



**SAINT PAUL**  
SAFETY & INSPECTIONS

**DEPARTMENT OF SAFETY & INSPECTIONS (DSI)**  
**RICARDO X. CERVANTES, DIRECTOR**

375 Jackson Street, Suite 220  
Saint Paul, MN 55101-1806  
Tel: 651-266-8989 | Fax: 651-266-9124

**COMPETENCY CARD APPLICATION**  
**(For Reciprocal Only)**

Effective 02/05/2022

<b>APPLICANT'S LAST NAME</b>		<b>FIRST NAME</b>		<b>MIDDLE INITIAL</b>	
<b>APPLICANT'S ADDRESS</b>			<b>PHONE NUMBER</b>		
<b>CITY</b>		<b>STATE</b>		<b>ZIP</b>	
<b>EMAIL</b>					
<b>MINNESOTA TAX IDENTIFICATION Number:</b> _____				<b>Circle Type:</b> MN Tax ID / FEIN / SSN	
<b>EMPLOYER'S NAME</b>					
<b>PLEASE ENCLOSE:</b> <ul style="list-style-type: none"> <li><b>Completed Competency Card Application</b></li> <li><b>A copy of your <u>current</u> Minneapolis Competency Card</b></li> <li><b>Payment to the above address (\$22.00 for each card)   Checks must be payable to: CITY OF SAINT PAUL</b></li> </ul> <b>*PLUMBERS: ENCLOSE A COPY OF STATE PLUMBING LICENSE</b>					
<b>TRADES (\$22.00 each)</b>		<b>MASTER COMP CARD</b>		<b>JOURNEYMAN COMP CARD</b>	
Gas Burner A					
Oil Burner A					
Plumbing/Gas Fitter					
Refrigeration A					
Steam A					

*Effective April 3, 2021, a 2.49% service fee will be charged for all credit or debit card transactions and will appear as a separate transaction on your card statement. This fee is charged by the service provider the Department of Safety and Inspections uses to handle credit card transactions. The City will not receive any of the service fees.*

Signature of Cardholder (required for all charges): \_\_\_\_\_

<b>Please complete the following if paying by credit card (circle one):</b>				<b>Security</b>						<b>Exp</b>				
AMEX	Discover	MasterCard	Visa	<b>Code:</b>						<b>Date:</b>				
<b>BILLING ZIP CODE:</b> _____														

<b>Enter Your Account Number in the Boxes Below:</b>														