



**RIGHT
TRACK**

Youth Jobs 2 Employer Timeline

1. CONNECT



Reach out to Right Track to learn more



2. PLEDGE



Pledge to hire Right Track interns by February 1st



3. SUBMIT



Submit a job description and sign the Employer MOU by the end of February



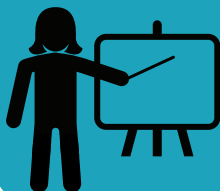
4. PREPARE



Start Preparing projects and tasks for your intern during March-April



5. ATTEND



Attend a Supervisor Training orientation in May



6. ONBOARD



Meet your intern, collect payroll paperwork, and begin onboarding late May/early June



6. START



Your interns begin working mid-June



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RightTrackSP