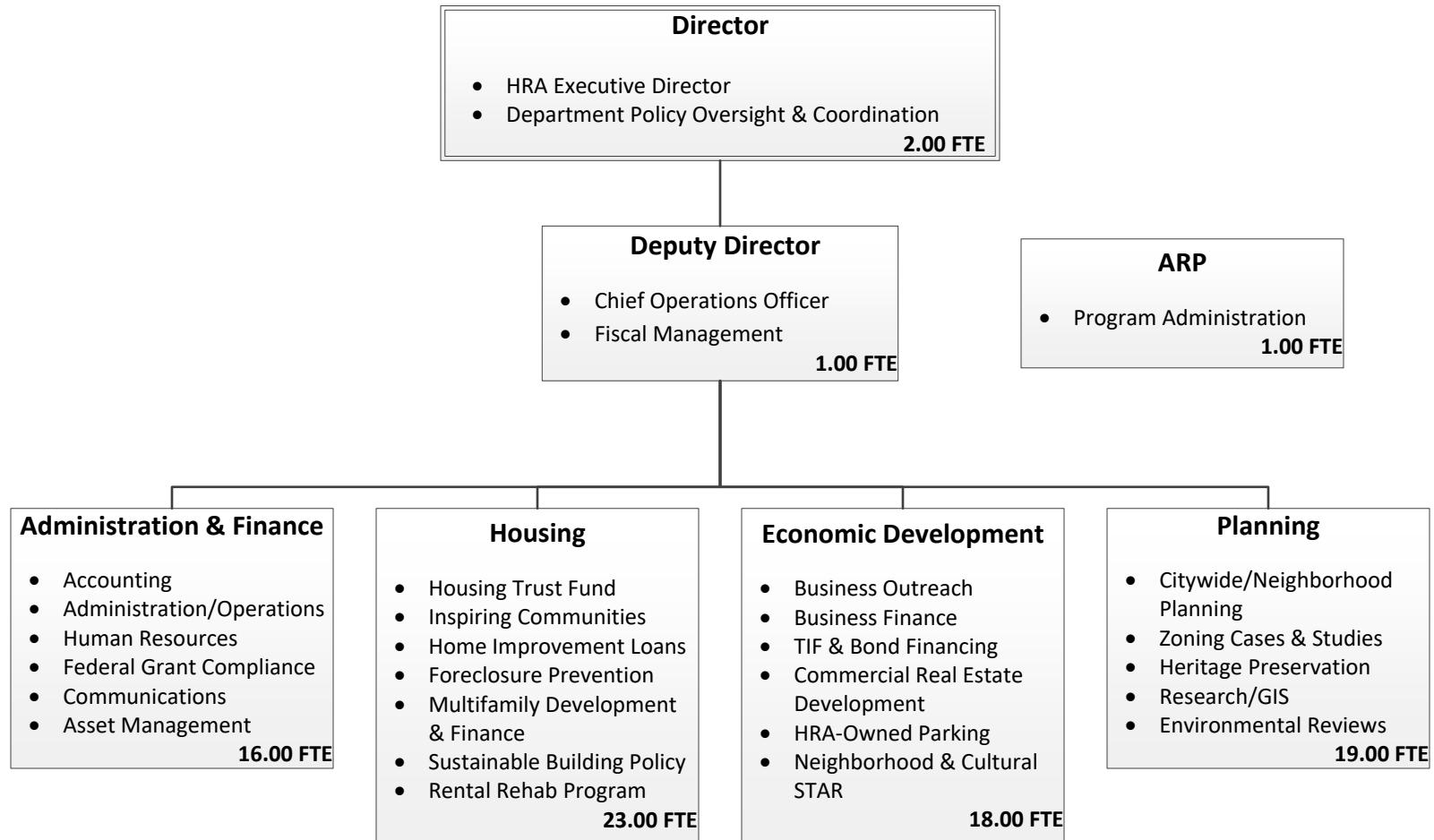


Planning and Economic Development

Mission: Building community wealth through business, housing, jobs, planning, financial and cultural assets.



