIARC Coordinator applicants. Applications that pass the rating process will be forwarded to the HREEO Director for interviewing.
- X. Chairs Report
  - a. A reminder to all PCIARC commissioners to complete the annual ride along requirement.
    - i. Commissioner Forstrom recently participated in a positive ride along and had a great experience learning from the officer he rode with.
  - b. The PCIARC Limited English Proficiency Summit took place on September 14<sup>th</sup> at Marydale Park. 26 individuals received information on the PCIARC and pizza was served to the community. There was a large gathering of New American families at the park, who spoke with HREEO staff about the work of the PCIARC and took home brochures in multiple languages.
  - c. HREEO Director Butler, Deputy Mayor Tincher, Chair Grundy, and Director of Intergovernmental Relations Noel Nix met recently to discuss the ongoing work of the PCIARC on concerns presented by Chair Grundy. PCIARC funds are being expended appropriately.
  - d. Chair Grundy has accepted a new professional position and intends to resign from the PCIARC when executive elections are held in February. If any commissioners are aware that they may need to resign from the commission for any reason, please notify the Coordinator as soon as possible for planning purposes.

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**XI. Adjourn to Closed Door Session**

XII. Case Review without Testimony

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**XIII. Resume Public Portion**

- XIV. Chair's report- Planning session for the year ahead
- a. Chair Grundy asked SPPD leadership to provide ideas for trainings SPPD may be able to provide to the PCIARC. Ideas for topics include SPPD Academy Trainers, the COAST Unit, hearing directly from SPPD Officers on their experience, and the Law Enforcement Career Path Academy.
    - i. Senior Commander Spears will draft a tentative training schedule to share with the PCIARC at the November meeting.
    - ii. The PCIARC is also able to request trainings from SPPD on any topic throughout the year, as new interests and community movements arise.
  - b. Chair Grundy followed-up with Saint Paul leadership to determine whether or not an audit of the PCIARC is required this year. Saint Paul City leadership will pursue this process if and when it is required.
  - c. Chair Grundy requested a full accounting of the PCIARC budget. HREEO is working to compile information that will be shared with the PCIARC when available.
  - d. Chair Grundy would like to advertise via a variety of media outlets for future PCIARC community events. Audience, purpose, and cost are all important considerations raised by commissioners in planning events and outreach.
  - e. PCIARC commissioners discussed strategy for expenditure of outreach funds in the most effective manner, to increase public awareness of the commission.
    - i. Chair Grundy drafted a planning proposal with a timeline for a potential Community Leaders Summit for 2022. Clear communication, setting expectations, and a reasonable division of labor are key when implementing an outreach plan. Chair Grundy intends to leave the PCIARC in February 2022, which will impact the continuity of planning within PCIARC leadership.
      1. The Chair requests that the PCIARC Commissioners review the proposal and provide feedback.
  - f. The commission is working to standardize the planning process for future community events for increased impact and efficiency. Forward planning will help ensure that the work of the commission moves forward
  - g. HREEO is currently in the process of hiring a permanent PCIARC Coordinator, who will be integral in planning PCIARC events in 2022. Clear communication skills and experience in conducting community outreach are recognized as crucial in evaluating candidates for the position.
  - h. HREEO and the PCIARC are partners in carrying out this work and share many goals as it related to serving and supporting the community. Respectful collaboration between leadership is foundational to this work.

XV. **Adjourn**