

If you are paying for your permit by credit card, you may fax your application.
Our FAX number is 651-266-9124. (Homeowners must apply IN PERSON for a permit – they cannot fax/send in the application.)
If paying by check, please mail the application and the check to us. Make checks payable to: City of St Paul.
 *Effective April 3, 2021, a 2.49% service fee will be charged for all credit or debit card transactions and will appear as a separate transaction on your card statement. This fee is charged by the service provider the Department of Safety and Inspections uses to handle credit card transactions. The City will not receive any of the service fees. If paying online, applicants will also have the option to pay by e-check. There is no service fee for this payment type.

*****TRANSFER OF LICENSE: ANY MASTER PLUMBER TAKING OUT PERMITS IN THEIR NAME FOR USE BY ANY OTHER PERSON, FIRM OR CORPORATION, OR EMPLOYING ANYONE TO DO PLUMBING WORK THAT DOES NOT HAVE A JOURNEYMAN'S CERTIFICATE, SHALL BE GUILTY OF PERMIT VIOLATION.*****

Effective: 02/05/2022

Structure type	Definition		
New Building:	New construction only		
Replace:	To replace with approved materials, fixtures or appurtenances		
Alter:	To relocate to an approved location		
Addition:	Construction of an addition to the original structure		
Repair:	To restore to the approved condition		
Fixtures	Sewers/Disposals		
Initial Permit Fee	\$85.00	Storm Sewer	\$79.00 Each
Each Plumbing fixture installed, whether New, Set, Rough-in or replaced, including Waste and/or Piping	\$33.00	Sanitary Sewer	\$79.00 Each
Each Water Supplied Plumbing Fixture ** New structure do not fill in water piping fixture area, you must apply to St Paul Regional Water Services for new water service. Please call 651-266-6270.	\$6.00	Private Disposal Systems (Plans required by a designer licensed by the MCPA)	\$238.00 Each
Clear water (such as condensate, cooling, or any clear water waste) and Storm water <u>cannot</u> drain to a sanitary sewer. Provide an approved connection to the storm sewer or drain to daylight, at grade. Site of discharge must be approved by this office prior to installation.			
Gas Fitting			
Any gas piping appliance or appurtenances that will not be used for space heating purposes. Any Gas burning water heaters, dryers, ranges, gas fireplace, chimney liner only installation or other devices including gas piping:			
For 1 st device/appliance	Minimum fee of \$79.00.		
For each additional device/appliance up to 100,000 BTU's	\$31.00 each		
For each device/appliance in excess of 100,000 BTU's	\$13.00 for each additional 100,000 BTU portion thereof, minimum fee of \$79.00, maximum fee of \$933.00.		
Gas fitting only permit, with no other installed plumbing fixtures or sewer or disposal work has a minimum fee of \$79.00. You do not pay the initial fee. State surcharge of 1.00 (one dollar) must be paid.			

Exceptions: When the permit fee is greater than or equal to \$10,010.00, call the Permit/License Clerk at 651-266-8989, for the correct computation of the state surcharge.

Miscellaneous Plumbing Projects: Fees for Storm Sewer, Sanitary Sewer and Private Disposal systems are listed on the front of this application. State surcharge of 1.00 (one dollar) must be paid. See special notice about drain connections above.

NOTE: When installing only sewers and/or only gas fittings, with no fixtures, you do not pay the \$85.00 initial fee. State surcharge of 1.00 (one dollar) must be paid.

Additional work not included on original permit: A **new permit must be purchased** for additional work not included on the original permit. Indicate only the additional work. In the comments area of this form provide the original permit number you are adding to. **Do Not pay the initial fee or the state surcharge.**

Plumbing Inspectors are in the office for inspection requests between 7:30 - 9:00 AM, Monday - Friday. Phone number is 651-266-9005. Visit our Web Site at www.stpaul.gov/dsi