(Total 80.00 FTE)

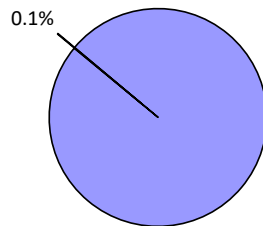
1.00 FTE included in this total are budgeted in General Government Account

2022 Adopted Budget Planning and Economic Development

Department Description:

PED's mission is to build community wealth through business, jobs, housing, planning, financial and cultural assets.

PED's Portion of General Fund Spending



Department Facts

- Total General Fund Budget: \$ 349,132
- Total Special Fund Budget: \$ 53,620,802
- Total FTEs: 79.00
- Works with community members and elected officials to establish the regulatory framework and land use policy for all private investment in Saint Paul.
- Provides staffing services to the Saint Paul Housing and Redevelopment Authority (HRA). This includes managing HRA investments in affordable housing, business and job growth, and HRA assets.
- Finances investments in affordable housing and business expansion with both City and HRA resources. City investment resources include Housing and Urban Development (HUD) grants and STAR Sales Tax Revitalization program investments. HRA investment dollars include HRA levy dollars, conduit revenue bond fees, and revenues from property sales.
- Staffs four citizen advisory boards: Planning Commission, Heritage Preservation Commission, Neighborhood STAR board, and Cultural STAR board.
- Oversees regulatory compliance for HUD CDBG, HOME and ESG formula allocation grants.
- 2022 PED operations budget is \$13.0 million.
- 2022 HRA budget is \$53.6 million.

Department Goals

- Establish a community-driven policy framework for private sector investments that further Saint Paul's equity and economic justice priorities.
- Increase and improve the stock of housing in order to meet the continuum of housing needs and build community wealth.
- Expand access to opportunity and housing choice to remove barriers and ensure safe, stable housing for all.
- Stimulate business and job growth through strategic investments in entrepreneurship and key growth sectors to ensure residents have access to living wage jobs.
- Support equitable real estate development focused on community benefit and community ownership.

Recent Accomplishments

- Approved and administered 24 Neighborhood STAR, 17 Year-Round STAR, and 90 Cultural STAR projects.
- Launched the Restaurant Resiliency Project, sponsored numerous tech events, and provided 31 MSP Tech Hire scholarships.
- Installed major stormwater system and completed numerous maintenance projects at Hamm's site in advance of an RFP for sale and redevelopment of remaining property.
- Launched the multijurisdictional Emergency Rental Assistance (ERA) program.
- Provided critical subsidy financing on a wide variety of major multi-family housing developments including West Side Flats III, 84 Water Street, Waterford Bay, 7 Corners Gateway, 1105 Hazel and reinvestment in the Crane-Ordway Building.
- Established the first Housing TIF Districts at Highland Bridge site in preparation for construction of 195 affordable housing units.
- Completed zoning study eliminating minimum parking regulations (adopted by council).
- Implemented zoning text amendments to recognize and provide standards for Homeless Services land use.
- Worked with consultant, Community Advisory Committee and Technical Advisory Committee to review and recommend the draft Hillcrest site master plan.
- Created 'System of Historic Resource Inventory for Saint Paul' documenting the process by which staff inventory historic resources.

2022 Adopted Budget
Planning and Economic Development

Fiscal Summary

	2020 Actual	2021 Adopted	2022 Adopted	Change	% Change	2021 Adopted FTE	2022 Adopted FTE
Spending							
100: City General Fund	-	-	349,132	349,132	-	-	-
200: City Grants	14,650,688	-	-	-	0.0%	-	-
282: City HUD Grants	9,016,496	10,190,330	10,887,816	697,486	6.8%	-	-
285: City Sales Tax	31,230,997	26,703,298	29,717,996	3,014,698	11.3%	-	-
780: PED Administration	10,100,121	11,892,364	13,014,990	1,122,626	9.4%	74.00	79.00
Total	64,998,302	48,785,992	53,969,934	5,183,942	10.6%	74.00	79.00
Financing							
100: City General Fund	-	-	-	-	0.0%		
200: City Grants	14,716,567	-	-	-	0.0%		
282: City HUD Grants	8,617,279	10,190,330	10,887,816	697,486	6.8%		
285: City Sales Tax	31,677,864	26,703,298	29,717,996	3,014,698	11.3%		
780: PED Administration	9,998,740	11,892,364	13,014,990	1,122,626	9.4%		
Total	65,010,450	48,785,992	53,620,802	4,834,810	9.9%		

Budget Changes Summary

The 2022 Planning and Economic Development (PED) proposed General Fund budget added \$500,000 to pay for PED staff time; \$235,868 of which was later shifted to the HRA budget during the Council phase of the budget. The adopted budget removed \$600,000 of General Fund support for the Low-Income Homeowner Support Program in the HRA Development Capital Projects Fund that had been originally included in the 2022 proposed budget. Finally, the PED General Fund budget adds \$85,000 for a contract to perform building-energy benchmarking.

The PED Administration Fund budget adds back \$95,000 for membership dues to the Greater MSP and East Metro Strong organizations. The PED Administration budget also adds 5 FTEs. 2 positions that were cut in 2021 are restored, a Loan Servicing and Real Estate Supervisor and a Grants Manager. 2 FTEs are added to the Housing team, a Multifamily Team Lead and a Loan Specialist Assistant. Additionally, a Supervisor of Rehabilitation position on the Housing team is reclassified to serve as the Single Family Team Lead. Finally, the Executive Project Lead for Redevelopment is converted into an FTE in the budget.

The 2022 budget also includes adjustments to the Sales Tax Revitalization (STAR) program. The forecast for sales tax revenue in 2022 is increased by \$1,125,000 due to the increased receipts in 2021. The 2022 projection estimates lower revenue than was received in 2019 and accounts for the possibility of continued impacts of the COVID-19 pandemic. Additionally, the budget to offset COVID-related revenue losses for the RiverCentre Convention and Visitors Authority is reduced from \$956,000 in 2021 to \$750,000 in 2022 to account for projected continuing but less severe revenue impacts due to COVID-19 in 2022; while adding \$98,545 in funding for RiverCentre capital. Finally, the 2022 STAR budget includes \$1,600,000 in a Council Neighborhood Development Fund funded by \$761,274 in year round STAR and \$838,727 in Economic Development.

ARP Funding: PED's budget includes ARP administrative staff (1 FTE) each year for the term of the grant. The FTE counts and budgets on these pages do not include this funding: please see the American Rescue Plan Act State and Local Fiscal Recovery Funds section for additional information.

In the 2022 Housing and Redevelopment Authority budget, the HRA levy is increased by 13% which results in an additional \$609,791 of projected revenue. NOTE: The HRA budget is not part of the City of Saint Paul's budget. Please reference the adopted budget of the Housing and Redevelopment Authority of the City of Saint Paul for more information.

100: City General Fund**Planning and Economic Development**

		Change from 2021 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Mayor's Proposed Changes</u>				
Building Benchmarking				
The 2022 budget includes funding for a building-energy benchmarking contract.				
Consulting		85,000	-	-
Subtotal:		85,000	-	-
PED Staff Support				
The 2022 proposed budget included funding for PED staff time.				
PED staff time		500,000	-	-
Subtotal:		500,000	-	-
Low-Income Homeowner Support Program in the HRA Development Capital Projects Fund				
The 2022 proposed budget included General Fund support for this program.				
Low-Income Homeowner Support Program		600,000	-	-
Subtotal:		600,000	-	-
<u>Adopted Changes</u>				
PED Staff Support				
The 2022 adopted budget shifts a portion of the 2022 proposed budget's support for new PED Staff to the HRA budget.				
PED staff time		(235,868)	-	-
Subtotal:		(235,868)	-	-
Low-Income Homeowner Support Program in the HRA Development Capital Projects Fund				
The 2022 proposed budget included General Fund support for this program.				
Low-Income Homeowner Support Program		(600,000)	-	-
Subtotal:		(600,000)	-	-
Fund 100 Budget Changes Total		349,132	-	-

200: City Grants**Planning and Economic Development**

The City Grants fund has included state and federal planning and development grants administered by PED.

		Change from 2021 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
No Change from 2021 Adopted		-	-	-
	Subtotal:	-	-	-
Fund 200 Budget Changes Total		-	-	-

282: City HUD Grants**Planning and Economic Development**

The Community Development Block Grant (CDBG) program is administered in this fund. Because the annual grant period runs from June to May, program estimates are initially proposed and adopted. Once the final grant award is known, projects are finalized via separate action.

		Change from 2021 Adopted		
		<u>Spending</u>	<u>Financing</u>	<u>FTE</u>
<u>Adopted Changes</u>				
Federal Grants				
The 2022 budget reflects current federal grant allocations from the U.S. Department of Housing and Urban Development.				
Community Development Block Grant (CDBG)		400,000	400,000	-
Emergency Solutions Grant		(6,542)	(6,542)	-
HOME Program Grant		304,028	304,028	-
	Subtotal:	697,486	697,486	-
Fund 282 Budget Changes Total		697,486	697,486	-

285: City Sales Tax**Planning and Economic Development**

City sales tax includes annual half cent sales tax revenue and administration of the Neighborhood and Cultural STAR programs.

		Change from 2021 Adopted		
		Spending	Financing	FTE
<u>Mayor's Proposed Changes</u>				
STAR Program				
During the Mayor's Proposed phase of the 2022 budget the forecast for sales tax revenue was increased by \$625,000 due to increased receipts in 2021. Due to the increase in revenue, the budgets for the Neighborhood STAR and Cultural STAR programs are increased in 2022. Additionally, the budget to offset COVID-related revenue losses for the RiverCentre Convention and Visitors Authority is reduced from \$956,000 in 2021 to \$750,000 in 2022, and the Public Works Pedestrian Safety budget is reduced by \$82,401. Further budget adjustments reflect the flow of funds from debt service to STAR programs.				
General Debt Service		625,000	625,000	-
Neighborhood STAR program		388,695	388,695	-
Cultural STAR adjustments		271,025	271,025	-
RiverCentre		(206,000)	(206,000)	-
Pedestrian safety		(82,401)	(82,401)	-
Other Neighborhood STAR adjustments		(368,893)	(368,893)	-
	Subtotal:	627,426	627,426	-
<u>Adopted Changes</u>				
STAR Program				
Based on updated estimates for sales tax collections, the budget for the Sales Tax Revitalization (STAR) programs will change in 2022. The budget recognizes higher than anticipated sales tax revenue, increases Cultural STAR funds, and adds a Council Neighborhood Development Fund funded by \$761,274 in year-round STAR and \$838,727 in Economic Development.				
General Debt Service		500,000	500,000	
Cultural STAR program		188,727	188,727	
Council Neighborhood Development Fund		1,600,000	1,600,000	-
RiverCentre Capital		98,545	98,545	
	Subtotal:	2,387,272	2,387,272	-
Fund 285 Budget Changes Total		3,014,698	3,014,698	-

780: PED Administration**Planning and Economic Development**

PED operations are budgeted in the PED Administration fund.

		Change from 2021 Adopted		
		Spending	Financing	FTE
<u>Current Service Level Adjustments</u>				
PED's current service level changes include inflationary adjustments for wage and benefit growth as well as other spending and revenue changes.				
Current service level adjustments		8,055	8,055	
Membership Fees		95,000	95,000	
	Subtotal:	103,055	103,055	-
<u>Mayor's Proposed Changes</u>				
Staffing Adjustment				
The 2022 budget adds 5 FTEs: 2 positions that were cut in 2021 are restored, a Loan Servicing and Real Estate Supervisor and a Grants Manager. 2 FTEs are added to the Housing team, a Multifamily Team Lead and a Loan Specialist Assistant. Additionally, a Supervisor of Rehabilitation position on the Housing team is reclassified to serve as the Single Family Team Lead. Finally, the Executive Project Lead for Redevelopment is moved from the General Professional Services account to an FTE in the budget.				
Loan Servicing and Real Estate Supervisor		154,717	154,717	1.00
Grants Manager		148,747	148,747	1.00
Multifamily Team Lead		152,635	152,635	1.00
Loan Specialist Assistant		87,960	87,960	1.00
Supervisor of Rehabilitation position reclassified as Single Family Team Lead		10,511	10,511	-
Executive Project Lead for Redevelopment converted to an FTE		-	-	1.00
	Subtotal:	554,571	554,571	5.00
<u>Adopted Changes</u>				
Program Carryforward				
Unspent funds for the following programs will carry forward into the 2022 budget.				
Business Process Documentation/Streamlining		100,000	100,000	
Anti-Displacement and Inclusionary Zoning Study		350,000	350,000	
Wetlands Inventory/Plan		15,000	15,000	-
	Subtotal:	465,000	465,000	-
Fund 780 Budget Changes Total		1,122,626	1,122,626	5.00

Spending Reports

CITY OF SAINT PAUL
Spending Plan by Department

Department: PLANNING ECONOMIC DEVELOPMENT
Fund: CITY GENERAL FUND

Budget Year: 2022

		2019 Actuals	2020 Actuals	2021 Adopted	2022 Adopted	Change From 2021 Adopted
Spending by Major Account						
SERVICES		82,485			349,132	349,132
OTHER FINANCING USES						
Total Spending by Major Account		82,485			349,132	349,132
Spending by Accounting Unit						
10051100	PED ADMINISTRATION	82,485			349,132	349,132
Total Spending by Accounting Unit		82,485			349,132	349,132

CITY OF SAINT PAUL
Spending Plan by Department

Department: PLANNING ECONOMIC DEVELOPMENT
Fund: CITY GRANTS

Budget Year: 2022

		2019 Actuals	2020 Actuals	2021 Adopted	2022 Adopted	Change From 2021 Adopted
Spending by Major Account						
SERVICES		60,984				
PROGRAM EXPENSE		3,453,217	14,650,688			
Total Spending by Major Account		3,514,200	14,650,688			
Spending by Accounting Unit						
20051860	PED PLANNING GRANTS	11,937	5,506			
20051870	PED DEVELOPMENT GRANTS	3,437,948	14,645,182			
20051890	PED ADVANCE GRANTS	64,315				
Total Spending by Accounting Unit		3,514,200	14,650,688			

CITY OF SAINT PAUL

Spending Plan by Department

Department: **PLANNING ECONOMIC DEVELOPMENT**
Fund: **CITY HUD GRANTS**

Budget Year: **2022**

		2019 Actuals	2020 Actuals	2021 Adopted	2022 Adopted	Change From 2021 Adopted
Spending by Major Account						
SERVICES		1,565,672	1,762,841	1,669,597	1,780,000	110,403
PROGRAM EXPENSE		5,349,411	6,162,265	8,520,733	9,107,816	587,083
DEBT SERVICE		1,750,000				
OTHER FINANCING USES		828,314	1,091,390			
Total Spending by Major Account		9,493,397	9,016,496	10,190,330	10,887,816	697,486
Spending by Accounting Unit						
28251810	EMERGENCY SOLUTIONS GRANT	382,248	212,163	594,358	587,816	(6,542)
28251820	COMMUNITY DEVELOP BLOCK GRANT	6,508,243	6,767,983	7,100,000	7,500,000	400,000
28251821	COMMUNITY DEVELOP BLOCK GRANT		58,670			
28251830	NEIGHBORHOOD STABLIZATION PROG	1,800,665	2,056			
28251840	HOME PROGRAM	802,240	1,975,624	2,495,972	2,800,000	304,028
Total Spending by Accounting Unit		9,493,397	9,016,496	10,190,330	10,887,816	697,486

CITY OF SAINT PAUL

Spending Plan by Department

Department: **PLANNING ECONOMIC DEVELOPMENT**
Fund: **CITY SALES TAX**

Budget Year: **2022**

		2019 Actuals	2020 Actuals	2021 Adopted	2022 Adopted	Change From 2021 Adopted
Spending by Major Account						
SERVICES		436,361	448,033	572,401	415,000	(157,401)
PROGRAM EXPENSE		4,894,720	4,195,352	2,430,897	4,402,996	1,972,099
OTHER FINANCING USES		27,373,703	26,587,612	23,700,000	24,900,000	1,200,000
Total Spending by Major Account		32,704,785	31,230,997	26,703,298	29,717,996	3,014,698
Spending by Accounting Unit						
28551100	CITY SALES TAX REVENUE	19,557,706	18,261,802	16,875,000	18,000,000	1,125,000
28551200	NEIGHBORHOOD STAR PROGRAM	6,329,138	6,641,767	5,141,922	5,815,542	673,620
28551220	CITY CAPITAL FUNDING	1,525,000	1,525,000	1,525,000	1,525,000	
28551240	HOUSING TRUST	85,764	264,072			
28551300	CULTURAL STAR PROGRAM	1,889,177	2,306,845	1,478,975	1,938,727	459,752
28551400	PAY GO ECON DEVELOPMENT	3,318,000	2,231,510	1,682,401	2,438,727	756,326
Total Spending by Accounting Unit		32,704,785	31,230,997	26,703,298	29,717,996	3,014,698

CITY OF SAINT PAUL
Spending Plan by Department

Department: PLANNING ECONOMIC DEVELOPMENT
Fund: PED ADMINISTRATION

Budget Year: 2022

		2019	2020	2021	2022	Change From
		Actuals	Actuals	Adopted	Adopted	2021
						Adopted
Spending by Major Account						
EMPLOYEE EXPENSE		8,213,804	8,137,427	9,478,576	10,290,402	811,826
SERVICES		1,744,024	1,743,916	2,148,504	2,458,016	309,511
MATERIALS AND SUPPLIES		28,598	16,770	81,750	81,750	
PROGRAM EXPENSE			1,538			
CAPITAL OUTLAY		16,086	13,676	30,000	30,000	
OTHER FINANCING USES		179,171	186,794	153,533	154,822	1,289
Total Spending by Major Account		10,181,683	10,100,121	11,892,364	13,014,990	1,122,626
Spending by Accounting Unit						
78051100	PED OPERATIONS	10,181,683	10,100,121	11,892,364	13,014,990	1,122,626
Total Spending by Accounting Unit		10,181,683	10,100,121	11,892,364	13,014,990	1,122,626

Financing Reports

CITY OF SAINT PAUL

Financing Plan by Department

Department: **PLANNING ECONOMIC DEVELOPMENT**
Fund: **CITY GRANTS**

Budget Year: **2022**

		2019 Actuals	2020 Actuals	2021 Adopted	2022 Adopted	Change From 2021 Adopted
Financing by Major Account						
INTERGOVERNMENTAL REVENUE		3,416,611	14,716,567			
MISCELLANEOUS REVENUE		1,000				
Total Financing by Major Account		3,417,611	14,716,567			
Financing by Accounting Unit						
20051860	PED PLANNING GRANTS	11,937	7,003			
20051870	PED DEVELOPMENT GRANTS	3,404,673	14,709,565			
20051890	PED ADVANCE GRANTS	1,000				
Total Financing by Accounting Unit		3,417,611	14,716,567			

CITY OF SAINT PAUL
Financing Plan by Department

Department: **PLANNING ECONOMIC DEVELOPMENT**
Fund: **CITY HUD GRANTS**

Budget Year: **2022**

	2019 Actuals	2020 Actuals	2021 Adopted	2022 Adopted	Change From 2021 Adopted
Financing by Major Account					
INTERGOVERNMENTAL REVENUE	6,446,388	7,735,107	9,382,898	10,057,654	674,756
CHARGES FOR SERVICES	1,664,136	642,836			
INVESTMENT EARNINGS	58,100	105,298			
MISCELLANEOUS REVENUE	34,747	77,665	807,432	830,162	22,730
OTHER FINANCING SOURCES	121,076	56,373			
Total Financing by Major Account	8,324,448	8,617,279	10,190,330	10,887,816	697,486
Financing by Accounting Unit					
28251810 EMERGENCY SOLUTIONS GRANT	382,248	212,163	594,358	587,816	(6,542)
28251820 COMMUNITY DEVELOP BLOCK GRANT	6,113,134	7,162,574	7,100,000	7,500,000	400,000
28251821 COMMUNITY DEVELOP BLOCK GRANT		58,670			
28251830 NEIGHBORHOOD STABLIZATION PROG	167,459	51,981			
28251840 HOME PROGRAM	1,661,607	1,131,892	2,495,972	2,800,000	304,028
Total Financing by Accounting Unit	8,324,448	8,617,279	10,190,330	10,887,816	697,486

CITY OF SAINT PAUL

Financing Plan by Department

Department: **PLANNING ECONOMIC DEVELOPMENT**
Fund: **CITY SALES TAX**

Budget Year: **2022**

	2019 Actuals	2020 Actuals	2021 Adopted	2022 Adopted	Change From 2021 Adopted
Financing by Major Account					
TAXES	19,464,749	17,774,259	16,875,000	18,000,000	1,125,000
CHARGES FOR SERVICES	422,635	420,772	402,434	411,405	8,971
INVESTMENT EARNINGS	844,864	409,637	295,794	228,366	(67,428)
MISCELLANEOUS REVENUE		1,003,845			
OTHER FINANCING SOURCES	11,714,740	12,069,352	9,130,070	11,078,225	1,948,155
Total Financing by Major Account	32,446,988	31,677,864	26,703,298	29,717,996	3,014,698
Financing by Accounting Unit					
28551100 CITY SALES TAX REVENUE	19,464,749	17,774,259	16,875,000	18,000,000	1,125,000
28551200 NEIGHBORHOOD STAR PROGRAM	7,020,022	6,220,023	5,141,922	5,815,542	673,620
28551220 CITY CAPITAL FUNDING		1,490,434	1,525,000	1,525,000	
28551240 HOUSING TRUST		53,845			
28551300 CULTURAL STAR PROGRAM	1,896,044	1,807,864	1,478,975	1,938,727	459,752
28551400 PAY GO ECON DEVELOPMENT	4,066,173	4,331,439	1,682,401	2,438,727	756,326
Total Financing by Accounting Unit	32,446,988	31,677,864	26,703,298	29,717,996	3,014,698

CITY OF SAINT PAUL

Financing Plan by Department

Department: **PLANNING ECONOMIC DEVELOPMENT**
Fund: **PED ADMINISTRATION**

Budget Year: **2022**

	2019 Actuals	2020 Actuals	2021 Adopted	2022 Adopted	Change From 2021 Adopted
Financing by Major Account					
CHARGES FOR SERVICES	10,165,314	9,533,740	10,830,997	11,385,567	554,570
MISCELLANEOUS REVENUE	10,533				
OTHER FINANCING SOURCES	170,000	465,000	1,061,367	1,629,423	568,056
Total Financing by Major Account	10,345,847	9,998,740	11,892,364	13,014,990	1,122,626
Financing by Accounting Unit					
78051100 PED OPERATIONS	10,345,847	9,998,740	11,892,364	13,014,990	1,122,626
Total Financing by Accounting Unit	10,345,847	9,998,740	11,892,364	13,014,990	1,122,626